



City of Bayard
CITY COUNCIL REGULAR MEETING
March 13, 2023 at 5:30 PM
Bayard City Hall

AGENDA

WORK SESSION

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

PUBLIC INPUT

CONSENT AGENDA

1. Approval of the Minutes of Regular Meeting on February 27, 2023.
2. Approval of the Accounts Payable Report March 13, 2023
3. Approval of the Fire Report for February 2023.
4. Approval of the Wastewater Treatment Plant Report for February 2023.
5. Approval of the Library Report for August - February, 2023.
6. Approval of the Municipal Court Report for February 2023.
7. Approval for Marlena Valenzuela and Tanya Ortiz to attend Clerks and Finance Officers Spring Training in Albuquerque, NM April 18-21, 2023
8. Approval for Hector Carrillo to attend New and Future Police Chief Training in Albuquerque, NM April 10-14, 2023.

NEW BUSINESS

9. Selina Crespin to discuss abandoned properties on East St.
10. Assessors Update- Notice of Evaluation given by Raul Turrieta.
11. Hector Carrillo to address concerns for a sub-committee being formed for ordinances.

12. Bayard Librarian Sonya Dixon to give update on Summer Reading Program.

ACTION FOR PERSONNEL

- [13.](#) Approval to remove Hector Carrillo from introductory period effective March 25, 2023.

14. Approval of Luz Lozano resignation letter from Bayard Police Dept.

CLOSED SESSION

15. Pursuant to 10-15-1 (H-2) NMSA 1978 for limited personnel matters for Police Department- Luz Lozano possibly transferring departments within city.

ACTION ITEMS RESULTING FROM CLOSED SESSION

16. Police Department- Luz Lozano transferring from Police Dept. to City Hall Office.

MAYOR AND COUNCILORS REPORTS**MAYOR AND COUNCILORS REPORTS****NEXT MEETING DATE:**

Regular Meeting - March 27, 2023

ADJOURNMENT



City of Bayard
CITY COUNCIL REGULAR MEETING

February 27, 2023 at 5:30 PM

Bayard City Hall

MINUTES

WORK SESSION

Consent Agenda

Councilor Diaz asked Police Chief Carrillo to thank Code Enforcer/ACO Frank for his well detailed report.

Old Business

Clerk-Treasure Valenzuela stated for the ordinance for vacant buildings she has a draft and it is ready for the mayor and council to go through it and highlight if changes need to be made. After this draft there needs to be a public hearing to get resident's input. Valenzuela will have a public meeting in about 2-3 weeks for the resident's input. Highway 356 project she spoke with the engineers and they are finishing design documents, they are waiting on DOT certifications, PNM has to do some utility relocates, they are 95% done with these documents and they are right on schedule to be going out for bid this summer. This money is set to expire at the end of this year. So, everything is right on track to start this summer.

Mayor Pro-tem stated he thinks this ordinance will work well for Bayard.

Councilor Medina stated there was an ordinance that states that houses that have utilities connected are not abandoned or considered abandoned.

Clerk-Treasure Valenzuela stated that is correct so that would be considered neglect not abandoned. So, this should not affect these houses. We will get with the attorney to look over this ordinance. This ordinance does not go through the municipal court. This is through the city hall.

Councilor Diaz stated yes, we do need to get with the attorney because if they do have utilities connected it is not an abandoned building they are paying for services. This ordinance looks good there is still some fine-tuning. This is going to be another ordinance, how is the city going to enforce it? Who is going to take the responsibility for this ordinance? What kind of education and training will they have? The city can't go around and site every home owner just because someone is complaining. There has to be a process in place. He would like to get with the other municipalities and see what challenges they have come across. So, we don't come across the same problems. He also thinks there should be a subcommittee for this ordinance before this ordinance comes to the city council for final approval.

Clerk-Treasure Valenzuela stated the Mayor, Code Enforcer and herself have already meet with the Clerk from Santa Clara and she is willing to attend one of our council meetings to go over this ordinance and answer any questions.

New Business

Mayor Fierro stated WNMU, the County, Bayard, Santa Clara, and Hurley have been involved and the location of the Vocational Workforce Center will be located across from the Bayard Cemetery. They will be asking for \$15 million. This was mentation in Santa Fe at the legislative sessions.

Councilor Gonzales asked if each municipality will have to give any money to this?

Mayor Fierro stated no, WNMU is going to be asking for the \$15million. This will be a big plus for the mining district and the whole county.

Clerk-Treasure Valenzuela stated right now the defensive driving class is going through zoom and she is only able to get two employees at a time. The city has a lot of new employees that need to take the class. So, the fastest most efficient way to get everyone to take the class all at once with Virginia Lozano who gives Defensive Driving Class. Virginia is certified to give these classes and is approved by the city's insurance.

Clerk-Treasure Valenzuela stated this Resolution is for the 2023 Colonias funding for the clortec system out at the wells. The maintenance guys are manually adding chlorine to the system. So, this system needs to be replaced. This is a priority for our water system. This system will be around \$250,000.

Action for Personnel

Clerk-Treasure Valenzuela stated the hiring of Robert Ruiz for Wastewater Laborer, he was the only applicant for this position.

Mayor Fierro stated under public input there will be 5 minutes for each person and the council nor him will be answering any questions they may have.

Councilor Diaz stated we are asking the public to specify what they are wanting to talk about but he has yet to find the rule where that is.

Tanya Ortiz stated there is no rule where the resident has to tell the City Clerk what exactly they are wanting to talk about. The communication just makes it easier for the Mayor and Council to have answers rather than having to come back to the next council meeting for the answers.

Councilor Diaz understands this but if the resident has a concern, they can be placed on the agenda without specify saying what they want to talk about because the Mayor and Council should have answers for them.

Clerk-Treasure Valenzuela stated she believes it cut down on all the back and forth and the disagreements.

Mayor Fierro stated he has been answering while in public input and he has been approached by the council that he should not be answering any questions. He knows you shouldn't be answering and now he is going to change it and will not be answering.

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Chon Fierro

Mayor Pro-tem Raul Villanueva

Councilor Eloy Medina

Councilor Frances Gonzales

Councilor Jose Diaz

Others in attendance were Dolores Charon, James Ervin, Larry Ojinaga, James Parks, Jesus Perez, Joan Perez, Selina Crespín, Jade Wilson, Judge Jose Sandoval, Euphemio Gonzalez, Marlena Valenzuela, and Tanya Ortiz.

APPROVAL OF THE AGENDA

Motion made by Mayor Pro-tem Villanueva with addition of Selina Crespín on New Business, Seconded by Councilor Gonzales.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

PUBLIC INPUT

James Ervin came to the meeting because he is still confused on the discrepancies on the budget for the Beautification Committee. He would like to know if there are receipts for the discrepancies? He feels the community should also know about all the money the city is managing for all committees. He also stated discrepancies are happening multiple months and the amounts are increasing. He is unclear about who can draw money from these accounts, this should go in front of the committee for approval before any money is spent. There needs to be transparency and get a process going on this, so that every month they can see what is being spent all the debts and credits and see the balance and there will be no confusion.

Clerk-Treasure Valenzuela stated she did go over the account with Jade the secretary. Valenzuela stated if he could go in the city hall tomorrow, she is willing to go over everything with him. She also stated to give city hall a call to be placed on the agenda for the next council meeting.

Police Chief Carrillo stated he need to inform the Mayor and Council of an action that took place. He stated the Animal Control/Code Enforcer and Police Department have been trying really hard to do their job. There was an incident on Winifred Street where sewer was backed up. There was two people that got cited into municipal court the property owner and the renter of the property. The Judge decided to combine the case. When they went to court the Code Enforcer did notify Chief Carrillo that only one side of the case was heard in the proper way.

The prosecution which is the city in this case. They go ahead and stated their case and the defendant state their case. In this case for some reason the Judge went straight to the defendant, the owner of the house and got her statement and story and dismissed the case. So as the City of Bayard Code Enforcement and Police Department their rights were violated. They did not get a due process. The City of Bayard missed out on \$1678 worth of repairs that they were trying to get back. He was not allowed to present their case and the Judge will say he didn't know about these amounts. The reason for this is the prosecutor did not have a chance to tell the Judge about this. This will be the third complanate in four months that Chief Carrillo will file to the Judiciary Standers Committee in Albuquerque. Chief Carrillo is holding the Judge accountable for what he is doing.

Judge Sandoval stated he did not combine both cases they were both on the docket. He listed to all witnesses and complaints. As far as he could determine from the complaints that have been filed and the testimony. Judge asked the city if the problem had been solved and the city responded yes it has. The Judge did find the renter guilty of causing the problem of the waste material spilling over. Judge Sandoval finds it hard to believe what Police Chief Carrillo stated because he did go from one case to the other. The Judge did hear the testimony from the owner of the property and asked what had been done and if the problem had been taken care of. There was no more hazardous material so with that he dismissed the case against the property owner. As far as the Judge could determine that problem was not caused by the property owner. It was caused by the renter by a lot of items being flushed down the toilet. The Judge made sure these were two separate cases. Judge Sandoval stated anyone can file a complaint and he finds it very odd that previous complaints have been filed and he believes this is beginning to be personal.

CONSENT AGENDA

Motion made by Councilor Medina, Seconded by Councilor Diaz.

Voting Yea: Mayor Pro-tem Villanueva, Councilor Medina, Councilor Gonzales, Councilor Diaz

1. Approval of the Minutes of Regular Meeting on February 13, 2023.
2. Approval of the Accounts Payable Report for February 27, 2023
3. Approval of the Police Report for October, November, December, and January.
4. Approval of the Animal Control/Code Enforcement Report for October, November, December, and January.
5. Approval for Joe Sierra to attend the 45th Annual NMRWA Conference in Albuquerque, NM on April 4-6, 2023.
6. Approval for Mikey Paez to attend Introduction to Floodplain Management in Farmington, NM on April 17-20, 2023

OLD BUSINESS

7. Discussion for resident Larry Ojinaga to address where city is at with wording on ordinance for vacant buildings and NM 356 Sidewalk Project.

This was discussed in the work session.

NEW BUSINESS

Selina Crespín stated she received a certified letter from the City of Bayard and in the letter, there is a legal notice that states the Bayard City Council will conduct a public hearing at 5pm for consideration of zone change from residential to industrial for the installation of a solar farm at 504 Virginia Street, then it goes on to say the regular meeting and if you would like to be placed on the agenda to call city hall. She was concerned about this letter coming to her certified. She talked to Tanya and Tanya said she did not have to be placed on the agenda. The legal notice was not signed and she believe it should be. She is being told one thing in the letter and another when she comes down to city hall. She is very confused. Then she brings her issues to the City Council and she feels like people get upset with her maybe speaking back to the mayor in certain ways. This is her home, her residents, this is where she has to live for the rest of her life and she have a choice to move. When she receives a letter from the city stating things will change near her home this is very upsetting to her. She has every right to bring this to the city council if they city does the same. If Selina gets informed certify about a meeting, she expects to be informed certified that it has been canceled. Selina is the one that sent out letters to the residents in her neighborhood. She spent her money getting copies of this letter and This company decides to cancels at the last minute. This is not fare to her that she has so worry about this company coming in a couple of months. This is all red flags to the city council that this company should not be here.

Councilor Diaz stated let this be a learning tool to move forward. He feels this letter should have gone out to every resident in Bayard because it is going to impact everyone in Bayard. The censures of this are the railroad track that is falling apart. He stands apposed for this company coming into Bayard. This letter should have been signed, the council should have been fully aware of this letter and he apologized for this letter.

Mayor Fierro apologizes for this and he took full responsibility for it. Mayor Fierro stated anyone can attend the city council meetings to discuss what they need to.

City Clerk-Treasure Valenzuela stated just to clarify we were following the city ordinance by sending residents with in of 100' and the legal notice we advertised for the rest of Bayard but moving forward we can make a different approach.

Deputy Clerk Ortiz stated she did her job by following the City's ordinance giving the residents 20 days' notice by certify mail. She did not hear from the company; Tanya did not want the deadline to come and go so she took it upon herself to send the letter in order for this meeting to happen. Then four days before the meeting Cindy called Tanya and let her know she could not attend the meeting and will reschedule for May.

Councilor Diaz stated we should not be doing the work. We should send them the ordinance and address of the residents and let them do the work. So, the ladies from city hall do not have to answer to the residents the company can answer any question they may have.

Mr. Trujillo Stated what everyone is saying is true. Everyone is going by the law but he suggests that the company do all the work by send out the letters. They City should let the

company know what needs to be done by law. The company should first send out a letter to the council so they know what the residents will know what they are going to read.

Councilor Medina stated if the company cannot be reached then they have to wait till the next meeting. and every resident needs to be informed. The company needs to know we have ordinances and rules. City Hall followed the rules. From here on out if any company do not comply by the time limit, then they have to wait till the next month. If any company has any interest to be here, they will be here.

8. Discussion/Approval for letter of support for funding for a vocational workforce center.

Motion made by Councilor Medina, Seconded by Councilor Gonzales.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

9. Discussion/ Approval for Virginia Lozano to give Defensive Driving Class for all City employees who have not been certified at \$65.00 per employee.

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

ORDINANCES/RESOLUTIONS

10. Discussion/Approval of Intent to Adopt Ordinance concerning the registration and Maintenance of Neglected vacant residential and commercial structures.

Motion made by Councilor Medina to make a subcommittee to review the intent to adopt the ordinance, Seconded by Councilor Diaz.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

11. Adoption of Resolution 2-2023 for 2023 Colonias Infrastructure for Improvements to Bayard Water System.

Motion made by Councilor Medina, Seconded by Councilor Gonzales.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

12. Adoption of Resolution 3-2023 for the September 30, 2022 Financial Statements and Budget Adjustments.

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

ACTION FOR PERSONNEL

13. Approval of the hiring of Robert Ruiz for Wastewater Laborer position at the hourly rate of \$15.75 upon successful completion of all pre-employment exams and background checks.

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

MAYOR AND COUNCILORS REPORTS

Clerk-Treasure Valenzuela stated the project at the Public Safety Building should have started today. The contractors semitruck broke down and now they are scheduled to come back Monday.

Mayor Fierro stated this has been going on for months and they have an excuse. The same thing with Southwest Concrete, he been talking to Joseph Wiseman every week and it seems to be the same thing. Equipment is broken and the weather. He did let them know they have to get something going. They are working at the airport in Deming. He is waiting on a call this week to see when the project will begin. Mayor Fierro will give him a call and see where they are at. He has been keeping in contact with them.

Police Chief Carrillo stated he has no personal issues with Judge Sandoval, if he rules against the City of Bayard then that mean he followed his judiciary process. His biggest concern is this is not being followed. If you have one case and two defendants and you have everyone in the room and listen to everything that is combining the case. Chief Carrillo has sent him and his secretary links Municipal Judicial procedure. This is not personal he is standing up for his department, for City of Bayard and the residents of Bayard and when things are not being done right with his department, he expects to be told it's not being done right. This is the reason why it was brought up to the attention of the council. Chief Carrillo is spending countless hours teaching the Code Enforcer/ACO how to prosecution and then something like this happens. The City of Bayard is the one that is hurting in the end.

Chief Carrillo thanked the Mayor, Council, and administrative staff for this new Trak System. The State Police, Silver City Police Department and now Bayard Police have this system. This system in is every police unit. This system allows you to print citations, criminal trespass from the unit. This program has a scanner where you can get the driver's license and this will input all the information for you. This system allows officers to work on reports from there units. This also help with time on paper work with a DUI. Another feature is any reports that are made and need to be approved, the Chief has access to all reports from his unit. Now all the police department reports are in. One un-certified police officer is being shadowed and there will be an advertising for a certified police officer.

Fire Chief Gonzalez asked when will the contractor start on the roof.

Clerk-Treasure Valenzuela stated Monday.

Police Chief Carrillo stated the past Chief avoided this issue and would send the citations to magistrate court but him officers want to go through municipal court of the City of Bayard can get the revenue.

MAYOR AND COUNCILORS REPORTS

Councilor Medina stated he has some issues with the judicial system in the City of Bayard. His biggest concern is the police officers are getting out of there units and comprising their safety.

This dose needs to be brought to the attention because this is an officers safety issue. Medina did ask Chief Carrillo to let his police officers know to continue to do what they are doing. Medina appreciates with the administrative staff is doing.

Police Chief Carrillo stated the past Chief avoided this issue and would send the citations to magistrate court but him officers want to go through municipal court of the City of Bayard can get the revenue.

Councilor Gonzales, she thinks that sending a complaint to the Judiciary Standers Committee is good. Then the committee will see this is the second chief the court has had issues with. For Judge Sandoval saying this is not a money maker is telling Gonzales he does not care for the safety of the Police, she also worries for the residents. Her being a former judge it is best from the judicial ethics and judicial law side to hear both cases separately. She would also like for the library to start writing a report every month. She asked if the department head reports can be moved up the beginning of the meeting so all the residents can hear and the council can ask questions if they need.

Councilor Diaz stated we learn every day and let's continue to improve. He wants the residents to know if a company wants to come in to Bayard, he will not object to it but he will agree with it until he has all details and full support from the residents. Other thing is with the judicial side there has always been an issue with the judicial and governmental side. The governmental side cannot tell the judicial side what to do. But we have a judge that says he is not a money maker but the city if not a bank account either. He did state that the election is in November and the people get to pick what happens. With this issue there is a property owner that owns around \$1,500 to \$1,800 to the city, he strongly feels they council sits in the position of authority not to open that water until the bill is paid. We have fees for everyone else that has high water bills. She can still rent the home but there will not be water until the bill is paid. He may be the most hated council man for being the most outspoken but he will stand of the resident's voice. This amount is not including all the man power of the maintenance department and code enforcer that worked on this issue.

Clerk-Treasure Valenzuela stated there is a problem with the judicial system. The judge keeps dismissing citations and at the end the residents think Bayard isn't doing anything. Another thing the hipaa laws are going to be changing Santa Fe is making changes and we will not be able to give address out. The reason we called the residents that got a certified letter is because if a certified letter was mail it won't have made it to the residents in time.

Mayor Fierro stated Judge Sandoval call him on the same issue and Mayor Fierro know there is more citations going out then they are paying for them. Clerk Valenzuela, Councilor Gonzales and Mayor Fierro meat with US Representative Vasquez last week they discussed the wastewater treatment plant, so he is going to meet with the Governor and Senator Heinrich to see what they can do for us. Vasquez did say he is going to get on the issue soon. The Grant County Commission had a meeting and the regional water was discussed. Freeport is wanting the effluent water this is coming from the wastewater treatment plant interchange for fresh water to Hurley, Santa Clara and Bayard. Freeport is going to donate 200-acre feet of water to Hurley and 200-acre feet of water to Santa Clara. All entities sign an agreement for this project to move forward. Mayor Fierro sat and talked with Maintenance Director Paez about the city park and it does not have enough lighting. They discussed using the light poles that were removed the highway 356, Paez did start working on that. Mayor is hoping for

lighting to be at the city park as soon as possible. Also, Copper Little League is going to be starting soon and asked Police Chief Carrillo if he could start patrolling the area. One of the new bleachers that the city bought was torn to pieces. Mayor Fierro thanked everyone for their hard work. He stated the girls at city hall are new at their position and it is going to take time for them to learn but they are doing a great job.

NEXT MEETING DATE:

Regular Meeting – March 13, 2023

ADJOURNMENT

Motion made by Councilor Diaz, Seconded by Councilor Gonzales.
Voting Yea: Councilor Medina, Councilor Gonzales, Councilor Diaz

ADJOURNMENT 7:10 P.M.

Chon Fierro
Mayor

ATTEST:

Marlena Valenzuela
Clerk Treasurer

ACCOUNTS PAYABLES**13-Mar-23****GENERAL FUND - 10**

Quill	Custom Stamp for Checks-City Hall	\$	23.19
Harbor Freight	Park Supplies	\$	314.80
Tractor Supply	Little League Supplies	\$	295.16
O'Reilly's	Battery and Sensor-PD	\$	338.26
TOTAL:		\$	971.41

JNT W/S O&M FUND - 150

Wal-Mart	Bleach for Boosters	\$	997.56
Tractor Supply	High Torque Wrench	\$	295.17
O'Reilly's	Jump Starter & Socket	\$	216.98
TOTAL:		\$	1,509.71

JNT WASTEWATER FUND - 170

Interactive Controls Inc	Programming Rec Plant Sampler	\$	2,000.00
National Calibration	Cali Lab Equip & Thermometers	\$	1,991.28
TOTAL:		\$	3,991.28

MUNICIPAL STREET FUND - 240

Big O Tires	Backhoe Tire	\$300.37
O'Reilly's	Battery -Loader	\$272.90
TOTAL:		\$ 573.27

FIRE FUND- 30

MES	Air Compressor	\$	185.25
Air Gas	Oxygen	\$	196.81
O'Reilly's	Battery-Mini Pumper	\$	249.64
TOTAL:		\$	631.70

EMS FUND-320

Bound Tree	Field Supplies	\$	1,050.17
TOTAL:		\$	1,050.17

TOTAL:		\$	8,727.54
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ACCOUNTS PAID**13-Mar-23****GENERAL FUND - 10**

Abila	Municipal Water System-City Hall	\$ 123.86
Abila	Municipal Water System-PD	\$ 123.86
Spectrum	Contract Base Rate-City Hall	\$ 4,404.96
Spectrum	Contract Base Rate-PD	\$ 1,391.04
Arenas Valley Animal	Rabies Vacc-Animal Control	\$ 25.57
Comcast	Internet Services-City Hall	\$ 312.51
OpenGov	Software Services-City Hall	\$ 839.43
OpenGov	Software Services-PD	\$ 839.43
TOTAL:		\$ 8,060.66

JNT W/S O&M FUND - 150

Abila	Municipal Water System	\$123.86
Spectrum	Contract Base Rate	\$772.80
Badger Meter	Beacon Services	\$ 287.16
OpenGov	Software Services	\$ 839.43
Silver City Daily Press	Work Session	\$ 67.71
TOTAL:		\$2,090.96

Sewer Operation-155

Abila	Municipal Water System	\$123.86
OpenGov	Software Services	\$839.43
TOTAL:		\$963.29

JNT WASTEWATER FUND - 170

Abila	Municipal Water System	\$ 123.86
Spectrum	Contract Base Rate	\$ 386.40
American Linen	Laundry Services Payment	\$ 165.88
The UPS Store	WW Specimen Shipping	\$215.92
Xerox	Printer Services	\$43.97
OpenGov	Software Services	\$ 839.43
TOTAL:		\$ 1,775.46

MUNICIPAL STREET FUND - 240

Abila	Municipal Water System	\$ 122.78
OpenGov	Software Services	\$839.46
TOTAL:		\$ 962.24

MUNICIPAL COURT FUND - 20

Abila	Municipal Water System	\$ 123.86
Spectrum	Contract Base Rate	\$ 327.12
Caselle	Support & Maint System	\$ 179.00
TOTAL:		\$ 629.98

FIRE FUND- 30

Abila	Municipal Water System	\$123.86
Spectrum	Contract Base Rate	\$463.68
OpenGov	Software Services	\$839.45
TOTAL:		\$1,426.99

Solid Waste -160

Abila	Municipal Water System	\$123.86
TOTAL:		\$123.86

GRAND TOTAL:		\$ 16,033.44
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Bayard Fire Department

Monthly Report

February 2023

Monthly Fire Calls: There were 3 fire calls for service in February.

2/1/2023: Dispatched to 322 Diamond for a possible structure fire. Arrived on scene and found a house full of smoke. Made entry and found heater on fire. Extinguished it with a fire extinguisher.

2/10/2023: Dispatched to Horseshoe Drive in North Hurley for a grass fire. Arrived on scene and found that the grass fire was put out. Used the Mini Pumper to do Mop up of the area.

2/11/2023: Dispatched to Central Ave and Hwy 152 for smoke coming from a building. Arrived on scene and found no signs of smoke anywhere.

Monthly EMS calls:

There were 28 reported EMS calls for the month of February.

<u>Bayard</u>	17 Calls
<u>Hurley</u>	7 Calls
<u>North Hurley</u>	2 Calls
<u>Hanover</u>	0 Calls
<u>Fierro</u>	1 Calls
<u>Santa Clara</u>	1 Calls

February Training

Fire:

2/1/2023: Officer's meeting

2/2/2023: Training consisted of VEIS- How to search for people under fire ventilation.

2/16/2023: Training consisted of training on Pump Operations and approaching the fire ground.

2/27/2023: SCBA Fit Testing with MES.

EMS:

2/7/2023: Training consisted of Pipeline Training. How to identify, locate and who to contact in case of an emergency.

2/21/2023: Training consisted of Training for high wind and the possibility of a fire.

Equipment:

<u>Apparatus</u>	<u>Mileage</u>	<u>Engine Hours</u>
<u>Engine 1</u>	<u>8510.7</u>	<u>1185.7</u>
<u>Engine 2</u>	<u>14410.2</u>	<u>1209.5</u>
<u>Command 3</u>	<u>39911</u>	<u>3862</u>
<u>Mini</u>	<u>12780.5</u>	<u>1539.3</u>

Safety: We had no incidents in the Fire Department for the month.

Submitted by,

Juan Estrada

Bayard Fire Department

Secretary

City of Bayard Wastewater Treatment Plant

Report for February 2023

2-01-2023: Collect all Water Samples and took to Silver City & Check N Hurley Lift Station

2-02-2023: Hauled 2 loads of sludge to the Silver City landfill

2-03-2021: Alba Electric finish outlets on Digester and worked on Polymer pump for Drying beds

2-06-2023: Turned All drying beds, check N Hurley Lift Station

2-07-2023: Clean up in the Ras/Was Pump Room

2-08-2023: Collect all Water Samples and took to Silver City & Check N Hurley Lift Station

2-09-2023: Check N Hurley Lift Station, Hauled 2 loads of sludge to the Silver City landfill

2-10-2023: Work on New Sampler at Rec Plant

2-13-2023: Turned All drying beds, Take Sludge Samples to UPS In Silver City

2-14-2023: Put in Calibrated Meter at Rec Plant and Sent water To Rec plant had Trouble with Turbidity

2-15-2023: Collect Water Samples ran test in lap

2-16-2023: Turned All drying beds, check N Hurley Lift Station

2-21-2023: Turned All drying beds, check N Hurley Lift Station

2-22-2022: Collect all Water Samples and took to Silver City & Check N Hurley Lift Station & Fuel up Bobcat & Clean up Lab

2-23-2023: Turned All drying beds, check N Hurley Lift Station

2-27-2023: Turned All drying beds, check N Hurley Lift Station

2-28-2023: Work on Chemical Pump at N Hurley Lift Station & Clean up Shop

August 2022 Library Report

1. Sonya completed her portion of the NM State Annual report by August 4th and sent it to K. Ortiz for completion before due date. Report becomes available throughout July and we each have access. K. Ortiz failed to complete her portion by deadline and had to do resubmissions due to errors. Sonya made an appeal to NM State Library Board to accept the report by deadline even with errors and K. Ortiz would fix them later. Appeal was accepted for the last time.
2. Library Board met on August 16, 2022.
3. F. Gonzales and R. Lass reserved conference room, August 24th.
4. Jenny passed her 2nd year anniversary as librarian at BPL. She is returning to classes half days for the school year. She continues to work 30 hours weekly.
5. Jenny and Sonya are continuing to write grants for park development. We are setting up appointments for water conservation consults.
6. The library is working on a new book and DVD order and taking patron requests.

September 2022 Library Report

1. The library hosted Kris Neri, Author for reading and book signing, Sept. 9th. 10 adults attended.
2. Sonya attended the Native Plant Sale September 10th and bought \$300.00 worth of pollinator plants and grasses for the park. GNPS grant \$ and Sonya's Birthday Fund Raiser was used for expenses.
3. SW NM Seed Library hosted a potluck Sept. 17th and I was able to meet all of our local seed exchange members who make our seed catalogue possible.
4. Asher Geppart from Green Energy came for a consult about water harvesting and conserving. He will submit a proposal.
5. Billy T. held a job fair at the library for Forest Service September 29th. 18 applicants attended.

October 2022 Library Report

1. Library held a Humana Medicare Workshop for the public October 4th with Chris Garcia.
2. Literacy Leamos has begun scheduling tutors and seeing students at the library this month.
3. F. Gonzales & C. Lass reserved conference room Oct. 19-20.
4. Jenny and Sonya attended the NMLA conference in Albuquerque October 25-28.
5. We catalogued over 200 new additions for our collection.
6. The library hired Trujillo and Torres to do landscaping on the park.

November 2022 Library Report

1. Nat'l Honor Society Z. Mosher begins volunteer hours at BPL.
2. The Audubon Society held its first bird watching event at the library. It was very cold, so 4 adults attended.
3. Humana had a 2nd Medicare workshop and had attendees throughout the day, November 16th.
4. Youth Conservation Corp came to library and completed a list of tasks for the library.
5. Sonya and Jenny have begun weeding the collection as we do annually. This year we focus on weeding outdated and never before checked out materials in all Fiction sections.

December 2022 Library Report

1. Jenny attended a grant partnership meeting with Literacy Link December 12th.
2. AARP has begun training their volunteers for tax preparation and will use the conference room 2-3 times per week this month.
3. BPL hosted Library Crafts for Christmas decorations the 16th. 8 children attended.

January 2023 Library Report

1. The Library has partnered with Literacy Link Leamos so that we may submit grants with a 501C3 sponsor. We will submit to the 30Something group and will ask for money to contribute to the completion of the park as well as Book Boxes to be placed inside area parks such as Viola Stone and the pocket park next to the Farmer's Mkt in Silver.
2. Spanish Club meetings will be on the 2nd and 4th Wednesdays of each month.
3. AARP is setting up training meeting throughout the month in preparation of tax season.
4. The BPL hosted a Poetry Event with Elise Stuart and Friends on Jan. 20th. 22 adults attended.
5. Zooey M. has begun Community service hours at the BPL for Honors Class.
6. Sonya attended a VR webinar for vocational training opportunities in our community using virtual training as tools.
7. Jenny and I continued to weed old and uncirculated materials in the JNF and EF sections of the library.
8. The library ordered books for the NM Battle of the Books and we notified the schools of their arrival as they are ready for circulation.
9. First Book Marketplace order has arrived and we have added over 100 new titles to the children's room.

February 2023 Library Report

1. AARP began tax preparation in the BPL conference room each Monday and Tuesday until April 15, 2023. The librarians make appts. for people that walk-in and for those that call, we give out a number for them to schedule. They are seeing 15-20 clients a day.
2. Zooey M. continues with her community service hours here at the library this month.
3. Sonya submitted a community development grant to Freeport for \$5000.00.
4. LWCF Federal grant submission has resumed and we are completing a grant for \$50k.
5. Jenny and I met with Cobre High School students of Art Director, Romaine Begay to discuss the Youth Mural Project which is set to begin during spring break 2023. We are anticipating a finished design be presented to us in early March.
6. Sonya attended the Beautification committee meeting to discuss our June 2nd Foam Event and to invite them to host a game, or just to be on hand for crowd control. I will meet with them again in March and give an inventory of games the library owns.
7. Sonya has begun looking for a SRP leader and booking performers for June 2023, the theme is "Altogether Now".

BAYARD MUNICIPAL COURT

MONTHLY REPORT Feb-23

DATE	AUTOMATION FEE	JUDICIAL ED FEE	COURT FEE	FINES	PA ADMIN FEE	COPY FEE	TOTAL
2/3/2023	\$6.00	\$3.00	\$20.00	\$29.00			\$58.00
2/6/2023				\$41.00			\$41.00
2/6/2023	\$6.00	\$3.00	\$20.00				\$29.00
2/7/2023			\$10.00				\$10.00
2/10/2023	\$12.00	\$6.00	\$40.00	\$150.00			\$208.00
2/13/2023	\$6.00	\$3.00	\$20.00	\$25.00			\$54.00
2/13/2023	\$6.00	\$3.00	\$20.00				\$29.00
2/13/2023	\$6.00	\$3.00	\$20.00	\$60.00	\$6.00		\$95.00
2/13/2023	\$6.00	\$3.00	\$20.00	\$100.00			\$129.00
2/21/2023	\$6.00	\$3.00	\$20.00	\$60.00	\$5.00		\$94.00
2/21/2023	\$6.00	\$3.00	\$20.00	\$60.00	\$5.00		\$94.00
2/24/2023	\$12.00	\$6.00	\$2.00				\$20.00
2/27/2023	\$6.00	\$3.00	\$20.00	\$100.00			\$129.00
2/27/2023	\$6.00	\$3.00	\$20.00	\$20.00	\$125.00		\$174.00
2/27/2023				\$20.00			\$20.00
2/27/2023	\$12.00	\$6.00	\$17.00				\$35.00
2/28/2023	\$6.00	\$3.00	\$20.00				\$29.00
2/28/2023	\$6.00	\$3.00	\$20.00	\$25.00			\$54.00
2/28/2023	\$6.00	\$1.00	\$10.00	\$20.00	\$25.00		\$62.00
2/28/2023	\$12.00	\$6.00	\$40.00				\$58.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
Totals	\$126.00	\$61.00	\$359.00	\$710.00	\$166.00	\$0.00	\$1,422.00

citations that came in feb.

traffic- 6

Animal -6

code enfrc.- 1

summons issued- 10

clients in person-46

closed cases- 16

dismissed cases- 4

officer FTA trial - 1

trials scheduled - 4

1st Wednesday of month assistance w/ Application

**NEW MEXICO MUNICIPAL CLERKS & FINANCE OFFICERS
ASSOCIATION SPRING MEETING CERTIFICATION**

April 18-19, 2023

CERTIFICATION PROGRAM *4 points*

Tuesday
WEDNESDAY, APRIL 18th

2:00 PM – 3:00 PM

REGISTRATION

3:00 PM – 5:15 PM

AFTERNOON GENERAL SESSION – (room)

3:00 PM – 3:15 PM

WELCOME & OPENING REMARKS

Presiding: Rebecca Martinez, CMC, President – City of Rio Rancho
Clerks & Finance Officers Association

3:15 PM – 5:00 PM

SOCIAL MEDIA AND POLICIES (room)
DO AND DON'TS ON POSTING SOCIAL MEDIA (room)

Speakers: Michael Limon, Deputy City Clerk – Village of Tijeras
(Need someone to tag team with Michael – any volunteers?)

FREE EVENING

WEDNESDAY, APRIL 19th

8:00 AM – 12:00 PM

MORNING GENERAL SESSION – (room)

Presiding: Rebecca Martinez, CMC, City Clerk - City of Rio Rancho
President of Clerks & Finance Officers Association

8:00 AM – 12:00 PM

IPRA PROCESS FOR SOCIAL MEDIA

Speaker: Renee Martinez, CMC, Deputy Clerk/Record Custodian
Court Clerk
(Need someone to tag team with Renee – any volunteers?)

IMPORTANT: To obtain credit/points toward CMC/MMC certification, attendance at all session is required and will be monitored.

NOTE: To avoid class disturbance, it is required that telephone calls and texting be done during the breaks. Please be courteous to the Speakers and those around you.

NEW MEXICO MUNICIPAL CLERKS & FINANCE OFFICERS ASSOCIATION ANNUAL SPRING MEETING

April 19 – 21, 2023

Preliminary PROGRAM

in Albuquerque

TUESDAY, APRIL 18th

5:30 PM – 6:30 PM

NMMCFDA BOARD MEETING – (room)

WEDNESDAY, APRIL 19th

10:00 AM – 5:00 PM

REGISTRATION

1:15 PM – 5:00 PM

AFTERNOON GENERAL SESSION – (room)

1:15 PM – 1:30 PM

WELCOME & OPENING REMARKS

Presiding: Rebecca Martinez, CMC, President – City of Rio Rancho
Clerks & Finance Officers Association

1:30 PM – 2:45 PM

HOW TO MARKET THE MUNICIPAL CLERK'S
POSITION/ROLE/SERVICES

- History of Clerk – Past to Present
- Explanation of Clerk Position in General Terms
- Identify Clerk type – Behind Scenes or Visible/Outward
- Identify Promotion Ideas (Social Media, Print Media, Presentation to Local Organizations, etc.)

Speakers: Lisa Johnson, MMC, Retired Assistant City Clerk – City of Artesia
Gale Jones, MMC, Retired Clerk/Administrator – Bosque Farms

2:45 PM – 3:00 PM

BREAK & NETWORKING IN THE XHIBIT AREA – (room)

3:00 PM – 5:00 PM

HR TOPICS:

- Conflict Management
- Employee Interview Process
- HR Documentation

(need a little more description from Jamie & Ida)

Speaker: Jamie Wall, MMC – City Clerk - City of Fort Sumner
Ida Fierro, MMC, Town Clerk/Administrator – City of Bernalillo
IIMC Region VIII West Director

5:15 PM – 7:00 PM

WELCOME RECEPTION – (room)

THURSDAY, APRIL 20th

7:30 AM – 8:00 AM

CONTINENTAL BREAKFAST WITH EXHIBITORS

8:00 AM – 12:00 PM

MORNING GENERAL SESSION – (room)

Presiding: Jamie Wall, CMC, Clerk – Village of Fort Sumner
President-Elect, Clerks & Finance Officers Association

8:00 AM – 9:45 AM

NEW MEXICO STATE ETHICS COMMISSION

(we need to get a brief description of his talk – Mollie confirming)

Speaker: Jeremey Farris – Executive Director
New Mexico State Ethics Commission

9:45 AM – 10:00 AM

BREAK & NETWORKING IN THE EXHIBIT AREA – (room)

10:00 AM – 12:00 PM

USDA RURAL PARTNERS NETWORK

(we need to get a brief description of his talk – Mollie confirming)

Speakers: Michael Rivera, USDA Rural Partners Network of Albuquerque

12:00 PM – 1:00 PM

LUNCHEON – (room)

Special Speaker: Lisa Garcia, IIMC VP from AZ (Rebecca will ask if she is coming)

1:15 PM – 2:00 PM

ASSOCIATION BUSINESS MEETING – (room)

Presiding: Rebecca Martinez, CMC, City Clerk - City of Rio Rancho
President of Clerks & Finance Officers Association

2:00 PM – 5:00 PM

AFTERNOON GENERAL SESSION

Presiding: Mollie Maldonado, MMC, Deputy Clerk – City of Hobbs
Vice-President, Clerks & Finance Officers Association

2:00 PM – 3:00 PM

SELF INSURANCE:

How to properly file a claim through NMML

Property Claims

Speaker: Clinton Nicley, Director of Self-Insurer's Fund (Mollie confirming)

3:00 PM – 3:15 PM

BREAK & NETWORKING IN THE EXHIBIT AREA – (room)

3:15 PM – 5:00 PM

MOTIVATION SPEAKER (Mollie working on this)

6:30 PM – 9:00 PM

ANNUAL BANQUET DINNER (room)

Presiding: Clerks & Finance Officers Association

SPECIAL ANNOUNCEMENT & PRESENTATION OF THE "CLERK OF THE YEAR"

FRIDAY, APRIL 21st

8:00 AM – 9:00 AM

CONTINENTAL BREAKFAST WITH EXHIBITORS

9:00 AM – 12:00 PM
9:00 AM

**MORNING GENERAL SESSION
CLOSING REMARKS**

Presiding

Georgiana Rael, CMC, Clerk-Administrator, Village of Angel Fire
Immediate Past President, Clerks & Finance Officers Association

9:15 AM – 12:00 AM

**INFORMATION SHARING OF DIVERSE ISSUES FROM
VARIOUS SIZED MUNICIPALITIES**

Have you ever wondered what the differences are between Villages, Towns, and Cities in New Mexico? During this Session, you will hear from Clerk – Treasurer's and Clerk's in each size of municipality. Suggested discussion topics are: Balancing Levels of Confidentiality with Elected Officials, Staff & Public; Ethics; Customer Service; Use of Social Media; and, Cemetery Administration. Panel members ask that in addition to these topics, you bring a problem or issue that you may be dealing with to obtain input, guidance, or direction from your fellow peers. This will be a good opportunity to share your questions and concerns.

Moderators & Panelists

Lisa Johnson, MMC, Retired Assistant City Clerk – City of Artesia
Gale Jones, MMC, Retired Clerk/Administrator – Bosque Farms

Panelists:

Jini Turri, MMC, Clerk Village of Ruidoso (Mollie confirming)
Ida Fierro, Town Clerk/Administrator – City of Bernalillo
IIMC Region VIII West Director
Christine Rivera, CMC, Deputy City Clerk – City of Gallup

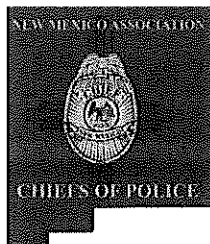
(This session is a great place to add some new presenters, particularly CMCs who are working on their MMCs – Anyone on the Committee interested?)

12:00 PM

DISTRIBUTION OF ATTENDANCE CERTIFICATE & ADJOURNMENT

IMPORTANT: To obtain credit/points toward CMC/MMC certification, attendance at all session is required and will be monitored.

NOTE: To avoid class disturbance, it is required that telephone calls and texting be done during the breaks. Please be courteous to the Speakers and those around you.



NEW AND FUTURE POLICE CHIEF TRAINING SESSION 4

April 10 – 14, 2023

Presented by: The New Mexico Association of Chiefs of Police

This course will be instructed by law enforcement leaders, managers, and experts from throughout the state of New Mexico. The goal of this course is to develop future police chiefs and prepare them for the role of executive leadership.

TOPICS INCLUDE:

- Leadership in Law Enforcement
- Budgeting
- Police, PIO & Social Media
- Liability as a Police Chief
- The Police Chief Hiring Process
- IA and the Disciplinary Process
- Leading Organizational Change
- Policy Development
- Mitigating Risk and Lawsuits
- The Police Chief Lobbyist
- Recruiting and Hiring
- Leading Civilians

WHO SHOULD ATTEND?

Chiefs of Police, Sheriffs, Deputy Chiefs, Undersheriffs, and other law enforcement command staff as part of their career development.

LOCATION

Rio Rancho Police Department
Training Room No. 1
500 Quantum Road
Rio Rancho NM, 87124

LODGING

Hilton Garden Inn
1771 Rio Rancho Blvd.
Rio Rancho, NM 87124
505-896-1111

Ask for **NM MUN LEAGUE PCT** Room Block

REGISTRATION FEES

Early Rate: \$250.00 *prior to March 27th*
Late/On-Site Rate: \$275.00 *after March 27th*

Registration is limited to 25 individuals.

Registration closes: April 3rd.

Room Rate: 121 + tax

Cut-Off: 3/22/23

or make your reservations online:

Available Rooms - Hilton Garden Inn

Albuquerque North/Rio Rancho

REGISTRATION

You may register online for this training and will need username & password to do so. If you were previously issued username & password, those are still valid. If you were not previously issued, contact Jackie at jportillo@nmml.org or (800) 432-2036 ext. 518. You may also submit your registration form to Valerie at registrar@nmml.org or fax to (505) 984-1392.

3/8/2023

Item 9.

I, Seline Crespin, a resident of Bayard would like to be placed on 3/13/2023 agenda for the city council meeting. I would like to discuss two abandoned industrial properties at the end of east street in Bayard. These properties appear to also be abandoned businesses.

Thank you,
Seline Crespin
713 Rogers St
Bayard NM 88023
575 519-8654

City of Bayard

P. O. Box 728
800 Central Avenue
Bayard, New Mexico 88023

Phone 575 - 537-3327
Fax 575 - 537-5271
cityofbayard@cityofbayardnm.com

March 10, 2023

Bayard City Council
P.O. Box 728
Bayard, NM 88023

Dear City Council,

It is my recommendation to remove Hector Carrillo from introductory period effective March 25, 2023.

Mr. Carrillo has worked diligently in moving the Bayard Police Department in a positive direction. He has demonstrated strong leadership and management of the department.

Thank you very much.

Sincerely,

Chon S. Fierro
Mayor