

**Bastrop Parks and Recreation / Public Tree
Advisory Board Agenda**

**Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800**



AMENDED AGENDA – Addition of Workshop Item 4A and Item 5C

October 02, 2025

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.

3. REPORTS

3A. Receive a report on the operations of the Parks & Recreation Department and The Director's Monthly Update.

Submitted by: Jason Alfaro, Director of Parks and Recreation

3B. Receive a report on the operations of the Bastrop State Park.

Submitted by: Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent

3C. Receive a report on the Bird City Coalition.

Submitted by: Luke Thompson, Bird City Committee

3D. Discussion and changes in the operations of Mayfest Park.

Submitted by: Doug Haggerty, Fleet and Facilities Manager

3E. Receive and discuss an update on the Tree Carving.

Submitted by: Jason Alfaro, Director of Parks and Recreation

4. WORKSHOP

4A. Workshop discussion on potential City of Bastrop park improvement projects.

Submitted by: Jason Alfaro, Director of Parks and Recreation

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from Thursday, September 4, 2025 Regular Meeting.

Jason Alfaro, Director of Parks and Recreation

5B. Discussion on Striping the Parking Lot at Fisherman's Park.

Submitted by: Jason Alfaro, Director of Parks and Recreation

5C. Discussion and possible action regarding Arbor Day.

Submitted by: Jason Alfaro, Director of Parks and Recreation

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Monday, September 22, 2025 at 12:00 p.m. and **amended on Tuesday, September 23, 2025 at 11:30 a.m.** and remained posted for at least two hours after said meeting was convened.

/s/Sandy Holder
Sandy Holder, Parks & Rec/PW Technician



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Receive a report on the operations of the Parks & Recreation Department and The Directors Monthly Update

AGENDA ITEM SUBMITTED BY:

Jason Alfaro, Director of Parks and Recreation

BACKGROUND/HISTORY:

Review the City of Bastrop Parks & Recreation monthly operational report and The Directors Monthly Update.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

- Parks & Recreation Operations Report
- The Directors Monthly Update



City of Bastrop PARKS & RECREATION

October 2, 2025

Special events:

- i. Flush Out Cancer Wave, October 8 & 15 (Old Iron Bridge/Downtown)
- ii. Boo Bash, October 31 (Downtown)
- iii. BAC Veterans Day Car Show 2025, November 7-8 (Downtown)
- iv. Christmas Lighting and Parade December (Downtown)

Parks Operations Review

- Parks Crew 3 work order for Bob Bryant Park- for downed trees.
- Parks Crews Water trees in all parks
- Parks Crew Shredded and mowed Bob Bryant and Fishermans Parks
- Parks Crew Trimmed trees on the nature Trail and the Riverwalk in Fishermans Park
- Parks Crew trimmed tree at Fishermans for wood carving
- Parks Crew Power washed the pavilion Fishermans Park. Sorry no pictures.
- Parks Crews filled the ditch with rock at Bob Bryant Park.



Recreation Operation Review

Operations

- September
 - City Scouts (Fall – Sep-Dec)
 - Every 1st Tuesday @ 4:30PM (ages 6-9)
 - Every 3rd Wednesday @ 4:30PM (ages 10-13)
 - Basketball Programs (held at Kerr Park) – partnership w/N3XT Athletics
 - 4 v. 4 Basketball League
 - Aug 29 – opening night/evaluations
 - Regular Season – Sep 5, 12, 19, 26, Oct. 3, 10
 - Playoffs – Oct. 17 & 24
 - Pre-Season Basketball Training
 - Saturdays – Sep. 6-Nov. 22
 - Junior Master Naturalist – partnership w/Lost Pines Master Naturalists
 - Ages 5-14
 - Sep-Nov (Every 2nd & 4th Saturday)
 - Discovery
 - Every 2nd & 4th Monday @ 4:30PM
 - Ages 6-12
 - Airrosti Workshop
 - Sep. 11 @ 1PM @ Rec Center
 - Cooking for Change - w/Family Crisis Center
 - Sep. 15 @ 4:30PM @ Rec Center
 - Thyme Around the Table - Cooking Class
 - Sep. 16 @ 1PM @ Rec Center
 - Fall Prevention Workshop
 - Sep. 25 @ 1PM @ Rec Center

City of Bastrop PARKS & RECREATION							OCTOBER 2025		Programs & Events	
SUN	MON	TUE	WED	THU	FRI	SAT				
FREE COMMUNITY EVENTS FREE YOUTH & FAMILY PROGRAMS FREE ADULT PROGRAMS FEE-BASED PROGRAMS							1	2	3	4
			Step by Step 5K Prep 5:30PM Fisherman's Park			4 Pillars of Vibrant Health Workshop 9AM - Rec Center				
5	6	7 NATIONAL NIGHT OUT	8	9	10 FIRE DEPT. OPEN HOUSE & TRICK-OR-TREAT UNDER THE CREEKWAY	11 Junior Master Naturalist 10AM - Bob Bryant Park				
		City Scouts - 4:30PM (Ages 6-9) @ Kerr Park	15	16	17	18				
12	13		14	15	16	17				
		Discovery 4:30PM - Rec Center	22	23	24	25				
19	20	21	22	23	24	25				
		Cooking for Change 4:30PM - Rec Center	29	30	31					
26	27	28	29	30	31					
		Discovery 4:30PM - Rec Center	Step by Step 5K Prep 5:30PM Fisherman's Park							

Rooted in Wellness:
The 4 Pillars of Vibrant Health

October 4th | **SATURDAY** | 11:45 AM
 Bastrop Recreation Center, 1008 Water St

Explore how daily habits in eating well, moving more, sleeping better, and stressing less support a connected life.

Register today!
www.cityofbastrop.org/recreation **FREE**

QR CODE

PUMPKIN PAINTING

FRIDAY, OCTOBER 24TH
 5:30-7:30PM
 BASTROP REC CENTER (1008 WATER ST.)
 ALL AGES WELCOME!
 \$5 REGISTRATION FEE
 (PUMPKIN & ART SUPPLIES INCLUDED)

REGISTER AT
CITYOFBASTROP.ORG/RECREATION

QR CODE





STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Receive a report on the operations of the Bastrop State Park.

AGENDA ITEM SUBMITTED BY:

Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent

BACKGROUND/HISTORY:

Review the Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review the Bastrop State Park monthly operational report.

ATTACHMENTS:

- Bastrop State Park Monthly Operational Report

Lost Pines State Park Complex Visitation through August 2025:

Park Name	YTD Fiscal Year 2025	YTD Fiscal Year 2024	Increase/Decrease	Percentage inc/dec
Bastrop SP	132,849	124,337	8,512	6.8%
Buescher SP	57,130	54,610	2,520	4.6%
Complex Totals	189,979	178,947	11,032	5.85%

- It's been hot and dry, we have been battling the heat, mowing, shredding fire lanes, and watching out for wildfires.
- We have been treating portions of the park for wildfire and prescribed fire season, applying herbicide, mechanical thinning, hand clearing, shoring up pond dams, mulching, and shredding burn lanes.
- We have hired a new Guest Facility Lead, Shannon Medley. Shannon will be in charge of all guest/public facing facilities, their appearance, and overall maintenance. We are excited to bring him on board!
- Our fiscal year ended at the end of August, we have been focused on planning and forecasting budgetary needs for this new FY.
- We are about to begin construction for a tribute putting green near the historic pro shop. This will allow visitors to putt around free of charge to pay homage to the legacy of our historic golf course.
- We have our Lake Mina bridge project out to bid at the moment. This project will replace the wooden bridge with a design replicating the historically accurate rock bridge that originally served visitors in that location. The original bridge was removed sometime in the 60s or 70s for an unknown reason and replaced a wooden one.
- The upcoming interpretation program flyer isn't ready at this time, but I will forward once our interpreter finishes it. She is still finalizing and confirming October programming.



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Receive a report on the Bird City Coalition

AGENDA ITEM SUBMITTED BY:

Luke Thompson, Bird City Committee

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive Bird City Coalition Report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Receive and discuss an update on the Tree Carving

AGENDA ITEM SUBMITTED BY:

Jason Alfaro, Director of Parks and Recreation

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Workshop discussion on potential City of Bastrop park improvement projects.

AGENDA ITEM SUBMITTED BY:

Submitted by: Jason Alfaro, Director of Parks and Recreation

BACKGROUND/HISTORY:

Below are potential park improvement projects that need discussion and direction:

- Walking Trail
- Art in the Park – Memorial Sculpture
- Addition of a Park

FISCAL IMPACT:

N/A

RECOMMENDATION:

Provide direction to staff regarding these potential projects and take possible action at the next regular meeting.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from Thursday, September 4, 2025 Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Jason Alfaro, Director of Parks and Recreation

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

(a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.

(b) The minutes must:

1. State the subject of each deliberation; and
2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the September 4, 2025 Regular Meeting Parks and Recreation / Public Tree Advisory Board.

ATTACHMENTS:

- September 4, 2025 Minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

September 5, 2025

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, September 5, 2025, at 5:30 p.m. at the Bastrop City Hall Council meeting room, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Steven Fobert, Gail Sheehan, Deborah Jones, and Nathanael Gold. Staff present were Bastrop Chief of Police Chief Vicky Steffanic, Parks and Recreation Director Jason Alfaro. Council Member Cynthia Sanders-Meyer was present. Members Rick Rivera and Margaret Robinson was absent.

1. CALL TO ORDER

At 5:30 p.m. Chair Deborah Jones called the meeting to order.

2. CITIZEN COMMENTS

No citizen comments

3. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

3A. Parks and Recreation Report

Report was given by Interim Parks and Recreation Director, Chief Steffanic.

3B. Bastrop State Park Report

Report was given by Lost Pines State Park Complex Superintendent, Nathanael Gold.

3C. Bird City Coalition Report

Report was given by Luke Thompson, Bird City Committee.

3D. Discussion and changes in the operations of Mayfest Park

Report was given by Interim Parks and Recreation Director, Chief Steffanic.

3E. Receive and discuss an update on the Tree Carving

Report was given by Member Gail Sheehan and artist Dusty Kosmach. It was discussed that the original size of the carving is now larger and the price has changed to \$8,000.00. Kosmach will be able to begin her carving work on 9/17/2025 and it will take approximately 5 days to complete.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

4A. Discussion and consideration on establishing 2.195 acres located at 610 Martin Luther King Jr. Drive as designated parkland.

Motion was made to recommend establishing the 2.195 acres located at 610 Martin Luther King Jr. Drive as designated parkland. Motion was made by Member Nathanael Gold and seconded by Member Gail Sheehan. Motion passed unanimously.

4B. MINUTE APPROVAL

Motion was made to approve the minutes from the Thursday, August 8, 2025 Regular Meeting by Member Margaret Robinson. Motion was seconded by Member Nathanael Gold. Motion passed unanimously.

ADJOURNMENT

Member Gail Sheehan made a motion to adjourn the meeting at 6:55pm. Member Nathanael Gold seconded. Motion passed unanimously.

APPROVED:

ATTEST:

Chair, Deborah Jones

Secretary, Nathanael Gold



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Discussion on Striping the Parking Lot at Fishermans Park

AGENDA ITEM SUBMITTED BY:

Jason Alfaro, Director of Parks and Recreation

BACKGROUND/HISTORY:

Striping the Parking Lot at Fishermans Park

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: October 2, 2025

TITLE:

Discussion and possible action regarding Arbor Day.

AGENDA ITEM SUBMITTED BY:

Submitted by: Jason Alfaro, Director of Parks and Recreation

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Discussion and possible action on deciding a date and the details of Arbor Day.

ATTACHMENTS:

N/A