



CITY COUNCIL MEETING AGENDA

Tuesday, August 18, 2026 at 7:00 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATIONS

ADDITIONS OR CHANGES TO THE AGENDA

PUBLIC COMMENTS - *Comments received from the public may be placed on a future meeting agenda for consideration.*

CONSENT AGENDA - *The following items are considered non-controversial by staff and are recommended to be read and passed in one motion. Any council person, staff, citizen, or meeting attendee can request one or more items be pulled from the Consent Agenda and the item will be pulled and addressed immediately after the passage of the Consent Agenda; otherwise, the following items will be passed in one motion:*

1. Approve City Council Minutes from August 4, 2026
2. Approve City Council Work Session Minutes from August 4, 2026
3. Approve the Payment of Bills and Finance Report (Addendum A)
4. Accept the Utilities Commission Minutes from August 8, 2026
5. Approve Temporary Liquor License for Jack Pine Brewery to Conduct Temporary Liquor Sales on September 12, 2026 at Exit Realty
6. Adopt Resolution 2026-063 Revoking Real Estate Documents Affecting Lots 1 & 2, JMS Baxter Estates
7. Adopt Resolution No. 2026-058 Approving Stipulation of Settlement with property owners for 2026 Clearwater, North Lynndale, and Brentwood Circle Street and Utility Improvements project.
8. Approve the JACS eBike Escrow Agreement
9. Approve Stormwater Facilities Maintenance Agreement with Access Rights and Covenants for JACS eBikes
10. Accept the Clearwater Road/Golf Course Drive Bank Traffic Review Report
11. Approve the Bell Bank Development Agreement
12. Approve the Bell Bank Construction Repair and Maintenance Agreement for Watermain
13. Approve the Permanent Hydrant Access Easement for Bell Bank

14. Approve Stormwater Facilities Maintenance Agreement with Access Rights and Covenants for Bell Bank
15. Approve the SEH Contract in the Not to Exceed Amount of \$33,170.00 for Professional Services during the Construction Phase for the Bell Bank Development
16. Approve the Timberline Heights Phase 2 Development Agreement
17. Approve the Timberline Heights Phase 2 Construction Repair and Maintenance Agreement for Watermain
18. Approve the Permanent Hydrant Access Easement for Timberline Heights Phase 2
19. Approve Stormwater Facilities Maintenance Agreement with Access Rights and Covenants for Timberline Heights Phase 2
20. Approve the SEH Contract for Professional Services – Construction Phase in the Not to Exceed Amount of \$28,570.00 for the Timberline Heights Phase 2 Development
21. Approve the 2026 Lake Forest Road Improvements Development Agreement
22. Approve the SEH Design Phase Services Contract in the Not to Exceed Amount of \$325,000.00 for the 2027 College Road and Douglas Fir Drive/ Industrial Park Road Intersection Improvements project
23. Approve Bolton & Menk Proposal for Engineering Services in the not to exceed amount of \$10,046.00 for the 2027 Crack Sealing Project
24. Approve ASTECH Corporation Change Order No. 1 Revising Completion Dates for the 2026 Micro Surfacing Project.
25. Approve the RL Larson Excavating, Inc. Partial Pay Estimate No. 2 in the amount of \$1,007,168.70 for the 2026 Clearwater Road, North Lynndale Area, and Brentwood Circle Utility & Street Improvements Project, Municipal Project No. 4068
26. Approve the Amended Construction Cost Share and Maintenance Agreement Between Crow Wing County and the City of Baxter for the 2026 CSAH 48 (Highland Scenic Road) Trail Connection Project, Municipal Project No. 4140
27. Adopt Resolution No. 2026-059 Accepting Bid and Awarding Contract to Young Excavating for the 2026 CSAH 48 (Highland Scenic Road) Trail Connection Project, Municipal Project No. 4140
28. Approve the WSB Professional Services Agreement in the Not to Exceed Amount of \$24,430.00 for the Trunk Highway 210 & Inglewood Drive Railway Crossing Improvements Project Record Drawing Survey. Municipal Project No. 4121
29. Approve the WSB Professional Services Agreement in the Not to Exceed Amount of \$2,421.00 for updating the Engineers Estimate for the Excelsior Road & Edgewood Drive Roundabout
30. Approve of the Widseth Contract for Construction Administration Services in the Not to Exceed Amount of \$11,395 for the Whiskey Creek Bridge Rehabilitation Project
31. Approve 2026-2027 Contract for Chamber of Commerce Services

32. Approve a Peddler License for Mason Fischer
33. Authorize execution of a real estate Services Agreement between The Conservation Fund and the City of Baxter for the Mississippi River Overlook Park access project.
34. Accept Planning and Zoning Commission Minutes from August 12, 2026
35. Approve Annual Amendments to the City Hunting Map
36. Adopt Resolution 2026-056 approving setback variances for property located at 6151 Paris Road
37. Adopt Resolution 2026-057 approving an interim use permit extension for property located at 14307 Oakwood Drive
38. Adopt Resolution 2026-062 approving a conditional use permit to allow equipment (bicycle) rental for property located in the SE corner of Highway 210 and Cypress Drive
39. Adopt Resolutions 2026-060 and 2026-061 approving a plat and conditional use permit to allow a bank drive-through for property located in the SW corner of Clearwater Road and Golf Course Drive
40. Adopt Resolution 2026-064 approving a setback variance for property located at 7352 Glory Road
41. Adopt Resolution 2026-068 revoking a CUP for property located in the SW corner of Clearwater Road and Forest Drive
42. Adopt Resolutions 2026-065, 2026-066, 2026-067 and Ordinance 2026-008 approving a 60-unit apartment for property located in the SW corner of Clearwater Road and Forest Drive

PULLED AGENDA ITEMS

OTHER BUSINESS

43. Vacate all easements dedicated on Lots 1 & 2, JMS Baxter Estates
 - 1) **PUBLIC HEARING** at 7:00 p.m. or shortly thereafter
 - 2) Adopt Resolution 2026-070 vacating the drainage and utility easements dedicated on Lots 1 & 2, JMS Baxter Estates, according to the recorded plat thereof, Crow Wing County, Minnesota
44. Vacate all easements dedicated on Lots 3, 4, 5, and 6, Block 1, Golf Course Drive Commercial Park
 - 1) **PUBLIC HEARING** at 7:00 p.m. or shortly thereafter
 - 2) Adopt Resolution 2026-069 vacating all easements dedicated on Lots 3, 4, 5, and 6, Block 1, Golf Course Drive Commercial Park, according to the recorded plat thereof, Crow Wing County, Minnesota
45. Consider Public Transit Fares Adjustments for Baxter's Service

COUNCIL COMMENTS

46. Connie Lyscio

- 47. Zach Tabatt
- 48. Patrick Sundberg
- 49. Mark Cross
- 50. Darrel Olson

CITY ADMINISTRATOR'S REPORT

CITY ATTORNEY'S REPORT

ADJOURN