



## December 16, 2025 City Council Meeting Agenda

December 16, 2025 at 5:30 PM

598 Main Street, Bay St. Louis, MS 39520

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### Call to Order

Roll Call and Establishment of Quorum

Invocation and Pledge of Allegiance

#### 1. **Approval of Agenda**

Agenda amendments if needed

#### 2. **Announcements**

a. December 25 & 26, 2025 - City Hall Closed for Christmas

b. January 1 & 2, 2026 - City Hall Closed for New Years

c. January 6, 2026 - Next City Council Meeting

#### 3. **Guest Speakers**

a. OLA Girls Volleyball State Champions Proclamation

b. Janel Nolan with Coast Electric - Santa Chair Donation

#### 4. **Public Forum - Agenda Items Only (Three Minute Time Limit)**

#### 5. **Minutes Approval**

a. Motion to approve the Minutes of December 2, 2025.

#### 6. **Consent Agenda**

a. Motion to approve the increase in local matching funds from \$16,490 to \$23,471 for the Ramoneda Sewer Project which is funded by RESTORE grant #21-00192.

b. Motion to approve Amendment #4 of the Master Service Agreement with DCMC Partners effective January 1, 2026 for the extended term of one year.

c. Motion to approve Sandy Reynolds as a deputy city clerk.

- d.** Motion to approve the Stripe Connected Account Agreement for credit card processing (merchant services) and to authorize the administration to execute the agreement to set up services.
- e.** Motion to authorize the purchase of Bird-B-Gone netting from Mayley's Pest Control, the lowest and best quote, in the amount of \$6,875.00 and to authorize the administration to issue payment from police department capital 001-200-900 in which this purchase will be funded using revenues generated from the recent auction of surplus items.
- f.** Motion to approve the purchase of twenty patrol rifles and equipment from Sons of Liberty Gun Works, the lowest and best quote, in the amount of \$24,539.00 that will be paid out of the Department of Justice Forfeiture Fund (DOJ).
- g.** Motion to approve the purchase of training munitions and equipment from Southern Connection Police Supply, the lowest and best quote, in the amount of \$6,668.00 to be paid out of the Department of Justice Forfeiture Fund (DOJ).
- h.** Motion to approve street closures on December 31, 2025 from 7:00pm to 1:00am for the annual New Years Eve Oyster drop.
- i.** Motion to approve the street closure for the Krewe of Nereids Parade on February 8, 2026 route at 12:00pm starting from Drinkwater Boulevard traveling west toward Waveland in the east bound lane.
- j.** Motion to approve the street closures on January 23, 2026 from 10:25am to 11:00am starting at the 300 block of Second Street to Main Street and up to Beach Boulevard, contingent upon Board of Supervisor approval, and from Beach Boulevard to OLG Church for the local March for Life Parade.
- k.** Motion to approve street closures on February 22, 2026 at 1:00pm starting from Blaize Avenue at the corner of Keller Street then left onto Depot Way, then left onto Bookter Street, right onto Blaize Avenue ending at Cafe Bonejour for the Krewe of Pawseidon Parade.
- l.** Motion to approve the street closures on May 30, 2026 from 9:00am to 9:00pm from the corner of Main Street and North 2nd Street to Cue Street for Bayfest Event.

- m.** Motion to approve street closures on January 17, 2026 around 110 South 2nd Street from 3:00pm to 9:00pm for the Dolly Should Festival.
- n.** Motion to approve the pay app 10 from BLD Services LLC in the amount of \$122,888.68 for work complete on the citywide sewer improvements project.
- o.** Motion to approve the Invoice from Southern Fire for the 2026 annual alarm monitoring in the amount of \$5,400.00.
- p.** Motion to approve the invoices from Chiniche Engineering in the total amount of \$54,764.11.
- q.** Motion to approve the interfund transfers between fund.
- r.** Motion to extend the existence of a local emergency caused by Hurricane Zeta to January 26, 2026.
- s.** Motion to approve the certification letter for docket of claims 25-067 dated December 16, 2025.
- t.** Motion to approve the payroll dated December 12, 2025 in the amount of \$249,731.60.
- u.** Motion to spread the letter from City of Bay St. Louis to the Alice Moseley Folk Art & Antique Museum providing notice of the termination of the lease agreement of the Historic Train Depot Building effective February 28, 2026.
- v.** Motion to spread the signed notice of award dated December 4, 2025 for the ADA Boardwalk Project Phase 2 with David Rush Construction
- w.** Motion to spread to following reports on the minutes: Cash Balances, RG Revenue Report, GL Listing, Revenue & Expense Report, Gaming and Sales Tax, Harbor Report, Wage and Hours Report.

**7. Project Updates**

- a.** Engineer's Report
- b.** Motion to approve change order 3 from BLD Services in the amount of \$258,750 for manhole adjustments for ARPA city wide sewer improvements project.
- c.** Motion to approve change order 1 from Bay Motor Winding in the amount of \$82,050 for the lift station assessment project for ARPA sewer improvements.

- d. Motion to accept Chiniche Engineering's recommendation and award contract to the lowest and best bidder, Brotherhood Service Company, LLC in the amount of \$1,491,950.00 for the Main Drain Debris Removal Project, and authorize mayor to execute all contract documents

8. **City Clerk's Report**

- a. Motion to approve the professional service agreement with Harper, Rains, Knight and Company (HRK) to update the City's Financial Manual for a fee not to exceed \$25,000 and to approve the use of Municipal Reserve Funds to cover this unbudgeted, but necessary expense.
- b. Motion to approve Docket of Claims 25-067 dated December 16, 2025 in the amount of \$2,612,988.30.

9. **Mayor's Agenda**

- a. Motion to approve the VFIS Insurance Renewal for the fire department.
- b. Motion to approve an increase in the annual salary of the building official from \$64,290 to \$69,240 as an exempt employee.
- c. Discussion: Draft Tree Protection Ordinance

10. **Council Business**

Old and New Business

- a. Discuss going out for RFQ for the first and second floor of the depot building KL

11. **Public Forum - Non Agenda Topics (Three Minute Time Limit)**

12. **Attorney's Report**

13. **Executive Session If Needed**

14. **Adjournment**

- a. Motion to adjourn the meeting of December 16, 2025