

Bastrop Parks and Recreation / Public Tree

Advisory Board Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



June 05, 2025

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **REPORTS**

3A. Receive a report on the operations of the Parks & Recreation Department

Submitted by: Terry Moore, Parks and Recreation Director

3B. Receive a report on the operations of the Bastrop State Park.

Submitted by: Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent and Terry Moore, Parks and Recreation Director

3C. Bird City Coalition Report

Submitted by: Luke Thompson, Bird City Committee and Terry Moore, Parks and Recreation Director

3D. Receive a report on the Parks and Recreation Director's monthly update.

Submitted by: Terry Moore, Parks and Recreation Director

3E. Discussion and changes in the operations of Mayfest Park

Submitted by: Doug Haggerty, Fleet and Facilities Manager and Deborah Jones, Board Chair

3F. Receive an update on park projects.

Submitted by: Sylvia Carrillo-Trevino, City Manager

4. ITEMS FOR INDIVIDUAL CONSIDERATION

4A. Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, May 1, 2025 Regular Meeting.

Submitted by: Terry Moore, Parks and Recreation Director

4B. Receive the resignation of Parks and Recreation/Tree Advisory Board member Krissie Fountain.

Submitted by: Terry Moore, Parks and Recreation Director

4C. Review and approve the Fatherhood Mural Project Partnership in Fisherman's Park.

Submitted by: Gail Sheehan, Board Member and Terry Moore, Parks and Recreation Director

4D. Update and discuss Parks and Recreation Master Plan

Submitted by: Terry Moore, Parks and Recreation Director

4E. Individual Requests from Parks and Recreation Board members for items to be listed on future agendas.

Submitted by: Terry Moore, Parks and Recreation Director

5. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public,

as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: June 2, 2025 at 3:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Marco Olivares
Marco Olivares, Parks and Recreation Technician



STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Receive a report on the operations of the Parks & Recreation Department

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the City of Bastrop Parks & Recreation monthly operational report

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

- Parks & Recreation Operations Report



City of Bastrop

PARKS &

RECREATION

Item 3A.

June 5, 2025

Special events:

- i. Pride Street Faire, June 6 (Downtown)
- ii. Bastrop Juneteenth Celebration, June 21 (Downtown/Fisherman's)
- iii. Pet & Pal Parade, Freedom on Wheels, North Main Games, June 28 (Downtown)
- iv. Big Bang Celebration, June 28 (Fisherman's)
- v. Bastrop Summer Fest, June 29 (Mayfest)
- vi. 78th Annual Bastrop Homecoming & Rodeo, July 29-August 2 (Mayfest/Downtown)
- vii. BAC Veterans Day Car Show 2025, November 7-8 (Downtown)

Parks Operations Review

- Parks Crews trimmed overhanging tree branches at the Rec Center.
- Parks Crews removed gravel from the playground at Ferry Park. A drainage system was installed, and new mulch was added to the playground.
- One Parks Crew member completed Backhoe Training. The crew member learned essential backhoe operating skills through classroom instruction and hands-on training.
- Parks Crews painted ADA walkways and handicap parking at Bob Bryant Park.
- Parks Crews cleared brush on the disc golf course at Bob Bryant Park.
- Parks Crews installed two new trash cans at Fisherman's Park.
- Parks Crews reinstalled a loose bench near the stairway along the Riverwalk.
- Parks Crews cleared and cleaned the dumpster area near the Pine Warbler Lot.
- Parks Crews continued repairs on the iron fence along the Riverwalk.
- Parks Crews power washed and striped the basketball courts at Fisherman's, Kerr and Bob Bryant Park.
- Parks Crews painted over graffiti in various areas under the bridge.
- Parks Crews removed various falling and dead trees at Fisherman's Park.
- Mike's Bikes has begun construction of their shop within Fisherman's Park.
- The renovation of the Riverwalk outlook at the bottom of the stairwell near Neighbor's Kitchen & Yard was completed.
- Parks Crews removed white pipe fence at the beginning of the Riverwalk in preparation for the Fisherman's Walkway project.
- Parks Crews added gravel near the concession stand at Mayfest to help with drainage.
- Parks crews removed grass from the sand volleyball court and leveled the sand to improve playability.
- Parks Crews completed routine mowing and weed eating at various locations.



Recreation Operation Review

Rec Center Mold Remediation: The Recreation Center is set to reopen to the public on Tuesday, June 3, following a three-week closure due to environmental safety concerns. Clearance was officially granted on Thursday, May 29, after thorough testing and successful remediation efforts. The AC will be re-installed on Monday, June 3, in preparation for the re-opening.

The temporary closure began after a member of the center raised a concern about potential mold in the facility. In response, the Parks & Recreation Department, in partnership with the Fleet & Facilities team, promptly initiated an environmental assessment. Initial testing revealed minor indications of mold, prompting the City to contract a professional remediation company to ensure the safety and health of all visitors and staff.

The process experienced an unexpected delay due to the sudden passing of the original environmental inspector. A new inspector was brought on board and worked closely with the remediation team to ensure the affected areas were properly treated and cleared for use.

Throughout the closure, Parks & Recreation staff remained committed to keeping members engaged by offering classes at alternate locations, including the Convention Center and the County Community Center. The City extends its sincere thanks to these partner facilities for their support during this period.

As a gesture of appreciation and to acknowledge the inconvenience caused by the closure, all active Recreation Center members will receive a membership credit for the month of June.

We are incredibly grateful for the patience and understanding of our members. Our top priority has always been the safety of our community, and we're proud of how our teams responded quickly and responsibly. We're excited to welcome everyone back to the Center next week.

Operations

- We are working on updating our Junior Park Ranger Booklets for our relaunch of July for Parks & Rec Month. Some new info, activities, and programs are coming!

Program Recap

- Youth Discovery - Monday, April 28th
 - We acknowledged Earth Day and made some awesome air-dry clay sculptures!
- Community Bike Rides were held every Saturday morning in May at Bob Bryant Park and culminated with a Memorial Day Bike Ride on May 24th.
- Music in the Park was held at Fisherman's Park on May 29th, featuring live performances by the Terry Moore Trio and Sarah Price.
- Bridging Neighbors w/Movies in the Park took place on Saturday, May 17rd at Bob Bryant Park.
- The Bastrop Police Department led a new Self-Defense program on May 2nd at the Recreation Center, offering participants valuable safety skills and awareness.
- City Scouts with the Public Works Department took place on May 6 & May 21
- Spring Basketball Skills w/N3XT Athletics
 - Fridays from April 18th through May 16th at Kerr Community Park
 - 4:30PM - ages 7-11
 - 5:30PM - ages 12-16
- Cooking for Change - w/Family Crisis Center
 - Tuesday, May 20th - FREE for ages 10-14

Upcoming Programs, Events, and Partnerships

- Demo Days - free class demos (held @ 1PM)
 - June 3rd - Moove & Groove
 - June 5th - LIFT
 - June 6th - EnerJoy
- Summer Programs and Partnerships
 - Water Safety (Session 1 is OPEN for registration!)
 - Four 2-week sessions through June and July
 - Ages (3-10)
 - Discovery Days
 - Three, 3-day camps in June (open), July, and August
 - Ages 6-12

- Pickleball Camps - partnering with Bastrop Area Pickleball Association
 - June 17-19 for ages 8-14
- Soccer Camps @ Bob Bryant - in partnership with FC Bastrop
 - July 22-24 | ages 8-14
- Youth Disc Golf Camp
 - June 3-5 at Bob Bryant Disc Golf Course for ages 8+
- Skyhawks Sports Academy
 - June – TBD
- N3XT Athletics @ Kerr Park Basketball Court
 - Summer Camps (ages 7-14)
 - Week 1: June 9-12
 - Week 2: July 7-10
 - Summer Sessions:
 - Summer 1: Mondays June 2, 9, 16, 23
 - Ages 6-10
 - Summer 2: Mondays July 14, 21, 28; August 4, 11
 - Ages 10-15
- Bastrop's Annual BIG BANG! Celebration
 - Saturday, June 28th from 6:00 PM to 9:30 PM @ Fisherman's Park
 - Music filling the park to set the perfect atmosphere
 - Bounce Houses for the kiddos to jump around
 - Sprinklers to cool you off
 - Field Games for some friendly competition
 - Tasty Concessions to satisfy your cravings
 - Spectacular 15-minute Patriotic Fireworks Display set to music at dark







STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Receive a report on the operations of the Bastrop State Park.

AGENDA ITEM SUBMITTED BY:

Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review the Bastrop State Park monthly operational report.

ATTACHMENTS:

- Bastrop State Park Monthly Operational Report

Lost Pines State Park Complex Visitation through April 2025:

Park Name	YTD Fiscal Year 2025	YTD Fiscal Year 2024	Increase/Decrease	Percentage inc/dec
Bastrop SP	88,051	82,387	5,664	6.9%
Buescher SP	42,265	39,136	3,129	8%
Complex Totals	130,316	121,523	6,709	7.23%

- We hosted the MS150 ride and saw 412 riders come through the Lost Pines!
- We hosted the Wildflower Marathon and running event and saw 745 runners come through Bastrop State Park.
- Pool season is here! We got rid of our pool reservation procedure and extended our hours to serve more folks. We have received a very positive response about this change. We are also continuing our partnership with the City of Bastrop's Recreation program to host water safety/swim lessons and water aerobics classes! We're very thankful for this partnership and the opportunities it provides our local community.
- We had one of our Superintendents out on medical leave for about 6 weeks, and he came back to work on the 21st... Glad he's back and healthy, and also thankful that my workload has returned to "normal"! 😊
- We hosted our Lost Pines Wildlife and Habitat Day on 5/17 and had collaborators from is a collaborative event between the State Parks Division, Wildlife Division, Texas A&M Forest Service, US Fish and Wildlife, USDA, the Dallas, Fort Worth, and Houston Zoos, and other NGOs to promote conservation efforts of the Lost Pines Habitat. There were many reptiles and amphibians on exhibit, including Trevor, the Houston Toad! There were many speakers and other exhibitors. It was a hoot and we had around 300 folks attend.
- Attached are our programs for the upcoming month!

BASTROP & BUESCHER S.P. PROGRAMS

JUNE

7TH



Bastrop: 10am: National Trails Day! Welcome to the Lost Pines Guided Hike

Join a ranger on a 1-mile hike to learn about the beautiful and unique Lost Pines! Meet at the Trail Sign at the Bastrop State Park playground.

Buescher: 2pm: Texas Free Fishing Day! Fish Print Craft!

Join us for a crafty time under the shade of oak trees at the fishing/picnic area. (not the canoe launch fishing area).

Learn about our fishing regulations and the art of fish printing!



18TH

Reading Ranger at Little Bookworms at the **Smithville Public Library 10:30am**

Perfect for parents with young kids! We will read a couple of books and then make a craft!



19TH

Bastrop State Park Prescribed Fire Community Briefing 6 - 8pm

Where: Bastrop County Community Center (15 American Legion Dr. Bastrop, TX 78602)

Learn about future plans for prescribed fire at Bastrop State Park.



21ST

Bastrop: 10am - Wildlife of the Lost Pines Meet: Picnic Table near playground
Join in on a guessing game to learn about critters that call the Lost Pines and Texas home! Feel the furs, see the skulls and trace their tracks.

Buescher: 2pm - Watercolors by the Waters Edge

Join us for some freestyle art in the park! Enjoy some peaceful time with meditation and appreciation for the beauty of nature! Ages 8+.

Meet: At the fishing/picnic area. (not the canoe launch fishing area).

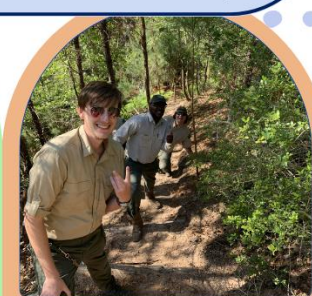
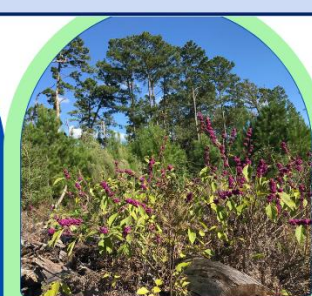


28TH

Buescher: 10am - Lake Life! Meet: Fishing Area by Canoe Launch

Join a ranger to discover the tiny world that's under water! Meet the critters that call the lake home and how they help us determine the quality of our water.

Bastrop: 2pm - Going Batty! Meet: Copperas Creek Campsite CCC Shade Shelter
Learn about our fun nocturnal friends and make a take home critter to keep!





STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Luke Thompson, Bird City Committee
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive Bird City Coalition Report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Receive a report on the Parks and Recreation Director's monthly update.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Parks Project Tracker

Parks Project Tracker

Project	Project Cost	Fund Source	Account String	Amount Remaining	Estimated Completion Date	Notes
FISHERMANS						
Parks & Rec Board Representative- Steve, Gail						
Added Electric	\$2,665.85	General Fund	101-23-00-5352	\$1,083.30	completed 11/18/2024	
Replaced Fence at the Playground	\$9,508.00	General Fund	101-23-00-5352	\$1,083.30	Completed 12/6/2024	Funds moved from Riverwalk Maintenance -mo
Replacement of Backboard/Rim	\$4,647.23	General Fund	101-23-00-5352	\$1,083.30	Completed 1/20/2025	
Outlook Renovation (at Ferry Park)	\$30,750.00	General Fund	105-00-00-6000		Completed 4/4/2025	
Add mulch to playground	\$1,000.00	Grand funding			Completed 3/28/2025	
Outlook Renovation (at Neighbors)	\$28,000.00	General Fund	105-00-00-6000		Completed 5/23/25	
Concrete Raising	\$11,062.04	General Fund	101-23-00-5359	\$4,840.60	Jun-25	3 out of the 12 locations were completed 4/2025. These areas were the most problematic on the riverwalk. And will now allow us to replace the fencing in the curves.
Iron Fence Repair	\$3,000.00	General Fund	101-23-00-5359	\$4,840.60	Complete 05/2025	Welding has been completed. Working with nonprofit to paint
Riverwalk Erosion (under Bridge)	Awaiting OPC	Possibly Bond Funding/\$100k Approved by City Council (set aside)			FY25/26	Project is in planning
Riverwalk-Length from Ferry to Fishermans						
Paint & Stripe court	\$3,800.00	General Fund	101-23-00-5352	\$1,083.30	Stripping completed 5/22/25. Court painting to be done by 9/30/2025	Striping completed 5/22. Plan to paint courts in Fall 2026.
Walkway/Bollards/Crosswalk	\$42,000.00	Sidewalk/Park Designation	Park Designated Fund		Sep-25	Currently receiving new bids on project.
Adding Lighting to lower Basketball court	\$7,600	General Fund	101-23-00-5352		FY26	
Extending Parking area at lower lot	waiting bid				FY26	

BOB BRYANT PARK

Parks & Rec Board Representative- Krissie						
Replacement of Backboard/Rim	\$2,323.61	General Fund	101-23-00-5364	\$5,672.37	Completed 1/20/2025	
Playground Mulch	\$8,832.00	Grant funding	101-23-00-6203	\$89,200.52	Completed 3/25/25	Moving forward, alternatives will be rubber mulch, pour in place rubber
Shade Cloth Replacement	\$8,266.00	Special Projects	101-23-00-6203	\$89,200.52	Completed 3/25/25	
Playground Renovation Project	\$81,179.21	Special Projects	101-23-00-6203	\$89,200.52	Completed 3/25/25	
Paint the Pavilion	\$475.00	Grant funding			Completed 4/11/25	
Drainage repair	Awaiting OPC	Possibly Bond Funding/\$100k Approved by City Council (set aside)				Opinion of Probable Cost - Will have this on hand to look for funding to repair.
Paint & Stripe court	\$1,900.00	General Fund	101-23-00-6203	\$89,200.52	Stripping completed 5/22/25. Court painting to be done by 9/30/2025	Striping completed 5/22. Plan to paint courts in Fall 2026.
Add fencing to property line					FY26	

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KERR						
Parks & Rec Board Representative-						
Replacement of all amenities (tables, cans, benches)	\$9,500.00	General Fund	101-23-00-5385		Completed 12/2024	
Replacement of Backboard/Rim	\$2,323.62	General Fund	101-23-00-5385		Completed 1/20/2025	
Paint & Stripe court	\$1,900.00	General Fund	101-23-00-5385	-\$14.71	Stripping completed 5/22/25. Court painting to be done by 9/30/2025	Striping completed 5/22. Plan to paint courts in Fall 2026.
Playground Mulch	\$4,000.00	Grant Funding			Completed	
Shade structure and new amenities (music related/interactive)						City Manager Report

DELGADO						
Parks & Rec Board Representative- Krissie						
Replace barrels with trash cans	\$1,200.00	General Fund	101-23-00-5355	\$14,368.82	8/1/2025	
Build Walking Trail	\$3,000.00	General Fund	101-23-00-5355	\$14,368.82	9/1/2025	on hold due to redesign
Gate Repair	\$5,000.00	General Fund	101-23-00-5355	\$14,368.82	6/30/2025	
Create Abilities Area (ADA)/Splash pad/Pavilion					FY26	City Manager Report

FERRY						
Parks & Rec Board Representative-						
Replace trash cans	\$1800 (\$600 each)	General Fund	101-23-00-5352	\$1,083.30	Completed 11/1/2024	
Replace Mulch	\$4,000.00	Grant Funding			Completed	
Replace 1swing, 2tables, 2benches		General Fund	101-23-00-5352		FY26	

JEWEL HODGE						
Parks & Rec Board Representative-						
Installed Benches	\$1,967.53		101-23-00-5374	\$17.17	Completed 11/24/2025	
Replace picnic tables					FY26	

SPLASH PAD						
Splash Pad Resurfacing	\$9,153.85		101-23-00-5361 (\$1,153.85) 101-23-00-6203 (\$8,000)	\$1,221.27	Completed 4/1/2025	Completed
Splash Pad recirculation					FY26	City Manager Report

MAYFEST PARK						
Parks & Rec Board Representative- Deborah						
Playscape/Pavilion						City Manager Report
PECAN PARK						
Parks & Rec Board Representative-						
Walking Trailhead Rehab	\$2,000.00	General Fund	101-23-00-5358	\$3,000.00	TBD	

DOG PARK						
Parks & Rec Board Representative-						
Replace fountains	\$4,000.00	General Fund	101-23-00-5354	\$1,832.18	FY26	

FIREMANS						
Parks & Rec Board Representative- Margaret						
Foulball Netting					FY26	
Dirt for Infield					FY26	
Playscape/shade/tables						City manager Report
Parking Lot Maintenance					FY26	
Wood Bleacher Repair					FY26	

GENERAL PARKS PROJECT						
Kiosk signage/History project	\$12,000.00		Various parks		FY26	Wayfinding Project / All City Departments/branding. Discussions with Main Street, determining what type of kiosks, wayfinders work best for our parks. Staff met with See My Legacy on 5/6. Design to be decided with Main Street
Lighting in park areas at bridge	\$30,000.00	General Fund	101-23-00-5356	\$250.00		Will be part of Bridge Rehabilitation Project
Memorial Bench/Tree program						In Development

Master Plan Updates/Progress						
Ordinance to add 15 acres on Farm/95		13-May-25			Complete	Final reading 5/27/25
Park Rules and Fees Schedule adjustments		13-May				Fee schedule changes approved by board, will be brought before council on 5/27. TM-Pushed to 6/10 for 1st reading

Board Goals						
Implement the FY24 Master Plan with Priorities listed below						
Continue to Focus on Maintenance and Standardization						Standardize the amenities in each park. Same design on benches/tables/cans.
Board to work on specific park items through task force groups						Discussed and assigned on 5/1

Projects to work toward						
Parks Board Priority List 5/1/25						
2) Par 3	\$500-700K		\$ 700,000.00	275000 land acquisition		Working on concept plan and OPC - coordinate with Elizabeth in engineering. Elizabeth has reached out to two firms to inquire about design interest. Will continue communication.
5) Splash Pad rehab (Fishermans)	? - Toddler area -		\$ 100,000.00			
4) Delgado Park ADA Updates/Shade/Splash Pad	150K - 200K		\$ 200,000.00			
6) Kerr Playscape/Shade	150K - 200K		\$ 200,000.00			
New Water Feature @ Firemans	\$1.5M		\$ 1,000,000.00			
7) Mayfest Playscape	\$150-200K		\$ 200,000.00			
			\$ 2,400,000.00		\$ 500,000.00	Police Substation
BEDC 7 acre tract lease/Soccer	\$ 50,000.00		\$ 50,000.00			
Carts to Parks			\$ 2,450,000.00		\$ 2,950,000.00	

(All Parks) ADA Accessibility					\$ 330,000.00	
Programming for New Parks						
Maintenance / Repair Schedule/Budget					\$ 3,280,000.00	
Murals (Work with Cultural Arts/Michaela)						
Fisherman's Park Restroom Upgrade						
1) Bridge Update						
3) Firemans/walking trail-benches-playscape-						
Butterfly City						Discussions with Master Gardeners and Naturalists/TM mtg scheduled at site 5/3. TM update met on site with resident and MGs. with a decision was to plant two trees - Desert Willow and a Texas Kidney Wood. both trees are polinators and will be planted away from the overhead lines in the fall

Restroom building renovations/replacements						
Fisherman's Park	in planning		101-23-00-5352		FY26	Renovation
Fireman's Park						CityManagers Report
Bob Bryant Park						New tank/Grinder Pump



STAFF REPORT

MEETING DATE: June 5, 2025

AGENDA ITEM:

TITLE:

Discussion and changes in the operations of Mayfest Park

AGENDA ITEM SUBMITTED BY:

Doug Haggerty, Fleet and Facilities Manager
Deborah Jones, Board Chair

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive report from Doug Haggerty on facility maintenance and task force update.

ATTACHMENTS:

- Mayfest Park Operations Report

Mayfest Park Operations Report

Date: May 30, 2025

Prepared by: Fleet & Facilities Team

Completed Work:

- **Chute Walkway Upgrades:** Replaced the standing boards behind the chutes underneath the announcer stand. Upgraded from 2x8 boards to 2x12 boards to provide better footing and improve overall safety for users.
-

Future Work:

- **Announcer's Stand Removal:** We are continuing to coordinate with the contractor for the removal of the old announcer's stand at the north end of the arena. Weather delays, particularly rain, have postponed the removal multiple times.
- **Chute Divider Track Replacement:** Planning is underway to replace the chute divider tracks due to worn wheels and aging components. This upgrade will improve functionality and reliability during events.



STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Receive an update on park projects.

AGENDA ITEM SUBMITTED BY:

Sylvia Carrillo-Trevino, City Manager

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, May 1, 2025 Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the May 1, 2025 Regular Meeting Parks and Recreation / Public Tree Advisory Board.

ATTACHMENTS:

- DRAFT May 1, 2025 Minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

May 1, 2025

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, May 1, 2024, at 5:30 p.m. at the Bastrop City Hall Council meeting room, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Rick Rivera, Krissie Fountain, Steven Fobert, Margaret Robinson, Deborah Jones, and Nathanael Gold. Staff present were Parks and Recreation Director Terry Moore and Building and Facilities Manager Doug Haggerty. Council Member Cynthia Sanders-Meyer was present. Member Gail Sheehan was absent.

1. CALL TO ORDER

At 5:30 p.m. Chair Deborah Jones called the meeting to order.

2. CITIZEN COMMENTS

No citizen comments

3. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

3A. Parks and Recreation Report

Report was given by Parks and Recreation Director, Terry Moore.

3B. Bastrop State Park Report

Report was given by Lost Pines State Park Complex Superintendent, Nathanael Gold.

3C. Bird City Coalition Report

Report was given by Luke Thompson.

3D. Bastrop Recreation Director's monthly update

Report was given by Parks and Recreation Director, Terry Moore.

3E. Discussion and changes in the operations of Mayfest Park

Report was given by Building and Facilities Manager, Doug Haggerty.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

4A. MINUTE APPROVAL

Motion was made to approve the minutes from the Thursday, November 7, 2024 Regular Meeting and the January 13, 2025 Regular Meeting by Member Margaret Robinson. Motion was seconded by Member Rick Rivera. Motion passed unanimously.

4B. Consider and act on recommendations for possible park improvements.

Items were discussed. Motion was made to make recommendations for FY26 to be included in the Parks and Recreation Work Plan by Steven Fobert, seconded by Margaret Robinson. Motion passed

unanimously. Improvements will focus on the future Bridge Park, Par 3 disc golf course, Fireman's Park, Minerva Delgado Park, Kerr Community Park, and Mayfest.

4C. Discuss, Consider and Act on the proposed 2025 Parks & Recreation Work Plan

Proposed work plan was amended to also include items listed in the 4B agenda item: future Bridge Park, Par 3 disc golf course, Fireman's Park, Minerva Delgado Park, Kerr Community Park, and Mayfest. As well as the below list:

Par Three/Disc Golf - \$750k allocated. BISD wants to partner with the City of Bastrop to have students assist with landscaping.

7.0 acres from BEDC (Sports Fields)

Carts to Parks David Marsh 512-629-9456

Curtis Hancock (Splash Pad) Renovation

Bridge Bids Update

Rec Center Splash Pad and/or pool

Mural at Show Barn Pavillion

Mural in Fishermans

History Signage at each park

Standardization

Possible Pop Up disc golf event at State Park

Motion to adopt the 2025 Parks and Recreation Work Plan was made by Nathanael Gold and seconded by Krissie Fountain. Motion passed unanimously.

4D. Review and approve the Fatherhood Mural Project Partnership in Fisherman's Park.

Item was tabled until the June 2025 meeting.

4E . Consider and act on recommended changes to Article 1.10 - Parks in the city ordinance and fee schedule.

Motion was made to recommend that all income from park and facility rental revenue go to the Park designated fund and that City of Bastrop residents will receive a discount of 20% on park and facility rentals. Motion was made by Margaret Robinson and seconded by Nathanael Gold. Motion passed unanimously.

4F. Update and discuss Parks and Recreation Master Plan

No action.

4G. Individual Requests from Parks and Recreation Board members for items to be listed on future agendas.

It was discussed that members would come to the June meeting with a list of priorities for future work planning.

ADJOURNMENT

Member Margaret Robinson made a motion to adjourn the meeting at 7:27pm. Member Rick Rivera seconded. Motion passed unanimously.

APPROVED:

ATTEST:

Chair, Deborah Jones

Secretary, Nathanael Gold



STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Receive the resignation of Parks and Recreation/Tree Advisory Board member Krissie Fountain.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Terms for board membership are outlined in the City of Bastrop Code of Ordinances:

Sec. 1.04.002 - Membership, terms.

Unless otherwise controlled and mandated by state or federal law and/or City Charter, the following overarching provisions shall apply to the city's boards, commissions, task forces, committees and advisory bodies ("board(s)", "body" or "advisory bodies"):

- (1) Board members shall be appointed by the mayor and confirmed by the Council, for terms of three (3) years. No board member shall serve more than two (2) consecutive terms on a particular advisory body. An individual that has previously served two (2) consecutive terms on a particular advisory body, must wait one full year before being reappointed to the same advisory body. The Mayor, upon a finding of good cause, has the authority to waive this one-year waiting period.
- (2) All city advisory bodies shall consist of seven (7) members and each seat shall be assigned a "place."
- (3) Advisory body members' terms of service shall be "staggered" three-year terms, so that the entire membership of the board will not be subject to replacement at any single point in time. If necessary, to establish initial staggering of the membership Place 1 and Place 2 shall initially serve a three-year term, Place 3 and Place 4 shall initially serve a two-year term, and Place 5, Place 6 and Place 7 shall initially serve one-year terms.
- (4) In the event of a vacancy, an individual appointed to fill the vacant place will serve only the remaining term of the individual who is being replaced by the appointee, so that the staggering of terms shall remain intact.
- (5) All advisory body members shall reside within the city limits or the city's Extraterritorial Jurisdiction (ETJ). No more than two (2) members of a particular advisory body can be from the ETJ. Upon a showing of good cause, the Mayor may waive the residency requirement.
 - a. The City Secretary shall send out notice to all members each March to verify residency and attendance requirements and upon such findings, present to the Mayor and City Council, those members who no longer qualify to serve.
- (6) Each advisory body will have a City Council Member assigned as Council Liaison. This will facilitate the transfer of information from the advisory bodies to the City Council.

- (7) Members of advisory boards that are subject to the Code of Ethics. Article 1.15 of the Code of Ordinances, shall be deemed to have resigned and automatically vacated their place immediately upon filing an application for a place on the ballot to run for City Council.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Formally accept the resignation of Krissie Fountain from the Parks and Recreation/Tree Advisory Board, effective immediately, and direct staff to begin the process of filling the vacant position.

ATTACHMENTS:

- Letter of Resignation – Krissie Fountain

June 1, 2025

Dear Terry,

The purpose of this letter is to formally state my resignation from Place 2 of the City of Bastrop Parks/Tree Advisory Board, effective immediately. My purpose for resignation is that I have accepted a position with the City of Bastrop as an employee in the Development Services Department. While I am extremely sad to have to resign from the board, I am grateful for the opportunity to continue serving Bastrop in this new role. I am so thankful for the opportunity that you along with the rest of the Board Members have given me and have greatly enjoyed my time serving. I look forward to following the progress the board makes and supporting however I can.

Sincerely,

Krissie Fountain



STAFF REPORT

MEETING DATE: June 5, 2025

TITLE:

Review and approve the Fatherhood Mural Project Partnership in Fisherman's Park.

AGENDA ITEM SUBMITTED BY:

Gail Sheehan, Board Member
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Gail, Deborah, and Terry met with the Bastrop County Cares Fatherhood Coalition lead, William Blalock, on April 24 in Fisherman's Park to discuss the possibility of a mural project on the concrete wall along the Riverwalk.

From that meeting, Gail will bring guidelines to the board for consideration. Terry will consult with the leadership of the Cultural Arts Commission for guidance. As the project guidelines are being confirmed, William will put together a plan to engage the community.

FISCAL IMPACT:

Unknown

RECOMMENDATION:

Approve the suggested guidelines and recommendations of the chair to support the partnership.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: June 5, 2025

AGENDA ITEM:

TITLE:

Update and discuss Parks and Recreation Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review and discuss actions pertaining to the fulfillment of the plan.

Items could be, but are not limited to:

Land Acquisition

Recreation Center/Sports fields

Grant Opportunities

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: June 5, 2024

TITLE:

Individual Requests from Parks and Recreation Board members for items to be listed on future agendas.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

What items should be placed on the next agenda?

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A