

Bastrop Bridging Bastrop Board Agenda

City Hall Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



March 19, 2025

Agenda - Bridging Bastrop Board at 5:30 PM

Bridging Bastrop Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **ANNOUNCEMENTS**

3A. Update and Discussion on Past Events:

- February 17th & 24th at 5:00 pm - Planning & Zoning Commission Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)

- March 4th & 11th at 6:30 pm - City Council Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)

- March 15th from 12:00 pm to 2:00 pm - Music in the Museum featuring Terry Lyne Moore

3B. Update and Discussion on Upcoming Events:

- March 25th - Regular City Council Meeting

- March 27th at 7:30 am - Sit with Sylvia at City Hall

- April 12th - SpringFest in Fisherman's Park

- April 30th from 9:00 am to 2:00 pm - Work in Bastrop at the Convention Center

- Every 3rd Saturday of the month is Music in The Museum from 12:00 pm to 2:00 pm (Free Admission)

3C. Additional Announcements and/or Events from individual Bridging Bastrop Board Members.

4. REPORTS

4A. Receive a report on updates regarding job training and workforce development initiatives tailored to community needs and partnerships with the Bastrop Chamber of Commerce and Workforce Solutions of Bastrop County.

5. WORKSHOP

5A. Review and discuss items on the Bridging Bastrop Board 2025 Work Plan.

5B. Review and discuss the responses from Non-Governmental Organization (NGO) partners regarding the Executive Office of the President - Office of Management and Budget's Memorandum on Temporarily Pausing Agency Grant, Loan, and Other Financial Assistance Programs.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider and act to approve the Bastrop Bridging Bastrop Board Meeting minutes from the Thursday, February 13, 2025, Regular Meeting.

6B. Review, discuss, and take possible action on the February 2025 Monthly Employment Report from the City of Bastrop Human Resources Department.

6C. Discuss and take possible action on the need for Board volunteers for the following upcoming events:

- SpringFest on April 12th

- Work in Bastrop on April 30th

- Bridging Neighbors on May 3rd

- 6D. Discuss and take possible action on hosting neighborhood meetings where development permits have been issued.
- 6E. Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, March 14, 2025 at 5:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary



Bridging Bastrop Board Work Plan

Success for the Bridging Bastrop Board for the current year can be defined as:

Board Goals:

1. Engagement in activities forums, community gatherings, and events that promote mutual understanding, as well as encourage residents to connect with one another.
2. Create strategies to distribute information to people of different cultures in culturally appropriate ways.
3. Work collaboratively with our partners.

Action Plan:

Goal 1 will be accomplished as follows:

- Partner with BEDC & BISD to create a student training program in engineering as well as to connect students to City career opportunities.

Goal 2 will be accomplished as follows:

In Progress:

- Create “Infomercials” about services that can be shown during Executive Session at Council meetings
- Utilize the City of Bastrop’s Facebook to routinely share employee testimonials with job highlights (including: benefits, training and advancement opportunities).
- Identify underserved areas in our community and their preferred method of communication – Word of Mouth and Paper, then Facebook – Community Impact//Utility Bill Inserts

Needs Movement:

- Create a magnet or other informational piece describing services
 - Create a location map of where services are located (Robert Barron - GIS) Create a printed list of locations for social services.
- Build a welcome packet for new residents and publicize it (Colin/3rd Party) PDF on the website. Track metrics to see how many people are downloading it.
 - Identify Council policies and budgetary choices that negatively impact marginalized areas of the community

Goal 3 will be accomplished as follows:**In Progress:**

- Include the “Partners List” on the new Bridging Bastrop Board web page on the City’s website (LINK to Easy Access)
- Publish successes and analytics on the Bridging Bastrop Board web page (OpenGov)

To succeed, the Bridging Bastrop Board needs the following resources:

1. Staff: access to web page designer, a graphic designer, and access to a media content designer and the media site
2. Supplies: a budget to produce written materials
3. Other:

CITY OF BASTROP
REGULAR BRIDGING BASTROP BOARD MEETING MINUTES
February 13th, 2025

The Bridging Bastrop Board met in a Regular Meeting on Wednesday, February 13th, 2025, at 5:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Board Members Present

Chair Sheila Lowe
 Nancy Wood
 Carly Bartee
 Cedric Williams
 Karen Knight

Staff Present

Sylvia Carrillo
 Tanya Cantrell
 Victoria Psencik

Other Board Members Present

Keith Ahlborn, Planning & Zoning Commission

Board Members Absent

Mary Moody

1. CALL TO ORDER

Chair Sheila Lowe called the Regular Bridging Bastrop Board meeting to order at 5:39 p.m. with a quorum present.

2. CITIZEN COMMENT(S)

No comments were submitted.

3. ANNOUNCEMENTS

3A. Update and Discussion on Past Events:

- Annual Tree Lighting Ceremony in Fisherman's Park
- River of Lights in Fisherman's Park
- Wassail Fest & Small Business Saturday in Downtown Bastrop
- Celebrating Minority Heritage and Historic Architecture at the Kerr Community Center
- Holiday Rendezvous Gala at the Convention Center (Museum & Visitor Center)
- Holiday Historic Homes Tour in Downtown Bastrop (Museum & Visitor Center)
- Kerr Community Center Anniversary
- Lost Pines Lighted Christmas Parade in Downtown Bastrop
- Holiday Movies in the Park at Fisherman's Park

- Sit with Sylvia held on November 26th, 2024 and January 29th.
- Coffee & Friends at the Public Library:
 - * Chat with the City Manager was on January 8th and Building
 - * Building Savings and Wealth was on January 15th
- January 16th - Joint Workshop with City Council and Planning and Zoning Commission
- January 20th - Bastrop County Martin Luther King, Jr. Holiday Commission Walk
- January 22nd - Town Hall Meeting in the Council Chambers: Short-Term Rentals
- January 29th - Comprehensive Plan Update
- January 31st - Bastrop TX Mardi Gras Ball at the Convention Center
- February 1st - Bastrop TX Mardi Gras Downtown Festivities: Parade, Music, Gumbo Cook-Off, and more
- February 8th at the Public Library - AARP TaxAid (all month)

3B. Update and Discussion on Upcoming Events:

- February 17th & 24th at 5:00 pm - Planning & Zoning Commission Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)
- February 22nd - Community Clean-Up and Participation: City Council to be out in the community working
- March 4th & 11th at 6:30 pm - City Council Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)
- Every 3rd Saturday of the month is Music in The Museum from 12pm-2pm, and it is free admission

4. REPORTS

- 4A. Received report with updates on Work in Bastrop, April 30th at the Convention Center from 6pm-7:30pm. Discussed benefits of engineering track with BISD.

5. WORKSHOP

- 5A. Reviewed, discussed and possible action on the Bridging Bastrop Board Work Plan to prepare for 2025. Added action items under Goal #1 & #2 and assigned due dates for the timeline of work.

MOTION: Chair Sheila Lowe called for a vote to accept the Work Plan with the new additions, Nancy Wood was first, Carly Barteer seconded, vote passed unanimously.

- 5B. Discussion regarding the Executive Office of the President - Office of Management and Budget's recent memorandum on Temporarily Pausing Agency Grant, Loan, and Other Financial Assistance Program.

-- Discussed the need for reaching out and contacting community partners to see how their funding is affected and what support they might need. Sylvia and Sheila will create a list for board members to call and a google sheet to document findings.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

- 6A. Consider and act to approve the Bastrop Bridging Bastrop Board Meeting minutes from the Thursday, November 20th, 2024 Regular Meeting.

MOTION: Board Member Nancy Wood moved to approve the Bridging Bastrop Board minutes from the November 20th, 2024 Regular Meeting. Board Member Carly Barteer seconded the motion. Motion carried unanimously.

- 6B. Reviewed, discussed, and possible action on the November 2024, December 2024, and January 2025 Monthly Employment Reports from the City of Bastrop Human Resources Department. Discussed the benefits of showing a career path, moving from entry level to more advanced roles within the city and the training that is available as needed to support those paths.

- 6C. Discuss and possible action on a partnership with the City of Bastrop Parks and Recreation Department's event titled, Bridging Neighbors: A Cultural Community Event with Movies in the Park on Saturday, May 3rd. Invite Recreation Coordinator Cami Reddell to come to March meeting to discuss more with board and let us know how we can partner with them.

- 6D. Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).

NONE

7. ADJOURNMENT

Upon receiving a motion from Chair Sheila Lowe, a first from Nancy Wood and a second from Cedric Williams to adjourn, the February 13th, 2025 Regular Meeting was adjourned at **7:20pm.** without objection.

APPROVED:

Sheila Lowe, Bridging Bastrop Board Chair

ATTEST:

Victoria Psencik, Assistant City Secretary