

CANCELED - Due to a lack of quorum

Bastrop Bridging Bastrop Board Agenda

City Hall Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



April 10, 2025

Agenda - Bridging Bastrop Board at 5:30 PM

Bridging Bastrop Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **ANNOUNCEMENTS**

3A. Update and Discussion on Past Events:

- March 25th - Regular City Council Meeting
- March 27th - Sit with Sylvia at City Hall

- March 31st - North End Prairie Town Hall Meeting
- April 1st & 9th - Candidate Forums
- April 2nd - Pet Registration & Microchipping Town Hall Meeting
- April 8th - Regular City Council Meeting

3B. Update and Discussion on Upcoming Events:

- April 12th - SpringFest in Fisherman's Park
- April 12th - Shred Day at First National Bank
- April 12th - Family Make 'N' Take at the Museum - Lanterns to honor Paul Revere's Ride
- April 17th - Colorado River Fundraiser at Neighbor's Kitchen & Yard
- April 21st - Bastrop EDC Board Meeting
- April 22nd - Regular City Council Meeting
- April 24th - Planning & Zoning Commission Meeting
- April 30th from 9:00 am to 2:00 pm - Work in Bastrop at the Convention Center
- May 3rd - City Council, Mayor, and School Board Elections
- Every 3rd Saturday of the month is Music in The Museum from 12:00 pm to 2:00 pm (Free Admission)

3C. Additional Announcements and/or Events from individual Bridging Bastrop Board Members.

4. REPORTS

- 4A. Receive a report on updates regarding job training and workforce development initiatives tailored to community needs and assignments for the Work in Bastrop Job Fair on April 30th.
- 4B. Receive an update on the Bridging Bastrop Board Facebook page.
- 4C. Receive a report on Non-Governmental Organization (NGO) partners regarding the President's Executive Office - Office of Management and Budget's Memorandum on Temporarily Pausing Agency Grant, Loan, and Other Financial Assistance Programs.
- 4D. Review the updates made to the Bridging Bastrop Board 2025 Work Plan from the March 19th Board Meeting.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Consider and act to approve the Bridging Bastrop Board Meeting minutes from the Thursday March 19, 2025, Regular Meeting.

- 5B. Review, discussion, and possible action on the March Employment Reports from the City of Bastrop Human Resources Department.
- 5C. Discussion and possible action to confirm board volunteers to survey the public at upcoming events and request printed surveys:
- SpringFest on April 12th: Sheila, Nancy, and Council Member Kerry Fossler
 - Work in Bastrop on April 30th: Sheila, Nancy, Karen, and Carly
 - Bridging Neighbors on May 3rd: To Be Determined
- 5D. Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).
- 5E. **A.** Discussion and possible action on any actions the Planning and Zoning Commission and City Council took related to public notices for development permits issued in neighborhoods.
- B.** Discussion to include the items from the March 19th meeting and how the Bridging Bastrop Board can support outreach efforts for these neighborhood meetings.

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Monday, April 7, 2025 at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary

Bridging Bastrop Board Work Plan

Success for the Bridging Bastrop Board for the current year can be defined as:

Board Goals:

1. Engagement in activities forums, community gatherings, and events that promote mutual understanding, as well as encourage residents to connect with one another.
2. Create strategies to distribute information to people of different cultures in culturally appropriate ways.
3. Work collaboratively with our partners.

Action Plan:

Goal 1 will be accomplished as follows:

- Partner with BEDC & BISD to create a student training program in engineering as well as to connect students to City career opportunities.
- Hosting the “Work In Bastrop” job training and hiring event in partnership with Workforce Solutions and the Bastrop Chamber of Commerce

Goal 2 will be accomplished as follows:

In Progress:

- Create “Infomercials” about services that can be shown during Executive Session at Council meetings
- Utilize the City of Bastrop’s Facebook to routinely share employee testimonials with job highlights (including: benefits, training and advancement opportunities).

- Create a social media presence on Facebook to give a “home” to the Bridging Bastrop Board’s initiatives.
- Identify underserved areas in our community and their preferred method of communication – Word of Mouth and Paper, then Facebook – Community Impact//Utility Bill Inserts

Needs Movement:

- Create a magnet or other informational piece describing services
 - Create a location map of where services are located (Robert Barron - GIS) Create a printed list of locations for social services.
- Build a welcome packet for new residents and publicize it (Colin/3rd Party) PDF on the website. Track metrics to see how many people are downloading it.
 - Identify Council policies and budgetary choices that negatively impact marginalized areas of the community

Goal 3 will be accomplished as follows:

In Progress:

- Include the “Partners List” on the new Bridging Bastrop Board web page on the City’s website (LINK to Easy Access)
- Publish successes and analytics on the Bridging Bastrop Board web page (OpenGov)

To succeed, the Bridging Bastrop Board needs the following resources:

1. Staff: access to web page designer, a graphic designer, and access to a media content designer and the media site
2. Supplies: a budget to produce written materials
3. Other:

CITY OF BASTROP
REGULAR BRIDGING BASTROP BOARD MEETING MINUTES
March 19th, 2025

The Bridging Bastrop Board met in a Regular Meeting on Wednesday, March 19th, 2025, at 5:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Board Members Present

Chair Sheila Lowe
 Nancy Wood
 Carly Bartee
 Karen Knight

Staff Present

Sylvia Carrillo
 Tanya Cantrell
 Victoria Psencik
 Kerry Fossler, City Council Liaison

Board Members Absent

Cedric Williams
 Mary Moody

Other Board Members Present

Keith Ahlborn, Planning & Zoning Commission

1. CALL TO ORDER

Chair Sheila Lowe called the Regular Bridging Bastrop Board meeting to order at 5:42 p.m. with a quorum present.

2. CITIZEN COMMENT(S)

No comments were submitted.

3. ANNOUNCEMENTS

3A. Update and Discussion on Past Events:

- February 17th & 24th at 5:00 pm - Planning & Zoning Commission Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)

- March 4th & 11th at 6:30 pm - City Council Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)

- March 15th from 12:00 pm to 2:00 pm - Music in the Museum featuring Terry Lyne Moore

3B. Update and Discussion on Upcoming Events:

- March 25th - Regular City Council Meeting

- March 27th at 7:30 am - Sit with Sylvia at City Hall

- April 12th - SpringFest in Fisherman's Park
- April 30th from 9:00 am to 2:00 pm - Work in Bastrop at the Convention Center
- Every 3rd Saturday of the month is Music in The Museum from 12:00 pm to 2:00 pm (Free Admission)

3C. Additional Announcements and/or Events from individual Bridging Bastrop Board Members:

- April 1st & 9th - Candidate Forum
- April 12th - Shred Day
- April 13th - P&Z meeting discussing the new rental property behind Southside Market.
- April 17th - "Make & Take" lanterns at The Museum in honor of 250 years since Paul Revere's midnight ride
- April 17th - Fundraiser for LCRA at Neighbor's
- April 21st BEDC meeting

4. REPORTS

4A. Received report on updates regarding job training and workforce development initiatives tailored to community needs and partnerships with the Bastrop Chamber of Commerce and Workforce Solutions of Bastrop County via "Work In Bastrop" event.

5. WORKSHOP

- 5A. Reviewed and discussed items on the Bridging Bastrop Board 2025 Work Plan. Updating Work Plan to include the "Work In Bastrop" event under Goal 1, as well as including the development of a social media presence, utilizing reels on Facebook through Colin's (Public Information Manager) help under Goal 2.
- 5B. Reviewed and discussed the responses from Non-Governmental Organization (NGO) partners regarding the Executive Office of the President - Office of Management and Budget's Memorandum on Temporarily Pausing Agency Grant, Loan, and Other Financial Assistance Programs. Calls have been made to community partners to check in.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A. Consider and act to approve the Bridging Bastrop Board Meeting minutes from the Thursday, February 13, 2025, Regular Meeting.

MOTION: Board Member Nancy Wood moved to approve the Bridging Bastrop Board minutes from the February 13th, 2025 Regular Meeting. Board Member Carly Bartee seconded the motion. Motion carried unanimously.

- 6B. Reviewed and discussed the February 2025 Monthly Employment Report from the City of Bastrop Human Resources Department.

- 6C. Discussed the need for Board volunteers for upcoming events, Board members signed up for the following:

- SpringFest on April 12th: Sheila, Nancy & City Council Member Kerry Fossler
- Work in Bastrop on April 30th: Sheila, Nancy, Karen & Carly
- Bridging Neighbors on May 3rd: TBD

- 6D. Discussed the Board hosting and facilitating neighborhood meetings where development permits have been issued. Discussed benefits of having the neighborhood meetings before permits have been allocated if at all possible. Utilizing door hangers with QR code to view video (with multiple language options) to hear the proposed development changes in simplified language to make it more accessible to understand and participate in the neighborhood meetings.

- 6E. Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion)

NONE

7. ADJOURNMENT

Upon receiving a motion from Chair Sheila Lowe, a first from Nancy Wood and a second from Carly Bartee to adjourn, the March 19th, 2025 Regular Meeting was adjourned at **6:45pm**. without objection.

APPROVED:

Sheila Lowe, Bridging Bastrop Board Chair

ATTEST:

Victoria Psencik, Assistant City Secretary