# City of Bayard

# CDBG CLOSE OUT HEARING

**February 17, 2021 at 2:00 PM**

**Bayard City Hall**

## MINUTES

**WORK SESSION**

**PUBLIC INPUT**

EXHIBIT 1-Q-2

CDBG PUBLIC MEETING AGENDA WITH REQUIRED ELEMENTS

POST-PROJECT SELECTION FOR CDBG PUBLIC MEETING

1. Welcome

• The City of Bayard has chosen to proceed with a CDBG application for this proposed project: Wastewater System Improvements

• Construction of influent wastewater line and entrance works station.

• This meeting will cover the Community Development Block Grant (CDBG) Program. It will cover the purpose of the program, eligible/ineligible applicants, eligible/ineligible activities and provide local citizens with the opportunity to provide feedback, commentary and pose questions about the project selected by the City of Bayard.

2. Purpose and History of CDBG

• Program Objectives

o Benefit principally low and moderate income families.

o Aid in the prevention of slum or blight.

o Meet urgent community development needs where an existing condition poses a threat to the health and welfare of the community and other financial resources are not available.

o Eligible Applicants

o Infrastructure grants: all counties, incorporated municipalities and New Mexico Mortgage Finance Authorityo

Planning grants: all counties, incorporated municipalities, New Mexico Mortgage Finance Authority, water associations, sanitation districts, land grants, public nonprofit groups, council of governments and mutual domestic water consumer associations

- Ineligible Applicants

o Indian Pueblos and Tribes may receive funding directly from the U.S. Department of Housing and Urban Development (HUD).

o Entitlement cities (Albuquerque, Farmington, Las Cruces, Rio Rancho and Santa Fe) receive funding directly from HUD.

- Eligible Activities

 Community Infrastructure: water; sewer systems (including storm sewers); solid waste disposal systems; street improvements (roads, streets, curbs, gutters, sidewalks, traffic control devices, street lighting, parking facilities, municipal utilities).

 Public Facility: real property acquisition; construction or improvement of structures (community centers, senior citizen centers, homeless shelters, domestic violence shelters, substance abuse facilities, nonresidential centers for the handicapped such as sheltered workshops); other community facilities designed to provide health, social, recreational or similar community services for residents.

 Housing: real property acquisition; rehabilitation; clearance; provision of public facilities to increase housing opportunities; code enforcement; historic preservation activities; a maximum of $65,000 in CDBG funds per home can be used on rehab/repair activities.

 Economic Development: assists businesses in creating new jobs for low and moderate income persons; creation of businesses owned by community residents.

 Planning: grant assistance must be used for a comprehensive plan if there has not been a current or updated plan within the last five years; asset management plan; development of codes and ordinances; feasibility studies; base mapping, aerial photography, GIS systems; limit of $50,000.

 Colonias: the State of New Mexico is obligated to allocate 10% of the total CDBG funding each year to eligible projects in designated Colonias.

- Applicant must be:

- Designated Colonia prior to November 1990; and

- Located within 150 miles of the U.S./Mexico border

- Project must address:

- Lack of potable water supply; or

- Inadequate sewage system; or

- Lack of decent, safe and sanitary housing

- Ineligible Activities

o Construction or rehabilitation of buildings used for the general conduct of government such as city halls or courthouses. The only exception is to make a public or government operating facility ADA-compliant.

o General operation and maintenance expenses of public facilities.

o Income maintenance programs.

o Housing allowance payments and mortgage subsidies, including but not limited to expenditures for the use of equipment or premises for any political activities.

- Costs involved in preparing applications and securing funding.

- Program Requirements

o Applicants must conduct at least one public meeting prior to selecting a project to advise citizens of estimated CDBG funds available; types of projects available; obtain recommendations from citizens regarding community development and housing needs. A minimum of three meetings is recommended.

o Citizen participation must be encouraged with emphasis on low and moderate income persons by publishing public meeting notices in English and Spanish, and using other means such as media or posting flyers in an effort to reach the public.

o Recommendations from the public are to be considered and the project is selected at an official regularly scheduled meeting of the governing body.

o Each CDBG application must address at least one of the three national objectives: 1) activities must benefit low and moderate income persons 2) prevention of slum and blight 3) must meet urgent or life threatening community development need.

- Application Requirements

 All applications must include a full and phased scope of work, to include corresponding budgets.

 Application requests are limited to a maximum of $500,000 without certified cost estimates and $750,000 with certified cost estimates.

 Projects (both full and phased) must be fully functional on a stand-alone basis once awarded funds have been expended.

 Projects must be completed within twenty-four (24) months of a fully executed grant agreement.

 A previous year's unfunded CDBG application must be updated and resubmitted if the applicant, after conducting the required public hearings, determined that the project is still viable and a priority for the community.

o Rural communities must provide a minimum 5% cash match

- Municipalities: 3,000 residents or less
- Counties: 25,000 residents or less

o Non-Rural communities must provide a 10% cash match

- Municipalities: more than 3,000 residents
- Counties: more than 25,000 residents

o Applications are scored by rating certain criteria such as description and need; benefit to low and moderate income persons; leveraging; citizen participation; planning; feasibility and readiness; user fees and revenues; and cost benefit. The Community Development Council (CDC) also will take into consideration current economic situations, if the entity was funded last year and application presentation.

3. Objective of this Meeting

The purpose of this meeting is to gather information from the local community about the proposed project. Community members must keep in mind the parameters of the CDBG program in terms of eligibility and other required elements. We will now discuss some of the current and/or previous CDBG projects that have impacted our community and then we will take questions from the audience as well as receive input regarding the proposed project.

4. Current and Past CDBG Projects Discussion

The most current completed CDBG project was for Maple and E. Elm Street – Street and Drainage Improvements. Maple and E. Elm had rehabilitation of the roadway and included a new storm water drain from E. Elm to Maple.

5. Questions

6. Citizen Input

This meeting is to gather any public comment on past, current or future CDBG Projects. No comments were received.

7. Adjourn