

Bastrop Main Street Advisory Board Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



May 13, 2024

Agenda - Main Street Advisory Board at 5:30 PM

Bastrop Main Street Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. REPORTS

3A. Events in the District

4. REPORTS

4A. Table On Main

5. WORKSHOP

5A. Policy and Procedures on Sidewalk Usage

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider action to approve the April 8, 2024 meeting minutes

6B. Discuss and Consider approval for the following request: Events on Main Market Days for July 6, 2024

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: May 8th, 2024 at 1:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Elisa Puentes
Elisa Puentes, Executive Administrative Assistant

MINUTES OF BASTROP MAIN STREET ADVISORY BOARD
April 8, 2024

The Bastrop Main Street Advisory Board met in a Regular Meeting on Monday, April 8, 2024 at 5:30 p.m. at Bastrop City Hall located at 1311 Chestnut Street, Bastrop, Texas. Members present were Jennifer Long, Kevin Mawby, Shawn Pletsch, Kathryn Lang, Richard Smarzik, Judith Magana, Anne Marie Schindler, and Christopher Higgins. Also present: City Manager Sylvia Carrillo, City Staff- Michelle Limas, Elisa Puentes, Kathy Danielson, and Terry Moore.

1. **CALL TO ORDER- by J. Long @ 5:30 p.m. with a quorum**
2. **CITIZEN COMMENTS-None**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **ANNOUNCEMENTS**
 - 3A. **Events in the District - Upcoming events: Corvette Invasion, Beauty Pageant, La Festival La Cultura, Table On Main, Rodeo, Springfest, Gun Show. Group also discussed to meet in May to structure permit procedures for Main Street.**
 - 3B. **Introduction of the New Board Members- Judith Magana- Owner of CAFF Richard Smarzik- Owner of Relic's, Kathryn Lang- Owner of 1010 Main and Christopher Higgins- Owner of Chubby's Barber Shop**

3C. Update on Main Street Manager-**Extended offer and acceptance received to Micaela Joyce from Kansas, she starts May 13th,2024**

4. REPORTS

4A. Receive report for Table On Main- **by J. Long- Update: tax sales have been cut off. Entertainment, tables, menu, servers are all up to par. Would possibly like a new format for this next year.**

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Consider action to approve Minutes for March 11, 2024 Meeting-**motion to approve by Kevin Mawby. 2nd by Anne Marie Schindler**

5B. Discuss and Consider approval for the following request: Street closure on May 25, 2024 for Yesterfest.- **move vendors away from buildings (check with fire). Parking at a premium. No restrooms.**

Motion to approve with specific stipulations, conditions, or limitations above: by Richard Smarzik. 2nd by Shawn Pletsch.

Submitted by: Kathy Danielson, Community Engagement Director

5C. Discuss and Consider Approval for the following request: Street closure on June 1, 2024 for Bastrop Pride Festival. -Street not sidewalks. No like for like in business. Be good neighbors. Keep in mind noise ordinance.

Motion to approve with of specific stipulations, conditions, or limitations above: by Richard Smarzik. 2nd by Shawn Pletsch.

Submitted by: Kathy Danielson, Community Engagement Director

5D. Discuss and Consider approval for the following request: Street closure on June 15, 2024 for Juneteenth.-

Motion to approve with specific stipulations, conditions, or limitations above: by Richard Smarzik. 2nd by Jennifer Long.

Submitted by: Kathy Danielson, Community Engagement Director

5E. Discuss and Consider approval for the following request: street closure on June 29, 2024 for Pet & Pal Parade. Specific signage "no through traffic from 10:00-11:00 for parade"

Motion to approve with specific stipulations, conditions, or limitations above: by Richard Smarzik. 2nd Kevin Mawby

Submitted by: Kathy Danielson, Community Engagement Director

6. ADJOURNMENT- 6:55p.m. by J. Long second by Richard Smarzik

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday April 4, 2024 at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michelle Limas

Michelle Limas Executive Administrative Assistant