

Bastrop Parks and Recreation / Public Tree Advisory Board Agenda

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



September 05, 2024

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. REPORTS

3A. [Receive a report on the operations of the Parks & Recreation Department.](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

3B. [Receive a report on the operations of the Bastrop State Park.](#)

[Submitted by: Nathaniel Gold, Regional Director for the Central Texas Region of Texas State Parks and Terry Moore, Parks and Recreation Director](#)

3C. [Receive a report on the Parks and Recreation Director's monthly update.](#)

Submitted by: Terry Moore, Parks and Recreation Director

- 3D. Receive an update on the Bird Junction Project.

Submitted by: Margaret Robinson, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

- 3E. Receive a report on the Bird City Coalition.

Submitted by: Margaret Robinson, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

4. WORKSHOP

- 4A. Discussion on the tree and parkland requirements in the current City of Bastrop Building Code.

Submitted by: Kennedy Higgins, Senior Planner and Terry Moore, Parks and Recreation Director

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the August 6, 2024, Regular Meeting.

Submitted by: Terry Moore, Parks and Recreation Director

- 5B. Discussion and possible action on the vision for Fireman's Park.

Submitted by: Rick Rivera, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

- 5C. Discussion and possible action on establishing Parks Task Force groups.

Submitted by: Deborah Jones, Parks and Recreation Board Chair and Terry Moore, Parks and Recreation Director

- 5D. Discussion and possible action regarding the Volunteer Park Clean-Up Day to reschedule to October 12, 2024.

Submitted by: Terry Moore, Parks & Recreation Director

- 5E. Discussion, update, and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

Submitted by: Terry Moore, Parks and Recreation Director

- 5F. Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

Submitted by: Terry Moore, Parks and Recreation Director

6. ADJOURNMENT

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, August 29, 2024 at 12:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary



STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Receive a report on the operations of the Parks & Recreation Department.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

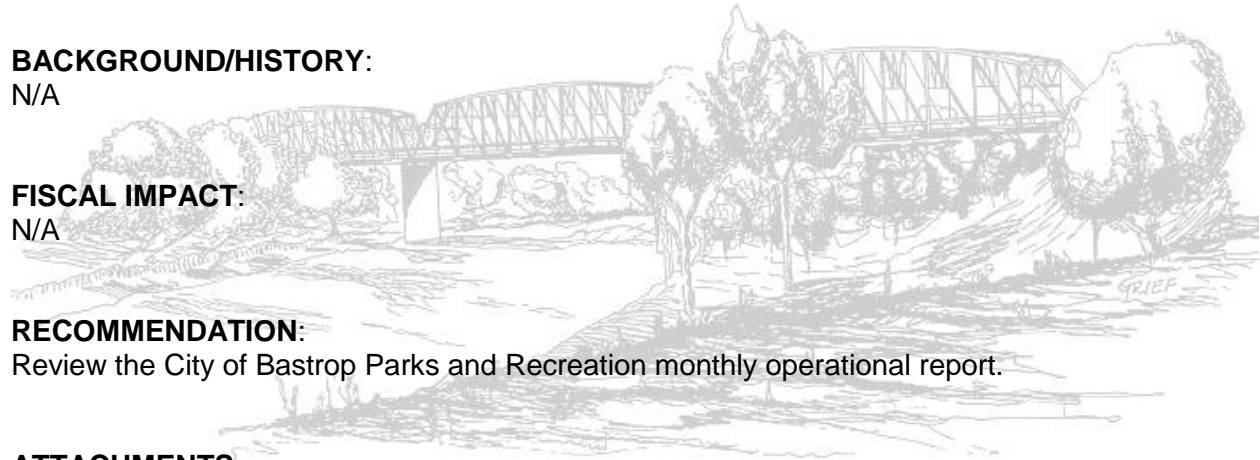
N/A

RECOMMENDATION:

Review the City of Bastrop Parks and Recreation monthly operational report.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Receive a report on the operations of the Bastrop State Park.

AGENDA ITEM SUBMITTED BY:

Submitted by: Nathaniel Gold, Regional Director for the Central Texas Region of Texas State Parks and Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

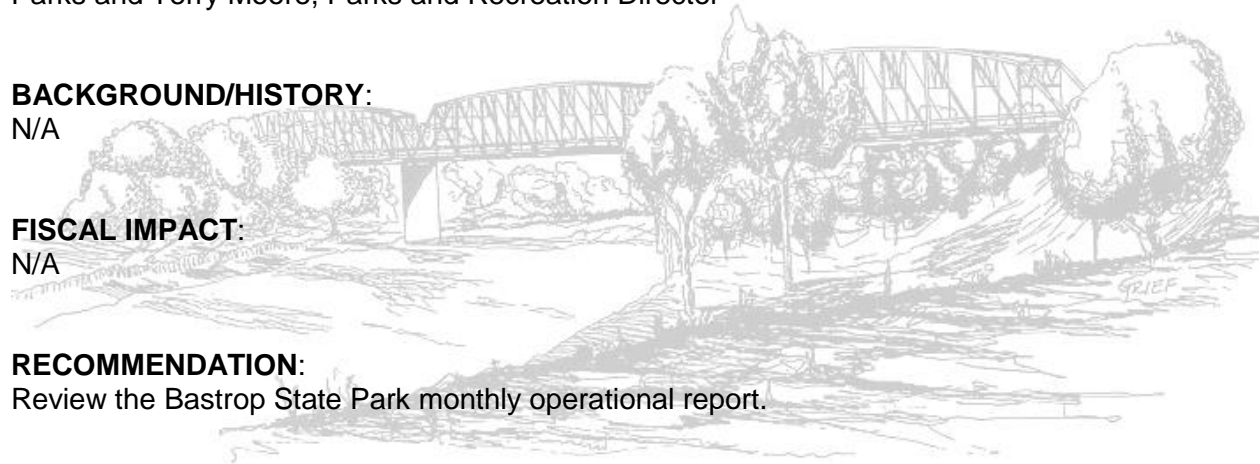
N/A

RECOMMENDATION:

Review the Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Receive a report on the Parks and Recreation Director's monthly update.

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

This report will include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review the Parks and Recreation Director's monthly update.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Receive an update on the Bird Junction Project.

AGENDA ITEM SUBMITTED BY:

Submitted by: Margaret Robinson, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive an update on the Bird Junction Project.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:
Receive a report on the Bird City Coalition.

AGENDA ITEM SUBMITTED BY:
Submitted by: Margaret Robinson, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:
N/A

FISCAL IMPACT:
N/A

RECOMMENDATION:
Receive a report on the Bird City Coalition.

ATTACHMENTS:
N/A





STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Discussion on the tree and parkland requirements in the current City of Bastrop Building Code.

AGENDA ITEM SUBMITTED BY:

Submitted by: Kennedy Higgins, Senior Planner and Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

At the last Parks and Recreation Board meeting, there was a discussion about the tree and parkland requirements for developers. There was general agreement that the guidelines and requirements need to be strengthened. Development Services has been working on suggestions and will be bringing those to the board for discussion.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Provide direction to staff for recommendations on changes in the Building Code.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the August 6, 2024, Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 1. State the subject of each deliberation; and
 2. Indicate the vote, order, decision, or other action taken..

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approval of the Parks and Recreation / Public Tree Advisory Board meeting minutes from the August 6, 2024, Regular Meeting.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Discussion and possible action on the vision for Fireman's Park.

AGENDA ITEM SUBMITTED BY:

Submitted by: Rick Rivera, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

This item was tabled to the September meeting from the August 6, 2024 meeting.

Our role is to find the highest and best use for all our park amenities. There has been some conversation about Fireman's Park and if we are using that space in the best way and serving the people.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Possible action on the vision for Fireman's Park.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Discussion and possible action on establishing Parks Task Force groups.

AGENDA ITEM SUBMITTED BY:

Submitted by: Deborah Jones, Parks and Recreation Board Chair and Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Since the last Parks and Recreation Board Meeting, there has been discussion on how and what task force groups should be established to assist with the quality of the parks system. These groups will be responsible for meeting outside of the regular meeting, on different subjects pertaining to the parks. The leader of the task group will then be responsible for reporting back to the board on a monthly basis as long as the task force group is in operation.

FISCAL IMPACT:

Unknown

RECOMMENDATION:

Possible action on establishing Parks Task Force groups.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Discussion and possible action regarding the Volunteer Park Clean-Up Day to reschedule to October 12, 2024.

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

The original proposed date was September 14, 2024. It is being proposed to shift the date to October 12, 2024, to assist in preparation for the upcoming holiday event season. Team leaders will meet to determine projects and supplies as needed.

Staff will use Sign Up Genius and encourage registration opportunities. This will also allow us to plan and prepare volunteer jobs, supplies, and refreshments.

FISCAL IMPACT:

There will be a cost for supplies.

RECOMMENDATION:

Possible action on rescheduling the Volunteer Park Clean-Up Day to October 12, 2024.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Discussion, update, and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of the Parks and Recreation Master Plan, the Parks and Recreation Board will review the City of Bastrop's parks and recreation assets.

FISCAL IMPACT:

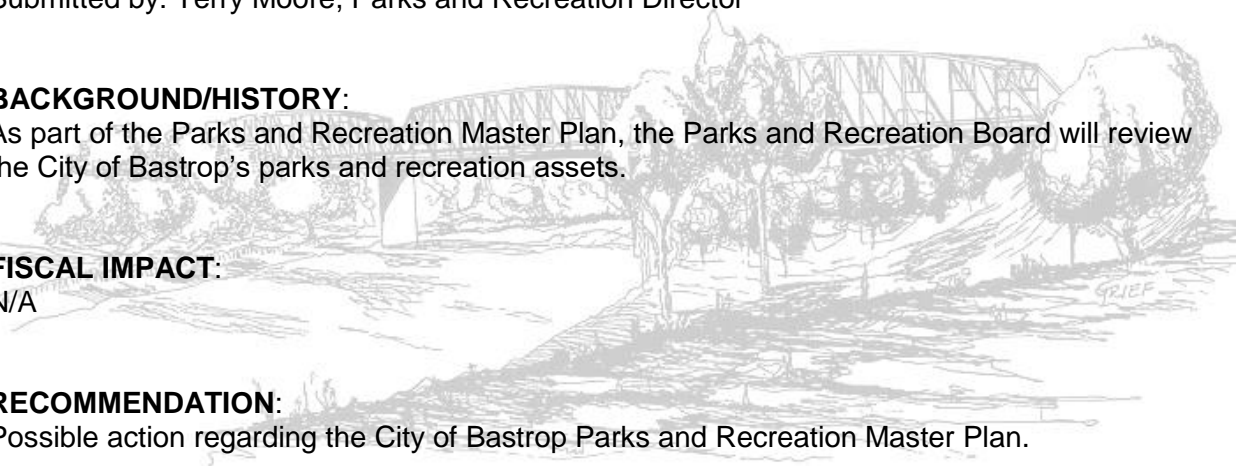
N/A

RECOMMENDATION:

Possible action regarding the City of Bastrop Parks and Recreation Master Plan.

ATTACHMENTS:

N/A





STAFF REPORT

MEETING DATE: September 5, 2024

TITLE:

Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Provide direction to staff on future agenda items.

ATTACHMENTS:

N/A

