



# CITY COUNCIL REGULAR MEETING CITY OF BAY CITY

Tuesday, October 10, 2023 at 6:00 PM  
COUNCIL CHAMBERS | 1901 5th Street

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## COUNCIL MEMBERS

**Mayor:** Robert K Nelson

**Mayor Pro Tem:** Blayne Finlay

**Council Members:** Benjamin Flores, Bradley Westmoreland, Becca Sitz, Jim Folse

### Vision Statement

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

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## AGENDA

**THE FOLLOWING ITEM WILL BE ADDRESSED AT THIS OR ANY OTHER MEETING OF THE CITY COUNCIL UPON THE REQUEST OF THE MAYOR, ANY MEMBER(S) OF COUNCIL AND/OR THE CITY ATTORNEY:**

*ANNOUNCEMENT BY THE MAYOR THAT COUNCIL WILL RETIRE INTO CLOSED SESSION FOR CONSULTATION WITH CITY ATTORNEY ON MATTERS IN WHICH THE DUTY OF THE ATTORNEY TO THE CITY COUNCIL UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH THE OPEN MEETINGS ACT (TITLE 5, CHAPTER 551, SECTION 551.071(2) OF THE TEXAS GOVERNMENT CODE).*

## CALL TO ORDER AND CERTIFICATION OF QUORUM

### INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilman Bradley Westmoreland*

### MISSION STATEMENT

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

*Councilman Bradley Westmoreland*

**APPROVAL OF AGENDA****PUBLIC COMMENTS**

State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff places the item on an agenda for a subsequent meeting.

**AWARDS & PROCLAMATIONS**

- 1. Proclamation ~ A proclamation declaring October as "Domestic Violence Awareness Month".** Brittany Matthews, Matagorda County Crisis Center
- 2. Proclamation ~ A proclamation declaring October 10th, 2023, as Poet Laureate Pat McLeod Day.**

**ACKNOWLEDGEMENTS FROM CITY MANAGER****ITEMS / COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS****CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

- 3. City Council Regular meeting minutes of September 26, 2023.**
- 4. City Council Workshop minutes of September 26, 2023.**

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

- 5. Ordinance ~ Discuss, consider and/or approve an Ordinance of the City of Bay City, Texas, adopting a Fee Schedule attached hereto as exhibit "A" and labeled "Appendix B" to be added to the Code of Ordinances of the City of Bay City, Texas; adopting fees and charges for various City services and consolidating those fees and charges for convenience; providing for repeal; providing for ratification; providing a penalty; providing for severability; and providing an effective date.** Scotty Jones, Finance Director
- 6. Policy ~ Discuss, consider, and/or approve the 2024 City Holiday Schedule.** Rhonda Clegg, Director of Human Resources
- 7. Ordinance ~ Discuss, consider, and/or approve the temporary rescheduling of Council meetings in the remainder of 2023.** Jeanna Thompson, City Secretary

**CLOSED / EXECUTIVE SESSION**

- 8. Executive Session pursuant to the Texas Government Code Section 551.087 to discuss economic development negotiations.**
- 9. Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**

**RECONVENE AND ACTION****ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER****ADJOURNMENT****AGENDA NOTICES:**

**Attendance By Other Elected or Appointed Officials:** It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

**CERTIFICATION OF POSTING**

This is to certify that the above notice of a Regular Called Council Meeting was posted on the front window of the City Hall of the City of Bay City, Texas on **Friday, October 6, 2023, before 6:00 p.m.** Any questions concerning the above items, please contact the Mayor and City Manager's office at (979) 245-2137.

**CITY OF BAY CITY, TEXAS  
OFFICE OF THE MAYOR  
PROCLAMATION**

ITEM #1.

In the **CITY OF BAY CITY** in recognition of the important work done by survivors, domestic violence programs and victim service providers, I urge all citizens to actively participate in the scheduled activities and programs sponsored by “The Crisis Center of Matagorda and Wharton County” and other community organizations to work toward the elimination of domestic violence.

- WHEREAS,** Domestic violence remains a pervasive issue across Bay City, Matagorda County, the United States and the world with implications for personal and community health.
- WHEREAS,** Domestic violence does not discriminate and touches all communities regardless of age, race, disability, gender identity, or socioeconomic status; and
- WHEREAS,** Domestic Violence Awareness Month is nationally recognized every October, and is an opportunity to help our community promote and protect the safety and freedom of all who seek refuge from this terrible crime; and
- WHEREAS,** The Crisis Center of Matagorda and Wharton County is dedicated to helping victims of domestic violence by providing free and confidential services such as: advocacy, education, shelter and resources. In the past year, the Crisis Center has provided services to 425 clients of domestic violence and 6,319 nights of shelter to adults and children. Through these programs, individuals and families can feel a sense of hope, safety, and protection; and
- WHEREAS,** Research shows incidents of domestic violence are reduced by creating communities where people are connected, supportive and care for one another. The City of Bay City encourages members of the community to work together to increase domestic violence awareness; and
- WHEREAS,** During the month of October, the Crisis Center will be promoting public awareness of domestic violence. On October 19<sup>th</sup> citizens can participate in “Go Purple Day”, a National Day of Action during Domestic Violence Awareness Month, by wearing purple as a symbol of peace, courage, survival, honor and personal dedication to domestic violence awareness. On October 20<sup>th</sup> the Center will host “Walk a Mile in Their Shoes” in support of victims and survivors.

**NOW, THEREFORE, I, ROBERT NELSON,** by the authority vested in me as Mayor of the Bay City, Texas, do hereby proclaim the

*Month of October 2023  
“Domestic Violence Awareness Month”  
in Bay City, Texas.*

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the official seal of the City of Bay City, Texas to be affixed on this 10 day of October, 2023.

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**ROBERT NELSON**  
MAYOR  
BAY CITY, TEXAS

(979) 243-5311

# PROCLAMATION

ITEM #2.

## OFFICE OF THE MAYOR CITY OF BAY CITY, TEXAS

**WHEREAS:** Pat McLeod has been an upstanding citizen of Bay City, Texas for more than 66 years; and

**WHEREAS:** Pat McLeod has authored and self-published 5 books of poetry that he dedicated to his wife, residents of Bay City and other humorous musings; and

**WHEREAS:** Pat McLeod has used the sales of his books to fund a scholarship for students; and

**WHEREAS:** Pat McLeod has taken the education of his and all students very seriously and has been able to award 18 scholarships up to date; and

**WHEREAS:** Pat McLeod's selfless efforts and dedication to our children's education has made Mr. McLeod worthy of being the City of Bay City Honorary Poet Laureate for the term of one year beginning October 10, 2023.

**NOW, THEREFORE, BE IT PROCLAIMED,** that I, Robert K. Nelson, Mayor of the City of Bay City, Texas do hereby proclaim October 10, 2023, to be.

### *Honorary Poet Laureate Pat McLeod Day*

In Witness Whereof, I have hereunto set my hand and seal this 10<sup>th</sup> day of October 2023.

\_\_\_\_\_  
Robert K. Nelson, Mayor



# CITY OF BAY CITY

## MINUTES • SEPTEMBER 26, 2023

**COUNCIL  
CHAMBERS | 1901  
5th Street**

**City Council Regular Meeting**

**6:00 PM**

**1901 5TH STREET  
BAY CITY TX, 77414**



### **Mayor**

Robert K. Nelson

### **Mayor Pro Tem**

Blayne Finlay

### **Councilman**

Jim Folse

### **Councilman**

Bradley Westmoreland

### **Councilwoman**

Becca Sitz

### **Councilman**

Benjamin Flores

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*

**CALL TO ORDER AND CERTIFICATION OF QUORUM**

The meeting was called to order by Mayor Robert K. Nelson at 6:12 p.m.

**PRESENT**

Mayor Robert K. Nelson  
Mayor Pro Tem Blayne Finlay  
Councilman Benjamin Flores  
Councilman Jim Folse  
Councilman Brad Westmoreland  
Councilwoman Becca Sitz

**INVOCATION & PLEDGE**

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

*Councilman James Folse*

**MISSION STATEMENT**

*The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.*

*Councilman James Folse*

**APPROVAL OF AGENDA**

Motion made by Mayor Pro Tem Finlay to approve the agenda, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**PUBLIC COMMENTS**

Jessica Sheppard, Bay City Sentinel, presented an anonymous letter from a city employee and read it to the council. David Torres stated that none of council has taken care of us and we need someone with real knowledge.

**AWARDS & PROCLAMATIONS**

1. **Proclamation ~ Proclamation recognizing October 5, 2023 as "Bay City Teachers' Day"**. Mayor Robert K. Nelson

Mayor Robert K. Nelson read the proclamation and presented it to several area teachers in attendance.

## **ACKNOWLEDGEMENT FROM CITY MANAGER**

Shawna Burkhart, City Manager, introduced the new Public Works Director Herb Blomquist. Ms. Burkhart also stated that we have a tremendous staff who does tremendous work. Ms. Burkhart acknowledged the work of Krystal Mason, Mike Burchard, and Wes Davis.

## **ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER**

Councilman Flores stated that 123 days to do the budget is exhausting and asked if the process could be expedited. Councilman Folse announced that Chick-Fil-A has their sign up. Mayor Nelson stated that if you get out and see, we are growing and new housing coming in. Mayor asked for the citizen's support.

## **CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**

- 2. City Council Regular meeting minutes of September 12, 2023.**
- 3. City Council Special Called meeting minutes of September 21, 2023.**

Motion made by Mayor Pro Tem Finlay to approve the consent items, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

## **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

- 4. Presentation ~ Public Works report and presentation.**

Mike Burchard, Utility Foreman, gave a demonstration of a water tap and areas of the tap that malfunction and how they repair them.

Krystal Mason, Assistant Public Works Director, presented work order stats and project updates. Councilman Westmoreland noted the progress with work orders.

## **REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**

- 5. Appointment ~ Discuss, consider, and/or approve the appointment of Thomas Battle and Cheryl Rutherford to the Public Housing Authority.**

Mayor Robert K. Nelson stated that the Housing Authority changed their By Laws from 5 commissioners to 7 commissioners.

Motion made by Councilman Folse to approve the appointment of Thomas Battle and Cheryl Rutherford to the Public Housing Authority, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 6. Bid ~ Discuss, consider and/or approve awarding the bid to Boettcher Hlavinka Company, LLC for the Service Center (USO) Window Replacement Project and**



**Authorize the City Manager to execute a contract approved to form by the City Attorney.** Scotty Jones, Finance Director

Motion made by Councilwoman Sitz to approve awarding the bid to Boettcher Hlavinka Company, LLC and option #2, for the Service Center (USO) Window Replacement Project and Authorize the City Manager to execute a contract approved to form by the City Attorney, Seconded by Councilman Folsie. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 7. Bid ~ Discuss, consider and/or select GFL Environmental for the Solid Waste Collection and Disposal and Recycling Services and Authorize the Mayor and/or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and GFL Environmental.** Krystal Mason, Assistant Public Works Director

Motion made by Councilman Westmoreland to approve proposal #4 from GFL Environmental for the Solid Waste Collection and Disposal and Recycling Services and Authorize the Mayor and/or City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and GFL Environmental, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 8. Property ~ Discuss, consider, and/or approve a declaration of unusable equipment, supplies, and materials as surplus and authorize staff to sell said surplus equipment, supplies, and materials through the use of an online auction or other means.** Krystal Mason, Assistant Public Works Director

Motion made by Councilman Folsie to approve a declaration of unusable equipment, supplies, and materials as surplus and authorize staff to sell said surplus equipment, supplies, and materials through the use of an online auction or other means, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 9. Personnel ~ Summary of Health Benefits for 2023-2024 Fiscal Year.**

Shawna Burkhart presented the actual numbers of employees signed up for health benefits, stating that overall was a 15.8% increase of cost to city.

- 10. Committee ~ Discuss, consider and/or approve the creation and appointments of an ADHOC Health Insurance Committee.**

Councilman Westmoreland presented stating as we continue to struggle with affordability of our health insurance benefits and trying to manage that along with cost of living increases for employees and paying competitive wages, all these things

desirable to us, would like us to look at whole heartedly with our offerings. Councilman Westmoreland, Councilman Folse, Mayor Pro Tem Finlay, and Mayor Nelson each expressed interest to be on the committee.

Motion made by Councilwoman Sitz to approve the creation and appointments of an ADHOC Health Insurance Committee, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**11. Budget ~ Discuss, consider, and/or approve the Bay City Community Development Corporation's Budget for Fiscal Year 2024.**

Motion made by Councilwoman Sitz to approve the Bay City Community Development Corporation's Budget for Fiscal Year 2024, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**12. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas adopting the City of Bay City Five Year Capital Improvement Program.** Scotty Jones, Finance Director

Motion made by Councilwoman Sitz to approve a Resolution of the City of Bay City, Texas adopting the City of Bay City Five Year Capital Improvement Program, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

**13. Ordinance ~ An Ordinance adopting an Operating Budget for the City of Bay City, Texas for Fiscal Year 2024 and all designated, specified, noted, and indicated levies, rates, reserves, revenue provisions, and planned expenditure inherent, expressed, and included therein; providing for a cumulative clause: providing for severability: and providing for an effective date.** Scotty Jones, Finance Director

Motion made by Councilwoman Sitz to approve an ordinance adopting an Operating Budget for the City of Bay City, Texas for Fiscal Year 2024 and all designated, specified, noted, and indicated levies, rates, reserves, revenue provisions, and planned expenditure inherent, expressed, and included therein; providing for a cumulative clause: providing for severability: and providing for an effective date, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 14. Budget ~ Consider, and/or approve a motion to ratify the Property Tax increase reflected in the Budget for the City of Bay City Fiscal Year 2023.** Scotty Jones, Finance Director

Motion made by Councilwoman Sitz to approve a motion to ratify the Property Tax increase reflected in the Budget for the City of Bay City Fiscal Year 2023, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 15. Ordinance ~ An Ordinance adopting the Tax Rate of \$0.56995 per \$100.00 of assessed valuation for the City of Bay City, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2024, levying a maintenance and operations rate of \$0.43453 and for the further purpose of creating a sinking fund to retire the principal and interest of the bond indebtedness of the City, levying a debt service rate of \$0.13542; providing for a lien on all real and personal property to secure payment of taxes due thereon; providing a severability clause herewith; and providing for an effective date.** Scotty Jones, Finance Director

Motion made by Councilman Flores to approve an Ordinance adopting the Tax Rate of \$0.56995 per \$100.00 of assessed valuation for the City of Bay City, Texas, for the purpose of paying the current expenses of the City for the Fiscal Year ending September 30, 2024, levying a maintenance and operations rate of \$0.43453 and for the further purpose of creating a sinking fund to retire the principal and interest of the bond indebtedness of the City, levying a debt service rate of \$0.13542; providing for a lien on all real and personal property to secure payment of taxes due thereon; providing a severability clause herewith; and providing for an effective date, Seconded by Councilman Folse. Voting Yea: Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Voting Nay: Mayor Nelson. Motion carried.

- 16. Report ~ Discuss, consider and review proposed amendments to Appendix B Fee Schedule.**

Fee Ordinance to be presented at next council meeting and will include solid waste and utilities.

- 17. Policy ~ Discuss, consider, and/or approve a Resolution to adopt the City's Investment Policy.** Scotty Jones, Finance Director

Motion made by Councilman Folse to approve a Resolution to adopt the City's Investment Policy, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 18. Resolution ~ A Resolution of the City of Bay City, Texas, declaring certain real property owned by the City of Bay City to be surplus and authorizing the Mayor to institute proceedings in accordance with Texas Local government Code Section.** Jeanna Thompson, City Secretary

Jeanna Thompson, City Secretary, presented the parcels that have been recommended by the Real Property Committee, adding that each was vacant and that Cottonwood Creak runs through them with the exception of one. Assistant City Attorney, Dennis Arriaga, stated that City Attorney Anne Marie Odefey wanted Council to be aware that the City must inform prospective buyers that the property is in a flood plain.

Motion made by Councilman Folsie to approve a Resolution of the City of Bay City, Texas, declaring certain real property owned by the City of Bay City to be surplus and authorizing the Mayor to institute proceedings in accordance with Texas Local government Code Section, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 19. Appointment ~ Discuss, consider, and/or approve the appointment of a city representative and an alternate to Houston-Galveston Area Council's 2024 General Assembly.** Robert K. Nelson, Mayor

Motion made by Mayor Pro Tem Finlay to appoint Councilman Benjamin Flores as a City representative and Councilwoman Sitz as an alternate to the H-GAC 2024 General Assembly, Seconded by Councilman Folsie. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

## **CLOSED / EXECUTIVE SESSION**

Council adjourned into an executive session at 7:41 p.m.

- 20. Executive Session pursuant to Texas Government Code Section 551.072 (Deliberation regarding Real Property).**
- 21. Personnel ~ Closed meeting to discuss personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (To discuss appointment, employment, evaluation, responsibilities, and duties of an officer or employee: Assistant City Manager**

## **RECONVENE AND ACTION**

Council reconvened back into regular session at 8:38 pm. Council took no action on items #20.

Motion on Item #21 made by Mayor Nelson to appoint Scotty Jones as Assistant City Manager, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay,

Minutes

City Council Regular Meeting

September 26, 2023

Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz.  
Motion carried.

**ADJOURNMENT**

Motion made by Councilman Flores to adjourn, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried and meeting adjourned at 8:39 p.m.

**PASSED AND APPROVED**, this 10th day of October 2023.

\_\_\_\_\_  
ROBERT K. NELSON, MAYOR  
CITY OF BAY CITY, TEXAS

\_\_\_\_\_  
JEANNA THOMPSON  
CITY SECRETARY

# CITY OF BAY CITY

## MINUTES • SEPTEMBER 26, 2023

COUNCIL  
CHAMBERS | 1901  
5th Street

City Council Workshop

5:00 PM

1901 5TH STREET  
BAY CITY TX, 77414



### Mayor

Robert K. Nelson

### Mayor Pro Tem

Blayne Finlay

### Councilman

Jim Folse

### Councilman

Bradley Westmoreland

### Councilwoman

Becca Sitz

### Councilman

Benjamin Flores

*Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.*



**CALL TO ORDER**

The meeting was called to order by Mayor Robert K. Nelson at 5:08 p.m.508

**CERTIFICATION OF QUORUM****PRESENT**

Mayor Robert K. Nelson  
 Mayor Pro Tem Blayne Finlay  
 Councilman Benjamin Flores  
 Councilman Jim Folse  
 Councilman Brad Westmoreland  
 Councilwoman Becca Sitz

**PUBLIC COMMENTS**

There were no public comments.

**REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND / OR APPROVAL**

**1. Discuss new well siting study and findings.** Dan Olsen, Garver

Dan Olsen, Garver, provided council with updates on Water System improvements. Shawna Burkhart, City Manager, recommended asset renewal/replacement as a priority, arsenic scrubber because we can not afford a new well, and enlarge the 4th and Ave B well.

**2. Discuss GFL Environmental proposal for the Solid Waste Collection and Disposal and Recycling Services .** Krystal Mason, Assistant Public Works Director

Krystal Mason, Assistant Public Works Director, stated that they compared rates with other cities and theirs's were between \$20 and \$26 per month. Scotty Jones, Finance Director, stated that GFL came back with lower residential rates with year one at \$16.00, year two at \$18.99, and year three at \$20.54. Ms. Jones recommended that Council approve the proposal. Council thanked GFL for working with the city.

**ADJOURNMENT**

Motion made by Councilman Westmoreland to adjourn, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried and the meeting adjourned at 6:03 p.m.

**PASSED AND APPROVED**, this 10th day of October 2023.

\_\_\_\_\_  
 ROBERT K. NELSON, MAYOR  
 CITY OF BAY CITY, TEXAS

\_\_\_\_\_  
 JEANNA THOMPSON  
 CITY SECRETARY

**ORDINANCE~ DISCUSS, CONSIDER AND/OR APPROVE AN ORDINANCE OF THE CITY OF BAY CITY, TEXAS, ADOPTING A FEE SCHEDULE ATTACHED HERETO AS EXHIBIT “A” AND LABELED “APPENDIX B” TO BE ADDED TO THE CODE OF ORDINANCES OF THE CITY OF BAY CITY, TEXAS; ADOPTING FEES AND CHARGES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES AND CHARGES FOR CONVENIENCE; PROVIDING FOR REPEAL; PROVIDING FOR RATIFICATION; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**



## **EXECUTIVE SUMMARY**

### **APPENDIX B- FEE SCHEDULE**

*Reviewed utility fees with City Council during the budget process and discussed other recommended changes on September 12, 2023 & September 26, 2023.*

#### **Revised Sections:**

Chapter 18- Aviation  
 Chapter 22- Building & Building Regulations  
 Chapter 42- Fire Prevention and Protection  
 Chapter 58- Municipal Court  
 Chapter 70- Parks and Recreation  
 Chapter 90- Solid Waste  
 Chapter 94- Streets, Sidewalks, and Other Public Spaces  
 Chapter 114- Utilities- *Rate changes to support debt schedule (TWDB Projects)*  
 Chapter N/A- Bay City Public Library  
 Chapter N/A- Miscellaneous Administrative Fees

## ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY OF BAY CITY, TEXAS, ADOPTING A FEE SCHEDULE ATTACHED HERETO AS EXHIBIT “A” AND LABELED “APPENDIX B” TO BE ADDED TO THE CODE OF ORDINANCES OF THE CITY OF BAY CITY, TEXAS; ADOPTING FEES AND CHARGES FOR VARIOUS CITY SERVICES AND CONSOLIDATING THOSE FEES AND CHARGES FOR CONVENIENCE; PROVIDING FOR REPEAL; PROVIDING FOR RATIFICATION; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Bay City, Texas, (“City”) has adopted numerous ordinances that provide for fees and charges for various city services; and

**WHEREAS**, the City has determined that it would be convenient to consolidate those fees and charges into one ordinance that can be reviewed and amended as needed from time to time; and

**WHEREAS**, the City has adopted a budget for the 2024 fiscal year that incorporates these fees and charges specified herein on September 26, 2023; and

**WHEREAS**, the City has determined that the fees and charges specified herein are reasonable, necessary, fair, and designed to fund the various activities to which they pertain; and

**WHEREAS**, the City has determined that the fees and charges specified herein will promote the health, safety, and welfare of City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS:**

**Section 1.** The facts and recitations contained in the preamble to this Ordinance are true and correct and incorporated herein for all purposes.

**Section 2.** *Fees Schedule adopted.* The City hereby adopts the Fee Schedule attached hereto as Exhibit “A” and labeled “Appendix B” to be added to the City of Bay City, Texas, Code of Ordinances and imposes the fees and charges set forth therein upon the various services to which they pertain. These fees and charges shall be collected by the City in accordance with the various City ordinances that more particularly describe each such fee or charge.

**Section 3.** *Repeal.* All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict only.

**Section 4.** *Ratification.* The City ratifies any past action taken regarding charging of fees.

**Section 5.** *Penalty.* Any person who violates or causes, allows, or permits another to violate any provision of this ordinance, rule, or police regulation of the city shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine or penalty not to exceed five hundred dollars (\$500.00). Each occurrence of any violation of this ordinance, rule, or police regulation shall constitute a separate offense. Each day on which any such violation of this ordinance, rule, or police regulation occurs shall constitute a separate offense.

**Section 6.** *Severability.* In the event any clause, phrase, provision, sentence or part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Bay City, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 7.** *Effective Date.* This Ordinance shall be effective on October 1, 2023 and may be published as required by law.

**PASSED, APPROVED, AND ADOPTED** on this 9th day of October 2023.

\_\_\_\_\_  
Robert K. Nelson, Mayor  
City of Bay City

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Jeanna Thompson, City Secretary  
City of Bay City

\_\_\_\_\_  
Anne Marie Odefey, City Attorney

<b><u>Council Member:</u></b>	<b><u>Voted Aye</u></b>	<b><u>Voted No</u></b>	<b><u>Absent</u></b>
Robert K. Nelson Mayor	_____	_____	_____
Benjamin Flores	_____	_____	_____
Jim Folse	_____	_____	_____
Brad Westmoreland	_____	_____	_____
Becca Sitz	_____	_____	_____
Blayne Finlay Mayor Pro Tem	_____	_____	_____

PART II - CODE OF ORDINANCES  
APPENDIX B FEE SCHEDULE

**APPENDIX B FEE SCHEDULE<sup>1</sup>**

Section Number	Subject	Fee Amount
<b>Chapter 2 - Administration</b>		
2-53(c)	Fine for disrupting council meetings	\$25.00 to \$100.00 per offense
2-164	Return Check Fee	\$30.00
2-216	Request for records fee	\$0.10 per page (standard size) \$0.15 per page (legal size)
2-268	Variance application fee	\$75.00
<b>Chapter 10 - Amusements and Entertainments</b>		
Sexually oriented business permit		
10-39(a)	Application fee	\$500.00
10-39(b)	Renewal - Adult service provider permit	\$100.00
10-39(c)	Renewal - Business manager permit	\$150.00
10-39(d)	Duplicate/copy - License, permit, identification card	\$10.00
10-39(e)	Fingerprinting	\$25.00
<b>Chapter 14 - Animals</b>		
14-	Animal impound	\$25.00 first day, \$10.00 each additional day
14-44	Animal quarantine - Rabies	\$30.00 Processing fee \$15.00 per day
<b>Chapter 18 - Aviation</b>		
<del>18-6(a)</del>	<del>Aerial Advertising - City limits permit</del>	<del>\$15.00 per flight</del>
<del>18-6(a)</del>	<del>Aerial Advertising - City limits, seven day permit</del>	<del>\$27.00</del>
18-	Aerial Applicator Operating Permit	\$500.00 per aircraft (30-day period) \$250.00 for each additional aircraft
18-135	Fuel Flowage Fee	<del>\$0.15</del> 0.17 per gallon
<b>Nightly Tie Down Fees</b>		
18-	Single Engine	<del>\$10.00</del> 11.00
18-	Twin Engine	<del>\$22.00</del> 23.00
18-	Turbo/Jet Engine	<del>\$33.00</del> 35.00
<b>First night free with fuel purchase</b>		
<b>Monthly Tie Down Fees</b>		
18-	Single Engine	<del>\$100.00</del> 115.00
18-	Twin Engine	<del>\$200.00</del> 230.00
18-	Turbo/Jet Engine	<del>\$350.00</del> 400.00

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<sup>1</sup>Editor's note(s)—Printed herein is the Fee Schedule of the City of Bay City, Texas, adopted as Ordinance No. 1625, on Sept. 27, 2018 .

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18-	Turbo/Jet Engine 12,500 lbs. and greater	<del>\$435.00</del> 460.00
No discount offered with purchase of fuel. Tie down fees are calculated on the calendar day. (Example: "Calendar Day" One minute to 24 hours equals one calendar day)		
Main Hangar Daily Fees		
18-	Single Engine	<del>\$28.00</del> 30.00
18-	Twin Engine	<del>\$55.00</del> 60.00
18-	Turbo Prop	<del>\$109.00</del> 115.00
18-	Jet Engine	<del>\$163.00</del> 170.00
No discount offered with purchase of fuel. Fees are calculated on the calendar day.		
Main Hangar Monthly Fees		
18-	Single Engine	<del>\$272.00</del> 285.00
18-	Twin Engine	<del>\$326.00</del> 345.00
18-	Turbo Prop	<del>\$435.00</del> 455.00
18-	Jet Engine	<del>\$543.00</del> 570.00
18-	Deposit	Equal to one month's rent
T-Hanger Monthly Fees		
18-	T-Hanger Existing and 946 sf	<del>\$217.00</del> 230.00
18-	T-Hanger Suite Existing and 1098 sf	<del>\$266.00</del> \$266.00 (no change)
18-	T-Hanger Bi-fold doors and 1,006 sf	<del>\$245.00</del> 260.00-\$270.00
18-	T-Hanger Bi-fold doors and 1,219 sf	<del>\$272.00</del> 285.00-\$300.00
18-	T-Hanger Bi-fold doors and 1,450 sf	<del>\$283.00</del> 300.00-\$325.00
18-	Deposit	Equal to one month's rent
18-	Late Fee assessed for all payments not received by the 11th of each month	\$50.00
Ramp Fees		
18-	Single Engine	<del>\$10.00</del> 11.00
18-	Twin Engine	<del>\$22.00</del> 25.00
18-	Turbo/Jet Engine	<del>\$55.00</del> 60.00
Customers using our ramp to drop off or pick up passengers and purchasing aviation fuel are not charged a ramp use fee.		
18-	Courtesy Vehicle for Fly-in visitors w/aviation fuel purchase	First 2 hours: No charge; then \$15.00/hour
	Courtesy Vehicle for Fly-in visitors w/out aviation fuel purchase	\$20.00/hour
	(a) Fly in visitors with no fuel purchase: A surcharge of \$20.00 will be charged regardless of how much fuel was used in the vehicle, if the vehicle is returned without the fuel being replaced.	
	(b) The overnight use of the vehicle may be approved at the cost of a flat rate fee of \$100.00 (after 5:00 p.m. until 8:00 a.m.). The charges as stated above will then apply between the hours of 8:00 a.m. to 5:00 p.m.	
After Hour's Services - Customers requesting services or assistance after business hours, weekends and holiday		
18-	Call Out Fee	<del>\$60.00</del> 65.00/hour (2-hour minimum)
18-	Overtime Fee	<del>\$60.00</del> 65.00/hour Customers requesting services that require

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		employees to work past business hours.
18-	Fuel Service Fees	\$.40 cents to \$1.00 per gallon of fuel based on market rates
18-	Fuel additive	<del>\$.05, .06</del> cents per gallon plus posted fuel price
18-	Long Term Parking	\$2.00 per day
18	Fueling Fee for private self-fuel delivery	<del>\$.16, .17</del> cents per gallon
18	Catering Fee	Based on the size of the order, time spent coordinating the order and delivery.
18	Office/Terminal lease	<del>\$2.71 3.00—\$16.78, 17.00</del> sf per year
<b>Ground Lease</b>		
18	Aviation-related land—Improved	<del>\$.16, .17</del> cents sf per <del>year</del> <u>Month</u>
18	Aviation-related land—Unimproved	<del>\$.11, .12</del> cents sf per <del>year</del> <u>Month</u>
18	Non-aviation-related land	<del>\$.27, .28</del> cents sf per <del>year</del> <u>Month</u>
<b>Chapter 22 - Building and Building Regulations</b>		
22-50	Plan Review Fee <u>Only</u>	<del>50% of the building permit fee</del>
	<u>Per dwelling unit, a new plan for previously reviewed plan or Master Plan</u>	<del>\$200.00 per plan or per address</del>
	<u>Plan Review Fee when a permit has been issued for the dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)</u>	<del>\$150.00 per plan or per address</del>
<u>22-50</u>	<u>Residential New Construction Plan Review Fee</u>	<u>Included in Residential New Construction Building Permit Fee</u>
<u>22-50</u>	<u>Commercial and Multi-Family Construction Plan Review Fee</u>	
	<u>Valuation: \$10,000 or less</u>	<del>\$50.00</del>
	<u>Valuation: \$10,001.00 to \$25,000.00</u>	<del>\$70.69 for the first \$10,000.00 + \$5.46 for each additional \$1,000.00</del>
	<u>Valuation: \$25,001.00 to \$50,000.00</u>	<del>\$152.59 for the first \$25,000.00 + \$3.94 for each additional \$1,000.00</del>
	<u>Valuation: \$50,001.00 to \$100,000.00</u>	<del>\$251.09 for the first \$50,000.00 + \$2.73 for each additional \$1,000.00</del>
	<u>Valuation: \$100,001 to \$500,000.00</u>	<del>\$387.59 for the first \$500,000.00 + \$2.19 for each additional \$1,000.00</del>

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	Valuation: <u>\$500,001.00 to \$1,000,000.00</u>	<u>\$1,263.59 for the first \$500,000.00 plus \$1.85 for each additional \$1000.00</u>
	Valuation: <u>\$1,000,001.00 and up</u>	<u>\$2,188.59 for the first \$1,000,000.00 plus \$1.23 for each additional \$1,000.00</u>
	Residential New Construction Building Permit Fees	
	0—1,500 square foot <del>age (sf)</del>	\$785.00
22-50	1,501—10,000 <del>sf</del> <u>sq ft</u>	<u>\$785.00 + \$0.35/sf for additional area over 1,500-sf for the first 1,500 sq ft plus \$0.35 for each additional sq ft to and including 10,000 sq ft</u>
22-50	<del>10,000-sf and up</del> <u>Over 10,000 sq ft</u>	<u>\$3,760.00 + \$0.15/sf for additional are over 10,000-sf \$3,760.00 for the first 10,000 sq ft plus \$0.15 for each additional sq ft over 10,000 sq ft</u>
	Residential Alteration/Addition Building Permit Fees	
22-50	<del>Trade Permits (building, mechanical, electrical, plumbing, fuels gas, etc.)</del> <u>Building, Mechanical, Electrical, Plumbing, Fuel Gas and similar</u>	\$100.00 per trade
	<u>Other project types not listed above</u>	<u>\$160.00 per trade</u>
	<u>Miscellaneous residential projects such as, but not limited to, Accessory Structures, Fences, Pools, etc.</u>	<u>Based on Valuation, see Commercial and Multi-Family Building Permit Fees</u>
22-50	Re-roof	<del>\$50.00</del> <u>100.00</u>
22-50	Commercial <u>and Multi-Family</u> Building Permit Fees	
	Valuation: <del>\$1,000.00 or less</del> <u>\$10,000 or less</u>	<del>\$25.00</del> <u>76.92</u>
	Valuation: \$10,001.00 to <del>\$50,000.00</del> <u>\$25,000.00</u>	<del>\$25.00</del> <u>108.75</u> for the first \$1,000.00 + <del>\$7.00</del> <u>8.40</u> for each additional \$1,000.00 <del>fraction thereof</del>
	Valuation: <del>\$50</del> <u>25,001.00</u> to <del>\$100</del> <u>50,000.00</u>	<del>\$209.50</del> <u>234.75</u> for the first <del>\$50</del> <u>25,000.00</u> + <del>\$6.00</del> <u>6.60</u> for each additional \$1,000.00 <del>fraction thereof</del>
	Valuation: <del>\$100</del> <u>50,001.00</u> to <del>\$500</del> <u>100,000.00</u>	<del>\$514.50</del> <u>386.25</u> for the first <del>\$100</del> <u>50,000.00</u> + <del>\$5.00</del> <u>4.20</u> for each additional \$1,000.00 <del>fraction thereof</del>
	Valuation: <del>\$500</del> <u>100,001 and up to \$500,000</u>	<del>\$1,914.50</del> <u>596.25</u> for the first \$500,000.00 + <del>\$4.00</del> <u>3.36</u> for each additional \$1,000.00 <del>fraction thereof</del>

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<a href="#">22-50</a>	<a href="#">Valuation: \$500,001.00 to \$1,000,000.00</a>	<a href="#">\$1,940.25 for the first \$500,000.00 plus \$2.85 for each additional \$1000.00</a>
<a href="#">22-50</a>	<a href="#">Valuation: \$1,000,001.00 and up</a>	<a href="#">\$3,365.25 for the first \$1,000,000.00 plus \$1.89 for each additional \$1,000.00</a>
22-50	Demolition and Utility Termination Permit	\$150.00
22-50	Re-inspection Fee – Single Family Residential	<del>\$30.00</del> <a href="#">\$76.92</a>
<a href="#">22-50</a>	<a href="#">Re-inspection Fee – Commercial and Multi-family</a>	<a href="#">\$125.00</a>
22-50	After-hours inspection Fee	<del>\$50.00</del> <a href="#">\$150.00</a>
22-50	Flood Zone Confirmation	\$25.00
22-50	Permit Renewal/Extension prior to expiration	50% of original permit fee
22-50	Permit Renewal after Expiration	100% of original permit fee
22-50	Work prior to issuance of permit	200% of original permit fee
22-50	New Construction Certificate of Occupancy	No Charge
22-50	Certificate of Occupancy/ <del>Change in Ownership – Commercial and Multi-Family</del>	\$150.00
<a href="#">22-50</a>	<a href="#">Certificate of Occupancy/Change in Name</a>	<a href="#">\$150.00</a>
22-50	Temporary Certificate of Occupancy (TCO)	\$100.00
22-50	Copy of Certificate of Occupancy	\$10.00
<a href="#">22-50</a>	<a href="#">Certificate of Occupancy/Tenant Space (no work)</a>	<a href="#">\$150.00</a>
<a href="#">22-50</a>	<a href="#">Mobile Home Occupancy Permit</a>	<a href="#">\$25.00</a>
<a href="#">22-50</a>	<a href="#">Mobile Home Placement Permit (INCLUDES all trades)</a>	<a href="#">\$250.00</a>
<a href="#">22-50</a>	<a href="#">Life Safety Inspection (foster homes, etc.)</a>	<a href="#">\$150.00</a>
22-50	Storage of Impounded Sign	\$25.00 per sign
22-163	Residential Electrical Permit Fee	<del>\$25.00</del> <a href="#">\$76.92</a>
22-163	Commercial Electrical Permit Fee	<del>Minimum \$25.00 based on valuation of project</del> <a href="#">\$125.00 per address, building or unit</a>
22-297	Residential Plumbing Permit Fee	<del>\$25.00</del> <a href="#">\$76.92</a>
22-297	Commercial Plumbing Permit Fee	<del>Minimum \$25.00 based on valuation of project</del> <a href="#">\$125.00 per address, building or unit</a>
22-383	Residential Mechanical Permit Fee	<del>\$25.00</del> <a href="#">\$76.92</a>
22-383	Commercial Mechanical Permit Fee	<del>Minimum \$25.00 based on valuation of project</del> <a href="#">\$125.00 per address, building or unit</a>
22-465	Moving Permit (Building or structure)	<del>\$50.00</del> <a href="#">\$100.00</a>
22-484	Annual Registration Vacant Building Fee (commercial)	\$250.00
22-484	Annual Registration Vacant Building Fee (Historical)	\$100.00
22-484	Annual Registration Vacant Building Fee (Residential)	\$50.00
22-484	Annual Vacant Building Inspection Fee	\$50.00
22-484	Late Registration Fee	\$50.00
22-484	Late Inspection Fee	\$50.00
22-502	House Moving License	\$100.00 per year
<b>Chapter 26 - Businesses</b>		

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26-33(d)	Mobile Food Establishment Fee	\$100.00 per year
26-56(a)	Massage License Application Fee	\$300.00 per year
26-57	Massage Business permit	\$200.00 per year
26-61	Multiple massage establishments license fee	\$100.00
<b>Chapter 42 - Fire Prevention and Protection</b>		
42-77	<del>Sprinkler Systems (Valuation based on construction valuation for project)</del> Single Family Residential Fire Code Plan Review Services	<del>Based on 3rd party contract fees \$175.00</del>
42-77	Single Family Fire Code Inspection Services	\$400.00
42-77	Commercial and Multi-family Fire Code Plan Review Services (fire alarm system & fire sprinkler system)	
	Valuation: less than \$6,250	\$200.00 each system
	Valuation: \$6,250 to \$250,000	\$300.00 each system
	Valuation: \$251,000 to \$500,000	\$425.00 each system
	Valuation: \$500,001 to \$1,000,000	\$550.00 each system
	Valuation: \$1,000,001 to \$3,000,000	\$800.00 each system
	Valuation: \$3,000,001 to \$6,000,000	\$1,200.00 each system
	Valuation: \$6,000,001 and up	\$1,200.00 plus \$0.38 for each additional \$1,000.00
	Plan Review Services	Based on 3rd party contract fees
42-77	<del>Fire Alarm Systems (Valuation based on construction valuation for project)</del> Commercial and Multi-family Fire Code Inspections (fire alarm system & fire sprinkler system)	<del>Based on 3rd party contract fees</del>
	Valuation: less than \$6,250	\$300.00 each system
	Valuation: \$6,250 to \$250,000	\$425.00 each system
	Valuation: \$251,000 to \$500,000	\$525.00 each system
	Valuation: \$500,001 to \$1,000,000	\$675.00 each system
	Valuation: \$1,000,001 to \$3,000,000	\$950.00 each system
	Valuation: \$3,000,001 to \$6,000,000	\$1,425.00 each system
	Valuation: \$6,000,001 and up	\$1,425.00 plus \$0.38 for each additional \$1,000.00
42-77	Fire Underground	
	Fire Code Plan Review	\$200.00
	Fire Code Inspection	\$250.00
42-77	Fire Extinguisher Suppression System	
	Per permit, one inspection	\$450.00
	Each re-inspection	\$100.00
42-77	Annual Fire Inspection	\$150.00
42-77	Fire Certificate of Occupancy Inspection (if not completed during business occupancy inspection)	\$150.00 per hour, per location
42-77	Fire Re-inspection	\$150.00
42-77	Underground or Aboveground Fuel Storage Tanks	
	Fire Code Plan Review	\$350.00
	Fire Code Inspection	\$450.00

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42-81(1)	Additional inspections	\$150.00 per location
42-81(2)	Fire certificate of occupancy	\$150.00
<b>Chapter 58 - Municipal Court</b>		
58-48	<del>Special expense for issuance and service of arrest warrant</del> <a href="#">Additional Reimbursement Fees and Fines-Issuance of Failure to Appear/Violate Promise to Appear</a>	\$25.00 <del>(not to exceed)</del>
58-49	Special expense for driving safety course	\$10.00 (not to exceed)
58-50	<del>Special expense for teen court program</del>	<del>\$20.00 (not to exceed)</del>
58-51	<del>Special expense for delinquent fines</del> <a href="#">Warrant Reimbursement Fee</a>  <a href="#">Ominbase Reimbursement Fee</a> <a href="#">Time Payment Reimbursement Fee</a>	Fee shall be the lesser of 20% of the amount of the fine or \$50.00 <a href="#">\$10.00 per misdemeanor offense</a> <a href="#">\$15.00 per misdemeanor offense</a>
58-76(a)	Municipal Court Building Security Fund	\$4.90 per misdemeanor offense
58-96(1)	Juvenile Case Manager Fund	\$5.00 per misdemeanor offense
58-122(a)	Municipal Court Technology Fund  <a href="#">Municipal Jury Fund</a>	\$4.00 per misdemeanor offense  <del>-\$0.10 per misdemeanor offense</del>
<b>Chapter 62 - Natural Resources</b>		
62-7b	Drilling permit fee	\$2,500.00
62-7b	Re-entering plugged well to operate	\$2,500.00
62-7b	Amendment to permit	\$500.00
62-7b	Extension of permit	\$500.00
62-7b	Permit for seismic surveys	\$500.00
<b>Chapter 66 - Offenses</b>		
66-4(f)	Loitering fine	Not less than \$1.00 and not more than \$200.00
66-64(b)	Curfew Penalty fines	Not less than \$50.00 nor more than \$500.00
66-179(c)	Protesting Funerals Penalty Fine	Not to exceed \$500.00
<b>Chapter 70 Parks and Recreation</b>		
70-XX	Return Check Fee	\$30.00
	Registration fee	\$5.00/reservation
	Vendor Fee	\$25.00
	Facility - Train Depot	\$200.00/day + \$100.00 Deposit
	Pavilion - <del>Amistad Park</del> <a href="#">Neighborhood Parks</a>	\$50.00/day + \$50.00 Deposit
	Pavilion - Riverside Park	See Riverside Park section
	<del>East Side Pavilion - LeTulle Park</del> <a href="#">Regional Parks</a>	\$100.00/day + \$50.00 Deposit
	<del>West Side Pavilion - LeTulle Park</del>	<del>\$100.00/day + \$50.00 Deposit</del>

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<del>Lakeview Pavilion - LeTulle Park</del> <u>Enclosed Pavilions &amp; Gazebos</u>	\$150.00/day + \$100.00 Deposit
<del>Pavilion - Duncan Park</del>	<del>\$50.00/day + \$50.00 Deposit</del>
Sports Complex: Basketball Pavilion	\$25.00/hour + \$50.00 Deposit
Sports Complex: Per Field	\$25.00/hour + \$75.00 Deposit
Sports Complex: All three fields	\$70.00/hour + \$200.00 Deposit
Sports Complex: All three fields including press box	\$85.00/hour + \$250.00 Deposit
Sports Complex: All three fields including press box and concession stand	\$100.00/hour + \$300.00 Deposit
Sports Complex: Concession Stand	\$15.00/hour + \$100.00 Deposit
<del>City Baseball Field</del> <u>Ball Fields</u>	\$20.00/hour + \$100.00 Deposit
<del>Joe Davis Baseball Field</del>	<del>\$25.00/hour + \$100.00 Deposit</del>
<del>Community Park</del> Pickle Ball Courts	\$5.00/hour
<del>Community Park</del> Basketball & Volleyball Courts	\$10.00/hour
<del>Football Field (Non YSA Use): Hardeman Football Field</del>	<del>\$15.00/hour + \$100.00 Deposit</del>
<del>Mary Withers Park Volleyball</del>	<del>\$10.00/hour</del>
Park: Duncan Park	\$250.00/day + \$100.00 Deposit
<del>Park: Liberty Park</del>	<del>\$150.00/day + \$100.00 Deposit</del>
Park: Le Tulle Park	\$900.00/day + \$500.00 Deposit
<del>Other Parks (Offline)</del>	<del>\$150.00/day</del>
Pools: Admission	Adult - \$2.00/day Child (Under 18) - \$1.00/day
Pools: Canopy/Table	\$10.00/hour
Pools: Water Aerobics	\$1.00/day
Pools: Lap Swim (16th Pool only)	\$1.00/day or \$10.00/month
Pools: Season Passes	Individual - \$40.00/season Family of 5 - \$100.00/season
Riverside Park: Admission	\$10.00/car or \$100.00 Yearly Pass
Riverside Park: Pavilions	\$100.00/day per pavilion plus \$50.00 Deposit (Up to 20 Cars included, then \$10.00 per car)
Riverside Park: RV Full Hook Up (Water, Sewer, Electric)	<del>\$40</del> 45.00 Daily, <del>\$240</del> 280.00/Week, <del>\$550</del> 600.00/Month plus <del>\$40</del> 45.00 Deposit



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	Wilderness Camping - RV or Tent (Electric & Water)	\$30.00 Daily, \$180.00/Week, \$400.00/Month plus \$30.00 Deposit
	Excess Vehicle Fee (Pertains to campers)	\$10.00 per Day
	(a) Sports Complex: Press box is available at the discretion of Parks Director.	
	(b) Park rentals are limited in time availability.	
	(c) Renting an entire park area or pool have special restriction.	
	(d) Camping fees include 1 vehicle per site per day.	
	<b>Facility - Service Center</b>	
	(1) Service Center - Library Room	\$150.00/day + \$100.00 Deposit
	(2) Service Center - Kitchen	\$150.00/day + \$100.00 Deposit
	(3) Service Center - Dining Room	\$150.00/day + \$100.00 Deposit
	(4) Service Center - Gusman Room	\$150.00/day + \$100.00 Deposit
	(5) Service Center - Lobby	\$400.00/day + \$100.00 Deposit
	(6) Service Center - Entire Facility	\$1,800.00/day + \$500.00 Deposit
(a) Civic, Social, Charitable, Non-profit, and Other Governmental organizations shall pay one-half the rental fee for Service Center options 1—5 and one-third the rental fee of option 6. Municipal and County Government shall be charged an administrative recovery fee of \$50.00 for options 1—5 and \$100.00 for option 6. All parties pay the same deposit with the exception of Municipal and County Government.		
(b) A charge of \$25.00 per hour per person for City staff to set and take down. This only applies to the Auditorium or Entire Facility Rental.		
(c) Facility Use Hours: Monday—Sunday are 8:00 a.m. to 10:00 p.m. Any time needed before 8:00 am or after 10:00 p.m. shall be charged \$100.00/hour inclusive of cleaning time.		
<b>Chapter 74 - Peddlers and Solicitors</b>		
74-39(a)	License Permit fee	\$50.00 + \$5.00 administrative fee
	License permit fee - 12-month	\$70.00 + \$5.00 administrative fee
<b>Chapter 82 - Police</b>		
82-2	Copies of records fee	\$6.00 per document for certified copies
<b>Chapter 86 - Secondhand Goods</b>		
86-20(b)	Junkyard license fee	\$20.00
86-20(b)	Inspection renewal fee	\$10.00
<b>Chapter 90 - Solid Waste</b>		
90-28(3)	Residential Trash	<del>\$22.47</del> 25.27/month
	Residential - Extra Toter	<del>\$11.40</del> 12.65/month
	Small Commercial	<del>\$39.33</del> 44.84/month

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	Small Commercial - Extra Toter	\$ <del>19.67</del> <u>22.42</u> /month
	Large Commercial:	
	2-Yard 1 time per week	\$ <del>62.62</del> <u>71.39</u> /month
	2-Yard 2 times per week	\$ <del>126.29</del> <u>143.97</u> /month
	2-Yard 3 times per week	\$ <del>188.06</del> <u>214.39</u> /month
	2-Yard 4 times per week	\$ <del>247.99</del> <u>282.60</u> /month
	2-Yard 5 times per week	\$ <del>305.85</del> <u>348.67</u> /month
	2-Yard 6 times per week	\$ <del>368.47</del> <u>420.05</u> /month
	3-Yard 1 time per week	\$ <del>88.26</del> <u>100.62</u> /month
	3-Yard 2 times per week	\$ <del>176.64</del> <u>201.37</u> /month
	3-Yard 3 times per week	\$ <del>262.15</del> <u>298.85</u> /month
	3-Yard 4 times per week	\$ <del>344.80</del> <u>393.07</u> /month
	3-Yard 5 times per week	\$ <del>424.60</del> <u>484.05</u> /month
	3-Yard 6 times per week	\$ <del>511.65</del> <u>583.28</u> /month
	4-Yard 1 time per week	\$ <del>109.18</del> <u>124.47</u> /month
	4-Yard 2 times per week	\$ <del>217.47</del> <u>247.92</u> /month
	4-Yard 3 times per week	\$ <del>321.97</del> <u>367.05</u> /month
	4-Yard 4 times per week	\$ <del>422.68</del> <u>481.86</u> /month
	4-Yard 5 times per week	\$ <del>519.57</del> <u>592.31</u> /month
	4-Yard 6 times per week	\$ <del>628.74</del> <u>716.77</u> /month
	6-Yard 1 time per week	\$ <del>150.98</del> <u>172.12</u> /month
	6-Yard 2 times per week	\$ <del>299.16</del> <u>341.04</u> /month
	6-Yard 3 times per week	\$ <del>441.66</del> <u>503.50</u> /month
	6-Yard 4 times per week	\$ <del>578.45</del> <u>659.43</u> /month
	6-Yard 5 times per week	\$ <del>709.53</del> <u>808.86</u> /month
	6-Yard 6 times per week	\$ <del>857.59</del> <u>977.66</u> /month
	8-Yard 1 time per week	\$ <del>183.25</del> <u>208.90</u> /month
	8-Yard 2 times per week	\$ <del>361.56</del> <u>412.18</u> /month
	8-Yard 3 times per week	\$ <del>532.80</del> <u>607.39</u> /month
	8-Yard 4 times per week	\$ <del>696.18</del> <u>793.64</u> /month
	8-Yard 5 times per week	\$ <del>851.97</del> <u>971.24</u> /month
	8-Yard 6 times per week	\$ <del>992.62</del> <u>1,131.59</u> /month
	Additional Haul - 2-Yard	\$ <del>20.88</del> <u>23.81</u> /month
	Additional Haul - 3-Yard	\$ <del>29.45</del> <u>33.58</u> /month
	Additional Haul - 4-Yard	\$ <del>36.42</del> <u>41.52</u> /month
	Additional Haul - 6-Yard	\$ <del>50.37</del> <u>57.43</u> /month
	Additional Haul - 8-Yard	\$ <del>61.14</del> <u>69.70</u> /month
	Lock Fee - Installation (1-time fee)	\$75.00
	Lock Fee	\$ <del>5.00</del> <u>15.00</u> /month
	Late Payment Fee - The late payment fee is applied to charges not paid by the fifth day after the statement due date.	10% of balance, or \$10.00, (whichever is greater) (Customers outside of city limits pay 1.5 times inside city limit rate)
<b>Chapter 94 - Streets, Sidewalks and Other Public Places</b>		

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94-204	Street Closure Application Fee	\$25.00
94-229(c)	Street Name Application Fee	\$100.00
<a href="#">94-293(c)</a>	<a href="#">Driveway Access Permit</a>	<a href="#">\$100.00</a>
<b>Chapter 98 - Subdivisions</b>		
<i>Platting Fees</i>		
98-42(b)	Land plan fee	\$200.00
98-42(c)	Construction plan review	\$200.00 for sites less than one acre \$300.00 for sites one to five acres 500.00 for sites greater than five acres
98-42(d)	Preliminary plat fees	\$200.00 for sites less than one acre \$350.00 for sites one to five acres \$500.00 for sites greater than five acres
98-42(e)	Final plat fees	\$300.00 + \$5.00 per lot
98-42(f)	Development plat fee	\$300.00 + \$10.00 per acre
98-42(g)	Minor plat/re-plat	\$150.00 + \$5.00 per lot
98-42(h)	Amended plat	\$100.00 per plat
98-42(j)	Alley/Easement abandonment fee	\$100.00 per application
98-42(k)	Mobile Home park plats	\$300.00 + \$5.00 per lot/stand
<b>Chapter 99 - Downtown Bay City Land Development Code</b>		
99-9	Penalty Fine	\$2,000.00
<b>Chapter 102 - Taxation</b>		
102-70(a)	Hotel - Motel Occupancy Tax Rate	\$2.00 or more per day
<b>Chapter 106 - Telecommunications</b>		
106-80	Penalty Fee	\$500.00 per day
<b>Chapter 110 - Traffic and Vehicles</b>		
	Penalty Fee	Not to exceed \$500.00
110-175	Impoundment of Vehicle	Not less than \$4.00 per day
110-185	Disabled parking zone penalty fine	Up to \$500.00 per day
	Penalty Fee	Not more than \$2,000.00
<b>Chapter 114 - Utilities</b>		
	Return Check Fee	\$30.00
114-22	Water and Sewer Deposits	
114-22(1)	Residential Customers Single-Family resident	\$150.00
114-22(1)	Small Business Commercial property with a 3.4-inch water or 4-inch sewer connection, or both	\$200.00
114-22(1)	Large Business Commercial property with a water connection 1-inch or greater or sewer connection 6-inch or greater, or both	Up to 60-day average bill

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114-22(1)	Multi Unit Multi units connected to one water meter	Up to 60-day average bill
114-22(1)	Commercial accounts Washaterias, carwashes, and other high-volume users	Up to 60-day average bill
114-22(4a1)	Reconnection Fee: Upon disconnection at curb stop for non-payment	\$50.00
114-22(4a2)	Reconnection Fee: Upon meter removal	\$100.00
114-22(4a3)	Reconnection Fee: Upon locking meter	\$100.00
114-22(4b)	Residential: Required deposit (restoration of service due to non-payment)	\$50.00 per occurrence (not to exceed \$300.00)
114-22(4b)	Commercial: Required deposit (restoration of service due to non-payment)	\$50.00 per occurrence (not to exceed 90-day average)
114-26	Late payment Fee - The late payment fee is applied to charges not paid by the fifth day after the statement due date.	10% of balance, or \$10.00, (whichever is greater)
114-55	Water Tapping Charges	
114-55(a)	1-inch or less	\$1,300.00 (Includes cost of labor, parts, materials associated with the installation of the meter and actual tap to City main. Customer is responsible for all cost associated with extending utility lines.)
114-55(a)	1.5-inch or greater	15% of the total cost associated with actual tap to City main plus cost of the meter. Customer is responsible for all cost associated with extending utility lines.
114-55 (a)	Inspection Fee - An inspection fee shall be assessed for each water tap and meter installed by third party and subsequently inspected by City personnel. Upon connection to the City system, the meter becomes the property of the City.	\$100.00
114-57	Connection Fees	
114-57(1)	Connection Fee (Activation Fee) - New Service	\$15.00
114-57(2)	Connection Fee - Following Disconnect for non-payment	\$50.00
114-57(3)	Connection Fee -Tampering (turned on by customer following disconnect for non-payment)	\$100.00
114-57(3a)	Connection Fee - Tampering with damage to curb stop or meter box	\$150.00
114-57(3b)	Connection Fee - Tampering with damage to meter or register	Cost of equipment replacement plus tampering fee noted in 114-57(3)
114-57(4)	Connection Fee - After normal business hours	<del>\$35.00</del> 75.00
<u>114-57 (5)</u>	<u>Connection Fee- Meter Test</u>	<u>\$175.00</u>
<u>114-67</u>	<u>Disconnection Fee- Trip Charge for no private shut off valve</u>	<u>\$35.00</u>

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114-88	Monthly Rate Schedule (Water)	
<i>Residential Water and Residential Irrigation Rates</i>		
114-88	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$27.31</del> <u>31.06</u>
	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$27.31</del> <u>31.06</u>
	Base Charge 0—2,000 gallons 1-inch meter	<del>\$34.22</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 1½-inch meter	<del>\$68.33</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 2-inch meter	<del>\$109.35</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 3-inch meter	<del>\$205.14</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 4-inch meter	<del>\$342.22</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 6-inch meter	<del>\$683.32</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 8-inch meter	<del>\$1,118.46</del> <u>38.92</u>
	Base Charge 0—2,000 gallons 10-inch meter	<del>\$1,773.45</del> <u>38.92</u>
<i>Volumetric Rate</i>		
114-88	Under 2,000 Gallons	\$0.00 per 1,000 gallons
114-88	2,001—5,000 Gallons	<del>\$2.04</del> <u>2.32</u> per 1,000 gallons
114-88	5,001—10,000 Gallons	<del>\$3.57</del> <u>4.06</u> per 1,000 gallons
114-88	Over 10,000 Gallons	<del>\$4.50</del> <u>5.12</u> per 1,000 gallons
<i>Multifamily</i>		
114-88	Base Charge 1—2,000 gallons ¾-inch meter	<del>\$29.00</del> <u>36.46</u>
	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$29.00</del> <u>36.46</u>
	Base Charge 0—2,000 gallons 1-inch meter	<del>\$36.34</del> <u>45.69</u>
	Base Charge 0—2,000 gallons 1½-inch meter	<del>\$72.56</del> <u>91.23</u>
	Base Charge 0—2,000 gallons 2-inch meter	<del>\$116.12</del> <u>145.99</u>
	Base Charge 0—2,000 gallons 3-inch meter	<del>\$217.80</del> <u>273.83</u>
	Base Charge 0—2,000 gallons 4-inch meter	<del>\$363.40</del> <u>456.88</u>
	Base Charge 0—2,000 gallons 6-inch meter	<del>\$725.60</del> <u>912.25</u>
	Base Charge 0—2,000 gallons 8-inch meter	<del>\$1,187.68</del> <u>1,493.20</u>

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	Base Charge 0—2,000 gallons 10-inch meter	<del>\$1,883.20</del> <u>2,367.64</u>
<b>Volumetric Rate</b>		
114-88	Under 2,000 Gallons	<del>\$7.10</del> <u>8.93</u> per 1,000 gallons
114-88	2,001—5,000 Gallons	<del>\$7.10</del> <u>8.93</u> per 1,000 gallons
114-88	5,001—10,000 Gallons	<del>\$7.10</del> <u>8.93</u> per 1,000 gallons
114-88	Over 10,000 Gallons	<del>\$7.10</del> <u>8.93</u> per 1,000 gallons
<b>Non-Residential (Commercial) Water and Commercial Irrigation Rates</b>		
<b>Base Monthly Bill</b>		
114-88	¾-inch meter	<del>\$27.31</del> <u>31.06</u>
114-88	¾-inch meter	<del>\$27.31</del> <u>31.06</u>
114-88	1-inch meter	<del>\$34.22</del> <u>38.92</u>
114-88	1½-inch meter	<del>\$68.33</del> <u>77.71</u>
114-88	2-inch meter	<del>\$109.35</del> <u>124.37</u>
114-88	4-inch meter	<del>\$205.11</del> <u>233.27</u>
114-88	4-inch meter	<del>\$342.22</del> <u>389.21</u>
114-88	6-inch meter	<del>\$683.32</del> <u>777.15</u>
114-88	8-inch meter	<del>\$1,118.46</del> <u>1,272.04</u>
114-88	10-inch meter	<del>\$1,773.45</del> <u>2,016.97</u>
<b>Volumetric Rate</b>		
114-88	0—10,000 Gallons	<del>\$5.78</del> <u>6.57</u> per 1,000 gallons
114-88	Over 10,000 Gallons	<del>\$5.78</del> <u>6.57</u> per 1,000 gallons
<b>Industrial Water Rates</b>		
<b>Base Monthly Bill</b>		
114-88	¾-inch meter	<del>\$29.00</del> <u>36.46</u>
114-88	¾-inch meter	<del>\$29.00</del> <u>36.46</u>
114-88	1-inch meter	<del>\$36.22</del> <u>45.54</u>
114-88	1½-inch meter	<del>\$72.56</del> <u>91.23</u>
114-88	2-inch meter	<del>\$116.12</del> <u>145.99</u>
114-88	3-inch meter	<del>\$217.80</del> <u>273.83</u>
114-88	4-inch meter	<del>\$363.40</del> <u>456.88</u>
114-88	6-inch meter	<del>\$725.60</del> <u>912.25</u>
114-88	8-inch meter	<del>\$1,187.68</del> <u>1,493.20</u>
114-88	10-inch meter	<del>\$1,883.20</del> <u>2,367.64</u>
<b>Volumetric Rate</b>		
114-88	0—900,000 Gallons	<del>\$6.35</del> <u>7.98</u> per 1,000 gallons
114-88	900,001 to 4,500,000 Gallons	<del>\$7.76</del> <u>9.75</u> per 1,000 gallons
114-88	Over 4,500,000 Gallons	<del>\$9.74</del> <u>12.20</u> per 1,000 gallons
	(Customers outside of city limits pay 1.75x amount)	
<b>Bulk Water</b>		
(Metered Water)		
114-88	2,001—10,000 gallons	<del>\$5.50</del> <u>7.00</u> per 1,000 gallons
114-88	Over 10,000 gallons	<del>\$5.50</del> <u>7.00</u> per 1,000 gallons
<b>Article 4 Sewer and Sewer Surcharge Rates</b>		

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114-109	Fees and Sewer Taps	
114-109	4-inch connection	\$1,300.00 (Includes cost of labor, parts, materials associated with actual tap to City main. Customer is responsible for all cost associated with extending utility lines.)
114-109	Over 4-inch	15% of the total cost associated with actual tap to City main. Customer is responsible for all cost associated with extending utility lines.
114-109	Inspection Fee - An inspection fee shall be assessed for each sewer tap installed by third party and subsequently inspected by City personnel.	\$100.00
114-55(b)	Line Locate	\$200.00 Additional charges of \$50.00/hour after the first 4 hours
114-134	Monthly Rate Schedule (Sewer)	
<i>Residential Sewer Rates</i>		
114-134	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$26.22</del> 30.46
	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$26.22</del> 30.46
	Base Charge 0—2,000 gallons 1-inch meter	<del>\$39.22</del> 45.56
	Base Charge 0—2,000 gallons 1½-inch meter	<del>\$74.29</del> 45.56
	Base Charge 0—2,000 gallons 2-inch meter	<del>\$116.15</del> 45.56
	Base Charge 0—2,000 gallons 3-inch meter	<del>\$228.85</del> 45.56
	Base Charge 0—2,000 gallons 4-inch meter	<del>\$425.50</del> 45.56
	Base Charge 0—2,000 gallons 6-inch meter	<del>\$880.90</del> 45.56
	Base Charge 0—2,000 gallons 8-inch meter	<del>\$1,267.30</del> 45.56
	Base Charge 0—2,000 gallons 10-inch meter	<del>\$2,038.95</del> 45.56
<i>Volumetric Rate</i>		
114-134	Under 2,000 Gallons	\$0.00 per 1,000 gallons
114-134	2,001—5,000 Gallons	<del>\$6.16</del> 7.16 per 1,000 gallons
114-134	5,001—10,000 Gallons	<del>\$6.45</del> 7.50 per 1,000 gallons
114-134	Over 10,000 Gallons	<del>\$6.45</del> 7.90 per 1,000 gallons

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<i>Sewer Cap for residential is 15,000 Gallons</i>		
<i>Multifamily Sewer Rates</i>		
114-134	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$26.22</del> 30.46
	Base Charge 0—2,000 gallons ¾-inch meter	<del>\$26.22</del> 30.46
	Base Charge 0—2,000 gallons 1-inch meter	<del>\$39.22</del> 45.56
	Base Charge 0—2,000 gallons 1½-inch meter	<del>\$74.29</del> 86.30
	Base Charge 0—2,000 gallons 2-inch meter	<del>\$116.15</del> 134.93
	Base Charge 0—2,000 gallons 3-inch meter	<del>\$228.85</del> 265.86
	Base Charge 0—2,000 gallons 4-inch meter	<del>\$425.50</del> 494.31
	Base Charge 0—2,000 gallons 6-inch meter	<del>\$880.90</del> 1,023.35
	Base Charge 0—2,000 gallons 8-inch meter	<del>\$1,267.30</del> 1,472.23
	Base Charge 0—2,000 gallons 10-inch meter	<del>\$2,038.95</del> 2,368.67
<i>Volumetric Rate</i>		
114-134	Under 2,000 Gallons	<del>\$6.79</del> 7.89 per 1,000 gallons
114-134	2,001—5,000 Gallons	<del>\$6.79</del> 7.89 per 1,000 gallons
114-134	5,001—10,000 Gallons	<del>\$6.79</del> 7.89 per 1,000 gallons
114-134	Over 10,000 Gallons	<del>\$6.79</del> 7.89 per 1,000 gallons
<i>Nonresidential (Commercial) Sewer Rates</i>		
<i>Base Monthly Bill</i>		
114-134	¾-inch meter	<del>\$26.22</del> 30.46
114-134	¾-inch meter	<del>\$26.22</del> 30.46
114-134	1-inch meter	<del>\$39.22</del> 45.56
114-134	1½-inch meter	<del>\$74.29</del> 86.30
114-134	2-inch meter	<del>\$116.15</del> 134.93
114-134	3-inch meter	<del>\$228.85</del> 265.86
114-134	4-inch meter	<del>\$425.50</del> 494.31
114-134	6-inch meter	<del>\$880.90</del> 1,023.35
114-134	8-inch meter	<del>\$1,267.30</del> 1,472.23
114-134	10-inch meter	<del>\$2,038.95</del> 2,368.67
<i>Volumetric Rate</i>		
114-134	0—10,000 Gallons	<del>\$6.24</del> 7.21 per 1,000 gallons
114-134	Over 10,000 Gallons	<del>\$6.24</del> 7.21 per 1,000 gallons
<i>Industrial Sewer Rates</i>		
<i>Base Monthly Billing</i>		
	¾-inch meter	<del>\$26.22</del> 30.46
	¾-inch meter	<del>\$26.22</del> 30.46



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	1-inch meter	<del>\$39.22</del> 45.56
	1½-inch meter	<del>\$74.29</del> 86.30
	2-inch meter	<del>\$116.15</del> 134.93
	3-inch meter	<del>\$228.85</del> 265.86
	4-inch meter	<del>\$425.50</del> 494.31
	6-inch meter	<del>\$880.90</del> 1,023.35
	8-inch meter	<del>\$1,267.30</del> 1,472.23
	10-inch meter size	<del>\$2,038.95</del> 2,368.67
<b>Volumetric Rate</b>		
	0—900,000 Gallons	<del>\$5.46</del> 6.34 per 1,000 gallons
	900,001 to 4,500,000 Gallons	<del>\$5.75</del> 6.68 per 1,000 gallons
	Over 4,500,000 Gallons	<del>\$7.19</del> 8.35 per 1,000 gallons
	(Customers outside of city limits pay 1.75x amount for sections 114-88 and 114-134)	
114-135(b)	Quantity cost capitol recovery fee (surcharge)	

Source Classification	Remarks	Quantity Variable Daily Sewage Flow - Gallons/Person	Capital Cost Recovery Rate
Municipality	Residential (3 persons)	x 100 x \$2.06=	\$618.00 per home
Subdivision	Residential (3 persons)	x 100 x \$2.06=	\$618.00 per home
Trailer park transient	\$2½ Persons per trailer	x 50 x \$2.06=	\$257.50 per home
Mobile home park	\$4 Persons per trailer	x 100 x \$2.06=	\$618.00 per home
Schools	Elementary, high (students)	x 15 x \$2.06=	\$ 30.90 per student
Recreation parks	Campers	x 40 x \$2.06=	\$ 82.40 per unit
	Boaters	x 5 x \$2.06=	\$ 10.30 per unit
	Swimmers	x 10 x \$2.06=	\$ 20.60 per person
Factory or office building	No showers (employees)	x 20 x \$2.06 =	\$ 41.20 per person
Factory	With showers (employees)	x 25 x \$2.06 =	\$ 51.50 per employee
Motor lodge	With toilet (units and bath)	x 50 x \$2.06 =	\$103.00 per unit
Hospitals	Per bed	x 200 x \$2.06 =	\$412.00 per bed
Nursing homes	Per bed	x 90 x \$2.06 =	\$185.40 per bed
Drive-in theater	Per car space	x 5 x \$2.06 =	\$ 10.30 per space
Restaurant	Per meal served	x 5 x \$2.06 =	\$ 10.30 per customer
Apartments	3 Persons	x 100 x \$2.06 =	\$618.00 per apartment

Section Number	Subject	Fee Amount
114-212	Customer Service Inspector (CSI)	\$50.00 per hour (1 hour minimum)
114-305	Backflow Prevention Inspection	\$50.00 per hour (1 hour minimum)

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Chapter N/A - Bay City Public Library		
Overdue Materials (per day)	Books <del>(unless specified)</del> and Audios	\$0.15 per day
	<del>Audios</del>	<del>\$0.50 per day</del>
	DVDs, Games, and Literacy Kits	\$1.00 per day
	<del>E-device</del> Electronic Devices	\$5.00 per day
	<del>Games, Literacy Kits</del>	<del>\$2.00 per day</del>
	<del>NEW Books and ILL</del> Interlibrary Loan (ILL)	\$0.25 per day
	<del>NEW Audios and Lease Materials</del>	<del>\$1.00 per day</del>
	<del>NEW DVDs</del>	<del>\$2.00 per day</del>
Max Overdue Fines	<del>E-device</del> Electronic Devices	\$50.00
	All other materials	\$10.00
Library Cards	<del>\$1* Card</del> First Card	FREE
	Replacement card	\$3.00
Other Charges	Interlibrary Loan Shipping (ILL)	One-way postage
	Minor Damages <del>(able to be repaired and returned to circulation)</del>	\$3.00 <del>+ partial processing fee (\$2.50)</del>
Lost/Severe Damages	BCPL item <del>(beyond basic repair)</del>	Cost of item + \$5.00 processing fee <del>per transaction</del>
	ILL	Cost assessed by lending library + \$5.00 processing fee <del>per transaction</del>
	<del>E-devices</del> Electronic Devices	Varies based on item (up to replacement of entire unit) + \$5.00 processing fee <del>per transaction</del>
	<del>Earphones</del>	<del>\$2.00</del>
	USB	<del>\$5.00</del> <del>\$3.00</del>
Services	Printing/Copies	\$0.15 per page (black & white)/\$.30 per page (color)
	Faxing	\$1.00 per page for 1—5 pages, \$0.50 for each subsequent page
	Laminating	\$2.00 per foot/\$1.00 for ID card size
Rentals	<del>Multimedia Projector</del>	<del>\$30.00 per day</del>
	<del>Projector Screen</del>	<del>\$5.00 per day</del>
Two fine reduction opportunities are provided each year - <del>Spring and Fall/Winter</del> (Food for Fines <del>in conjunction with the Police Department Food Drive</del> ). <del>And</del> Amnesty days <del>are offered on occasion during National Library Week</del> . This allows patrons two times per year to clear or reduce their amounts.		
Chapter N/A - Civic Center		

PART II - CODE OF ORDINANCES  
APPENDIX B FEE SCHEDULE

Fee Schedule with Room Dimensions	Rm #102: Diagonal Entrance/West Side (18' X 23')	\$100.00 + \$50.00 Deposit
	Rm #104: Small West Conference Room (20' X 23')	\$100.00 + \$50.00 Deposit
	Rm #106: Large West Conference Room (30' X 73')	\$300.00 + \$50.00 Deposit
	Rm #108: Catering Kitchen	\$200.00 + \$50.00 Deposit
	Rm #100: Main Exhibit Hall (100' X 120')	\$825.00 + \$200.00 Deposit
	Rm #103: Large East Conference Room (44' X 73')	\$375.00 + \$50.00 Deposit
	Rm #109: Small East Conference Room (20' X 30')	\$150.00 + \$50.00 Deposit
	Rm #107: Small East Conference Room (18' X 30')	\$150.00 + \$50.00 Deposit
	Rm #111: Harvest Room-South Side (20' X 30')	\$175.00 + \$50.00 Deposit
	Rm #113: Harvest Room-North Side (30' X 30')	\$175.00 + \$50.00 Deposit
	Chamber Corporate Boardroom (Availability determined by Chamber usage)	\$200.00/4 hours + \$50.00 Deposit
Combination Prices	Rooms 100, 103, 106 combined	\$1,400.00 + \$300.00 Deposit
	Entire Civic Center (excluding chamber offices)	\$1,600.00 + \$300.00 Deposit
	(a) An individual can reserve the room the day before the event at half price of the rent fee, and have full access all day between 8:00 a.m.—12:00 a.m.	
	(b) An individual can pay an \$80.00 hourly decorating fee to use the room the day before their event between the hours of 8:00 a.m.—4:00 p.m., as long as that room and date are available.	
	(c) Failure to submit a floor plan before the deadline will result in a \$60.00 late fee. Any changes requested by the renter after the deadline will be subject to a \$60.00 change fee.	
	(d) Decoration Deposit of \$500.00 if attaching to ceiling.	
Chapter 118 - Vehicles for Hire		
118-61(a)	Taxi Application fee	\$25.00
118-61(b)	Administrative Fee	\$5.00
118-61(c)	Taxi Franchise Fee	\$100.00 + \$25.00 per taxicab per year
118-63(b)	Taxi rates and fees	
118-63(b1)	Initial pickup	\$2.50
118-63(b2)	Each additional 1/12 mile	\$0.20
118-63(b3)	Each additional passenger	\$0.00
118-63(b4)	First piece free, each additional piece	\$0.00
118-63(b5)	Standby or waiting per ¼ hour	\$7.00
18-95	State Class C License Annual permit fee	\$20.00 per driver
Miscellaneous Administrative Fees		
	Lien and Lien Release Property Recording Filing Fees	As charged by the Matagorda County Clerk for recording
	Administrative cost to e-record property records	<del>\$5.00</del> 6.00

Commented [J1]: As charged by CSC E-File

( Ord. No. 1625, § 2(Exh. A), 9-27-2018 ; Ord. No. 1633, § 2(Exh. A), 6-27-2019 ; Ord. No. 1639, § 2(Exh. A), 9-12-2019 ; Ord. No. 1653, § 2(Exh. A), 9-8-2020 ; Ord. No. 1658, § 2(Exh. A), 12-1-2020 ; Ord. No. 1660, § 2(Exh. A), 12-15-2020 ; Ord. No. 1664, § 2(Exh. A), 2-23-2021)



## HUMAN RESOURCES DEPARTMENT 2024-M-04

**TO:** All Employees

**FROM:** Rhonda Clegg, Director of Human Resources

**DATE:** October 10, 2023

**SUBJECT:** 2024 Holiday Schedule for the City of Bay City

### 2024 CITY OF BAY CITY HOLIDAY SCHEDULE

<u><b>HOLIDAY TO BE OBSERVED</b></u>	<u><b>DATE OF ACTUAL HOLIDAY</b></u>	<u><b>DAY CITY WILL BE CLOSED</b></u>	<u><b>TOTAL # OF DAY(S)</b></u>
<b><i>New Year's Day</i></b>	Monday, January 1, 2024	Monday, January 1, 2024	1
<b><i>Martin Luther King, Jr.</i></b>	Monday, January 15, 2024	Monday, January 15, 2024	1
<b><i>President's Day</i></b>	Monday, February 19, 2024	Monday, February 19, 2024	1
<b><i>Good Friday</i></b>	Friday, March 29, 2024	Friday, March 29, 2024	1
<b><i>Memorial Day</i></b>	Monday, May 27, 2024	Monday, May 27, 2024	1
<b><i>Juneteenth</i></b>	Wednesday, June 19, 2024	Wednesday, June 19, 2024	1
<b><i>Independence Day</i></b>	Thursday, July 4, 2024	Thursday, July 4, 2024	1
<b><i>Labor Day</i></b>	Monday, September 2, 2024	Monday, September 2, 2024	1
<b><i>Veterans Day</i></b>	Monday, November 11, 2024	Monday, November 11, 2024	1
<b><i>Thanksgiving Day</i></b>	Thursday, November 28, 2024	Thursday, November 28, 2024	1
<b><i>Thanksgiving Day After</i></b>	Friday, November 29, 2024	Friday, November 29, 2024	1
<b><i>Christmas Eve</i></b>	Tuesday, December 24, 2024	Tuesday, December 24, 2024	1
<b><i>Christmas Day</i></b>	Wednesday, December 25, 2024	Wednesday, December 25, 2024	1
<b><i>New Year's Eve</i></b>	Tuesday, December 31, 2024	Tuesday, December 31, 2024	1

Please pass this information on to the employees within your departments.

Thank you.  
Human Resources

**Ordinance ~ Discuss, consider and approve the temporary rescheduling of Council meeting in October from the 4th Tuesday to the 5th Tuesday, and in December from the 4th Tuesday to the 3rd Tuesday of 2023.**



## **EXECUTIVE SUMMARY**

**City Attorney has requested a change in October's meeting date regularly scheduled for October 24th to be moved to October 31<sup>st</sup>.**

**Council had discussed a desire to move the December 26<sup>th</sup> meeting to December 19<sup>th</sup>.**

2023

January							April							July							October						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7							1							1	1	2	3	4	5	6	7
8	9	10	11	12	13	14	2	3	4	5	6	7	8	2	3	4	5	6	7	8	8	9	10	11	12	13	14
15	16	17	18	19	20	21	9	10	11	12	13	14	15	9	10	11	12	13	14	15	15	16	17	18	19	20	21
22	23	24	25	26	27	28	16	17	18	19	20	21	22	16	17	18	19	20	21	22	22	23	24	25	26	27	28
29	30	31					23	24	25	26	27	28	29	23	24	25	26	27	28	29	29	30	31				
							30							30	31												
February							May							August							November						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4		1	2	3	4	5	6			1	2	3	4	5				1	2	3	4
5	6	7	8	9	10	11	7	8	9	10	11	12	13	6	7	8	9	10	11	12	5	6	7	8	9	10	11
12	13	14	15	16	17	18	14	15	16	17	18	19	20	13	14	15	16	17	18	19	12	13	14	15	16	17	18
19	20	21	22	23	24	25	21	22	23	24	25	26	27	20	21	22	23	24	25	26	19	20	21	22	23	24	25
26	27	28					28	29	30	31				27	28	29	30	31			26	27	28	29	30		
March							June							September							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4					1	2	3						1	2						1	2
5	6	7	8	9	10	11	4	5	6	7	8	9	10	3	4	5	6	7	8	9	3	4	5	6	7	8	9
12	13	14	15	16	17	18	11	12	13	14	15	16	17	10	11	12	13	14	15	16	10	11	12	13	14	15	16
19	20	21	22	23	24	25	18	19	20	21	22	23	24	17	18	19	20	21	22	23	17	18	19	20	21	22	23
26	27	28	29	30	31		25	26	27	28	29	30		24	25	26	27	28	29	30	24	25	26	27	28	29	30
																					31	1	2	3	4	5	6

City Holidays

Reg/WS Meeting  
Agenda Posting

2024

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	17	23	24	25	26	27
28	29	30				

July						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March						
S	M	T	W	T	F	S
					1	2
3	6	5	6	7	8	9
10	11	12	13	14	15	16
17	21	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

September						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

City Holidays

Reg/WrkShp Meeting  
Work Shop/Special Called

Agenda Posting

Tentative Budget WS followed by Regular Meeting



## Fiscal Year 2024 Regularly Scheduled City Council Meetings and Tentative Workshop

### **October**

10/10/2023 – 5PM  
10/10/2023 – 6PM  
10/31/2023 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Councilman Westmoreland  
Councilwoman Sitz

### **November**

11/14/2023 – 6PM  
11/14/2023 – 5PM  
11/28/2023 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Mayor Pro Tem Finlay  
Councilman Flores

### **December**

12/12/2023 – 5PM  
12/12/2023 – 6PM  
12/19/2023 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Councilman Folse  
Councilman Westmoreland

### **January**

1/9/2024 – 5PM  
1/9/2024 – 6PM  
1/23/2024 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Councilwoman Sitz  
Mayor Pro Tem Finlay

### **February**

2/13/2024 – 5PM  
2/13/2024 – 6PM  
2/27/2024 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Councilman Flores  
Councilman Folse

### **March**

3/12/2024 – 5PM  
3/12/2024 – 6PM  
3/26/2024 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Councilman Westmoreland  
Councilwoman Sitz

### **April**

4/9/2024 – 5PM  
4/9/2024 – 6PM  
4/23/2024 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Mayor Pro Tem Finlay  
Councilman Flores

### **May**

5/14/2024 – 5PM  
5/14/2024 – 6PM  
5/28/2024 – 6PM

Council Workshop (Tentative)  
Regular Council Meeting  
Regular Council Meeting

### **Invocation/Pledge**

Councilman Folse  
Councilman Westmoreland

### **June**

6/4/2024 -- 4PM

Council Workshop (Tentative)

### **Invocation/Pledge**



6/11/2024 – 4PM	Council Workshop (Tentative)	
6/11/2024 – 6PM	Regular Council Meeting	Councilwoman Sitz
6/25/2024 – 4PM	Council Workshop (Tentative – Budget)	
6/25/2024 – 6PM	Regular Council Meeting	Mayor Pro Tem Finlay
<b><u>July</u></b>		<b><u>Invocation/Pledge</u></b>
7/2/2024 – 4PM	Council Workshop (Tentative - Budget)	
7/9/2024 – 4PM	Council Workshop (Tentative - Budget)	
7/9/2024 – 6PM	Regular Council Meeting	Councilman Flores
7/23/2024 – 4PM	Council Workshop (Tentative - Budget)	
7/23/2024 – 6PM	Regular Council Meeting	Councilman Folse
<b><u>August</u></b>		<b><u>Invocation/Pledge</u></b>
8/13/2024 – 4PM	Council Workshop (Tentative - Budget)	
8/13/2024 – 6PM	Regular Council Meeting	Councilman Westmoreland
8/20/2024 – 4PM	Council Workshop (Tentative - Budget)	
8/27/2024 – 6PM	Council Workshop (Tentative - Budget)	
8/27/2024 – 6PM	Regular Council Meeting	Councilwoman Sitz
<b><u>September</u></b>		<b><u>Invocation/Pledge</u></b>
9/5/2024 – 6PM	Special Called (Tentative – Budget/PH)	
9/10/2024 – 5PM	Council Workshop (Tentative)	
9/10/2024 – 6PM	Regular Council Meeting	Mayor Pro Tem Finlay
9/24/2024 – 6PM	Regular Council Meeting	Councilman Flores

**NOTE:** Number of Workshops and their starting times are subject to change.

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Jeanna Thompson, City Secretary