City of Bayard

CITY COUNCIL REGULAR MEETING

December 15, 2020 at 1:30 PM

Bayard City Hall

AGENDA

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC INPUT

CONSENT AGENDA

1. Approval of Minutes of Regular Meeting on Ocotober 26, 2020.
2. Approval of the Accounts Payable Report for December 15, 2020.
3. Approval of the Wastewater Report for November 2020.
4. Approval of the Fire Report for October 2020.
5. Approval of the Police Report for October and November 2020.
6. Approval of attendance to the NMWWA traning to be held on January 25-28, 2020 for wastewater and maintenance departments.
7. Approval of the attendance to the First Line Supervisor training in Deming on January 11-15, 2020 for Cody Dove and Brandi Pyron.

OLD BUSINESS

8. Update of expenditures applied to Cares Act Relief Funds, pending transactions and reversion of funds.

NEW BUSINESS

9. Approval of contract extension for second 2-year option with Southwest Disposal for the period of March 4, 2021 to March 3, 2023.
10. Approval of the 2021 Flag Schedule.

11. Approval of the 2021 City Council Meeting Schedule.

12. Approval of the 2021 Holiday Schedule.

ACTION FOR PERSONNEL

13. Remove the listed employees from introductory status and place them into regular employment status effective on December 19, 2020

    Jesus Lopez increase in hourly wage of $1.00.

    Jennifer Castanon increase in hourly wage of $.75, and begin 30 hour work schedule.

    Melissa Gonzales increase in hourly wage of $1.00.

    Adam Munoz increase in hourly wage of $.75.

MAYOR AND COUNCILORS REPORTS

NEXT MEETING DATE:

Regular Meeting - January 11, 2021

ADJOURNMENT

City of Bayard

CITY COUNCIL REGULAR MEETING

October 26, 2020 at 1:30 PM

Bayard City Hall

MINUTES

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT
Mayor Chon Fierro
Councilor Charles Kelly
Councilor Eloy Medina
Councilor Adrian Ortiz

ABSENT
Mayor Pro-tem Raul Villanueva

A quorum was present.

Other present were Kristina Ortiz Clerk-Treasurer.

APPROVAL OF THE AGENDA

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz.

PUBLIC INPUT

No public input was received as required with the legal notice.

Clerk Treasurer Ortiz stated that advertisements in the newspaper and website were posted for the CARES Act Relief program for the Utility Assistance Grant and the Small Business Grant for the funding received by Bayard.

1. Applications are available for Utility Assistance Grants and Small Business Continuity Grants.

   Additional funding will be provided by Mortgage Finance Authority to assist with utilities, mortgage and rent. Information will be announced at a future date.

Clerk Treasurer Ortiz stated that advertisements in the newspaper and website were posted for the CARES Act Relief program for the Utility Assistance Grant and the Small Business Grant for the funding received by Bayard.

Applications will be available for Utility Assistance Grants and Small Business Continuity Grants on the website.

Additional funding will be provided by Mortgage Finance Authority to assist with utilities, mortgage and rent. Information will be announced at a future date.

CONSENT AGENDA

Motion made by Councilor Kelly, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz

The following items were included in the consent agenda:

2. Approval of the Minutes of Regular Meeting on October 14, 2020

3. Approval of Accounts Payable Report for October 26, 2020

4. Approval of the Police Report for September 2020

NEW BUSINESS

5. Review and approval of the September 30, 2020 - Financial Report and Budget Adjustments.

   Clerk-Treasurer Ortiz presented the September 30, 2020 - Financial Report and Budget Adjustments and asked Council for questions.

   Motion made by Councilor Medina, Seconded by Councilor Ortiz.
   Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz.

6. Veteran's Park/Lighting Project; NMDOT/Public Safety Roofing Project

   Veteran's Park - Discussion and action. Discussion was held on moving forward with constructing the Veteran's Park. Consensus was to postpone action until further discussion and information can be provided.

   Motion made by Councilor Kelly, Seconded by Councilor Ortiz.
   Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz

   Lighting Project; NMDOT - Discussion and action. Work order from Stantec to complete the scoping and project development for the Highway Lighting Project for the amount of $12,229.06.

   Motion made by Councilor Medina, Seconded by Councilor Kelly.
   Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz

Public Safety Roofing Project - Discussion and action. Clerk-Treasurer Ortiz presented a cost estimate of approximately $116,000 to repair/replace the roof at the Public Safety Building.

Discussion and no action.

ORDINANCES/RESOLUTIONS

7. Adoption of Resolution 28-2020 September 30, 2020 Financial Report and Budget Adjusments.

Adoption of Resolution 28-2020 September 30, 2020 Financial Report and Budget Adjusments.

Motion made by Councilor Medina, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz.

CITY OF BAYARD

Resolution 19-2020

WHEREAS, the Bayard City Council in regular session on October 26, 2020 did propose to make certain budgetary adjustments; and

WHEREAS, the Council does hereby authorize the attached listing of budgetary adjustments for the September 30, 2020 financial statements as listed in Exhibit A.

WHEREAS, the Council does hereby approve the September 30, 2020 Financial Statements and budget adjustments as presented.

NOW THEREFORE, the Council does hereby accept and approve the budgetary adjustments for September 30, 2020 Financial Statements.
Done at Bayard, New Mexico, this 26th day of October 2020.

//s//_____
Chon Fierro
Mayor

ATTEST:

//s//_____
Kristina Ortiz, MMC
Clerk Treasurer

MAYOR AND COUNCILORS REPORTS

Councilor Ortiz inquired about having a Christmas lighting contest for Bayard residents.

Councilor Kelly inquired about fixing pot holes at the post office corner.

Mayor Fierro stated he revived notice form Freeport McMoRan on the tentative start up in January 2021.

NEXT MEETING DATE:

Regular Meeting - November 9, 2020

ADJOURNMENT

Motion made by Councilor Kelly, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz

MEETING ADJOURNED AT 2:48 PM.

Chon Fierro
Mayor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer

ACCOUNTS PAID
December 14,2020

GENERAL FUND - 10

Grant county pest control	**Bug spray. CH,PS,PD Nov&Dec**	$	372.98
Ricoh	Monthly Service CH and PD	$	64.72
Arenas Valley Animal	Euthanasia/Rabies Vacc ACO 2mths	$	250.12
Comcast	Business Internet City Hall	$	518.40
The Grant County Beat	Legal Notice	$	532.81
Krystal Mountain water	Cold drinking water CH and PS	$	33.81
AT&T	Monthly wireless Bill	$	136.82
Comcast	Internet for CH and PD	$	186.03
Century Link	Phone and Long didtance service	$	588.03
Salas Services	Monthly IT	$	134.84
NM Gas Co.	Monthly	$	258.88
PNM Electric	CH, Star,Animal shelter,Pkloop	$	219.46
Quill	Wall Calanders 2021	$	82.96
SBA Monarch	Tower Rent for PD	$	250.00
Unicorn Press	1000 enevelopes	$	83.00
W and N enterprises	Monthly Gasoline usage PD	$	1,187.05
Wal Mart	Dog and cat food for Shelter	$	100.88
Ricoh	Parts, Labor and Toner CH and PD	$	64.73
Samsara	Monthly Service CH and PD	$	273.92
Bank of America	Monthly ZOOM services	$	118.65
Comcast	Monthly Service City Hall	$	518.40
Foxworth Galbraith	Replace licgh/vent combo fixture PD	$	79.87
City of Bayard	Monthly petty cash CH & PD	$	40.17
Krystal Mountain Water	Drinking Water CH & PD	$	33.81
USPS	Annual Box Service for PD	$	120.00
Grant county pest control	Bug spray. CH,P&R,PD December	$	116.46
Occupational Health	after hours drug&alchol test Adam Muniz	$	250.00
J&S Plumbing	heater repairs at PD	$	102.60
TOTAL:		**$**	**6,719.40**

JNT W/S O&M FUND - 150

Grant county pest control	Bug spray Nov & Dec	80.19
Krystal mountain water	cold drinking water	33.81
AT&T	Monthly wireless bill	56.39
Century Link	Phnoe Service	71.05
Comcast	Business Internet	116.08
Salas Services	Monthly IT	67.42
NM Gas company	Monthly	72.65
W&N Enterprises	Monthly Gasoline	660.41
NM Rural Water Assc.	2021 Annual Dues	626.66
Samsara	Monthly Service	136.96
City of Bayard	Monthly petty cash	20.1
Krysal Mnt. Water	Drinking water	11.61
Badger Meter	Monthly Service	263.15
TOTAL:		**$ 2,216.48**

JNT WASTEWATER FUND - 170

Hall Enviromental	TSS/BOD Routine plant tests	$	231.93
Grant county pest control	bug spray Dec and Nov	$	111.29
The UPS Store	next day shipping plant tests Nov&Dec	$	469.84
Hall Enviromental	Plant testing	$	172.60
Krystal Mountain water	Cold drinking water	$	14.80
American Linen	Uniforms Nov&Dec billing	$	375.30
AT&T	AT&TMonthly wireless Bill	$	85.39
Century Link	Phone Service	$	306.07
Salas Services	Monthly IT	$	67.42
Hall Enviromental	Plant Tests	$	339.81
PNM Electric	Monthly Usage	$	8,219.00
Southern Labware	Pall Magnetic Funnel	$	209.25
The UPS Store	Next day shipping water samples	$	435.87
Wand N Enterprises	monthly Gasoline	$	186.00
Wal Mart	Microwave	$	69.88
WiMacTel	Pay phone at skate park	$	76.70
Wysong Glass	Back window for Ford F150 Truck	$	330.00
Xerox	Supplies and Maintenance 2 months	$	63.26
The UPS Store	next day shipping plant tests	$	257.21
Hall Enviromental	Routine plant tests	$	172.60
HughesNet	Monthly Internet WWTP	$	139.47
NM Rural Water Assoc.	2021 Annual Dues	$	313.34
Samsara	Monthly Service	$	136.96
Krystal Mnt.Water	Drinking water	$	22.20
Hall Enviromental	Routine plant tests	$	231.93
TOTAL:		**$**	**13,038.12**

COMMUNITY CENTER FUND - 200

Grant county pest control	bug spray Nov&Dec	$	101.29
Century Link	Phone Lines	$	221.14
NM Gas Co.	Monthly	$	180.09
TOTAL:		**$**	**502.52**

LIBRARY FUND - 210

Grant Coutny Pest Control	Bug spray Nov&Dec	$	91.29
Ricoh	Monthly Services	$	32.37
Krystal mountain water	cold drinking water	$	14.80
Century Link	Phone Service	$	157.12
Comcast	Business Internet	$	286.03
Salas Services	Monthly IT	$	67.42
NM Gas	Monthly	$	39.58
PNM Electric	Monthly usage	$	245.15
Ricoh	Monthly Parts,labor,toner	$	32.36
Real Simple Magazine	subscription for library	$	34.99
TOTAL:		**$**	**1,001.11**

MUNNICIPAL STREET FUND - 240

TOTAL:		**$**	**-**

MUNICIPAL COURT FUND - 20

Comcast	Business Internet	$	73.02
Salas Services	Monthly IT	$	67.42
Office of the Courts	Admin Fees	$	56.00
NM Judicial Education	Fees	$	30.00
NM Gas Co.	Monthly Fee	$	57.28
City of Bayard	Monthly Petty cash	$	20.10
Caselle	Contratct support and Maintenance	$	173.00
TOTAL:		**$**	**476.82**

FIRE FUND- 30

Xfinity/Comcast	Extra line for PD	$	7.98
Grant county pest control	Bug spray	$	64.13
AT&T Monthly	Monthly Wireless Bill	$	41.18
Century Link	Phone lines	$	225.42
Comcast	business Internet	$	73.01
Salas Services	Monthly IT	$	67.42
NFPA	Membership dues Kristy Ortiz	$	175.00
EMS Instructor Alignment Fee	Adrain Romero	$	50.00
W&N enterprises	Monthly Gasoline	$	46.50
WS Darley & Co.	Single sided mobile red rack	$	1,200.00
Eastern NM	AHA training	$	121.50
Xfinity	Monthly service extra line FD	$	7.98
TOTAL:		**$**	**3,033.76**

LAW ENFORCEMENT FUND - 60

TOTAL:

Solid Waste -160

Salas Services	Monthly IT	$	67.42
Samsara	Monthly Servie	$	136.96
City of Bayard	Monthly Petty Cash	$	20.10
Total :		**$**	**204.38**
GRAND TOTAL:		**$**	**27,192.59**

ACCOUNTS PAYABLES
December 15, 2020

GENERAL FUND - 10

Wal Mart	Cleaning supplies/plastic bags cares act	$	50.00
Bank of America	HP Printers and toner	$	3,068.82
Wal Mart Quartley office	Supplies City Hall and Police Dept.	$	581.34
Bank of America	Janitorial supplies(Adam)	$	160.69
Bank of america	Packing tape for PPE	$	36.68
Wal Mart	Instant canopys	$	431.91
Werner Tire	Tire/balance/mount/disposal Chiefs unit	$	160.44
DMCO	Fire Hydrant Protection Services PD&CH	$	301.77
Axon	Tasers for PD	$	608.00
G & G Towing	Night call out for Tow PD	$	172.93
TOTAL:		**$**	**5,572.58**

JNT W/S O&M FUND - 150

Core and Main	Supplies Municipal Streets	$	961.43
Napa auto parts	Parts for city vehicles maintenance	$	1,721.35
Home depot	Lights for night calls	$	496.03
Ace Hardware	Monthly Supplies Nov.	$	1,006.55
Badger Meter	Beacon Network Monthly	$	262.90
Continental Utility	Yearly back up	$	2,100.00
DMCO	Fire Hydrant Protection Services	$	323.06
Foxworth	Trailor repairs	$	153.36
Baker Utility Supply	Meter box and check valves for Water Systems	$	835.34
Ace Hardware	Monthly Supplies Dec.	$	920.51
TOTAL:		**$**	**8,780.53**

JNT WASTEWATER FUND - 170

Dement Electric	Trouble shoot and repairs ,labor	$	6,896.45
Ace Hardware	Monthly supplies Nov.	$	78.78
Dement Electric	Replace lamp wire to power cabinet	$	887.27
Aerzen	Air Filter Cartridge's	$	1,404.27
DMCO	Fire Hydrant Protection services	$	126.44
Aquionics	Quartz Sleeve Lamps	$	4,466.84
Hach Company	Sensor cap Replacment	$	277.02
Ace Hardware	Monthly supplies Dec.	$	71.34
TOTAL:		**$**	**14,208.41**

COMMUNITY CENTER FUND - 200

DMCO	**Fire Hydrant protection services**	$	370.05
TOTAL:		**$**	**370.05**

LIBRARY FUND - 210

Wal Mart	Quartley office supplies	$	76.25
DMCO	Fire Hydrant Protection Services	$	16.84
Demco	Labels 2" and 31/4	$	94.00
TOTAL:		**$**	**187.09**

MUNNICIPAL STREET FUND - 240

TOTAL:

MUNICIPAL COURT FUND - 20

Caselle	Monthly Maintenance	$	173.00
Wal Mart	Quartley office supplies	$	52.86
TOTAL:		**$**	**225.86**

Fire Fund-30

Morning Star	uniforms for FD	$	2,076.00
DMCO	Fire Hydrant protection services	$	140.28
Wal Mart	75" TV and asessories	$	992.73
TOTAL:		**$**	**2,442.14**

LAW ENFORCEMENT FUND - 60

Pro Force	One point sling mount	$	117.68
TOTAL:		**$**	**117.68**

GRAND TOTAL: **$ 31,904.34**

City of Bayard Wastewater Treatment Plant

November 2020

11-02-2020: Plant staff turned the #1 drying bed.

11-03-2020: Plant staff rebuilt the #1 UV chamber< the #4 aeration blower was picked up to be rebuilt.

11-04-2020: One of the plant staff was sent in for a Covid-19 test, rest of plant staff disinfected the lab, office and lunch room.

11-05-2020: Plant staff rebuilt the #3 drying bed, moved a polymer barrel to the ras/was room and started to dewater the #3 digester.

11-06-2020: Dumped the #1 digester to the #3 drying bed.

11-09-2020: Pulled sludge out of the #1 drying bed and added it to the stockpile, turned the #3 drying bed.

11-10-2020: Rebuilt the #2 drying bed.

11-12-2020: Leak on pipeline going out to Chino on mine side, called all contacts and informed them of the leak.

11-13-2020: Plant staff changed out the Greasezilla barrel at the North Hurley lift station.

11-16-2020: Rebuilt the #1 drying bed, turned the #3 drying bed.

11-17-2020: Plant staff made a trash run to the transfer station, set up the water sampler to make a test run for the upcoming 24-hour composite test.

11-18-2020: Plant staff lubricated the valve stems on the digester buckets.

11-19-2020: Plant staff Hauled dry sludge to the Silver City landfill.

11-23-2020: Turned the #1 and #2 drying beds.

11-24-2020: Plant staff tried to get the heater working in the effluent pump room but were unable to get it to come on.

11-30-2020: Plant staff turned the #1 and #2 drying beds, grease all electrical motors.

Bayard Fire Department

Monthly Report

November 2020

Monthly Fire Calls: There were 14 fire calls for service in November.

11/1/2020: Dispatched to 817 Styskel St. for a parade escort.

11/2/2020: Dispatched to 703 Dayhill St. for a parade escort.

11/5/2020: Dispatched to 100 Watson for smoke coming from a residence. Arrived and found a BBQ grill smoking.

11/12/2020: Dispatched to 101 South Foy for odor of gas.

11/13/2020: Dispatched to 340 Mayo St. for a grease fire. Owner extinguished it before we arrived on scene.

11/13/2020: Dispatched to 620 Dayhill St. for a parade escort.

11/21/2020: Dispatched to 710 Winifred St. for a parade escort.

11/21/2020: Dispatched to 500 N. East St. for a parade escort.

11/22/2020: Dispatched to 100 Reynolds Dr. for a parade escort.

11/22/2020: Dispatched to 620 Dayhill St for a parade escort.

11/28/2020: Dispatched to 900 Rodgers St for a parade escort.

11/28/2020: Dispatched to 700 Taylor St for a parade escort.

11/29/2020: Dispatched to 315 Romero in Hurley for a parade escort.

11/30/2020: Dispatched to 305 N. Foy for a vehicle fire.

Monthly EMS calls:

Item 4.

Motor Vehicle Report
Bayard Fire Department
November Report

Vehicle Make: Rescue

DAY	Place Purchased	Gal	Amount	Quarts	Amount	Misc.	Invoice PO#	Purchaser
11/2/2020	Snappy Mart #210	18.26	$ 42.00					E.Gonzales
11/20/2020	Snappy Mart #210	22.18	$ 51.00					M.Armendar
11/29/2020	Snappy Mart #210	15.91	$ 35.00					G.Arellano
TOTALS		$56.35	$128.00	$0.00	$0.00	$0.00		

Recapitulation

Fuel	
Oil	
Misc	
TOTAL	

Speedometer Reading

End of month mileage		33135
First of month mileage		32902
Total miles		233
Miles per gallon	32902	
	#DIV/0!	

Vehicle Make: Mini Pumper

DAY	Place Purchased	Gal	Amount	Quarts	Amount	Misc.	Invoice PO#	Purchaser
TOTALS		$0.00	$0.00	$0.00	$0.00	$0.00		

Recapitulation

Fuel	
Oil	
Misc	
TOTAL	

Speedometer Reading

End of month mileage	11831	
First of month mileage	11774	
Total miles		57
Miles per gallon		

BAYARD POLICE DEPARTMENT
MONTHLY REPORT
NOVEMBER, 2020

Traffic Activity

Accidents	4
Citations Issued	13
Magistrate: 7	
Municipal: 6	
Stop Sign: 0	
DWI	0
Motorist Assists	1
Suspicious Vehicle or person	2
Reckless driver	2
Traffic control	1

Criminal Activity

Arrests	3
Burglary/Larceny	2
Criminal damage	1
Domestic calls	2
Narcotics violations	1
Inj./Tamp. with vehicle	1
Harassment	1
Unwanted subject	1
Shoplifting	1
Battery	2
CSP	1
Indecent exposure	1
Assault	1
Fraud/Embezzlement	1
B&E	1

General Activity

Abandoned 911	1
Civil stand by	1
Escorts	1
Road tests	1
Welfare check	1
Follow up investigations	1
Alarm	1
Graffiti	1
Loud music	1
Unattended death	1
Shots fired	1
Animal calls	1
Attempt to locate	1
Citizen contact	1
Criminal trespass warning	1
Suicide threat	1

Juvenile Activity

Runaway	1

Animal Control Activity

Canines picked up	12
Canines Euthanasia	11
Felines picked up	7
Felines Euthanasia	3
Skunks	4

Code Enforcement Activity

Complaints answered	3
Complaints Pending	2
Complaints completed	1

Offense/Incident reports generated 7

BAYARD POLICE DEPARTMENT
MONTHLY REPORT
October, 2020

Traffic Activity

Accidents	3
Citations Issued	14
Magistrate: 3	
Municipal: 11	
Stop Sign: 1	
DWI	0
Motorist Assists	1
Suspicious Vehicle or person	3
Abandoned vehicle	1
Reckless driver	1
Missing or Stolen vehicle	1
Recovered: 1	

Criminal Activity

Arrests	5
Burglary/Larceny	1
Criminal damage	1
Domestic calls	2
Narcotics violations	1
Inj./Tamp. with vehicle	1
Harassment	2
Unwanted subject	1
Shoplifting	1
Fight	1
Battery	1
Fraud/Embezzlement	1
Breaking & Entering	1

General Activity

Abandoned 911	1
Civil stand by	1
Escorts	1
Road tests	1
Welfare check	1
Meetings/classes	1
Follow up investigations	1
Citizen contacts	1
Alarm	1
Criminal Trespass warning	1
Loud music	1
Missing person	1
Utility complaint	1
Shots Fired	1
Parking violation	1
Child exchange	1

ACO	1
Fireworks	1
Loud Party	1
IDTheft	1
Civil Matter	1
Open door	1
Suicide threat	1

Juvenile Activity

Arrests	0
Criminal Damage	1
Juvenile citations	2

Animal Control Activity

Canines picked up	15
Canines Euthanasia	9
Felines picked up	1
Felines Euthanasia	2
Skunks	10
Pigs	2

Code Enforcement Activity

Complaints Answered	4
Complaints pending	1
Complaints completed	3
Letters sent	2

Offense/Incident reports generated 17

December 7, 2020

Kristina Ortiz, City Clerk
City of Bayard
PO Box 728
Bayard, NM 88023

Re: Contract Extension for Solid Waste Services

Dear Ms. Ortiz:

A special thanks to you and the City of Bayard for the privilege of serving your fine community with our waste collection service.

Southwest Disposal is requesting the second 2-year option to extend the Contract between the City of Bayard and Waste Connections of New Mexico, Inc d/b/a Southwest Disposal for Solid Waste Services. The extension would start on March 4, 2021 and end on March 3, 2023.

Thank you for your consideration.

Sincerely,

Pamela Izzo-Ray
Site Manager
Southwest Disposal

2021 FLAG SCHEDULE

Monday, February 15, 2021 President's Day

Monday, May 31, 2021 Memorial Day

Monday, July 5, 2021 July 4th

Monday, September 6, 2021 Labor Day

Thursday, November 11, 2021 Veteran's Day

2020 Regular Council Meeting Schedule

January 11, 2021
January 25, 2021

February 8, 2021
February 22, 2021

March 8, 2021
March 22, 2021

April 12, 2021
April 26, 2021

May 10, 2021
May 24, 2021

June 14, 2021
June 28, 2021

July 12, 2021
July 26, 2021

August 9, 2021
August 23, 2021

September 13, 2021
September 27, 2021

October 12, 2021 Tuesday
October 25, 2021

November 8, 2021

December 13, 2021

2021 HOLIDAY SCHEDULE

Friday, January 1, 2021 New Year's Day

Monday, January 18, 2021 Martin Luther King Day

Monday, February 15, 2021 President's Day

Friday, April 2, 2021 Spring Holiday
Monday, April 5, 2021 Spring Holiday

Monday, May 31, 2021 Memorial Day

Monday, July 5, 2021 July 4th

Monday, September 6, 2021 Labor Day

Monday, October 11, 2021 Indigenous People Day

Thursday, November 11, 2021 Veteran's Day

Thursday, November 25, 2021 Thanksgiving
Friday, November 26, 2021 Thanksgiving

Friday, December 24, 2021 Christmas Eve

Friday, December 31, 2021 New Year's Eve

City of Bayard Police Department

Lee Alirez, Chief of Police

801 Central Avenue / P.O. Box 788, Bayard, New Mexico 88023
Tel. (575) 537-3312 · Fax (575) 537-2129

To : Mayor C. Fierro **Date:** 12/03/2020
Mayor Pro-Tem R. Villanueva
Councilman C. Kelly
Councilman A. Ortiz
Councilman E. Medina

Subject: Officer Jesus Lopez #325, Introductory Period

Mayor, and City Council,

This letter is to request that Officer Jesus Lopez #325 be removed from "Introductory Status. Officer Jesus Lopez started with The City of Bayard Police Department on 02/18/20, and has demonstrated leadership, dependability, and a strong work ethic. It is my sincere request for your consideration to have Officer Jesus Lopez removed from "Introductory Status." , and his pay increased to out off introductory period rat of $18.50 an hour.

Respectfully,
L. Alirez

City of Bayard

P. O. Box 728
800 Central Avenue
Bayard, New Mexico 88023

Phone 575 - 537-3327
Fax 575 - 537-5271
cityofbayard@cityofbayardnm.com

December 14, 2020

City Council
City of Bayard
P.O. Box 728
Bayard, NM 88023

Dear Mayor and City Councilors,

Please accept this letter of recommendation for Melissa Gonzales to be removed from introductory period and employment status to be changed to regular status effective December 19, 2020 with an hourly wage increase of $1.00.

Mrs. Gonzales is learning the duties of the position and customer service very well.

Please feel free to contact me should you have any further questions.

Sincerely,

Kristina Ortiz, MMC
Clerk Treasurer

City of Bayard

P. O. Box 728
800 Central Avenue
Bayard, New Mexico 88023

Phone 575 - 537-3327
Fax 575 - 537-5271
cityofbayard@cityofbayardnm.com

December 14, 2020

City Council
City of Bayard
P.O. Box 728
Bayard, NM 88023

Dear Mayor and City Councilors,

Please accept this letter of recommendation for Adam Muniz to be removed from introductory period and employment status to be changed to regular status effective December 19, 2020 with an hourly wage increase of $.75.

Please feel free to contact me should you have any further questions.

Sincerely,

Kristina Ortiz, MMC
Clerk Treasurer

December 7, 2020

Bayard City Council
800 Central Ave.
Bayard, NM 88023

Dear Council Members;

I am writing this letter on behalf of Jenny Castanon, Library Assistant, and to make the recommendation that she be removed from introductory/probation status effective December 19, 2020. As of that date, she will have completed a 120 day probation period since her date of hire which was August 19, 2020.

Jenny has been quick to learn the ropes of library science; is capable of working independently and as a team, is respectful to me, the staff and supervisors at City Hall, and the patrons she has encountered. Jenny is also punctual and maintains a level of maturity beyond her years.

I recommend without hesitation that Jenny be removed from probation status. As soon as the library is open to patrons, I would also like to recommend that Jenny be allowed to work a 30 hour weekly schedule.

Sincerely,

Sonya Dixon
Director, Bayard Public Library
bayardlibrary@cityofbayardnm.com