

Minutes
 Bay Saint Louis
 City Council Meeting
 1st Regular Meeting
 April 2, 2024
 5:30 p.m.

Call to Order

Attendee Name	Title	Status	Arrived
Gary Knoblock	Councilman At Large	Present	
Douglas Seal	Councilman Ward 1	Present	
Eugene Hoffman	Councilman Ward 2	Present	
Jeffrey Reed	Councilman Ward 3	Present	
Kyle Lewis	Councilman Ward 4	Present	
William Zimmerman	Councilman Ward 5	Present	
Joshua DeSalvo	Councilman Ward 6	Present	
Michael Favre	Mayor	Present	
Caitlin Bourgeois	Clerk of Council	Present	

Invocation and Pledge

Agenda Amendments if needed

Action item was requested to be added to Consent Agenda by administration for HVAC ducts at the Court St. Community Center.

Guests

Arts Alive & Arts of Hancock County Committee GH

Tammy Curtis spoke representing the Arts Alive regarding waiving some rental fees for the Community Center and the Depot for their art event.

- a) Motion to allow Arts Alive of Hancock County Committee the use of the Community Center and Depot grounds Friday thru Sunday waiving the depot grounds rental fees in the amount of \$200 and the Community Center rental fee in the amount of \$1,800.00 and list the city as a sponsor of the in-kind donation for the event being hosted.

RESULT:	APPROVED [5 TO 2]
MOVER:	Eugene Hoffman, Councilman Ward 2
SECONDER:	Jeffrey Reed, Councilman Ward 3
AYES:	Seal, Hoffman, Reed, Zimmerman, DeSalvo
NAYS:	Gary Knoblock, Kyle Lewis

Mayor's Report

Council Business

Public Forum

Michael Reeves spoke regarding the Court Street Community Center
 Cliff Rabalais spoke regarding the SWK litigation and Planning and Zoning.

Project Updates

- a) FEMA Project Update

City Clerk's Report

- a) Motion to approve the Bay Saint Louis Docket of Claims #24-019 dated April 2, 2024, in the amount of \$364,098.98.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

- b) Motion to approve the proposal from Orion Planning and Design to write a new zoning ordinance for the city of Bay St. Louis in the amount of \$101,500.00.

RESULT:	TABLED
	Next: 4/16/2024 5:30 PM

Consent Agenda

Items a and b removed for discussion.

- a) ~~Motion to approve the lowest and best quote from JEM LLC for new hard HVAC ducts at the Court Street Community Center in the amount of \$22,262.13 to be paid using GCRF grant funds.~~
- b) ~~Motion to approve the lowest and best quote for the purchase and installation of new flooring by Bay Carpet & Interiors on the first floor of city hall in the amount \$4,487.90.~~
- c) Motion to approve the longevity pay change for officers Phalba Holmes and Demarcus Johnson in the police department.
- d) Motion to approve the disposal of listed assets due to them being broken and or no longer in use and of no value to the city.
- e) Motion to approve the invoices from Chiniche Engineering in the total amount of \$47,242.21.
- f) Motion to spread the Bay Saint Louis Utility Refund #24-020 Certification Letter dated April 2, 2024 on the Minutes.
- g) Motion to spread the Bay Saint Louis Certification Letter dated April 2, 2024 on the Minutes.
- h) Motion to approve the Utility Refund Check Register #24-020, dated April 2, 2024, in the amount of \$2,441.73.
- i) Motion to spread the Bay Saint Louis Payroll in the amount of \$218,992.65 dated March 22, 2024, on the Minutes.
- j) Motion to spread the Bay Saint Louis Payroll Hours Report dated March 22, 2024, on the Minutes.
- k) Motion to spread the Bay Saint Louis Cash Balances on the minutes.
- l) Motion to spread the Bay Saint Louis Revenue Report on the Minutes.
- m) Motion to spread the Grants report GL Detail Last Month on the Minutes.
- n) Motion to spread the Bay Saint Louis Revenue & Expense Report on the Minutes.
- o) Motion to spread the Bay Saint Louis Grant, Rebates & Donation Revenue Detailed GL YTD Report on the Minutes.
- p) Motion to spread the report for the business center usage at the Old City Hall building.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Jeffrey Reed, Councilman Ward 3
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

Consent items "a, b" & added agenda item

Motion to approve the lowest and best quote from JEM LLC for new hard HVAC ducts at the Court Street Community Center in the amount of \$22,262.13 to be paid using GCRF grant funds.

No performance bond is required.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gary Knoblock, Councilman At Large
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

6:36pm Council Member Knoblock recused himself for the vote.

Motion to approve the lowest and best quote for the purchase and installation of new flooring by Bay Carpet & Interiors on the first floor of city hall in the amount \$4,487.90.

RESULT:	APPROVED [6 TO 0]
MOVER:	Jeffrey Reed, Councilman Ward 3
SECONDER:	Joshua DeSalvo, Councilman Ward 6
AYES:	Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo
RECUSED:	Gary Knoblock

6:36pm Council Member Knoblock returned.

Motion to authorize the administration to write two (2) checks from the Utility Operations Capital Expense Account to Fastenal (Wheels, Inc) for the purchase of two (2) 2019 Dodge Ram 1.500 4x2 Tradesman Trucks that the council approved on March 19, 2024 not to exceed \$37,030.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

Minutes Approval

- a) City Council - 2nd Regular Meeting - Mar 19, 2024 5:30 PM
- b) City Council - Recessed Meeting - Mar 26, 2024 5:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Eugene Hoffman, Councilman Ward 2
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

Attorney's Report

Closed/Executive Session (if needed)


Adjourn

- a) Motion to adjourn the meeting of April 2, 2024.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joshua DeSalvo, Councilman Ward 6
SECONDER:	Gary Knoblock, Councilman At Large
AYES:	Knoblock, Seal, Hoffman, Reed, Lewis, Zimmerman, DeSalvo

Gary Knoblock, Councilman At Large _____ Date _____

Douglas Seal, Councilman Ward 1  _____ Date 4/16/24

Eugene Hoffman, Councilman Ward 2  _____ Date 4/16/24

Jeffrey Reed, Councilman Ward 3 _____ Date _____

 Kyle Lewis, Councilman Ward 4 _____ Date 4-16-24

William Zimmerman, Councilman Ward 5 _____ Date _____

 Joshua DeSalvo, Councilman Ward 6 _____ Date 4/16/2024

 Caitlin Bangevia, Clerk of Council _____ Date 4/16/24

 Mike Favre, Mayor _____ Date _____