

# Bastrop Parks and Public Tree Advisory Board

## Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



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July 06, 2023

## Agenda - Parks and Public Tree Advisory Board at 5:00 PM

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***Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1- 800- 735- 2989 at least 48 hours in advance of the meeting.***

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1. CALL TO ORDER
  2. REPORTS
    - 2A. [Parks Report](#)
    - 2B. [Bastrop State Park Report](#)
    - 2C. [Bastrop Recreation Report](#)
    - 2D. [Bird City Coalition Report](#)
    - 2E. [Council Liaison Report](#)
  3. CITIZEN COMMENTS

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.*

**4. WORKSHOP**

**5. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 5A. [Consider action to approve Parks and Public Tree Advisory Board minutes from the June 1, 2023 regular meeting minutes.](#)
- 5B. [Update and discuss on Parks Master Plan](#)
- 5C. [Discussion on National Parks and Recreation Month](#)
- 5D. [Update and discuss - City of Bastrop Junior Park Ranger Program](#)
- 5E. [Update and discuss - Opportunities for City-sponsored Youth Sports Leagues](#)

**6. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: June 28, 2023 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Sandy Holder  
Sandy Holder, Public Works Technician



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 2A

**TITLE:**

Parks Report

**AGENDA ITEM SUBMITTED BY:**

Donald Smuck, Parks Superintendent  
Curtis Hancock, Director of Public Works

**BACKGROUND/HISTORY:**

Review City of Bastrop Parks monthly operational report

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review City of Bastrop Parks monthly operational report.

**ATTACHMENTS:**

Parks operational update

Parks Operational Update:

- Parks staff removed a fallen limb in Fishermans parks for public safety.
- Parks staff removed dirt debris from the sidewalks along Hunters Point Dr. in Hunters Crossings.
- Parks staff began pruning all the trees along Hunters Point for sidewalk & street clearance.
- Parks staff worked on correcting a drainage issue at the Dog Park.
- Parks staff finished repairs to the announcer’s booth inside the Rodeo arena.
- Parks staff worked on removing graffiti from the Skate park.
- Parks staff cleared vegetation debris from Old Iron Bridge.
- Parks staff cleaned out the dumpster area at Water St. for the downtown businesses.
- Parks staff pruned a tree in the ROW to protect a citizens fence from damage.







# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 2B

**TITLE:**

Bastrop State Park Report

**AGENDA ITEM SUBMITTED BY:**

Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks  
Curtis Hancock, Public Works Director

**BACKGROUND/HISTORY:**

Review Bastrop State Park monthly operational report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review Bastrop State Park monthly operational report.

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 2C

**TITLE:**

Bastrop Recreation Report

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Bastrop Recreation  
Curtis Hancock, Public Works Director

**BACKGROUND/HISTORY:**

Review Bastrop Recreation monthly operational report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review Bastrop Recreation monthly operational report.

**ATTACHMENTS:**

Bastrop Recreation Report



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 2D

**TITLE:**

Bird City Coalition Report

**AGENDA ITEM SUBMITTED BY:**

Kerry Fossler, Board Member  
Curtis Hancock, Director of Public Works

**BACKGROUND/HISTORY:**

Review staff Bird City Coalition Report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review staff Bird City Coalition Report.

**ATTACHMENTS:**

Bird City Coalition Report





# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 2E

**TITLE:**

Council Liaison Report

**AGENDA ITEM SUBMITTED BY:**

John Kirkland, Council Liaison

**BACKGROUND/HISTORY:**

Welcome to the Parks and Public Tree Advisory Board.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Welcome to the Parks and Public Tree Advisory Board.

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 5A

**TITLE:**

Consider action to approve Parks and Public Tree Advisory Board minutes from the June 1, 2023 regular meeting minutes.

**AGENDA ITEM SUBMITTED BY:**

Sandy Holder, Public Works Technician  
Curtis Hancock, Public Works Director

**BACKGROUND/HISTORY:**

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
  - 1. State the subject of each deliberation; and
  - 2. Indicate the vote, order, decision, or other action taken.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Approve, amend, or correct the minutes of the June 1, 2023 regular meeting Parks and Public Tree Advisory Board.

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 5B

**TITLE:**

Update and discuss on Parks Master Plan

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Bastrop Recreation  
Curtis Hancock, Public Works Director

**BACKGROUND/HISTORY:**

This Parks and Recreation Master Plan will encompass a comprehensive analysis of the City's parks and recreation assets, an extensive community needs assessment, provide recommendations to development, recreation, policies, land acquisition, and prioritize needs based on the community's short and long-term parks and recreation needs. The Master Plan will also include Sports Complex Feasibility Study paid for through Type B (BEDC) funding of \$50,000.

The Steer Committee and Parks Advisory Board members reviewed the latest version of the report document on June 27<sup>th</sup>. Stantec did a public presentation for the community at the Big Bang event on July 1<sup>st</sup> in Fisherman's Park. There is a workshop planned for city council on July 11<sup>th</sup> from 5:30 to 6:30 to answer any questions, hear any comments and suggestions. The target is to take to council for approval of the proposed plan on July 25, 2023.

**FISCAL IMPACT:**

The fiscal impact includes \$250,000 from St. David's Foundation Grant towards the Parks and Recreation Master Plan as well as a Sports Complex Feasibility Study funded by Type B (BEDC) funding of \$50,000. The grant agreement with the St. David's Foundation includes a city commitment of \$125,000 in dedicated staffing.

**RECOMMENDATION:**

This Parks and Recreation Master Plan will encompass a comprehensive analysis of the City's parks and recreation assets, an extensive community needs assessment, provide recommendations to development, recreation, policies, land acquisition, and prioritize needs based on the community's short and long-term parks and recreation needs. The Master Plan will also include Sports Complex Feasibility Study paid for through Type B (BEDC) funding of \$50,000.

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 5C

**TITLE:**

Discussion on National Parks and Recreation Month

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Bastrop Recreation

**BACKGROUND/HISTORY:**

In July is National Parks and Recreation Month and a chance to showcase the ways our facilities and programs build a strong, vibrant and resilient community all year long.

The City of Bastrop Park and recreation facilities and programs provide space, and services that are essential to the community's vitality. They also serve as key factors in advancing health equity, improving individual and community-level health outcomes, and enhancing quality of life. Through partnership with area civic and other non-profit organizations, we can enhance opportunities to offer engaging, inclusive and overall healthy programs.

Staff has put assembled a list of 15 programs to highlight during the month of July. These programs are all FREE to the public. They include skateboarding, music, hike, birds, water and more. We are inviting the public to join us and celebrate the great parks and programs available to the community.

Through Parks and Recreational programming is "Where Community Grows".

**FISCAL IMPACT:**

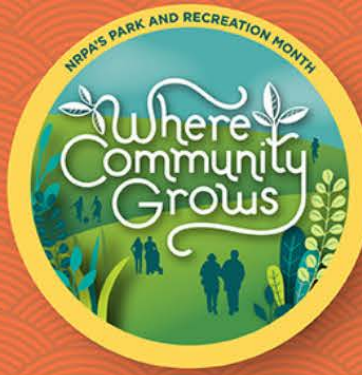
\$2000 in total cost for all city planned and organized recreation programs for Park and Recreation Month

**RECOMMENDATION:**

Support and participate by assisting in volunteering, promoting, and attending activities.

**ATTACHMENTS:**

Flyer



Item 5C.

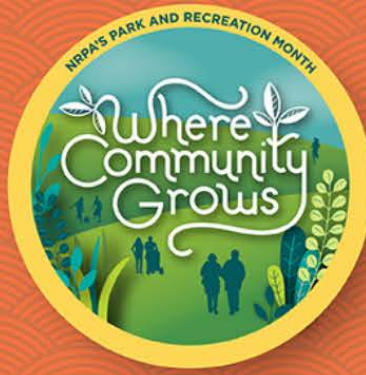
**FREE  
EVENTS**

**JOIN US AS WE CELEBRATE  
PARKS AND RECREATION MONTH IN THE CITY OF BASTROP!**

- JULY 1, 6PM      **1ST ANNUAL BIG BANG CELEBRATION**  
FISHERMAN'S PARK
- JULY 6, ALL DAY      **RECREATION CENTER 2ND BIRTHDAY CELEBRATION**  
1008 WATER STREET
- JULY 7, 6PM-7:30PM      **BASTROP FIRE DEPARTMENT WATER BATTLE**  
BOB BRYANT PARK
- JULY 8, 6PM      **DROPPING IN JULY, SKATEBOARD EXHIBITION**  
SKATE PARK
- JULY 13, 7PM      **MUSIC IN THE PARK**  
FISHERMAN'S PARK
- JULY 14, 10AM      **BASTROP CARE-A-VAN**  
1ST UNITED METHODIST CHURCH
- JULY 15, 8AM      **COMMUNITY BIKE RIDE**  
FISHERMAN'S PARK
- JULY 15, 6:30PM      **JAZZ CONCERT**  
BASTROP SENIOR CENTER
- JULY 17, 4:30-5:30PM      **COOKING FOR A CHANGE w/Family Crisis Center**  
BASTROP RECREATION CENTER
- JULY 20, 4PM      **BASTROP POLICE DEPARTMENT FREEZE POP GIVE AWAY**  
JEWEL HODGES PARK
- JULY 20, 4:45PM      **LIBRARY TEENS NERF AND NICE CREAM SANDWICHES**  
BASTROP PUBLIC LIBRARY
- JULY 21, 6:30pm      **MOVE IT COMMUNITY JAM**  
BASTROP RECREATION CENTER
- JULY 22, 8:30am      **BIRD CITY BIG SIT**  
MINERVA DELGADO PARK
- JULY 28, 6PM      **TEEN FLASHBACK FRIDAY**  
FISHERMAN'S PARK
- JULY 29, 8:30AM      **FAMILY HIKE THROUGH THE EYES OF A CHILD**  
BOB BRYANT PARK



\*ADDITIONAL DETAILS ON EACH EVENT ON THE BACK\*



Item 5C.

**FREE  
EVENTS**

## JOIN US AS WE CELEBRATE

### PARKS AND RECREATION MONTH IN THE CITY OF BASTROP!

- 7/1, 6PM **1st Annual Big Bang Celebration** - Fireworks, Food, Music & Fun. Fisherman's Park.
- 7/6, **Rec Center 2nd Birthday Party** - Free Classes all day, Open House 11:30 to 2:30pm, Prizes and Giveaways
- 7/7, 6-7:30PM **Bastrop FD Water Battle** -Bring your water toys and battle in Bob Bryant Park. Prepare to get wet!
- 7/8, 6PM **Dropping in July, Skateboard Exhibition** - An evening of fun on wheels! pop-up obstacles, skateboarding tips and lessons, demos and high ollie contest!
- 7/13, 7PM **Music in the Park** - This acoustic concert starts at 6 with Mike Kiddoo and David Pulkingham at 7. The music will be in the pavilion at Fisherman's Park. Bring your chair and be prepared to enjoy to music!
- 7/14, 10AM **Bastrop Care-A-Van** - 1st United Methodist Church. It's a mobile recreation experience! Wellness, Recreation and Sports!! Come join in on the fun!
- 7/15, 8AM **Community Bike Ride** - Fisherman's Park is where it all starts and ends. As a group we will be riding to, or by, 6 of our beautiful Bastrop parks. It is a 4 mile ride for the entire family.
- 7/15, 6:30PM **Jazz Concert** - Pamela Hart Quartet presented by Women in Jazz Association. Held at the Bastrop Senior Center, 1209 Linden Street.
- 7/17, 4:30-5:30PM **Cooking for a Change** - Recreation Center, 1008 Water St. Youth working together to create something delicious while discussing ways we can make a positive impact on our communities!
- 7/20, 4-6PM **Bastrop Police Freeze Pop Give Away** - Jewel Hodges Park. Come by and meet the police officers that keep us safe.
- 7/20, 4:45-6:15PM **Nerf and Nice Cream Sandwiches** - Bastrop Public Library for 13-17 yrs old. Meet at the Library to go to Fisherman's Park together. Dodgeball with a Nerf twist! Blasters provided or bring your own.
- 7/21, 6:30PM **MOVE IT** - Bastrop Recreation Center. MoveIt Bastrop will feature an Afro Beatz dance class facilitated by West African dance instructors Yama and Du. Afrobeats draws on African and Western music, including juju, dancehall, soca, Naija beats, house, and hiplife
- 7/22, 8:30AM **Bird City BIG Sit** - Minerva Delgado Park. It's a birdwatching circle! The participants see how many birds can be spotted or heard without leaving the circle. It's great for beginners because more experienced folks will be around to offer guidance.
- 7/28, 6-10PM **Teen Flashback Friday** - Fisherman's Park. Games, food, karaoke, dance, music and more.
- 7/29, 8:30AM **Family Hike Through the Eyes of a Child** - Bob Bryant Park. All ages welcome. Join us as our youth guides direct us through the park as they see it!

For more information on any of these events call  
City of Bastrop Recreation Center  
@ 512-332-8805



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 5D

**TITLE:**

Release of City of Bastrop Junior Park Ranger Program in conjunction with National Recreation and Park Association (NRPA) Month

**STAFF REPRESENTATIVE:**

Terry Moore, Recreation Manager  
Donald Smuck, Parks Superintendent

**BACKGROUND/HISTORY:**

Since 1985, people in the United States have celebrated Park and Recreation Month in July to promote building strong, vibrant, and resilient communities through the power of parks and recreation and to recognize the more than 160,000 full-time park and recreation professionals — along with hundreds of thousands of part-time and seasonal workers and volunteers — that maintain our country’s local, state and community parks.

This year's theme — “Where Community Grows” — celebrates the vital role park and recreation professionals play in bringing people together, providing essential services and fostering the growth of our communities.

As park and recreation professionals, you make a positive impact on the lives of your community members every single day. Let’s come together this year and show the world just how much parks and recreation mean to our communities.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Update and discuss and Consideration of NRPA Junior Park Ranger Program

**ATTACHMENTS:**



# STAFF REPORT

**MEETING DATE:** July 6, 2023

**AGENDA ITEM:** 5E

**TITLE:**

Opportunities for City-sponsored Youth Sports Leagues

**STAFF REPRESENTATIVE:**

Curtis Hancock, Director of Public Works

**BACKGROUND/HISTORY:**

This item is being submitted for consideration on behalf of Bastrop Parks and Public Tree Advisory Board member Rick Rivera, Place 1.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Discussion and consideration of opportunities for city-sponsored youth sports leagues.

**ATTACHMENTS:**