



**Minutes**  
**Bay Saint Louis**  
**City Council Meeting**  
**2nd Regular Meeting**  
**October 16, 2018**  
**5:30 p.m.**

**Call to Order**

Attendee Name	Title	Status	Arrived
Jeffery Reed	Councilman Ward 3, President	Present	
Doug Seal	Councilman Ward 1	Present	
Gene Hoffman	Councilman Ward 2	Present	
Larry Smith	Councilman Ward 4	Present	
Buddy Zimmerman	Councilman Ward 5	Present	
Josh DeSalvo	Councilman Ward 6	Present	
Gary Knoblock	Councilman At Large	Present	

- a) The Invocation and Pledge were led by Council Member Reed

**Guests**

- A) Libby Garcia - Renting the Garden Center

**RESULT: NO ACTION TAKEN- FINAL**

- B) Gulf Coast Center for Nonviolence - Proclamation Domestic Violence Awareness Month

Mayor Favre presented Katie Fulner, with Gulf Coast Center for Non Violence, with a Proclamation to proclaim October 2018 as Domestic Violence Awareness Month. (Exhibit "A")

Katie Fulner spoke about domestic violence and the center. Ms. Fulner and thanked the City of Bay Saint Louis for proclaiming October as Domestic Violence Awareness Month.

**RESULT: NO ACTION TAKEN- FINAL**

Proclamation for Gulf Coast Center for Non Violence

- C) Nikki Moon - Proclamation declaring the third week in October as Chamber of Commerce Week in Mississippi

Mayor Favre, presented Nicki Moon, Hancock County Chamber of Commerce, with a Proclamation, joined with the Hancock County Board of Supervisors and Governor Phil Bryant, to proclaim the third week in October 2018 as "Chamber of Commerce Week" in Mississippi and Hancock County, and the third Wednesday in October as "National Support Your Local Chamber of Commerce Day" in Mississippi, Bay Saint Louis and Hancock County. (Exhibit "B")

Nicki Moon spoke about promoting chambers throughout the country.

Regan Kane spoke about one of the volunteer led projects of the Hancock County Chamber of Commerce.

<b>RESULT:</b> NO ACTION TAKEN- FINAL
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**Consent Agenda**

Motion to approve the Consent Agenda, including all of the following items with the removal of item f), Municipal Compliance Questionnaire, for discussion. (Exhibit "C")

<b>RESULT:</b> APPROVED [UNANIMOUS]
<b>MOVER:</b> Doug Seal, Councilman Ward 1
<b>SECONDER:</b> Gene Hoffman, Councilman Ward 2
<b>AYES:</b> Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- A) Certification Letter dated October 16, 2018
- B) Cash Balances dated October 12, 2018
- C) Payroll dated October 12, 2018
- D) Spread Revenue and Expense Report dated 09-30-18 on Minutes
- E) Spread Executed Agreement between Owner and Engineer for Professional Services approved September 18, 2018

**Municipal Compliance Questionnaire**

- A) Spread Municipal Compliance Questionnaire on Minutes

Motion to spread the Municipal Compliance Questionnaire on the Minutes for Fiscal Year 2017/2018. (Exhibit "D")

<b>RESULT:</b> APPROVED [UNANIMOUS]
<b>MOVER:</b> Doug Seal, Councilman Ward 1
<b>SECONDER:</b> Buddy Zimmerman, Councilman Ward 5
<b>AYES:</b> Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

**City Clerk/Comptroller's Report**

- A) Payroll dated October 12, 2018 (individual)

Council Member Zimmerman left the meeting.

Motion to approve the Bay Saint Louis Payroll dated October 12, 2018, for an individual, in the amount of \$2,005.75. (Exhibit "E")

Council Member Zimmerman returned to the meeting.

<b>RESULT:</b>	<b>APPROVED [6 TO 0]</b>
<b>MOVER:</b>	Doug Seal, Councilman Ward 1
<b>SECONDER:</b>	Larry Smith, Councilman Ward 4
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, DeSalvo, Knoblock
<b>AWAY:</b>	Buddy Zimmerman

- B) Motion to approve the Docket of Claims #18-035 dated 10-16-18

Motion to approve the Docket of Claims #18-035 dated October 16, 2018, in the amount of \$475,615.56. (Exhibit "F")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Larry Smith, Councilman Ward 4
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Motion to approve the Final Budget Amendments for the 2017/2018 Budget Year

<b>RESULT:</b>	<b>NO ACTION TAKEN</b>
	<b>Next: 10/23/2018 5:30 PM</b>

- D) Set additional meeting in October (if needed)

The meeting will be recessed to October 23, 2018 at 5:30 p.m.

<b>RESULT:</b>	<b>NO ACTION TAKEN- FINAL</b>
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### **Public Forum**

**Rhonda Oliver** - Employee overtime, money for grass cutting and prisoner lunches.

**David Wells** - Public forum.

### **Engineer's Report (Exhibit "G")**

- A) Motion to approve Change Order 3

Motion to approve Change Order #3, in the amount of \$3,996.14, for Commercial Electric of Long Beach, Inc. for the Highway 90 Lighting Modification Project which is being funded by the Mississippi Department of Transportation; and to authorize Mayor Favre to execute Change Order #3.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Doug Seal, Councilman Ward 1
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

### **Council/New/Old Business**

- A) Motion to approve the Northshore Computer Services IT Service Agreement

Motion to approve Northshore Computers Services IT Service Agreement, including the Bay Saint Louis Addendum, effective October 12, 2018 and striking the paragraph referring to payment being due on the 5th of every month. (Exhibit "H")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Larry Smith, Councilman Ward 4
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

**Mayor's Report**

- A) Approve street closures on Halloween Evening, October 31, 2018

Motion to approve the street closure for the 300 and 400 blocks of DeMontluzin Street, Jackson Boulevard at Felicity Street, Corinth Drive at Dunbar Avenue, Highland Drive and Spanish Acres on Halloween evening October 31, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Larry Smith, Councilman Ward 4
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- B) Motion to approve the surplus of Engine 4 and donate the 2000 International to the Fenton Fire Department

Motion to surplus the Bay Saint Louis Fire Department's Engine 4 and donate the 2000 International to the Fenton Fire Department, the truck is out of date and the truck has no use to the City of Bay Saint Louis, pending City Attorney Smith's review and approval. (Exhibit "I")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary Knoblock, Councilman At Large
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Motion to approve the sale of FireDex FXR bunker gear to the City of Pass Christian for \$1,796.00

Motion to surplus and approve the sale of FireDex FXR (khaki) bunker gear to the City of Pass Christian for \$1,796.00. (Exhibit "J")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Buddy Zimmerman, Councilman Ward 5
<b>SECONDER:</b>	Larry Smith, Councilman Ward 4
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- D) Discussion on Rail Station Project

<b>RESULT:</b>	<b>NO ACTION TAKEN- FINAL</b>
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- E) Authorize PowerDms SaaS Software Agreement

Motion to approve the PowerDMS, Inc. Software Service Agreement for the Bay Saint Louis Police Department. (Exhibit "K")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Buddy Zimmerman
<b>SECONDER:</b>	Gary Knoblock, Councilman At Large
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

F) Approve Aaron Oil Waste Oil Pickup Contract

Motion to approve the Aaron Oil Waste Oil Pickup Contract (Generator Agreement) with Aaron Oil Company, Inc. (Exhibit "L")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Larry Smith, Councilman Ward 4
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

G) Motion to surplus old Bay Saint Louis Police Department uniforms

Motion to surplus old Bay Saint Louis Police Department uniforms with a zero value, based on fair market value, to be sent to the Springfield Police Department in Florida.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Larry Smith, Councilman Ward 4
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

**Attorney's Report**

A) Alice Moseley Amendment Number 1 to Lease with Exhibit

Motion to approve a Lease with the Alice Moseley Folk Art Museum with the additional lease space for "the kitchen space" being effective January 1, 2019, as recommended by City Attorney Smith. (Exhibit "M")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gary Knoblock, Councilman At Large
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

B) Motion to approve Release and Assignment

Motion to approve the Release and Assignment and authorize Mayor Favre to execute. (Exhibit "N")

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Doug Seal, Councilman Ward 1
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

**Public Forum**

**Rhonda Oliver** - Overtime hours, Alice Moseley Museum, parking on sidewalks, grass cutting and demo permit.

**Minutes**

- A) Motion to approve the Minutes of September 18, 2018 Meeting and September 27, 2018 Recessed Meeting

Motion to approve the Minutes for the City Council Meetings for the City Council Meeting of September 18, 2018 and the Recessed Meeting of September 27, 2018.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Larry Smith, Councilman Ward 4
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

**Closed/Executive Session (if needed)**

- A) Motion to enter into Closed Session

Motion to enter into Closed Session to determine the need to go into Executive Session.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Larry Smith, Councilman Ward 4
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- B) Motion to enter into Executive Session

Motion to enter into Executive Session to discuss personnel.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gene Hoffman, Councilman Ward 2
<b>SECONDER:</b>	Josh DeSalvo, Councilman Ward 6
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

- C) Motion to come out of Executive Session

Motion to come out of Executive Session with no action taken.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Larry Smith, Councilman Ward 4
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

**Miscellaneous Items (Non action items)**

- B) Payroll Hours Report dated October 12, 2018

<b>RESULT:</b>	<b>NO ACTION TAKEN- FINAL</b>
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- C) Court Report

<b>RESULT:</b>	<b>NO ACTION TAKEN- FINAL</b>
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**Recess**

- A) Motion to Recess

Motion to recess the City Council Meeting to October 23, 2018 at 5:30 p.m.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Doug Seal, Councilman Ward 1
<b>SECONDER:</b>	Gene Hoffman, Councilman Ward 2
<b>AYES:</b>	Reed, Seal, Hoffman, Smith, Zimmerman, DeSalvo, Knoblock

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**Jeffery Reed, Councilman Ward 3, President** **Date**

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**Doug Seal, Councilman Ward 1** **Date**

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**Gene Hoffman, Councilman Ward 2** **Date**

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**Larry Smith, Councilman Ward 4** **Date**

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**Buddy Zimmerman, Councilman Ward 5** **Date**

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**Josh DeSalvo, Councilman Ward 6** **Date**

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**Gary Knoblock, Councilman At Large** **Date**

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**Lisa Tilley, Clerk of Council** **Date**

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**Mike Favre, Mayor** **Date**