City of Bayard

CITY COUNCIL REGULAR MEETING

May 24, 2021 at 1:30 PM

Bayard City Hall

AGENDA

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC INPUT

CONSENT AGENDA

1. Approval of the Minutes of Regular Meeting on May 10, 2021.
2. Approval of the Accounts Payable Report for May 24, 2021.
3. Approval of attendance to the NMWWA training from June 17-18 for Jason Jaeger for training credits.

NEW BUSINESS

4. Approval of amended Wastewater De-chlorination Work Order for Trumm Engineering for $20,800 excluding GRT. Original work order did not include electrical engineer as one was not available at the time.
5. Approval of the Fiscal Year 2022 Interim Budget.
6. Award of 2020 Financial Audit as recommended by review committee.

ORDINANCES/RESOLUTIONS

7. Adoption of Resolution 8-2021 2022 Interim Budget.

MAYOR AND COUNCILORS REPORTS

NEXT MEETING DATE:

Regular Meeting - June 14, 2021

ADJOURNMENT

City of Bayard

CITY COUNCIL REGULAR MEETING

May 10, 2021 at 1:30 PM

Bayard City Hall

MINUTES

WORK SESSION

No work session was held.

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT
Mayor Chon Fierro
Mayor Pro-tem Raul Villanueva
Councilor Charles Kelly
Councilor Eloy Medina
Councilor Adrian Ortiz

Others in attendance were Sonya Dixon, Jennifer Castanon, Anthony Aveles, Jason Jaeger, Representative Terrazas, Lee Alirez, Joe Carlos, Brandi Pyron and Kristina Ortiz.

APPROVAL OF THE AGENDA

Clerk Treasurer Ortiz stated that number 8 needed a name correction from Peru to North St.

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

PUBLIC INPUT

Representative Terrazas and NMDOT representatives presented information during public input. Representative Terrazas spoke on his efforts for clean-up of HWY 180 and NMDOT Trent Doolittle, David Pennington and Arthur Romero spoke on the HWY 180 Highway Improvement Project from Deming to Bayard.

Mr Doolittle stated that all clean-up efforts on state highways must be coordinated with him.

Mr. Doolittle stated that funding has been secured for the study phase but no funding is secured for the construction portion.

Mr. Pennington the safety concerns with the existing highway from not being able to pass, lack of visibility and vehicle accidents. Four methods have been evaluated for the highway which include passing lanes, drainages, turning lanes and other concerns. Right of way cost and public and stake holders input. Enhanced two lane, widening the shoulders to 8 to 10 foot shoulders, passing lanes every six miles with 2 miles in between each section. The cost varies from $76 million to $126 million for a four lane highway. Based on the analysis and safety the NMDOT will recommend a modified project with a four land highway from Bayard to the railroad tracks south of Hurley and a modified two lane highway up to Deming for a cost of $85 million. The environmental document is being completed now. The trail is recommended not to be constructed or planned during this project but utilize the RPO process for funding and evaluation of project area.

Representative Terrazas spoke on the capital outlay process and how the funding was determined and distributed within the county. He stated that he is working with legislators to enhance the funding available.

CONSENT AGENDA

Motion made by Councilor Medina, Seconded by Councilor Kelly.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

The following items were included within the consent agenda:

1. Approval of the minutes of Regular Meeting on April 26, 2021.

2. Approval of the Accounts Payable report for May 10, 2021.

3. Approval of the Fire Report for April 2021.

4. Approval of the Police Report for March 2021.

5. Approval of the Wastewater Report for April 2021.

6. Acceptance of the resignation of Humane Officer/Code Enforcement Officer Armando Jimenez effective May 3, 2021.

NEW BUSINESS

7. List of suggested new street names and the old street name (or portion of street) that it will be replacing. Request approval of the new names in order to continue with the addressing project.

   Clerk Treasurer Ortiz presented a list of recommended street names for the streets or portions of streets that need to be changed for the readdressing project.

Mayor Fierro asked about adding Tom Foy Boulevard/Highway 180 to the list with a rename of Bayard Avenue or Bayard Boulevard.

Motion made by Councilor Medina to approve the recommended name changes as listed in the original list provided to Council, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

8. Approval to survey Peru Street - between Central Avenue and N Railroad Street.

Clerk Treasurer Ortiz requested authorization to have a survey of the small portion of North Street that lies between Central Avenue and N. Railroad Street. Concerns on ownership have been raised, city staff knowledge state that the area is a dedicated street.

Motion made by Councilor Medina, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

9. Award of Computer IT Services to Spectrum Technologies. Only one proposal submitted with 13 inquiries. Spectrum Technologies will meet the needs of the city for $7,936.00 - approximately $2,000 more annually compared to our exiting IT provider. The final scope of services to be performed and costs will be reviewed prior to agreement signing.

Clerk Treasurer Ortiz stated that references were contacted for Spectrum Technology and the response is that they provide excellent services. Clerk Ortiz stated that before the final agreement and cost is determined, she will be discussing the needs of the city to make sure priorities are established.

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

10. Librarian Sonya Dixon is requesting authorization to have a mural created on the south wall of the library. Funding at this time is not available but grants can be applied for that would pay for the artist, labor and supplies.

Librarian Sonya Dixson made a presentation to the City Council to request authorization to place a mural on the south wall of the library and requests permission to seek local artists proposals.

Council inquired on how the project would be funded. Ms. Dixson stated that grants are available to various artists and groups. She would like the mural to reflect the area children and will request that the artist includes the assistance of the youth in the community.

Clerk Ortiz stated that the only funding currently available by the City would be to utilize the trust fund left by Mr. Gene Simon for approximately $3,000.

Motion made by Councilor Medina, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

ORDINANCES/RESOLUTIONS

Clerk Treasurer Ortiz stated that the two following resolutions could be acted upon in one motion as they are for the waiver of the utility fees (Bayard residents and Wastewater Customers).

11. Resolution 6-2021 is to waive the 2021 Utility Rate Increase based on the Consumer Price Index (CPI) for the Bayard utility customers for (water, sewer, trash, landfill).

RESOLUTION 6-2021

A RESOLTUION AUTHORIZING THE WAIVEER OF THE JULY 2021 CITY OF BAYARD ANNUAL MUNICIPAL UTILITY RATE INCREASE TO PROVIDE RELIEF TO RESIDENTS OF BAYARD WHO MAY BE IMPACTED BY THE COVID-19 VIRUS

WHEREAS, Ordinance 2-2011 establishes various requirements related to water, sewer, garbage and landfill procedures, specifically, that the municipal utilities will increase by the Consumer Price Index (CPI) annually; and

WHEREAS, a one-time waiver of the annual CPI increase may provide a measure of relief for Bayard utility customers who may be impacted by the economic circumstances related to COVID-19; and

WHEREAS, the Mayor and Governing Body of the City of Bayard believe that waiving the annual CPI increase scheduled for July 2021 is in the best interests of the residents of Bayard.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BAYARD, NEW MEXICO, AS FOLLOWS:

SECTION 1. That the Bayard Municipal Utilities policies shall be modified to waive the CPI rate increase scheduled for July 2021.

SECTION 2. That this resolution shall take effect from and after its passage.

PASSED at Bayard, New Mexico, this 10th day of May 2021.

//s//_____
Chon Fierro
Mayor

ATTEST:

//s//_____

Kristina Ortiz, MMC
Clerk Treasurer

12. Resolution 7-2021 is to waive the 2021 Wastewater Rate Increase based on the Consumer Price Index (CPI) for the wastewater utility customers.

RESOLUTION 7-2021

A RESOLTUION AUTHORIZING THE WAIVEER OF THE JULY 2021 WASTEWATER ANNUAL RATE INCREASE TO PROVIDE RELIEF TO RESIDENTS WHO MAY BE IMPACTED BY THE COVID-19 VIRUS

WHEREAS, Ordinance 4-2018 establishes various requirements related to wastewater procedures, specifically, that the wastewater utilities will increase by the Consumer Price Index (CPI) annually; and

WHEREAS, a one-time waiver of the annual CPI increase may provide a measure of relief for wastewater utility customers who may be impacted by the economic circumstances related to COVID-19; and

WHEREAS, the Mayor and Governing Body of the City of Bayard believe that waiving the annual CPI increase scheduled for July 2021 is in the best interests of the wastewater customers.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BAYARD, NEW MEXICO, AS FOLLOWS:

SECTION 1. That the Wastewater Utility policies shall be modified to waive the CPI rate increase scheduled for July 2021.

SECTION 2. That this resolution shall take effect from and after its passage.

PASSED at Bayard, New Mexico, this 10th day of May 2021.

//s//_____
Chon Fierro
Mayor

ATTEST:

//s//_____
Kristina Ortiz, MMC
Clerk Treasurer

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

MAYOR AND COUNCILORS REPORTS

Councilor Villanueva thanked the staff for all of the work they do. Councilor Kelly inquired on the status of personnel policy committee. Clerk Ortiz stated that employees have been identified for the committee but the list has not been distributed. Councilor Medina requested

review of the salaries for City Council and asked if City Council salary increases could be placed on the next agenda. Councilor Medina is also concerned with animal control as our employee has resigned. He is concerned on the animal situation within town until a new employee is hired.

Public Works Director Aveles stated that his department is working on the improvements at the t-ball field that will have sod installed. Mr. Aveles is requesting additional help with the improvements (little league board), volunteers approximately in two weeks.

Chief Alirez stated that the department had a huge lose with ACO Jimenez resigning. Chief Alirez has looked at other programs to assist in the animal control program. He is working on the job description in order to prepare for the job advertisement. He attended the Chiefs of Police Meeting in Santa Fe and stated that changes are heading toward training for police agencies. He thanked the Council for the increases of the employees and stated that the moral of the department has been lifted. Clerk Ortiz stated that she will work on an employee meeting in which AJ Forte from NMML can provide information pertaining to HB4.

Mayor Fierro stated that the skate park needs to be cleaned and repaired and gates need to be replaced. Inquired on generator install.

NEXT MEETING DATE:

Budget Work Session - May 17, 2021

Regular Meeting - May 24, 2021

ADJOURNMENT

Motion made by Councilor Medina, Seconded by Councilor Kelly.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

MEETING ADJOURNED AT 3:45 P.M.

Chon Fierro
Mayor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer

May 14, 2021
To: Mayor and City Council Members
RE: School for Jason Jaeger

Dear Mayor and City Council Members,

The NMWWA is holding a training school on line from June 17th to June 18th. I would like to request that I attend this school for needed renewal credits for my certification.

Sincerely,

Jason Jaeger
Bayard Wastewater Superintendent

SUGGESTED FORM OF
TASK ORDER

This is Task Order No. ____5____, consisting of __2___ pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 6, 2017 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

   A. Title: City of Bayard Wastewater Treatment Plant De-Chlorination Equipment System Design

   B. Description: Design of de-chlorination equipment at the City of Bayard Wastewater Treatment Plant.

   C. Number of Construction Contracts - NA

2. Exhibit A - Services of Engineer

   a. Design of equipment, piping, and required enclosure.
   b. Electrical design.
   c. Construction services not provided under this Task Order.

3. Payments to Engineer

   A. Owner shall pay Engineer for services rendered as follows:

Category of Services	***Compensation Method***	***Estimated***
Civil Design	Standard Hourly Rates	$13,800.00
Electrical Design	Standard Hourly Rates	$7,000.00

Reimbursable Expenses

No.	Item	Unit	Unit Price
1	In-House Copies	Ea.	$0.10
2	Mileage**	Miles	$0.56
3	Per Diem	Day	$151.00

Mileage - Current IRS per mile allowance
Per Diem rates per GSA allowance for ZIP CODE 88023 ($151/day for 2021; lodging/meals)

   B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants: As required

7. Other Modifications to Agreement: None

8. Documents Incorporated By Reference: Contract dated November 6, 2017, Exhibits A,B,C,D,G,H,I.

9. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement, which Agreement is incorporated by this reference. Engineer is authorized to begin performance of requested task(s) upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, _____.

OWNER: City of Bayard	ENGINEER: MBI, Inc. – Trumm Engineering
By: _____	By: _____
Name: Chon S. Fierro	Name: Joe Trumm, P.E.
Title: Mayor	Title: President
DESIGNATED REPRESENTATIVE FOR TASK ORDER:	DESIGNATED REPRESENTATIVE FOR TASK ORDER:
Name: Kristina Ortiz	Name: Joe Trumm, P.E.
Title: City Clerk/Treasurer	Title: President
Address: P.O. Box 728 800 Central Avenue Bayard, NM 88023	Address: 416 Bryn Mawr Dr. SE Albuquerque, NM 87106
E-Mail Address: cityclerk@cityof bayardnm.com	E-Mail Address: jtrumm@trummengineering.com
Phone: (575) 537-3327	Phone: (505) 681-0637
Fax: (575) 537-5271	Fax: NA

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
General Fund	10				1,323,640.50	1,469,114.00				
		Executive					7,482.00			
		Finance/Admin					412,215.00			
		Public Safety (Police)					1,099,023.00			
		Animal Control					5,236.00			
		Parks/Recreation					407,068.00			
			Library Bond Income	213				224,002.00		
			Community Center	200				30,000.00	10,000.00	
			Library	210					15,000.00	
			Municipal Court	20					25,000.00	
			Municipal Street	240					20,000.00	
					1,323,640.50	1,469,114.00	1,931,024.00	254,002.00	70,000.00	1,045,732.50

General fund operations for finance/administration, police, animal control and parks and recreation. The $30,000 highlighted is for the cost of the door replacement at the community center. The expense has been submitted to DFA for reimbursement under the recreation grant as we have funding available. Should DFA accept our request this $30,000 will be returned to the general fund from the community center.

Budge reflects grant amounts for the revenue and expenditure of the Recreation Grants $398,322, Police IT Grant $100,000, Public Safety Building Improvements $450,000.

Municipal Court	20	Municipal Court			529.10	20,500.00	47,178.00			
			General Fund	10				25,000.00		
			Corrections Fund	50					5,000.00	
					529.10	20,500.00	47,178.00	25,000.00	5,000.00	(6,148.90)

Municipal Court operations receive a transfer of $25,000 from general fund to assist with expenses. The budget will reflect a negative balance of $6,148.90, but it will be monitored as fines are being implemented by Judge Sandoval and we expect the reimbursement from Court Automation to pick up this year as the court systems are opening back up.

Community Center	200	Community Center			63,033.36	12,000.00	17,840.00			
			General Fund	10				10,000.00	30,000.00	
					63,033.36	12,000.00	17,840.00	10,000.00	30,000.00	37,193.36

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
Community Center operations may have a transfer out of $30,000 to general fund should the door replacement expenses be reimbursed by DFA. The city expects to restart office lease space with Winborn Counseling as soon as the COVID restrictions are lifted at 100%.										
Community Fund	430	Community Fund				2,010.00	2,000.00			
			Community Fund		1,120.18					
			Beautification Comm.		483.45					
			B. C. T-shirt Fund		120.00					
					1,723.63	2,010.00	2,000.00	-	-	1,733.63
Community fund activities are dedicated to community events sponsored by the city. The funds are collected by donations for specific events. Beautification activities are funded by donations collected by the Beautification Committee for specific events. B. C. T-shirt is for the sale of T-shirts by the Beautification Committee.										
Historic Committee	460	Historic Committee			16,009.38	3,010.00	1,300.00			
					16,009.38	3,010.00	1,300.00	-	-	17,719.38
Historic and Tourism activities include the historic tours and maintenance at the mining park. Previous funding was donated by Freeport McMoRan with fees collected from the tours.										
Corrections Fund	50	Corrections Fund			12,489.58	-	5,000.00			
			Municipal Court	20				5,000.00		
					12,489.58	-	5,000.00	5,000.00	-	12,489.58
Correction fund is for revenue collected from fines assessed by the municipal judge, expenditures are for inmate stay at the Grant County Detention Center.										
EMS Fund	320	EMS Fund			3,870.80	5,650.00	4,300.00			
					3,870.80	5,650.00	4,300.00	-	-	5,220.80
EMS operations are funded by the NM Fund Act of approximately $5,000 per year for expenditures related to Emergency Medical Reponse.										

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
Fire Fund	30	Fire Fund			65,936.06	93,244.00	97,745.00			
					65,936.06	93,244.00	97,745.00	-	-	61,435.06
Fire fund operations are funded by the Fire Protection Fund by NM for the activities related to fire protection services.										
Law Enforcement	60	Law Enforcement			2,873.21	21,800.00	23,000.00			
					2,873.21	21,800.00	23,000.00	-	-	1,673.21
Law Enforcement operations are funded by NM Law Enforcement Protection Fund by NM for the expenditure of training and equipment of police officers.										
Municipal Street	240	Municipal Street			900,299.13	750,352.00	1,390,172.00			
			General Fund	10				20,000.00		
					900,299.13	750,352.00	1,390,172.00	20,000.00	-	280,479.13
Municipal street operations are for the daily maintenance of the municipal streets and street project matching funds, revenue is collected from gross receipts taxes.										
	Budget includes revenue and expenditure for the HWY Lighting Project, HWY 356 Sidewalk Project, E911 Addressing Project, LGRF Projects (2).									
Library Fund	210	Library Fund			38,829.13	13,000.00	32,317.00			
			General Fund	10				15,000.00		
					38,829.13	13,000.00	32,317.00	15,000.00	-	34,512.13
Library operations are funded by a general fund transfer of $15,000 and adjusted each year accourding to current expenditures. The library will receive grant funds to aid in a portion of the operations and the library is required to expend $1.50 per capita on expeditures for library services (books).										
Colonias Infra-Str.	236	Colonias Infra-St			11,452.82	973,313.00	1,070,644.00			
			WW Project Matching	175				97,331.00		
					11,452.82	973,313.00	1,070,644.00	97,331.00	-	11,452.82

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
Colonias Infra-structure fund is used for the collection and expenditure of funds related to Colonias Project Funds - activities must be kept separate from regular daily activities. This fiscal year										
will be dedicated to the Wastewater De-watering Project.										
CDBG - WW	470	CDBG - WW			420.75	750,000.00	787,620.00			
			Wastewater Operations					1,000.00		
			WW Project Matching	175				37,500.00		
					420.75	750,000.00	787,620.00	38,500.00	-	1,300.75
CDBG fund is used for the collection and expenditure of funds related toCDBG Project Funds - activities must be kept separate from regular daily activities. This fiscal year										
will be dedicated to the Wastewater Influent Line Project.										
Acquistion & Reserve	230	Acquisition & Reserve			316,554.82	67,325.00	10,000.00			
			RUS Bond Income	233				32,320.00		
			Colonias Debt	151					4,852.00	
					316,554.82	67,325.00	10,000.00	32,320.00	4,852.00	401,347.82
The W/S Acquisition Fund is for the activities of water and sewer debt payment and infrastructure repairs not considered daily activity. Revenue generated is by gross receipt taxes. The										
fundingis categorized as 55% water and 45% sewer for federal grant reporting purposes.										
RUS Bond Payment	234	RUS Bond Payment			7,460.51	-	15,117.00			
			RUS Bond Income	233				15,216.00		
					7,460.51	-	15,117.00	15,216.00	-	7,559.51
RUS Bond Payment fund is used to allocate revenue and expeditures for the USDA loans (2009 Water/Sewer Improvements and Water Meter Automation Project).										
RUS Library Reserve	211	RUS Library Reserve			23,175.05	-	-			
			RUS Bond Income	233				1,138.00		
					23,175.05	-	-	1,138.00	-	24,313.05

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
RUS Library Reserve fund is used to allocate revenue and expeditures for asset improvements for the USDA library improvement project.										
RUS Library Income	**213**	**RUS Library Income**			1.53	236,520.00	-			
			RUS Bond Income	**233**				-	236,520.00	
					1.53	236,520.00	-	-	236,520.00	1.53
RUS Library Income Fund is for the collection of gross receipts taxes dedicated to the library improvement project. The fund expenses the revenue to the Library Reserve Fund, Library Debt Service Fund and the balance is paid to the General Fund by transfer of funds.										
RUS Library Debt Service	**214**	**RUS Library Debt Service**			2,229.19	-	11,010.00			
			RUS Bond Income	**233**				11,380.00	-	
					2,229.19	-	11,010.00	11,380.00	-	2,599.19
RUS Library Debt Service fund is used to allocate revenue and expeditures for the USDA loan for the library improvement project.										
RUS Debt Service Reserve	**231**	**RUS Debt Service Reserve**			13,774.04	-	-			
			RUS Bond Income	**233**				1,532.00	-	
					13,774.04	-	-	1,532.00	-	15,306.04
RUS Debt Service Reserve fund is used for the collection of gross receipts taxes dedicated to one year of loan payments for the 2009 Water/Sewer Improvements and Water Meter Automation Project.										
RUS Bond Income	**233**	**RUS Bond Income**			81.37	66,825.00	1,205.00			
			Acquisition & Reserve	**230**					32,320.00	
			Debt Service NMED	**231**					1,532.00	
			RUS Bond Payment	**234**					15,216.00	
			RUS Asset Reserve	**235**					16,552.00	

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
					81.37	66,825.00	1,205.00	-	65,620.00	81.37
RUS BondIncome Fund is for the collection of gross receipts taxes dedicated to USDA Water/Sewer Improvement project and Water Meter Automation Project. The fund expenses the revenue to the RUS Asset Reserve Fund, RUS Bond Payment Fund, Debt Service NMED and the balance is paid to the W/S Acquisition Fund by transfer of funds.										
RUS Asset Reserve	235	RUS Asset Reserve			241,993.39	-	-			
			RUS Bond Income	233				16,552.00	-	
					241,993.39	-	-	16,552.00	-	258,545.39
RUS Library Reserve fund is used to allocate revenue and expeditures for asset improvements for the USDA W/S Improvement Project and Water Meter Automation Project.										
Colonias Debt Fund	151	Colonias Debt			2,465.00	-	4,852.00			
			Acquisition & Reserve	233				4,852.00	-	
					2,465.00	-	4,852.00	4,852.00	-	2,465.00
Colonias Debt Fund is used for the allocation of revenue and expeditures dedicated to three Colonias loans (Water Well Feasibility Project, Water Storage Tank Project, Well #3 Rehabilitation).										
Wastewater Debt	173	Wastewater Debt			32,299.62	-	43,555.00			
			Wastewater Fund	170				43,555.00	-	
					32,299.62	-	43,555.00	43,555.00	-	32,299.62
Wastewater Debt Fund is for the allocation of revenue and expenditures dedicated to the Wastewater Construction and Colonias De-watering Project.										
Debt Service NMED		Debt Service NMED			8.38	-	-			
			RUS Bond Income	233					-	
					8.38	-	-	-	-	8.38

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
Debt Service NMED fund will be closed out. Fund was used for the allocation of revenue and expenditures dedicated to water/sewer project loans for Bayard utilities. Loans have been paid in full.										
WW - Short Assets	**171**	**WW - Short Assets**			95,091.26	-	10,000.00			
			Wastewater Fund	**170**				30,000.00	-	
					95,091.26	-	10,000.00	30,000.00	-	115,091.26
WW Short Asset Fund is used to allocate funds for expeditures identified as short term assets - averaging $20,000 and below that do not have life cycles longer than 10 years.										
WW - Long Assets	**172**	**WW - Long Assets**			111,082.73	-	10,000.00			
			Wastewater Fund	**170**				25,000.00	-	
					111,082.73	-	10,000.00	25,000.00	-	126,082.73
WW Long Asset Fund is used to allocate funds for expeditures identified as long term assets - averaging $20,000 and above that have life cycles longer than 10 years.										
WW Loan Reserves	**174**	**WW Loan Reserves**			6,630.00	-	-			
			Wastewater Fund	**170**				6,630.00	-	
					6,630.00	-	-	6,630.00	-	13,260.00
WW Loan Reserve fund is used to allocate reserve funds for one annual payment of wastewater loans (Wastewater Construction, Colonias De-watering, NMED Engineering).										
WW Project Matching	**175**	**WW Project Matching**			134,832.00	-	-			
			Colonias Infra-St	**236**					97,331.00	
			WW - CDBG	**470**					37,500.00	
					134,832.00	-	-	-	134,831.00	1.00
WW Project Matching fund is a placeholder for dedicated funds assigned to upcoming projects (Colonias De-watering, CDBG Influent Line).										

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
Water Operations	150	Water Operations			451,626.42	1,954,250.00	1,986,496.00			
			Wastewater Fund	170				-	-	
					451,626.42	1,954,250.00	1,986,496.00	-	-	419,380.42
Water Operations fund is for the allocation of revenues and expenditures dedicated to daily water utility services.										
	Budget includes the revenue and expenditure of the Water Tank Rehabilitation funding $1,500,000.									
Sewer Operations	155	Sewer Operations			259,364.09	228,544.00	257,891.00			
			Wastewater Fund	170				-	-	
					259,364.09	228,544.00	257,891.00	-	-	230,017.09
Sewer Operations fund is for the allocation of revenues and expenditures dedicated to daily sewer utility services.										
Waste Services Fund	158	Waste Services Fund			(6,245.19)	305,000.00	13,250.00			
			Wastewater Fund	170				-	285,523.00	
					(6,245.19)	305,000.00	13,250.00	-	285,523.00	(18.19)
Waste Services Fund is used to collect wastewater user fees of Bayard utility accounts and for the payment of gross receipts taxes collected from customers, and the transfer of funds to the wastewater operation fund.										
Solid Waste Fund	160	Solid Waste Fund			293,180.12	456,650.00	488,917.00			
					293,180.12	456,650.00	488,917.00	-	-	260,913.12
Solid Waste Fund is for the collection of landfill and garbage fees and for the expeditures related to landfill and garbage pickup and daily municipal solid waste activities.										
Wastewater Operations	170	Wastewater Operations			1,757,147.94	1,437,507.00	1,609,194.00			
			CDBG - Wastewater	470					1,000.00	

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
			Waste Services Fund	158				285,523.00		
			WW - Short Assets	171					30,000.00	
			WW - Long Assets	172					25,000.00	
			Wastewater Debt	173					43,555.00	
			WW Loan Reserves	174					6,630.00	
					1,757,147.94	1,437,507.00	1,609,194.00	285,523.00	106,185.00	1,764,798.94
Wastewater Operations Fund is used for the collection of wastewater user fees and daily expenditures related to the wastewater facility.										
Budget includes revenue and expenditure of State SAP grants for De-watering Project and Influent Line Project. Includes work order amount of $22,464.00 for										
De-chlorination Project Design. Wastewater transfers are for payment to the loan payment fund, short asset fund and long asset fund.										
Cemetery Fund	180	Cemetery Fund			8,000.00	800.00	800.00			
					8,000.00	800.00	800.00	-	-	8,000.00
Cemetery Fund is for the collection of revenues from the sale of rights of interment and opening/closing fees. No expenditures have been issued from this fund as of today.										
Library Trust Fund	220	Library Trust			3,548.43	10.00	-			
					3,548.43	10.00	-	-	-	3,558.43
Library Trust Fund is for the collection of funding awarded from Trust Funds. Current balance is from Gene Simmons and may be used toward the library park/mural.										
Water Meter Fund	270	Water Meter Fund			147,793.76	15,500.00	10,000.00			
			Wastewater Fund	170				-	-	
					147,793.76	15,500.00	10,000.00	-	-	153,293.76
Water Meter Deposit fund is for the collection of water meter deposits, return of deposits for closed accounts, final billing of closed accounts. Interest accrued is periodically transferred to the water operations fund.										

Fund	Fund Code	Department	Transfer Fund	Fund Code	May Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
					May 14th Balance	Revenues	Expenditures	Transfers In	Transfers Out	Balance
			Grand Total:		6,343,201.91	8,882,924.00	9,882,427.00	938,531.00	938,531.00	5,343,698.91

Resolution 8-2021

WHEREAS, the governing body of the City of Bayard, State of New Mexico has developed the interim operating budget for the fiscal year 2021-2022 and,

WHEREAS, said interim budget was developed on the basis of need and through cooperation of all departments, elected official's and department supervisor's and,

WHEREAS, the official meeting for the public input and review of the proposed budget requirements were held on March 29, 2021 and April 19, 2021 in compliance with the requirements of the state open meeting law, and it is the majority opinion of this governing board that the proposed budget meets the requirements as currently determined for this fiscal year.

NOW THEREFORE, be it resolved by the City Council of the City of Bayard, State of New Mexico, that this interim budget is **PASSED, APPROVED AND ADOPTED** this 24th day of May. 2021.

Chon S. Fierro Mayor	Raul Villanueva Mayor Pro-tem
Eloy Medina Councilor	Charles Kelly Councilor

Adrian Ortiz
Councilor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer