



November 18, 2025 City Council Meeting Agenda

November 18, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Roll Call and Establishment of Quorum

Invocation and Pledge of Allegiance

1. **Approval of Agenda**

Agenda amendments if needed

2. **Announcements**

a. November 27-28, 2025 - City Offices Closed for Thanksgiving

b. November 29, 2025 - Christmas in the Bay

c. December 2, 2025 - Next City Council Meeting

3. **Guest Speakers**

4. **Public Forum - Agenda Items Only (Three Minute Time Limit)**

5. **Minutes Approval**

a. Motion to approve the Minutes of November 04, 2025

6. **Consent Agenda**

a. Motion to approve the renewal of the group health insurance policy for employee with Blue Cross Blue Shield for 2026 and to change the drug deductible from \$200 to \$500.

b. Motion to approve the Lease Agreement between the City of Bay St. Louis and the Hancock County Chamber of Commerce for the lease of the 1905 Old City Hall building located at 300 2nd Street in Bay St. Louis, Mississippi.

c. Motion to approve the agreement with Filter Service of Mississippi, LLC to provide AC filter changing services on a monthly basis for a one time cost of \$80 plus a monthly recurring cost of \$50.00.

- d. Motion to approve the annual renewal of the Municode full service supplementation subscription in the amount of \$1,200.00.
- e. Motion to approve the purchase of police vehicle equipment and installation for (4) Dodge Durango police vehicles, from The Southern Connection, the lowest and best quote in the amount of \$46,374.68 using lease purchase financing.
- f. Motion to approve the purchase of interview room equipment including installation from Northshore Computer Services in the amount of \$3,475.00 and to authorize the administration to issue payment out of the Department of Justice Forfeiture Fund (DOJ).
- g. Motion to approve pay application 1 to Bay Motor Winding in the amount of \$380,498.75 for the work completed on the lift stations assessments, rehabilitation and SCADA installation project.
- h. Motion to approve payment to Orion Planning in the amount of \$1,590.00 for the Bay St. Louis Code Zoning Code rewrite.
- i. Motion to extend the existence of a local emergency caused by Hurricane Zeta to December 26, 2025.
- j. Motion to spread progress report from tetra tech dated November 4, 2025 for the SWIFT Grant.
- k. Motion to spread the emergency repair from Delta Fire and Safety Inc. for pump repairs in the amount of \$19,355.70.
- l. Motion to approve the certification letters for Docket Claims 25-060, 25-061 Special and 25-062 Special dated November 18, 2025.
- m. Motion to approve the payroll dated November 14, 2025 in the amount of \$232,457.75.
- n. Motion to spread the following reports on the minutes: Cash Balances, GL Listing 5331 & 5332, RG Revenue Report, Revenue and Expense Report, Gaming and Sales Tax Report.

7. Planning and Zoning Applications

- a. Motion to follow Planning and Zoning's recommendation and deny the application for a variance of 3'6" to the fence height requirement, resulting in a 9'6" fence that has already been constructed submitted by Daniel Chinn located at 402 State Street. Parcel 149E-0-29-262.000. APR 4-0

- b.** Motion to follow Planning and Zoning's recommendation and deny the application for special exception to allow construction of an RV Park on property zoned C-3 Commercial District submitted by Sherlyn Alcazar located at 3220 Longfellow Road. Parcel 138H-0-46-019.000. APR 4-0
- c.** Motion to follow Planning and Zoning's recommendation and deny the application for special exception to allow the construction of an RV Park on property zoned WF-2 Waterfront District submitted by Timothy Wyatt located at 2078 Lazy Lane. Parcel 136L-0-37-002.000 APR 4-0
- d.** Motion to follow Planning and Zoning's recommendation and approve the application for Major Site Plan review for the development of a condo submitted by Jim Macphaille located at 209 and 291 Ulman Avenue. Parcel 149F-0-29-038.001 & Parcel 149F-0-29-055.002. APR 4-0

8. Project Updates

- a.** Engineer's Report

9. Ordinances

- a.** Motion to approve Ordinance 676-11-2025 amending chapter 12 "Buildings and building regulations" by adding section 12-25 "Standard for material equipment, and installation," to establish electrical material and installation requirements within the city of Bay St. Louis, Mississippi.

10. City Clerk's Report

- a.** Motion to approve Docket of Claims 25-060 dated November 18, 2025 in the amount of \$1,057,734.45.
- b.** Motion to approve the Docket of Claims 25-061 Special dated November 18, 2025 in the amount of \$922.00.
- c.** Motion to approve the Docket of Claims 25-062 Special dated November 18, 2025 in the amount of \$3,007.33.
- d.** Motion to approve Docket of Claims 25-063 Special dated November 18, 2025 in the amount of \$70,346.64.

11. Mayor's Agenda

- a. Motion to approve agreement with Flock Safety for 25 Video Camera PTZ w/ LTE Service for one year totaling \$75,000 which is funded by the Mississippi Office of Homeland Security Grant Program (#25LE112).
- b. Motion to authorize the Engineer to advertise for construction bids for Hurricane Ida Road Repairs and paving project.

12. **Council Business**

Old and New Business

- a. Antonio Johnston - Hancock County First Responders Appreciation Ball Fee Waiver Request

13. **Public Forum - Non Agenda Topics (Three Minute Time Limit)**

14. **Attorney's Report**

15. **Executive Session If Needed**

16. **Adjournment**

- a. Motion to adjourn the meeting of November 18, 2025.