

**Bastrop Parks and Recreation / Public Tree
Advisory Board Agenda**

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



March 06, 2025

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. REPORTS

3A. [Receive a report on the operations of the Parks & Recreation Department](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

- 3B. [Receive a report on the operations of the Bastrop State Park.](#)
[Submitted by: Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent & Terry Moore, Parks and Recreation Director](#)
- 3C. [Bird City Coalition Report](#)
[Submitted by: Luke Thompson, Bird City Committee & Terry Moore, Parks and Recreation Director](#)
- 3D. [Receive a report on the Parks and Recreation Director's monthly update.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 3E. [Discussion and changes in the operations of Mayfest Park](#)
[Submitted by: Doug Haggerty, Fleet and Facilities Manager & Deborah Jones, Board Chair](#)
- 3F. [Receive updates on the Working Task Force](#)
[Submitted by: Deborah Jones, Board Chair & Terry Moore, Parks and Recreation Director](#)
- 4. ITEMS FOR INDIVIDUAL CONSIDERATION**
- 4A. [Workshop discussion concerning the need for sports fields, a civic/rec center, and a Par 3 Golf course.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5. ITEMS FOR INDIVIDUAL CONSIDERATION**
- 5A. [Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, February 6, 2025 Regular Meeting.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5B. [Recruitment and Selection of Youth Board Member](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5C. [Approve the FY25 Parks & Recreation workplan](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5D. [Finalize the Park Rental Ordinance Updates](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5E. [Discuss and determine the appropriate tagline for the Parks & Recreation Department.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5F. [Update and discuss Parks and Recreation Master Plan](#)

Submitted by: Terry Moore, Parks and Recreation Director

- 5G. Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

Submitted by: Terry Moore, Parks and Recreation Director

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: February 28, 2025 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Marco Olivares
Marco Olivares, Parks and Recreation Technician



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Receive a report on the operations of the Parks & Recreation Department

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the City of Bastrop Parks & Recreation monthly operational report

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Parks & Recreation operational update



City of Bastrop PARKS & RECREATION

March 6, 2025

Special events:

- i. March Downtown Market Days, March 1 (Downtown)
- ii. Movies in the Park/Touch a Truck, Mar 8, (Bob Bryant)
- iii. Frost Bank Rodeo Chuckwagon Celebration, March 25 (Frost Bank Parking Lot)
- iv. Lights Camera Stunt Show event/March 29, 2025 (Mayfest)
- v. Movie in the Park, April 5 (Bob Bryant)
- vi. Springfest, April 12, (Fisherman's)
- vii. Special Olympics Central Region Soccer Tournament, April 17 (Bob Bryant)
- viii. MS 150, April 26-27, (Through town)
- ix. Movies in the Park, May 3 (Bob Bryant Park)
- x. Yesterfest 2025. May 23-24 (Downtown)
- xi. Bailey's Bull Bash, May 31, 2025 (Mayfest)
- xii. Pride Street Faire/June 6, (Downtown)
- xiii. 78th Annual Bastrop Homecoming & Rodeo, July 29-August 2 (Mayfest/Downtown)

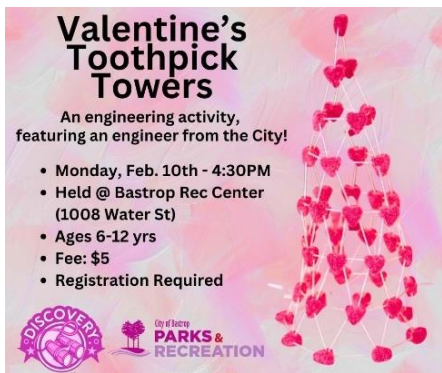
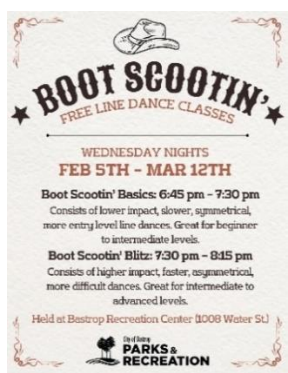
Parks Operations Review

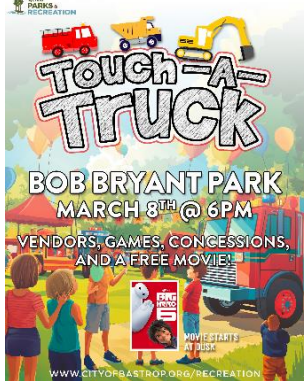
- Parks Crews trimmed vines and cleared up the fencelines at the Yard.
- Parks Crews improved landscaping at City Hall by leveling beds, removing & trimming bushes, and preparing beds for new vegetation.
- Parks Crews poured slabs and installed a new bench at Kerr and Jewel Hodge Park.
- Parks Crews trimmed bushes and edged sidewalks at Bob Bryant Park.
- Parks Crews trimmed trees at Bob Bryant Park.
- Parks Crews cleared out the ditch line and tree line at Bob Byrant in various areas.
- Parks Crews repaired gates and added road base at the entrance of the Rusty Reynold Complex.
- Parks Crews made repairs to the black iron fence at the Fisherman's Park Riverwalk.
- Parks Crews trimmed trees and removed tree limbs from Convention Center grounds.
- Parks Crews completed routine mowing, weedeating and tree timming at various locations.





- February was Heart Health Month - that meant promo time!
 - Members got to nominate their "Heart Heroes" and who were featured on our TV at the Rec Center to let them know they've inspired someone else.
 - Punch cards - members who came 12 different days through the month of February got their card punched and won a prize!
- Music in the Park – The free event took place on Feb. 27th from 6-8PM @ Fisherman's Park. The performers included Nichole Wagner and Jenny Reynolds.
- Youth Discovery was held on February 10th and February 24th!
 - February 10th: Valentine's Toothpick Towers activity with one of our own engineers from the City.
 - February 24th: Kiddos get to learn some science behind how to take care of their heart and build a heart pumping craft model.
- Boot Scootin' every Wednesday night from Feb 5th - Mar 12th
 - Boot Scootin' Basics: 6:45 pm - 7:30 pm
Consists of lower impact, slower, symmetrical, more entry level line dances. Great for beginner to intermediate levels.
 - Boot Scootin' Blitz: 7:30 pm - 8:15 pm
Consists of higher impact, faster, asymmetrical, more difficult dances. Great for intermediate to advanced levels.
- Movelt Community Jam
 - Free Afrobeatz Workshop took place on Friday, Feb 21st @ 6PM at Rec Center
- First month City Scouts is in the books!
 - Kids were able to visit with the City Manager, take a tour of City Hall, act as City Manager, and vote on a protect as Council
 - FREE for kiddos ages 6-9 and 10-13
- Touch a Truck w/Movies in the Park planning is underway!
 - Saturday, March 8th - 6PM @ Bob Bryant Park
 - Around 20 vehicles attending, games and activities, concessions
- Upcoming events include a Free Basketball Clinic (March 17), Free Spring Break Pickleball Clinic (March 17), and National Walking Day Walks on April 2nd!







STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Receive a report on the operations of the Bastrop State Park.

AGENDA ITEM SUBMITTED BY:

Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review the Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 6, 2025

AGENDA ITEM:

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Luke Thompson, Bird City Committee
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive Bird City Coalition Report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Receive a report on the Parks and Recreation Director's monthly update.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

Report Attached



Directors Report
March 6, 2025

These are general updates on items that were discussed at previous meetings or were not included in the operations report.

- Bastrop County Master Naturalists HEB Pollinators grant update: Met on 2/12....
- Mayors Monarch Challenge Program – There will be a proclamation by Mayor Pro-Tem on March 25th.
- The Bastrop Clean Sweep was postponed to March 22nd. Same plan. There have been more volunteers signing up. The link will continue to be open until 3/20.
- Currently assembling a design/working committee for Minerva Delgado Park.
- Ordinance No 2025-10 Protected & Heritage Trees went
- The Parkland Dedication and Park Enrichment Fund is scheduled to go to council for 1st reading on March 4th.



STAFF REPORT

MEETING DATE: March 6, 2025

AGENDA ITEM:

TITLE:

Discussion and changes in the operations of Mayfest Park

AGENDA ITEM SUBMITTED BY:

Doug Haggerty, Building and Facilities Manager
Deborah Jones, Board Chair

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive report from Doug Haggerty on facility maintenance and task force update.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Working Task Force Updates

AGENDA ITEM SUBMITTED BY:

Deborah Jones, Board Chair
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

The board has taken action to initiate work by developing task force groups. This agenda item gives the board an opportunity to: 1) Hear reports from established groups and 2) And an opportunity to discuss the needs to establish additional work groups.

Current Task Force Groups include:

Fireman's Park Revisioning
Paint the Parks initiative
Community Engagement/Volunteers
Trails Task Force

FISCAL IMPACT:

Unknown

RECOMMENDATION:

Establish effective working groups to assist with how the parks are used by residents.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Workshop discussion concerning the need for sports fields, a civic/rec center, and a Par 3 Golf course.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

In the February meeting members were informed about the decision by BEDC not to move forward on the Sports Complex in the industrial park. Chair Jones suggested this item be brought back to the board as a workshop discussion.

FISCAL IMPACT:

NA

RECOMMENDATION:

Follow recommendations of the board.

ATTACHMENTS:

None



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, February 6, 2025 Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the February 6, 2025 Regular Meeting Parks and Recreation / Public Tree Advisory Board.

ATTACHMENTS:

DRAFT February 6, 2025 Minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

February 6, 2025

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, February 6, 2025, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Rick Rivera, Krissie Fountain, Margaret Robinson, Deborah Jones, and Nathanael Gold. Staff present were Parks and Recreation Director Terry Moore and Building and Facilities Manager Doug Haggerty. Council Member Cynthia Sanders-Meyer was present. Members Steven Fobert and Gail Sheehan were absent.

1. CALL TO ORDER

At 5:33 p.m. Chair Deborah Jones called the meeting to order.

2. CITIZEN COMMENTS

No citizen comments

3. MINUTE APPROVAL

Motion was made to approve the minutes from the Thursday, November 7, 2024 Regular Meeting and the January 13, 2025 Regular Meeting by Member Margaret Robinson. Motion was seconded by Member Rick Rivera. Motion passed unanimously.

4. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

4A. Parks and Recreation Report

Report was given by Parks and Recreation Director, Terry Moore.

4B. Bastrop State Park Report

Report was given by Lost Pines State Park Complex Superintendent, Nathanael Gold.

4C. Bird City Coalition Report

Report was given by Luke Thompson and Council member Fossler. Thomspson reported that the field trips being held in City Parks are picking up momentum and participation.

4D. Bastrop Recreation Director's monthly update

Report was given by Parks and Recreation Director, Terry Moore.

4E. Discussion and changes in the operations of Mayfest Park

Report was given by Building and Facilities Manager, Doug Haggerty.

5. PRESENTATIONS

5.A Receive a presentation on the various projects taking place during the Bastrop Clean Sweep on February 22, 2025.

Presentation was given by Parks and Recreation Director, Terry Moore. Topics surrounded around the Parks and Recreation Departments efforts to engage the Citizens of the City of Bastrop to increase public participation and to encourage grassroots support of the City’s Parks and Recreation Programmatic efforts.

6. PARKS & RECREATION WORKSHOP

7. ITEMS FOR INDIVIDUAL CONSIDERATION

7A. Consider action to approve Parks and Public Tree Advisory Board minutes from the November 7, 2024, Regular Meeting and the January 13, 2025, Regular Meeting.

Topic was addressed and approved in agenda item 3.

7B. Receive updates on the Working Task Force

Due to the 2024 Holiday Season task force meetings were tabled. Task force members will resume duties now that the Holiday Season has passed.

7C. Discuss and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

No action taken.

7D. Texas A&M Forest Service offers matching grants each year. One of the categories is for a Municipal Forester for \$100,000 over 3 years.

Topic was presented by Parks and Recreation Director, Terry Moore, explaining that this opportunity would if awarded, assist with the hiring of a Certified Arborist for the City of Bastrop. Director Moore will explore this opportunity and will report on their findings.

ADJOURNMENT

Member Margaret Robinson made a motion to adjourn the meeting at 7:06pm. Member Rick Rivera seconded. Motion passed unanimously.

APPROVED:

ATTEST:

Chair, Deborah Jones

Secretary, Nathanael Gold



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Recruitment and Selection of Youth Board Member

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

In 2014, the board, formerly known as the Parks Board, was amended to include a non-voting 'youth member'. The minor to be identified and named for the position shall be enrolled in grades 9-12, reside within the BISD jurisdiction and serve a term in length identified by the board at the time of the youth member's selection, but not to exceed three (3) consecutive years.

FISCAL IMPACT:

NA

RECOMMENDATION:

Recommend to open the recruitment and selection process in order to fill the 'youth member' board position.

ATTACHMENTS:

1. EXHIBIT 2018 Parks Youth Member Application



Bastrop Parks & Public Tree Advisory Board Youth Application

Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be an ex officio, nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

Completed application should be submitted to the Parks Board at:

**City of Bastrop
Parks & Public Tree Advisory Board
Attn: David Junek
PO Box 427
Bastrop, TX 78602
djunek@cityofbastrop.org**

Name: _____

Physical Address: _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

School Name: _____ Grade: _____

Public School Private School Home School

Parent/Guardian Name(s) _____

Please respond to the following questions in space provided. Attach additional page(s) if needed.

1. Why do you want to be a youth member of the Bastrop Parks & Public Tree Advisory Board?

2. What do you like about our current parks? Explain.

3. What would you most like to see added to our current parks? Why?

4. What events or activities have you attended that took place in our parks over the last year or so?

5. What are your current hobbies or extracurricular interests?

6. What personal strengths do you have to share with the other members of this Board?

7. The Bastrop Parks & Public Tree Advisory Board meets the first Thursday of each month at 6:00 p.m. and your regular attendance is important to us. Can you commit to attending our monthly meetings?



STAFF REPORT

MEETING DATE: March 6, 2025

AGENDA ITEM:

TITLE:

Approve the 2025 Parks & Recreation workplan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Each year each advisory board is responsible for developing a workplan.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve an outstanding tagline that can be used in social media, print and more.

ATTACHMENTS:

1. Proposed 2025 Park & Recreation Workplan
2. FY 25 Budget



City of Bastrop PARKS & RECREATION

Park & Recreation Board Work Plan FY 2025

The Park & Recreation Board defines it's self as the voice of the community as it pertains to park and recreation development and the continued maintenance. Its mission is to continue to advocate for continued growth of both parks and recreation in the community.

Board Goals:

1. Continue to work on the implementation of the FY24 Ten Year Master Plan.
2. Focus on maintenance in the city parks.
3. Activate members of the Board & Community through task force groups to get specific work completed.

Action Plan:

Continue to work on the implementation of the FY24 Ten Year Master Plan.

- Work the actions steps in the plan.
- Advocate for community to push forward the goals and objectives in the master plan.

Focus on maintenance in the city parks.

- Focus on safety.
- Continue to listen to the public and share what specific areas are priority for replacement or repairs.
- Look for grant and partnership opportunities to support the work.

Activate members of the board & Community through task force groups to get specific work completed.

- Listen to community ideas and suggestions for improvements and/or additions in the parks or the recreation program.
- Bring community to the table to engage in specific work.



City of Bastrop, TX

		Original Total Budget	Current Total Budget
Fund: 101 - GENERAL FUND			
Revenue			
<u>101-00-00-4041</u>	REC CENTER FEES	75,000.00	75,000.00
<u>101-00-00-4043</u>	PARK RENTALS & FEES	15,000.00	15,000.00
<u>101-00-00-4046</u>	SPECIAL EVENTS	0.00	0.00
	Revenue Total:	90,000.00	90,000.00
<u>101-23-00-5101</u>	OPERATIONAL SALARIES	535,500.00	535,500.00
<u>101-23-00-5116</u>	LONGEVITY	2,760.00	2,760.00
<u>101-23-00-5117</u>	OVERTIME	40,000.00	40,000.00
<u>101-23-00-5150</u>	SOCIAL SECURITY	40,970.00	40,970.00
<u>101-23-00-5151</u>	RETIREMENT	70,932.00	70,932.00
<u>101-23-00-5155</u>	GROUP INSURANCE	89,100.00	89,100.00
<u>101-23-00-5156</u>	WORKERS COMPENSATION	13,037.00	13,037.00
<u>101-23-00-5201</u>	SUPPLIES	6,000.00	3,900.00
<u>101-23-00-5203</u>	POSTAGE	100.00	100.00
<u>101-23-00-5206</u>	OFFICE EQUIPMENT	300.00	300.00
<u>101-23-00-5209</u>	SAFETY SUPPLIES	4,500.00	4,500.00
<u>101-23-00-5215</u>	IRRIGATION SUPPLIES	4,500.00	4,500.00
<u>101-23-00-5217</u>	JANITORIAL SUPPLIES	8,100.00	8,100.00
<u>101-23-00-5226</u>	CHEMICALS	3,000.00	3,000.00
<u>101-23-00-5228</u>	SMALL TOOLS	6,500.00	6,500.00
<u>101-23-00-5240</u>	FUEL	18,000.00	18,000.00
<u>101-23-00-5320</u>	EQUIP/SOFTWARE MAINTENANCE	9,000.00	9,000.00
<u>101-23-00-5340</u>	MAINT OF VEHICLES	0.00	0.00
<u>101-23-00-5351</u>	CITY HALL GROUNDS MAINTENANCE	3,000.00	3,000.00
<u>101-23-00-5352</u>	RIVERFRONT PARK MAINTENANCE	20,000.00	25,000.00
<u>101-23-00-5353</u>	LITTLE LEAGUE PARK MAINTENANCE	4,000.00	4,000.00
<u>101-23-00-5354</u>	DOG BARK PARK MAINTENANCE	2,700.00	2,700.00
<u>101-23-00-5355</u>	DELGADO PARK MAINTENANCE	14,700.00	14,700.00
<u>101-23-00-5356</u>	OLD IRON BRIDGE	250.00	250.00
<u>101-23-00-5357</u>	FIREMAN'S PARK/SOFTBALL FIELD	3,000.00	3,000.00
<u>101-23-00-5358</u>	PECAN PARK MAINTENANCE	3,000.00	3,000.00
<u>101-23-00-5359</u>	RIVERWALK MAINTENANCE	16,000.00	16,000.00
<u>101-23-00-5360</u>	MAYFEST PARK - LP 150 MAINTENANCE	5,000.00	5,000.00
<u>101-23-00-5361</u>	SPLASH PAD MAINTENANCE	4,000.00	4,000.00
<u>101-23-00-5363</u>	TREE USA MAINTENANCE PROGRAM	7,000.00	7,000.00
<u>101-23-00-5364</u>	BOB BRYANT PARK MAINTENANCE	17,500.00	12,500.00
<u>101-23-00-5371</u>	RIVER OF LIGHTS MAINTENANCE	100,000.00	100,000.00
<u>101-23-00-5374</u>	JEWELL'S PARK MAINTENANCE	2,000.00	2,000.00
<u>101-23-00-5381</u>	GATEWAYS/HWY 71 LANDSCAPING	3,000.00	3,000.00
<u>101-23-00-5385</u>	KERR COMMUNITY PARK MAINTENANCE	13,500.00	13,500.00
<u>101-23-00-5401</u>	COMMUNICATIONS	2,000.00	2,000.00
<u>101-23-00-5403</u>	UTILITIES	35,000.00	35,000.00
<u>101-23-00-5404</u>	LITTLE LEAGUE UTILITIES	20,000.00	20,000.00
<u>101-23-00-5405</u>	TXDOT UTILITY IRRIGATION METER	13,000.00	13,000.00
<u>101-23-00-5406</u>	PARKS & TRAILS UTILITIES	15,000.00	15,000.00
<u>101-23-00-5505</u>	PROFESSIONAL SERVICES	5,000.00	5,000.00
<u>101-23-00-5515</u>	UNIFORMS	8,000.00	8,000.00
<u>101-23-00-5561</u>	CONTRACTUAL SERVICES	122,500.00	124,600.00
<u>101-23-00-5570</u>	EQUIPMENT RENTAL	1,000.00	1,000.00
<u>101-23-00-5595</u>	VEHICLE/EQUIP REPLACEMENT FEE	50,467.00	50,467.00
<u>101-23-00-5601</u>	ADVERTISING	0.00	0.00
<u>101-23-00-5605</u>	TRAVEL & TRAINING	2,500.00	2,500.00
<u>101-23-00-6203</u>	SPECIAL PROJECTS	100,000.00	200,000.00

<u>101-23-17-5101</u>	OPERATIONAL SALARIES	120,000.00	120,000.00
<u>101-23-17-5116</u>	LONGEVITY	0.00	0.00
<u>101-23-17-5117</u>	OVERTIME	0.00	0.00
<u>101-23-17-5150</u>	SOCIAL SECURITY	9,180.00	9,180.00
<u>101-23-17-5151</u>	RETIREMENT	16,968.00	16,968.00
<u>101-23-17-5155</u>	GROUP INSURANCE	18,750.00	18,750.00
<u>101-23-17-5156</u>	WORKERS COMPENSATION	4,000.00	4,000.00
<u>101-23-17-5201</u>	SUPPLIES	7,000.00	7,000.00
<u>101-23-17-5206</u>	OFFICE EQUIPMENT	700.00	700.00
<u>101-23-17-5209</u>	SAFETY SUPPLIES	2,000.00	2,000.00
<u>101-23-17-5230</u>	FORMS PRINTING	7,000.00	7,000.00
<u>101-23-17-5401</u>	COMMUNICATIONS	1,500.00	1,500.00
<u>101-23-17-5507</u>	CREDIT CARD PROCESSING FEES	5,000.00	5,000.00
<u>101-23-17-5561</u>	CONTRACTUAL SERVICES	85,500.00	85,500.00
<u>101-23-17-5601</u>	ADVERTISING	2,500.00	2,500.00
<u>101-23-17-5605</u>	TRAVEL & TRAINING	3,100.00	3,100.00
<u>101-23-17-5615</u>	DUES, SUBSCRIPTIONS & PUB	2,500.00	2,500.00
<u>101-23-17-5649</u>	RECREATION PROGRAMS	16,000.00	16,000.00

Item 5C.



STAFF REPORT

MEETING DATE: March 6, 2025

TITLE:

Finalize Park Rental Ordinance Updates

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Article 1.10 – Parks, defines how the city parks are utilized by its residents and visitors. Included in the ordinance are the guidelines for how parks, pavilions and amenities are rented and how payment is made. As the parks system has grown, as well as the department, adjustments are required so the staff can work more efficiently as well as providing more convenience for the residents and visitors of the park.

At the August 8, 2024 meeting, the board made recommendations for changes. Staff have assembled the exhibit attached for review so the board can confirm before it goes to council for review.

RECOMMENDATION:

Review & Confirm changes documented and voted on at the 8/8/24 meeting.

ATTACHMENTS:

1. Exhibits: Sec. A1.10 Parks. Document with recommended changes.

Proposed changes by Park & Recreation Board-Approved 8.10.24

Sec. A1.10 Parks.

SEC Reference	Last updated	Description	Amount of fee/Deposit
1.10.002	Ord. No. 2022-22 9/20/2022	Private/Non-Profit fees and deposits:	
		Pavilions (including BBQ pits when available) and concession stand. Schedule for noncommercial fees and deposits for the pavilions located in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.	
		Less than 100 Patrons	\$50.00/\$50.00 Per 4 hour block
		101-200 Patrons	\$100.00/\$150.00 Per 4 hour block
		201-300 Patrons	\$150.00/\$250.00 Per 4 hour block
		Concession Stands (The concession stand at the splash pad may only be reserved by youth (17 and under). Parent or guardian adult supervision is required. Other fees, including vendor and/or permit fee may apply (see chapter 4 of this code).	\$0.00/\$50.00
		Multipurpose fields:	
		Schedule for noncommercial fees and deposits for multipurpose fields in Fisherman's Park, Bob Bryant Park and Hunter's Crossing Park.	
		0—100 Patrons	\$50.00/\$100.00 Per 4 hour block
		101—300 Patrons	\$75.00/\$150.00 Per 4 hour block
		301—500 Patrons	\$100.00/\$200.00 Per 4 hour block
		Additional park amenities fees for Private/Non-Profit use.	
		Softball fields—daily/practice use	\$20.00 per hour /\$50.00 flat fee Per 4 hour block
		Softball fields—additional lighting (6:00 p.m.—10:00 p.m.)	\$10.00 per hour
		Softball fields—tournament use	\$150.00 per day /\$100.00 flat fee Per 4 hour block
		Softball fields—tournament use-additional lighting (6:00 p.m.—10:00 p.m.)	\$10.00 per hour

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(Supp. No. 15)

Proposed changes by Park & Recreation Board-Approved 8.10.24

		Sand volleyball court (no lighting available)	\$40.00 per 4-hour block
		Pier/scenic outlook	\$40.00 per 4-hour block
		Pier/scenic outlook-seating at additional cost	\$2.00 per chair
		Tennis & Basketball courts	\$4.00 per 4-hour block
		Tennis & Basketball courts-limited lighting available	\$10.00 per hour (6:00 p.m.—10:00 p.m.)
		Disc Golf Tournaments	\$125.00 (100 players); \$2.00 per player after 100
		Additional equipment required	Standard FEMA rates apply
		Barricades - Type I	\$3.00 each
		Barricades - Type II	\$10.00 each
		Barricades - Type III	\$20.00 each
		Cones 24—36 inches	\$1.00 each
		Cones 48 inches	\$2.00 each
		For profit fees and deposits:	
		Pavilions (including BBQ pits when available). Schedule for Profit use fees and deposits for the pavilions located in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.	
		Less than 100 patrons	\$100.00/\$200.00 Per 4 hour block
		101—200 patrons	\$200.00/\$300.00 Per 4 hour block
		201—300 patrons	\$300.00/\$400.00 Per 4 hour block
		Greater than 300	Special event permit required
		Multipurpose fields	
		Schedule for Profit use fees and deposits for the multipurpose fields in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.	
		0—100 patrons	\$100.00/\$200.00 Per 4 hour block
		101—200 patrons	\$250.00/\$400.00 Per 4 hour block
		201—500 patrons	\$400.00/\$600.00 Per 4 hour block
		Additional park amenities fees for Profit use.	

Proposed changes by Park & Recreation Board-Approved 8.10.24

		Softball fields—daily practice use	\$30.00 per hour /\$100.00 deposit Per 4 hour block
		Softball fields—additional lighting (6:00 p.m.— 10:00 p.m.)	\$10.00 per hour
		Softball fields—tournament use	\$250.00 per day/\$200.00 deposit
		Sand volleyball court—4-hour block (no lighting)	\$80.00
		Pier/Scenic outlook—additional seating	\$3.00 per chair
		Tennis & Basketball courts—4-hour block	\$80.00
		Tennis & Basketball courts—limited lighting available (6:00 p.m.—10:00 p.m.)	\$10.00 per hour
		City staff - required with 100+	\$25.00 per hour
		Disc Golf Tournaments	\$200.00 (100 players); \$2.00 per player after 100
		Additional equipment required	Standard FEMA rates apply
		Barricades Type I	\$10.00 each
		Barricades Type II	\$25.00 each
		Barricades Type III	\$30.00 each
		Cones 24-36"	\$2.00 each
		Cones 48"	\$4.00 each
		The fees and deposits provided for in this section are for one (10) week period of the commercial use. Each ten (10) week period shall require a new fee and deposit.	
		Rodeo Arena Rental Fees	
		Rodeo Arena Rental includes lighting	\$200.00 per day
		Security Deposit for entire event	\$400.00
		Rodeo Arena Rental-4-hour block before dark	\$50.00
		4-hour block before dark security deposit	\$100.00 per 4-hr block
		Rodeo Arena Rental-4-hour block after dark	100.00
		4-hour block after dark security deposit	\$200.00 per 4-hr block
		Services required during event	See Fee Schedule
		Arena dirt work—City crew-tractor, drag	\$50.00 per hour
		City Staff (litter, assistance, etc.)	\$20.00 per hour, per person
		Electricity for arena lights	\$10.00 per hour

Proposed changes by Park & Recreation Board-Approved 8.10.24

		Water for arena dirt work	\$5.00 per 1,000 gallons
		RV and/or campsites with hook-ups (includes water/electric)	\$50.00 per day
		Concession stand/kitchen	See concession stand agreement
		Dog training	
		Dog training classes in Bark Park only per class	\$25.00
		Deposit	\$50.00
		Recreation	Membership Fees Monthly
		Individual	Resident \$30.00; Non-Resid. \$35.00
		Family	Resident \$50.00; Non-Resid. \$55.00
		Senior/Military/Disabled Person(s)	Resident \$20.00; Non-Resid. \$25.00
		Military Family	Resident \$40.00; Non-Resid. \$45.00
		City Employee	Indiv. \$0.00; Family \$30.00
		Drop-in Fee	\$5.00—\$20.00

(Ord. No. 2018-21 , § 1(Exh. A), 9-25-18; Ord. No. 2021-12 , § 1(Exh. A), 9-21-21; Ord. No. 2022-22 , § 1(Exh. A), 9-20-22)



STAFF REPORT

MEETING DATE: March 6, 2025

AGENDA ITEM:

TITLE:

Discuss and determine the appropriate tagline for the Parks & Recreation Department.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

With the development of the department, a tagline will assist with department marketing. It is the desire of the Parks and Recreation teams to include the board in the decision-making process.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve an outstanding tagline that can be used in social media, print and more.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 6, 2025

AGENDA ITEM:

TITLE:

Update and discuss Parks and Recreation Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 6, 2024

TITLE:

Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

What items should be placed on the next agenda?

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A