# City of Bayard

# CITY COUNCIL REGULAR MEETING

**October 26, 2020 at 1:30 PM**

**Bayard City Hall**

## AGENDA

**WORK SESSION**

**CALL TO ORDER:** Mayor Chon S. Fierro

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF THE AGENDA**

**PUBLIC INPUT**

1. Applications are available for Utility Assistance Grants and Small Business Continuity Grants.

   Additional funding will be provided by Mortgage Finance Authority to assist with utilities, mortgage and rent. Information will be announced at a future date.

**CONSENT AGENDA**

2. Approval of the Minutes of Regular Meeting on October 14, 2020

3. Approval of Accounts Payable Report for October 26, 2020

4. Approval of the Police Report for September 2020

**NEW BUSINESS**

5. Review and approval of the September 30, 2020 - Financial Report and Budget Adjustments.

6. Veteran's Park - Discussion and action

   Lighting Project; NMDOT - Discussion and action

   Public Safety Roofing Project - Discussion and action

**ORDINANCES/RESOLUTIONS**

7. Adoption of Resolution 28-2020 September 30, 2020 Financial Report and Budget Adjusments.

**MAYOR AND COUNCILORS REPORTS**

**NEXT MEETING DATE:**

**Regular Meeting -** November 9, 2020

**ADJOURNMENT**

# City of Bayard

## CITY COUNCIL REGULAR MEETING

**October 14, 2020 at 1:30 PM**

**Bayard City Hall**

# MINUTES

**WORK SESSION**

**CALL TO ORDER:** Mayor Chon S. Fierro

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

PRESENT
Mayor Chon Fierro
Mayor Pro-tem Raul Villanueva
Councilor Charles Kelly
Councilor Eloy Medina
Councilor Adrian Ortiz

Others present were Kristina Ortiz, Clerk Treasurer.

**APPROVAL OF THE AGENDA**

Item #8 to be removed as the Resolution is not required.

Motion made by Councilor Medina, Seconded by Councilor Kelly.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz.

**PUBLIC INPUT**

No public input was received as stated within the legal notice.

**CONSENT AGENDA**

Motion made by Councilor Kelly, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz.

The following items were included in the consent agenda:

1. Approval of the minutes of September 2020.
2. Accounts Payable Report for October 14, 2020

3. Approval of the Fire Report for September 2020

4. Wastewater Report for September 2020

**NEW BUSINESS**

5. Discussion relating to COVID-19 restrictions and Halloween events.

   Clerk-Treasurer Kristina Ortiz stated that a couple of departments/committees were planning Halloween activities and stated that new public health orders have been issued effective October 17, 2020.

**ORDINANCES/RESOLUTIONS**

Clerk-Treasurer Kristina Ortiz stated that two resolutions were required for the two NM Department of Transportation projects that Bayard has. Resolution 26-2020 is for N. Foy Street Improvements and Resolution 27-2020 is for HWY356 Sidewalk Project. The two resolutions can be adopted in one motion.

Motion made by Councilor Kelly, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz.

6. Adoption of Resolution 26-2020 for N. Foy Street Improvements - Street and Drainage Project.

**RESOLUTION 26-2020**

***CITY OF BAYARD***

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the ***City of Bayard*** and the New Mexico Department of Transportation have entered into a Cooperative Agreement.

WHEREAS, the total cost of the project will be ***$40,000.00*** to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 75% or ***$30,000.00***

and

b. ***City of Bayards*** proportional matching share shall be 25% or ***$10,000.00***

TOTAL PROJECT COST IS ***$40,000.00***

***City of Bayard*** shall pay all costs, which exceed the total amount of ***$40,000.00***

Now therefore, be it resolved in official session that ***City of Bayard*** determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2022 and the ***City of Bayard*** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written agreement.

NOW therefore, be it resolved by the ***City of Bayard*** to enter into Cooperative Agreement Control Number ***HW2*** L100450 with the New Mexico Department of Transportation for LGRF Project for year 2020 - 2021 for "design and construction of sidewalks, ADA improvements and reconstruction of deteriorated curb & gutter where needed along the south side of NM356 from N. Foy Street west to US180" within the control of the ***City of Bayard*** in Bayard, Grant County, New Mexico.

//s//_____
Chon S. Fierro
Mayor

ATTEST:

//s//_____
Kristina Ortiz, MMC
Clerk Treasurer

7. Adoption of Resolution 27-2020 for the Highway 356 Sidewalk Project

## RESOLUTION 27-2020

### ***CITY OF BAYARD***

PARTICIPATION IN LOCAL GOVERNMENT ROAD FUND PROGRAM ADMINISTERED BY NEW MEXICO DEPARTMENT OF TRANSPORTATION

WHEREAS, the ***City of Bayard*** and the New Mexico Department of Transportation have entered into a Cooperative Agreement.

WHEREAS, the total cost of the project will be ***$628,129.00*** to be funded in proportional share by the parties hereto as follows:

a. New Mexico Department of Transportation's share shall be 75% or ***$596,722.55***
and
b. ***City of Bayards*** proportional matching share shall be 25% or ***$31,406.45***

TOTAL PROJECT COST IS ***$628,129.00***

***City of Bayard*** shall pay all costs, which exceed the total amount of ***$628,129.00***

Now therefore, be it resolved in official session that ***City of Bayard*** determines, resolves, and orders as follows:

That the project for this Cooperative agreement is adopted and has a priority standing.

The agreement terminates on December 31, 2022 and the ***City of Bayard*** incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, agreements and understandings have been merged into the written

agreement.

NOW therefore, be it resolved by the ***City of Bayard*** to enter into Cooperative Agreement Control Number LP10008 with the New Mexico Department of Transportation for "NM356 sidewalk and ADA Improvements – Plan, Design and Construct improvements" within the control of the ***City of Bayard*** in Bayard, Grant County, New Mexico.

//s//_____
Chon S. Fierro
Mayor

ATTEST:

_____
Kristina Ortiz, MMC
Clerk Treasurer

8. Resolution 28-2020 NMDOT Lighting Improvements - Removed from agenda.

**ACTION FOR PERSONNEL**

9. Final disciplinary action up to termination of Adam Muniz.

   Action failed due to lack of a motion.

**MAYOR AND COUNCILORS REPORTS**

Mayor Fierro stated that the maintenance department have cut trees at the McKee Street property.

Councilor Medina inquired on the EMS situation with the Board of Pharmacy. Clerk-Treasurer Ortiz stated that she is working on the process and requirements to have the public safety departments equipped with narcan.

**NEXT MEETING DATE:**

**Regular Meeting -** October 26, 2020

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**ADJOURNMENT**

Motion made by Councilor Kelly, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz.

MEETING ADJOURNED AT 2:22 P.M.

_____
Chon Fierro

Mayor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer

# ACCOUNTS PAYABLES
## October 26,2020

### GENERAL FUND - 10

| | | | |
|---|---|---|---|
| Bank of America Credit Car | One Way Flight to Pick up new vehicle | $ | 69.88 |
| Animal Traps | 6 3" Catch poles For ACO | $ | 475.76 |
| Eletro-Mech Scoreboard CO | LX1164 Control for Parks and Rec | $ | 490.00 |
| WalMart | Suplies | $ | 196.09 |
| Quill Quartely supplies | partial order CH&PD Folders/Calander | $ | 275.75 |
| **TOTAL:** | | **$** | **1,507.48** |

### JNT W/S O&M FUND - 150

| | | | |
|---|---|---|---|
| Hawkins & Company | Water softner can | $ | 191.14 |
| **TOTAL:** | | **$** | **191.14** |

### JNT WASTEWATER FUND - 170

| | | | |
|---|---|---|---|
| Triple S Janitorial | Chlorine Tabs | $ | 625.00 |
| **TOTAL:** | | **$** | **625.00** |

### COMMUNITY CENTER FUND - 200

| | | | |
|---|---|---|---|
| **TOTAL:** | | **$** | **-** |

### LIBRARY FUND - 210

| | | | |
|---|---|---|---|
| Quill Quartley Supplies | Partial Order Lg. box Sharpie makrers | $ | 24.79 |
| **TOTAL:** | | **$** | **-** |

### MUNNICIPAL STREET FUND - 240

| | | | |
|---|---|---|---|
| Petes Equiptment Repair | Bubble Window For Sweeper | | $527.21 |
| Napa Auto Parts | Parts for street sweeper | | $191.87 |
| **TOTAL:** | | | **$527.21** |

### MUNICIPAL COURT FUND - 20

**TOTAL:**

### FIRE FUND- 30

| | | | |
|---|---|---|---|
| Amazon | Medical Supplies | $ | 229.70 |
| Quill Quartely Supplies | Partial Order HPINk/toner cartridges | $ | 294.36 |
| **TOTAL:** | | **$** | **229.70** |

### LAW ENFORCEMENT FUND - 60

**TOTAL:**

**GRAND TOTAL:** **$ 2,804.78**

# ACCOUNTS PAID
# October 26,2020

## GENERAL FUND - 10

| | | | |
|---|---|---|---|
| Century Link | Monthly Service CH and PD PH&Fax | $ | 709.63 |
| WiMActel | Payphone Service for skate park | $ | 76.70 |
| Comcast Business | Monthly Service for PD | $ | 146.03 |
| PNM | Monthly Electrical usage Shelter/pkloop/star/christmas | $ | 154.28 |
| Silver City Daily Press | Advertise Council Meetings | $ | 35.99 |
| AT&T | Monthly usage CH & PD | $ | 139.96 |
| Sirius XM Radio | Yearly Subscription | | $52.37 |
| NM Gas Co. | Monthly usage for CH and Public saftey | $ | 67.31 |
| Bank of America | Zoom video communications | $ | 118.65 |
| City of Bayard | Petty cash reinbursment | $ | 21.18 |
| **TOTAL:** | | **$** | **1,522.10** |

## JNT W/S O&M FUND - 150

| | | | |
|---|---|---|---|
| Century Link | Monthly Service | | 70.97 |
| SiriusXM Radio | Monthly Service | | 104.7 |
| Comcast Business | Monthly Service | | 116.08 |
| At&T | Monthly Service | $ | 55.46 |
| City of Bayard | Petty cash reinbursment | $ | 10.59 |
| **TOTAL:** | | **$** | **357.80** |

## JNT WASTEWATER FUND - 170

| | | | |
|---|---|---|---|
| Century Link | Monthly Service | $ | 311.99 |
| Hall Enviormental | Routine Sludge Anylasis | $ | 933.12 |
| Hall Enviormental | Routine Plant Test | $ | 231.93 |
| The UPS store | Overnight shipping water samples | $ | 542.41 |
| PNM | Monthly Electrical Usage | $ | 7,891.18 |
| Xerox | Meter Usage | $ | 95.78 |
| AT&T | Monthly Services | $ | 63.82 |
| Hughes Net | Monthly Internet Service for WWTP | $ | 139.47 |
| **TOTAL:** | | **$** | **10,209.70** |

## COMMUNITY CENTER FUND - 200

| | | | |
|---|---|---|---|
| New Mexico Gas Co. | Monthly Usage | $ | 42.86 |
| AT&T | Monthly Usage | $ | 40.32 |
| **TOTAL:** | | $ | 83.18 |

## LIBRARY FUND - 210

| | | | |
|---|---|---|---|
| Silver City Sun News | Monthly Subscription | $ | 29.92 |
| PNM | Monthly Electric Usage | $ | 281.66 |
| Comcast | Monthly Usage | $ | 286.03 |
| NM Gas Co. | Monthly usage | $ | 24.50 |
| **TOTAL:** | | **$** | **622.11** |

## MUNNICIPAL STREET FUND - 240

| | | | |
|---|---|---|---|
| **TOTAL:** | | **$** | **-** |

**MUNICIPAL COURT FUND - 20**

| | | | |
|---|---|---|---|
| Comcast Business | Monthly Srevice | $ | 93.02 |
| City of Bayard | Petty Cash reinbursment | $ | 10.59 |
| **TOTAL:** | | **$** | **103.61** |

**FIRE FUND- 30**

| | | | |
|---|---|---|---|
| Century Link | Monthly services | $ | 225.11 |
| Comcast Business | Monthly services | $ | 93.01 |
| AT&T | Monthly services | $ | 40.32 |
| NM Gas Co. | Monthly services | $ | 32.53 |
| **TOTAL:** | | **$** | **390.97** |

**LAW ENFORCEMENT FUND - 60**

**TOTAL:**

**Solid Waste -160**

| | | | |
|---|---|---|---|
| City of Bayard | Petty Cash reinbursment | $ | 10.59 |
| **Total :** | | **$** | **10.59** |

| | | | |
|---|---|---|---|
| **GRAND TOTAL:** | | **$** | **13,300.06** |

**BAYARD POLICE DEPARTMENT**
**MONTHLY REPORT**
SEPTEMBER, 2020

***Traffic Activity***

| | |
|---|---|
| Accidents | 3 |
| Citations Issued | 44 |
| MAGISTRATE: 24 | |
| MUNICIPAL: 20 | |
| STOP SIGN: 7 | |
| DWI | 0 |
| Motorist Assists | 2 |
| Suspicious Vehicle or person | 3 |
| Abandoned vehicle | 1 |
| Reckless driver | 1 |
| Missing or Stolen vehicle | 1 |

***Criminal Activity***

| | |
|---|---|
| Arrests | 5 |
| Burglary/Larceny | 3 |
| Criminal damage | 1 |
| Domestic calls | 2 |
| Narcotics violations | 1 |
| Inj./Tamp. with vehicle | 1 |
| Harassment | 1 |
| Unwanted subject | 1 |
| Shoplifting | 1 |
| Fight | 1 |
| Battery | 1 |
| Criminal trespass | 2 |
| Fraud/Embezzlement | 1 |
| Breaking & Entering | 1 |
| Identity theft | 1 |
| Counterfeit | 1 |

***General Activity***

| | |
|---|---|
| Abandoned 911 | 1 |
| Civil stand by | 1 |
| Escorts | 1 |
| Welfare check | 1 |
| Meetings/classes | 1 |
| Court arraignments | 1 |
| Follow up investigations | 1 |
| Alarm | 1 |
| Driving test | 1 |
| Loud noise/music/party complaints | 3 |
| Missing person | 1 |
| Shots fired | 1 |
| Attempt to locate | 1 |
| Fire calls | 2 |
| Civil matter | 1 |
| Open door | 1 |

| | |
|---|---|
| Lost/Found property | 2 |
| Child exchange | 1 |

***Juvenile Activity***

| | |
|---|---|
| Arrests | 0 |
| Runaway | 1 |

***Animal Control Activity***

| | |
|---|---|
| Complaints Answered | 30 |
| Canines picked up | 7 |
| Felines picked up | 22 |
| Citations issued | 0 |
| Skunks | 19 |
| Other: | |

***Code Enforcement Activity***

| | |
|---|---|
| Complaints Answered | 6 |
| Complaints Pending | 2 |
| Complaints Completed | 4 |
| Citations Issued | 0 |
| Letters Sent | 3 |

NOTES:

***Offense/Incident reports generated*** 13

Aggravated battery, larceny, false imprisonment (Arrest)
Informational: Breaking & Entering
Found Property
Warrant arrest
Lost wallet
Larceny
Runaway
Informational
Rec./Transfering stolen vehicle; Poss. Of controlled substance x 2; Poss. Of Paraphernalia
Criminal Trespass
Criminal Damage
Warrant arrest
Pitbull attack (Hurley report)

**BAYARD POLICE DEPARTMENT**

**September, 2020 Citation Report**

| | |
|---|---|
| TOTAL MAGISTRATE CITATIONS: | 24 |
| TOTAL MUNICIPAL CITATIONS: | 20 |
| (STOP SIGN: 7) | |
| TOTAL CITATIONS ISSUED: | 44 |
| ESTIMATED MUNICIPAL CITATION FEE AMOUNT: | $1,680.00 |

# State of New Mexico
# Local Government Budget Management System (LGBMS)

## Report Recap - Fiscal Year 2020-2021 - Bayard (City) - FY2021 Q1

**Printed from LGBMS on 2020-10-22 15:37:05**

| Fund | Cash | Investments | Revenues | Transfers | Expenditures | Adjustments | Balance | Reserves | Adjusted Balance |
|---|---|---|---|---|---|---|---|---|---|
| 11000 General Operating Fund | 1,627,636.00 | 0.00 | 105,128.65 | 8,865.78 | 323,556.57 | -0.43 | 1,418,073.43 | 26,963.05 | 1,391,110.38 |
| 20100 Corrections | 11,818.00 | 0.00 | 0.00 | 262.00 | 0.00 | -0.42 | 12,079.58 | 0.00 | 12,079.58 |
| 20600 Emergency Medical Services | 309.00 | 0.00 | 5,630.00 | 0.00 | 0.00 | -0.56 | 5,938.44 | 0.00 | 5,938.44 |
| 20900 Fire Protection | 45,035.00 | 0.00 | 37,780.40 | 0.00 | 33,218.89 | -0.07 | 49,596.44 | 0.00 | 49,596.44 |
| 21100 Law Enforcement Protection | 3,269.00 | 0.00 | 21,800.00 | 0.00 | 19,180.81 | -0.32 | 5,887.87 | 0.00 | 5,887.87 |
| 21600 Municipal Street | 202,236.00 | 123,164.00 | 22,063.15 | 20,000.00 | 35,606.67 | -0.79 | 331,855.69 | 0.00 | 331,855.69 |
| 21800 Intergovernmental Grants | 0.00 | 0.00 | 0.00 | 0.00 | 24,518.59 | 0.00 | -24,518.59 | 0.00 | -24,518.59 |
| 30200 CDBG (HUD) Project | 8,130.00 | 0.00 | 35,850.54 | 0.00 | 15,181.29 | -0.47 | 28,798.78 | 0.00 | 28,798.78 |
| 30800 Other State Funded Projects | 52,468.00 | 0.00 | 1,911.33 | 30,000.00 | 3,283.68 | -0.26 | 81,095.39 | 0.00 | 81,095.39 |
| 39900 Other Capital Projects | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 40200 GRT Revenue Bond Debt Service | 595,047.00 | 64,022.00 | 99,582.58 | -92,666.37 | 50,590.70 | -0.18 | 615,394.33 | 0.00 | 615,394.33 |
| 40300 Other Revenue Bond Debt Service | 255,222.00 | 0.00 | 0.00 | 139,274.00 | 2,384.13 | -0.65 | 392,111.22 | 0.00 | 392,111.22 |
| 50100 Water Enterprise | 439,326.00 | 0.00 | 125,235.87 | 0.00 | 124,199.44 | -0.47 | 440,361.96 | 0.00 | 440,361.96 |
| 50200 Solid Waste Enterprise | 201,191.00 | 95,807.00 | 115,900.47 | 0.00 | 109,643.62 | 0.21 | 303,255.06 | 0.00 | 303,255.06 |
| 50300 Wastewater/Sewer Enterprise | 866,365.00 | 884,895.00 | 127,275.65 | -63,803.35 | 193,452.67 | -0.43 | 1,621,279.20 | 0.00 | 1,621,279.20 |
| 50600 Cemetery Enterprise | 7,200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,200.00 | 0.00 | 7,200.00 |
| 52400 Museum/Library Enterprise | 2,341.00 | 0.00 | 9,982.27 | 30,000.00 | 6,883.02 | -0.09 | 35,440.16 | 0.00 | 35,440.16 |
| 59900 Other Enterprise | 225,437.00 | 0.00 | 131,797.60 | -71,380.65 | 47,739.67 | -0.92 | 238,113.36 | 0.00 | 238,113.36 |
| 70100 Meter Deposits | 55,247.00 | 88,204.00 | 4,744.11 | 0.00 | 2,850.00 | -0.14 | 145,344.97 | 0.00 | 145,344.97 |

| | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| 79900 Other Trust & Agency | 3,547.00 | 0.00 | 0.45 | 0.00 | 0.00 | 0.09 | 3,547.54 | 0.00 | 3,547.54 |
| **Totals** | **4,601,824.00** | **1,256,092.00** | **844,683.07** | **551.41** | **992,289.75** | **-5.90** | **5,710,854.83** | **26,963.05** | **5,683,891.78** |

**City of Bayard**
Balance Sheet
As of 9/30/2020

| | GENERAL FUND | MUNICIPAL COURT | BAYARD COMMUNITY CENTER FUND | BAYARD COMMUNITY FUND | Historic and Tourism Funding | General Fund Total |
|---|---|---|---|---|---|---|
| Assets | | | | | | |
| AM Bank Checking | 1,345,487.71 | 19,887.73 | 67,956.29 | 0.00 | 0.00 | 1,433,331.73 |
| CDBG Construction Account | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| EMS - Am Bank Checking | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Community Fund - Am Bank Checking | 0.00 | 0.00 | 0.00 | 1,875.72 | 0.00 | 1,875.72 |
| HISTORICAL AND TOURISM FUND | 0.00 | 0.00 | 0.00 | 0.00 | 16,144.89 | 16,144.89 |
| Library Trust Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Accounts Receivable | 1,890.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,890.00 |
| Certificate of Deposit #4510 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Certificate of Deposit #3257 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Certificate of Deposit #4432 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Certificate of Deposit #4458 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Certificate of Deposit #3258 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Certificate of Deposit #4460 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Certificate of Deposit #4431 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Assets | 1,347,377.71 | 19,887.73 | 67,956.29 | 1,875.72 | 16,144.89 | 1,453,242.34 |
| Liabilities and Fund Balance | | | | | | |
| Liabilities | | | | | | |
| Accounts Payable | 24,597.22 | 321.44 | 92.37 | 0.00 | 0.00 | 25,011.03 |
| FICA Payable | (666.02) | (108.22) | 0.00 | 0.00 | 0.00 | (774.24) |
| PERA Payable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Workers Comp - Payble | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Medical Insurance - Payable | 11,122.60 | 0.00 | 0.00 | 0.00 | 0.00 | 11,122.60 |
| Credit Union Deduction - Payable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Supplemental Life - GSD | 82.23 | 0.00 | 0.00 | 0.00 | 0.00 | 82.23 |
| Child Support Deducation - Payable | (161.08) | 0.00 | 0.00 | 0.00 | 0.00 | (161.08) |
| Federal Witholding - Payable | (1,048.09) | (62.17) | 0.00 | 0.00 | 0.00 | (1,110.26) |
| State Witholding - Payable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| State Unemployment Payable | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| City of Bayard - Payables Payroll | 0.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.84 |
| Life AD & D | 11.12 | 0.00 | 0.00 | 0.00 | 0.00 | 11.12 |
| AFLAC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Liberty National | 0.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.03 |
| NY Life Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Disability Insurance -GSD | 166.93 | 0.00 | 0.00 | 0.00 | 0.00 | 166.93 |
| Dental Insurance | 695.31 | 0.00 | 0.00 | 0.00 | 0.00 | 695.31 |
| Vision Insurance | 124.40 | 0.00 | 0.00 | 0.00 | 0.00 | 124.40 |
| Total Liabilities | 34,925.49 | 151.05 | 92.37 | 0.00 | 0.00 | 35,168.91 |
| Fund balance | | | | | | |
| Begining Fund balance | 1,574,627.80 | 5,816.59 | 28,621.42 | 2,426.89 | 16,142.87 | 1,627,635.57 |
| Revenues | 102,090.39 | 1,536.00 | 1,500.00 | 0.24 | 2.02 | 105,128.65 |
| Transfers In/Out | | | | | | |
| Transfer In | 59,679.19 | 25,000.00 | 40,000.00 | 551.41 | 0.00 | 125,230.60 |
| Transfer Out | (115,000.00) | (262.00) | 0.00 | (1,102.82) | 0.00 | (116,364.82) |
| Total Transfers In/Out | (55,320.81) | 24,738.00 | 40,000.00 | (551.41) | 0.00 | 8,865.78 |
| Expenditures | (308,945.16) | (12,353.91) | (2,257.50) | 0.00 | 0.00 | (323,556.57) |
| Total Fund balance | 1,312,452.22 | 19,736.68 | 67,863.92 | 1,875.72 | 16,144.89 | 1,418,073.43 |
| Total Liabilities and Fund Balance | 1,347,377.71 | 19,887.73 | 67,956.29 | 1,875.72 | 16,144.89 | 1,453 |

**City of Bayard**
Balance Sheet
As of 9/30/2020

| LOCAL GOVERNMEN... CORRECTION FUND | EMS FUND | FIRE FUND | LAW ENFORCEME... PROTECTION FUND | MUNICIPAL STREET FUND | Special Revenue Total | LIBRARY FUND | Other Fund Total |
|---|---|---|---|---|---|---|---|
| 12,079.58 | 0.00 | 51,695.54 | 6,604.60 | 210,909.66 | 281,289.38 | 36,028.45 | 36,028.45 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 5,938.44 | 0.00 | 0.00 | 0.00 | 5,938.44 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 123,396.36 | 123,396.36 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 12,079.58 | 5,938.44 | 51,695.54 | 6,604.60 | 334,306.02 | 410,624.18 | 36,028.45 | 36,028.45 |
| 0.00 | 0.00 | 2,099.10 | 716.73 | 2,476.44 | 5,292.27 | 588.29 | 588.29 |
| 0.00 | 0.00 | 0.00 | 0.00 | (10.00) | (10.00) | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | (16.11) | (16.11) | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 2,099.10 | 716.73 | 2,450.33 | 5,266.16 | 588.29 | 588.29 |
| 11,817.58 | 308.44 | 45,034.93 | 3,268.68 | 325,399.21 | 385,828.84 | 2,340.91 | 2,340.91 |
| 0.00 | 5,630.00 | 37,780.40 | 21,800.00 | 22,063.15 | 87,273.55 | 9,982.27 | 9,982.27 |
| 262.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 20,262.00 | 30,000.00 | 30,000.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 262.00 | 0.00 | 0.00 | 0.00 | 20,000.00 | 20,262.00 | 30,000.00 | 30,000.00 |
| 0.00 | 0.00 | (33,218.89) | (19,180.81) | (35,606.67) | (88,006.37) | (6,883.02) | (6,883.02) |
| 12,079.58 | 5,938.44 | 49,596.44 | 5,887.87 | 331,855.69 | 405,358.02 | 35,440.16 | 35,440.16 |
| [illegible] | 5,938.44 | 51,695.54 | 6,604.60 | 334,306.02 | 410,624.18 | 36,028.45 | 36,028.45 |

**City of Bayard**
Balance Sheet
As of 9/30/2020

| Colonias Infrastructure Project | CDBG - Orchard Street | Capital Projects Total | WATER AND SEWER ACQUISITION AND RESERVE FUND | RUS Bond Pay Fund | RUS Library Reserve Account | RUS Library Income Fund |
|---|---|---|---|---|---|---|
| 81,095.39 | 0.00 | 81,095.39 | 277,939.75 | 3,051.20 | 22,511.24 | 1.53 |
| 0.00 | 28,798.78 | 28,798.78 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00

**City of Bayard**
Balance Sheet
As of 9/30/2020

| RUS Library Debt Service Fund | RUS Debt Service Reserve | RUS Bond Income Fund | RUS Assets Reserve Account | Revenue Bond Total | Colonias Infrastructure Debt Payment | Wastewater Debt Payment Fund | Debt Service NMED |
|---|---|---|---|---|---|---|---|
| 6,480.88 | 12,880.63 | (4,008.63) | 232,338.08 | 551,194.68 | 6,461.00 | 147,480.97 | 8.38 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00

**City of Bayard**
Balance Sheet
As of 9/30/2020

| WW Bond Reserve - Short Assets | WW Long Asset Fund | Loan Reserves Wastewater | Debt Service Total | Water Operations Fund | Sewer Operations Fund | Wastewater Services | SOLID WASTE FUND |
|---|---|---|---|---|---|---|---|
| 120,448.14 | 111,082.73 | 6,630.00 | 392,111.22 | 453,595.51 | 236,376.83 | 7,774.16 | 210,992.07 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 95,988.07 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 120,448.14 | 111,082.73 | 6,630.00 | 392,111.22 | 453,595.51 | 236,376.83 | 7,774.16 | 306,980.14 |
| 0.00 | 0.00 | 0.00 | 0.00 | 7,142.11 | 2,410.92 | 0.00 | 108.51 |
| 0.00 | 0.00 | 0.00 | 0.00 | (299.34) | (162.66) | 0.00 | (150.42) |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 6,298.51 | 3,735.47 | 0.00 | 3,640.18 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 40.29 | 24.28 | 0.00 | 15.88 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | (508.89) | (305.50) | 0.00 | (180.26) |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 2.18 | 0.76 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 5.56 | 5.48 | 0.00 | 11.12 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 102.59 | 62.00 | 0.00 | 40.60 |
| 0.00 | 0.00 | 0.00 | 0.00 | 381.74 | 226.20 | 0.00 | 203.63 |
| 0.00 | 0.00 | 0.00 | 0.00 | 68.80 | 40.68 | 0.00 | 35.84 |
| 0.00 | 0.00 | 0.00 | 0.00 | 13,233.55 | 6,037.63 | 0.00 | 3,725.08 |
| 90,448.14 | 86,082.73 | 0.00 | 255,221.35 | 439,325.53 | 218,034.18 | 7,401.90 | 296,998.21 |
| 0.00 | 0.00 | 0.00 | 0.00 | 125,235.87 | 56,582.31 | 75,215.29 | 115,900.47 |
| 30,000.00 | 25,000.00 | 6,630.00 | 139,274.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (71,380.65) | 0.00 |
| 30,000.00 | 25,000.00 | 6,630.00 | 139,274.00 | 0.00 | 0.00 | (71,380.65) | 0.00 |
| 0.00 | 0.00 | 0.00 | (2,384.13) | (124,199.44) | (44,277.29) | (3,462.38) | (109,643.62) |
| 120,448.14 | 111,082.73 | 6,630.00 | 392,111.22 | 440,361.96 | 230,339.20 | 7,774.16 | 303,2 |
| 48.14 | 111,082.73 | 6,630.00 | 392,111.22 | 453,595.51 | 236,376.83 | 7,774.16 | 306,9 |

**City of Bayard**
Balance Sheet
As of 9/30/2020

| WASTEWATER OPERATIONS FUND | Cemetery Fund | Enterprise Total | Library Trust Fund | WATER METER DEPOSIT FUND | Trust and Agency Total | Total |
|---|---|---|---|---|---|---|
| 754,764.80 | 7,200.00 | 1,670,703.37 | 0.00 | 56,897.31 | 56,897.31 | 4,492,636.26 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 28,798.78 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,938.44 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,875.72 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 16,144.89 |
| 0.00 | 0.00 | 0.00 | 3,547.54 | 0.00 | 3,547.54 | 3,547.54 |
| 3.04 | 0.00 | 3.04 | 0.00 | 0.00 | 0.00 | 1,893.04 |
| 0.00 | 0.00 | 95,988.07 | 0.00 | 0.00 | 0.00 | 95,988.07 |
| 510,121.72 | 0.00 | 510,121.72 | 0.00 | 0.00 | 0.00 | 510,121.72 |
| 376,442.11 | 0.00 | 376,442.11 | 0.00 | 0.00 | 0.00 | 376,442.11 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 64,199.65 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 123,396.36 |
| 0.00 | 0.00 | 0.00 | 0.00 | 25,679.89 | 25,679.89 | 25,679.89 |
| 0.00 | 0.00 | 0.00 | 0.00 | 62,767.77 | 62,767.77 | 62,767.77 |
| 1,641,331.67 | 7,200.00 | 2,653,258.31 | 3,547.54 | 145,344.97 | 148,892.51 | 5,809,430.24 |
| 14,579.41 | 0.00 | 24,240.95 | 0.00 | 0.00 | 0.00 | 69,635.86 |
| (199.38) | 0.00 | (811.80) | 0.00 | 0.00 | 0.00 | (1,596.04) |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5,628.24 | 0.00 | 19,302.40 | 0.00 | 0.00 | 0.00 | 30,425.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 30.92 | 0.00 | 111.37 | 0.00 | 0.00 | 0.00 | 193.60 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | (161.08) |
| (504.10) | 0.00 | (1,498.75) | 0.00 | 0.00 | 0.00 | (2,625.12) |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 45.98 | 0.00 | 48.92 | 0.00 | 0.00 | 0.00 | 49.76 |
| 11.12 | 0.00 | 33.28 | 0.00 | 0.00 | 0.00 | 44.40 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.03 |
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 78.92 | 0.00 | 284.11 | 0.00 | 0.00 | 0.00 | 451.04 |
| 323.36 | 0.00 | 1,134.93 | 0.00 | 0.00 | 0.00 | 1,830.24 |
| 58.00 | 0.00 | 203.32 | 0.00 | 0.00 | 0.00 | 327.72 |
| 20,052.47 | 0.00 | 43,048.73 | 0.00 | 0.00 | 0.00 | 98,575.41 |
| 1,751,259.57 | 7,200.00 | 2,720,219.39 | 3,547.09 | 143,450.86 | 146,997.95 | 5,857,910.10 |
| 127,275.65 | 0.00 | 500,209.59 | 0.45 | 4,744.11 | 4,744.56 | 844,683.07 |
| 71,380.65 | 0.00 | 71,380.65 | 0.00 | 0.00 | 0.00 | 437,804.65 |
| (135,184.00) | 0.00 | (206,564.65) | 0.00 | 0.00 | 0.00 | (437,253.24) |
| (63,803.35) | 0.00 | (135,184.00) | 0.00 | 0.00 | 0.00 | 551.41 |
| (193,452.67) | 0.00 | (475,035.40) | 0.00 | (2,850.00) | (2,850.00) | (992,289.75) |
| 1,621,279.20 | 7,200.00 | 2,610,209.58 | 3,547.54 | 145,344.97 | 148,892.51 | 5,710,854.83 |
| 1,641,331.67 | 7,200.00 | 2,653,258.31 | 3,547.54 | 145,344.97 | 148,892.51 | 5,809,430.24 |

**City of Bayard**
Unposted Budget Transactions
BD2331 - 2021 Fiscal Budget - 1st Qtr Adj - DFA Approval

| Fund Code | Depart... Code | GL Code | GL Title | Budget Version | Increase | Decrease |
|---|---|---|---|---|---|---|
| 10 | 01 | 47699 | Federal - Other | Revised | 30,000.00 | |
| | Total 01 | | | | 30,000.00 | 0.00 |
| 10 | 24 | 58080 | Vehicle - Capital Purchase | Revised | 25,000.00 | |
| | Total 24 | | | | 25,000.00 | 0.00 |
| 10 | 31 | 54040 | Maintance and Repairs - Vehicles | Revised | 4,000.00 | |
| | Total 31 | | | | 4,000.00 | 0.00 |
| 150 | 63 | 54030 | Maintenance and Repairs - Grounds/Roadways | Revised | 7,500.00 | |
| 150 | 63 | 56110 | Supplies - Uniform/Linen | Revised | 1,500.00 | |
| | Total 63 | | | | 9,000.00 | 0.00 |
| 155 | 22 | 51040 | Salaries - Part-Time | Revised | 250.00 | |
| 155 | 22 | 54030 | Maintenance and Repairs - Grounds/Roadways | Revised | 5,600.00 | |
| | Total 22 | | | | 5,850.00 | 0.00 |
| 160 | 64 | 51040 | Salaries - Part-Time | Revised | 185.00 | |
| 160 | 64 | 57150 | Subscriptions/Dues | Revised | 300.00 | |
| | Total 64 | | | | 485.00 | 0.00 |
| 170 | 65 | 56110 | Supplies - Uniform/Linen | Revised | 100.00 | |
| 170 | 65 | 58080 | Vehicle - Capital Purchase | Revised | 30,000.00 | |
| | Total 65 | | | | 30,100.00 | 0.00 |
| 20 | 19 | 57150 | Subscriptions/Dues | Revised | 250.00 | |
| | Total 19 | | | | 250.00 | 0.00 |
| 230 | 22 | 58080 | Vehicle - Capital Purchase | Revised | 35,550.00 | |
| 230 | 22 | 59050 | Commitments and Other Fees | Revised | 3,800.00 | |
| | Total 22 | | | | 39,350.00 | 0.00 |
| 240 | 01 | 46099 | Sales - Other | Revised | 1,000.00 | |
| | Total 01 | | | | 1,000.00 | 0.00 |
| 240 | 52 | 54040 | Maintance and Repairs - Vehicles | Revised | 3,000.00 | |
| | Total 52 | | | | 3,000.00 | 0.00 |
| 30 | 01 | 46060 | Reimbursements/Refunds | Revised | 0.00 | |
| | Total 01 | | | | 0.00 | 0.00 |
| 430 | | 61200 | Transfer Out | Revised | 1,102.82 | |

**City of Bayard**
Unposted Budget Transactions
BD2331 - 2021 Fiscal Budget - 1st Qtr Adj - DFA Approval

| Fund Code | Depart... Code | GL Code | GL Title | Budget Version | Increase | Decrease |
|---|---|---|---|---|---|---|
| | Total No Depart... Code | | | | 1,102.82 | 0.00 |
| 430 | 01 | 46040 | Investment Income | Revised | 10.00 | |
| 430 | 01 | 61100 | Transfer In | Revised | 551.41 | |
| 460 | 01 | 46040 | Investment Income | Revised | 10.00 | |
| 470 | 01 | 47520 | Federal - CDBG | Revised | 5,500.00 | |
| | Total 01 | | | | 6,071.41 | 0.00 |

**City of Bayard**
Unposted Budget Transactions
BD2333 - 2021 Fiscal Budget - 1st Qtr Adj-City Council

| Fund Code | Depart... Code | GL Code | GL Title | Budget Version | Increase | Decrease |
|---|---|---|---|---|---|---|
| 10 | 31 | 58020 | Equip & Machin - Capital Purchase | Revised | 65,000.00 | |
| 10 | 31 | 58999 | Other Capital Purchases | Revised | | 65,000.00 |
| | Total 31 | | | | 65,000.00 | 65,000.00 |
| 30 | 32 | 53030 | Travel - Employees | Revised | 1,600.00 | |
| 30 | 32 | 56100 | Supplies - Training Materials | Revised | 300.00 | |
| 30 | 32 | 57999 | Other Operating Costs | Revised | | 1,900.00 |
| | Total 32 | | | | 1,900.00 | 1,900.00 |
| 60 | 31 | 53030 | Travel - Employees | Revised | | 2,000.00 |
| 60 | 31 | 56110 | Supplies - Uniform/Linen | Revised | 973.00 | |
| 60 | 31 | 57050 | Training | Revised | 1,027.00 | |
| | Total 31 | | | | 2,000.00 | 2,000.00 |
| Report Total | | | | | 1,523,707.23 | 68,900.00 |

**EXHIBIT II**
**WORK ORDER**
**Master Services Agreement – GES2019L**
**Stantec #181710883**

**The City of Bayard hereby authorizes Stantec to proceed with work described as follows:**
US 180 and NM 356 Lighting improvements

**The scope of work will include the following:**
The initial scope of professional services associated with this Work Order will consist of, at this time, the following:

Project Development/Scoping

The project area associated with this Work Order will consist of, at this time, the following street/roadways:

NM 356 – east side of NM 356 between Vanadium St and M&A Café
US 180 – both sides of US 180 from north of First American Bank to just south of Guinevan Street

**Project Development/Scoping:**
This task will consist of reviewing and evaluating the existing NMDOT standard luminaire lights and electrical infrastructure along NM356 (4 total) and US 180 (59 total) as described above; review of existing "as-built" drawings from the NMDOT; communication with NMDOT personnel on requirements for the improvements; coordination with City of Bayard personnel on proposed holiday decorations to be installed; and provide an opinion of probable construction cost for the proposed improvements.

The purpose of this task is to determine to what extent the existing infrastructure is compatible with the projects objectives and identify what design is required to meet the City's needs.

This task may include one site visit if required to evaluate the existing electrical system and electrical panels to inform the future design.

One meeting with the City of Bayard to verify/agree upon the design scope will be performed prior to proceeding with preliminary and final design phases.

**Contact Person for City of Bayard:**
Chon S. Fierro, Mayor, 575-537-3327
Kristina Ortiz, Clerk-Treasurer, 575-537-3327 or designated representative.

**Contact Person for Stantec:**
George A. Esqueda, Client Services Manager, 575-342-8727
Jim Wright, Project Manager, 520-247-2918

**Funding source:**
State General Fund Cooperative Agreement, New Mexico Department of Transportation (NMDOT), Control No. HW2M700029 in the amount of $600,000.00 for "Project Development, design and construction for replacement and improvements of street lighting, include auxiliary power supply along HWY 180 and/or HWY 356; and/or project development, design, and construction of sidewalks, ADA, drainage improvements, right-of-way acquisition along HWY 356."

**EXHIBIT II**
**WORK ORDER**
**Master Services Agreement – GES2019L**
**Stantec #181710883**

**Method of Payment:**
A breakdown of the fee and associated billing category is provided below.

If the City of Bayard requests additional professional services, other than what is listed within this Work Order, an Amendment will be required prior to commencing work. A lump sum or hourly fee proposal will be submitted to the City of Bayard for consideration and approval.

Future professional services that will require an Amendment may include, but not limited to, location survey, NMDOT Project Certifications, Project Design (Preliminary and Final), Bidding, Construction Management, Quality Assurance Testing, Construction Observation, and Project Closeout.

Stantec proposes that the services associated with the **Project Development/Scoping** service be billed as indicated – **Time and Expense**, with the breakdown summarized below**:**

| Billing Category | Billing Rate | Budget | Total |
|---|---|---|---|
| Client Services Manager | $ 173.00 | 4 | $ 692.00 |
| Project Manager | $ 158.00 | 8 | $ 1,264.00 |
| Senior Project Engineer | $ 167.00 | 8 | $ 1,336.00 |
| Project Engineer | $ 158.00 | 16 | $ 2,528.00 |
| Senior Civil Designer | $ 137.00 | 40 | $ 5,480.00 |
| Project Mileage | $ 0.58 | 40 | $ 23.20 |
| | | | **$11,323.20 (T&M)** |

**Schedule:**
Completion of Project Development/Scoping within four weeks of Work Order execution.

**Fees:**

1. Project Development/Scoping $ 11,323.20 (T&M)

| | |
|---|---|
| Subtotal: | $ 11,323.20 |
| NMGRT @ 8.0% | $ 905.86 (% subject to change) |
| Projected Total Fee: | $ 12,229.06 |

**Other Conditions**: Terms and Conditions as per the General Services Agreement between the City of Bayard and Stantec Consulting Services Inc. dated June 1, 2019 and as amended on June 1, 2020.

Chon S. Fierro, Mayor
City of Bayard

James Wright, Associate
Stantec

Date Approved

October 26, 2020
Date Submitted

# City of Bayard

## RESOLUTION 28-2020

***CITY OF BAYARD***

Resolution 19-2020

WHEREAS, the Bayard City Council in regular session on October 26, 2020 did propose to make certain budgetary adjustments; and

WHEREAS, the Council does hereby authorize the attached listing of budgetary adjustments for the September 30, 2020 financial statements as listed in Exhibit A.

WHEREAS, the Council does hereby approve the September 30, 2020 Financial Statements and budget adjustments as presented.

NOW THEREFORE, the Council does hereby accept and approve the budgetary adjustments for September 30, 2020 Financial Statements.

Done at Bayard, New Mexico, this 26th day of October 2020.

_____
Chon Fierro
Mayor

ATTEST:

_____
Kristina Ortiz, MMC
Clerk Treasurer