



City of Bayard
CITY COUNCIL REGULAR MEETING
March 28, 2022 at 1:30 PM
Bayard City Hall

AGENDA

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC INPUT

CONSENT AGENDA

1. Approval of Minutes of Regular Minutes of March 14, 2022.
2. Approval of Special Meeting Minutes on March 7, 2022.
3. Approval of Accounts Payable Report for March 28, 2022.
4. Approval of the Fire Report for February 2022.
5. Approval of the Police Report for February, 2022.
6. Approval for the administrative staff to attend Clerk's Spring Meeting, April 20-22, 2022.
7. Approval for Judy Diaz to attend Managing the Property and Evidence Room Training April 19-20, 2022 in Albuquerque.

OLD BUSINESS

8. Discussion to move City Council meetings to 5:30 p.m.
9. Perez- McKee Street Complaint.

NEW BUSINESS

10. Discussion to limit public input time.

11. Legislative update from Senator Siah Correa Hemphill and Representative Luis Terrazas.
12. Approval of contract for Police Policies and Procedures with Daigle Law Group and Power DMS estimate of \$20,000.
13. Approval and discussion for Police Salary Adjustments.
14. Highway 356 side walk project work order amendment for design through bidding.
- [15.](#) Approval of Fiscal Year 2021 Audit and adoption of Resolution 9-2022
- [16.](#) Approval of public safety computer upgrade in the amount of \$26,127.72.

MAYOR AND COUNCILORS REPORTS

NEXT MEETING DATE:

Regular Meeting - April 11, 2022

ADJOURNMENT



City of Bayard
CITY COUNCIL REGULAR MEETING

March 14, 2022 at 1:30 PM

Bayard City Hall

MINUTES

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

A quorum was present. Others in attendance Melissa Rackel, Raul Turrieta, Larry Ojinasa, Mark Diaz, Selina Crespín, Denise Sanchez, Joan Perez, Jesus Perez, Hannah Dunes, Mando Ortiz, Shavelle Ortiz, Robert Ortiz, Mikey Paez, Jason Jaeger, Sonya, Dixon, Euphemio Gonzalez, Kristina Ortiz, and Tanya Ortiz.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Chon Fierro
Mayor Pro-tem Raul Villanueva
Councilor Eloy Medina
Councilor Frances Gonzales
Councilor Jose Diaz

APPROVAL OF THE AGENDA

Motion made by Councilor Villanueva, Seconded by Councilor Gonzales.

Voting Yea: Mayor Fierro, Councilor Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

PUBLIC INPUT

Mark Diaz the chairmen of the Bayard Beautification Committee invites the community to participate in a clean-up day on March 26, 2022 starting at 8:00 a.m. The committee will be having a meeting on Wednesday March 28, 2022 at the Bayard Community Center to discuss details.

Jesus Perez came before the Council with a complaint about his neighbor on McKee Street. He would like for the Mayor and Council to address the issue of weeds and parts of the roof falling off.

Melissa Rackel questioned the mayor and council about the new Animal Control Officer if he has had any training or if any training is coming up for him.

Denise Sanchez asked when will the city start having accountability and transparency. She stated for the last two years she has stood by and watched residents approach the council with there problems and nothing is being done.

CONSENT AGENDA

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Gonzales.
Voting Yea: Mayor Fierro, Councilor Medina, Councilor Diaz

1. Approval of Minutes of Regular Minutes of February 28, 2022.
2. Approval of Public Hearing Minutes March 1, 2022 and March 7, 2022
3. Approval of Wastewater Report for February, 2022.
4. Approval of Police Report for January, 2022.
5. Approval to attend NMML Elected Officials training for Council April 7-8, 2022.
6. Approval of attendance to conducting Pre-employment Background Investigations for Jesus Lopez in Albuquerque on June 14-15, 2022.

OLD BUSINESS

7. Approval for De-Chlorination Amendment to Engineering Fees.

Motion made by Councilor Gonzales, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

NEW BUSINESS

8. Approval of the Inclement Weather Policy.

Motion made by Councilor Diaz, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

9. Approval to pay small project debt from water and wastewater projects.

No action was taken.

10. Complaint from Selina Crespín

Selina Crespin has a couple of complaints. One on her neighbor Danny Orosco, she believes he is running a business out of his house. She stated he is always making noise and there is trash all over his yard. Second complaint is on M&M Auto and former boyfriend Ernest Gavaldon they are taking junk vehicles from M&M Auto and parking them on Ernest property and now there are people living in them.

COMMITTEES/ BOARDS

11. Appointment of Kathryn Allen for the Library Board.

Motion made by Councilor Gonzales, Seconded by Councilor Diaz.

Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

12. Grant County Assessor update by Raul Turrieta.

Grant County Assessor Raul Turrieta gave an update on notice of evaluation that will be going out in the mail at the end of March. County Assessor Turrieta stated this document is a very important document. It gives you the land value of the property, home or any type of exemptions. He also stated residents that would like to go paperless can do so by calling his office or visiting the county website.

ACTION FOR PERSONNEL

13. Approval to remove Joe Sierra from introductory period effective March 26, 2022.

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.

Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

MAYOR AND COUNCILORS REPORTS

Councilor Diaz would like a sheet with resolutions from public input. He also wanted an update on the Little League restrooms and potholes around town. Councilor Diaz stated he is here for the public to hear and address concerns.

Councilor Gonzales stated there will be a meeting on March 21, 2022 at 6 pm to discuss the new rec center that is being built in Silver City.

Mayor Fierro thanked the maintenance department for the work at the Little League.

NEXT MEETING DATE:

Regular Meeting - March 28, 2022

ADJOURNMENT

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.

Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

ADJOURNMENT 4:17p.m.

Chon Fierro
Mayor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer



City of Bayard
CITY COUNCIL SPECIAL MEETING

March 07, 2022 at 1:00 PM

Bayard City Hall

MINUTES

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PRESENT

Mayor Chon Fierro
Councilor Eloy Medina
Councilor Frances Gonzales
Councilor Jose Diaz

ABSENT

Mayor Pro-tem Raul Villanueva

Other in attendance were Cornel Stemley, Zachariah Gallegos, Steven Gallegos, Frank Burg, Reyne Maynes, Waldo Winborn, Hannah Dumas, Kristina Ortiz, and Tanya Ortiz.

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

Motion made by Councilor Medina, Seconded by Councilor Gonzales.

Voting Yea: Mayor Fierro, Councilor Medina, Councilor Gonzales, Councilor Diaz

Closed Executive Session held pursuant to 10-15-1 (H-2) pertaining to limited personnel matters; Police Department – disciplinary action, termination, hiring and/or promotion of employees.

1. Cornel Stemley - disciplinary action and/or termination
2. Jesus Lopez - promotion to Sergeant

3. Discussion for previously dismissed new recruits - pre-employment processes.

Motion made by Councilor Medina, Seconded by Councilor Gonzales.

Voting Yea: Mayor Fierro, Councilor Medina, Councilor Gonzales, Councilor Diaz. Return of open session citifying the only items discussed were limited personnel matters, and promotion of employees.

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.

Voting Yea: Mayor Fierro, Councilor Medina, Councilor Gonzales, Councilor Diaz

ACTION ITEMS RESULTING FROM CLOSED SESSION

1. Cornel Stemley - disciplinary action and/or termination

2. Jesus Lopez - promotion to Sergeant

3. Discussion for previously dismissed new recruits - pre-employment processes.

Motion made by Councilor Gonzales, to terminate Cornel Stemley. Seconded by Councilor Diaz.

Voting Yea: Mayor Fierro, Councilor Medina, Councilor Gonzales, Councilor Diaz

Motion made by Councilor Medina, to promote Jesus Lopez to Sergeant at pay rate of \$23 an hour. Seconded by Councilor Diaz.

Voting Yea: Mayor Fierro, Councilor Gonzales, Councilor Medina, Councilor Diaz.

Discussion only for previously dismissed new recruits. The City will be receiving applications for both certified and uncertified police officers effective immediately. The City encourages the previous recruits to reapply. Councilor Diaz stated he would like to discuss salary schedule at the next council meeting. He stated he would like to hire retired police officers on a contract basis due to PERA. Councilor Medina stated looking at the pay scale is a top priority.

ADJOURNMENT

Motion made by Councilor Medina, Seconded by Councilor Diaz.

Voting Yea: Mayor Fierro, Councilor Medina, Councilor Gonzales, Councilor Diaz

ADJOURNMENT 2:04 P.M.

Chon Fierro
Mayor

ATTEST:

Kristina Ortiz, MMC

Clerk Treasurer

ACCOUNTS PAYABLES**28-Mar-22****GENERAL FUND - 10**

Wal-Mart	Cat Food/Dog Collar	\$	25.12
TOTAL:		\$	25.12

JNT W/S O&M FUND - 150

Baker Supply	Brass Straight Grip	\$	129.72
TOTAL:		\$	129.72

JNT WASTEWATER FUND - 170

Polydyne	Polymer	\$	5,265.00
Aerzen	Taperlock, Vbelt Bushing&Pulley	\$	1,290.95
Red Dog	Bob Cat Repair	\$	1,718.69
Ansell	Latex Gloves	\$	850.20
USA Blue Book	Algae Brush 5" & 12"	\$	1,160.40
USA Blue Book	Pipettes, Auto Clave Bags	\$	2,256.70
TOTAL:		\$	12,541.94

LIBRARY FUND - 210

Bank of America	Wal-Mart	\$	18.20
TOTAL:		\$	18.20

FIRE FUND- 30

Waterway of NM	Flow Testing all Hydrants	\$	5,587.22
Amazon	Traning Book	\$	9.68
TOTAL:		\$	5,596.90

LAW ENFORCEMENT FUND - 60

The Line	Uniforms/Patches/boot,Pins	\$	630.44
Warrior Kit	Soft Trauma Plate	\$	955.00
TOTAL:		\$	1,585.44

EMS-Fund- 320

Region II Emergency	BLS Cards	\$	98.00
BoundTree	Kerlix Bandage Roll	\$	209.00
TOTAL:		\$	307.00

TOTAL:		\$	20,204.32
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ACCOUNTS PAID**28-Mar-22****GENERAL FUND - 10**

AT&T	Cellphone Service- City Hall	\$	85.99
AT&T	Cellphone Service-PD	\$	46.57
SBA Monarch Towers	Tower Site Rent- PD	\$	262.50
PNM	Electricity for- Animal Cont	\$	87.71
W&N Enterprises Inc.	January Gas Tickets-PD	\$	1,171.08
W&N Enterprises Inc.	February Gas Tickets-PD	\$	718.21
Arenas Valley Animal Cl	Rabies Vacc- Animal Control	\$	43.56
Comcast	Internet Services- PD	\$	52.92
Comcast	Internet Services- PD	\$	153.03
Comcast	Internet Services- City Hall	\$	312.55
Krystal Mt Water	Water Service-PD	\$	7.56
Gov Fin Officers Asso.	Membership Renewal	\$	160.00
Century Link	Internet Service-PD Fax	\$	38.48
Century Link	Internet Service-PD Fax	\$	197.29
Century Link	Internet Service-PD	\$	208.79
Century Link	Internet Service-City Hall	\$	287.87
Bank of America	Zoom	\$	161.81
TOTAL:		\$	3,995.92

JNT W/S O&M FUND - 150

AT&T	Cellphone Service		\$46.58
W&N Enterprises Inc.	January Gas Tickets		\$675.15
W&N Enterprises Inc.	February Gas Tickets		\$750.37
SC Daily Press	Special Meeting 03-07-22		\$35.25
SC Daily Press	Work Session & Reg Meeting	\$	34.52
Century Link	Internet Service	\$	74.13
TOTAL:			\$1,616.00

Sewer Fund- 155

W&N Enterprises Inc.	January Gas Tickets		\$450.09
W&N Enterprises Inc.	February Gas Tickets		\$500.24
TOTAL:			\$950.33

JNT WASTEWATER FUND - 170

AT&T	Cellphone Service	\$	95.99
Hall Environmental	Plant Test	\$	183.39
PNM	Electricity for- WW	\$	8,185.18
W&N Enterprises Inc.	January Gas Tickets		\$84.12
W&N Enterprises Inc.	February Gas Tickets		\$888.07
Hall Environmental	Plant Test	\$	361.38
Humphrey's	Plant Dump Fee	\$	115.97
Krystal Mt Water	Water Service-WW	\$	22.68
The UPS Store	WW Shipping	\$	617.05
Xerox Corp	Supply Maint	\$	37.00

American Linen	Cleaning Service	\$ 140.46
Century Link	Internet Service	\$ 324.73
TOTAL:		\$ 11,056.02

COMMUNITY CENTER FUND - 200

NM Gas Company	Gas Services	\$ 196.39
Century Link	Internet Service	\$ 225.58
TOTAL:		\$ 421.97

LIBRARY FUND - 210

CR Consumer Reports	Magazine Renewal	\$ 31.54
The New Yorker	Magazine Renewal	\$ 149.99
SC Sun News	Subscription	\$ 24.88
Comcast	Internet Services-Library	\$ 291.03
Century Link	Internet Service	\$ 161.16
TOTAL:		\$ 658.60

MUNICIPAL STREET FUND - 240

W&N Enterprises Inc.	January Gas Tickets	\$ 194.60
W&N Enterprises Inc.	February Gas Tickets	\$497.18
TOTAL:		\$ 691.78

MUNICIPAL COURT FUND - 20

Comcast	Internet Services	\$ 47.26
Caselle	Contract Supp & Maint	\$ 173.00
Century Link	Internet Services	\$ 125.96
TOTAL:		\$ 346.22

FIRE FUND- 30

W&N Enterprises Inc.	January Gas Tickets	\$91.42
W&N Enterprises Inc.	February Gas Tickets	\$328.76
Comcast	Internet Services	\$88.85
Century Link	Internet Service	\$70.34
Century Link	Internet Service	\$62.98
TOTAL:		\$642.35

GRAND TOTAL:		\$ 20,379.19
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Bayard Fire Department

Monthly Report

February 2022

Monthly Fire Calls: There were 9 fire calls for service in February.

2/1/2022: Dispatched to 301 N. Railroad for a CO Leak.

2/3/2022: Dispatched to 33 Lea Drive for CO. Arrived and found a high level of CO and evacuated the home.

2/7/2022: Dispatched to Hwy 180 MM125 for an MVA. Assisted with EMS with CPR and also to remove patient out of the canyon and do assessment on 3 Juvenile patients.

2/8/2022: Dispatched to 101 Fierro Road for a propane leak.

2/13/2022: Dispatched to 208 N. Cactus for a resident burning trash in a fire pit.

2/14/2022: Dispatched to Tom Foy and East Elm to assist Sheriff's Office.

2/24/2022: Dispatched to 100 Hurley Ave for a smell of gas from Blake's Lataburger. Found no odor of gas.

2/24/2022: Dispatched to 715 Guinavene St for an outlet fire. Arrived and found the CO Monitor had shorted out.

2/26/2022: Dispatched out for smoke from behind the Fire Department. Patrolled South Railroad and Pine Streets and found no smoke.

Monthly EMS calls:

There were 48 reported EMS calls for the month of February.

<u>Bayard</u>	33 Calls
<u>Hurley</u>	9 Calls

<u>North Hurley</u>	1 Calls
<u>Hanover</u>	3 Calls
<u>Fierro</u>	1 Calls
<u>Santa Rita</u>	1 Calls

February Training

Fire:

2/1/2022: Training Consisted of PPE, SCBA and Apparatus Inspections.

2/3/2022: Training consisted of Driver's Training.

EMS:

2/15/2022: Training consisted of CPR and BLS Training.

Equipment:

<u>Apparatus</u>	<u>Mileage</u>	<u>Engine Hours</u>
<u>Engine 1</u>	<u>8195.8</u>	<u>1144.0</u>
<u>Engine 2</u>	<u>13733.9</u>	<u>1142.6</u>
<u>Command 3</u>	<u>36896.5</u>	<u>3561</u>
<u>Mini</u>	<u>12349.5</u>	<u>1471.5</u>

Safety: No incidents reported this month.

Submitted by,

Juan Estrada

Bayard Fire Department

Secretary

BAYARD POLICE DEPARTMENT
MONTHLY REPORT
February, 2022

Item 5.

Traffic Activity

Accidents	1
Citations Issued-Written Warnings	4
Stop Sign Citations	0
DWI	0
Motorist Assists	2
Suspicious Vehicle	3
Traffic complaint	1
Reckless driver	1
Stolen vehicle	1

Criminal Activity

Arrests	5
Burglary/Larceny	4
Criminal damage	1
Domestic calls	5
Harassment	5
Unwanted subject	5
Shoplifting	1
Breaking & entering	1
Disturbance	6
Fight	1

General Activity

Civil stand by	2
Driving test	1
Welfare check	6
Courts	2
Follow up investigations	6
Suspicious Activity	6
Alarm	2
Criminal trespass warning	1
Unattended child	1
Smoke	1
Frequent patrol requests	3
Animal calls	7
Public service calls	4
Towed vehicle	1
Civil matter	2
Child exchange	1
Citizen assists	3
Suicide threat	1
Overdose	1
Agency assists	2

Juvenile Activity

Juvenile citations	3
Battery	1
Missing person	1

Animal Control Activity

Complaints Answered	13
Canines picked up	6
Felines picked up	5
Citations issued	1
Skunks	0
Other:	

Code Enforcement Activity

Complaints Answered	3
Complaints Pending	3
Complaints Completed	1
Citations Issued	0
Letters Sent	0

NOTES:

Offense/Incident reports generated 22

Restraining order violation
 Towed vehicle
 Battery on household member
 Harassment
 Criminal damage
 Burglary of vehicle; Criminal damage; Larceny
 Criminal damage to property
 Larceny
 Stolen credit card
 Battery on household member; Resisting; Interference with communication
 Burglary
 Warrant arrest
 Minor allowing; Resisting; Minor allowing; Poss of marijuana; Resisting;
 & Minor allowing
 Shoplifting
 Unwanted person-APS
 Aggravated assault
 Informational-child unattended
 Battery on household member; Criminal damage; Resisting
 Disturbance
 Burglary
 Fight
 Stolen vehicle

Calls in Bayard handled by Grant County Sheriff's Department

Domestic disturbance	3
Alarms	9
Open door	1
Reckless	2
Unwanted subject	3
Harassment	3
Disturbance	2
Larceny	1
Welfare check	6
Suspicious activity	7
Animal calls	2
Fraud/Embezzlement	1
Narcotics violation	1
Criminal sexual penetration	1
Civil stand by	2
Shots fired	1
Accident	1
Overdose	1
Criminal damage	1
Unattended death	1
Vehicle burglary	1
Found property	1
Total	51
Agency assists	8



TO: MUNICIPAL CLERKS, CLERK/TREASURERS, CLERK/ADMINISTRATORS & DEPUTY CLERKS

FROM: Lisa Johnston, Interim Program Development & Training Director
New Mexico Municipal League

**SUBJECT: NM MUNICIPAL CLERKS & FINANCE OFFICERS ASSOCIATION
SPRING MEETING -- APRIL 20-22, 2022**

DATE: March 21, 2022

The NM Municipal Clerks & Finance Officers Association Spring Meeting is scheduled for April 20th through the 22nd at the Drury Plaza Hotel, 828 Paseo de Peralta, Santa Fe.

Registration begins on Wednesday, April 20th at 10:00 am and the Spring Meeting commences at 1:15 pm. The EARLY registration fee is \$200.00 through April 6th and will increase to \$250.00 after April 6th. Register online or fill out the registration form and send it to: registrar@nmml.org.



HOTEL INFORMATION

Drury Plaza Hotel

828 Paseo de Peralta, Santa Fe, NM 87501

Phone: 800-325-0720

[Click here to reserve online](#)

Group Code: 3762728

Rate: \$133 plus tax, Single or Double Occupancy

Cut-off Date: **Tuesday, March 31st**

Cancellation Policy: 48 hours prior to arrival

- ✓ Make reservations **by March 31st** to ensure you obtain this **special rate**.
- ✓ All reservations must be guaranteed with a credit card.
- ✓ **Rooms are limited** and on a *first come, first served basis*, and may sell out prior to the cut-off date.
- ✓ **We recommend you make your room reservation ASAP.**



NMMCFOA SPRING CLERK'S MEETING

April 20-22, 2022

Santa Fe, NM



Item 6.

Preliminary Program

Board members: The NMMCFOA Board meeting will be Tuesday at 5:30. More information will follow.

Note: The first session will begin at 1:00 pm on Wednesday

Here are some of the topics to be presented:

CHANGES IN NEW MEXICO NOTARY LAW (Martinik Gonzales. Notary Bureau, Secretary of State Office)

Recently, the legislature made some changes in the laws regarding applying or renewing a notary license. Representatives of the Secretary of State's office will discuss what those changes are and how they affect people applying for a notary license for the first time or for people who need to renew their notary license.

AGENDAS: The Good, the Bad, the Ugly – (Gayle Jones, MMC, Village of Bosque Farms)

Preparing an agenda seems like a simple thing, but there are many variables that can affect how and what is included. This session will explore some of those scenarios and offer some options to

COMMUNICATION – THE FIRST STEP TO BOOSTING MORALE (Jill Avey, SWHR Consulting)

To boost morale, you must first learn what your communication style is. In this session, the attendees will learn about the four styles of communication, and the work in groups based on the four styles to collaborate on how to work with each other and share those insights with the entire group.

HIRING EMPLOYEES IN 2022 - ARE YOU OVERWHELMED? (Jill Avey, SWHR Consulting)

A look at some of the recent areas causing stress in everyone and how that affects the ability to hire people. This session will look at the hiring trends and retention in 2022, as well as the new Healthy Workplaces requirements. Ideas will be presented to support retention and hiring, and additional resources will be provided.

NMFA – WHAT ARE THEY DOING NOW (Marquita Russel, NMFA)

The New Mexico Finance Authority (NMFA) offers a full range of services to municipalities. This session will discuss many of the programs available and an opportunity to discuss the lending options they can provide.

DATES: 4/19/2022 through 4/20/2022

INSTRUCTOR(S): Joseph Willis

LOCATION: Drury Inn & Suites - Albuquerque North - 4310 The 25 Way Northeast, Albuquerque, NM 87109

HOTEL: Drury Inn & Suites - Albuquerque North - Albuquerque, NM 505-341-3600
\$109 Single/Double
[Book Room Online Here](#)

COURSE REGISTRATION FEE: \$325.00 Includes all training materials, and a Certificate of Completion.

Instructor Bio

Joseph Willis (retired) is a 25 year veteran of the Keene (NH) Police Department. He earned a Bachelor of Arts Degree magna cum laude from Franklin Pierce University. He is both a national instructor and an auditor in the property and evidence management field. He is a certified instructor through NHPS&T. While assigned as the department property and evidence officer, he was an integral member of the team to achieve CALEA recognition and certification for accreditation. Until his retirement he was the team leader for both the Collision Analysis and Hostage Negotiation units. Among many of his assignments, he served as a Juvenile Detective/Prosecutor, Major Crimes Detective, Platoon Case Manager, Undercover Narcotics Detective for the NH Attorney Generals Drug Task Force and finally as the Property and Evidence Manager. He is a member of the International Association for Property and Evidence, New England Association for Crisis Negotiators and President of NH Property and Evidence Room Management Professionals..



Pre-Payment is not required to register or attend IN-PERSON seminars. Pre-payment is required for WEBINARS and ONLINE COURSES.

[CLICK HERE TO REGISTER FOR THIS SEMINAR](#)

Course Objectives

To provide participants with a basic understanding for the legal and ethical requirements in order to properly operate a professional evidence / property management system. To familiarize fellow law enforcement professionals with the techniques and responsibilities involved in the function of a property room environment. Encourage one another to exchange ideas to improve the understanding and functionality of the property management system within their own agency.

- Property Room Problems and Solutions
- Policies and Procedures
- Packaging
- Security
- Management Theories
- Events and Trends
- Property Room Layout
- Storage Management
- Documentation
- Purging
- Dispositions
- Audits and Inventories
- Miscellaneous Handouts and Sample Forms



[Register for this Seminar](#) | [Return to Schedule](#) | ☒ Send [this page](#) to a friend



State of New Mexico
Office of the State Auditor

CONSTITUENT SERVICES
(505) 476-3821

Via: Email

3/15/2022
Kristina Ortiz, Clerk Treasurer
cityclerk@cityofbayardnm.com
City of Bayard

OSA Ref No. 6010

Re: Authorization to Release 2021 City of Bayard Audit Report

The Office of the State Auditor (Office) received the audit report for your agency on 12/15/2021. The OSA has completed the review of the audit report required by Section 12-6-14(B) NMSA 1978 and any applicable provisions of the Audit Rule. This letter is your authorization to make the final payment to the Independent Public Accountant (IPA) who contracted with your agency to perform the financial and compliance audit. In accordance with the audit contract, the IPA is required to deliver to the agency the number of copies of the report specified in the contract.

Pursuant to Section 12-6-5 NMSA 1978, the audit report does not become a public record until five days after the date of this release letter, unless your agency has already submitted a written waiver to the OSA. Once the five-day period has expired, or upon the OSA's receipt of a written waiver:

- the OSA will send the report to the Department of Finance and Administration, the Legislative Finance Committee and other relevant oversight agencies;
- the OSA will post the report on its public website; and
- the agency and the IPA shall arrange for the IPA to present the report to the governing authority of the agency, per the Audit Rule, at a meeting held in accordance with the Open Meetings Act, if applicable.

Although no findings were reported in your report, please remember it is ultimately the responsibility of the governing authority of the agency to maintain adequate internal controls over financial reporting and compliance.

Sincerely,

A handwritten signature in black ink, appearing to be "B. Colón", with a stylized flourish at the end.

Brian S. Colón, Esq. CFE
State Auditor

cc. Stone, McGee and Co., CPAs



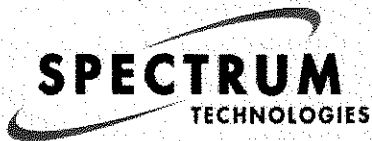
CUSTOM PROPOSAL

Public safety upgrade
City of Bayard
Quote # 009066
Version 1

PRINTERS & COPIERS • IT • DIGITAL & PRINT MARKETING

Spectrum Technologies
(915) 781-2000
SpectrumIsTechnology.com





Hardware	Price	Qty	Ext. Price
Dell PowerEdge R450 • PowerEdge R450 Server • 3.5 Chassis • SAS/SATA Backplane • Trusted Platform Module 2.0 V3 • 4x3.5" (SAS/SATA) 1 CPU • Intel Xeon Gold 5315Y 3.2G, 8C/16T, 11.2GT/s, 12M Cache, Turbo, HT (140W) DDR4-2933 • No Additional Processor • Blank for 1 CPU Configuration • Heatsink for CPU less or equal 165W • Performance Optimized • 3200MT/s RDIMMs • RAID 5 • PERC H745 Controller, Front • Front PERC Mechanical Parts, front load • Performance BIOS Settings • UEFI BIOS Boot Mode with GPT Partition • Standard Fan x5 • Dual, Hot-plug, PSU (1+1), 800, Mixed Mode • Riser Config 0, 1x OCP 3.0(x16)+ 1x16LP • PowerEdge R450 Motherboard • iDRAC9, Enterprise 15G • Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0 • No Bezel • Dell EMC Luggage Tag (4x3.5 Chassis) • No Quick Sync • iDRAC, Legacy Password • iDRAC Group Manager, Disabled • Windows Server 2022 Standard, 16CORE, FI, No Med, No CAL, Multi Language • Windows Server 2022 Standard, 16CORE, Digitally Fulfilled Recovery Image, Multi Language • Windows Server 2022 Standard, 16CORE, Media Kit, Multi Language • ReadyRails Sliding Rails Without Cable Management Arm • Dell Optical Mouse MS116 - Black • Dell KB216 Wired Keyboard English • DVD ROM, SATA, Internal • OpenManage DVD Kit, PowerEdge R450 • PowerEdge R450 Shipping • PowerEdge R450 x4, x10 Long Drive Shipping Material • PowerEdge Non BIS Marking • PowerEdge 1U CCC Marking, No CE Marking • US Order • Dell Hardware Limited Warranty Plus Onsite Service • ProSupport Next Business Day Onsite Service After Problem Diagnosis 3 Years • ProSupport 7x24 Technical Support and Assistance 3 Years	\$7,554.07	1	\$7,554.07

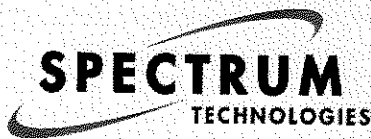
Hardware		Price	Qty	Ext. Price
	• Thank you choosing Dell ProSupport. For tech support, visit www.dell.com/support or call 1-800- 945-3355 • On-Site Installation Declined • (4) 8GB RDIMM, 3200MT/s, Single Rank • (3) 960GB SSD SATA Mix Use 6Gbps 512 2.5in Hot-plug AG Drive.3.5inHYB CARR, 3 DWPD • (2) Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam) • 5-pack of Windows Server 2022/2019 User CALs (Standard or Datacenter)			
	Cisco Meraki Network Security/Firewall Appliance • 5 Port • 10/100/1000Base-T • Gigabit Ethernet • 5 x RJ-45 • Desktop • Wall Mountable	\$556.91	2	\$1,113.82
	Cisco Meraki Advanced Security • Subscription license (5 years) + 5 Years Enterprise Support	\$1,570.32	2	\$3,140.64
	Cisco Meraki Ethernet Switch • 48 Ports • Manageable • Gigabit Ethernet • Modular • Power Supply • Twisted Pair • Optical Fiber • 1U High • Rack-mountable, Desktop	\$3,301.39	1	\$3,301.39
	Cisco Meraki Enterprise + 5 Years Enterprise Support • 5 Year License Validation Period	\$532.08	1	\$532.08
	Cisco Meraki Wireless Access Point • 2.40 GHz, 5 GHz • MIMO Technology • 1 x Network (RJ-45) • Gigabit Ethernet • Desktop, Ceiling Mountable, Wall Mountable, Rail-mountable	\$592.98	3	\$1,778.94

Hardware		Price	Qty	Ext. Price
   	Cisco Meraki MR Enterprise Cloud Controller License • 5 Year License Validation Period	\$333.04	3	\$999.12
	Cisco Meraki Dual Band Wireless Access Point • Wireless Access Point • Wi-Fi 6 • Cloud-Managed	\$1,586.40	1	\$1,586.40
	Cisco Meraki MR Enterprise Cloud Controller License • 5 Year License Validation Period	\$324.00	1	\$324.00
	Cisco Meraki Dual-band Omni Antennas • Range • Wireless Data NetworkDirect Mount • Omni-directional • N-Type Connector	\$179.36	2	\$358.72
Subtotal:				\$20,689.18

Software		Price	Qty	Ext. Price
    	Microsoft SQL Server 2019 Standard License • 1 License	\$1,067.74	1	\$1,067.74
	Microsoft SQL Server 2019 Device CAL license • 1 Device Cal License	\$189.41	2	\$378.82
	Tripp Lite Cat6 24-Port PoE+ Patch Panel • 1U Rackmount • Black • Wiring Standards for 110 & Krone Terminations	\$68.44	1	\$68.44
	Wall Mount Bracket 1U 19-inch Hinged for Patch Panels and PDU Power Strips	\$24.12	1	\$24.12
	4 Port Professional VGA USB KVM Switch with Hub • 1U Rack-mountable KVM Switch • KVM switch - 4 x KVM port(s) • 1 local user	\$125.11	2	\$250.22
Subtotal:				\$1,789.34



Services		Price	Qty	Ext. Price
	Network Engineering Services Reference: Ticket number 182542 <u>Statement of Work</u> • Run 7 network drops (3 additional data; 4 for new Wireless Access Points) • Unbox server • Configure server SQL data server • install patch panel • Configure Firewalls, (Fire and court Firewall with site-to-site VPN) • Configure switch to have 2 vlan 1 for police, 1 for court and fire • Configure APs • Go onsite install switch in rack • Install APs • Install both Firewalls on or wall rack • Deploy server in rack • Remove DC from old server • Server migration with assist from Casselle • Test network, and server	\$3,649.20	1	\$3,649.20
		Subtotal:		\$3,649.20



Public safety upgrade



Prepared by:
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Prepared for:
City of Bayard
PO Box 728
Bayard, NM 88023
Kristina Ortiz
(575) 537-3327
acctpayable@cityofbayradnm.com

Quote Information:
Quote #: 009066
Version: 1
Delivery Date: 03/24/2022
Expiration Date: 04/22/2022

Quote Summary		Amount
Subtotal:		\$26,127.72
Total		\$26,127.72

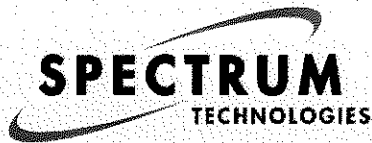
Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Spectrum Technologies

City of Bayard

Signature: _____
Name: James Hurst
Title: Sales Branch Manager
Date: 03/24/2022

Signature: _____
Name: Kristina Ortiz
Date: _____



Policy

All hardware and software items will be invoiced after being received from vendor and payment will be due upon receipt or within standard account terms as approved and based on available credit. Contracted installation services may be billed separately and due upon satisfactory completion of our services without regard to customer's use of other contractors. If applicable, please refer to the "Scope of Work" and "SpectraCare IT Support Agreement" documents for additional terms and conditions including phase-complete or milestone billing for more complex/lengthy projects.

If applicable, monthly recurring service agreements shall be effective as of the executed date and shall be for an initial term of twelve (12) months or the term of the lease (if applicable) and automatically renews for a subsequent twelve (12) month term beginning on the day immediately following the end of the term, unless either party gives the other thirty (30) days prior written notice of its intent not to renew this agreement.

For your convenience, this quotation will become an order when accepted and approved. Overdue amounts shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. The then existing recurring payment or charge may be increased by a maximum of fifteen percent on an annual basis. Additional training or professional services can be provided at our standard rates. Any additional devices or services added to the managed services program will have an incremental cost of (determined by device/service type) per month per device. The monthly pricing will be automatically updated with the addition of a device/service.

Any software/licensing that is added to the contract during the contract term will have an incremental cost of (determined by software/licensing type) per month per instance. The monthly pricing will be automatically updated on the next contract invoice of the billing cycle and shall be for an initial term of twelve (12) months or the term of the lease (if applicable) and automatically renews for a subsequent twelve (12) month term, unless either party gives the other thirty (30) days prior written notice of its intent not to renew the software/licensing that was added.

All product returns must meet Spectrum's return policy requirement in order for Spectrum to issue a return order. Spectrum only accepts the return of products within thirty days from the date that the order was received if the product is Defective or Dead on Arrival (DOA). In no event shall Spectrum Technologies be held liable for any special, incidental, indirect, or consequential damages of any kind including those resulting from loss of data, income, profit, or any other loss arising out of or in connection with the services or use thereof even if CLIENT has been advised or has knowledge of the possibility of such damages.