

Bastrop Public Library Board Agenda
Bastrop Public Library Pressley Meeting Room
1100 Church Street
Bastrop, TX 78602
(512) 332-8880



June 05, 2023

Agenda - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. ANNOUNCEMENTS

- 3A. The library will be closed Monday, June 19th in observance of Juneteenth.
- 3B. Announcements from the library director.
- 3C. Announcements from individual Library Board members.

3D. The library will be closed Tuesday, July 4th for Independence Day.

4. REPORTS

[4A.](#) Director's report.

[4B.](#) Statistical report.

[4C.](#) Financial report.

[4D.](#) Library Board Terms report.

[4E.](#) Legislative Update report, presented by Sally Keinarth.

5. PRESENTATIONS

6. WORKSHOP

[6A.](#) Open House workshop.

7. ITEMS FOR INDIVIDUAL CONSIDERATION

[7A.](#) Consider action to approve Bastrop Public Library Board minutes from May 1, 2023 regular meeting.

7B. Individual requests from Library Board members to be listed on future agendas.

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: 05/31/2023 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Bonnie Ueckert Pierson

Bonnie Ueckert Pierson, Library Director



STAFF REPORT

MEETING DATE: Jun 5, 2023

AGENDA ITEM: 4A

TITLE:

Library Director's Report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

PROGRAMMING:

Compass Rose Harvest School's 1st graders visited the library for a tour. Children's Services Associate Carmen Serna shared information about the library and talked to them about the Summer Reading Program. When Carmen told the group that she also spoke Spanish, in case their caregiver only spoke Spanish, they got so excited! They told her that they are "traveling" through South America in their class and proceeded to sing her a Spanish song they were learning.

On Friday, May 5th, Public Services Librarian Bethany Dietrich visited Colorado River Collegiate Academy and presented to seventy teens. She encouraged students to volunteer at the library, as well as talked up the three open Library Clerk positions and library services.

On Saturday, May 6th, Dr. Allison Bumsted hosted a continuation of the program, Rockin' Reading, she held last summer. Her program highlighted The Beatles with a story, activities, music, learning how to use a record player, and a special musical performance by Meg Lauren. Dr. Bumsted had a total of thirty-eight people attend the program.

May's Pajama Time Stories program had 11 people in attendance. The theme of the program was Birds.

The library's regular programming took a break during the last full week of May in order for the staff to finalize preparations for the 2023 Summer Reading Program, as well as make organizational changes to the facility, such as opening up the circulation desk and rearranging the shelf layout.

The 2023 Summer Reading Program has started. Information about first week sign-ups and program attendance will be available at the meeting.

NOTEWORTHY:

On Tuesday, May 9th, Supervisor of Access Services Amie Cuvelier attended the Historic Education and Resources Taskforce (HEART) meeting in the Bastrop County courthouse. The county clerk spoke about their resources and gave the group a tour of the County Clerk's office.

The group also discussed the development of the Bastrop Historical Society's new website and the documentation surrounding Historical markers in Bastrop County.

Library Director Bonnie Pierson, along with Ashton LaFuente from Visit Bastrop and Kathy Danielson from the Convention Center, presented at the Youth Advisory Council meeting on Thursday, May 18th. The Youth Advisory Council is made up of BISD students selected to provide insight into community outreach, in hopes to refine community and outreach goals to further reach Bastrop's youth.

Libra-Tech completed the furniture and shelf movement project Monday, May 22nd through Wednesday, May 24th. More information will be available at the meeting.

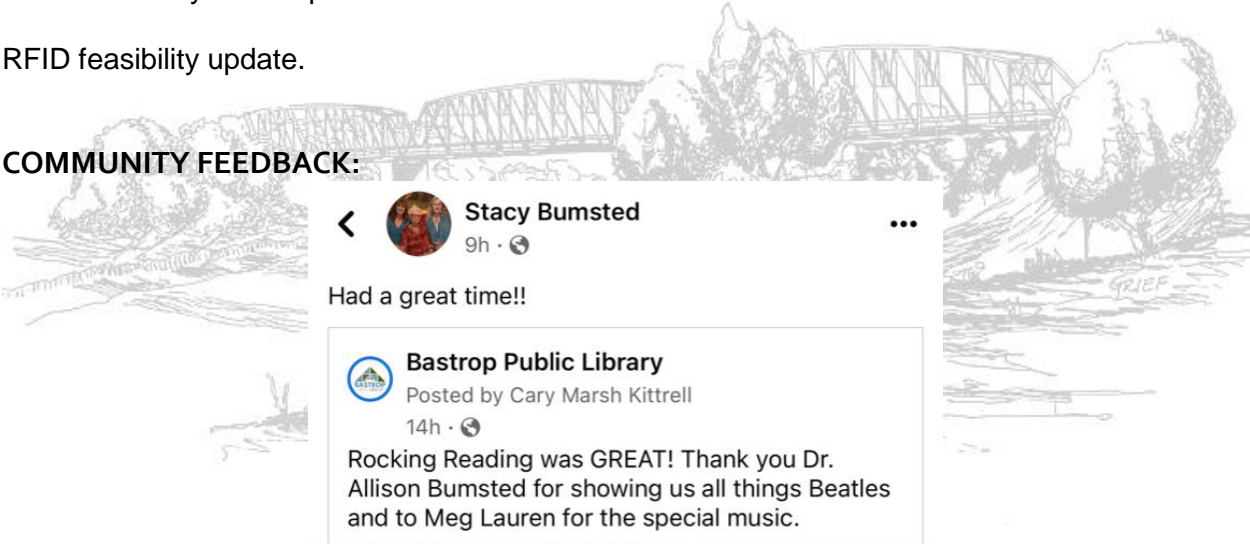
The library implemented automatic renewals as of June 1st. Any items that are eligible for renewal on a patron's account will automatically renew once the due date has passed.

UPDATES ON THE FOLLOWING:

Photo ID library cards update.

RFID feasibility update.

COMMUNITY FEEDBACK:



From: Laurie Mason <laurie@pplt.org>
Sent: Thursday, April 27, 2023 4:30 PM
To: lorendoyen@gmail.com <lorendoyen@gmail.com>; hldriskill@gmail.com <hldriskill@gmail.com>;
allysonogoertz@gmail.com <allysonogoertz@gmail.com>; Alyssa K <fromsouthla@gmail.com>
Cc: Carmen Serna <cserna@bastroplibrary.org>
Subject: Thank you!!

CAUTION: This email originated outside the City of Bastrop, TX email system. Please maintain caution when opening links or attachments.

Ladies,

It was SUCH a pleasure meeting you all today. Thank you for braving the weather and making it out to Books and a Blanket.

Carmen, you are just a jewel. We are all so grateful for you sharing your talents and enthusiasm with us today. Thank you!!

I had a great time hearing both of those stories and on our nature walk. We found deer tracks in the mud, mushrooms, blue eye wildflowers, dewberries/blackberries, Turk's cap, and cucumber weed - that's a new one for me! I always appreciate the opportunity to build community around the Refuge and so enjoyed getting to know you all along the way.

Hopefully, we can do this again this fall!!

—
Laurie Mason
Outreach Manager
Pines and Prairies Land Trust

She/hers/her
512.202.5464



Statistics - April 2023

Item 4B.

Community Engagement	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Circs By Patron Type									
Juv	935	1,096	311			311	2,342	2,438	5,028
Teen	129	308	230			230	667	421	769
Adult	3,789	4,604	1,363			1,363	9,756	9,831	18,098
Staff	272	272	138			138	682	886	1,429
NR Juv	929	1,015	298			298	2,242	3,066	5,513
NR Teen	206	236	59			59	501	747	1,184
NR Adult	10,783	12,215	3,666			3,666	26,664	24,955	47,108
TexShare	50	80	23			23	153	195	561
Total NR Usage	11,968	13,546	4,046			4,046	29,560	28,963	54,366
% NR Usage	70%	68%	66%			66%	69%	68%	68%
Programming									
Youth - # of Programs	23	27	8			8	58	51	101
Youth - Program Attendance	495	826	295			295	1,616	2,017	4,478
Young Adults - # of Programs	10	11	3			3	24	44	75
Young Adults - Program Attendance	92	93	20			20	205	308	625
Adults - # of Programs	10	13	2			2	25	22	41
Adults - Program Attendance	80	100	30			30	210	214	467
General - # of Programs	1	8	0			0	9	0	7
General - Program Attendance	637	423	0			0	1,060	0	1,089
Outreach - # of Programs	2	1	3			3	6	10	13
Outreach - Program Attendance	458	29	480			480	967	1,292	1,710
Passive - Coloring Sheets	180	390	60			60	630	922	1,880
Total # of Programs	46	60	16			16	122	130	240
Total Program Attendance	1,762	1,471	825			825	4,058	4,275	8,813
Membership - New Cards									
City	104	135	29			29	268	195	435
City Renewals	129	155	48			48	332	315	597
Faculty	0	1	0			0	1	5	7
Faculty Renewals	5	5	1			1	11	15	31
Friends	0	0	0			0	0	0	0
Friends Renewals	12	6	1			1	19	19	36
Staff	1	2	0			0	3	3	5
Staff Renewals	2	2	2			2	6	3	11
Nonresident	140	154	74			74	368	285	586
Nonresident Renewals	174	242	76			76	492	486	924
TexShare Visitor	1	2	1			1	4	7	11
TexShare Visitor Renewals	1	2	0			0	3	2	4
Total New Registrations	246	294	104			104	644	493	1,042
Total Renewals	323	412	126			126	861	845	1,608
TexShare Home New	0	0	1			1	1	1	1
TexShare Home Renewals	6	3	2			2	11	17	31
Facility									
Door Count	14,526	16,621	6,116			6,116	37,263	34,695	64,364
Study Room Use	517	493	176			176	1,186	1,274	1,404
Pressley Use - Library	124	57	158			158	339	751	172
Pressley Use - Nonprofit	32	24	13			13	69	96	80
Pressley Use - Other	4	0	12			12	16	49	0

Statistics - April 2023

Item 4B.

Maynard Use - Library	1	1	0			0	2	0	57
Maynard Use - Nonprofit	24	22	1			1	47	35	52
Maynard Use - Other	8	1	8			8	17	14	0
Total Meeting Room Use	534	598	663			663	1,795	945	1,765

Lifelong Learning	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
<u>Database Use</u>									
Portal to Texas History - Bastrop Advertiser	16,444	16,620	4,599			4,599	37,663	49,868	78,754
Heritage Quest	270	584	210			210	1,064	641	1,344
Learning Express Library	5	32	17			17	54	1,522	2,324
Gale LegalForms	9	4	1			1	14	0	0
Gale Presents: Udemy	2	0	0			0	2	0	0
Small Business Reference Center	2	0	0				2	0	1
Explora Elementary	0	1	0			0	1	3	6
Explora High School	0	0	0			0	0	1	2
Recursos Para Hispanohablantes	0	0	0				0	0	0
Mango Languages	61	144	88				205	0	0
Total General Use Databases Sessions	79	181	106			106	366	No Data	No Data
<u>Technology</u>									
Kids Computer Use	52	52	11			11	115	3	68
Teen Computer Use	52	56	24			24	132	17	46
Adult Computer Use	1,397	1,891	628			628	3,916	2,615	4,620
Wifi Use	4,601	4,799	1,777			1,777	11,177	9,427	16,681
Website Visits	9,744	11,725	4,303			4,303	25,772	23,574	48,914
3D Prints	3	5	1			1	9	0	2
Total Public Computer Use	1,501	1,999	663			663	4,163	2,635	4,734

Books & Reading	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
<u>Material Use</u>									
Check-Outs - Kids	4,969	5,615	1,752			1,752	12,336	11,776	21,968
Check-Outs - Tween	4,273	4,774	1,508			1,508	10,555	10,401	20,939
Check-Outs - Teen	780	1,246	442			442	2,468	2,173	4,160
Check-Outs - Adult	7,015	8,121	2,361			2,361	17,497	18,279	32,580
Honor Paperbacks	122	69	13			13	204	269	484
Renewals	3,759	4,061	1,038			1,038	8,858	11,533	19,147
In-House Use	2,211	1,977	3,447			3,447	7,635	9,727	19,382
Self-Check	4,152	4,634	1,603			1,603	10,389	7,660	16,743
Mobile Circ	24	13	0			0	37	370	526
Hotspots	75	80	25			25	180	127	257
OverDrive eBooks - Kids	286	174	77			77	537	532	896
OverDrive eBooks - Teen	133	191	102			102	426	324	538
OverDrive eBooks - Adults	1,625	1,661	591			591	3,877	4,606	7,670
OverDrive eAudio - Kids	131	208	60			60	399	355	758
OverDrive eAudio - Teen	98	115	50			50	263	262	472
OverDrive eAudio - Adults	1,319	1,387	419			419	3,125	2,388	4,630
SimplyE	0	0	0			0	0	6	16
Total Checkouts	23,061	25,631	10,847			10,847	59,539	61,595	115,276

Statistics - April 2023

Item 4B.

Interlibrary Loan									
ILL Borrowed	13	25	13			13	51	58	83
ILL Lent	27	36	5			5	68	60	113
Collection									
Items Added - E, 1st Readers	363	97	99			99	559	370	588
Items Added - Board Books	12	3	1			1	16	24	24
Items Added - J	379	182	156			156	717	746	1,365
Items Added - Teens	42	35	23			23	100	136	220
Items Added - Adults	454	338	115			115	907	966	1,600
Items Added - Magazines	134	120	38			38	292	324	552
Items Withdrawn	1,134	1,068	349			349	2,551	1,797	3,402
Missing Items	14	76	17			17	107	208	930
Total Items Added	1,384	775	432			432	2,591	2,566	4,349

Culture of Service	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Reference Transactions									
General Reference Questions	1,135	1,705	493			493	3,333	2,150	4,173
Directional Questions	503	483	158			158	1,144	720	1,516
Tech Support Questions	1,772	1,960	806			806	4,538	3,548	6,381
Phone Reference	705	750	293			293	1,748	2,002	3,239
Tests Proctored	2	1	0			0	3	16	31
Tech Tutor	34	32	5			5	71	31	80
Total Reference Transactions	4,151	4,931	1,755			1,755	10,837	8,467	15,420
Volunteers									
Volunteer Hours	403.50	365.75	190.25			190.25	959.50	635.75	1,181.30
FOL Volunteer Hours	223.50	151.50	86.25			86.25	461.25	425.75	730.00
Teen Volunteer Hours	168.00	100.50	26.50			26.50	295.00	213.25	451.25
Total Volunteer Hours	795.00	617.75	303.00			303.00	1,715.75	1,274.75	2,362.55
Social Media									
Facebook Page Likes	2,394	2,764	2,874			2,874	2,621	2,064	2,149
Facebook Engaged	2,144	3,054	1,802			1,802	7,000	4,764	10,805
Facebook Reach	36,060	11,535	5,933			5,933	53,528	85,881	181,338
Instagram Page Followers	1,085	1,120	1,145			1,145	1,108	1,008	1,025
Instagram Impressions	8,428	7,872	3,793			3,793	20,093	17,987	30,070
Instagram Reach	1,515	1,382	592			592	3,489	3,740	5,796
Savannah Stats									
# of Emails Composed	90	88	27			27	205	95	238
# of Messages Sent	17,538	17,636	5,968			5,968	41,142	45,461	74,056
Opens	11,470	10,209	3,460			3,460	25,139	20,848	38,992
Open %	74%	58%	58%			58%	65%	49%	55%
Clicks	503	923	319			319	1,745	930	2,299

Monthly Financial Report

1. The library's total non-donation revenue from October 1, 2022, through May 20, 2023, is \$27,988.85
 - a. Nonresidential: \$21,275.00
 - b. Material fines, fees, and replacement cards: \$1,510.32
 - c. Printing: \$4,295.65
 - d. Paypal: \$907.88

2. The library's total non-donation revenue from April 1, 2023, through April 30, 2023, is \$4,325.17
 - a. Nonresidential: \$3,510.00
 - b. Material, fines, fees, and replacement cards: \$44.98
 - c. Printing: \$628.35
 - d. Paypal: \$141.84



STAFF REPORT

MEETING DATE: June 5, 2023

AGENDA ITEM: 4D

TITLE:

Board Terms Report

STAFF REPRESENTATIVE:

Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

The Library Board Bylaws state that board members are permitted to serve a maximum of two consecutive terms on any board and must wait at least one year before reapplying. The Mayor may waive the one year wait period under good cause.

BOARD MEMBER TERMS:

- Barbara Clemons: 2020 – 2023
- Laura Goodwin: 2021 – 2024
- Meagan Webb: 2021 – 2024
- Rebecca Bennett: 2022 – 2025
- Lisa Gossett: 2022 – 2025
- Sally Keinarth: 2022 – 2025
- Jennifer Leisure: 2022 - 2025



STAFF REPORT

MEETING DATE: June 5, 2023

AGENDA ITEM: 4E

TITLE:

Legislative Report, presented by Sally Keinarth

STAFF REPRESENTATIVE:

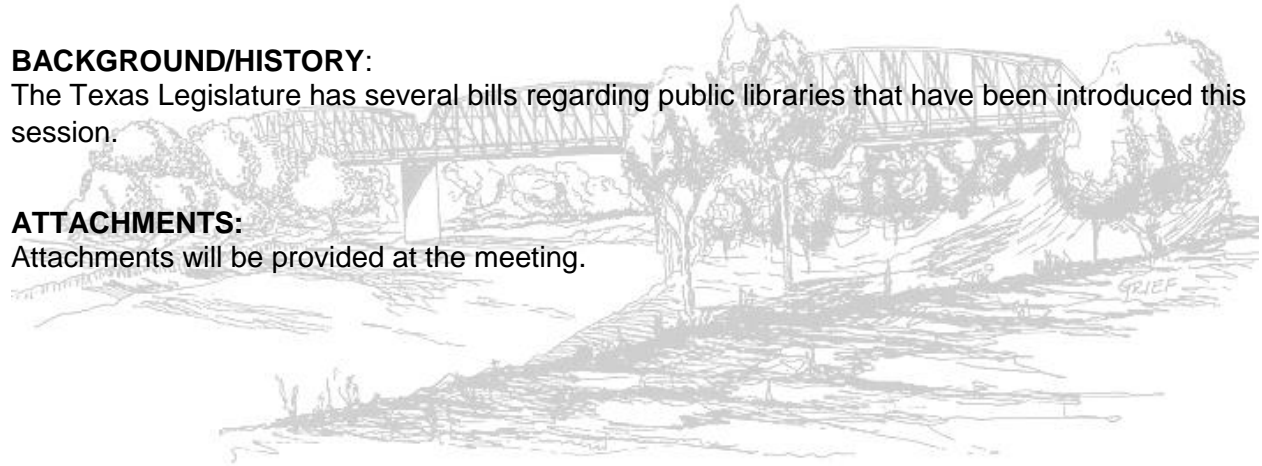
Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

The Texas Legislature has several bills regarding public libraries that have been introduced this session.

ATTACHMENTS:

Attachments will be provided at the meeting.





WORKSHOP

MEETING DATE: June 5, 2023

AGENDA ITEM: 6A

TITLE:

Open House Workshop

STAFF REPRESENTATIVE:

Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

The Bastrop Public Library's 2023 Open House will take place Saturday, December 9th.

DISCUSSION POINTS:

- How does the board want to help this year?
- Form Committees?
- Set Deadlines



City of Bastrop Public Library Board

Meeting Minutes

May 01, 2023

1. Call to Order

The meeting was called to order by President Rebecca Bennett at 6:02 pm.

Members present were Meagan Webb, Lisa Gossett, Sally Keinarth, Jennifer Leisure, Laura Goodwin, and Bonnie Person Library Director. Absent were Barbara Clemons and Cheryl Lee City Council Liaison

2. Citizen Comments – None

3. Announcements

- a. The Rockin' Reading program hosted by R. Allison Bumsted is planned for Saturday, May 6th.
- b. The library will be closed on Monday, May 22nd through Wednesday, May the 24th. This is when the new furniture and shelf movement update will happen.
- c. Tuesday, May 30th through Saturday, July 22nd is the time of the Bastrop Public Library's Summer Reading Program. A variety of programs will be offered.

3A. Announcements from individual Library Board Members-

- d. Sally Keinarth continues to provide updates from the Texas Legislature and bills that are specific to Texas Public Libraries.
- e. Additional information shared was about the grassroots coalition Texans for the Right to Read. The website: Texansfortherighttoread.com was made available.

4. Reports

- a. Director's report
 - i. Wednesday, April 12th the speaker at Coffee with Catherine was Dr. Laszlo Perlaky. Dr. Perlaky is a photographer with 20 years of experience and spoke about his experiences as a photographer.
 - ii. The Bastrop Public Library Hosted Sit with Sylvia on Monday, April 17th. This program welcomed the community to attend and discuss the process of permits and Parks Master Plans with the city manager Sylvia Carrillo. This program is planned to occur every month with a schedule of alternating times from morning and evening meeting times.
 - iii. The April Lego® on Tuesday, April 18th had 47 participants. The focus of this event was to familiarize the attendees with STEM which is the abbreviation for science, technology, engineering, and math. The task was creating demolition machines.

- iv. Pajama Time Stories was on Tuesday, April 18th. This was the 2nd time for this program to happen. Five patrons attended. These patrons all were new to Bastrop Public Library. This program is planned to continue through the summer.
- v. Saturday, April 29th was Springfest at Fisherman's Park. Bastrop Public Library attended and had information about the library services and the 2023 Summer Reading Program. Part of the display included asking community members to write motivational and kind notes. These notes then will be placed randomly in books throughout the library.
- vi. During the 2023 Summer Reading Program there will be several community experiences planned. This programming is included in the packet.
- vii. The Easter Egg Hunt that was scheduled for Wednesday, April the 5th was rained out. Instead of cancelling the egg hunt was moved to inside the library. The participants seemed to really enjoy this last-minute change.

b. Noteworthy:

- i. The Texas Library Association's Conference was in Austin Wednesday, April 19th through Friday, April 21st. Staff members that attended were Bonnie Pierson Library Director, Amie Cuvelier Access Services Supervisor, Bethany Dietrich Public Services Librarian, Carmen Serna Children's Services Associate, and Cary Kittrell Media Specialist.
- ii. The Friends of the Library held their annual book sale Friday, April 21st. The sales were reported to have been busy despite the plant sale not occurring on this date as it had in the past.
- iii. Access Services Supervisor Amie Cuvelier celebrated her one-year.
- iv. anniversary with Bastrop Public Library on Thursday, April 27th.
- v. The Friends of the Library ran a promotion for new non-resident cards. The promotion ran from April 15th through April 29th. 57 cards were purchased.
- vi. Library Director Bonnie Pierson presented updated information concerning Enhanced Library Cards (in past board meetings the cards were referred to as Photo ID library cards). The update to prior information was obtained by Bonnie Pierson at the Texas Library Association's Conference. The updated information is included in the packet.

c. Statistical Comparison Report:

Noted increases in city renewed cards, door count, adult computer use, hot spot checkouts. Statistics for Culture of Service also have increased in the areas of General Reference questions, Tech support Questions and Tech Tutor time.

d. Monthly Financial Report: See agenda packet.

5. Consent Agenda

Jennifer Leisure moved to approve the April 03, 2023, Bastrop Library Board Meeting minutes with corrections made. Sally Keinarth seconded the motion, and it was carried.

6. Individual requests from Library Board members –

Request made to include Texas Legislature Reports regarding Texas Public Libraries at future board meetings.

7. Adjournment of meeting at 6:50 pm

Respectfully submitted.

Laura Goodwin, Secretary

Rebecca Bennett, President