

Bastrop Parks and Recreation Board Meeting

Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



April 04, 2024

Agenda - Parks and Recreation Board Meeting at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **REPORTS**

2A. [Parks and Recreation Operations Report](#)

2B. [Bastrop State Park Report](#)

2C. [Bird City Coalition Report](#)

2D. [Director's Meeting Update](#)

3. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the

Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- 4A. [Consider action to approve Parks and Public Tree Advisory Board minutes from the March 7, 2024 regular meeting minutes.](#)
- 4B. [Consider and Discuss the Non-Quorum Park Cleaning Program](#)
- 4C. [Discuss Proposed Park/River Clean Up Day](#)
- 4D. [Update and discuss Parks and Recreation Master Plan](#)
- 4E. [Discuss date and planned outcome of the workplan workshop.](#)

5. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: April 4, 2024 at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Terry Moore
Terry Moore/Parks & Recreation Director



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 2A

TITLE:
Parks Report

AGENDA ITEM SUBMITTED BY:
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:
Review City of Bastrop Parks monthly operational report

FISCAL IMPACT:
N/A

RECOMMENDATION:
Review City of Bastrop Parks monthly operational report.

ATTACHMENTS:
Parks operational update



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 2C

TITLE:

Bastrop State Park Report

AGENDA ITEM SUBMITTED BY:

Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Kerry Fossler, Board Member
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review staff Bird City Coalition Report.

ATTACHMENTS:

Bird City Coalition Report



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 2E

TITLE:

Director's Meeting Update

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

March 7, 2024

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, March 7, 2024, at 5:30 p.m. at City Hall. Members present were Kerry Fossler, Margaret Robinson, Deborah Jones, and Gail Sheehan. Members absent were Rick Rivera, Steven Forbert and Jamie Creacy. City staff and representatives present were Parks and Recreation Director Terry Moore. Council Member Jimmy Crouch was present.

1. CALL TO ORDER

At 5:34 p.m. Chair Deborah Jones called the meeting to order.

2. REPORTS

2A. Parks Report

Report was given by Parks and Recreation Director Terry Moore.

2B. Bastrop Recreation Report

Report was given by Parks and Recreation Director Terry Moore.

2C. Bastrop State Park Report

Report was given by Terry Moore.

2D. Bird City Coalition Report

Report was given by Board Member Kerry Fossler.

2E. Director's Meeting Update

Securing details

3. CITIZEN COMMENTS

No Citizen Comments.

4. WORKSHOP

Tree City USA standards were discussed. We have a public tree care ordinance, in which we would like it to be stronger: article 1.3 section 1.3.001.

Example: Piney Creek Bend gave the city the Flood land. Terry to look into maybe a tree giveaway grants. Will have the tree city as an agenda item again in September.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the January 4, 2024 and February 1, 2024 regular meeting minutes.

Minutes approved motion approved by Kerry seconded by Gail. All approved.

5B. Update and Discuss a Non-Quorum Park Cleaning Program

Parks cleaning, Member Saturday events after 3/14, 3/20, 3/48 is the eclipse watch party, and 411 is music in the park. Deborah to text with dates.

5C. Update and discuss Parks Master Plan

Texas Tradition Rodeo will be April 10th through April 13, 2025 here at Mayfest Arena.

5D. Discuss date and planned outcome of the workplan workshop.

Transportation plan the connectivity plan on Loop 150 have not heard anything.

6. ADJORNMENT

Member Kerry Fosler made a motion to adjourn the meeting at 6:43 p.m. Member Margaret Robinson seconded. The vote passed unanimously.

APPROVED:

ATTEST:

Deborah Jones, Chair

Terry Moore, Parks and Recreation Director



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 5B

TITLE:

Update and Discuss a Non-Quorum Park Cleaning Program

STAFF REPRESENTATIVE:

Deborah Jones, Chair

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Chair Jones took the lead on creatin a plan for parks board members to get involved in some sort of cleaning program at the local parks by Parks Board members.

This is an opportunity for an update on the progress of that plan.

FISCAL IMPACT:

None

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 5C

TITLE:

Discuss Proposed Park/River Clean Up Day

STAFF REPRESENTATIVE:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Director was approached by Lee Harle, owner of the Bastrop River Company with the proposal of a River Clean Up Day.

From that discussion came the following proposal:

May 19th morning schedule a clean up in multiple parks and river. Lee will organize the river clean up. The Park and Recreation department, along with the Parks Board, will lead and organize the clean up activities in Fisherman's Park, Bob Bryant Park and Mayfest Park.

Volunteers will be encouraged to sign up and complete activities such as painting fences, spreading mulch, and repairing various projects. Parks Board members would act as project leads for each park. City staff will have projects lined up.

FISCAL IMPACT:

Cost of Paint and Supplies. Less than \$3000 and would be part of the operating budget.

RECOMMENDATION:

Approval and participation in planning.

ATTACHMENTS:

None



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 5D

TITLE:

Update and discuss Parks and Recreation Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

FISCAL IMPACT:

None

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 4, 2024

AGENDA ITEM: 5E

TITLE:

Discuss date and planned outcome of the workplan workshop.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review and Discuss Work Action Plan Requirement. The board asked to schedule a separate meeting to discuss the future goals and workplan.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS: