



April 23, 2025 City Council Meeting Agenda

April 23, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

Call to Order

Invocation and Pledge

Agenda Amendments if Needed

Announcements

1. May 6 - City Council Meeting

Guests

2. Ms. Scott - Tobacco Free Coalition GK

Minutes Approval

3. Motion to approve the Minutes of April 8, 2025.

Planning and Zoning

4. Motion to follow Planning and Zoning's recommendation and approve the application for a variance of 11' resulting in a 14' setback to the front yard to construct a carport submitted by Rick Sellers located at 11080 New York Street. Parcel Number 135N-2-39-093.000. APR 4-1

5. Motion to follow Planning and Zoning's recommendation and approve the application for a variance of 9'9", resulting in a 10'3" setback to the rear yard for an addition to the existing dwelling submitted by Randy Young located at 135 DeMontluzin Avenue. Parcel Number 149F-0-29-209.000. APR 5-0

Mayor's Report

6. BLS 24" Sewer Force Main Emergency Repair

Council Business

Public Forum

Project Updates

City Clerk's Report

7. Motion to approve Docket of Claims 25-014 in the amount of \$1,274,213.06 dated April 23, 2025.
8. Motion to approve Docket of Claims 25-015 dated April 23, 2025 in the amount of \$500.00.
9. Motion to approve Docket of Claims 25-017 Special in the amount of \$51,596.88 dated April 23, 2025.
10. Motion to approve Docket of Claims 25-018 Special Interfund, dated April 23, 2025.

Consent Agenda

11. Motion to abandon that certain portion of undeveloped roadway/right-of-way reflected on the survey attached hereto, being an undeveloped portion of Gladstone Street, subject to the Hancock County Chancery Court entering an Order vacating said property, and to allow the city attorney and administration to execute any and all pleadings, including the draft agreed order attached hereto, or other documents authorizing said vacation by the Hancock County Chancery Court
12. Motion to renew the contract with RJ Young for 6 copy machines and maintenance at City Hall, Fire Station and Police Station.
13. Motion to authorize the administration to sign an agreement with SMTP for email blast capabilities for monthly utility billing for \$25 per month.
14. Motion to approve street closures on May 17, 2025 at 5:00pm starting at the harbor then left on South Beach Boulevard, right on Court Street, right on North Second Street, right onto Carroll Avenue ending at the harbor to allow for the Mystic Krewe of Seahorse Pirate Day in the Bay Parade. Contingent upon Board of Supervisors approval.
15. Motion to extend the emergency declaration for hurricane Zeta to April 26, 2025.
16. Motion to approve and authorize the Mayor to sign Modification No. 4 for the MDEQ Sunset to Dunbar Sewer Improvements to extend the period of performance to August 31, 2025.
17. Motion to approve work order #15-007-010 with Chiniche Engineering and Survey for the bid and construction phase of the ADA boardwalk, phase 2 project for \$100,000, including Resident Project Representative Services.

- 18.** Motion to approve work order #15-007-038 with Chiniche Engineering & Survey for the ADA Beach Access, Phase IV (Ulman Street) for \$75,000 for Design, Bid and Construction Phase Services, including Resident Project Representative Services
- 19.** Motion to spread monthly report from Tetra Tech for the SWIFT Grant project.
- 20.** Motion to spread Reimbursement Request #1 from MEMA for 4035 Honshu Street Structure Elevation (FMA-PJ-04-MS-2022-08) in the amount of \$51,596.88.
- 21.** Motion to approve payment to Kane Construction in the amount of \$51,596.88 for 4035 Honshu Street Structure Elevation (FMA-PJ-04-MS-2022-08) upon receipt of SWIFT Grant Funds from MEMA.
- 22.** Motion to approve payment to Moffatt and Nichol for engineering and design for harbor settlement repairs in the amount of \$26,545.75.
- 23.** Motion to approve pay app 1 from BLD Services LLC in the amount of \$285,646.95 for the Bay St. Louis citywide sewer improvements project (ARPA Grant).
- 24.** Motion to approve payment #3 to DNP Inc in the amount of \$26,125.00 for the fire station #1 cooling tower project.
- 25.** Motion to approve payment from Bottom 2 Top Construction LLC in the amount of \$256,785.77 for the Sunset Drive to Dunbar Avenue Sewer Improvements Project.
- 26.** Motion to approve payment of retainage to DNP Inc in the amount of \$15,785.00 for the fire station #1 cooling tower project.
- 27.** Motion to approve interfund transfers between funds.
- 28.** Motion to approve the Utility Refund Check Register #25-016, dated April 23, 2025 in the amount of \$3,233.13.
- 29.** Motion to spread the Bay Saint Louis Payroll in the amount \$222,508.55 dated April 4, 2025 on the Minutes.
- 30.** Motion to approve the Certification Letter for Docket of Claims 25-014 dated April 23, 2025.
- 31.** Motion to approve the Certification letter for Docket of Claims 25-015 dated April 23, 2025.
- 32.** Motion to approve the Bay Saint Louis Certification Letter dated April 23, 2025 on the Minutes.

33. Motion to approve the Certification Letter for Docket of Claims 25-017 Special dated April 23, 2025.

34. Motion to approve the certification letter for Docket of Claims 25-018 Special Interfund, dated April 23, 2025.

Spread Reports

35. Motion to spread the Cash Balances, Wage and Hours Report, RG Revenue Report, Grant and Intergovernmental Revenue Report, Detailed Grant Revenue Report, Revenue and Expense Report.

Attorney's Report

Executive Session (If Needed)

Adjourn

36. Motion to adjourn the meeting of April 23, 2025.