

# City of Bayard CITY COUNCIL REGULAR MEETING

June 24, 2024 at 4:30 PM Bayard City Hall

### **AGENDA**

CALL TO ORDER: Mayor John L. Ojinaga

PLEDGE OF ALLEGIANCE

**ROLL CALL** 

### APPROVAL OF THE AGENDA

### **CONSENT AGENDA**

- 1. Approval for Municipal Officials Leadership Institute Level II in Albuquerque on July 18 & 19, 2024 for Council.
- 2. Approval of the Police Report for May, 2024.
- 3. Approval of First Line Supervisor Class in Rio Rancho, NM on July 29, August 2, 2024 for Trevor Jensen.
- 4. Approval of the Wastewater Treatment Plant Report for May, 2024.
- 5. Approval of the Accounts Payable Report for June 24, 2024.
- 6. Approval of Regular Meeting for June 10, 2024.

#### **OLD BUSINESS**

7. Discussion/Action for Infrastructure Capital Improvement Plan FY 2026-2030

### **NEW BUSINESS**

- 8. Discussion/Action Ideum Presentation for Mine Mill Hall
- 9. Approval for Chon Fierro to serve as a committee/board member for Beautification Board.

### **CLOSED SESSION**

# ACTION ITEMS RESULTING FROM CLOSED SESSION pursuant to 10-15-1 (H-2) NMSA 1978 for limited personnel matters

10. Discussion/Action for Police Department and Library employees.

### **MAYOR AND COUNCILORS REPORTS**

**PUBLIC INPUT** 

**NEXT MEETING DATE:** 

Regular Meeting - July 08, 2024

**ADJOURNMENT** 



### Municipal Officials Leadership Institute Level II

July 18-19, 2024 Marriott Uptown, Albuquerque

### **Program**

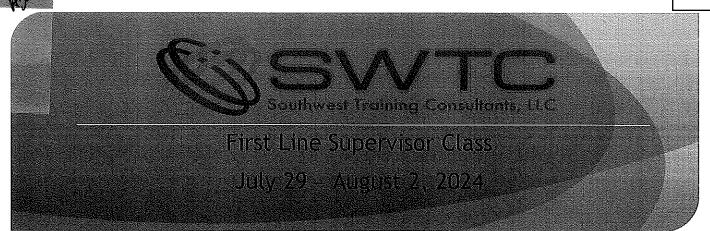
<u>Thursday</u>	, J	uly 18		
8:30 AM	-	9:00 AM	Breakfast & Registration	
9:00 AM	-	9:30 AM	Welcome & Introductions	NMML/NSMIF Staff
9:30 AM	-	10:30 AM	Roles & Responsibilities of the Governing Body	Geno Zamora, Partner, Ortiz & Zamora
10:30 AM	-	10:45 AM	Break	
10:45 AM	-	11:45 AM	Introduction to Public Procurement	Paul Kippert, General Counsel, NMSIF
11:45 AM	-	12:45 PM	Lunch	
12:45 PM	-	2:00 PM	Zoning for Success: Strategies for Municipal Leaders	Brennan Williams
2:00 PM	-	3:00 PM	Navigating the Grant Landscape: Strategies for Municipal Success	Chuck Thomas, Grant Funding Specialist, Petroglyph Consulting
3:00 PM	-	3:15 PM	Break	
3:15 PM	-	4:15 PM	Effective Public Safety Partnerships: Working With Your Police Department	Tim Johnson, Public Safety Director, NMSIF
6:00 PM	_	7:30 PM	Dinner - Marriott Uptown	
<u>Friday, Jι</u>	ıly	<u>19</u>		
8:00 AM	-	9:30 AM	Breakfast	
9:00 AM	-	10:15 AM	Municipal Leadership Case Studies	Rebecca Martinez, Senior Policy Analyst, NMML/Retired

Clerk

10:15 AM	- 10:30 AM	Break	
10:30 AM	- 11:45 AM	Building a Culture of Safety: Occupational Safety Basics 101	Erica Olguin, Loss Control Director, NMSIF
11:45 AM	- 12:45 PM	Lunch	
12:45 PM	- 1:45 PM	Crisis Management 101	James Defillippo, Fire Chief/Director, Rio Rancho Fire & Rescue Department
1:45 PM	2:30 PM	Advocating for Your City: Lobbying 101	AJ Forte, Executive Director, NMML Larry Horan, Government Relations Specialist

\*Adjourn\*

Item 2.



## FIRST LINE SUPERVISOR

Southwest Training Consultants is proud to SUPERVISOR LINE offer FIRST hosted the Rio Rancho Police Dpt. This course will provide with the you basic know in becoming effective how an Supervisor, Leader and Manager. A11 are different, employees this course will provide you with various techniques in order to approach your employees in an effective for order them in way to have confidence in themselves and most importantly work positively for you. This course is designed help the newly promoted supervisor to and develop them into a more effective leader. This will challenge you course implementing new and innovative way of being a good leader, as well as a follower. Times have changed and so have generations, this is important for a leader to recognize in order to adapt and become more affective.



### **Hours of Training**

### Course:

First Line Supervisor Class

### **Course Date:**

July 29 – August 2, 2024

8am - 5pm

### **Course Location:**

Rio Rancho Police Dpt.

<u>COST</u>

\$425.00

For registration or course inquiry please visit our website at www.swtcnm.com or contact

Michael Quinones (505) 980-2075

Michael.quinones@swtcnm.com

# City of Bayard Wastewater Treatment Plant Monthly Report for May 2024

5-01-2024: Make plant rounds and wash down clarifiers, run plant tests and take samples to UPS in silver, cut weeds around plant.

5-02-2024: Make plant rounds and wash down clarifiers, run plant tests and work on A/C at rec. plant, go Ace hardware and pick up parts for A/C at rec. plant.

5-06-2024: Make plant rounds and wash down clarifiers, run plant tests and work on lab sink, check N Hurley lift station, change out air filter on Bobcat.

5-07-2024 Make plant rounds and wash down clarifiers, run plant tests and dump 1 & 3 digester to # 3 bed, and s pulled out sludge out of # 1 drying bed, Rec package of weed control and haul 2 loads of sludge to silver land fill.

5-08-2024: Make plant rounds and run plant tests and take samples to UPS in silver, pull pump influent had lots of rags and pull rags out.

5-09-2024 Make plant rounds and wash down clarifiers, run plant tests and finish cleaning up #1 drying bed and wash bobcat and backhoe, cut weeds and clean lab.

5-13-2024: Make plant rounds and wash down clarifiers,

run plant tests and turn #3 drying beds, turn stockpile, check north hurley lift station and cut & spray weeds.

5-14-2024: Make plant rounds and wash down clarifiers and run plant test, haul 2 loads of landfill, cut & spray weeds around rec. plant and spray ant hole.

5-15-2024: Make plant rounds and, run plant tests and collect all water samples and run samples to UPS in silver, stop at Ace hardware and check for parts that I ordered, check N. Hurley lift station.

5-16-2024: Make plant rounds and wash down clarifiers and run plant test and turn #3 drying bed and haul 2 loads to silver land fill.

5-20-2024: Make plant rounds and wash down clarifiers and run plant, check N Hurley lift station and clean up UV building, wash water building and Ras room, spray for insect.

5-21-2024: Make plant rounds and wash down clarifiers and run plant test, turn #2 & 3 drying bed and turn stockpile

5-22-2024 Make plant rounds and wash down clarifiers and go to Defensive Driving class at Bayard Community Center.

5-23-2024: Make plant rounds and wash down clarifiers and go to CPR/First Aid Course at Bayard Community Center and check plan.

5-28-2024: Make plant rounds and wash down clarifiers and run plant test, haul two loads of sludge to silver landfill and turn #2 drying beds, pull out sludge from #3 drying bed and check north hurley lift station, work on weed control sprayer.

5-29-2024: Make plant rounds and collect all water samples and take to silver UPS store, change out polymer barrel in Ras room and change out 2 barrels at north hurley lift station.

5-30-2024: Make plant rounds and wash down clarifier and run plant test, haul 2 loads of sludge to silver land fill, work on toolbox on 08 truck spray ant holes and turn # 2 drying bed.

# ACCOUNTS PAYABLES

VENDOR		DESCRIPTION	₩.	AMOUNT	P.O.
	GENER	GENERAL FUND - 10			
National Business Furniture	City Hall	Tables and Chairs for conference room	<del>6/3</del>	2,185.91	10816
Morning Star	City Hall	Shirts and Jackets for city hall	<del>69</del>	318.00	10824
Family Dollar	AC0	Dog food	<del>6/3</del>	50.85	10832
Walmart	City Hall	Cases of waters	↔	21.44	10822
Foxworth Galbraith	Parks	Chainlink fence	↔	242.16	10833
Oreilly	Police	Misc Vehicle parts and oils	↔	604.09	10809
Oreilly	City Hall	Misc vehicle Parts	↔	464.78	10809
Ace Hardware	Parks	Misc Supplies	↔	234.79	10769
Ace Hardware	Mine Mill	Misc Supplies	₩	205.32	10769
Ace Hardware	City Hall	Misc Supplies	↔	192.15	10769
Ace Hardware	Public Safety	Misc Supplies	↔	15.50	10769
PNM	Parks	monthly bill	₩	54.64	
PNM	ACO	monthly bill	↔	14.57	
Gila Health Resources	City Hall	Drug Test for Danielle Sedillos	<del>6)</del>	92.00	
Xfinity	Parks	monthly bill	↔	214.60	
Silver City GC Chamber of Commerce	City Hall	Annual Fee 501-C federal tax status	₩	150.00	
WEX	Police	Monthly Fuel Usage	↔	2,190.46	
WEX	City Hall	Monthly Fuel Usage	↔	34.01	
Samsara	City Hall	GPS Monthly Services	↔	158.20	
Samsara	police	GPS Monthly Services	↔	158.20	
Xfinity	Public Safety	Internet bill	↔	122.42	
Grant County Pest Control	City Hall	monthly bill	↔	38.93	
Grant County Pest Control	police	monthly bill	↔	14.55	
Grant County Pest Control	aco	monthly bill	<del>49</del>	29.32	
Grant County Pest Control	parks	monthly bill	↔	17.51	
TOTAL			∽	7,824.40	
	***************************************			,	

Samsara	SOLID WASTE FUND - 160 GPS Services	↔	158.20	
TOTAL:		S	158.20	
	JNT WASTEWATER FUND - 170			
Isiem International, Inc.	14 Day Power Quality Survey	S	2,089.64	10831
Napa Auto Parts	parts for Bobcat	€9	243.58	10808
Aquafix	De-Sulph-A-Nator	€	10,608.59	10813
Oreillys	Misc Vehicle Part and Oils	€9-	191.92	10809
Ace Hardware	Misc Supplies	↔	272.24	10769
American Linen & Uniform Supply	Uniform service fee	₩	50.71	
Eurofins Environment Testing south central	Plants Tests	↔	291.66	
the UPS Store	WW shipping of samples	↔	228.11	
U.S. Post Office	12 Month Post Office box fee	↔	154.00	
WEX	Monthly Fuel Charge	↔	144.73	
Samsara	GPS Monthly Services	₩	158.21	
Grant County Pest Control	monthly bill	↔	48.13	
the UPS Store	WW shipping of samples	↔	236.63	
American Linen & Uniform Supply	uniform service fee	↔	50.71	
TOTAL:		<b>6</b> /3	14.768.86	
	MUNICIPAL COURT FUND - 20			
Amazon	414A Toner Cartridges 4 pk	<b>⇔</b>	152.65	10791
Gila Health Resources	Drug Test for Jannell Serrano	<del>⇔</del>	92.00	
Grant County Pest Control	monthly bill	<del>69</del>	14.54	
Caselle	Contract Support and Maint	€	186.00	
TOTAL:		S	445.19	

Ace Hardware	COMM. CENTER FUND - 200 Misc Supplies	<del>en</del>	52.45	10769
New Mexico Gas Co.	Monthly bill	· 🗀	38.98	
Grant Count Pest Control	Monthly bill	<del>\$</del>	39.32	
TOTAL:		89	130.75	
Ace hardware Grant County Pest Control	LIBRARY FUND - 210 Misc Supplies monthly bill	<del>€2 €3</del>	129.57 29.32	10769
TOTAL:		↔	158.89	
TOTAL:	MUNICIPAL STREETS FUND- 240  EMS FUND - 320	<b>€</b> ••	1	
TOTAL:		₩.	!	

	Ma	Maintenance 150			
USA Bluebook		Chlorine Testing Pillows, 5mg/L & 10mg/L	<del>6/</del> 3	486.00	10756
Amazon		Locating Whiskers w/ nails	<del>69</del>	255.60	10792
Napa Auto Parts		Maint truck 8 front break pads	↔	122.00	10795
Dement Electric, Inc.		Troubleshoot Well 10	↔	538.13	10821
Craig En Tagger		Sodium Hypochlorite for boosters	↔	342.00	10823
Oreillys		Misc Vehicle Parts and Oils	↔	860.00	10809
Ace Hardware	Wells	Misc Supplies	↔	13.16	10769
Ace Hardware	Shop	Misc Supplies	↔	123.51	10769
PNIM	cameron crk/cit	cameron crk/city wells unit pump #3 Monthly bill	₩	253.99	
WEX		Monthly Fuel Usage	↔	1,411.76	
Samsara		GPS Service	↔	158.20	
Silver City Daily Press		Budget work session & Regular meeting	↔	54.40	
Grant County Pest Control		monthly bill	↔	17.51	
TOTAL:			6/9	4,636.26	
	FIR	FIRE FUND- 30			
Brady Books		EMR Complete: a worktext first responder text boo	\$ 00	841.54	10796
Oreillys		Misc vehicle parts	↔	6.64	10809
Ace Hardware		Misc Supplies	<del>6/3</del>	24.24	10769
The Walker Agency		VFIS Renewal Policy	↔	4,597.00	
Xfinity		Internet Bill	€9	122.43	
Grant County Pest Control		monthly bill	<del>69</del>	14.55	
TOTAL:			€9	5,606.40	
Ace Hardware	SEW]	SEWER FUND- 155 Misc Supplies	<del>4</del>	32.37	10769
		-			

TOTAL:		₩	32.37	
Kustom Signals, Inc New Mexico Municipal League	Law Enforcement Protection Fund 60 Raptor Dual antennas and module New and Future Police Chief Training	<del>↔ •</del>	4,249.26 <b>250.00</b>	10779
TOTAL:	THE PROPERTY OF THE PROPERTY O	€9	4,499.26	
	PROJECTS			
Trumm Engineering	Wastwater Bay-21-01-1 WWTP Dechlorination-9	↔	5,849.42	
Stantec	Task order #1 Alta Vista Street Roadway and drainage improvements	↔	2,766.37	
Deming Excavating	N. Foy Street and Alta Vista Drive roadway and drainage improvement	€9	171,701.69	
TOTAL:		€9	180,317.48	
TOTAL:		<b>&amp;</b> 3	218,578.06	

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				37	
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	I IRRARV FIND - 210			
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TOTAL:		<del>€^</del> 3	218,578.06	



# City of Bayard CITY COUNCIL REGULAR MEETING

June 10, 2024 at 4:00 PM Bayard City Hall

### **MINUTES**

### **WORK SESSION**

Infrastructure Capital Improvements Plan FY 2026-2030

Priscilla Lucero discussed what projects will be place on the ICIP. Mayor Ojinaga and Council members had input.

CALL TO ORDER: Mayor John L. Ojinaga

PLEDGE OF ALLEGIANCE

**ROLL CALL** 

**PRESENT** 

Mayor John L. Ojinaga Councilor Eloy Medina Councilor Frances Gonzales Councilor Eloy Gonzales

**ABSENT** 

Councilor Gilbert Ortiz

Others in attendance were Martha Salas

### APPROVAL OF THE AGENDA

### **PUBLIC INPUT**

Chuck Grey stated

### **CONSENT AGENDA**

Motion made by Councilor E. Gonzales, Seconded by Councilor Gonzales. Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Gonzales

- 1. Approval of the Library Report for May 2024
- 2. Approval of the Fire Report for May 2024

6/10/2024 Page

- 3. Approval of the Regular Meeting Minutes May 28, 2024
- 4. Approval of the Accounts Payable Report for June 10, 2024

### **NEW BUSINESS**

5. Discussion- Southwest New Mexico Community Forestry Network Presentation

Discussion- Southwest New Mexico Community Forestry Network Presentation by Marivel Medel, Allyson Siwik, and Sarah Hurteau.

### ORDINANCES/RESOLUTIONS

6. Discussion/Action Resolution 10-2024 Adopt Grant County Affordable Housing Plan with the Grant Comprehensive Plan

Discussion/Action Resolution 10-2024 Adopt Grant County Affordable Housing Plan with the Grant Comprehensive Plan

Motion made by Councilor E. Gonzales, Seconded by Councilor Gonzales. Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Gonzales

7. Discussion/Action Permission to Publish the Intent to Adopt the City of Bayard Affordable Housing Ordnance.

Discussion/Action Permission to Publish the Intent to Adopt the City of Bayard Affordable Housing Ordnance.

Motion made by Councilor E. Gonzales, Seconded by Councilor Gonzales. Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Gonzales

#### **CLOSED SESSION**

8. Closed Session may be held pursuant to 10-15-1 (H-2) NMSA 1978 for limited personnel matters and Real Property and Water Rights

Closed Session may be held pursuant to 10-15-1 (H-2) NMSA 1978 for limited personnel matters and Real Property and Water Rights

Motion made by Councilor E. Gonzales, Seconded by Councilor Medina. Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Gonzales

### **ACTION FOR PERSONNEL**

9. Discussion/Action of Termination for Maintenance Department

### **ACTION ITEMS RESULTING FROM CLOSED SESSION**

### **MAYOR AND COUNCILORS REPORTS**

Item 6.

Mayor Ojinaga stated the maintenance department has been working on the little league fields in preparation of the tournament.

### **NEXT MEETING DATE:**

Regular Meeting - June 24, 2024

**ADJOURNMENT 5:40 P.M.** 

John L. Ojinaga Mayor

ATTEST:

Martha Salas Clerk Treasurer