

**Bastrop Parks and Recreation / Public Tree
Advisory Board Agenda**

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



November 07, 2024

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. REPORTS

3A. [Receive a report on the operations of the Parks & Recreation Department](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

3B. [Receive a report on the operations of the Bastrop State Park.](#)

[Submitted by: Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent and Terry Moore, Parks and Recreation Director](#)

3C. [Receive a report on the operations of the Bird City Coalition.](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

3D. [Receive a report on the Parks and Recreation Director's monthly update.](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

4. **WORKSHOP**

4A. [Discussion on the tree and parkland requirements in the current City of Bastrop Building Code.](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

5. **ITEMS FOR INDIVIDUAL CONSIDERATION**

5A. [Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, October 3, 2024 Regular Meeting.](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

5B. [2025 Appointments/Election of Board Officers 2024-25 Term](#)

[Submitted by: Terry Moore, Parks & Recreation Director](#)

5C. [Discussion and changes in the operations of Mayfest Park](#)

[Submitted by: Doug Haggerty, Building and Facilities Manager and Deborah Jones, Board Chair](#)

5D. [Receive updates on the Working Task Force.](#)

[Submitted by: Deborah Jones, Parks and Recreation Board Chair and Terry Moore, Parks and Recreation Director](#)

5E. [Bastrop Volunteer Work Days 2025](#)

[Submitted by: Terry Moore, Parks & Recreation Director and Krissie Fountain, Board Representative](#)

5F. [Discussion and report on the Paint the Parks Initiative](#)

[Submitted by: Terry Moore, Parks & Recreation Director and Gail Sheehan Board Representative](#)

5G. [Update and discuss Parks and Recreation Master Plan](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

5H. [Discussion of meeting dates in December and January](#)

[Submitted by: Terry Moore, Parks & Recreation Director](#)

5I. [Discussion of future agenda items](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

6. **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, November 1, 2024 at 4:45 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Marco Olivares

Marco Olivares, Parks and Recreation Technician



STAFF REPORT

MEETING DATE: November 7, 2024

TITLE:

Receive a report on the operations of the Parks & Recreation Department

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the City of Bastrop Parks & Recreation monthly operational report

FISCAL IMPACT:

XX

RECOMMENDATION:

NA

ATTACHMENTS:

Parks & Recreation operational update



City of Bastrop PARKS & RECREATION

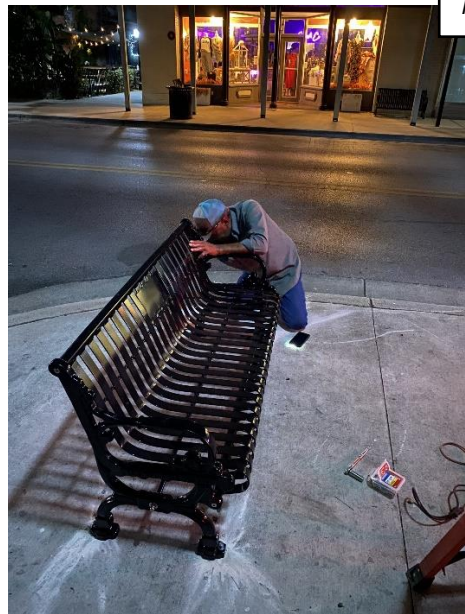
October 1, 2024

Special events:

- Austin AGC Rodeo and BBQ Cookoff, Oct 25-27 (Mayfest Park & Arena)
- Boo Bash, October 31 (Downtown)
- BAC Veterans Day Car Show, Nov 8 & 9 (Downtown)
- Movie in the Park, November 16, (Bob Bryant)
- Annual Tree Lighting Ceremony, November 29, (Fisherman's Park)
- WassailFest, November 30, Downtown
- Merry on Main, Dec 14, Downtown
- Christmas Parade, Dec, 14, Downtown
- Lights Camera Stunt Show event/March 29, 2025 (Mayfest)

Parks Operations Review

- Crew cleared brush from the back of the multipurpose field in Fisherman's Park.
- Repaired, paired and updated all the cedar entrance signs.
- Numbered all the electric pedestals in Fisherman's Park for better location purposes.
- Planted 12 new trees. Replacing and adding more. 1 in Bob Bryant Park, 2 in Mayfest Park and 9 in Fisherman's Park.
- Inventoried all the signage in all the parks to evaluate replacement and redesign.
- Spent a lot of time watering.
- Parks Crews trimming trees at Kerr Park.



Recreation Operations:

- Our Walk/Run to Health group in the parks is going strong! We love to see our community members preparing for the Run This Town event in December! Keep it up!
- Youth Discovery particoants created at-home fire escape plans
- We were thrilled to be invited to the Food Pantry's Brown Bag Senior Health and Wellness Fair. Lots of great vendors and resources!
- Partnership with the Master Naturalist to provide a FREE Junior Master Naturalist program for families. The program is doing great with high attendance
- Cooking for Change coming up! This is a FREE program in partnership with the Family Crisis Center to enhance youth's cooking skills while discussing what positive impacts they can have in their community!
- Fall Pumpkin Painting took place the the Recreation Center on October 25, 2024.
- Boot Scootin' to take place at Fisherman's Park on Wednesdays from 11/6-12/18.
- Fall Back Fun Ride! Grab your bike and join us at Bob Bryant on November 2nd from 5-7PM!

Junior Master Naturalist Program

Classes for children and families!

Learn about Texas birds, insects, reptiles, plants, water and nature journaling. Each session will include activities and games!

Time: 10AM-11:30AM

Location: Bob Bryant Park Pavilion (600 Charles Blvd.)

Save the dates:

Fall 2024: Sep 14 & 28, Oct 12 & 26, Nov 9

Spring 2025: March 8 & 22, Apr 12 & 26, May 10

Register at: www.cityofbastrop.org/recreation

Presented by: Texas Master Naturalist - Lost Pines Chapter



Pink Party
 FREE for everyone!
 October is Breast Cancer Awareness Month!
 You're invited to the 3rd Annual PINK PARTY
 Bring your dancing shoes & join the fun.
 Prizes - Fun - Fellowship
 Hot dogs & refreshments will be provided.
 Local health organizations will also be on site to provide resource information about early detection and treatment.
 Friday, October 11th
 Bob Bryant Park
 5pm to 7pm

MOVIES IN THE PARK
 CITY OF BASTROP PRESENTS
 FEATURING: PLAYING FIRE
 FREE!
FIRE PREVENTION MONTH
 OCTOBER 19 | 6 PM
 MOVIE STARTS AT DUSK
 VENDORS GAMES CONCESSIONS AND AN ESCAPE HOUSE!
BOB BRYANT PARK
 CITYOFBASTROP.ORG

MOVIES IN THE PARK
 CITY OF BASTROP PRESENTS
 FEATURING: SGT. STUBBY
 FREE!
VETERANS APPRECIATION
 NOVEMBER 16 | 6 PM
 MOVIE STARTS AT DUSK
 VENDORS GAMES CONCESSIONS MS. POPPY THE CLOWN
 IN PARTNERSHIP WITH Bastrop County Courthouse
BOB BRYANT PARK
 CITYOFBASTROP.ORG

WALK/RUN TO HEALTH
 A FREE 8-WEEK PROGRAM
 SUPPORTING YOU ON YOUR JOURNEY TO HEALTH AND THE RUN THIS TOWN 5K ON DEC. 7TH
 REGISTER NOW @
 CITYOFBASTROP.ORG/RECREATION
 512-332-8805

Fall Back Fun Ride
 A community bike ride event FOR ALL AGES
 November 2nd 5-7PM
 Meet up area is the back parking lot at Bob Bryant Park
 Prizes, games, and refreshments included!
 CITY OF BASTROP PARKS & RECREATION

BOOT SCOOTIN' IN THE PARK!
 FREE Line Dancing!
 Wednesdays @ 6:45PM
 November 6-December 18
 (NO class Thanksgiving week)
 Held at Fisherman's Park Tennis Court (1200 Willow St).
 All ages welcome!
 In case of unfavorable weather conditions, class will be held @ Bastrop Recreation Center (1008 Water St).





STAFF REPORT

MEETING DATE: November 7, 2024

TITLE:

Receive a report on the operations of the Bastrop State Park.

AGENDA ITEM SUBMITTED BY:

Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review the Bastrop State Park monthly operational report.

ATTACHMENTS:

State Park Report

Good afternoon all,

Lost Pines State Park Complex Visitation through September 2024:

Park Name	YTD Fiscal Year 2025	YTD Fiscal Year 2023	Increase/Decrease	Percentage inc/dec
Bastrop SP	9,311	7,363	1,948	26.5%
Buescher SP	4,117	2,586	1,531	59.2%
Complex Totals	13,428	9,949	3,479	34.968%

- Our revenue increase is a little bit higher percentage wise than visitation increase, but the numbers closely mirror each other.
- We are in full swing of FY2025, and early in the fiscal year the agency likes to send us to trainings and conferences. I had 2 weeks of travel last month alone and many of our staff did too.
- Both parks have been busy with everything full on the weekends.
- We do not expect to get the correct conditions to preform prescribed burns this fall or winter, so we will wait to reassess this coming spring.
- Everyone is on high alert and is constantly checking fire weather. Folks are anxious because of the crispy conditions, we are staying alert.

Upcoming events:

November 2024

Nov 2

10:00a

[Fire Through Our Forest - Guided Hike](#)

Bastrop State Park

Fire in the woods is natural and necessary find out how and why on this guided hike.

Nov 2

10:00a

[Trail Mix: Edible Plants - Guided Hike](#)

Buescher State Park

Hit the trails with a Lost Pines Master Naturalist on a fun guided hike!

Nov 16

10:00a

[Trail Mix: Edible Plants - Guided Hike](#)

Bastrop State Park

Join a Lost Pines Master Naturalist for an adventure on the trails!

Nov 16

10:00a

[Predators of the Pines - Guided Hike](#)

Buescher State Park



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Luke Thompson, Bird City Committee
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive Bird City Coalition Report.

ATTACHMENTS:

November Bird City Newsletter

BirdCalls



Bastrop County Audubon Society BCAS Mission; To promote the conservation, restoration, and enjoyment of natural resources and habitats for birds and other wildlife.

Meeting: November 5, 2024 at 6:30 (social) and meeting at 7:00 at Bastrop Library

President's Perch

The Fall Migration is quickly winding down. Many of us saw some species earlier than we were used to and Cornell's Laboratory of Ornithology Bird Cast showed millions of birds flying through Bastrop County on many nights this year. It is believed that many migrating birds from the eastern flyway were sent our way by the large storms that hit the eastern states this year. All our observations are entered into large multi decade databases, combined with weather data, and studied extensively by researchers to uncover trends effecting our rich natural resources. The data provided by you, our citizen scientist, is critical for these long-term studies to



be relevant for conservation activities and policy makers. The longest running bird census in the country is the Christmas Bird Count. We have two in Bastrop County and we need more of you to participate.

Birds are fascinating creatures; they are fun to watch and identify. With every passing day more of our winter residents are arriving.

Most birdwatchers reacquaint themselves with the birds of the season with a review of the species to be expected. Our November general meeting will allow you to refamiliarize yourself with our more common winter birds. We invite you to see The Winter Birds of Bastrop County presented by several of our field trip guides. The program promises to be educational, fun, and entertaining.



We have been asked to revive our birdwatching class that was last offered pre-covid. There have been requests to offer a day class as well as a night class. It took some creative planning, but we succeeded in figuring out how to do it. We hope it will work for those of you with a desire to learn and understand the fascinating world of birds in more depth. Welcome to Birdwatching 101 for Adults, a four session class diving into the details of birdwatching. Both classes will be held at the Bastrop Public Library. The evening class will be offered as our general meetings in December, January, February, and March. The daytime class will be offered on four consecutive Fridays starting on January 23rd and ending on February 14th. More details and registration information will be provided in the coming weeks.

May the sights and sounds of birds bring you joy every day,

Luke Thompson

Events

Events/Outings

Friday, Nov 1 - Audubon Texas Chapter Roundup, Lady Bird Johnson Wildflower Center, 9am-3pm, No cost, register at tx.audubon.org

Tuesday, Nov 5 - Monthly Meeting, Winter Birds of Bastrop County, Bastrop Public Library, Social 6:30pm, Program 7:00pm



*Most field guide books have sections in them that cover confusing fall and winter birds. The reason is that many bird look very different following the breeding season. We will present many of our more common winter birds and discuss the key identification features. Several board members will act as your birdwatching guide a we discus and attempt to identify what we see. Some wil be easy and some will challenge all of us. **Join in for a fun and lively audience participation program.***

Wednesday, Nov 6 - Bird Blind Ribbon Cutting, Bob Bryant Park, 10am

Friday, Nov 8 - Bird City Bastrop Little Hike, Colorado River Refuge, Cliffhanger Trail, 139 Riverside Drive (end of Lovers Lane) 8:30-10am



Thursday, Nov 21 - Bastrop Audubon Board Meeting, Bastrop Public Library, 6-7pm, All are welcome

Saturday, Nov 23 - Bird City Bastrop Little Sit, Fairview Cemetery Gazebo, [1307 SH 95](#), 8:30-10am

Tuesday, Dec 3 - Monthly Meeting, Session I, Birdwatching 101 for Adults, Bastrop Public Library, Social 6:30pm, Program 7:00pm

Conservation Minute:

November is a great month to plant a native tree!

Experts have long pointed to trees as one of the most scalable and affordable nature-based solutions to battling climate change. Trees pull carbon from the air, clean our water, and reduce dangerously high temperatures, reduce air pollution, improve soil quality and are a food for birds and wildlife.





STAFF REPORT

MEETING DATE: November 7, 2024

TITLE:

Receive a report on the Parks and Recreation Director's monthly update.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

Report Attached



Directors Report
November 1, 2024

These are general updates on items that were discussed at previous meetings or were not included in the operations report.

- Update on the Sports Complex and Recreation Center:
 - Stakeholder meetings were held on October 8th with community/civic/education leaders about the current resources, and the needs for a facility.
 - There will be a meeting at BEDC on Nov 18th as an update. Then a joint meeting on Dec 3rd with Council.
- Progress on becoming compliant with TPWD grant program. Heard back from legal on 10/15/24. Next step is determining the exact \$\$ about we have to account for and confirming the open space we want to convert to parkland. Once that is done, it becomes an agenda item before council on approval.
- October 21st Marco Olivares became part of our team. He will be working as the Pars/Recreation and Public Works Technician. And working as a project manager. He has already proven himself as an asset for our team.
- Bird Blind Dedication is set for November 6 @ 10am. The blind is located at the back of Bob Bryant Park.
- Master Naturalists have been hosting the Junior Master Gardeners Program in Bob Bryant Park for the last 4 weeks. It's been a great success with entire families participating.
- The first 2 weeks of October, Parks team planted 12 trees in our parks. 9 in Fisherman's, 1 in Bob Bryant and 2 in Mayfest and all are doing well. Team continued to water three times a week.
- Currently working on a redesign of the play scape for Bob Bryant Park.
- New water fountain has been installed at Fisherman's Park
- Concrete raising has been scheduled for Fisherman's Park. Plan is to eliminate the trip hazards along the walking trail. And to bring the space more into compliance with ADA accessibility. The concrete slab next to the pavilion will be raised to eliminate the drop off from the pavilion.
- Basketball goals and rims have been ordered and are due to be replace before the end of the month.
- We have begun conversations with Skyhawk Recreation for programing during spring break and the summer.
- Bastrop Little League
- Plans for the River of Lights event are: November 29th-Tree Lightings and officially turn on the lights, December 6 – Music in the Park, December 13 – Christmas Carol Karaoke, December 20 Christmas Movie in the Park. The lights will be on every night until January 5th. The Gingerbread House will be open for refreshments each Friday and Saturday evening and Sunday afternoon through out the event. Area non-profits will be operating it for the fundraising and/or awareness purposes.

- Update: The department has received an opportunity to replace the gravel currently in the playscape area at the Kerr Center. This grant is originally from Toyota and is being facilitated through a community member. Bonded Rubber is too costly with a bid coming back at \$57,000. We are currently looking into other options.
- Update: fence around the playground at Fisherman's Park. The fence was completely removed. Plan is to replace at the side of the parking lot and river side. And keep the pavilion side open. Currently working on bids.



STAFF REPORT

MEETING DATE: November 7, 2024

TITLE:

Discussion on the tree and parkland requirements in the current City of Bastrop Building Code.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

The current city building code is being updated as it pertains to parkland extraction and tree mitigation. This agenda item will be used as a tool to update and discuss those recommended changes.

FISCAL IMPACT:

N/A

RECOMMENDATION:

To make a recommendation on changes to the code.

ATTACHMENTS:

N/A

The proposed amendments for Sections 6.3.004 Protected & Heritage Trees, and Table 2.1.003 Preferred Plant List (B3 Technical Manual), are proposed to rectify the original intent of the B3 code which allows for any tree not on the preferred plant list to be taken down without penalty.

Item 4A.

TABLE 2.1.003 PREFERRED PLANT LIST

Canopy		Accent	Grasses and Shrubs
American Elm	Texas Hickory	Crape Myrtle	Anthony Waterer Spirea
Austrian Pine	Texas Red Oak	Deciduous Magnolia	Apache Plume
Bald Cypress	Western Soapberry	Eastern Red Cedar	Autumn Sage
Black Jack Oak		Eve's Necklace	Dwarf Wax Myrtle
Bur Oak		Mexican Buckeye	Gray Santolina
Caddo Maple		Mexican Plum	Gulf Muhly
Cedar Elm		Red Bud	Indian Grass
Chinese Pistache		Smoke Tree	Inland Sea Oats
Chinquapin Oak		Vitex	Lindheimer Muhly
Lacebark Elm		Wichita Blue Juniper	Little Bluestem Grass
Live Oak			Little Bunny Fountain Grass
Loblolly Pine			Mexican Feather Grass
Magnolia			Rose Creek Abelia
Post Oak			Rosemary
Red Cedar			Seep Muhly
Shumard Red Oak			Texas Sage
Southern Magnolia			
Sweetgum			

Currently, mitigation for removal of a tree starts at 13 caliper inches, as long as the tree is on the preferred plant list. If it is not on the preferred plant list (see above), no mitigation is required. One important thing to note is that the Pecan tree (Texas state tree) is not on that list. State legislation allows Cities to begin mitigating at as low as 10 inches. This amendment to the B3 code will ensure that more trees will either be protected, or there will be a fee in lieu of in order to cover the cost of a replacement tree.

Additionally, a tree survey is required for any tree on a property that is over 6 inches. There are not currently regulations around the tree survey. These amendments will add an expiration date to the tree survey, to ensure that an accurate and recent survey of the trees on site is provided. It will also add further requirements to ensure adequate protections.

The proposed amendment to the tree protections allows residents and visitors enjoy the natural environment and the trees that are so vital to the community.

B3 Code changes

SEC. 6.3.004 PROTECTED & HERITAGE TREES

- (a) Tree Determinations: Protected or heritage tree designations are determined by measuring at the height of the tree at 4.5 feet above the ground or Diameter at Breast Height (DBH), for various tree species for purposes of applying the Standards of this section. Multi-trunk trees are to be measured with the largest trunk counting for full DBH inches plus 50 percent of the DBH sum of the additional trunks, if the tree is classified as protected or heritage.

When the trunk branches or splits less than 4.5 feet from the ground, measure the smallest circumference below the lowest branch. See Figure 6.3B. If the tree has a branch or a bump at 4.5 feet, it is better to measure the diameter slightly below or above the branch/bump.

- (b) No grading or tree removal shall take place on any undeveloped property without obtaining a permit unless exempted from this code
- (c) Tree Survey
- (1) A tree survey and preservation plan for all areas of soil disturbance and construction activity including all work within rights-of-way and easements shall be submitted within a zoning concept scheme application. If rezoning is not applicable for a property, then this document shall be submitted at the time of public improvement plans or site development plans, whichever is first.
 - (2) The tree survey and preservation plan shall be approved and signed by a certified arborist and licensed surveyor and the information submitted shall not be older than two years.
 - (3) The tree survey and preservation plan must be reviewed
 - (4) The requirement of a tree survey and preservation plan may be appealed to the Planning and Zoning Commission. If sufficient information is provided to review the various provisions of this Code and the Commission determines that a tree survey and preservation plan is not necessary, the Commission may recommend that this requirement may be waived by the City Council the City Council shall make the final decision on whether a tree survey and preservation plan is necessary for development.

- (d) Protected Trees:

- (1) Tree species listed in the Preferred Plant List in the B3 Technical Manual with a 10-inch caliper diameter or greater measured at the DBH.
- (2) Protected trees must be preserved, protected, and integrated in the Development of the property.
- (3) Proposed Removal of healthy protected trees must be submitted for approval to the DRC.

(4) Granted Removal of protected trees shall be replaced by planting trees from the Preferred Plant List in the B3 Technical Manual, on the property equal to the total caliper inches of the trees removed, measured at 12 inches in height from the ground.

Strict

i. Said replacement trees shall be a minimum of four-inch (4") diameter (measured at twelve [12"] above ground) and seven (7') in height when planted.

Moderate
i. A sufficient number of trees shall be planted to equal, in caliper, the caliper of the tree removed. Said replacement trees shall be a minimum of three (3) inches caliper when planted.

ii. A replacement tree that dies within two years of the date it was planted must be replaced by another replacement tree in compliance with this Code.

(5) Alternative compliance may be submitted to the DRC for approval or a fee in lieu shall be paid if the Site can not meet the Standards of this section. See the City Fee Schedule for tree replacement cost.

(6) This mitigative measure is not meant to supplant good site planning. Tree replacement will be considered only after all design alternatives, which could save more existing trees, have been evaluated and reasonably rejected.

(e) Heritage Trees:

(1) Tree species listed in Preferred Plant List in the B3 Technical Manual with a 24 caliper inch circumference or greater measured DBH.

(2) Heritage trees must be preserved, protected, and integrated in the Development of the property.

(3) Proposed Removal of healthy heritage trees must be submitted for approval to the DRC.

(4) Granted Removal of heritage trees shall be replaced by planting trees from the Preferred Plant List in the B3 Technical Manual, on the property equal to the total caliper inches removed, measured at 12 inches in height from the ground.

Strict

i. Said replacement trees shall be a minimum of four-inch (4") diameter (measured at twelve [12"] above ground) and seven (7') in height when planted.

Moderate

i. A sufficient number of trees shall be planted to equal, in caliper, the caliper of the tree removed. Said replacement trees shall be a minimum of three (3) inches caliper when planted.

ii. A replacement tree that dies within two years of the date it was planted must be replaced by another replacement tree in compliance with this Code.

(5) Alternative compliance may be submitted to the DRC for approval or a fee in lieu shall be paid if the Site can not meet the Standards of this section. See the City Fee Schedule for tree replacement cost.

(6) This mitigative measure is not meant to supplant good site planning. Tree replacement will be considered only after all design alternatives, which could save more existing trees, have been evaluated and reasonably rejected.

(g) Tree Preservation Credits.

(1) For every healthy protected tree ten (10) inches caliper or larger) located outside of the flood plain that is preserved, the developer shall be given credit, according to the following chart. When interior parking lot landscaping is also required, only those trees preserved in the parking area shall be considered for credit for the parking area, according to the following:

i. Trees ten (10) inches to twenty-four (24) inches caliper: one and one-half (1½") inches credit for each one (1) inch preserved.

ii. Trees over twenty-four (24) inches caliper: Two (2) inches credit for each one (1) inch preserved.

iii. Healthy unprotected trees, over twelve (12) inches in size, located outside the flood plain, may be considered for tree credits only when individually field inspected and approved by a designated representative of the City of Bastrop.

(h) Replacement of Trees.

(1) In the event it is necessary to remove a tree six (6) inches caliper or larger, the developer, builder or property owner shall be required to replace the tree to be removed with comparable or better spacious trees somewhere within the planned development or subdivision. The City Council may allow such trees to be located to other areas in the City if it is deemed necessary by City staff, and space is available. Otherwise, the developer, builder or property owner shall, at the City's option, escrow funds sufficient to meet the requirements of this Ordinance

(2) Trees planted to satisfy landscape requirements that are indicated herein, and successfully transplanted trees, shall count toward the tree replacement requirements, inch for inch. Transplanted trees must successfully survive one (1) full year after planting to count as a preserved tree.

(f) Exempt Trees:

(1) Any protected or heritage trees determined to be diseased, overly-mature, dying or dead, by a certified arborist are exempted from the Standards of this Code.

Technical Manual Changes

Shade Trees		Small Medium Native and Ornamental Trees		Native Grasses
	Chinquapin Oak	Crepe Myrtle	Red Bud	Little Bluestem Grass
		Eastern Red Cedar (ST)		
Black Jack Oak			Mexican Plum	
Bur Oak	Loblolly Pine	Mexican Buckeye	Red Buckeye Mimosa	
Cedar Elm		Arroyo Sweet Wood	Kidney Wood	Inland Sea Oats
	Eastern Red Cedar	Rough Leaf Dogwood	Persimmon	
Magnolia		White & Red Mulberry	Passomhaw	Side Oats Gamma Weeping Muhly
Live Oak		Flame Leaf Sumac	Yaupon	Big Blue Stem
Sweetgum	Hackberry	Evergreen Sumac	Mexican Olive	Blue Gamma
Texas Ash	Pin Oak	Mountain Laurel	Desert Willow	Gulf Coast Muhly
Wafer Ash	Monterrey Oak	Goldenball Lead Tree	Soap Berry	
Box Elder	Montezuma Cypress	Ratama or Palo Verde	Fragrant Sumac	
Bodark	Mexican Sycamore	Southern Wax Myrtle	Huisache	
Catalpa	Lacey Oak		Barbados Cherry	
Red Oak	Pecan Tree			

Appendix A-

Tree Mitigation Fee- \$600 per caliper inch

Strict

Penalties for Unauthorized Removal of Trees. If any tree is removed from any real property, including injury to a tree resulting from the owner's failure to follow required tree protection guidelines, that results in or may reasonably be expected to result in the death of the subject tree(s), the property owner shall be determined to be in violation of this Ordinance.

Any person or corporation violating any of the provisions of this ordinance shall upon conviction be fined the sum of two thousand dollars (\$2,000.00) per day; and each and every day that the provisions of this ordinance are violated shall constitute a separate and distinct offense. In addition to the said penalty provided for, the right is hereby conferred and extended upon any property owner owning property in any district where such property owner may be affected or invaded by a violation of the terms of the ordinance to bring suit in such court or courts having jurisdiction thereof and obtain such remedies as may be available at law and equity in the protection of the rights of such property owners.

Moderate

Penalty.

1. Any person, firm, corporation, agent, or employee thereof who violates the provisions of this Code by removing trees without a permit shall be guilty of a misdemeanor and upon conviction hereof shall be fined in an amount not to exceed two hundred and fifty dollars (\$250.00) per caliper inch of the tree(s) removed or damaged not to exceed two thousand dollars (\$2,000) per incident.

2. A person firm, corporation, agent, or employee thereof violates any other provisions of this Code shall be guilty of a misdemeanor and upon conviction hereof shall be fined a minimum of five hundred dollars (\$500.00) but not to exceed two thousand dollars (\$2,000) per incident. The unlawful injury, destruction or removal of each protected tree shall be considered a separate incident and each incident subjects the violator to the maximum penalty set forth herein per tree.



STAFF REPORT

MEETING DATE: November 7, 2024

TITLE:

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, October 3, 2024 Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the October 3, 2024 Regular Meeting Parks and Recreation / Public Tree Advisory Board.

ATTACHMENTS:

DRAFT October 3, 2024 Minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

October 3, 2024

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, October 3, 2024, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Rick Rivera, Krissie Fountain, Deborah Jones, Steven Fobert, Gail Sheehan, and Nathanael Gold. Staff present were Parks and Recreation Director Terry Moore and Building and Facilities Manager Doug Haggerty. Council Members Cheryl Lee, Cynthia Sanders-Meyer, and Kerry Fossler were present. Member Margaret Robinson was absent. Planning and Zoning Commission Committee Member Jordan Scott was present as a guest liaison.

1. CALL TO ORDER

At 5:30 p.m. Chair Deborah Jones called the meeting to order.

2. CITIZEN COMMENTS

No citizen comments

3. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

3A. Parks and Recreation Report

Report was given by Parks and Recreation Director, Terry Moore.

3B. Bastrop State Park Report

Report was given by Lost Pines State Park Complex Superintendent, Nathanael Gold.

3C. Bird City Coalition Report

Report was given by Luke Thompson and Council member Fossler. Bastrop's Bird City celebration weekend is the first weekend in May, pitched that multiple events could be hosted in multiple parks. Bird City Coalition will be hosting monthly Birdwatching 101 classes at 7p on the first Tuesday of each month starting in November. Birdwatching 101 classes will also be held every Friday at 3:30p for the months of January and February.

3D. Bird Junction Project Report

Report was given by Luke Thompson and Terry Moore.

3E. Bastrop Recreation Director's monthly update

Report was given by Parks and Recreation Director, Terry Moore. Moore explained that they were checking with the City Attorney about the process to designate land owned by the City into parkland.

4. PARKS & RECREATION WORKSHOP

4A. Discussion on the tree and parkland requirements in the current City of Bastrop Code.

No action on this item until after the planning and zoning meeting on 10/30/2024. Board members were encouraged to attend.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the September 5, 2024, Regular Meeting.

Member Nathanael Gold made a motion to approve the minutes and Member Steven Fobert seconded. Motion passed unanimously.

5B. Discussion and possible action on the vision for Mayfest Park.

Building and facilities manager, Doug Haggerty reported that the Building and Facilities Department will be taking over the maintenance and facility upkeep of Mayfest Park. The Parks and Recreation Department will manage all of the programs and events for Mayfest Park.

5C. Discussion and possible action on establishing Park Task Force groups.

Chair Deborah Jones made a motion to establish a Mayfest Park Task Force with Phyllis Mattheson, Troy Moore, Jimmy Crouch, Ishmael Harris, Jessica Long, Allan Long, and Stephen Barnett. Member Steven Fobert seconded. Motion passed unanimously.

Member Rick Rivera made a motion to establish a Park Trails Task Force with Nathanael Gold, Council member Cynthia Sanders-Meyer, Kay Rogers, and Planning and Zoning Liaison Jordan Scott. Member Nathanael Gold seconded. Motion passed unanimously.

It was discussed that establishing a Splash Pad task force consisting of Tom Phillips, Judy Hoover, Ann Brown, and Joe Beal. No motion was made.

5D. Discussion and possible action regarding the Volunteer Clean-Up Day on October 12, 2024.

Members Krissie Fountain, Gail Sheehan, and Margaret Robinson will help lead this effort.

5E. Discuss and possible action on the Fireman's Park Task Force Report.

Member Krissie Fountain asked to join this task force. With Krissie joining it will make this task force group sessions a meeting according to the Open Meetings Act. Krissie suggested a community engagement event to obtain feedback on the future of Fireman's Park.

5F. Discuss and possible action on the Paint in the Parks Task Force Report.

Member Gail Sheehan reported that they intend to paint electrical boxes and wanted to meet with muralists to discuss. Councilmember Sanders-Meyer reported that the Parks Board could work with the Cultural Arts Board to help with funding.

5G. Discuss and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

No action taken.

5H. Individual requests from Parks and Recreation Board members for particular items to be listed on future agendas.

To discuss next month: City Parkland designation process update; tree and parkland requirements in the current City of Bastrop Code; Updates on task force.

ADJOURNMENT

Member Gail Sheehan made a motion to adjourn the meeting at 7:07pm. Member Rick Rivera seconded. Motion passed unanimously.

APPROVED:

ATTEST:

Chair, Deborah Jones

Secretary, Nathanael Gold



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM

TITLE:

2025 Appointments/Election of Board Officers 2024-25 Term/

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks & Recreation Director

BACKGROUND/HISTORY:

Each year, after nomination and appointments to the board, officers are elected by the board. Officers include: Chair, Vice Chair & Secretary

FISCAL IMPACT:

None

RECOMMENDATION:

Recommendations/Nominations/Voting of Officers

ATTACHMENTS:



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Discussion and changes in the operations of Mayfest Park

AGENDA ITEM SUBMITTED BY:

Doug Haggerty, Building and Facilities Manager
Deborah Jones, Board Chair

BACKGROUND/HISTORY:

FISCAL IMPACT:

RECOMMENDATION:

Receive report from Doug Haggerty on facility maintenance and task force update.

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Working Task Force Updates

STAFF REPRESENTATIVE:

Deborah Jones, Board Chair
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Over the last several month the board has established and approved different task force group to work on specific projects.

This agenda item gives an opportunity to: 1) Hear reports from established groups and 2) Give the board an opportunity to discuss the needs and establish additional work groups.

FISCAL IMPACT:

Unknown

RECOMMENDATION:

Establish effective working groups to assist with how the parks are used by residents.

ATTACHMENTS:

None



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Bastrop Volunteer Work Days 2025

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks & Recreation Director and Krissie Fountain, Board Representative

BACKGROUND/HISTORY:

Board member Krissie Fountain met with Terry Moore on Tuesday, October 8 to discuss dates and areas of focus for FY 2025 volunteer work days. Next year's goal is one volunteer work day per quarter. Additional volunteer work days collaborating with Bastrop High School PALS Program and Lucky Old Scoundrels are also being discussed. Additionally, this initiative meets Goal 5, Objective 2.5 of the Master Plan.

Goal: Provide active stewardship of Bastrop's Colorado River, Lost Pines, and parks and open spaces to enhance the environment, provide educational opportunities, and promote the local ecology.

Objective 5.2: Engage neighborhoods to take on the role of steward and champion for their local community park and/or recreation facility.

FISCAL IMPACT:

Cost of Supplies from budget

RECOMMENDATION:

Approval of 2025 Dates as follows:

- February 22
- May 31
- July 12
- November 8

Areas of focus:

- Trash/debris pickup
- Limb pickup
- Beach cleanup at Fisherman's Park** The beach cleanup at Fisherman's Park feels especially important. Given the right care and attention, this could really turn into a Bastrop destination!
- Painting fences as directed by Terry Moore
- Spreading mulch



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Discussion and report on the Paint the Parks Initiative

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks & Recreation Director and Gail Sheehan Board Representative

BACKGROUND/HISTORY:

In June 2024, the Parks & Recreation Director introduced the Paint the Parks Initiative, which has two primary objectives: 1) to engage and empower the community in park ownership and 2) to address graffiti prevention. The initiative aims to transform blank or underutilized spaces within the parks into canvases for community artists, allowing them to create art in areas that are currently vulnerable to graffiti. Proposed designs will be submitted for board approval, with funding for materials sourced from the Parks and Recreation budget. For further details, please refer to the attached staff report and original proposal. The initiative has garnered positive support from the board.

In September, Gail Sheehan was appointed as the project representative. She has been collaborating with local artists to further develop the program and enhance community involvement.

During the October board meeting, Council Member Myer reported on the potential for collaboration with the Cultural Arts Commission regarding this initiative.

FISCAL IMPACT:

Undetermined

RECOMMENDATION:

Provide direction on the initiative mission and goals.

ATTACHMENTS:

1. 6/6/24 Staff Report
2. Original Proposal from 6/6/24 meeting



STAFF REPORT

MEETING DATE: June 6, 2024,

AGENDA ITEM: 5C

TITLE:

Discussion possible Paint the Park Initiative

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As we continue to grow and enhance our parks system how can we add interesting features, engage the community & keep the cost down. This initiative has the potential to do all these things. The program could be ongoing.

FISCAL IMPACT: Cost of paint for the project.

RECOMMENDATION:

Discussion of project with review of the proposed guidelines. If the board determines the initiative a viable project, make recommendations to the council for approval.

ATTACHMENTS:

Exhibit A



PAINT THE PARKS!!!

Do you want to “make your mark” on the community? Join us in this Paint the Parks initiative. (More descriptive verbiage)

Here is how you can give back with an action that lasts years.

- Select from the available surfaces (drop down of the options)
- Submit a sample of your previous work.
- Submit your proposed design for the surface selected.

Each month the Parks & Recreation Board accepts and reviews the applications. Once approved the artist has 30-60 days to complete the project.

This is a volunteer opportunity. The artist donates their time. Cost for supplies is done on a reimbursement basis with appropriate receipts.



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Update and discuss Parks and Recreation Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

FISCAL IMPACT:

None

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM

TITLE:

Discussion of meeting dates in December and January

AGENDA ITEM SUBMITTED BY:

Submitted by: Terry Moore, Parks & Recreation Director

BACKGROUND/HISTORY:

December is a busy month and the suggestion has been made to not meeting due to the holidays.

January meeting falls on 1/2/25. Suggestion was made to move the January meeting to the following Thursday, January 9, 2025

FISCAL IMPACT:

None

RECOMMENDATION:

Discuss and make recommendations.

ATTACHMENTS:



STAFF REPORT

MEETING DATE: November 7, 2024

AGENDA ITEM:

TITLE:

Discussion of future agenda items

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

What items should be placed on the next agenda?

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A