

# Bastrop Parks and Recreation / Public Tree Advisory Board Agenda

Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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October 03, 2024

## Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

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*Bastrop Parks and Recreation / Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.*

3. **REPORTS**

3A. [Receive a report on the operations of the Parks & Recreation Department.](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

- 3B. [Receive a report on the operations of the Bastrop State Park.](#)  
[Submitted by: Nathaniel Gold, Bastrop and Buescher State Parks Complex Superintendent and Terry Moore, Parks and Recreation Director](#)
- 3C. [Receive a report on the Bird City Coalition.](#)  
[Submitted by: Luke Thompson, Bird City Committee and Terry Moore, Parks and Recreation Director](#)
- 3D. [Receive an update on the Bird Junction Project](#)  
[Submitted by: Margaret Robinson, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director](#)
- 3E. [Receive a report on the Parks and Recreation Director's monthly update.](#)  
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 4. WORKSHOP**
- 4A. [Discussion on the tree and parkland requirements in the current City of Bastrop Building Code.](#)  
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5. ITEMS FOR INDIVIDUAL CONSIDERATION**
- 5A. [Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, September 5, 2024 Regular Meeting.](#)  
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5B. [Discuss and possible action regarding the changes in the operations of Mayfest Park.](#)  
[Submitted by: Doug Haggerty, Fleet & Facilities Manager and Deborah Jones, Parks and Recreation Board Chair](#)
- 5C. [Discuss and possible action regarding establishing Parks Task Force Groups.](#)  
[Submitted by: Deborah Jones, Parks and Recreation Board Chair and Terry Moore, Parks and Recreation Director](#)
- 5D. [Discuss and possible action regarding the October 12th Volunteer Park Clean Up Day.](#)  
[Submitted by: Krissie Fountain, Parks and Recreation Board Member and Terry Moore, Parks & Recreation Director](#)
- 5E. [Discuss and possible action on the Fireman's Park Task Force Report.](#)  
[Submitted by: Rick Rivera, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director](#)
- 5F. [Discuss and possible action on the Paint in the Parks Task Force Report.](#)

Submitted by: Gail Sheehan, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

- 5G. Discussion, update, and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

Submitted by: Terry Moore, Parks and Recreation Director

- 5H. Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

Submitted by: Terry Moore, Parks and Recreation Director

## 6. **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: Monday, September 30, 2024 at 3:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Terry Moore  
Terry Moore, Parks & Recreation Director



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Receive a report on the operations of the Parks & Recreation Department.

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review the City of Bastrop Parks & Recreation monthly operational report

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review the City of Bastrop Parks & Recreation monthly operational report.

**ATTACHMENTS:**

Parks & Recreation operational update



# City of Bastrop

# PARKS &

# RECREATION

October 1, 2024

## Special events:

- Bridge Wave for Breast Cancer Awareness, Oct 9 & Oct 16 (Iron Bridge)
- Bastrop Pink Party, Oct 11 @ 6pm (Bob Bryant)
- Harvest Fest, Oct 18 (Bob Bryant)
- Movie in the Park, Oct 19 @ 6pm (Bob Bryant)
- Austin AGC Rodeo and BBQ Cookoff, Oct 25-27 (Mayfest Park & Arena)
- Boo Bash, October 31 (Downtown)
- BAC Veterans Day Car Show, Nov 8 & 9 (Downtown)
- Movie in the Park, November 16, (Bob Bryant)
- Annual Tree Lighting Ceremony, November 29, (Fisherman's Park)
- WassailFest, November 30, Downtown
- Merry on Main, Dec 14, Downtown
- Christmas Parade, Dec, 14, Downtown
- Lights Camera Stunt Show event/March 29, 2025 (Mayfest)

## Parks Operations Review

- Completed the painting of the buildings, stalls, pens, and fences at Mayfest Park
- Replaced banners downtown and along the bridges.
- Painting Pavilions at Fisherman's
- Clearing space in the parks of old stumps and trimming trees
- Cleaning and Painting the Fitness Unit in Bob Bryant
- Painting safety bollards in all the parks.
- Planting pots at new Utilities Office.
- More tree work! Planting at Mayfest. Replaced a pine tree that had died.
- Removed 4 dying or decaying trees at Fisherman's to eliminate the safety hazards.
- Removed a dead tree downtown at the corner of Spring and Main. Will replace it.
- Removed the fence, trimmed the trees, painted the swing set and replaced mulch at Fisherman's Park Playscape.
- Painted the inside of the restrooms at Fisherman's Park.
- Steady schedule of watering trees.







Recreation Operations:

### Junior Master Naturalist Program

Classes for children and families!

Learn about Texas birds, insects, reptiles, plants, water and nature journaling. Each session will include activities and games!

**Time:** 10AM-11:30AM

**Location:** Bob Bryant Park Pavilion (600 Charles Blvd.)

**Save the dates:**

Fall 2024: Sep 14 & 28, Oct 12 & 26, Nov 9  
Spring 2025: March 8 & 22, Apr 12 & 26, May 10

Register at: [www.cityofbastrop.org/recreation](http://www.cityofbastrop.org/recreation)  
Presented by: Texas Master Naturalist - Lost Pines Chapter



### WALK/RUN TO HEALTH

A **FREE 8-WEEK PROGRAM** SUPPORTING **YOU** ON YOUR JOURNEY TO HEALTH AND **THE RUN THIS TOWN 5K ON DEC. 7TH**

REGISTER NOW @  
[CITYOFBASTROP.ORG/RECREATION](http://CITYOFBASTROP.ORG/RECREATION)  
512-332-8805

Bastrop County Cares  
PINKY PRODUCE  
CITY OF BASTROP PRESENTS  
PARKS & RECREATION  
October 11th  
Bob Bryant Park  
5 to 7 PM  
FREE for everyone!

October is Breast Cancer Awareness Month!  
You're invited to the  
**3rd Annual PINK PARTY**

Bring your dancing shoes & join the fun.  
Prizes - Fun - Fellowship

Hot dogs & refreshments will be provided.

Local health organizations will also be on site to provide resource information about early detection and treatment.

Friday, October 11th  
Bob Bryant Park  
5pm to 7pm

CITY OF BASTROP PRESENTS  
**MOVIES IN THE PARK**  
FEATURING JOHN CENA PLAYING FIRE  
FREE!  
BASTROP TX  
CITY OF BASTROP

**FIRE PREVENTION MONTH**  
OCTOBER 19 | 6 PM MOVIE STARTS AT DUSK

VENDORS GAMES CONCESSIONS AND AN ESCAPE HOUSE!

**BOB BRYANT PARK**  
CITYOFBASTROP.ORG

CITY OF BASTROP PRESENTS  
**MOVIES IN THE PARK**  
FEATURING SGT. STUBBY  
FREE!  
BASTROP TX  
CITY OF BASTROP

**VETERANS APPRECIATION**  
NOVEMBER 16 | 6 PM MOVIE STARTS AT DUSK

VENDORS GAMES CONCESSIONS MS. POPPY THE CLOWN

IN PARTNERSHIP WITH  
Bastrop County Cares

**BOB BRYANT PARK**  
CITYOFBASTROP.ORG



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Receive a report on the operations of the Bastrop State Park.

**AGENDA ITEM SUBMITTED BY:**

Nathaniel Gold, Bastrop and Buescher State Parks Complex Superintendent  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review the Bastrop State Park monthly operational report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review the Bastrop State Park monthly operational report.

**ATTACHMENTS:**

State Park Report



Good morning all,

Lost Pines State Park Complex Visitation through August 2024:

Park Name	YTD Fiscal Year 2024	YTD Fiscal Year 2023	Increase/Decrease	Percentage inc/dec
Bastrop SP	124,337	118,946	5,391	4.5%
Buescher SP	54,610	46,675	7,935	17.0%
<b>Complex Totals</b>	<b>178,947</b>	<b>165,621</b>	<b>13,326</b>	<b>8.046%</b>

For reference this is where we were sitting as of August 2011 before the Bastrop County Complex Fire (9/2011):

Park Name	YTD Fiscal Year 2011
Bastrop SP	127,001
Buescher SP	37,210
<b>Complex Totals</b>	<b>164,211</b>

Comparing FY2011 visitation to FY2024 holistically the Lost Pines Complex is seeing an **8.97%** increase in visitation from pre-fire times.

- We are in full swing of FY2025, and have refreshed budgets. So we are purchasing consumable supplies and items for maintenance projects this year.
- Construction on our Historic Golf-Pro Shop CCC exhibit is still underway and we have hit some delays. Hopefully this will be completed very soon.
- In the recent fire academy Bastrop State Park graduated 5 wildland firefighters to increase our wildfire response potential and Prescribed burning abilities.
- We acquired 33 acres known as the Bailey Tract off of Lost Pines Loop and adjacent to the SP increasing the protected land and habitat that we manage.
- We are still getting our interpretive programming scheduled for October. Normally come Oct we ramp up programming conducting programs at both parks each day on the weekend. The Texas Master Naturalists also help with programming guided hikes, etc. So the calendar below will likely have things added to it.
- This the start of our busy season and we expect to get busier and busier as the weather gets cooler.

Upcoming Programs:

**October 2024**

Oct 5

10:00a

[Go Native, Go Wild](#)

Buescher State Park

Wildscaping is coming to a yard near you!

**Oct 16**

10:30a

[Reading Ranger](#)

Buescher State Park

Join Ranger Madalyn at the Smithville Public Library for themed book readings and a craft! All ages welcome!

**Oct 17**

5:30p

[Picnic in the Park](#)

Buescher State Park

Friends of the Lost Pines State Parks presents their annual Picnic in the Park at the Picnic Pavilion at Buescher State Park! There may be a bat program associated with this. More to come.



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Receive a report on the Bird City Coalition.

**AGENDA ITEM SUBMITTED BY:**

Luke Thompson, Bird City Committee  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review the Bird City Coalition Report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review the Bird City Coalition Report.

**ATTACHMENTS:**

October Bird City Newsletter

# BirdCalls

October 1, 2024

*Bastrop County Audubon Society*  
**BCAS Mission; To promote the conservation, restoration, and enjoyment of natural resources and habitats for birds and other wildlife.**



**Meeting: Tuesday, October 1, 2024 at 6:30 (social) and meeting at 7:00 at Bastrop Library.**

**Program: The Buzz on Bees: Exploring Honey Bee Biology, Native Bees, and Pollinator Habitats**



Discover the fascinating world of honey bees and their essential role in pollination! In this presentation, you'll learn about the basic biology and behavior of honey bees, get a brief introduction to Texas native bees, and understand the importance of bees as pollinators. Plus, get practical tips on how to create a pollinator-friendly habitat in your own backyard, using plants and simple structures to attract and support these vital creatures.

Presented by **Courtney Dyer**, owner of Ivory Acres Farm- a small family farm located in Paige, Texas that specializes in cut flowers, local honey, farm fresh eggs, and more! Dyer has a long background in education and began her beekeeping journey in the spring of 2021, shortly after buying land and moving to the Bastrop County area. She dedicates her life to being a lifelong learner and loves sharing knowledge with

others. Dyer also is extremely passionate about purposeful gardening for wildlife and pollinators and recently started a local chapter of Native Plant Society of Texas for Bastrop County.

## President's Perch

October 2024

Welcome to October 2024! It is an excellent time to start using eBird from the Cornell Laboratory of Ornithology. I highly recommend it as a simple way to support bird biology during this time of changing migration patterns. Cornell is sponsoring an October Big Day in support of World Migratory bird day and global Bird Weekend. Just as our Audubon Christmas Bird Counts have been supporting bird research for over 100 years, researchers are now seeking data collected from citizen scientists such as you to fill in bird behaviors at other times of the year. Saturday, October 12 has been designated as the October Big Day for 2024.



You can go to [ebird.org](http://ebird.org) to get the application for your desktop, tablet or cellphone. There is no cost to you and the application is easy to use. See the graphic below for more information.

We are still very much in the middle of Fall Migration. Sunday, I had 17 hummingbirds at my feeders, today I have 5. By the time you read this I may not have any until Spring. There is still a risk to birds migrating at night from our lights. There is an excellent graphic below with a simple explanation of sensible outdoor lighting rules created by professional lighting engineers. We have two wonderful State Parks in our county and neither one of them is a certified Dark Skies park. In fact, there are no designated Dark Skies areas in Texas east of Interstate 35. Wouldn't it be nice if we could change that for the benefit of our birds and State Park visitors.

May the sight and sound of our bird friends bring you happiness every day, Luke Thompson



## LIGHT TO PROTECT THE NIGHT

Five Principles for Responsible Outdoor Lighting Practices



**Illuminating**  
ENGINEERING SOCIETY



### USEFUL



#### ALL LIGHT SHOULD HAVE A CLEAR PURPOSE

Before installing or replacing a light, determine if light is needed. Consider how the use of light will impact the area, including wildlife and the environment. Consider using reflective paints or self-luminous markers for signs, curbs, and steps to reduce the need for permanently installed outdoor lighting.

### TARGETED



#### LIGHT SHOULD BE DIRECTED ONLY TO WHERE NEEDED

Use shielding and careful aiming to target the direction of the light beam so that it points downward and does not spill beyond where it is needed.

### LOW LIGHT LEVELS



#### LIGHT SHOULD BE NO BRIGHTER THAN NECESSARY

Use the lowest light level required. Be mindful of surface conditions as some surfaces may reflect more light into the night sky than intended.

### CONTROLLED



#### Light should be used only when it is useful

Use controls such as timers or motion detectors to ensure that light is available when it is needed, dimmed when possible, and turned off when not needed.

### COLOR



#### USE WARMER COLOR LIGHTS WHERE POSSIBLE

Limit the amount of shorter wavelength (blue-violet) light to the least amount needed. Use 2700 K

## Events in October

Oct 1, General Meeting. Bastrop Public Library 7:00pm

Oct 5, Smithville Sustainable Home and Garden Show, 10 am to 2 pm at the Railroad Park Pavilion. Join us at the Bastrop Audubon Table.

Oct 11, Little Hike, D. Skarnulis Nature Trail, 293 Rimrock Court in Pecan Park behind Walmart

Oct 12, October Big Day, Wherever you want, any time you want and with anyone you want

Oct 17, Bastrop County Audubon Board Meeting, 6:00pm Bastrop Public Library

Oct 23, Bird City Bastrop committee meeting, 3:30pm Bastrop City Hall

Oct 26, Little Sit, Kerr Center Park, 1308 Walnut Street

## **Book Reviews:** Laws Guide to Drawing Birds and The Backyard Bird Chronicles

Our game camera caught a playgroup of baby bluebirds taking their first baths in our birdbath. The sight was so joyous that I wanted to share it in a painting. I had never drawn or painted a bird and it seemed impossible. Just then I learned of the Laws Guide to Drawing Birds, written and illustrated by John Muir Laws. David Allen Sibley wrote the book's forward and said. "I wish this book had been available to me when I was starting out, because it is filled with tips and tricks that took me decades to learn." With the help of this book, I was able to represent the birdbath playmates. The process of drawing the birds helped me better understand bird parts and movements, and even identify birds more easily. You'll see more in the birds you see after you practice a few exercises in this book!

The Laws Guide encourages field sketching. I tried it and found it impossible. The darn birds just won't stand still. Amy Tan, best known for writing The Joy Luck Club, created a backyard paradise that brought birds in – and kept them there as she sketched them. The author of The Backyard Bird Chronicles, she is also a student of John Muir Laws. The book is a journal of Ms. Tan's birdfeeder birds and includes her beautiful sketches and drawings of California birds and migrants. It's worth having just for the gorgeous drawings, but I also learned interesting things from the journal. When a murder of crows invaded her birds' paradise, she hung a dummy crow upside down on a rail. The crows gathered around, checking for signs of danger. Ms. Tan wondered if they were mourning for a fallen member,

having read that crows do mourn. It worked! The crows stopped coming. Every entry is an interesting day in the life of a birder. Reading the book was like sharing those daily joys and traumas as I watch the birds in my backyard with a good friend.

Final note: For an archive of free drawing classes:

[www.JohnMuirLaws.com](http://www.JohnMuirLaws.com)

Patricia Raine



October Big Day is an opportunity to unite around our shared love of birds. [Last October](#), nearly 36,332 people from 191 countries submitted 83,735 checklists with eBird, demonstrating the power of birds to bring people together. Each year more and more participants join in this global celebration, how many of you will contribute this year?

Wherever you are on 12 October, take a few minutes to join in this global celebration. Participate from anywhere—even from home!

## How to participate

- **Get an eBird account:** eBird is a worldwide bird checklist program used by millions of birders. It's what allows us to compile everyone's contributions into a single massive October Big Day list—while at the same time gathering data to help scientists better understand birds. [Sign up here](#). It's 100% free from start to finish.
- **Watch birds on 12 Oct:** It's that simple. You don't need to be a bird expert or go out all day long, even 10 minutes of birding from home counts. October Big Day runs from midnight to midnight in your local time zone. You can report what you find from anywhere in the world.
- **Enter what you see and hear in eBird:** You can enter your observations [via our website](#) or download the [free eBird Mobile app](#) to make submitting lists even easier. Please enter your checklists no later than 15 Oct to be included in the results announcement.
- **Watch the results roll in:** During the day, follow along with bird reports from more than 180 countries in real-time on our [October Big Day page](#).

No matter where you go birding on 12 October, have fun, enjoy the birds you find, and share your observations with eBird. Your checklists will help us better understand global bird populations through products like these [animated abundance maps](#) brought to you by eBird Science.



Keep Smithville Beautiful's

# Sustainable Home & Garden Show

## "Water for Life"

**Free**

**Saturday, Oct 5, 2024  
10AM - 2PM**

**Railroad Park  
Smithville Historic District  
100 NW 1st St.**

Join us for a fun, family-friendly day featuring booths, demonstrations, and vendors sharing info on wise water use and conservation, including:

- Capturing and using rainwater
- Low-water gardening
- Composting
- Local river and stream ecosystems

- Sustainable products for sale (plants!)
- Student art show and activities for kids
- Community garage sale + music festival same day

keepsmithvillebeautiful@gmail.com | FB: KeepSmithvilleBeautiful  
Chamber: 512-237-2313





# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Receive an update on the Bird Junction Project

**AGENDA ITEM SUBMITTED BY:**

Margaret Robinson, Parks and Recreation Board Member  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Update everyone on the Bird Junction Project

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Update everyone on the Bird Junction Project

**ATTACHMENTS:**

N/A



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Receive a report on the Parks and Recreation Director's monthly update.

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Report to include updates on items from previous meetings.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

**ATTACHMENTS:**

Report Attached



## Directors Report October 1, 2024

These are general updates on items that were discussed at previous meetings, or were not included in the operations report.

- City Budget was approved at the September 17, 2024. You were given a copy of the Parks & Recreation Budget at the September 5<sup>th</sup> meeting.
- The department is currently working with the Bastrop County Master Gardeners and Master Naturalists to create a native landscape design for city hall. The goal is to have a design that attracts birds and saves water.
- Tree planting will begin the second week of October.
- Our team will be planning an Arbor Day event for November 1. Anyone interested in participating is welcome. An Arbor Day proclamation is scheduled for the 10/22/24 council meeting.
- October 24<sup>th</sup> is the Annual Boards and Commissions banquet. It starts at 6:30pm and is held at the convention center. Please RSVP as soon as possible.
- The department has received an opportunity to replace the gravel currently in the playscape area at the Kerr Center. This grant is originally from Toyota and is being facilitated through a community member. Our team is currently looking at the possibilities of doing pour in place rubber or high quality kiddie mulch like was just replaced at Fisherman's Park Playground.
- The department will be replacing the fence around the playground at Fisherman's Park. Making the area more ADA accessible is a priority.
- The holiday lights will be going up soon. Tree Lighting event will be Friday November 29. Invitations are going out now for opportunities to host a night in the Gingerbread House. Non-profits can host a night in the house a fund raiser. It is an added feature for attendees to the River of Lights event. The gingerbread house will be open from Fri-Sat-Sun from November 30 to Dec 29.
- Texas Special Olympics Soccer games will be in Bob Bryant Park again this year. Event is scheduled for April 17.
- Dedication for the BBP Bird Blind will be held late Oct, early November.
- Revenue for the department for FY 2024:
  - Recreation -
  - Parks -





# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discussion on the tree and parkland requirements in the current City of Bastrop Building Code.

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

The current city building code is being updated as it pertains to parkland extraction and tree mitigation. This agenda item will be used as a tool to update and discuss those recommended changes.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

To make a recommendation on changes to the code.

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** October 3, 2024

**TITLE:**

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, September 5, 2024 Regular Meeting.

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - 1. State the subject of each deliberation; and
  - 2. Indicate the vote, order, decision, or other action taken.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Approve, amend, or correct the minutes of the September 5, 2024 Regular Meeting Parks and Recreation / Public Tree Advisory Board.

**ATTACHMENTS:**

DRAFT September 5, 2024 Minutes

## MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

September 5, 2024

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, September 5, 2024, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Rick Rivera, Krissie Fountain, Deborah Jones, Steven Fobert, Gail Sheehan, Margaret Robinson, and Nathanael Gold. Staff present were Parks and Recreation Director Terry Moore and Senior Planner Kennedy Higgins. Council Member Cheryl Lee was absent. Planning and Zoning Commission Committee Member Jordan Scott was present as a guest liaison.

### 1. CALL TO ORDER

At 5:32 p.m. Chair Deborah Jones called the meeting to order.

### 2. CITIZEN COMMENTS

Lee Harle – Bastrop River Company, discussed the boat ramp bumper’s condition. Reporting that they are dilapidated and, in his opinion, unnecessary. He suggested that we partner with the school to remove the bumpers and put a mural on the wall in their place.

Luke Thompson – Discussed that the Audubon Society has a grant to fund more Purple Martin houses at Bob Bryant Park. He shared that he was currently discussing with the Audubon Society the potential for hosting Birding 101 courses. Thompson informed the board that he does twice a month birding outings. Thompson stated that because of the current fall migration lights out should occur by 11:00pm to facilitate the migration. Parks and Recreation Director Terry Moore shared that “lights out” signs have been posted at park kiosks.

### 3. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

#### 3A. Discussion and consider nomination of a new Parks and Public Tree Advisory Board Secretary.

Member Margaret Robinson made a motion for Nathanael Gold to serve as the new Board Secretary. Member Gail Sheehan seconded the motion. Motion passed unanimously.

#### 3B. Parks and Recreation Report

Report was given by Parks and Recreation Director, Terry Moore.

#### 3C. Bastrop State Park Report

Report was given by Lost Pines State Park Complex Superintendent, Nathanael Gold.

#### 3D. Bastrop Recreation Director’s monthly update

Report was given by Parks and Recreation Director, Terry Moore. Moore Presented the FY25 proposed budget

#### 3E. Bird Junction Project Report

Report was given by Margaret Robinson.

#### 3F. Bird City Coalition Report

Report was given by Margaret Robinson.

#### **4. PARKS & RECREATION WORKSHOP**

##### **4A. Discussion on the tree and parkland requirements in the current City of Bastrop Code.**

Senior Planner Kennedy Higgins reported on the current B3 Technical Manual's current wording and tree mitigation fees. Planning and Zoning Commission Committee Member Jordan Scott shared that the Planning and Zoning Commission will be discussing tree mitigation fees on Saturday, October 12<sup>th</sup>.

#### **5. ITEMS FOR INDIVIDUAL CONSIDERATION**

##### **5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the August 6, 2024, Regular Meeting.**

Member Gail Sheehan made a motion to approve the minutes and Member Margaret Robinson seconded. Motion passed unanimously.

##### **5B. Discussion and possible action on the vision for Fireman's Park.**

Member Rick Rivera discussed converting the park from a baseball field to multipurpose fields with a perimeter trail and a playscape. More information to come in future meetings.

##### **5C. Discussion and possible action on establishing Park Task Force groups.**

Chair Deborah Jones proposed task force groups. Proposed groups are listed as follows: Mayfest Task Force, Fisherman's Park Task Force, Park Trails Task Force, Arborist Consulting Task Force, Fireman's Park Task Force, Paint the Parks Task Force, and Community Engagement and Awareness Task Force.

Member Rick Rivera made a motion to establish a Fireman's Park Task Force and to have that task force come up with a redesign proposal for Fireman's Park. Member Steven Fobert seconded. Motion passed unanimously.

##### **5D. Discussion and possible action regarding the Volunteer Clean-Up Day to reschedule to October 12, 2024.**

Discussion to reschedule this clean up day, no action taken. Members Krissie Fountain, Gail Sheehan, and Margaret Robinson will help lead this effort. Discuss next month.

##### **5E. Discussion, update, and possible action regarding the City of Bastrop Parks and Recreation Master Plan.**

No action taken.

##### **5F. Individual Requests from Parks and Recreation Board Members for particular items to be listed on future agendas.**

To discuss next month: Feasibility of Industrial Park near Jackson Street/Business Park Dr.; Recreation Center Updates; Sports Complex; Updates on task force.

ADJOURNMENT

Member Gail Sheehan made a motion to adjourn the meeting at 8:38pm. Member Rick Rivera seconded. Motion passed unanimously.

APPROVED:

ATTEST:

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Chair, Deborah Jones

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Secretary, Nathanael Gold





# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discuss and possible action regarding the changes in the operations of Mayfest Park.

**AGENDA ITEM SUBMITTED BY:**

Doug Haggerty, Building and Facilities Manager  
Deborah Jones, Board Chair

**BACKGROUND/HISTORY:**

**FISCAL IMPACT:**

**RECOMMENDATION:**

Receive report from Doug Haggerty on facility maintenance changes. And accept a recommendation for a Task Force to be created to oversee Mayfest Park.

**ATTACHMENTS:**

NA



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discuss and possible action regarding establishing Parks Task Force Groups.

**STAFF REPRESENTATIVE:**

Deborah Jones, Board Chair  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Establishing task force committees to assist with various projects

**FISCAL IMPACT:**

Unknown

**RECOMMENDATION:**

Establish effective working groups to assist with how the parks are used by residents.

**ATTACHMENTS:**

None



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discuss and possible action regarding the October 12th Volunteer Park Clean Up Day.

**AGENDA ITEM SUBMITTED BY:**

Krissie Fountain, Parks and Recreation Board Member and Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Originally the proposed date was 9/14/24. It is being proposed to shift the date to October to assist in preparation for holiday event season. Team leaders will meet to determine projects and supplies needed.

Staff will use sign up genius and encourage registration opportunities. This will also allow us to plan and prepare volunteer jobs/supplies and for refreshments.

**FISCAL IMPACT:**

Cost of Supplies.

**RECOMMENDATION:**

Volunteer and recruit

**ATTACHMENTS:**

None



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discuss and possible action on the Fireman's Park Task Force Report.

**AGENDA ITEM SUBMITTED BY:**

Rick Rivera, Member  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

At the September regular board meeting, a task force of Rick Rivera and Steven Fobert was established with the goal of a revision for Fireman's Park.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Receive Report

**ATTACHMENTS:**

N/A



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discuss and possible action on the Paint in the Parks Task Force Report.

**AGENDA ITEM SUBMITTED BY:**

Gail Sheehan, Member  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

At the September regular board meeting, Gail Sheehan volunteered to lead a task force called Paint the Parks.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Receive Report

**ATTACHMENTS:**

N/A



# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Discussion, update, and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

**ATTACHMENTS:**

N/A





# STAFF REPORT

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**MEETING DATE:** October 3, 2024

**TITLE:**

Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

What items should be placed on the next agenda?

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

**ATTACHMENTS:**

N/A