

Bridging Bastrop Board Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



September 12, 2024

Agenda - Bridging Bastrop Board at 5:30 PM

Bastrop Diversity, Equity, and Inclusion Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. PRESENTATIONS

3A. Update and Discussion on Past Events:

- Sit with Syl Session on August 28th
- Bastrop Chamber of Commerce Bastrop County Health Fair on August 10th

- The Traveling Exhibition Harriet Tubman Program through August 31st at Kerr Community Park

3B. Update and Discussion on Upcoming Events:

- Sit with Syl Session on September 18th at 6:30 pm at City Hall
- Indigenous Peoples' Day at the Museum on October 12th
- Boards and Commissions Banquet on October 24th
- Veterans "Red, White, & Blue Banquet" on November 9th

3C. Additional Announcements and/or Events from individual Bridging Bastrop Board members.

4. REPORTS

4A. Receive a report on the schedule for the Infomercial Sessions.

4B. Receive a report update on job training and workforce development initiatives specific to community needs and partnerships with Bastrop EDC Board, Bastrop Chamber of Commerce, and Workforce Solutions of Bastrop County.

5. WORKSHOP

5A. Workshop and presentation with Dominica McGinnis, BridgeField Group, regarding guidance on implementation of Bridging Bastrop Board Work Plan and initiatives.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider and act to approve the Bridging Bastrop Board meeting minutes from the Thursday, August 8, 2024 Regular Meeting.

6B. Discuss and possibly act on the City of Bastrop Human Resources Department items:

- Future and Additional Reports
- Cost breakdown for posting jobs to additional sites
- Observation of diversity celebrations / multicultural events for City staff

6C. Discuss and possibly act on the revised Bridging Bastrop Board logo.

6D. Discuss and possibly act on the new social media format for Bridging Bastrop Board postings on the City of Bastrop social media pages.

6E. Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance

to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Monday, September 9, 2024 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary

CITY OF BASTROP
REGULAR BRIDGING BASTROP BOARD MEETING MINUTES
AUGUST 8, 2024

The Bridging Bastrop Board met in a Regular Meeting on Thursday, August 8, 2024, at 5:00 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Board Members Present

Chair Sheila Lowe
 Nancy Wood
 Carly Bartee
 George Martinez
 Mary Moody (virtually)

Staff Present

Human Resources Director Tanya Cantrell

City Council Members Present

Mayor Pro-Tem John Kirkland

1. CALL TO ORDER

Chair Lowe called the Regular Bridging Bastrop Board meeting to order at 5:08 p.m. with a quorum present. Board Member Anthony Vasquez was absent.

2. CITIZEN COMMENT(S)

No comments were submitted.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6B. Receive report and update from the City of Bastrop Human Resources Department regarding the July Monthly Employment Reports.

Human Resources Director, Tanya Cantrell gave the report and update regarding the July Monthly Employment Reports. Director Cantrell reported that interviews for the Bastrop EDC Business Attraction, Retention, and Expansion (BARE) Manager have started. The Board and Director Cantrell discussed the need for more Human Resource staff to meet the City's growth and expansion.

No formal action was taken on Item 6B.

3. ANNOUNCEMENTS

3A. Update and Discussion on Past Events:

- Sit with Syl Session on July 30th

- Economic Equity for Bastrop Entrepreneurs

- Bastrop Homecoming and Rodeo

The Economic Equity for Bastrop Entrepreneurs sessions had wrapped up.

No formal action was taken on Item 3A.

3B. **Update and Discussion on Upcoming Events:**

- Bastrop Chamber of Commerce Bastrop County Health Fair on August 10th

- Sit with Syl Session on August 28th - The Traveling Exhibition Harriet Tubman Program through August 31st at Kerr Community Park

- Indigenous People Day at the Museum in October

- Veterans "Red, White, & Blue Banquet" on November 9th

No formal action was taken on Item 3B.

3C. **Additional Announcements and/or Events from individual Bridging Bastrop Board members.**

There were no new events added. Board Member Martinez inquired about following up on the applicant received at the Board and Commission Fair.

No formal action was taken on Item 3C.

4. **UPDATES**

4A. **Update on the schedule for the Infomercial Sessions with Colin Guerra, Public Information Manager.**

Chair Lowe and Board Member Bartee will work with Public Information Manager Colin Guerra on the scripts for the Infomercial Sessions.

No formal action was taken on Item 4A.

6. **ITEMS FOR INDIVIDUAL CONSIDERATION**

6A. **Consider action to approve the Bridging Bastrop Board minutes from the July 24, 2024, Regular Meeting.**

MOTION: Board Member **Name** moved to approve the Bridging Bastrop Board minutes from the July 24, 2024 Regular Meeting. Board Member **Name** seconded the motion. Motion carried unanimously.

6C. **Discussion and possible action on moving the regular Bridging Bastrop Board meeting date to the 2nd Thursday of the month at 5:30 p.m.**

MOTION: Board Member Name moved to approve changing the regular Bridging Bastrop Board meeting date to the second Thursday of the month at 5:30 pm. Board Member Name seconded the motion. The Board discussed that the Human Resource Department's reports will be behind and will allow additional time to complete due to meeting date change. Motion carried unanimously.

6D. **Discussion and possible action on inviting a consultant to provide training for the Bridging Bastrop Board regarding upcoming board initiatives.**

The Board discussed for Chair Lowe to contact Krystal Grimes and Dominica McGinnis to review the Board's plans and help with moving forward with upcoming initiatives.

No formal action was taken on Item 6D.

6E. **Discussion and possible action on job training and workforce development initiatives tailored to the needs of the community and partner with Bastrop EDC Board, Bastrop Chamber of Commerce, and Workforce Solutions of Bastrop County.**

The Board discussed partnering opportunities with the listed organizations. Chair Lowe and Board Member Wood will contact Becki Womble with the Bastrop Chamber of Commerce and the new Bastrop EDC BARE Manager. Board Member Bartee will contact Workforce Solutions of Bastrop County.

No formal action was taken on Item 6E.

6F. **Discussion and possible action on the revised Bridging Bastrop logo**

The Board discussed the revised logo and changes to the font. Chair Lowe will work on edits with Digital Media Specialist Rick Gullikson.

No formal action was taken on Item 6F.

6G. **Review, discuss, and possible action on the new social media format for Bridging Bastrop Board posts on the City of Bastrop social media pages.**

The Board discussed changes to the font and photos.

No formal action was taken on Item 6G.

6H. **Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).**

Individual Requests made from the Board Members:

- Updated Bridging Bastrop Board logo
- New Board photo
- Review Master Plan summaries from all Boards and Commissions

- Request to Director Cantrell for pricing for job postings

No formal action was taken on Item 6H.

5. WORKSHOP

5A. **Review the City's Comprehensive Plan summary on Transportation and Traffic and prepare recommendations for presentation and discussion at the Planning and Zoning Commission Workshop on August 17th.**

The Board discussed the importance of intentional connectivity with sidewalks and prioritizing the needs within historically underserved areas. City Manager Carrillo-Trevino explained the importance of drainage, curbs, and sidewalks. The Board discussed and reviewed the summary from the Planning and Zoning Commission. Board Member Wood will attend the August 17th Planning and Zoning Commission Workshop to represent the Bridging Bastrop Board.

No formal action was taken on Item 5A.

7. ADJOURNMENT

Upon receiving a motion and a second to adjourn, the August 8th Regular Meeting was adjourned at 6:14 p.m. without objection.

APPROVED:

Sheila Lowe, Bridging Bastrop Board Chair

ATTEST:

Victoria Psencik, Assistant City Secretary