

ACCOUNTS PAID

25-Mar-24

GENERAL FUND - 10

Spectrum	IT Services	City Hall	\$4,419.25
Spectrum	It Services	Public Safety	\$ 1,398.18
Century Link	Landlines for City Vehicles	Public Safety	\$703.25
Samsara	Monthly GPS	Public Safety	\$ 316.42
Comcast	Internet for City Hall	City Hall	\$ 312.46
TextMyGov	Software Management	City Hall	\$ 700.00
Vivint	Security Cameras	City Hall	\$ 60.67
Ricoh	Printer, Toner and Staples	City Hall	\$ 80.72
G.C. Pest Control	Routine Maintenance	Public Safety	\$ 100.31
Abila	Accounting Software	Public Safety	\$ 264.50
S.C. Dailly Press	Bids for N. Foy and Alta Vista	City Hall	\$ 65.43
CUSI	ACH Transaction	City Hall	\$ 3.00
Dep.of Homeland	Fire Protection Fund Audit	City Hall	\$ 229.95
L.C. Physician Services	Physicals	Public Safety	\$ 206.00
Alb. Publishing Com.	Advertisement for Bids	City Hall	\$ 125.19
PNM	Electricity	City Hall	\$ 87.09
Xfinity	Cable for fire	Fire	\$ 11.37
TOTAL:			\$ 9,083.79

JNT W/S O&M FUND - 150

Spectrum	IT Services	\$779.94
Century Link	Landlines for City Vehicles	\$81.02
Samsara	Monthly GPS	\$158.21
TextMyGov	Software Management	\$700.00
Badger Meter	Beacon Services	\$ 291.17
G.C. Pest Control	Routine Maintenance	\$ 17.51
Abila	Accounting Software	\$ 132.25
S.C. Daily Press	Regular Meeting	\$ 33.82
N.M. Water & Waste	Active Membership	\$ 240.00
Allstate Insurance	Renewal Flood Insurance	\$ 639.00
TOTAL:		\$3,072.92

JNT WASTEWATER FUND - 170

Spectrum	IT Services	\$393.54
Century Link	Landlines for City Vehicles	\$366.21
Samsara	Monthly GPS	\$ 158.17
TextMyGov	Software Management	\$700.00
G.C. Pest Control	Routine Maintenance	\$48.13
Abila	Accounting Software	\$ 132.25
N.M. Water & Waste	Active Membership	\$ 160.00
The UPS Store	Shipping ww	\$ 703.97
Eurofins	Environment Testing	\$ 938.20
PNM	Electricity	\$ 7,863.95

Accurate	Back ground checks	\$ 201.29
American Linen	Uniforms	\$ 35.98
American Linen	Uniforms	\$ 50.71
TOTAL:		\$ 11,752.40

COMMUNITY CENTER FUND - 200

Century Link	Landlines for City Vehicles	\$ 236.08
G.C. Pest Control	Routine Maintenance	\$ 39.32
TOTAL:		\$ 275.40

LIBRARY FUND - 210

Century Link	Landlines for City Vehicles	\$ 175.32
TextMyGov	Software Management	\$ 700.00
Ricoh	Printer, Toner & Staples	\$ 40.36
G.C. Pest Control	Routine Maintenance	\$ 29.32
TOTAL:		\$ 945.00

MUNICIPAL STREET FUND - 240

Abila	Accounting Software	\$ 132.21
TOTAL:		\$ 132.21

MUNICIPAL COURT FUND - 20

Comcast	Internet for MC	\$ 122.43
Spectrum	IT Services	\$ 334.26
Century Link	Landlines for City Vehicles	\$ 139.80
TextMyGov	Software Management	\$ 700.00
G. C. Pest Control	Routine Maintenance	\$14.54
Caselle	Contract Support & Maint.	\$ 179.00
Abila	Accounting Software	\$ 132.25
Admin	Municipal Court Monthly fee	\$ 27.00
TOTAL:		\$ 1,649.28

FIRE FUND- 30

Comcast	Internet for Fire	\$122.42
Spectrum	IT Services	\$470.83
Century Link	Landlines for City Vehicles	\$140.10
G.C. Pest Control	Routine Maintenance	\$14.55
Abila	Accounting Software	\$ 132.25
TOTAL:		\$880.15

LAW ENFORCEMENT FUND - 60

TOTAL:		\$0.00
---------------	--	---------------

Solid Waste -160

Samsara	Monthly GPS	\$158.21
Abila	Accounting Software	\$ 132.25
TOTAL:		\$290.46

GRAND TOTAL:

\$ 28,081.61

b. when the city determines that abuse has occurred.

If recipients reimburse the city in situations described above, leave hours will be returned to the original donor(s) according to city guidelines.

5. Abuse: If abuse is verified, the recipient will be required to repay the cost of all donated leave at the salary rate in effect at the time the employee was placed on leave without pay.

F. Holidays: The holiday schedule will be designated by the City Council in December for the following calendar year.

Employees shall receive holiday pay for the regularly scheduled hours that land on an approved holiday. Employees that are regularly scheduled off on an approved holiday shall receive holiday pay based on the department work schedule. Part-time employees will receive holiday pay only if the holiday falls on their regularly scheduled work day.

Employees that work on the scheduled holiday will receive pay of time and one-half for the hours worked on the holiday, plus the holiday hours at straight time. Employees may not adjust the scheduled holiday for a different day off.

No employee shall be paid for the holiday if that employee is absent from work on the regularly scheduled workday falling immediately prior to or immediately after the holiday, unless the employee provides a written doctor's excuse for the absence or the employee has used his annual leave time. The day immediately prior to or immediately after shall include the day prior to or following a regularly scheduled day off.

When a holiday falls during an employee's annual leave, the day shall be counted as a holiday and not a vacation day.

G. Personal Holiday: Full-time employees shall accrue eight hours of personal leave each January – adjustments for departments working alternative schedules (12-hour shift -police officers only) shall accrue personal holiday hours based on the alternative schedule. Part-time A employees shall accrue six hours of personal leave each January. Part-time B employees shall accrue four hours of personal leave each January. Personal leave must be utilized within that calendar year. Personal leave cannot be carried over and will not be paid to the employee if it is not used by the end of the period. Personal leave shall accrue at a prorated amount during the introductory status period, but cannot be taken by the employee until the introductory period is completed. Police officers may utilize their personal holiday after 180 days of employment. Personal leave accrued by an introductory employee will not be forfeited at the end of the calendar year if introductory status has not been completed. All employment positions including those to be excluded positions whom are considered exempt positions (FLSA) shall be deducted personal leave on an as used basis.

H. Professional Administrative Leave: Excluded positions whom are considered exempt positions (FLSA) shall accrue four (4) hours of professional administrative paid leave per month with no carry over at the end of the calendar year. All used leave shall be deducted personal administrative leave on an as used basis.

I. Paid Sick Leave: All employees shall accumulate paid sick leave at the rate of 1 hour per 30 hours of the normal department work schedule per pay period:

- Full-time employees 2,080 scheduled hours: $69.33 = 2.66$ hours
- Part-time A employees 1,560 scheduled hours: $52.00 = 2.00$ hours
- Part-time B employees: 1,040 scheduled hours: $34.58 = 1.33$ hours

City of Bayard Wastewater Treatment Plant

Report for February 2024

02-01-2024: Make plant rounds and wash clarifiers and run plant tests, turn one and two drying beds & vacuum out valve boxes.

02-02-2024: Make plant rounds and wash clarifiers and check N Hurley lift station, sweep and mop lab Building, wash Filters.

02-05-2024: Make plant rounds and wash clarifiers and run plant tests, fuel up bobcat and backhoe, check fuel on generators and fill up bulk tank.

02-06-2024: Make plant rounds and wash clarifiers and run plant tests, drain chlorine tank at rec plant to fix leaks.

02-07-2024 Make plant rounds and collect all samples, run plant tests take samples to sliver UPS and check N. Hurley lift station.

02-08-2024 Make plant rounds and wash clarifiers and run plant tests, work on chlorine leak at rec plant and turn one and two drying beds.

02-09-2024: Make plant rounds and wash clarifiers and grease bobcat and backhoe, pick up trash and take to

transfer station and check N Hurley lift station, sweep and mop lab building, wash filters.

02-12-2024: Make plant rounds and wash clarifiers and run plant tests, turned 1, 2 drying beds, turn Stock pile, check N hurley lift station, clean floor at rec plant.

02-13-2024: Make plant rounds and wash clarifiers and run plant tests, haul 2 loads of sludge to silver landfill and work on January report for the state.

02-14-2024: Make plant rounds and run all samples, take samples to sliver UPS and check N. Hurley lift station and work on polymer station at the screw press.

02-15-2024: Make plant rounds and wash clarifiers and run plant tests, turned 1, 2 drying beds, turn Stock pile.

02-16-2024: Make plant rounds and wash clarifiers and check N Hurley lift station, sweep and mop lab building, wash filters.

02-20-2024 Make plant rounds and wash clarifiers and run plant tests, turned 1, 2 drying beds, turn Stock pile, check N hurley lift station, put in flow meter at rec plant.

02-21-2024: Make plant rounds and run all samples, take samples to sliver UPS and stop Ace hardware and pick up cleaning supplies, valve for chlorine at rec plant and check N. Hurley lift station.

02-22-2024: Make plant rounds and wash clarifiers and run plant tests, turned 1, 2 drying beds, turn Stock pile, haul 2 loads of sludge to silver landfill and put in doorstep at screw press.

02-23-2024: Make plant rounds and wash clarifiers and run plant tests, check N hurley lift station, sweep and mop lab Building, wash Filters.

02-26-2024: Make plant rounds and wash clarifiers and run plant tests, check N hurley lift station, turn one and two drying beds and turn Stock pile.

02-27-2024: Make plant rounds and wash clarifiers and run plant tests, working on the # 1 aeration blower.

02-28-2024: Make plant rounds and wash clarifiers, run plant tests and finish working on the # 1 aeration blower.

02-29-2024: Make plant rounds and wash clarifiers and run plant tests, check N hurley lift station, turn one and two drying beds and turn Stock pile.

**BAYARD POLICE DEPARTMENT
MONTHLY REPORT
FEBRUARY, 2024**

Traffic Activity

Accidents	5
Traffic stops made	43
Citations Issued	28
Municipal: 18	
Magistrate: 7	
Written warnings: 3	
Stop Sign 3	
DWI	0
Motorist Assists	2
Reckless driver	5

Criminal Activity

Arrests	11
Burglary/Larceny	2
Criminal damage	1
Domestic calls	7
Harassment	4
Shoplifting	3
B&E	1
Assault	1
Disturbance	2

General Activity

Suspicious Activity	10
Civil stand by	2
Escorts	1
Welfare check	13
Meetings	2
Training	4
Follow up investigations	7
Alarm	4
Court	2
Mental health complaints	1
Overdose	1
Unattended death	1
Counterfeit money	1
Request for public service	6
Frequent patrols	10
Repossession assists	3
Suicide threats	1
Citizen assists	11
Citizen contact	7
Criminal trespass warning	8
Child exchange	1
Custodial interference	1
Smoke	1

Attempt to locate	1
Special detail	3
Agency assists (NMSP & CYFD)	3

Juvenile Activity

Runaway	5
Fight	1
Juvenile citations	3

Offense/Incident reports generated 27

Welfare check-warrant arrest	
Hot pursuit	
Breaking & entering	
Warrant arrest; Minor in poss of alcohol, False age	
Criminal trespass	
Info: threat at Snell	
Missing juvenile	
Larceny; Burglary	
Warrant arrest; Poss of controlled substance	
Aggravated arson	
Missing juvenile; Resisting, evading, obstructing	
Criminal trespass	
Counterfeit money	
Bench warrant	
Bench warrant; Resisting, evading, obstructing	
Warrant Arrest	
Unattended Death	
Battery	
Criminal trespass; Informational-Harassment; Property damage	
Missing runaway juvenile	
Warrant x2; Possession of controlled substance	
Missing/Runaway juvenile	
Citizen assist	
Shoplifting	
Fight-Battery	
Citizen contact; Resisting, evading, obstructing	
Bench warrant	

Calls in Bayard handled by Grant Co. Sheriff's Dept 4

Fight	1
Suspicious activity	3

Monthly Motor Vehicle Report Bayard Police Department Month of FEBRUARY, 2024

Vehicle Make: 2018 FORD PICKUP #101

DAY	Place Purchased	Gal	Amount	Quarts	Amount	MILEAGE	Invoice PO#	Purchaser
1-Feb	BUTTERMILK	17.558	55.11			49702	295334	MG-943
5-Feb	SILVER SHELL	15.246	45.72			49862	759662	MG-943
9-Feb	BUTTERMILK	19.174	58.65			50135	304618	MG-943
14-Feb	BUTTERMILK	18.417	60.39			50371	310924	MG-943
19-Feb	BUTTERMILK	18.437	62.30			50625	317053	MG-943
25-Feb	BUTTERMILK	18.148	61.32			50904	324131	MG-942
TOTALS		106.98	\$343.49	\$0.00	\$0.00			

Recapitulation

Fuel	\$343.49
Oil	
Mic	
TOTAL	\$343.49

Speedometer Reading

End of month mileage	50904
First of month mileage	49423
Total miles	1481
Miles per gallon	13.844

Vehicle Make: 2018 FORD EXPLORER #102

DAY	Place Purchased	Gal	Amount	Quarts	Amount	MILEAGE	Invoice PO#	Purchaser
6-Feb	SNAPPY 210	12.806	39.94			44919	645366	AM-942
11-Feb	SNAPPY 210	15.221	50.52			45064	646335	AM-942
15-Feb	BUTTERMILKS	15.166	51.25					TJ-944
16-Feb	BUTTERMILKS	13.615	46.01			45198	312999	TJ-944
18-Feb	BUTTERMILKS	13.614	46.00			45345	315294	TJ-944
21-Feb	SNAPPY 210	11.117	38.01			45477	648530	TJ-944
TOTALS		81.539	\$271.73	\$0.00	\$0.00			

Recapitulation

Fuel	\$271.73
Oil	
Mic	
TOTAL	\$271.73

Speedometer Reading

End of month mileage	45477
First of month mileage	44779
Total miles	698
Miles per gallon	12.599

**BAYARD ANIMAL CONTROL/CODE ENFORCEMENT
MONTHLY ACTIVITY REPORT
MONTH OF: FEBRUARY, 2024**

DATE	TIME RECEIVED	SORCE OF COMPLAINT	COMPLAINANT, LOCATION, TYPE OF ACTIVITY AND ACTION TAKEN
02/01/24	0942	ANIMAL	500 EAST STREET #949
02/01/24	1411	ANIMAL	803 WATSON #949
02/02/24	0801	ANIMAL	803 WATSON-BARKING DOGS #949
02/02/24	1020	ANIMAL	100 RUNNELS-CAT IN TRAP #949
02/02/24	1120	BUSY	ARENAS VALLEY ANIMAL CLINIC #949
02/03/24	2002	ANIMAL	803 WATSON-NEIGHBOR DOG ALWAYS BARKING-WANTS TO SPEAK TO OFFICER AND NOT WAIT FOR ACO #946 RESPONDED
02/04/24	0916	ANIMAL	803 WATSON-DOGS HAVE BEEN BARKING ALL NIGHT #949
02/04/24	1204	ANIMAL	803 WATSON-HAS VIDEO FOOTAGE OF A LOOSE DOG #949
02/04/24	2215	ANIMAL	803 WATSON-BARKING DOGS #946 RESPONDED-NEG CONTACT WITH ANY BARKING DOGS
02/06/24	0731	ANIMAL	803 WATSON-REQUESTING CALL FROM #949 REFERENCE BARKING DOGS
02/06/24	1030	ANIMAL	803 WATSON #949
02/06/24	1119	ANIMAL	718 ROYAL ST #949
02/06/24	1130	ANIMAL	719 FAYHEY ST. #949
02/07/24	1404	ANIMAL	803 WATSON #949
02/08/24	0737	ANIMAL	803 WATSON-BARKING DOGS #949
02/08/24	1011	ANIMAL	803 WATSON-REQUEST #949 RETURN REF BARKING DOGS
02/08/24	1311	ANIMAL	803 WATSON-BARKING DOGS #949
02/08/24	1408	ANIMAL	803 WATSON #949
02/09/24	1005	ANIMAL	YUCCA/BUDGE #949
02/09/24	1120	ANIMAL	803 WATSON #949
02/11/24	0208	ANIMAL	803 WATSON-IS TIRED OF DOGS BARKING AND IS READY TO DO SOMETHING ABOUT IT #942 RESPONDED-MADE CONTACT WITH PRO, NEG CONTACT WITH ANY BARKING DOGS
02/11/24	1907	ANIMAL	803 WATSON-BARKING DOGS-WANTS TO SPEAK TO LE

ANIMAL CONTROL

COMPLAINTS ANSWERED	35
CANINES PICKED UP	2
FELINES PICKED UP	5
CITATIONS ISSUED	3
SKUNKS	0
ANIMAL WELL CHECK	2
ROOSTER	1
TRAPS REQUESTED	5
ANIMALS EUTHANZED	3
MISSING DOGS	3
DOGS RETURNED TO OWNER	2

CODE ENFORCEMENT

COMPLAINTS ANSWERED	6
COMPLAINTS PENDING	3
COMPLAINTS COMPLETED	3
CITATIONS ISSUED	2

LETTERS SENT: NOTICE TO CORRECT-WATER SEWER SPECS
OTHER: HOUSE DEMOLITION-620 McKEE

Proclamation

WHEREAS, the City of Bayard, wishes to recognize and pay tribute to *Devahnie Madrid* a talented Cobre High School Student Athlete; and

WHEREAS, *Devahnie Madrid* has dedicated herself to success through the sport of wrestling; and

WHEREAS, the CITY OF BAYARD is duly proud of *Devahnie Madrid* for her hard work and dedication resulting in finishing the season in 2024 with a 13 win and 9 loss record; and

WHEREAS, *Devahnie Madrid* was supported by dedicated Head Coach Gabriel Holguin, Assistant Coach Brent Horsely, Coach Steven Roybal, Coach Ryan Kooiker, Coach Art Quintana, Coach Assistant Vinny Vega, Coach Assistant Carlos Vega and Coach Assistant Alex Holguin, and

WHEREAS, *Devahnie Madrid* wrestled 6 matches to place in a 16 -women bracket; and

WHEREAS, *Devahnie Madrid* has placed 5th in the 2024 State Wrestling Girls tournament; and

WHEREAS, *Devahnie Madrid* is the first Girl to place in a Girls NMAA State Tournament from Cobre High school.

NOW THEREFORE BE IT RESOLVED, I John L. Ojinaga, Mayor of the City of Bayard, Proclaim the week of March 18, 2024 as:

“Devahnie Madrid week”

and call upon all citizens to join with the City of Bayard in celebration and support of *Devahnie Madrid* as the First Girl to place at the NMAA State of New Mexico Wrestling tournament.

IN WITNESS WHEREOF, I have here unto set my hand and caused to be affixed the Official Seal of the CITY of BAYARD, this 11th Day of March 2024.

ATTEST:



Gabriel Ramos, Clerk/Treasurer



John L. Ojinaga, Mayor

Community Center Rates:

BAYARD COMMUNITY CENTER RENTAL AGREEMENT,

City Hall, 800 Central Avenue, PO Box 728, Bayard, NM 88023

Phone: (575) 537-3327 Fax: (575) 537-5271

Auditorium Rental Agreement

Resident and Non-Resident

Rental hours and Fees:

Available Rental Time: Sunday – Thursday 8 am to 9 pm

Friday & Saturday 8 am to 12:30 am

Use of facilities to set-up or clean-up are charged at additional day's rental rate.

Sample: Set-up (Friday) \$200.00

Event (Saturday) \$200.00

Clean-up (Sunday) \$200.00 Total Rental Rate = \$600.00

Residents (R):

Damage Deposit: \$200.00

Day Rate: \$200.00

Kitchen: \$25.00 per event – with rental of auditorium

Full Use: \$100.00 per day – without rental of other room

Non – Residents (NR) :

Damage deposit : \$250.00

Day Rate: \$250.00

Kitchen: \$35.00 per event – with rental of auditorium

Full Use: \$150.00 per day – without rental of other room

Auditorium Rental Agreement

Funeral Services

Rental hours and Fees:

Available Rental Time: Every day from 8 a.m. – 7p.m. with a maximum of a four (4) hour period.

The last funeral rental must end by 7 p.m.

Use of facilities to set-up or clean-up are charged at additional day's rental rate.

Sample: Set-up (Friday) \$50.00

Event (Saturday) \$50.00

Clean-up (Sunday) \$50.00 Total Rental Rate = \$150.00

Total Fees

Damage Deposit: \$50.00

Day Rate: \$50.00

Kitchen: \$25.00

Auditorium Rental Agreement

Government and Non-Profit

A. Rental hours and Fees:

Available Rental Time: Sunday – Thursday 8 am to 9 pm
Friday & Saturday 8 am to 12:30 am

Use of facilities to set-up or clean-up are charged at additional day's rental rate.

Sample: Set-up (Friday) \$200.00
Event (Saturday) \$200.00
Clean-up (Sunday) \$200.00 Total Rental Rate = \$600.00

Damage Deposit: \$25.00
Hourly Rate: \$10.00
Kitchen: \$10.00 per event – with rental of auditorium

Rental Agreement – Board Room
Government and Non-profit

Rental Hours:

Available Rental Time: Sunday – Thursday 8 am to 9 pm
Friday & Saturday 8 am to 12:30 am

Rental Fees: All Fees and Deposits: Must be paid by cash, money order or cashier's check

Security Deposit: \$25.00
Rental Fee: \$10.00 per hour
Kitchen: not available for board room rental

Rental time includes set-up and clean-up time. All renters must ensure that the building is cleaned and locked up by 12:30 am. Bayard Police Officers will conduct patrols and site visits to ensure building is vacant by 12:30 am (Friday and Saturday Rentals); 9:00 pm (Sunday-Thursday).

BAYARD COMMUNITY CENTER RENTAL AGREEMENT
Board Room

Rental Hours:

Available Rental Time: Sunday – Thursday 8 am to 9 pm
Friday & Saturday 8 am to 12:30 am

A. Rental Fees: All Fees and Deposits: Must be paid by cash, money order or cashier's check

Security Deposit: \$50.00
Rental Fee: \$25.00 per hour
Kitchen: not available for board room rental

Rental time includes set-up and clean-up time. All renters must ensure that the building is cleaned and locked up by 12:30 am. Bayard Police Officers will conduct patrols and site visits to ensure building is vacant by 12:30 am (Friday and Saturday Rentals); 9:00 pm (Sunday-Thursday).

Gabriel Ramos

From: Jose L. Diaz
Sent: Tuesday, March 19, 2024 6:46 PM
To: Tanya Ortiz; Gabriel Ramos
Cc: John L. Ojinaga; Kathy Morones
Subject: FW: Registration is OPEN! 2024 Municipal Conference

Importance: High

Mr. Ramos or Ms. Ortiz,

Can you please put this at next meeting agenda for approval to attend 2024 Municipal League Judge's Conference in Alb. NM

2024 Municipal Court Conference
May 8 – 10, 2024, Crowne Plaza Hotel
1901 University Blvd NE, Albuquerque, NM

*Judge Jose L. (Joe) Diaz
Bayard Municipal Court
Bayard, New Mexico 88023
Court #: 575-5375438
Fax #: 575-537-2511*

From: Jamie Lindemann <courteducation@nmcourts.gov>
Sent: Friday, February 16, 2024 11:20 AM

2024 Municipal Court Conference
May 8 – 10, 2024, Crowne Plaza Hotel
1901 University Blvd NE, Albuquerque, NM

Please read this email thoroughly for important information about this event!

1. **Registration.** Please register for the conference [HERE](#). **Attendance is mandatory.** If you are unable to attend, please follow this [Excusal Procedure](#). Alternate Judges are invited and encouraged to attend, especially if they are active in your courts. ***Judges, please forward this email to your interested alternates. A separate email WILL NOT BE SENT to them. REGISTRATION WILL CLOSE APRIL 5, 2024!***

2. **Hotel Reservations.** If you work and reside more than 50 miles from the event's location, you are eligible for a hotel room and your name will be added to the rooming list. **CEI will make your hotel reservation for you.** Your reservation will include checking in on Tuesday, May 7th and checking out Friday, May 10th. If you need to make any changes to your reservation after you register, please email our Event Planner, Laurie Moreau at aoclgm@nmcourts.gov or the CEI team at courteducation@nmcourts.gov to make those changes. ***For those of you that have already made reservations with the hotel, please email our team so we can update our rooming list.***

Please do not contact the hotel about reservations. Reservations are made based on information you provide during registration, including any accommodation needs, the number of guests and names, and arrival/departure dates. The hotel may charge a fee for guests over double occupancy and that would be due at check in, if applicable. Additional nights outside of the event timeline may not be the same nightly rate as what was offered for the event dates. You must provide an ID and valid credit card upon check in for incidentals/extra guest fees, if applicable. A confirmation number will not be provided to you as it is not necessary or required.

Unless you have made other arrangements, hotel check in starts at 3:00 p.m. Check out is before 12:00 p.m./noon. This means you will need to check out Friday before the conference is over. You are welcome to bring your luggage to the meeting room on Friday morning, where you can put it at the back of the room or you can take it to your vehicle during a break.

3. Provided Meals for Conference Attendees (guests, not included). Breakfast will be provided Wednesday, Thursday and Friday. Lunch will be provided Wednesday and Thursday. There will be scheduled breaks with beverage service and light snacks throughout each day of the conference. There will be a social event/reception on Wednesday evening at the hotel, featuring themed beverages and appetizer stations. Non-alcoholic beverages will be included with the reception. Alcohol may be purchased at the reception by guests 21 years and older. Any accompanying guests are not included in any offered meals.

We will send more information on the conference in the coming weeks, including how to access the event's mobile app, website and all of the event's materials!

If there are questions not addressed in this email, please contact us at courteducation@nmcourts.gov. We are very excited to meet all of you at this year's annual conference!

The Court Education Institute Team

City of Bayard

P. O. Box 728
800 Central Avenue
Bayard, New Mexico 88023

Phone 575 - 537-3327
Fax 575 - 537-5271
cityofbayard@cityofbayardnm.com

March 11, 2024

NMDOT District 1
Aaron Chavarria, P.E., District Engineer
c/o Gil Gallosa, LGRF Coordinator
2912 E. Pine St.
Deming, New Mexico 88030

Attention Gil Gallosa, LGRF Coordinator

RE: FY 2024/2025 Local Government Road Fund Program
City of Bayard Roadway, Drainage & ADA Design Improvements – Steyskal Street
Amended

Dear Mr. Chavarria:

The City of Bayard is requesting consideration for funding administered by the New Mexico Department of Transportation to complete Survey and Design improvements for the following proposed project under the Fiscal Year 2024/2025 COOP program.

The project scope of work consists of Project Development, Survey and Design Improvements for Steyskal Street – US180 west to Erie Street. Please see attached project aerial that highlights the proposed project area. The City selected the proposed project as a result of a Phase 1 Environmental Site Assessment (January 2024) of the Bayard Union Hall, located immediately south of the project area. The Assessment identified stormwater damage to the building and the City wishes to begin the process of addressing the uncontrolled drainage issues within the area so that improvements to the Union Hall can begin in the future.

The City is requesting **\$50,000.00 for Fiscal Year 2024/2025**, with the NMDOT 75% share of \$37,500.00 and the City's 25% share of \$12,500.00. The City respectfully requests consideration for a match waiver at this time for the City's 25% share. The City will seek construction funding once the design phase is complete.

The City of Bayard certifies that the proposed work will be conducted within platted public right of way and the improvements are intended for the benefit and convenience to better serve the public of the community.

We would like to take this opportunity to thank the New Mexico Department of Transportation for providing municipalities such as ours with a means with which to attempt to improve our communities. If you should have any questions, please do not hesitate to contact me at (575) 537-3327.

Sincerely,


John Larry Ojinaga
Mayor



GRANT COUNTY CLERK'S OFFICE

TELEPHONE: (575) 574-0042 • FAX: (575) 574-0076

1400 HIGHWAY 180 EAST, SILVER CITY, NM • P.O. Box 898, SILVER CITY, NM 88062

www.grantcountynm.gov

Marisa Castrillo
Grant County Clerk

Email:

mcastrillo@grantcountynm.gov

March 5, 2024

Mayor John Ojinaga
City of Bayard
PO Box 728
Bayard, NM 88023

Re: Request for Polling Location – Bayard Community Center

Dear Mayor Ojinaga:

With this letter I would like to request permission to use the following building as a polling location for the 2023 Early Voting location beginning on May 18, 2024 – June 1, 2024 and the 2024 Primary Election to be held on Tuesday, June 4, 2024.

Polling Location: Bayard Community Center - 209 Hurley Ave., Bayard, NM
Board Room: May 17 – June 2 for Early Voting
Auditorium: June 2 – June 5 for Election Day

The board room will be needed on Friday, May 17 for set-up for Early Voting through Sunday, June 2. On Sunday, June 2 we will transfer equipment to the auditorium for Election Day which will be held on June 4. Equipment will be picked up on Wednesday, June 5. We are asking that no one be allowed access to these rooms during this time.

For Early Voting, May 18 through June 1, we will need the building to be open from 9:00 a.m. to 6:00 p.m. Tuesday thru Saturday. On Election Day, June 4, we will need the building to be open by 6:00 a.m. The polls close at 7:00 p.m., therefore, the building must remain open until the Precinct Officials close the polling location: approximately between 7:30 p.m. and 8:00 p.m.

Please notify my office that you are in receipt of this letter with a telephone call or e-mail me at mcastrillo@grantcountynm.gov. Please provide a contact name and number we can use on Election Day from 6:00 a.m. to 8:00 p.m. for this polling location. Thank you in advance for your assistance. If you have any questions, please feel free to call me at 574-0042.

Sincerely, ~

Marisa Castrillo
Grant County Clerk

Connie Holguin
Chief Deputy Clerk

Elizabeth Trujillo
Bureau Of Elections Director

Robert Zamarripa
Senior Recording Specialist

"Preserving The Past To Enhance The Visions Of The Future"



GRANT COUNTY CLERK'S OFFICE

TELEPHONE: (575) 574-0042 • FAX: (575) 574-0076

1400 HIGHWAY 180 EAST, SILVER CITY, NM • P.O. BOX 898, SILVER CITY, NM 88062

www.grantcountynm.gov

Marisa Castrillo
Grant County Clerk

Email:

mcastrillo@grantcountynm.gov

March 5, 2024

Mayor John Ojinaga
City of Bayard
PO Box 728
Bayard, NM 88023

Re: Request for Polling Location – Bayard Community Center

Dear Mayor Ojinaga:

With this letter I would like to request permission to use the following building as a polling location for the 2023 Early Voting location beginning on May 18, 2024 – June 1, 2024 and the 2024 Primary Election to be held on Tuesday, June 4, 2024.

Polling Location: Bayard Community Center - 209 Hurley Ave., Bayard, NM
Board Room: May 17 – June 2 for Early Voting
Auditorium: June 2 – June 5 for Election Day

The board room will be needed on Friday, May 17 for set-up for Early Voting through Sunday, June 2. On Sunday, June 2 we will transfer equipment to the auditorium for Election Day which will be held on June 4. Equipment will be picked up on Wednesday, June 5. We are asking that no one be allowed access to these rooms during this time.

For Early Voting, May 18 through June 1, we will need the building to be open from 9:00 a.m. to 6:00 p.m. Tuesday thru Saturday. On Election Day, June 4, we will need the building to be open by 6:00 a.m. The polls close at 7:00 p.m., therefore, the building must remain open until the Precinct Officials close the polling location: approximately between 7:30 p.m. and 8:00 p.m.

Please notify my office that you are in receipt of this letter with a telephone call or e-mail me at mcastrillo@grantcountynm.gov. Please provide a contact name and number we can use on Election Day from 6:00 a.m. to 8:00 p.m. for this polling location. Thank you in advance for your assistance. If you have any questions, please feel free to call me at 574-0042.

Sincerely, -

Marisa Castrillo
Grant County Clerk

Connie Holguin
Chief Deputy Clerk

Elizabeth Trujillo
Bureau Of Elections Director

Robert Zamarripa
Senior Recording Specialist

"Preserving The Past To Enhance The Visions Of The Future"