

Bastrop Bridging Bastrop Board Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



February 13, 2025

Agenda - Bridging Bastrop Board at 5:30 PM

Bridging Bastrop Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. ANNOUNCEMENTS

3A. Update and Discussion on Past Events:

- Annual Tree Lighting Ceremony in Fisherman's Park
- River of Lights in Fisherman's Park

- Wassail Fest & Small Business Saturday in Downtown Bastrop
- Celebrating Minority Heritage and Historic Architecture at the Kerr Community Center
- Holiday Rendezvous Gala at the Convention Center (Museum & Visitor Center)
- Holiday Historic Homes Tour in Downtown Bastrop (Museum & Visitor Center)
- Kerr Community Center Anniversary
- Lost Pines Lighted Christmas Parade in Downtown Bastrop
- Holiday Movies in the Park at Fisherman's Park
- Sit with Sylvia held on November 26th, 2024 and January 29th.
- Coffee & Friends at the Public Library:
 - * Chat with the City Manager was on January 8th and Building
 - * Building Savings and Wealth was on January 15th
- January 16th - Joint Workshop with City Council and Planning and Zoning Commission
- January 20th - Bastrop County Martin Luther King, Jr. Holiday Commission Walk
- January 22nd - Town Hall Meeting in the Council Chambers: Short-Term Rentals
- January 29th - Comprehensive Plan Update
- January 31st - Bastrop TX Mardi Gras Ball at the Convention Center
- February 1st - Bastrop TX Mardi Gras Downtown Festivities: Parade, Music, Gumbo Cook-Off, and more

3B. Update and Discussion on Upcoming Events:

- February 8th at the Public Library - AARP TaxAid (all month)
- February 17th & 24th at 5:00 pm - Planning & Zoning Commission Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)
- February 22nd - Community Clean-Up and Participation
- March 4th & 11th at 6:30 pm - City Council Meetings at the Convention Center (P2 Rural & P3 Neighborhood Code Amendments)

3C. Additional Announcements and/or Events from individual Bridging Bastrop Board Members.

4. REPORTS

4A. Receive a report on updates regarding job training and workforce development initiatives tailored to community needs and partnerships with the Bastrop Chamber of Commerce and Workforce Solutions of Bastrop County.

5. WORKSHOP

5A. Review, discuss, and take possible action to finalize the Bridging Bastrop Board 2025 Work Plan.

5B. Discussion regarding the Executive Office of the President - Office of Management and Budget's recent memorandum on Temporarily Pausing Agency Grant, Loan, and Other Financial Assistance Program.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider and act to approve the Bastrop Bridging Bastrop Board Meeting minutes from the Thursday, November 26, 2024 Regular Meeting.

6B. Review, discuss, and possible action on the November 2024, December 2024, and January 2025 Monthly Employment Reports from the City of Bastrop Human Resources Department.

6C. Discuss and possible action on a partnership with the City of Bastrop Parks and Recreation Department's event titled, Bridging Neighbors: A Cultural Community Event with Movies in the Park on Saturday, May 3rd.

6D. Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).

7. ADJOURNMENT

Notice is hereby given of the possibility of a quorum of members from any City of Bastrop Council, Boards, and/or Commissions, at this Bridging Bastrop Board Meeting.

NO Council/Board/Commission action will be taken; NO deliberations will be held; and NO Council/Board/Commission business will be conducted.

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, February 7, 2025 at 1:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary

Bridging Bastrop Work Plan

Success for the Bridging Bastrop Board for the current year can be defined as:

Board Goals:

1. Engagement in activities forums, community gatherings, and events that promote mutual understanding, as well as encourage residents to connect with one another.
2. Create strategies to distribute information to people of different cultures in culturally appropriate ways.
3. Work collaboratively with our partners.

Action Plan:

Goal 1 will be accomplished as follows:

- Participate in Boards & Commissions Fair
- Where possible, have a “City Table” at community events; share information about City plans and opportunities
- Conduct resident surveys on various topics

Goal 2 will be accomplished as follows:

- Create a magnet or other informational piece describing services
- Create location map of where services are located
 - Update Bridging Bastrop web page on the City’s website
 - Create a printed list of locations for social services
- Create “Infomercials” about services that can be shown during Executive Session at Council meetings
- Build a welcome packet for new residents and publicize it
- Identify underserved areas in our community and their preferred method of communication

- Work with the City Manager to conduct surveys to gain feedback
- Identify Council policies and budgetary choices that negatively impact marginalized areas of the community

Goal 3 will be accomplished as follows:

- Identify and publish the “Partners List”
 - Help each partner create programs that are inclusive and relevant
- Include the “Partners List” on the new BRIDGING BASTROP web page on the City’s website
- Publish successes and analytics on the BRIDGING BASTROP web page

To succeed, Bridging Bastrop Board needs the following resources:

1. Staff: access to web page designer, a graphic designer, and access to a media content designer and the media site
2. Supplies: a budget to produce written materials
3. Other:

Bridging Bastrop Board Work Plan

Success for the Bridging Bastrop Board for the current year can be defined as:

Board Goals:

1. Engagement in activities forums, community gatherings, and events that promote mutual understanding, as well as encourage residents to connect with one another.
2. Create strategies to distribute information to people of different cultures in culturally appropriate ways.
3. Work collaboratively with our partners.

Action Plan:

Goal 1: Original action items completed.

Goal 2 will be accomplished as follows:

In Progress:

- Create “Infomercials” about services that can be shown during Executive Session at Council meetings
- Identify underserved areas in our community and their preferred method of communication – Word of Mouth and Paper, then Facebook – Community Impact//Utility Bill Inserts

Needs Movement:

- Create a magnet or other informational piece describing services
 - Create a location map of where services are located (Robert Barron - GIS) Create a printed list of locations for social services.
- Build a welcome packet for new residents and publicize it (Colin/3rd Party) PDF on the website. Track metrics to see how many people are downloading it.

- o Identify Council policies and budgetary choices that negatively impact marginalized areas of the community

Goal 3 will be accomplished as follows:

In Progress:

- Include the “Partners List” on the new Bridging Bastrop Board web page on the City’s website (LINK to Easy Access)
- Publish successes and analytics on the Bridging Bastrop Board web page (OpenGov)

To succeed, the Bridging Bastrop Board needs the following resources:

1. Staff: access to web page designer, a graphic designer, and access to a media content designer and the media site
2. Supplies: a budget to produce written materials
3. Other:

**BRIDGING BASTROP BOARD
REGULAR MEETING MINUTES**

November 20th, 2024

The Bridging Bastrop Board met in a Regular Meeting on Wednesday, November 20th, 2024, at 5:30 p.m. at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Board Members Present

Chair Sheila Lowe
Nancy Wood
Carly Bartee
Cederick Williams
Karen Knight

Staff Present

City Manager Sylvia Carrillo-Trevino
Human Resources Director Tanya Cantrell
Assistant City Secretary Victoria Psencik
Council Member Kerry Fossler
Mayor Pro Tem John Kirkland

Board Members Absent

Mary Moody (virtual)

1. CALL TO ORDER

Chair Lowe called the Regular Bridging Bastrop Board meeting to order at 5:33 p.m. with a quorum present.

2. CITIZEN COMMENT(S)

No comments were submitted.

3. ANNOUNCEMENTS

3A. **Introduction and Welcome to the new Bridging Bastrop Board Members.**

3B. **Update and Discussion on Past Events:**

- Boards and Commissions Banquet on October 24th.
- Sit with Sylvia on October 29th at 7:30am at City Hall.
- Planning & Zoning Commission on October 30th at 5pm at City Hall: Ordinance Amendments
- Veterans “Red, White & Blue Banquet” on November 9th.

3C. **Update and Discussion on Upcoming Events:**

- November 21 at 5:00 pm - Planning and Zoning Commission Meeting at the Convention Center
- November 21 at 6:30 pm - Special City Council & Planning and Zoning Commission

Meeting at the Convention Center

- November 29 at 7:00 pm - Annual Tree Lighting Ceremony in Fisherman's Park
- November 29 to January 5 - River of Lights in Fishermans' Park from 6:00 pm to 10pm
- November 30 from 4:00 pm to 8:00 pm - Wassail Fest & Small Business Saturday in Downtown Bastrop
- December 12 to December 13 - Celebrating Minority Heritage and Historic Architecture at the Kerr Community Center
- December 13 - Holiday Rendezvous Gala Museum and Visitor Center of Bastrop County Historical Society at the Convention Center
- December 14 - Holiday Historic Homes Tour Museum and Visitor Center of Bastrop County Historical Society in Downtown Bastrop
- December 14 at 6:00 pm - Lost Pines Lighted Christmas Parade in Downtown Bastrop -
- December 20 at 6:00 pm - Holiday Movie in the Park at Fisherman's Park

3D. Additional Announcements and/or Events from individual Bridging Bastrop Board Members.

Board Member Wood added the Music in the Museum Event on December 21, 2024 from 12:00 pm to 2:00 pm.

4. REPORTS

4A. Updates on job training and workforce development initiatives tailored to the needs of the community and partnerships with Bastrop EDC Board, Bastrop Chamber of Commerce and Workforce Solutions of Bastrop County:

Discussed the benefits of having multiple sessions, focusing on a couple of key items each time, rather than a one day event for everything. Planning on late Spring for this series.

5. WORKSHOP

5A. Reviewed and discussed the Bridging Bastrop Board Work Plan to prepare for 2025 activities.

No action was taken.

6. ITEMS FOR INDIVIDUAL CONSIDERATION

6A. Consider and act to approve the Bridging Bastrop Board Meeting minutes from the Thursday, October 10, 2024 Regular Meeting.

MOTION: Board Member Nancy Wood moved to approve the Bridging Bastrop Board minutes from the October 10th, 2024 Regular Meeting. Board Member Carly Bartee seconded the motion. Motion carried unanimously.

6B. **Review, Discussion and possible action on the City of Bastrop Human Resources Department Monthly Employment Reports:**

6C. **Individual Requests from Bridging Bastrop Board members for particular items to be listed on future agendas (no group discussion).**

- Usage of bus stops for dissemination of information
- How to involve the Housing Authority
- How to get information to established programs related to seniors, veterans, etc.
- Affordable housing policy statement

7. **ADJOURNMENT**

Upon receiving a motion and a second to adjourn, the November 20th, 2024 Regular Meeting was adjourned at 7:13 p.m. without objection.

APPROVED:

Sheila Lowe, Bridging Bastrop Board Chair

ATTEST:

Victoria Psencik, Assistant City Secretary