

Bastrop Parks and Public Tree Advisory Board

Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



May 04, 2023

Agenda - Parks and Public Tree Advisory Board at 5:00 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1- 800- 735- 2989 at least 48 hours in advance of the meeting.

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1. CALL TO ORDER
 2. REPORTS
 - 2A. [Parks Report](#)
 - 2B. [Bastrop State Park Report](#)
 - 2C. [Bastrop Recreation Report](#)
 - 2D. [Bird City Coalition Report](#)
 - 2E. [Council Liaison Report](#)
 3. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

4. WORKSHOP

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. [Consider action to approve Parks and Public Tree Advisory Board minutes from the April 06, 2023 regular meeting.](#)
- 5B. [Update and discuss progress on the Parks and Recreation Master Plan](#)
- 5C. [Discussion on open Parks Board Members](#)
- 5D. [Discussion on Bird Houses by Bastrop County Rotary Club](#)
- 5E. [Discussion on Special Olympics Texas](#)
- 5F. [Discussion on Ferry Park Volunteers](#)
- 5G. [Discussion on National Wildlife Federation's Mayors' Monarch Pledge](#)

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: April 26, 2023 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Sandy Holder

Sandy Holder, Public Works Technician



STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 2A

TITLE:

Parks Report

AGENDA ITEM SUBMITTED BY:

Donald Smuck, Parks Superintendent
Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

Review City of Bastrop Parks monthly operational report

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review City of Bastrop Parks monthly operational report.

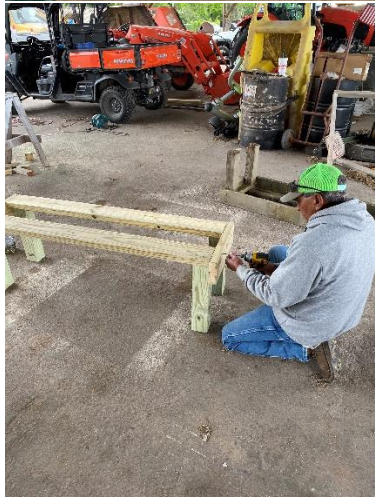
ATTACHMENTS:

Parks operational update

Parks Board Update:

- Parks staff prepped the splash pad for opening.
- Parks staff helped facilitate movies in the park.
- Parks staff performed plumbing repairs at Fisherman’s park.
- Parks staff performed playscape repairs at Fisherman’s playscape.
- Parks staff worked on the Riverwalk drainage project all month long.
- Parks staff helped set out bird houses for the Rotary Club.
- Parks addressed a surfacing issue at Hunters Crossing by the pavilion.
- Parks staff sprayed off the boat launch at Fisherman’s park.
- Parks staff rebuilt and replaced a bench seat at the Hunters Crossing dock.
- Parks staff performed irrigation repairs at Hunters Crossing.







STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

AGENDA ITEM SUBMITTED BY:

Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Review Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 2C

TITLE:

Bastrop Recreation Report

AGENDA ITEM SUBMITTED BY:

Terry Moore, Bastrop Recreation
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Review Bastrop Recreation monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop Recreation monthly operational report.

ATTACHMENTS:

Bastrop Recreation Report



STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Kerry Fossler, Board Member
Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review staff Bird City Coalition Report.

ATTACHMENTS:

Bird City Coalition Report



STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 2E

TITLE:

Council Liaison Report

AGENDA ITEM SUBMITTED BY:

John Kirkland, Council Liaison

BACKGROUND/HISTORY:

Welcome to the Parks and Public Tree Advisory Board.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Welcome to the Parks and Public Tree Advisory Board.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: May 04, 2023

AGENDA ITEM: 5A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the April 06, 2023 regular meeting.

AGENDA ITEM SUBMITTED BY:

Sandy Holder, Public Works Technician
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the April 06, 2023 Parks and Public Tree Advisory Board.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 5B

TITLE:

Update and discuss progress on the Parks and Recreation Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Bastrop Recreation
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

This Parks and Recreation Master Plan will encompass a comprehensive analysis of the City's parks and recreation assets, an extensive community needs assessment, provide recommendations to development, recreation, policies, land acquisition, and prioritize needs based on the community's short and long-term parks and recreation needs. The Master Plan will also include Sports Complex Feasibility Study paid for through Type B (BEDC) funding of \$50,000.

FISCAL IMPACT:

The fiscal impact includes \$250,000 from St. David's Foundation Grant towards the Parks and Recreation Master Plan as well as a Sports Complex Feasibility Study funded by Type B (BEDC) funding of \$50,000. The grant agreement with the St. David's Foundation includes a city commitment of \$125,000 in dedicated staffing.

RECOMMENDATION:

This Parks and Recreation Master Plan will encompass a comprehensive analysis of the City's parks and recreation assets, an extensive community needs assessment, provide recommendations to development, recreation, policies, land acquisition, and prioritize needs based on the community's short and long-term parks and recreation needs. The Master Plan will also include Sports Complex Feasibility Study paid for through Type B (BEDC) funding of \$50,000.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: May 04, 2023

AGENDA ITEM: 5C

TITLE:

Discussion on open Parks Board Members

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

We still have two openings on the Bastrop Parks and Public Tree Advisory Board.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: May 04, 2023

AGENDA ITEM: 5D

TITLE:

Donation of Bird Houses by Bastrop County Rotary Club

STAFF REPRESENTATIVE:

Donald Smuck, Parks Superintendent
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

The Bastrop County Rotary Club has been a partner of the City in many projects over the years. The most recent being the donation of specially designed bike racks for the downtown. Staff was contacted by Norman Jones, Board Member of the club, with the proposal of donating bird houses to be placed about the community in support of the Bird City Designation.

The site survey at Fisherman's Park on January 30th with Norman Jones (Rotary Club), Luke (Audubon Society), Donald (City) and Curtis (City) went well. The summary is to install 3-4 songbird houses at several locations, a Wood duck house along the banks of the Colorado River.

The installation of the bird houses are scheduled for Wednesday, April 19, 2023.

FISCAL IMPACT:

None

RECOMMENDATION:

Discussion and Consideration of the Bird House Project

ATTACHMENTS:

Bird Houses Project for Bastrop PowerPoint



STAFF REPORT

MEETING DATE: May 04, 2023

AGENDA ITEM: 5E

TITLE:

Special Olympics Texas

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director
Donald Smuck, Parks Superintendent

BACKGROUND/HISTORY:

Kimberly Davis Program Director for the Special Olympics Texas has completed a permit to host the SOTX soccer tournament in Bob Bryant on May 12, 2023. She is having trouble finding volunteers to assist with lining the soccer fields.

The City of Bastrop Public Works Department will partner with the SOTX to line the soccer fields on May 11th.

FISCAL IMPACT:

None

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: May 04, 2023

AGENDA ITEM: 5F

TITLE:

Discussion on Volunteer Project at Ferry Park

STAFF REPRESENTATIVE:

Terry Moore, Recreation Manager
Donald Smuck, Facilities Manager

BACKGROUND/HISTORY:

Staff was contacted by the Heart of Texas Chamber Board looking for a volunteer project to give back to the community of Bastrop. After discussion with both staff and their board, it was agreed that the volunteers would update the gazebo at Ferry Park. The plan is for it to be a complete volunteer project. Heart of Texas Chamber members will purchase the paint and supplies and provide the labor to completely repaint the gazebo a more vibrant color.

FISCAL IMPACT:

None

RECOMMENDATION:

Discuss and review color selection.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: May 4, 2023

AGENDA ITEM: 5G

TITLE:

Discussion on National Wildlife Federation's Mayors' Monarch Pledge
Presentation by Howard Nemerov

AGENDA ITEM SUBMITTED BY:

Terry Moore, Bastrop Recreation Manager

BACKGROUND/HISTORY:

Howard Nemerov, a local member of the Bastrop County Master Gardener Association, reached out to the Mayor and City Manager and introduced the opportunity to participate in the program. He highlighted the benefits of participating in the program would not only be good for the environment but would also benefit tourism. He proposed that the BCMGA were already meeting some of the action steps to create a healthy pollinator environment as the Monarch Butterflies migrate through the Bastrop area. Requirements to participate have already been achieved to be a part of the National Wildlife Federation project.

FISCAL IMPACT:

The proposal from BCMGA has no immediate fiscal impact to the city. As the project grows there could be some action items that will require minimal funding. If needed, those action items will go through the appropriate channels for approval.

RECOMMENDATION:

Support the BCMGA in their efforts to build a healthy pollinators environment in the City of Bastrop.

ATTACHMENTS:

NA