



City of Bayard
CITY COUNCIL REGULAR MEETING
May 08, 2023 at 5:30 PM
Bayard City Hall

AGENDA

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC INPUT

CONSENT AGENDA

1. Approval of Minutes of Regular Meeting on April 11, 2023 and Minutes for Special Meeting on April 27, 2023
2. Approval of the Accounts Payable Report for May 8, 2023.
3. Approval of the Bayard Police Department Monthly Report for March 2023.
4. Approval of the Bayard Fire Dept. Monthly Report for April 2023.
5. Approval of the Maintenance Dept. Monthly Report for April 2023.
6. Approval for the Wastewater Report for April 2023.
7. Approval of the Bayard Library Report for April 2023.
8. Approval of the Bayard Municipal Court Report for April 2023.

OLD BUSINESS

9. Discussion for Selina Crespín- Update on Industrial Site located on East. St.
10. Discussion for James Ervin- Update on Planning and Zoning Committee.
11. Stantec project updates and discussion, and necessary action if required from George Esqueda.

NEW BUSINESS

- [12.](#) Discussion/Approval to change phone services from Lumen to WNM Communications.
- [13.](#) Discussion for Considering Jenny Castanon, Assistant Librarian as City of Bayard Grant Writer.
- [14.](#) Discussion/ Approval to sell piece of land near 101 North St.
- [15.](#) Discussion/ Approval to Contract Martha Salas to assist City of Bayard with Financials and current Grants and Projects.
- 16. Discussion/ Approval to hire attorney for Bayard Police Dept.

BOARDS AND COMMITTEES

- [17.](#) Approval of Letter of Interest for Planning and Zoning Board Members- Mathew Chavez, James Ervin, Doug Newman, and Betty Lambert.

ORDINANCES/RESOLUTIONS

- 18. Adoption of Resolution 5-2023 Supporting an Application and Pledge of Matching Funds for FY2024 Transportation Project Fund.
- 19. Adoption of Resolution 6-2023 FY2024 NMDOT TPF Application for Fahey and Lusk design.

ACTION FOR PERSONNEL

- 20. Discussion/ Approval to increase Chief of Police Hector Carrillo, Captain Anthony Macias, and Lieutenant Manuel Galaz wages for completion of probation.
- [21.](#) Approval to accept Adrian Badillo resignation letter.
- [22.](#) Approval of resignation for Marlana Valenzuela

CLOSED SESSION

- 23. Pursuant to 10-15-1 (H-2) NMSA 1978 for limited personnel matters for Maintenance department employees- restructuring department.

ACTION ITEMS RESULTING FROM CLOSED SESSION

- 24. Discussion/Approval Maintenance department employees- restructuring department.

MAYOR AND COUNCILORS REPORTS

NEXT MEETING DATE:

Budget Work Session - May 22, 2023

Regular Meeting - May 22, 2023

ADJOURNMENT



City of Bayard CITY COUNCIL REGULAR MEETING

April 11, 2023 at 5:30 PM

Bayard City Hall

MINUTES

WORK SESSION

Representative Luis Terrazas gave a update on the legislation session. Summary of Funding Requests for Capital Outlay projects. He shared the 34 capital outlay funding priorities that I directed nearly 3 million dollars for his district.

The following were submitted and funded through the budget. It definitely is difficult to choose where to invest capital outlay because there is so much need. I will continue to work hard to help bring our community together and be a positive part of a better future.

He did state the Governor line item vetoed \$100,000 for the maintenance of Ft. Bayard the only Fort with a national landmark destination in New Mexico.

The following are funded. \$225,000 Grant County Gila Community Center Construction, \$200,000 Bayard Sewer Vacuum Truck, \$200,000 Gila Regional Medical Center Telecom Equipment, \$160,000 Aldo Leopold Ch. School Activity Vehicle, \$150,000 Grant County Crisis Intervention Facility Construction, \$150,000 Silver Consolidated School District Bus Purchase, \$100,000 Catron County Ambulance Purchase, \$100,000 Virden Park & Multi-Purpose Center Construction, \$ 90,000 Southwest Solid Waste Authority Litter Fencing Purchase, \$ 85,000 Cobre CSD Security System, \$ 75,000 Grant County Fairgrounds Improvements, \$ 75,000 Hurley Chino Building Improvements Construction, \$ 50,000 Casas Adobes MDWCA Backhoe, \$ 50,000 Ft. West Irrigation Assoc Ditch Improvements, \$ 50,000 Gila Farm Irrigation Assoc. Ditch Improvements, \$ 50,000 Grialva Ditch Association Improvements, \$ 50,000 Hanover MDWCA Water System Improvements, \$ 50,000 Heredia Community Ditch Association Improvements, \$ 50,000 Llano Community Acequia Rio Membres Improvements, \$ 50,000 NMIMT Trucks & Heavy Equipment Purchase, \$ 50,000 Pleasanton East Side Ditch Association Improvements, \$ 50,000 Santa Clara City Hall Improvements Construction, \$ 50,000 Santa Clara Copper Trails Pedestrian / Bicycle Path Extension, \$ 50,000 Santa Clara Ft. Bayard Theater Improvements, \$ 50,000 Santa Clara Waste Water System Improvements Construction, \$ 50,000 Silver Consolidated School District Cliff Schools Improvements, \$ 50,000 Southwest Solid Waste Authority Backhoe Purchase, \$ 50,000 Tyrone Water and Waste Water Association System Improvements, \$ 50,000 Upper Gila Irrigation Association Ditch Improvements. Total: \$2,510,000

Junior Project Funding

\$150,000 Western New Mexico University Athletic Operations and Travel, \$125,000 Aldo Leopold Charter School, \$100,000 Santa Clara, Ft. Bayard Maintenance – Line item vetoed by the Governor, \$100,000 Silver City Golf Course Irrigation Improvements. Total \$375,000

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Chon Fierro

Mayor Pro-tem Raul Villanueva

Councilor Eloy Medina

Councilor Jose Diaz

ABSENT

Councilor Frances Gonzales

Others in attendance were Larry Ojinaga, James Ervin, Selina Crespin, Jo Lutz, Kristina Ortiz, Doug Newman, Luis Terrazas, Jade Wilson, Euphemio Gonzalez, Michael Armendariz, Gary Arellano, Lowell West, Michael Paez, Sonya Dixon, Marlena Valenzuela and Tanya Ortiz.

APPROVAL OF THE AGENDA

Motion made by Councilor Medina, Seconded by Mayor Pro-tem Villanueva.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

PUBLIC INPUT

Kristina Ortiz with Rural Partners Network is visiting with the Mayor and Council for a update. She has got with Bayard to apply for the water smart grant to help with funding to help with the cash match that is needed for the chlorination system. Kristina will be sending out different grant opportunities, one of the greatest needs are agencies need assistants with grant writing,

CONSENT AGENDA

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Diaz.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

1. Approval of the Minutes of Regular Meeting on March 27, 2023.
2. Approval of the Fire Report for March 2023.
3. Approval of Accounts Payable Report for April 11, 2023
4. Approval of Maintenance Report for March 2023.
5. Approval of Municipal Court Report for March 2023.
6. Approval of Library Report for March 2023.

7. Approval for Robert Terrazas to attend Jake Hands Memorial Workshop in Ruidoso, June 21-22, 2023.
8. Approval for Hector Carrillo to attend NM Association of Chiefs of Police in Rio Rancho, May 5, 2023.
9. Approval for Hector Carrillo to attend the annual Law Enforcement Coordinators' Symposium in Albuquerque, May 3-4, 2023.

MAYOR AND COUNCILORS REPORTS

Michael Paez Maintenance Supervisor stated the Well 10 rehabilitation project has begun.

Fire Chief Gonzalez stated he lost one of his volunteer fire men this past weekend. Alexander Yazzie will be laid to rest in Farmington, New Mexico.

Councilor Diaz stated if any of the volunteer fire men would like to attend the services for Alexander Yazzie all they need to do is submit the paper that needs to be submitted.

OLD BUSINESS

10. Update for Selina Crespin regarding abandoned industrial properties.

Mayor Fierro stated the properties that Miss. Crespin brought up in the last meeting he did get some information and the properties owners names and give it to the Police Chief and the Police Chief Carrillo is going to look in to it.

Selina Crespin asked if the property owners were going to be cited?

Police Chief Carrillo stated he did give this to his code enforcer Gomez and he did not have an update as of today but he does know Mr. Gomez has made some phone calls to the property owners. This is Mr. Gomez main priority and he will get some updates as soon as Chief Carrillo gets back from training in Albuquerque.

James Ervin asked what the process for the determining if the property owners will be cited or not?

Mayor Fierro stated the Chief of Police will determine if the property owners get cited. The Chief can give them a week or two to remove the thing left on the property and if they do not, they may get cited.

Councilor Medina stated the code enforcer will give the property owner the discrepancies and a time frame of when it needs to be addressed and if this is not done then they may be cited. The property owners need to have a fair warning.

11. Update for James Ervin on Planning and Zoning Commission questions.

Clerk-Treasure Valenzuela stated she has letters of interest for the Planning and Zoning Commission to be able to volunteer and be on the commission. She also had some zoning maps of Bayard on hand. The counter zoning officer is Code

Enforcer Gomez, and she will need four members for the commission. Miss Valenzuela will be getting an ad in the newspaper for people to join the commission. Later there can be problems like property owners being grandfathered in and no one saying anything about it.

Mr. Ervin asked when will Bayard have a planning and zoning commission? He believes a zoning commission is very important and needs to be regulated in town for safety and aesthetic reasons. If Bayard is not doing this and there is problems with these properties then will they be grandfathered in because nothing was said.

Clerk-Treasure Valenzuela stated as soon as she gets enough members to start the commission.

Councilor Medina stated this was a very active commission. They would determine if mobile homes could be moved and they would stop by people's homes and talk with them.

Mr. Ervin stated the ordinance stated Bayard has a commission he believes this needs to be updated.

Selina Crespin asked what happen to the zoning commission?

Mayor Fierro stated when AC Rodriguez left the commission no one wanted to take over. There were no volunteers to take over and now we will do what it takes to get this commission going again.

Councilor Diaz stated any commission there needs to be volunteer members/ community involvement for the commission. The council that sits today will be different in a couple of years. The prior leadership can be blamed but now that the issue has been brought up of noting having a planning and zoning commission now, we are going to create one, we will get it in the paper and community involved and move forward. This will be put in the newspaper it may take a couple of weeks but it is being worked on. If anyone is interested, they can sign up today and that will be one less member that the city has to look for.

Selina Crespin got a letter from the city stating there might be zoning changes by where she lives and this is the reason why she got involved. She does not understand how the city can make decisions like this without having a commission to go to.

Councilor Diaz stated when those issues came up the council stopped that and now they are moving forward.

James Ervin stated he knows it's going to be tough to find members with the expertise. He will join and need training and would go to Grant County and see how they do it.

Councilor Diaz stated once the commission is built. They will get all the proper training needed.

NEW BUSINESS

12. Update from NM State Rep. Luis Terrazas on Legislation.

This was discussed in work session.

13. Discussion/Approval for Doug Newman to put a sign at the "Welcome to Bayard" lot.

Mayor Fierro stated placing a sign at the Welcome to Bayard lot is not allowed. The property is owned by DOT and this is their rules. When the city asked to place the Welcome to Bayard sign, they asked if there could be benches placed there and they said no only the sign and this is all.

Councilor Diaz stated there has be to somewhere else he can place his sign.

Councilor Medina suggested he place the sign at the old TIPE building. Where all the pollical signs are always placed.

Doug Newman stated this sign is for the gem and mineral show.

14. Discussion from Brenda Rosales about arroyo on Mayo St.

Brenda Rosales was not present for the meeting.

15. Discussion/Action to change City Hall Business Hours

Clerk-Treasure Valenzuela stated this request is to cut city hall staff lunch from one hour to 30 minutes and leave at 4:30. This will put city hall staff on the same schedule as the maintenance department. One question would be if city hall would be closed at 4 and leave at 4:30 or close at 4:30 and not make any changes for the public and leave someone's drawer open.

Councilor Diaz stated he does not see any issue with it. Most places get shut down at 4:30. He would like for the public to be informed. Published in the newspaper and around town before is take effect.

Council Medina stated closing the lobby at 4:15 and leaving at 4:30.

Motion made by Councilor Diaz to have lobby close at 4:15 leave at 4:30 with plenty of notice to the public, Seconded by Councilor Medina.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

16. Approval of Leslie Crumbley to be on the Bayard Public Library Board.

Motion made by Councilor Medina, Seconded by Mayor Pro-tem Villanueva.

Councilor Diaz asked if the members need to be from Bayard. Sonya Dixon stated no there can be members who don't live in Bayard. She is lucky to have members on the board and as long as they are patriations of the library.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

ACTION FOR PERSONNEL

17. Approval to remove Chief Hector Carrillo from probationary status to regular full-time status.

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Medina.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina

Voting Abstaining: Councilor Diaz

18. Approval to remove Captain Anthony Macias from probationary status to regular full-time status.

Motion made by Councilor Diaz, Seconded by Councilor Medina.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

19. Approval to remove Lieutenant Manuel Galaz from probationary status to regular full-time status.

Motion made by Councilor Diaz, Seconded by Councilor Medina.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

Police Chief Carrillo thanked the mayor and council for removing himself, Captain Macias, and Lieutenant Galaz from probationary status to regular status. Then he stated he wanted to address the action that was just taken, he stated he does not know when the department has been fully staffed to 4 or 5 police. His administration and himself took pay cuts to come to this police department. They all came over to Bayard PD because they all wanted to make a difference and he has made a difference. Carrillo's understanding was coming from probationary status to regular status normally there is a pay increase that comes with it. He noticed this action for personnel that was not discussed. He would like to make the mayor and council aware when he recruited this administration for Anthony Macias and Manuel Galaz to come over from State Police, he had a conversation with the mayor when these two men would come off of probation, they would get some kind of incentive of \$1 or \$2 and this is not being discussed. Carrillo did mention this to these men upon recruitment. Carrillo stated this was not in writing or in policy but this was one of the major factors upon recruiting. These men have provided awesome service. Carrillo thought this was going to be discussed during this meeting. The Police Officers are present in the meeting due to his absence. Carrillo needed the council aware of what the mayor decided and now this is not being done.

Mayor Fierro stated he did discuss this and he is sorry this is not on the agenda and this has been discussed with the council. This will be discussed on the next meeting.

Police Chief Carrillo asked if this was overlooked are was this never going to be brought up if he would have never brought this up?

Councilor Diaz stated these are good valid points and they are personnel matters. This need to be in executive session and this is not on that. This does not mean there cannot be retro pay and yes anytime are coming off probationary status there is some kind of pay increase. Diaz stated when Chief Carrillo dose come back and is present this does need to be discussed in executive session. The budget is going to have to be looked at. This was something that was over looked.

Police Chief Carrillo agrees this needs to be discussed, he needs his officers to know he has there back as the mayor and council has his.

Clerk-Treasure Valenzuela stated this was not over looked. She did let the mayor know there is a pay increases and what was said is he needed to look at the budget.

Council Medina stated he pretty such the council is going to support a pay increase with retro pay.

CLOSED SESSION

Motion made by Councilor Diaz, to enter closed session, Seconded by Mayor Pro-tem Villanueva.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

ACTION ITEMS RESULTING FROM CLOSED SESSION

Motion made by Councilor Medina to come back in to regular session, Seconded by Councilor Diaz.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz. Motion made by Councilor Diaz to offer William Welcome the transfer from Maintenance position to Parks and Recreation position at the pay rate of \$14.25. If he does not take the position. The council will move forward with the Peter for Parks and Recreation at the pay rate of \$14.25 and Christopher Borrego for Custodian at the pay rate of \$13.25.

Seconded by Councilor Medina.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz.

20. Approval for transfer for William Welcome from Maintenance position to Parks and Recreation position.

MAYOR AND COUNCILORS REPORTS

Councilor Diaz thanked the Bayard Beautification Committee for the Bingo they put on. It was a successful bingo. Now there is money in the fund and he is wanting the committee to set up for music at the park and things like this. He thanked all who attended and all the volunteers.

Mayor Fierro stated there is work being done at the wastewater treatment plant, they are working on stairs at the entrance. He thanked the supervisors for all their hard work they are doing. Mayor stated he has been calling Mr. Wisemen from Southwest Concrete for the pothole project. He believes he is just lying to him on when they will start the project. He did

ask if he could attend the meeting tonight but he did not attend. Mayor Fierro would like to see if some other company can do the project. Southwest Concrete is supposed to do work at the community center also but they haven't even started this project. He knows the residents from these streets come to the meeting and he does not want them to think he is lying.

Councilor Diaz stated if we can get in contact with Southwest and let them know if they don't start soon, we will be breaking the contract and hopefully that will get them to start the project. We can send them a certified letter.

NEXT MEETING DATE:

Regular Meeting - May 8, 2023

ADJOURNMENT

Motion made by Councilor Diaz, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Diaz

ADJOURNMENT 7:58.

Chon Fierro
Mayor

ATTEST:

Marlena Valenzuela
Clerk Treasurer



City of Bayard
SPECIAL MEETING
April 27, 2023 at 5:00 PM
Bayard City Hall

MINUTES

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Chon Fierro
Mayor Pro-tem Raul Villanueva
Councilor Frances Gonzales
Councilor Jose Diaz

ABSENT

Councilor Eloy Medina

Others in attendance were Will Perkins, Michael Paez, Hector Carrillo, and Marlena Valenzuela.

APPROVAL OF THE AGENDA

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Gonzales.
Voting Yea: Mayor Pro-tem Villanueva, Councilor Gonzales, Councilor Diaz

CLOSED SESSION

Motion made by Councilor Gonzales to enter closed session pursuant to 10-15-1 (H-2) pertaining to limited personnel matters, Maintenance Department for Adrian Badillo, Seconded by Councilor Diaz.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Gonzales, Councilor Diaz

Motion made by Mayor Pro-tem Villanueva to enter regular session, Seconded by Councilor Gonzales.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Gonzales, Councilor Diaz

ACTION ITEMS RESULTING FROM CLOSED SESSION

1. Discussion/Approval of Continuing Administrative Leave for Adrian Badillo Maintenance Dept.

Motion made by Councilor Gonzales to continue administrative leave until April 30, 2023 and to report to his reassigned department at the wastewater treatment plant on May 1, 2023 at 7 a.m. Seconded by Mayor Pro-tem Villanueva.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Gonzales, Councilor Diaz

NEXT MEETING DATE:

Regular Meeting – May 8, 2023

ADJOURNMENT

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Gonzales, Councilor Diaz

ADJOURNMENT 5:54 P.M.

Chon Fierro
Mayor

ATTEST:

Marlena Valenzuela
Clerk Treasurer

ACCOUNTS PAYABLES**8-May-23****GENERAL FUND - 10**

Ace Hardware	Running Ticket-Parks	\$ 471.23
Ace Hardware	Running Ticket-City Hall	\$ 99.99
Werner Tire	Tire Repair- Animal Control	\$ 60.98
Bank of America	Dog Food-Animal Control	\$ 19.34
Werner Tire	Tire Repair- PD	\$ 20.00
Walmart	Toilet Paper Holder-Conex Restroom	\$ 18.38
Sierra Communications	Reprogram Radios-PD	\$ 81.00
Southwest Concrete	Concrete Delivered-Fire Station Park	\$ 441.72
TOTAL:		\$ 1,212.64

JNT W/S O&M FUND - 150

Ace Hardware	Running Ticket	\$ 565.57
Wal-Mart	Bleach for Boosters	\$ 911.88
James,Cooke and Hobson	Back Up Booster Motor	\$ 8,113.00
O'Reilly Auto Parts	Truck Care Supplies	\$ 101.44
TOTAL:		\$ 9,691.89

Sewer Operations Fund- 155

Ace Hardware	Running Ticket	\$ 3.16
TOTAL:		\$ 3.16

JNT WASTEWATER FUND - 170

Ace Hardware	Running Ticket	\$ 122.56
Dement Electric	Wastewater Entrance	\$ 8,970.19
Alba Electric	Troubleshoot Lights	\$ 497.25
Premier Garage Door	South Door at Shop	\$ 250.00
USA Blue Book	Lab Supplies	\$ 1,345.83
Amazon	Safety Supplies	\$ 163.89
TOTAL:		\$ 11,349.72

Cemetery Fund- 180

Ace Hardware	Running Ticket	\$ 42.41
TOTAL:		\$ 42.41

COMMUNITY CENTER FUND - 200

Ace Hardware	Running Ticket	\$ 244.33
TOTAL:		\$ 244.33

LIBRARY FUND - 210

Ace Hardware	Running Ticket	\$ 196.22
Ann Lincoln Entertainment	Summer Reading Program	\$ 575.00
Tobias White	Park Laborer	\$ 200.00
Southwest Concrete	Concrete Delivered	\$ 441.72

TOTAL: \$ 1,412.94

Little League Recreation Fund-230

Ace Hardware	Running Ticket	\$361.43
Amazon	IT Cabinet/Cord	\$516.24
TOTAL:		\$877.67

Municipal Streets Fund- 240

Ace Hardware	Running Ticket	\$ 62.07
TOTAL:		\$ 62.07

Beautification Fund - 430

Morning Star	Shirts	\$ 406.97
TOTAL:		\$ 406.97

TOTAL: \$ 25,303.80

ACCOUNTS PAID**8-May-23****GENERAL FUND - 10**

Lopez Associates	Attorney Fees- City Hall	\$	370.64
Lopez Associates	Attorney Fees-PD	\$	370.64
PNM	Electrical Payment for-Animal	\$	61.01
Lumen	Long-Distance Calls-City Hall	\$	2.48
Lumen	Long-Distance Calls-PD	\$	2.48
CivicPlus	Open Renewal-City Hall	\$	225.00
CivicPlus	Open Renewal-PD	\$	225.00
Abila	Municipal Water System-City Hall	\$	123.74
Abila	Municipal Water System-PD	\$	123.74
PNM	Electric for Hurley Ave Parkloop	\$	75.94
PNM	Electric for Tom Foy X-mas	\$	17.07
PNM	Electric for Unit STAR	\$	16.41
SC Daily Press	Job Vacancies- City Hall	\$	193.35
AT&T Mobility	Cell Phone Services-PD	\$	103.93
CivicPlus	Admin Support Fee-City Hall	\$	28.12
CivicPlus	Admin Support Fee-PD	\$	28.12
SBA Monarch	Tower Site Rent-PD	\$	289.41
Samsara	GPS-City Hall	\$	150.85
Samsara	GPS-PD	\$	150.85
NM Gas Company	Natural Gas Services-PD	\$	37.88
NM Gas Company	Natural Gas Services-City Hall	\$	53.07
Wex	Gas For Vehicles-PD	\$	1,346.41
Xfinity	Internet for Fire Dept	\$	10.24
Ricoh	Printer Services-City Hall	\$	32.33
Ricoh	Printer Services-PD	\$	32.32
PNM	Electrical Payment-City Hall	\$	398.92
PNM	Electrical Payment- Parks	\$	147.68
PNM	Electrical Payment- PD	\$	97.78
TOTAL:		\$	4,715.41

JNT W/S O&M FUND - 150

Lopez Associates	Attorney Fees	\$370.64
Civic Plus	Open Renewal	\$225.00
Abila	Municipal Water System	\$123.74
PNM	Cameron Creek Well#3	\$165.57
SC Daily Press	Job Vacancies	\$ 214.08
Civic Plus	Admin Support Fee	\$ 28.12
Samsara	GPS	\$ 150.85
Comcast	Internet Services	\$ 118.06
NM Gas Company	Natural Gas Services	\$ 158.84
Wex	Gas For Vehicles	\$ 700.30
SC Daily Press	Work Session	\$ 33.12

PNM	Electrical Payment St. Lights	\$ 1,998.88
TOTAL:		\$4,287.20

Sewer Operations- 155

Civic Plus	Open Renewal	\$225.00
Abila	Municipal Water System	\$123.74
Civic Plus	Admin Support Fee	\$28.12
TOTAL:		\$348.74

JNT WASTEWATER FUND - 170

Xerox	Printer Services	\$ 173.05
American Linen	Laundry Services	\$ 70.87
Lopez Associates	Attorney Fees	\$ 370.64
PNM	Electrical Payment	\$10,316.51
Gila Health Resources	Drug Screen- Robert Ruiz	\$416.00
Hall Envir Lab	Plant Testing	\$ 717.77
Abila	Municipal Water System	\$ 123.74
The UPS Store	Shipping Specimen	\$ 402.05
AT&T Mobility	Cell Phone Services	\$ 101.39
Samsara	GPS	\$ 150.85
Wex	Gas for Vehicles	\$ 250.61
PNM	Electrical Payment	\$ 72.82
TOTAL:		\$ 13,166.30

COMMUNITY CENTER FUND - 200

NM Gas Company	Natural Gas	\$ 73.97
PNM	Electrical Payment	\$ 282.48
TOTAL:		\$ 356.45

LIBRARY FUND - 210

LC Sun News	Subscription Fees	\$ 9.30
Comcast	Internet Services	\$ 291.01
Lumen	Long-Distance Calls	\$ 2.49
Accurate Now	Alison Bjerke	\$ 134.68
PNM	Electric Payment	\$ 335.33
NM Gas Company	Natural Gas Services	\$ 43.24
Ricoh	Printer Services	\$ 32.33
TOTAL:		\$ 848.38

MUNICIPAL STREET FUND - 240

Civic Plus	Open Renewal	\$ 225.00
Abila	Municipal Water System	\$123.74
Civic Plus	Admin Support Fee	\$ 28.13
Wex	Gas For Vehicles	\$ 466.87
PNM	Electrical Payment	\$ 3,012.19

TOTAL: \$ **3,855.93**

MUNICIPAL COURT FUND - 20

Lumen	Long-Distance Calls	\$ 2.48
Civic Plus	Open Renewal	\$ 225.00
Abila	Municipal Water System	\$ 123.74
Civic Plus	Admin Support Fee	\$ 28.13
NM Gas Company	Natural Gas Services	\$37.87
PNM	Electrical Payment	\$ 87.30
TOTAL:		\$ 504.52

FIRE FUND- 30

Lopez Associates	Attorney Fees	\$370.64
Business Radio Licensing	Renewal Processing Fee	\$285.00
Civic Plus	Open Renewal	\$225.00
Abila	Municipal Water System	\$123.74
SC Daily Press	Smoke Alarms	\$ 264.96
Civic Plus	Admin Support Fee	\$ 28.13
NM Gas Company	Natural Gas Services	\$ 37.87
Wex	Gas For Vehicles	\$ 270.18
PNM	Electrical Payment	\$ 164.11
TOTAL:		\$1,769.63

Solid Waste -160

Civic Plus	Open Renewal	\$225.00
Abila	Municipal Water System	\$ 123.74
Civic Plus	Admin Support Fee	\$ 28.13
Samsara	GPS	\$ 150.85
TOTAL:		\$527.72

GRAND TOTAL: \$ **30,031.54**

Bayard Fire Department

Monthly Report

April 2023

Monthly Fire Calls: There were 5 fire calls for service in April.

4/1/2023: Dispatched out for a Parade Escort from Hurley to Bayard for the Cobre High School.

4/1/2023: Dispatched to 1101 Lincoln St. for a structure fire. Arrived on scene and found that the home owner had extinguished the fire. Stayed for Mop up and also to make sure fire did not reignite.

4/26/2023: Dispatched to Reynolds drive for the smell of gas. Arrived and found that the stove was leaking. We red tagged the stove and turned gas off. Advised the renter to it to the owner.

4/27/2023: Dispatched to Hwy 356 for and escort for the Tour of the Gila bike race through Bayard to Fort Bayard.

4/27/2023: Dispatched to Hwy 180 MM123 for the report of someone starting a grass fire. Cancelled in route.

Monthly EMS calls:

There were 31 reported EMS calls for the month of April.

<u>Bayard</u>	24 Calls
<u>Hurley</u>	6 Calls
<u>North Hurley</u>	0 Calls
<u>Hanover</u>	0 Calls
<u>Fierro</u>	0 Calls
<u>Santa Clara</u>	1 Calls

March Training

Fire:

04/06/2023: Fire Training consisted of new driver training.

04/16/2023: Fire Training consisted of Fire Prevention training with local youth group.

04/22/2023: Maintenance of Building and trucks.

EMS:

04/04/2023: Training consisted of going through EMS equipment and suction machine.

04/18/2023: Training consisted of doing EMS paperwork and run reports.

Equipment:

<u>Apparatus</u>	<u>Mileage</u>	<u>Engine Hours</u>
<u>Engine 1</u>	<u>8557.4</u>	<u>1193.5</u>
<u>Engine 2</u>	<u>14448.6</u>	<u>1215.9</u>
<u>Command 3</u>	<u>40219</u>	<u>3901</u>
<u>Mini</u>	<u>12832.5</u>	<u>1542.9</u>

Safety: We had no incidents in the Fire Department for the month.

Submitted by,

Juan Estrada

Bayard Fire Department

Secretary

April Report

Vehicle Make: Rescue

Item 4.

DAY	Place Purchased	Gal	Amount	Quarts	Amount	Misc.	Invoice PO#	Purchaser
4/14/2023	Snappy Mart #210	26.01	\$ 106.62					E.Gonzales
	Snappy Mart #210		\$ -					
TOTALS		\$26.01	\$106.62	\$0.00	\$0.00	\$0.00		

Recapitulation

Fuel		
Oil		
Mic		
TOTAL		

Speedometer Reading

End of month mileage	40219
First of month mileage	40069
Total miles	150
Miles per gallon	

Vehicle Make: Mini Pumper

DAY	Place Purchased	Gal	Amount	Quarts	Amount	Misc.	Invoice PO#	Purchaser
	Snappy Mart #210		\$ -					
TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Recapitulation

Fuel		
Oil		
Mic		
TOTAL		

Speedometer Reading

End of month mileage	12832
First of month mileage	12801
Total miles	31
Miles per gallon	

April Report

Vehicle Make: Engine 1

Item 4.

DAY	Place Purchased	Gal	Amount	Quarts	Amount	Misc.	Invoice PO#	Purchaser
	Snappy Mart #210		\$ -					
TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Recapitulation

Fuel		
Oil		
Mic		
TOTAL		

Speedometer Reading

End of month mileage	8557
First of month mileage	8539
Total miles	29
Miles per gallon	18
#DIV/0!	

Vehicle Make: Engine 2

DAY	Place Purchased	Gal	Amount	Quarts	Amount	Misc.	Invoice PO#	Purchaser
	Snappy Mart #210		\$ -					
TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		

Recapitulation

Fuel		
Oil		
Mic		
TOTAL		

Speedometer Reading

End of month mileage	14448
First of month mileage	14433
Total miles	15
Miles per gallon	

Rescue
Epi

WELCOME
00302006
Snappy 210
801 Tom Foy Blvd
Bayard NM

401371

DATE 4/14/23 17:17
TRAN#9037564
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: UNLDI
GALLONS: 26.012
PRICE/G: \$4.099
FUEL SALE \$106.62
CREDIT \$106.62

*****7348
Stn# 00302006

WEX FLEET

Inv# 0646068
Auth# 303029
Entry Method: Swipe
d
00 40137

Vehicle
99595
Trans
W0406468137
Earn up to
6cents per gal
with Chevron Texaco
Business Cards
1.888.531.3717

THANK YOU
HAVE A NICE DAY

City of Bayard Public Works



Tel: 575.537.5384
Fax: 575.537.5271

800 Central Ave.
Bayard NM, 88023

Email: bayardmaint@cityofbayardnm.com

May 2, 2023

Mayor and Members of the Council,

Monthly report for April, 2023. This is only a list of the non-routine activities that were done during this month. We stay busy doing the routine activities such as checking wells, checking pumps, checking sewer pumps, checking PRV's, working at the cemetery, taking water samples, checking the Little League, checking city parks, checking and servicing vehicles, doing meter turn-ons and turn-offs, checking on plugged sewers, and other customer concerns, checking on the chlorine system, janitorial and being available for whatever problems come along.

Michael Paez attended L0273 Managing Floodplain Development Through the National Flood Insurance Program on 17-20 April 2023 at San Juan College School of Energy, in Farmington NM 87402.

Sincerely,

Michael Paez
Public Works Director

Enclosure: Monthly Fuel Log, ACEHardware Invoice Breakdown

[illegible]

City of Bayard Wastewater Treatment Plant Report for April 2023

4-03-2023: Turned All drying beds, check N Hurley Lift Station
And shut #2 digester

4-04-2023: Try to fix garage door at shop and clean up and
organizing shop

4-05-2021: Collect all water samples and take to silver city
and work on water leak in the shower

4-06-2023: Turned All drying beds, check N Hurley Lift Station
and clean up lab and lunch room, office

4-11-2023: Turned All drying beds, check N Hurley Lift Station
And fill up acid tank at UV, fill in pot holes on N Hurley Rd

4-12-2023: Collect all Water Samples and take to Silver City &
Check N Hurley Lift Station and clean around plant and
Clean shower

4-13-2023: Haul 2 loads of sludge to silver landfill and finish
cleaning shower and straightening out files in office

4-17-2023: Turned All drying beds, check N Hurley Lift Station
And turn sludge pile

4-18-2023: Clean and straightening out shelf at the rec plant

4-19-2023: Collect all Water Samples and took to Silver City
Cleaning and straightening out shop

4-20-2023: Turned All drying beds and haul 2 loads of sludge
To Silver land fill

4-24-2023: Turned All drying beds, check N Hurley Lift Station
And stock pile of sludge and look at AC at Rec Plant

4-25-2023: Haul 2 loads of sludge to silver landfill, had to go
Ace hardware for parts and finish working on shower, check N
Hurley Lift Station

4-26-2022: Clean up AC at Rec Plant and pullout sludge of #2
Drying bed and #2 digester wound not dewater

4-27-2023: Dump #2 digester to #2 drying bed and haul 2 loads
of sludge to silver land fill and turn 1,2 drying beds

April 2023 Library Report

1. Library hosted 7 local poets and authors for April Poetry Month, 21 people attended on April 5th.
2. Sonya had a Zoom meeting with NMSL regarding Resilience in Rural Libraries: A post-Pandemic Overview. A book is in the works by the State regarding outcomes.
3. Liana from NMSL came for a site visit and to give away books and other items for SRP. She visited all of the libraries in the SW region.
4. Library hosted a poetry reading by 3 local poets and 10 people attended the event.
5. AARP finished out tax season on April 17th
6. NM Tourism came for a site visit, April 21st in conjunction with the CDT event in Silver. We have been the recipients of a grant and they wanted to see the progress on the park.
7. Library hosted an artist reception for local artist, Felix Norero who has been exhibiting his artwork for the past 3 months in the library conference room. Over 30 people attended the event.
8. Sonya and Jenny met with Cobre HS students, April 25th to look at design ideas for the mural to begin on May 5th.
9. We were awarded a McCune Foundation grant written by Jenny for \$3000.00 to be used toward the mural project.
10. Library hosted 4 poets on April 28th to end Poetry Month.
11. Sonya ordered new children's furniture for kid's room to replace the old couch, using State Aid or Go Bonds, whichever needs to be spent down by deadline.
12. We are in the process of finalizing Alison Bjerke's paperwork as the SRP leader.

BAYARD MUNICIPAL COURT

MONTHLY REPORT

Apr-23

[illegible]

May 3, 2023

I, Selina Crespin would like to be placed on the May 8, 2023 agenda for the City Council meeting . I would like an update on the industrial sites located at the end of East St. Bayard. Thank you .

Selina Crespin
713 Rogers St.
Bayard, NM 80023
575 519 8654

**EXHIBIT II
WORK ORDER
RFP #GES2019L
Stantec Project #2042XXXXXX**

The City of Bayard hereby authorizes Stantec to proceed with work described as follows:

N. Foy Street Roadway & Drainage Improvements – Construction and Professional Services

The scope of work will include the following:

The initial scope of professional services associated with this Work Order will consist, at this time, of the following:

- Project Management Assistance
- Bid Documents
- NMDOT Environmental Certification
- Bidding
- Construction Management
- Quality Assurance (QA) Testing
- Construction Observation
- Project Closeout

The project area associated with this Work Order will consist of, at this time, the following:

N. Foy Street – Copper Street and Housing Authority to the north end of N. Foy Street
Alta Vista Street – N. Foy Street intersection northwest to City Limits

Project Management Assistance – This task includes project management activities necessary to manage and coordinate work towards the completion of the project, including establishing and maintaining the project budget and schedule, preparing monthly invoices and associated project status reports, ensuring quality assurance and quality control reviews occur for each deliverable, coordinating with the City of Bayard, assisting with the disbursement of project funds for payment for professional services, and providing project close-out assistance.

Bid Documents – This task includes preparing and compiling the bid documents along with requesting the state wage rates and coordination with the City of Bayard on the required legal advertisement for bidding. These bid documents will be utilized for the contractors to prepare their bids for the project.

NMDOT Environmental Certification – This task will consist of completing and submitting documentation requesting authorization for the Environmental Certification, including Initial Site Assessment, only.

The fee associated with NMDOT Environmental Certification assumes that the Environmental Certification will be issued as a Programmatic Categorical Exclusion (PCE) and will only require the Scope-of-Work Evaluation for T/L Government Projects Funded through NMDOT be submitted to NMDOT Environmental Design Division for the associated construction scope and project funding. If NMDOT determines that the project does not qualify for a PCE, and that a Categorical Exclusion (CE) Checklist be completed, an Amendment will be required.

**EXHIBIT II
WORK ORDER
RFP #GES2019L
Stantec Project #2042XXXXXX**

Bidding – This task will consist of conducting the Pre-Bid meeting, issuance of addenda, conduct Bid Opening, review of bids received, preparation of bid recommendation package, attend Council meeting to present Bid Recommendation, and issuance of Notice of Award to construction contractor.

Construction Management – Preparation for, and attendance at, the pre-construction conference, preparation of executed construction contract documents, preparation of construction source book for verification of quantities, review of construction submittals, review and address requests for information from contractor, review and approval of contractor pay applications and project modifications/change orders by project engineer, site visits by project designer or project engineer, and answering any construction specific questions.

Quality Assurance (QA) Testing – Coordinating/scheduling of subconsultant for the required testing; sampling and testing associated with the earthwork, asphalt, and concrete during the construction of the proposed improvements; and review of test results for conformance with the 2019 NMDOT specifications for payment to the contractor.

Construction Observation – Part time field inspections (average 20 hours per week), verification of quantities and construction methods, reviewing and processing of contractor pay applications, and processing of project modifications/change orders by resident project representative.

Project Closeout – attendance at final inspection, preparation of construction punch list items, verification that punch list items were completed, and preparation of project and construction closeout documentation for submittal to funding agency.

Contact Person for City of Bayard:

Chon S. Fierro, Mayor, 575-537-3327

Marlena Valenzuela, Clerk-Treasurer, 575-537-3327 or designated representative

Contact Person for Stantec Consulting Services Inc.:

George A. Esqueda, Client Services Manager, 575-342-8727

Wesley Hall, Project Manager, 575-805-6009

Funding source:

Transportation Project Fund Grant Agreement, New Mexico Department of Transportation (NMDOT), Control No. HW2LP10041 in the amount of \$732,000.00 (NMDOT - \$695,400.00; City of Bayard - \$36,600.00) for "*N. Foy Street Construction-Construction, Construction Management, Vertical curb and gutter along both sides of the roadway to include new asphalt surfacing from the Housing Authority to N. Foy Street north to City Limits and the west end of Alta Vista Drive to City Limits to include new asphalt surfacing from the Housing Authority to N. Foy Street north to City Limits and the west end of Alta Vista Drive to City Limits*".

Method of Payment: A breakdown of the fee and associated billing category is provided below.

If the City of Bayard requests additional professional services, other than what is listed above, an Amendment will be required prior to commencing work. A lump sum or hourly fee proposal will be submitted to the City of Bayard for consideration and approval. If a projected upper target

**EXHIBIT II
WORK ORDER
RFP #GES2019L
Stantec Project #2042XXXXXX**

is anticipated to be exceeded, a proposal will be submitted to the City of Bayard for consideration and approval of increasing the upper target amount.

Stantec proposes that the services associated with the **Project Management Assistance** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Senior Project Manager	3	\$187.00	\$ 561.00
Senior Civil Designer	17	\$166.00	\$ 2,822.00
Grant Specialist	9	\$166.00	\$ 1,494.00
Project Management Asst.	3	\$124.00	\$ 372.00
Project Management Assistance			\$ 5,249.00 (L.S.)

Stantec proposes that the services associated with the **Bid Documents** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Senior Project Manager	1	\$187.00	\$ 187.00
Project Engineer	1	\$172.00	\$ 172.00
Senior Civil Designer	5	\$166.00	\$ 830.00
Project Management Asst.	11	\$124.00	\$ 1,364.00
Legal Advertisement			\$ 250.00
Reproduction/Postage			\$ 150.00
Bid Documents			\$ 2,953.00 (L.S.)

Stantec proposes that the services associated with the **NMDOT Environmental Certification** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Senior Project Manager	1	\$187.00	\$ 187.00
Senior Civil Designer	6	\$166.00	\$ 996.00
Project Management Asst.	1	\$124.00	\$ 124.00
NMDOT Environmental Certification			\$ 1,307.00 (L.S.)

Stantec proposes that the services associated with the **Bidding** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Senior Project Manager	5	\$187.00	\$ 935.00
Project Engineer	5	\$172.00	\$ 860.00
Senior Civil Designer	17	\$166.00	\$ 2,822.00
Civil Designer	4	\$166.00	\$ 664.00
Construction Observer	3	\$136.00	\$ 408.00
Grant Specialist	1	\$166.00	\$ 166.00
Project Management Asst.	13	\$124.00	\$ 1,612.00
Project Mileage	470	\$0.625	\$ 293.75
Project Meals			\$ 60.00
Bidding			\$ 7,820.75 (L.S.)

**EXHIBIT II
WORK ORDER
RFP #GES2019L
Stantec Project #2042XXXXXX**

Stantec proposes that the services associated with the **Construction Management** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Senior Project Manager	2	\$187.00	\$ 374.00
Project Engineer	28	\$172.00	\$ 4,816.00
Senior Civil Designer	15	\$166.00	\$ 2,490.00
Civil Designer	2	\$166.00	\$ 332.00
Construction Observer	12	\$136.00	\$ 1,632.00
Project Management Asst.	8	\$124.00	\$ 992.00
Project Mileage	445	\$0.625	\$ 278.13
Reproduction			\$ 135.00
Construction Management			\$ 11,049.13 (L.S.)

Stantec proposes that the services associated with the **Quality Assurance (QA) Testing** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Senior Project Manager	1	\$187.00	\$ 187.00
Project Engineer	7	\$172.00	\$ 1,204.00
Construction Observer	7	\$136.00	\$ 952.00
Summit Technical (Subcontractor)			\$ 5,000.00
Quality Assurance (QA) Testing			\$ 7,343.00 (L.S.)

Stantec proposes that the services associated with the **Construction Observation** services be billed as indicated, with the breakdown summarized below: Assumptions utilized in calculating budget amounts are 75 calendar days of construction activity, 26 hours per week of observation on average.

Personnel	Hours	Rate	Amount
Construction Observer	286	\$136.00	\$ 38,896.00
Project Mileage	1100	\$0.625	\$ 687.50
Construction Observation			\$ 39,583.50 (L.S.)

Stantec proposes that the services associated with the **Project Closeout** services be billed as indicated, with the breakdown summarized below:

Personnel	Hours	Rate	Amount
Project Engineer	8	\$172.00	\$ 1,376.00
Senior Civil Designer	4	\$166.00	\$ 664.00
Construction Observer	9	\$136.00	\$ 1,224.00
Project Management Asst.	6	\$124.00	\$ 744.00
Project Mileage	235	\$0.625	\$ 146.88
Project Meals			\$ 45.00
Project Closeout			\$ 4,199.88 (L.S.)

**EXHIBIT II
WORK ORDER
RFP #GES2019L
Stantec Project #2042XXXXXX**

Tentative Project Schedule:

Begin Advertisement	May 19, 2023
Pre-Bid Meeting	May 30, 2023
Bid Opening	June 15, 2023
Bid Award – Council Meeting	June 26, 2023
Notice of Award	June 30, 2023
Pre-construction Conference (Tentative)	July 20, 2023
Notice to Proceed (Tentative)	July 31, 2023
Construction – 75 calendar days	
Substantial Completion	October 14, 2023

Fees:

1. Project Management Assistance	\$ 5,249.00 (L.S.)
2. Bid Documents	\$ 2,953.00 (L.S.)
3. NMDOT Environmental Certification	\$ 1,307.00 (L.S.)
4. Bidding	\$ 7,820.75 (L.S.)
5. Construction Management	\$ 11,049.13 (L.S.)
6. Quality Assurance (QA) Testing	\$ 7,343.00 (L.S.)
7. Construction Observation	\$ 39,583.50 (L.S.)
8. Project Closeout	\$ 4,199.88 (L.S.)
Subtotal:	\$ 79,505.26
NMGRT @ 8.2375%	\$ 6,549.25 (% subject to change)
Projected Total Fee:	\$ 86,054.51

Other Conditions:

Terms and Conditions as per the General Services Agreement between the City of Bayard and Stantec Consulting Services Inc. dated June 1, 2019. The Agreement was Amended (3rd Amendment) on June 1, 2022 to extend the length of the Agreement to June 1, 2023 and providing for Billing Rate increases; all other Terms and Conditions remain as per Original Agreement. The Agreement was a result of the City's RFP #GES2019L General Engineering Services On-Call.

Upon execution of the Work Order by both parties, an internal Stantec Project Number will be assigned to the project and will replace the current placeholder number of 2042XXXXXX. The Project Number will be added to this Work Order and the City will be provided a copy of the Revised Work Order.

Chon S. Fierro, Mayor
City of Bayard

George A. Esqueda, Sr. Project Manager
Stantec Consulting Services Inc.

May 8, 2023
Date Approved

May 8, 2023
Date Submitted

WNMC City of Bayard Final Audit of Communications Services for City Hall, Maintenance Shop, Library, and Waste Water

-All \$ figures shown are Pre-Tax

Bayard City Hall

-Lumens Acct# 575-537-3327 567

\$258.16 monthly

-Disconnect Lumens phone numbers:

537-3328 Line 2 of PBX

537-5313 Line 3 of PBX

-Port to WNMC OC VOIP (which in effect is a disconnect):

537-3327 Line 1 of PBX

-Retain Lumens phone number: 537-5271 Fax
\$58.00 monthly

- 6(qty) WNMC OC VOIP Phones to replace PBX
Phones:

6(qty) X \$30.00/ \$180.00

\$58.00 Lumens Fax 537-5271

\$180.00 WNMC OC VOIP

\$240.00 Monthly

\$20.00 Monthly Savings

Maintenance Shop

-Lumens Acct# 575-537-5384 198

\$67.79 monthly

-Port to WNMC OC VOIP:

537-5384 cordless phone

-1(qty) WNMC OC VOIP Phone to replace
cordless phone

1 (qty) X \$30.00/\$30.00

\$30.00 Monthly

\$35.00 monthly savings

Library

-Lumens Acct#575-537-6244 834

\$143.58 monthly

-Port to WNMC OC VOIP:

537-3327 Line 1 of PBX

-Retain Lumens phone number:

537-6246

- 2(qty) WNMC OC VOIP Phones to replace PBX
Phones:

2(qty) X \$30.00/ \$60.00

\$72.00 Lumens Fax 537-6246

\$132.00 Monthly

\$10.00 Monthly Savings

Water Treatment

-Lumens Acct# 575-537-4838 296

\$259.63 monthly

-Disconnect Lumens phone number:

537-3231

-Retain Lumens phone numbers:

537-4838 Fax/Security Alarm

537-3512 Dialer Alarm

-Port to WNMC OC VOIP:

537-3462

-2(qty) WNMC OC VOIP Phones to replace
cordless phones

2(qty) X \$30.00/\$60.00

\$135.00 Lumens Fax/Security and Dialer Alarm

\$60.00 WNMC OC VOIP

\$195.00 Monthly

\$65.00 Monthly Savings

OPX Circuits

-These circuits are the Off Premise Extensions shared between City Hall and Maintenance which will no longer be needed once WNMC OC VOIP is deployed

-575-537-3028 333

59 RT 7204

\$65.00 monthly

-575-537-3033 429

59.RTNA.7421...MS

\$36.00 monthly

\$100 Monthly Savings

Summary

-Monthly Savings of \$230.00

-11 new WNMC OC VOIP Phones with intercommunication capability between all sites:

6 @ City Hall

1 @ Maintenance Shop

2 @ Library

2 @ Waste Water Treatment

-Less than 3 month recovery of the one time activation fee of \$49.95 per phone for a total of \$549.95

-\$7590.00 savings over 36 month period

PO Box 882
Santa Clara, NM 88026
May 1, 2023

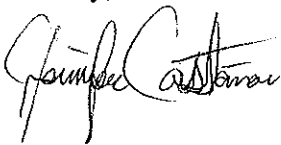
City Council Members
800 Central Ave,
Bayard, NM 88023

Dear City Council Members,

I am interested in applying as a grant writer at the City of Bayard. As all of you know, I am the assistant librarian at the Bayard Public Library. When I started working for the city, the director and I started applying for grants to fund our park adjacent to the library. I have garnered multiple grants, such as the New Mexico Tourism Department 2022-23, McCune Discretionary Grant 2021 and 2023, and Walmart Community Grant 2020-22. I would love to work in a full-time position where I can acquire grants and funding to better the community I reside in. I will still be working as an assistant at the library while adding more hours and a raise in pay for this position.

I have attached my resume along with this letter. I look forward to hearing about your decision to better our community in Bayard.

Sincerely,

A handwritten signature in black ink, appearing to read "Jenny Castanon", with a stylized, cursive script.

Jenny Castanon
Assistant Librarian
Bayard Public Library
(575) 537-6244

Jenny V. Castañon

Item 13.

(575) 654-4971 Jennyvcastanon@gmail.com PO Box 882 Santa Clara, NM 88026

Education

2024 AAS in Graphic Design (candidate), Western New Mexico University, Silver City, NM

2020 MFA in Painting and Drawing, Illinois State University, Normal, IL

2016 BFA in Painting and Sculpture, Western New Mexico University, Silver City, NM

Other Education

2022 Tools in Action Micro-Grant (five-week program for Rural Libraries and Social Wellbeing)

2021 CO.STARTERS (ten-week program for entrepreneurs)

Work Experience

Bayard Public Library, Bayard, NM:

- Assistant Librarian, 2020-Present

Wonsook Kim College of Fine Arts- Illinois State University, Normal, IL:

- 2-D Fundamentals Teaching Assistant, 2017-20
- Painting/Drawing Graduate Assistant, 2017-20
- Gallery Assistant, 2017-20
- Woodshop Assistant, 2017-20

Department of Fine Arts- Western New Mexico University, Silver City, NM:

- Painting/Drawing Assistant, 2015-16
- Western New Mexico University Museum Internship, 2015-16
- Gallery Assistant, Frances McCray Gallery of Contemporary Art, 2014-15

References

Sonya Dixon, Director of the Bayard Public Library, NM, Office Phone: (575) 537-6244

Email: bayardlibrary@cityofbayardnm.com

Accomplishments

- 2023 McCune Discretionary Grant
- 2023 Lami Scholarship for Non-Traditional Students
- 2023 WNMU Foundation Scholarship
- 2022 Lami Scholarship for Non-Traditional Students
- 2022 New Mexico Tourism Department FY23 Clean and Beautiful Grant
- 2022 Walmart Local Community Grant
- 2021 New Mexico State Library Foundation Micro-Grant
- 2021 Walmart Local Community Grant
- 2021 McCune Discretionary Grant
- 2021 New Mexico Tourism Department FY22 Clean and Beautiful Grant
- 2020 Walmart Local Community Grant
- 2020 Illinois State University Friends of the Arts Grant
- 2017 Illinois State University Barber Fellowship Grant
- 2016 Artist in Residence, Western New Mexico University, Silver City, NM
DeGrazia Art Scholarship, Western New Mexico University
New Mexico Lottery Success
- 2015 DeGrazia Art Scholarship, Western New Mexico University
New Mexico Lottery Success
- 2014 New Mexico Lottery Success
- 2013 New Mexico Lottery Success
- 2012 Board of Regents Scholarship
- 2011 LULAC Council 8003 Student of the Month of September

Mr. & Mrs. Robert Ruiz

101 North St.
Bayard, NM 88023
575-313-4515

Chon Fierro

May 4, 2023

Dear Mr. Fierro,

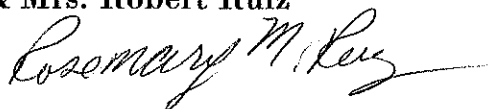
We are writing this letter in regards to a piece of land near our property at 101 North St. We recently purchased this land from our son and daughter last year and next to our land is about 30 ft. next to the creek that we would like to purchase.

About ten years ago my son-in-law was offered a chance to purchase the piece of land for \$1000 but was unable to at the time. We are very interested in purchasing the piece of land and would like to offer \$1000 price for the 30 ft.

We appreciate your time and consideration of selling this land.

Warm Regards,

Mr. & Mrs. Robert Ruiz


A handwritten signature in cursive script, appearing to read "Rosemary M. Ruiz", written in black ink.

Rjruiz1@gmail.com

8/10/10

City of Bayard, Mayor & City Council

This letter will respectfully notify you that lot 1 blk.1 of Foy's Eighth addition to the City of Bayard is indeed for sale with recognized deed error noted by surveyor Mr. Johnny Sosaya on 05/20/08 error was found by Mr. Sosaya @ Grant County Courthouse Mapping Dept. back taxes over the years plus price paid to buy asking price will be 10,000.

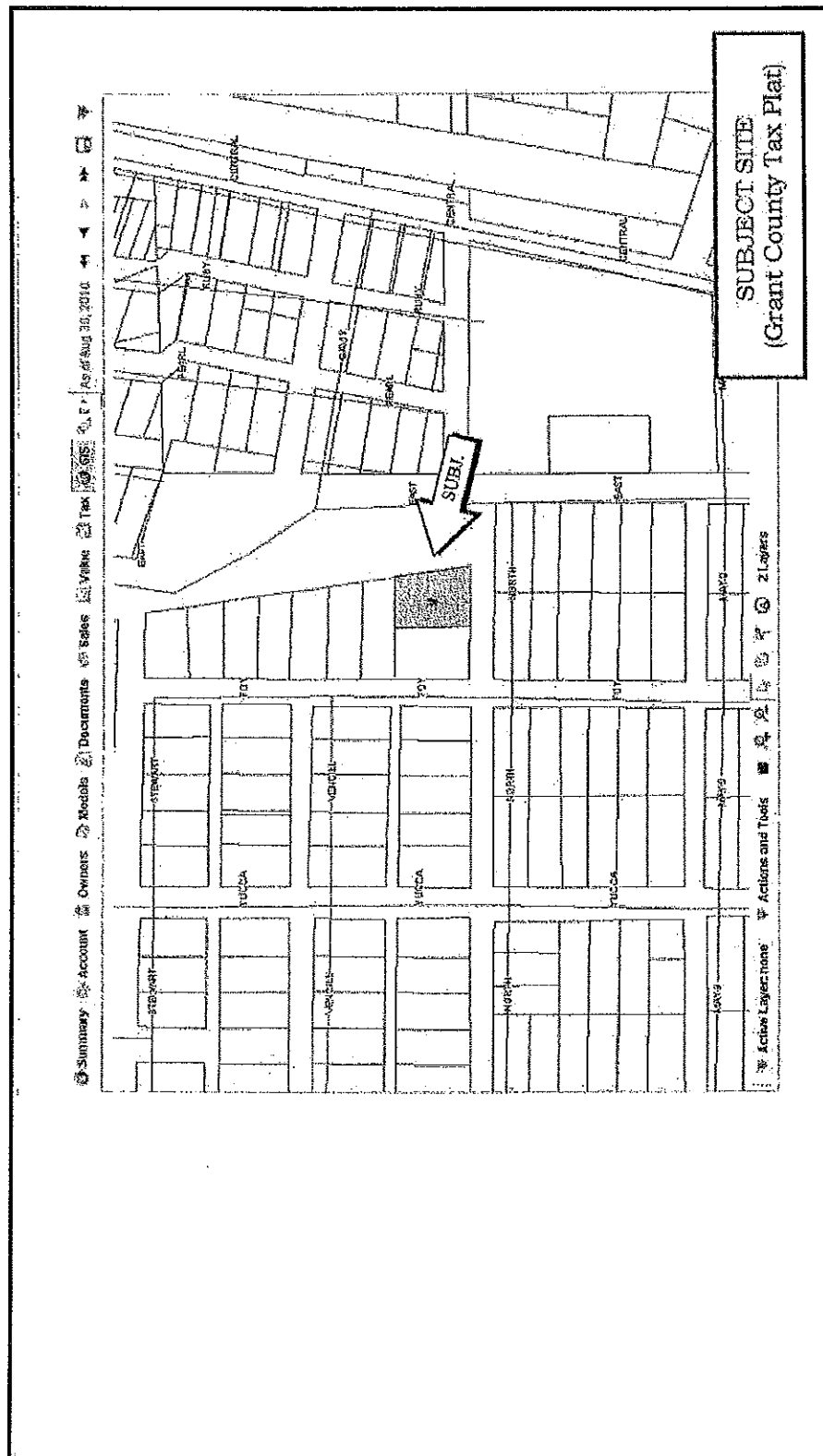
Respectfully Submitted,**Jackie E. Orosco**

Lawrence ~~Orosco~~ Orosco
520-574-1078

275⁰⁰
Tel # Orosco
Survey
work

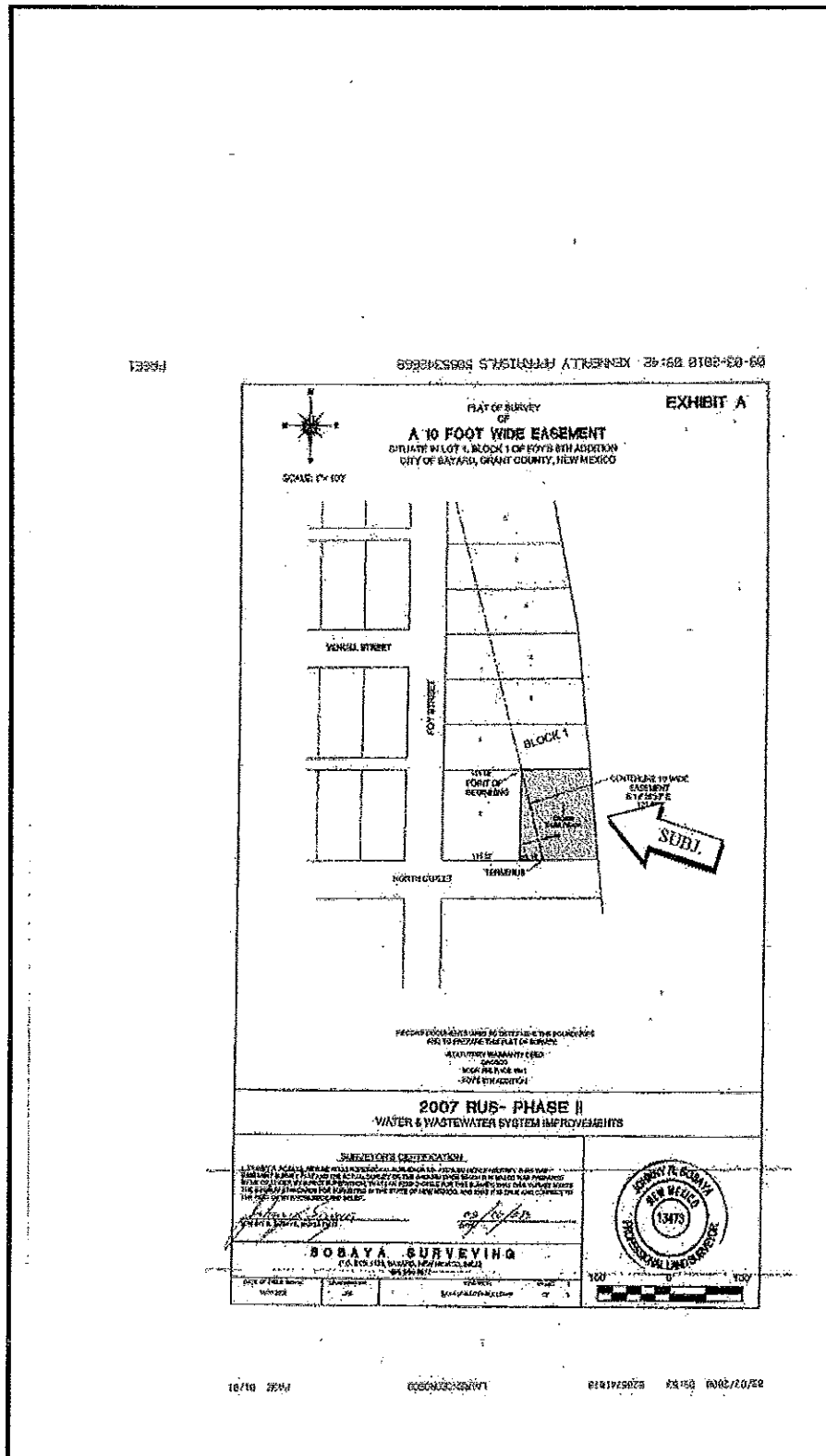
Location Map

Borrower/Client Not Applicable Owner = Oroasco, Jackie			
Property Address XX North Street			
City Bayard	County Grant	State New Mexico	Zip Code 88023
Lender City Of Bayard			



Survey

Borrower/Cient Not Applicable Owner = Orosco, Jackie			
Property Address XX North Street			
City Bayard	County Grant	State New Mexico	Zip Code 88023
Lender City Of Bayard			



**Contract for Finance Services
for City of Bayard, New Mexico**

Martha Salas and the City of Bayard, New Mexico covenant, contract and agree as follows:

- 1) **Finance Services.** Martha Salas, independent contractor, proposes that it is mutually agreed upon between the parties to assist with financial Services. Martha Salas shall be contracted by the City of Bayard to assist with financial responsibilities which are outlined in Exhibit A.
- 2) **Place of Employment.** Martha Salas shall work at the City of Bayard with City employees after 5:00 p.m. on weekdays and/or 8:00 a.m. – 5 p.m. weekends, when City of Bayard staff requests her assistance.
- 3) **Office Equipment and Supplies.** The City of Bayard shall provide office equipment and supplies necessary to perform the tasks.
- 4) **Status of Parties.** Martha Salas shall not be considered an employee of the City of Bayard. The relationship shall be considered as that of an independent contractor. Martha Salas shall not be precluded from entering into a contract of employment or into another independent service contract provided that Martha Salas retains the ability to fulfill the provisions of this agreement.
- 5) **Contract Term.** The terms of this contract shall be at the discretion of the City of Bayard. The approval of this contract shall be approved at a council meeting.
- 6) **Responsibilities.** Contractor shall perform duties outlined in Exhibit A attached hereto and agrees to abide by all the City of Bayard policies, practices, procedures of the City and the laws of the State of New Mexico. Martha Salas shall devote her best efforts, energies, and skill to perform the duties and responsibilities attributable to this contract, and to this end, she shall devote sufficient time and attention to the business affairs of the City of Bayard to ensure that assigned duties are completed in a timely, professional manner. Additional responsibilities are to be negotiated and agreed upon by an amendment in writing, approved and signed by the parties to this contract.
- 7) **Compensation:** In exchange for the services rendered and performed by Martha Salas, independent contractor, compensation will be in the sum of **\$60 an hour** plus GRT per year. The fees to be paid shall be for the services listed in Exhibit A. Martha Salas will submit an invoice to be paid in accordance with the City of Bayard regular pay dates.
- 8) **Termination of Agreement:** Upon Thirty (30) days written/email notice either party may terminate this agreement without cause. Upon such termination, the City shall be released from any and all further obligations under this agreement, except that the City shall be obligated to pay compensation owing to the contractor through the day which contractor's service is terminated. All records, files, lists, including computer generated lists and files, drawings, documents, and similar items relating

to the City's business which contractor shall prepare or receive from the city shall remain the city's sole and exclusive property.

- 9) **Assignment.** This contract may not be assigned, in whole or in part, without prior written consent of both parties hereto.
- 10) **Merger and Amendment.** This contract constitutes the full and complete understanding of the parties and supersedes all prior understandings and contracts entered into by the parties concerning the subject matter of this contract. This contract may not be modified or amended orally, but only by an amendment in writing, approved and signed by the parties to this contract.
- 11) **Subcontracting.** The Operator shall not subcontract any portion of the Operator services to be performed under this contract without the prior written approval of the City.
- 12) **Governing Law.** The Procurement Code, §§ 13-1-199 NMSA 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities, and/or kickbacks. The laws of the State of New Mexico shall govern this Contract.
- 13) **Binding Effect.** This contract is binding upon, and inures to the benefit of the parties to this contract and their respective successors and assigns.
- 14) **Disputes.** In the event of any dispute, mediation, arbitration or litigation the laws of the State of New Mexico shall apply and the prevailing party shall be entitled to and awarded its attorney fees and costs therefore.

Dated this ____ day of _____ 2023.

City of Bayard, New Mexico

By: _____
_____, Mayor

Independent Contractor

By: _____
Martha Salas, Finance Services Contractor

EXHIBIT A

- Assist in developing annual budget.
- Assists with the budget for departments and with reports on the status of funding availability and expenditures ensuring that they are properly classified.
- Assists with financial statements, quarterly reports and other reports required by the City to meet Department of Finance and Administration and federal government requirements.
- Assists with current grants and projects.
- Additional responsibilities are to be negotiated and agreed upon by an amendment in writing, approved and signed by the parties to this contract.

City of Bayard

P.O. Box 728
800 Central Avenue
Bayard, New Mexico 88023

Phone 575 - 537-3327
Fax 575 - 537-5271
cityofbayard@cityofbayardnm.com

COMMUNITY COMMITTEE/BOARD MEMBER

LETTER OF INTEREST

I, Matthew Chavez, would like to serve as a
committee/board member for the following:

☒ Planning & Zoning Board
☐ Beautification Board
☐ Housing Authority Board
☐ Library Board
☐ Cemetery Board

I reside at 713 Rogers st., Bayard

NM. My contact number is (575) 313-1988


Signature

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COMMUNITY COMMITTEE/BOARD MEMBER

LETTER OF INTEREST

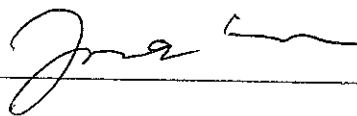
I, JAMES ERVIN, would like to serve as a
committee/board member for the following:

- ☒ Planning & Zoning Board
- ☐ Beautification Board
- ☐ Housing Authority Board
- ☐ Library Board
- ☐ Cemetery Board

I reside at 421 MAPLE, BAYARD,

NM. My contact number is 281-210-4455 (CELL).

Signature



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COMMUNITY COMMITTEE/BOARD MEMBER

LETTER OF INTEREST

I, Doug Newman, would like to serve as a
committee/board member for the following:

- ☒ Planning & Zoning Board
- Beautification Board
- Housing Authority Board
- Library Board
- Cemetery Board

I reside at 401 Vencill S.T. BAYARD, N.M.

NM. My contact number is 706-980-5945 newmandoug@yahoo.com

Doug Newman
Signature

City of Bayard

P.O. Box 728
800 Central Avenue
Bayard, New Mexico 88023

Phone 575 - 537-3327
Fax 575 - 537-5271
cityofbayard@cityofbayardnm.com

COMMUNITY COMMITTEE/BOARD MEMBER

LETTER OF INTEREST

I, Betty J. Lambert, would like to serve as a
committee/board member for the following:

- ☒ Planning & Zoning Board
- ☐ Beautification Board
- ☐ Housing Authority Board
- ☐ Library Board
- ☐ Cemetery Board

I reside at 401 Vencill St. Bayard, NM 88023.

NM. My contact number is 575-956-7613.

Betty J. Lambert
Signature

May 1, 2023

To Mayor Fierro and Bayard City Council,

As of today, effective immediately, I Adrian Badillo am resigning as maintenance worker.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adrian Badillo', with a long horizontal stroke extending to the right.

Adrian Badillo

May 5, 2023

Dear Mayor Fierro and City Councilors,

Please accept this letter as my formal resignation as City Clerk with City of Bayard, effective June 5, 2023.

I appreciate the opportunities for growth and development that City of Bayard has given me these last 13 years. I have made wonderful life long friends and have made some amazing memories here. This was not an easy decision but I feel this is what is best for my family and health.

Sincerely,


Marlena Valenzuela