

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



June 14, 2025
Special City Council Meeting at 3:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- 3. INVOCATION**
- 4. CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot

discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A.** Consider action to approve a Resolution of the City Council of the City of Bastrop, Texas appointing a City Council nominee to serve as the City of Bastrop's at-large General Assembly Representative and one nominee to serve as the City of Bastrop's vacant Executive Committee Representative on the Capital Area Council of Governments (CAPCOG) and replacing current Executive Committee Representative Lyle Nelson and at-large General Assembly Representative Sylvia Carrillo-Trevino; authorizing the Mayor to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Michael Muscarello, City Secretary

6. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: June 11, 2025 at 3:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello
Michael Muscarello, City Secretary



STAFF REPORT

MEETING DATE: June 14, 2025

TITLE:

Consider action to approve a Resolution of the City Council of the City of Bastrop, Texas appointing a City Council nominee to serve as the City of Bastrop's at-large General Assembly Representative and one nominee to serve as the City of Bastrop's vacant Executive Committee Representative on the Capital Area Council of Governments (CAPCOG) and replacing current Executive Committee Representative Lyle Nelson and at-large General Assembly Representative Sylvia Carrillo-Trevino; authorizing the Mayor to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Michael Muscarello, City Secretary

BACKGROUND/HISTORY:

The City of Bastrop holds two seats on the CAPCOG General Assembly. Due to prolonged absences of a current representative, the CAPCOG General Assembly voted to deem one Executive Committee seat vacant. In an effort to preserve Bastrop's representation on the Executive Committee—despite this being an at-large position with no guaranteed entitlement—CAPCOG has made an exception and agreed to allow the City of Bastrop to appoint a new General Assembly representative and recommend that the appointee be considered for the Executive Committee.

It is critical to note that Executive Committee members must be either the Mayor or a member of the City Council. While the City of Bastrop has two General Assembly appointments, the Council must clearly designate which appointee is intended to serve on the Executive Committee.

This flexibility in appointment is not standard practice, but was granted in this instance to ensure Bastrop's continued participation on the Executive Committee.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve a Resolution appointing a current Council Member to serve as a General Assembly representative to the Capital Area Council of Governments (CAPCOG), replacing the current appointees Lyle Nelson and Sylvia Carrillo-Trevino, and clearly designating which of the two General Assembly representatives is intended to serve on the Executive Committee.

ATTACHMENTS:

- Proposed Resolution

RESOLUTION R-2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, APPOINTING A CITY COUNCIL MEMBER TO SERVE AS THE CITY OF BASTROP'S AT-LARGE GENERAL ASSEMBLY REPRESENTATIVE AND DESIGNATING ONE NOMINEE TO SERVE AS THE CITY'S EXECUTIVE COMMITTEE REPRESENTATIVE ON THE CAPITAL AREA COUNCIL OF GOVERNMENTS (CAPCOG); REPLACING CURRENT REPRESENTATIVES LYLE NELSON AND SYLVIA CARRILLO-TREVINO; AUTHORIZING THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is a member of the Capital Area Council of Governments (CAPCOG); and

WHEREAS, CAPCOG is composed of official representatives including cities, counties, school districts, chambers of commerce, non-profit agencies and other agencies that have an interest in regionalism and programs such as emergency communications, homeland security, planning and economic development, law enforcement, and air quality; and

WHEREAS, _____ represents the City of Bastrop on the CAPCOG Clean Air Coalition and the community benefits by active participation in the CAPCOG and regionalism;

WHEREAS, the City Council designates _____ and _____ to be the General Assembly Representative to CAPCOG.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1. The Mayor is hereby authorized to execute Appointment Form - General Assembly Representative-CAPCOG, designating _____ and _____ as Bastrop's designees.

Section 2. All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3. This resolution shall take effect immediately from and after its passage, and it is duly resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this
14th day of June 2025.

ATTEST:

Ishmael Harris
Mayor

ATTEST:

Michael Muscarello, City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.