



June 09, 2026

Regular City Council Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE** - Bastrop Juneteenth Committee

TEXAS PLEDGE OF ALLEGIANCE - Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. **INVOCATION**
4. **PRESENTATIONS**
 - [4A.](#) Mayor's Report
 - [4B.](#) Council Members' Report
 - [4C.](#) City Manager's Report
 - [4D.](#) Proclamation - Juneteenth

5. **WORK SESSIONS/BRIEFINGS**
6. **STAFF AND BOARD REPORTS**
7. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

8. **CONSENT AGENDA**

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- 8A. Consider action to approve Resolution No. R-2026-85 of the City Council of the City of Bastrop, Texas, approving an agreement for access and use of software (CAD Interface) between Bastrop County and the City of Bastrop Police Department, attached as Exhibit A; authorizing the Police Chief to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Vicky Steffanic, Chief of Police

- 8B. Consider and act to approve Resolution No. R-2026-88 of the City Council of the City of Bastrop, Texas, confirming the appointment of one member to the Zoning Board of Adjustment by the Mayor pursuant to Section 3.08 of the City Charter, as set forth in Exhibit A; and establishing an effective date.

Submitted by: Michael Muscarello, TRMC, CMC, CPM, City Secretary

- 8C. Consider and act to approve Resolution No. R-2026-89 amending the Rules of Procedure and Policies, Section 4.7, "Citizen Comment," to require speakers addressing the City Council to provide their name, address, and whether they reside within or outside the City limits; and establishing an effective date.

Submitted by: Michael Muscarello, TRMC, CMC, CPM

- 8D. Consider and act to approve Resolution No. R-2026-93 appointing Mayor Pro Tem John Kirkland as the City of Bastrop representative to the State Highway 71 Addressing/Readdressing Advisory Committee; and establishing an effective date.

Submitted by: Michael Muscarello, TRMC, CCM, CPM, City Secretary

8E. Consider and act to approve the Bastrop City Council minutes from the May 19, 2026, Budget Workshop and the May 26, 2026, Regular Meeting.

Submitted by: Victoria Psencik, TRMC, Assistant City Secretary

9. ITEMS FOR INDIVIDUAL CONSIDERATION

9A. Conduct a public hearing, consider and act on Ordinance No. 2026-17 a City-initiated zoning map amendment, as shown in Exhibit A, to rezone a portion of a block of properties located northeast of Fayette Street and Farm Street, within the city limits of Bastrop, Texas, from PI, Public and Institutional, to SF-1, Single Family Residential Low Density, for the following properties: PID Nos. 32234, 32243, 32279, 32333, 32288, 32324, 32315, 8736625, 49236, 32306, 32261, 32297, 32270, 53104, 36833, and 32342; and move to include on the June 23, 2026, City Council meeting for a second reading.

Submitted by: Brittany Epling, Senior Planner

9B. Conduct a public hearing, consider and act on Ordinance No. 2026-18 a City-initiated zoning map amendment, as shown in Exhibit A, for two City of Bastrop properties located on Grady Tuck Lane and south of Old Austin Highway, within the City limits of Bastrop, Texas. The request is to rezone the properties identified as PID 66319 and PID 35527 from PI, Public Institutional to P/OS, Parks and Open Space.; and move to include on the June 23, 2026, City Council meeting for a second reading.

Submitted by: Brittany Epling, Senior Planner

9C. Consider action to approve the first reading of Ordinance No. 2026-16, amending the Code of Ordinances, Chapter 12, titled "Traffic and Vehicle," Article 12.06.009 titled "No Parking on Certain Streets" amended to read as described and attached hereto as Exhibit A. Implemented by the Streets and Drainage department.

Submitted by: Vicky Steffanic, Chief of Police

9D. Consider and act to approve the first reading of Ordinance No. 2026-11, adopting certain restrictions on employment related to Registered Sex Offenders to include limiting where Registered Sex Offenders can be employed such as within a specified distance of premises where children commonly gather. As attached in Exhibit A; and move to include on the June 23rd, 2026, Consent Agenda for the second reading.

Submitted by: Vicky Steffanic, Chief of Police

9E. Consider action to approve the second reading of Ordinance No. 2026-15, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date.

Submitted by: Judy Sandroussi, Finance Director

9F. Consider and act regarding the placement and display of a portrait of former Mayor Lyle Nelson on the City's Wall of Mayors in recognition of his service and tenure as Mayor.

Submitted by: Michael Muscarello, TRMC, CMC, CPM

10. EXECUTIVE SESSION

- 10A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property related to the Pine Forest Six Development.
- 10B. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section §551.071 to seek advice of legal counsel to discuss and deliberate regarding construction contracts and mediation related to the Simsboro Water Treatment Facility and Project.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

12. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections §551.071 (Consultation with Attorney), §551.072 (Deliberations about Real Property), §551.073 (Deliberations about Gifts and Donations), §551.074 (Personnel Matters), §551.076 (Deliberations about Security Devices), and §551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: June 3, 2026 at 5:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello
Michael Muscarello, TRMC, CMC, CPM
City Secretary



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Mayor's Report

AGENDA ITEM SUBMITTED BY:

Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

POLICY EXPLANATION:

Texas Local Government Code, Section 551.045 – Governing Body of Municipality or County: Reports about Items of Community Interest Regarding Which No Action Will Be Taken:

(a) Notwithstanding Sections 551.041 and 551.042, a quorum of the governing body of a municipality or county may receive from staff of the political subdivision and a member of the governing body may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report as required by this subchapter if no action is taken and, except as provided by Section 551.042, possible action is not discussed regarding the information provided in the report.

(b) For purposes of Subsection (a), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Council Members' Report

AGENDA ITEM SUBMITTED BY:

Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

POLICY EXPLANATION:

Texas Local Government Code, Section 551.045 – Governing Body of Municipality or County: Reports about Items of Community Interest Regarding Which No Action Will Be Taken:

(a) Notwithstanding Sections 551.041 and 551.042, a quorum of the governing body of a municipality or county may receive from staff of the political subdivision and a member of the governing body may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report as required by this subchapter if no action is taken and, except as provided by Section 551.042, possible action is not discussed regarding the information provided in the report.

(b) For purposes of Subsection (a), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

City Manager's Report

AGENDA ITEM SUBMITTED BY:

Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

POLICY EXPLANATION:

Texas Local Government Code, Section 551.045 – Governing Body of Municipality or County: Reports about Items of Community Interest Regarding Which No Action Will Be Taken:

(a) Notwithstanding Sections 551.041 and 551.042, a quorum of the governing body of a municipality or county may receive from staff of the political subdivision and a member of the governing body may make a report about items of community interest during a meeting of the governing body without having given notice of the subject of the report as required by this subchapter if no action is taken and, except as provided by Section 551.042, possible action is not discussed regarding the information provided in the report.

(b) For purposes of Subsection (a), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the political subdivision; and
- (6) announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.



Proclamation

WHEREAS, Juneteenth commemorates June 19, 1865, the day Union soldiers arrived in Galveston, Texas, to announce and enforce the emancipation of enslaved African Americans, more than two years after the issuance of the Emancipation Proclamation; and

WHEREAS, Juneteenth stands as a powerful reminder of the enduring pursuit of freedom, equality, and justice for all people; and

WHEREAS, long before the formal establishment of the Bastrop Juneteenth Celebration in 1986, African American families and communities throughout Bastrop County honored Juneteenth through church services, family reunions, community picnics, ice cream socials, baseball games, music, fellowship, and gatherings that preserved cultural traditions and strengthened community bonds; and

WHEREAS, these early celebrations provided opportunities for generations to share stories, honor their ancestors, celebrate freedom, and pass on the rich history and heritage of African Americans in Bastrop County; and

WHEREAS, in 1986, community leaders and volunteers established the Bastrop Juneteenth Celebration to ensure that the significance of Juneteenth would continue to be recognized and celebrated for future generations; and

WHEREAS, the year 2026 marks the 40th Anniversary of the Bastrop Juneteenth Celebration, honoring four decades of community leadership, cultural preservation, and the ongoing commitment to educating future generations about the history and significance of Juneteenth; and

WHEREAS, the 40th Anniversary Celebration will include the Essence of Beauty Pageant, Recognition Banquet, Juneteenth Parade, Family Freedom Festival, Street Dance, historical exhibits, community fellowship, and other activities designed to celebrate freedom, heritage, and unity; and

WHEREAS, Juneteenth offers an opportunity to honor the history, resilience, and contributions of African Americans while fostering unity and understanding within our community; and

NOW, THEREFORE, I, Ishmael Harris, Mayor of the City of Bastrop, Texas, do hereby proclaim June 19, 2026, as:

JUNETEENTH

and further recognize and celebrate the 40th Anniversary of the Bastrop Juneteenth Celebration, encouraging all residents and visitors to participate in the events and activities commemorating this historic milestone and to honor the legacy of freedom, perseverance, culture, and community that Juneteenth represents.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Official Seal of the City of Bastrop, Texas, to be affixed this 9th day of June 2026.

Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, City Secretary





STAFF REPORT

MEETING DATE: June 9th, 2026

TITLE:

Consider action to approve Resolution No. R-2026-85 of the City Council of the City of Bastrop, Texas, approving an agreement between Bastrop County and the City of Bastrop Police Department, attached as Exhibit A; authorizing the Police Chief to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Vicky Steffanic, Chief of Police

BACKGROUND/HISTORY:

The City of Bastrop Police Department has a current Records Management System (RMS) that does not interface (talk) with the Computer Aided Dispatch (CAD) system. CAD being provided by our dispatching contractor. Due to this, our officers duplicate many tasks and essentially 'self-dispatch' for the purposes of Records Management. The lack of interfacing also proves difficult in obtaining statistical data in a timely manner.

This agreement provides that Bastrop County will grant access to the City of Bastrop Police Department allowing interfacing capabilities to their Central Square CAD system by the police department's RMS vendor (Tyler) permitting for a direct link and access to our own data.

FISCAL IMPACT:

This is a user access agreement only.

RECOMMENDATION:

Chief Vicky Steffanic recommends approval of Resolution No. R-2026-85 of the City Council of the City of Bastrop, Texas, approving the access agreement for between Bastrop County and the City of Bastrop Police Department, attached as Exhibit A; authorizing the Police Chief to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution number 2026-85
- Exhibit "A"

RESOLUTION NO. R-2026-85

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, APPROVING A SOFTWARE ACCESS AGREEMENT BETWEEN THE CITY OF BASTROP AND BASTROP COUNTY PROVIDING SOFTWARE INTERFACING ACCESS CAPABILITIES; AUTHORIZING THE POLICE CHIEF TO EXECUTE NECESSARY DOCUMENTS; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City of Bastrop, Texas City Council understands the value of organized development; and

WHEREAS, The City of Bastrop Police department requires interfacing access between the Bastrop County Computer Aided Dispatch (CAD) system and the City of Bastrop Police Department Records Management System (RMS); and

WHEREAS, Bastrop County currently uses Central Square as their Computer Aided Dispatch (CAD) system; and

WHEREAS, the City of Bastrop Police Department uses Tyler Technologies as our Records Management System (RMS) and;

WHEREAS, the City of Bastrop Police Department desires software access that will enable the two systems to communicate and provide data transferring.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: The City of Bastrop City Council has determined the Police Chief for the the City of Bastrop can execute the software access agreement as shown in, Exhibit A.

Section 2: That this Resolution shall take effect immediately upon its passage, and it is so resolved.

PASSED & APPROVED on First Reading by the City Council of the City of Bastrop, on this, the 9th day of June 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

City Secretary

APPROVED AS TO FORM:

City Attorney



**AGREEMENT TO GRANT PERMISSION TO ALLOW ACCESS AND USE OF SOFTWARE
AGREEMENT AND SYSTEM ("ACCESS AGREEMENT")**

among

Bastrop County
804 Pecan St.
Bastrop, Texas 78602

and

Bastrop Police Department
104 Grady Tuck
Bastrop, Texas 78602

and

CentralSquare Technologies, LLC
1000 Business Center Drive
Lake Mary, FL 32746

Whereas, **Bastrop County** ("Customer") and CentralSquare Technologies, LLC on behalf of itself and affiliates and subsidiaries including Superior, LLC; TriTech Software Systems; and CentralSquare Canada Software, Inc. ("CentralSquare"), have entered into a certain Primary Contract Agreement, with an execution date of June 16, 2022 ("Customer Agreement");

and

Whereas, the **Bastrop Police Department** ("**Accessing Agency**") has requested, and Customer has agreed that the Accessing Agency be permitted, to access and use the Customer Agreement and Customer's Accessed System in accordance with the terms and conditions of this Access Agreement.

Now therefore, the parties agree as follows:

1. Customer and CentralSquare grant Accessing Agency permission to allow access and use of the Customer Agreement terms and Accessed System under the terms of this Access Agreement. Customer grants Accessing Agency the right to utilize the Customer System ("**Accessed System**") in order to exchange public safety data (which includes but is not limited to CAD, RMS and other law enforcement agency data) between Customer and Accessing Agency, subject to the terms herein.
2. CentralSquare and Customer each have the right to terminate this Access Agreement, and accordingly, Accessing Agency's access to the Accessed System and Customer Agreement at CentralSquare's or Customer's discretion.
3. This Access Agreement shall automatically terminate if the Customer Agreement is terminated. In the event that this Access Agreement should be terminated, CentralSquare shall be under no obligation to the Accessing Agency to permit continued access to the Accessed System or use of the Customer Agreement after such termination of this Access Agreement, but shall agree at CentralSquare's sole and exclusive discretion to provide Software or services under a separate agreement with the Accessing Agency, provided the Accessing Agency is not in default of any of the provisions of this Access Agreement nor any related supplements, and provided the Accessing Agency provides a replacement technical environment satisfactory to CentralSquare.

4. Customer understands that Accessing Agency will not be granted access to the Customer Agreement or Accessed System unless and until the Accessing Agency executes this Access Agreement and agrees that the Software constitutes proprietary information and trade secrets of CentralSquare and will remain the sole property of CentralSquare. The Accessing Agency shall not at any time sell, assign, transfer or otherwise make available to, or allow use by, a third party any components of Software, and the Accessing Agency shall hold in confidence the CentralSquare proprietary information for its benefit and internal use only by its employees. The Accessing Agency will further acknowledge that, in the event of a breach or threatened breach of the provisions of this paragraph, CentralSquare has no adequate remedy in money damages, and, accordingly, shall be entitled, without bond, to an injunction against such breach or threatened breach.
5. Accessing Agency's right to use the Accessed System and Software is derivative of Customer's license to use the Software under the terms and conditions of the Customer Agreement. CentralSquare is not deemed to have granted Accessing Agency any license to use the Software by virtue of this Access Agreement. Any such license can only be affected by the execution by Accessing Agency and CentralSquare of a definitive written software license agreement between CentralSquare and Accessing Agency that, by its express terms, purports to provide such a right of license to Accessing Agency. CentralSquare will have no obligations whatsoever to Accessing Agency in connection with the Software. AS BETWEEN CENTRALSQUARE AND ACCESSING AGENCY, THE SOFTWARE IS MADE AVAILABLE ON AN "AS IS" BASIS. CENTRALSQUARE MAKES NO WARRANTIES WHATSOEVER TO ACCESSING AGENCY REGARDING THE SOFTWARE, AND HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT AND/OR FITNESS FOR A PARTICULAR PURPOSE. CENTRALSQUARE WILL HAVE NO LIABILITY TO OR THROUGH ACCESSING AGENCY UNDER OR IN CONNECTION WITH THIS ACCESS AGREEMENT OR OTHERWISE IN CONNECTION WITH THE SOFTWARE, IN WHOLE OR IN PART.
6. Customer grants Accessing Agency use of the Customer Agreement as-is, allowing Accessing Agency to purchase additional licenses, services, and support for Accessing Agency's sole use via a quote or sales order subject to the terms and conditions of the Customer Agreement.
7. Subject to compliance with applicable laws, Customer and Accessing Agency may agree to share and contribute data directly or indirectly into the Accessed System for the use in implementation and performance of the Accessed System. Each party shall be the respective owner of their own data and no ownership rights shall transfer by the use or contribution of said data.
8. Customer and Accessing Agency agree to be bound by the most current version of the FBI CJIS Security Policy and are responsible for maintaining the required certifications for access to the respective state's CJIS system(s), NCIC, and/or other local state, federal, and/or other applicable systems.
9. Accessing Agency shall indemnify, defend and hold harmless CentralSquare, and their respective officers, directors, employees, agents, successors, and assigns from and against any and all losses incurred by either CentralSquare resulting from any action by a third party that arise out of or result from, or are alleged to arise out of or result from the gross negligence or more culpable act or omission (including recklessness or willful misconduct) by Accessing Agency, any authorized user, or any third party on behalf of Accessing Agency or any authorized user, in connection with this Access Agreement.
10. This Access Agreement will be governed by and construed under the laws of the State of Texas, without reference to the choice of laws provisions thereof. If any provision of this Agreement is illegal or unenforceable, it will be deemed stricken from this Access Agreement and the remaining provisions of this Access Agreement will remain in full force and effect.
11. Customer shall be the first point of contact for the Accessing Agency for Accessed Software in the event that support services are required by the Accessing Agency. Should Customer not be able to solve

the Support Service issue, Customer shall contact or coordinate contact with CentralSquare for support services.

12. This Access Agreement contains the entire understanding of the parties with respect to its subject matter supersedes and extinguishes all prior oral and written communications between the parties about its subject matter. No modification of this Access Agreement will be effective unless it is in writing, is signed by each party, and expressly provides that it amends this Access Agreement.

By the signatures of their duly authorized representatives below, CentralSquare, Customer, and Accessing Agency, intending to be legally bound, agree to all of the provisions of this Access Agreement.

Bastrop County

CentralSquare Technologies, LLC

BY:

BY:

PRINT NAME:

PRINT NAME:

PRINT TITLE:

PRINT TITLE:

DATE SIGNED:

DATE SIGNED:

Bastrop Police Department

BY:

PRINT NAME:

PRINT TITLE:

DATE SIGNED:



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider and act to approve Resolution No. R-2026-88 of the City Council of the City of Bastrop, Texas, confirming the appointment of one member to the Zoning Board of Adjustment by the Mayor pursuant to Section 3.08 of the City Charter, as set forth in Exhibit A; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Michael Muscarello, City Secretary

BACKGROUND/HISTORY:

Section 3.08, Mayor and Mayor Pro Tem, of the City Charter states that the Mayor shall appoint members to all City boards and commissions, subject to confirmation by the City Council.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Recommend approval of Resolution No. R-2026-88 of the City Council of the City of Bastrop, Texas, confirming annual board appointments of the Mayor, as required in Section 3.08 of the City's Charter, as outlined in Exhibit A; and establishing an effective date

ATTACHMENTS:

- Proposed Resolution

RESOLUTION NO. R-2026-88

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, CONFIRMING THE MAYOR'S APPOINTMENT OF ONE MEMBER TO THE ZONING BOARD OF ADJUSTMENT PURSUANT TO SECTION 3.08 OF THE CITY CHARTER; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Section 3.08 of the Charter of the City of Bastrop, Texas, provides that the Mayor shall appoint members to all City boards and commissions, subject to confirmation by the City Council; and

WHEREAS, the Mayor has appointed one individual to serve on the Zoning Board of Adjustment as identified in Exhibit A attached hereto and incorporated herein for all purposes; and

WHEREAS, the City Council finds that confirmation of the Mayor's appointment is in the best interest of the City and will assist in ensuring the continued operation of the Zoning Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

SECTION 1. The City Council hereby confirms the Mayor's appointment of Vicky Lindsey to serve on the Zoning Board of Adjustment Position 3 for the term to end 2029.

SECTION 2. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED this 7th day of June, 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, TRMC, CMC, CPM
City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.



Section 3.08 Mayor and Mayor Pro Tem

The Mayor shall preside over the meetings of the Council and perform such other duties consistent with the office as may be imposed on the Mayor by this Charter and all ordinances and resolutions passed in pursuance thereof. The Mayor may not vote, except in elections, to break a tie and as otherwise provided in this Charter. The Mayor shall have no veto power. The Mayor shall appoint members to all City boards and commissions, subject to confirmation by the Council. The Mayor shall also be recognized as the chief presiding officer of the City. The Mayor shall also be recognized as the head of the City by all courts for the purpose of serving civil processes, by the Governor for the purpose of enforcing military law and for all ceremonial purposes.

At the first meeting of the Council following the City's general election, the Council shall elect one of its members to serve a one-year term as Mayor Pro Tem of the City. In the absence or disability of the Mayor to perform the duties of that office, the Mayor Pro Tem shall perform all such duties, and while acting as Mayor Pro Tem may not vote, except in elections and to break a tie.

Section 3.09 City Secretary

The City Manager shall appoint, subject to confirmation by the City Council, an officer of the City and such assistants as deemed necessary, who shall have the title of City Secretary. The City Secretary and assistants shall give notice of Council meetings, shall keep minutes of its proceedings, shall authenticate by signature and shall record in full in a book kept for that purpose all ordinances and resolutions, shall preserve and keep in order all books, papers, records and files of the Council, shall have custody of the seal of the City and shall affix same to such documents and obligations as legally authorized. The City Secretary and assistants shall perform such other duties as shall be required by this Charter, the Council or the City Manager.

Section 3.10 City Attorney

The Council shall appoint a City Attorney(s) and such assistant city attorneys as from time to time shall be deemed necessary by the Council and who shall be competent, duly licensed and admitted to the practice of law by the State of Texas. The City Attorney(s) shall be legal advisor to and attorney for all officers of the City acting in their official capacities and shall represent the City and its departments in all legal proceedings.

Section 3.11 Investigations

The Council shall have the power to make investigations into City affairs and to inquire into the official conduct of any department, agency, office or employee of the City. For this purpose the Council shall have the power to administer oaths, to subpoena witnesses and to compel the production of books, papers and other evidence material to the



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider and act to approve Resolution No. R-2026-89 amending the Rules of Procedure and Policies, Section 4.7, "Citizen Comment," to require speakers addressing the City Council to provide their name, address, and whether they reside within or outside the City limits; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Michael Muscarello, TRMC, CMC, CPM

BACKGROUND/HISTORY:

Section 4.7 of the City Council Rules of Procedure establishes the process by which members of the public may address the City Council during Citizen Comment and on agenda items. The current policy requires individuals wishing to speak before the City Council to submit a completed request card prior to the start of the meeting.

To promote transparency, maintain accurate public records, and provide additional context regarding community representation on matters brought before the City Council, staff is proposing an amendment to Section 4.7 requiring all speakers to provide their name, address, and indicate whether they reside within the City limits of Bastrop or outside the City limits when addressing City Council.

This information will assist the City Council in understanding whether comments are being presented by City residents, property owners, business owners, or other interested stakeholders while preserving each individual's opportunity to address the governing body. The proposed amendment does not alter the public's ability to participate in City Council meetings but provides additional information to ensure transparency and informed decision-making.

The proposed amendment would revise the Citizen Comment procedures and request-to-speak process to require the following information from all speakers:

- Full name;
- Physical address; and
- Identification of whether the speaker resides within the City limits or outside the City limits.

All other provisions of Section 4.7 would remain unchanged.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of Resolution R-2026-89

ATTACHMENTS:

1. Proposed Resolution
2. Amended Section 4.07

RESOLUTION NO. R-2026-89

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE RULES OF PROCEDURE AND POLICIES REGARDING CITY COUNCIL AND THE OFFICE OF THE MAYOR, SECTION 4.7, "CITIZEN COMMENT," TO REQUIRE SPEAKERS ADDRESSING THE CITY COUNCIL TO PROVIDE THEIR NAME, ADDRESS, AND WHETHER THEY RESIDE WITHIN OR OUTSIDE THE CITY LIMITS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Bastrop has adopted Rules of Procedure and Policies regarding City Council and the Office of the Mayor to facilitate the orderly conduct of City business; and

WHEREAS, Section 4.7 of the Rules of Procedure and Policies establishes procedures for members of the public to address the City Council during Citizen Comment and on agenda items; and

WHEREAS, the City Council finds that requiring speakers to provide their name, address, and indicate whether they reside within or outside the City limits promotes transparency, assists in maintaining accurate public records, and provides context regarding community representation on matters brought before the City Council; and

WHEREAS, the City Council further finds that the proposed amendment does not limit public participation but enhances transparency and the effectiveness of public communications before the governing body.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

SECTION 1. AMENDMENT.

Section 4.7, "Citizen Comment," of the Rules of Procedure and Policies Regarding City Council and the Office of the Mayor is hereby amended to require all individuals wishing to address the City Council to provide the following information on the Request to Speak Card or electronic equivalent:

- a. Full Name;
- b. Physical Address; and

c. Whether the speaker resides within the City limits of the City of Bastrop or outside the City limits.

SECTION 2. CONTINUED EFFECT.

Except as expressly amended herein, all provisions of the Rules of Procedure and Policies Regarding City Council and the Office of the Mayor shall remain in full force and effect.

SECTION 3. SEVERABILITY.

If any provision of this Resolution is held to be invalid or unenforceable by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions, which shall continue in full force and effect.

SECTION 4. EFFECTIVE DATE.

This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED this 9th day of June, 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, TRMC, CMC, CPM
City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.



4.5 Work Session/Briefings.

Items may be included in this section for the purpose of conducting a detailed and thorough exploration of matters that may subsequently come before City Council as an item for individual consideration. All questions of a technical nature, which require a detailed explanation for understanding, may be considered in a work session. Council may, through the City Manager, request the attendance of such staff members or outside experts as may be required to answer such questions. No formal action may be taken on items. The council may provide staff direction on the matter being considered. Citizen comments and questions will be considered at the end of the prepared presentation and after the Council has asked questions.

4.6 Staff and Board Briefings.

Items that are provided to the Council on a routine basis, such as monthly financial statements and quarterly investment reports, should be included in this section. Appointed boards of the city, who have been requested to provide periodic updates, such as the Bastrop Economic Development Corporation and Visit Bastrop, will be included in this section.

4.7 Citizen Comments .

Every agenda must include the following language for purposes of open and transparency to inform the public of how to appropriately address the City Council:

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the Citizen Comments. Alternatively, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted electronically by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the City Council cannot discuss issues raised or make any decision at this time. Instead, the City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty, and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting, or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

Any citizen speaking to the City Council must state their name, address, and whether they are located within the City limits of Bastrop.

4.8 (A) Approval of the Minutes.

The Council shall consider the minutes of any meeting presented for their review since the last regular meeting. This heading will only be used when there are no other items listed on a consent agenda; otherwise, this heading may take the form of one item among others on the Consent Agenda.

4.8 (B) Consent Agenda Items.

There is hereby established, as a part of every agenda for regular and/or special meetings of the City Council, a portion of said agenda that shall be labeled "consent agenda." Said consent agenda may



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider and act to approve Resolution No. R-2026-93 appointing Mayor Pro Tem John Kirkland as the City of Bastrop representative to the State Highway 71 Addressing/Readdressing Advisory Committee; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Michael Muscarello, TRMC, CCM, CPM, City Secretary

BACKGROUND/HISTORY:

The City of Bastrop has received a request from Bastrop County to appoint a City Council Member or designee to serve on the State Highway 71 Addressing/Readdressing Advisory Committee.

The Committee was established by the Bastrop County Commissioners Court to facilitate coordination among jurisdictions affected by addressing and readdressing issues along the State Highway 71 corridor. The Committee's purpose is to provide a structured forum for participating entities to review addressing conditions and promote consistency across jurisdictional boundaries.

Committee discussions are expected to focus on matters affecting public safety response, 9-1-1 location accuracy, mapping systems, addressing standards, and related administrative processes. Given the multi-jurisdictional nature of the SH 71 corridor, participation by affected governmental entities is intended to improve communication and coordination among jurisdictions.

While addressing functions are generally administered at the staff level, Bastrop County has requested that participating entities formally designate a representative to serve on the Committee.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends the appointment of Mayor Pro Tem John Kirkland to represent the City of Bastrop on the State Highway 71 Addressing/Readdressing Advisory Committee and serve as the City's liaison in discussions regarding addressing coordination and related public safety matters.

ATTACHMENTS:

1. Proposed Resolution R-2026-93

RESOLUTION NO. R-2026-93

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, APPOINTING MAYOR PRO-TEM JOHN KIRKLAND AS THE CITY OF BASTROP'S REPRESENTATIVE TO THE STATE HIGHWAY 71 ADDRESSING/READDRESSING ADVISORY COMMITTEE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Bastrop County has established the State Highway 71 Addressing/Readdressing Advisory Committee to facilitate coordination among jurisdictions regarding addressing and readdressing matters along the State Highway 71 corridor; and

WHEREAS, the Committee was created to support consistency and cooperation among participating governmental entities regarding addressing systems, public safety response, 9-1-1 location accuracy, mapping, and related administrative functions; and

WHEREAS, Bastrop County has requested that the City of Bastrop designate a City Council Member or other representative to participate in the Committee on behalf of the City; and

WHEREAS, the City Council finds that participation in the State Highway 71 Addressing/Readdressing Advisory Committee will promote intergovernmental cooperation and support the City's efforts to enhance public safety and service delivery; and

WHEREAS, the City Council desires to appoint Mayor Pro Tem John Kirkland to serve as the City's representative on the State Highway 71 Addressing/Readdressing Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

SECTION 1. APPOINTMENT.

Mayor Pro Tem John Kirkland is hereby appointed as the City of Bastrop's representative to the State Highway 71 Addressing/Readdressing Advisory Committee and is authorized to participate in Committee meetings and related discussions on behalf of the City.

SECTION 2. TERM OF APPOINTMENT.

Mayor Pro Tem John Kirkland shall serve as the City's representative until such time as the City Council appoints a successor or otherwise terminates this appointment.

SECTION 3. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED this 9th day of June, 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, TRMC, CMC, CPM
City Secretary



APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider and act to approve the Bastrop City Council minutes from the May 19, 2026, Budget Workshop and the May 26, 2026, Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Victoria Psencik, TRMC, Assistant City Secretary

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve the Bastrop City Council minutes from the May 19, 2026, Budget Workshop and the May 26, 2026, Regular Meeting.

ATTACHMENTS:

- DRAFT May 19 Budget Workshop Minutes
- DRAFT May 26 Regular Meeting Minutes

CITY OF BASTROP

BASTROP CITY COUNCIL

BUDGET WORKSHOP CITY COUNCIL MEETING MINUTES

Tuesday, May 19, 2026

The Bastrop City Council met at a Budget Workshop Meeting at 5:30 p.m. on Tuesday, May 19, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
 Mayor Pro-Tem John Kirkland
 Council Member Cynthia Meyer
 Council Member Kerry Fossler
 Council Member Perry Lowe
 Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
 Assistant City Manager Andres Rosales
 City Secretary Michael Muscarello
 Assistant City Secretary Victoria Psencik
 Assistant to the City Manager Vivianna Andres
 Public Information Manager Colin Guerra
 Finance Director Judy Sandroussi
 Police Chief Vicky Steffanic
 Development Services Director James Cowey
 Parks and Recreation Director Jason Alfaro
 Water and Wastewater Director Curtis Hancock
 Assistant Finance Director Laura Allen
 Fleet and Facilities Director Doug Haggerty
 Human Resources Director Tanya Cantrell
 Public Library Director Bonnie Pierson
 Executive Assistant to City Manager Taylor Andry

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Budget Workshop City Council Meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Mayor Harris led the Pledge of Allegiance to both Flags.

3. INVOCATION

Council Member Lowe delivered the Invocation.

4. WORK SESSIONS / BRIEFINGS

4A. Faun Cullens – Deputy Chief of Appraisal Services, Bastrop Central Appraisal District

No presentation was given.

4B. 2027 Budget Workshop

Presentation was given by: City Manager Sylvia Carrillo-Trevino.

5. STAFF AND BOARD REPORTS – NONE

6. CITIZEN COMMENT(S)

Citizen(s) addressing the City Council on an item, not on the agenda: **No** comments were submitted.

7. CONSENT AGENDA

7A. **Discussion and possible action on Resolution No. R-2026-80 regarding the waiver of cemetery fees associated with the Opening/Closing Fee at the grave of Hettie Lee Wilson at Fairview Cemetery; and authorizing the City Manager to take all actions necessary to implement the fee waiver.**

Submitted and Presented by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-80 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

8. ADJOURNMENT

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the May 19th Budget Workshop Meeting at 7:33 p.m.

CITY OF BASTROP, TEXAS

Ishmael Harris, Mayor

ATTEST:

Victoria Psencik, Assistant City Secretary

CITY OF BASTROP

BASTROP CITY COUNCIL

REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, May 26, 2026

The Bastrop City Council met at a Regular Meeting at 6:30 p.m. on Tuesday, May 26, 2026, at the Bastrop City Hall Council Chambers, 1311 Chestnut Street, Bastrop, Texas, with the following action taken to wit:

Council Members Present

Mayor Ishmael Harris
 Mayor Pro-Tem John Kirkland
 Council Member Cynthia Meyer
 Council Member Kerry Fossler
 Council Member Perry Lowe
 Council Member Kevin Plunkett

Staff Present

City Manager Sylvia Carrillo-Trevino
 Assistant City Manager Andres Rosales
 City Secretary Michael Muscarello
 Assistant City Secretary Victoria Psencik
 Assistant to the City Manager Vivianna Andres
 Public Information Manager Colin Guerra
 Police Chief Vicky Steffanic
 Finance Director Judy Sandroussi
 Development Services Director James Cowey
 Animal Control/Code Compliance Officer Robert McBain

1. CALL TO ORDER

With a quorum present, Mayor Harris called the Regular City Council Meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE – United States of America and Texas Flags

Mayor Harris led the Pledge of Allegiance to both flags.

3. INVOCATION

Mayor Pro-Tem Kirkland delivered the Invocation.

4. PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

4D. PROCLAMATION – Community Action Month

The proclamation for Community Action Month was read into the record by Mayor Harris and presented to Combined Community Action.

4E. PROCLAMATION – EMS Week

The proclamation for EMS Week was read into the record by Mayor Harris and accepted by Andres Rosales.

5. WORK SESSIONS / BRIEFINGS – NONE

6. STAFF AND BOARD REPORTS

6A. Receive a presentation on the unaudited Monthly Financial Report for the period ending April 2026.

Submitted and Presented by: Judy Sandroussi, Finance Director

7. CITIZEN COMMENT(S)

Citizen(s) addressing (spoke) the City Council on an item listed on the agenda: Lindy Larson (Item 10B), Meagan Webb (Item 10B), Dr. David Chambers (Item 10B), and Heather Greene (Item 10B).

Citizen(s) that did **not** speak but submitted a comment for an item listed on the agenda: Barbara Beggs (Item 10B), Rosa Ocanas (Item 10B), Benjamin Stephens (Item 10B), Stephanie Jenkins (Item 10B), Jo Amber Sifuentes (Item 10B), Barbara Runkle Coy (Item 10B), Jerod Hruska (Item 10B), and Rebecca Schaefer (Item 10B).

10. EXECUTIVE SESSION

Mayor Harris closed the Open Meeting to convene the City Council into Executive (Closed) Session at 7:28 p.m. pursuant to Texas Government Code, Chapter 551 as follows:

10A. Section §551.071 to seek advice of legal counsel to discuss and deliberate regarding construction contracts and mediation related to the Wastewater Treatment Plant #3.

10B. Section §551.071 to seek advice of legal counsel regarding regulation of sex offender employment restrictions.

11. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

Mayor Harris reconvened the City Council into the Open Session at 8:42 p.m. and called for any action as a result of the Executive Session.

10A. Section §551.071 to seek advice of legal counsel to discuss and deliberate regarding construction contracts and mediation related to the Wastewater Treatment Plant #3.

10B. Section §551.071 to seek advice of legal counsel regarding regulation of sex offender employment restrictions.

There was **no formal action** voted on but Mayor Harris announced the following:

For Item 10A – “move forward”

For Item 10B – “advised Legal to move forward and come back with an Ordinance”

8. CONSENT AGENDA

- 8A. **Consider and act on Resolution No. R-2026-81, approving a permit request to the Texas Department of Transportation (TXDOT) for the closure of Chestnut Street for the 2026 Bastrop Homecoming Parade.**

Submitted by: Marco Olivares, Special Events Coordinator

- 8B. **Consider and act to approve the Bastrop City Council minutes from the May 12, 2026, Regular Meeting.**

Submitted by: Victoria Psencik, TRMC, Assistant City Secretary

Mayor Harris called for requests to remove any item from the Consent Agenda for separate discussion. **No** requests were made.

MOTION: Council Member Plunkett moved to approve the Consent Agenda (Items 8A and 8B) as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

9. ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. **Consider action to approve the first reading of Ordinance No. 2026-15 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date, and move to include on the June 9th agenda for a second reading.**

Submitted and Presented by: Judy Sandroussi, Finance Director

MOTION: Council Member Meyer moved to approve the first reading of Ordinance No. 2026-15 as presented and include on the June 9, 2026, agenda for the second reading. Council Member Lowe seconded the motion. Motion carried unanimously.

- 9B. **Conduct a public hearing, consider and act to approve Resolution No. 2026-84 for a request to allow private streets in lieu of public streets for all internal roads within the Sendero development, including Mote Way, one east-west road, and two north-south roads serving the private commercial development, as shown in Exhibit A.**

Submitted by: Brittany Epling, Senior Planner

Presented by: James Cowey, Development Services Director

Mayor Harris opened the Public Hearing at 8:49 p.m. for the request of private streets within the Sendero development as listed above.

Public Hearing: **No** comments submitted.

Mayor Harris closed the Public Hearing at 8:50 p.m. for the request of private streets within the Sendero development as listed above.

MOTION: Council Member Plunkett moved to approve Resolution No. R-2026-84 as presented. Council Member Meyer seconded the motion. Motion carried unanimously.

9C. **Consider and act on Resolution No. R-2026-83, of the City Council of the City of Bastrop, Texas, accepting a donation to the City of Bastrop Animal Control/Coed Compliance Department, from Save An Angel, in the approximate amount of one thousand, four hundred dollars (\$1,400) for 6 (six) Microchip scanners to allow Animal Control/Code Compliance Officer and City staff the opportunity to reunite pets with their owners.**

Submitted and Presented by: Robert McBain, Animal Control / Code Compliance Officer

MOTION: Council Member Meyer moved to approve Resolution No. R-2026-83 as presented. Mayor Pro-Tem Kirkland seconded the motion. Motion carried unanimously.

12. ADJOURNMENT

Upon receiving a motion duly made and a second to adjourn, Mayor Harris adjourned the May 26th Regular Meeting at 8:56 p.m.

CITY OF BASTROP, TEXAS

Ishmael Harris, Mayor

ATTEST:

Victoria Psencik, Assistant City Secretary



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Conduct a public hearing, consider and act on Ordinance No. 2026-17 a City-initiated zoning map amendment, as shown in Exhibit A, to rezone a portion of a block of properties located northeast of Fayette Street and Farm Street, within the city limits of Bastrop, Texas, from PI, Public and Institutional, to SF-1, Single Family Residential Low Density, for the following properties: PID Nos. 32234, 32243, 32279, 32333, 32288, 32324, 32315, 8736625, 49236, 32306, 32261, 32297, 32270, 53104, 36833, and 32342; and move to include on the June 23, 2026, City Council meeting for a second reading.

AGENDA ITEM SUBMITTED BY:

Brittany Epling, Senior Planner

BACKGROUND AND PURPOSE:

On April 14, 2026, City Council adopted the new Bastrop Development Code, Ordinance No. 2026-06, and the associated Official Zoning Map, Ordinance No. 2026-07. These ordinances replaced the Bastrop Building Block (B3) Code and the former PlaceType Map.

Ordinance No. 2026-07 adopted the new Official Zoning Map and primarily served as a map conversion from the existing B3 PlaceTypes to the most comparable Bastrop Development Code zoning districts. The conversion used a crosswalk approach intended to maintain the overall land use patterns established under the previous map while transitioning to the new zoning district structure and terminology. The crosswalk was intended as follows:

Previous District Name (B3 Code)	New District Name and New Map Colors
P1 – Natural	P/OS – Parks and Open Space
P2 – Rural	RR – Rural Residential
P3 – Neighborhood	SF – Single Family Residential (SF-1, SF-2, SF-3)
P4 – Mix	MU – Mixed Use
P5 – Core	GC – General Commercial
Civic	PI – Public Institutional
Employment Center (EC)	IND – Industrial
Planned Development District (PDD)	PDD – Planned Development District

After adoption, staff identified a mapping error affecting a portion of the block located northeast of Fayette Street and Farm Street. The affected area includes 16 individual properties that were

previously zoned P3, Neighborhood, under the B3 Code and PlaceType Map. Based on the adopted zoning crosswalk, these properties should have been converted to SF-1, Single Family Low Density. However, the adopted map inadvertently showed the properties in blue, which represents the PI, Public Institutional zoning district.

To correct this error, staff is bringing forward a City-initiated zoning change to rezone the affected properties from PI, Public Institutional, to SF-1, Single Family Low Density. The SF-1 zoning district is the appropriate zoning classification based on the crosswalk presented and is the equivalent zoning district for the prior P3 PlaceType designation.

Property owners of the affected properties were notified by mail and by hand-delivered notice to the property address. If direct contact could not be made, the notice was left at the door. Property owners within 200 feet of the affected properties were also notified by mail. Notice was additionally provided by newspaper publication and by posted signs within the right-of-way along the affected block.

PLANNING AND ZONING COMMISSION RECOMMENDATION: Recommended approval with a vote of 6-0 at their May 28th, 2026 Regular Meeting.

RECOMMENDATION:

Act on a City-initiated zoning map amendment, as shown in Exhibit A, to rezone a portion of a block of properties located northeast of Fayette Street and Farm Street, within the city limits of Bastrop, Texas, from PI, Public and Institutional, to SF-1, Single Family Residential Low Density, for the following properties: PID Nos. 32234, 32243, 32279, 32333, 32288, 32324, 32315, 8736625, 49236, 32306, 32261, 32297, 32270, 53104, 36833, and 32342; and move to include on the June 23, 2026, City Council meeting for a second reading.

ATTACHMENTS:

1. Ordinance No. 2026-17
2. Exhibit A: Corrected Official Zoning Map
3. Exhibit B: PlaceType Map in Effect Prior to April 14, 2026 and Official Zoning Map Adopted April 14, 2026 (mapping error)

ORDINANCE NO. 2026-17

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, AUTHORIZING A CITY-INITIATED ZONING MAP AMENDMENT TO REZONE CERTAIN PROPERTIES LOCATED NORTHEAST OF FAYETTE STREET AND FARM STREET, WITHIN THE CITY LIMITS OF BASTROP, TEXAS, FROM PI, PUBLIC AND INSTITUTIONAL, TO SF-1, SINGLE FAMILY RESIDENTIAL LOW DENSITY, AS SHOWN IN EXHIBIT A; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Bastrop, Texas (the “City”) is a home rule municipality located in Bastrop County, Texas acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, on April 14, 2026, the City Council adopted the Bastrop Development Code, Ordinance No. 2026-06, and the associated Official Zoning Map, Ordinance No. 2026-07, and City staff subsequently identified a mapping error affecting certain properties located northeast of Fayette Street and Farm Street that were previously designated P3, Neighborhood, and should have been converted to SF-1, Single Family Residential Low Density, but were inadvertently shown as PI, Public and Institutional; and

WHEREAS, the City Council desires to correct the mapping error by approving a City-initiated zoning map amendment to rezone the affected properties from PI, Public and Institutional, to SF-1, Single Family Residential Low Density, as shown in Exhibit A, and notice of the proposed zoning map amendment was provided as required by law; and

WHEREAS, the City finds that this Ordinance was passed and approved at a meeting of the City Council of the City of Bastrop held in strict compliance with the Texas Open Meetings Act at which a quorum of the City Council Members was present and voting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

Section 2. The City Council of Bastrop authorizes the execution of the City-initiated

zoning map amendment to rezone certain properties located northeast of Fayette Street and Farm Street, within the city limits of Bastrop, Texas, from PI, Public and Institutional, to SF-1, Single Family Residential Low Density (attached and incorporated herein as Exhibit A).

- Section 3.** The City Council grants the zoning map amendment for the following properties: PID Nos. 32234, 32243, 32279, 32333, 32288, 32324, 32315, 8736625, 49236, 32306, 32261, 32297, 32270, 53104, 36833, and 32342. Upon the effective date of this Ordinance, the zoning classification for the affected properties shall be SF-1, Single Family Residential Low Density.
- Section 4.** The City Council directs the City Manager, or the City Manager's designee, to take all necessary actions to amend the Official Zoning Map to reflect the zoning map amendment approved by this Ordinance, and authorizes the execution of all documents necessary to carry out the intent and purpose of this Ordinance.
- Section 5.** Severability. If any clause or provision of this Ordinance shall be deemed to be unenforceable for any reason, such unenforceable clause or provision shall be severed from the remaining portion of the Ordinance, which shall continue to have full force and effect.
- Section 6.** Repeal. This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Bastrop, Texas, and this Ordinance shall not operate to repeal or affect any of such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other Ordinances, are hereby repealed.
- Section 7.** Effective Date. This Ordinance shall take effect immediately after its final passage and any publication in accordance with the requirements of the City of Bastrop and the laws of the State of Texas.
- Section 8.** Proper Notice and Meeting. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

READ & ACKNOWLEDGED on First Reading by the City Council of the City of Bastrop, on this, the 9th day of June 2026.

PASSED & APPROVED on Second Reading by the City Council of the City of Bastrop, on this, the 23rd day of June 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, City Secretary

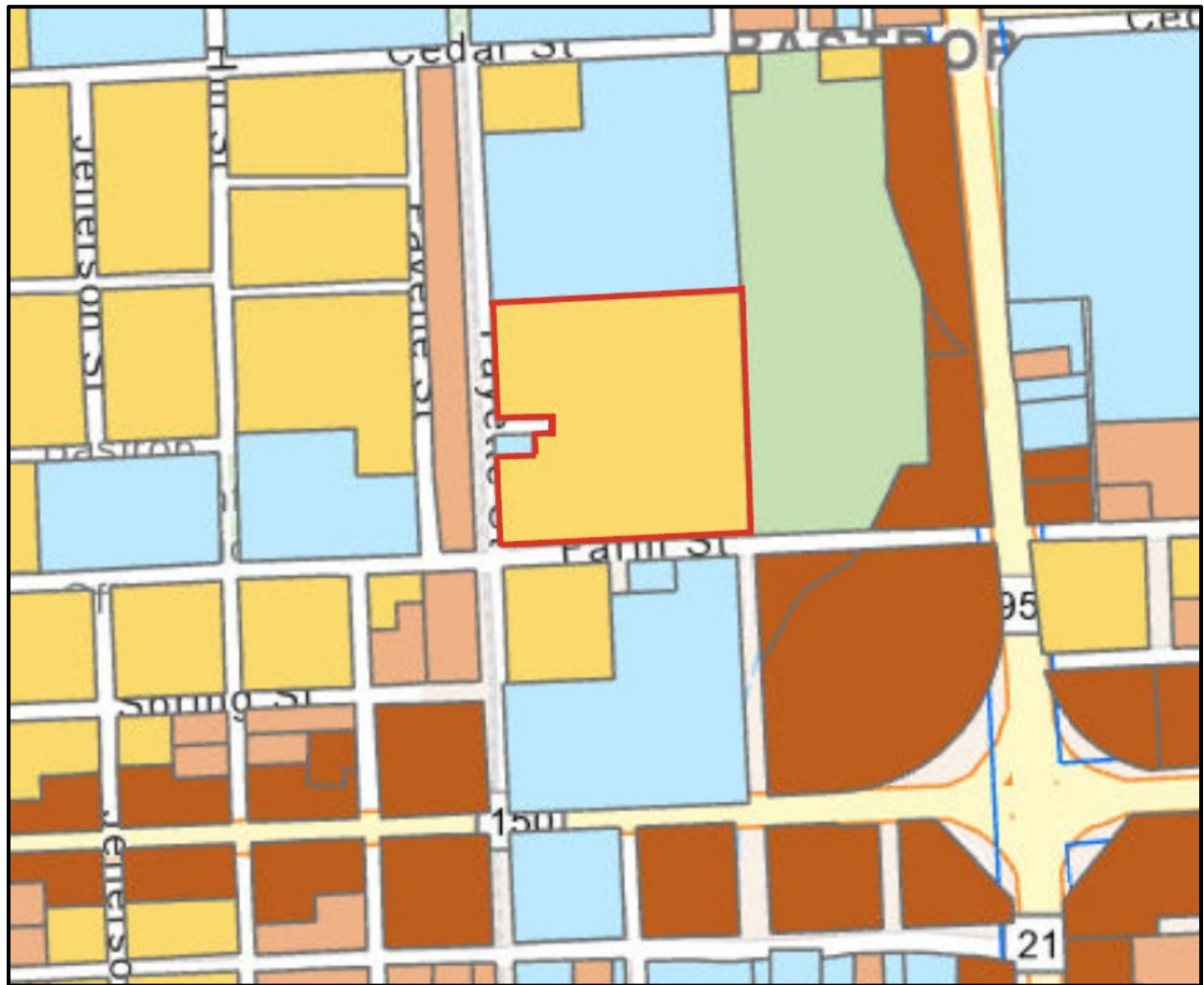
APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.



Exhibit A: Revised Official Zoning Map

Item 9A.



City of Bastrop Zoning Map

The City of Bastrop, Texas makes no warranties regarding the accuracy or completeness of the information used to compose this map or the data from which it was produced. The map does not purport to depict the boundaries between private and public lands. This map is general in nature and is not suitable for navigational purposes.



Zoning Districts Legend	
Light Green	Public & Open Space
Light Blue	Water
Light Yellow	Single Family (SF-1)
Yellow	Single Family (SF-2)
Orange	Residential (R-1)
Dark Orange	Residential (R-2)
Red	Residential (R-3)
Dark Red	General Commercial
Light Purple	Public, Institutional
Dark Purple	Industrial
Grey	Professional

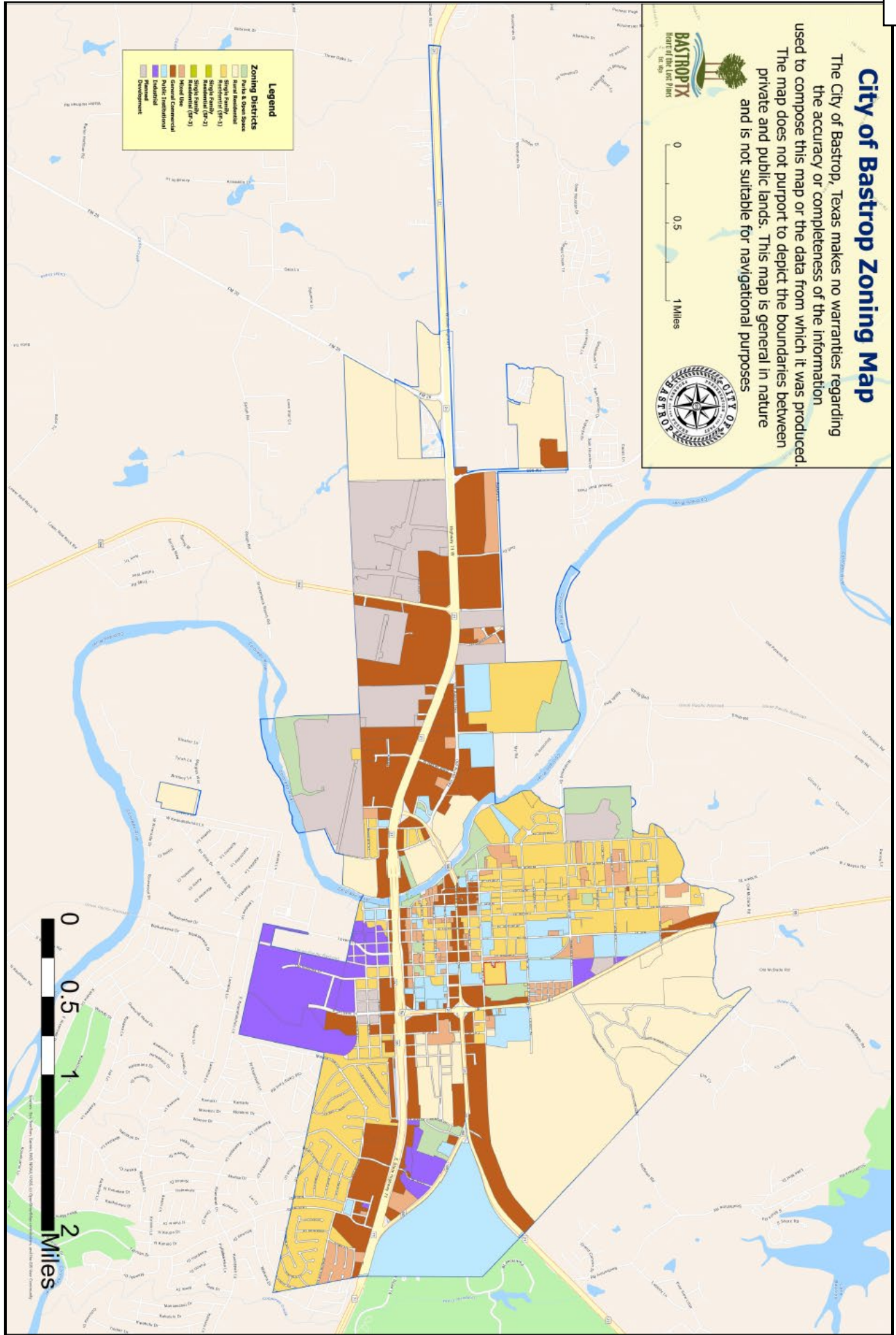
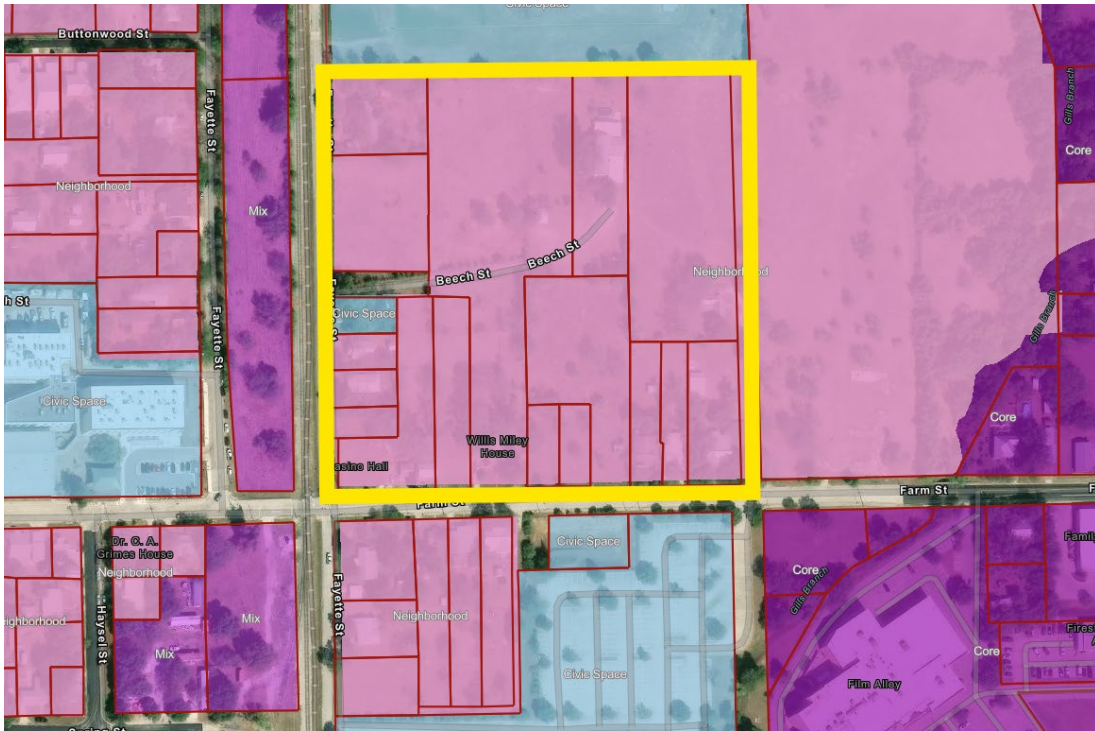
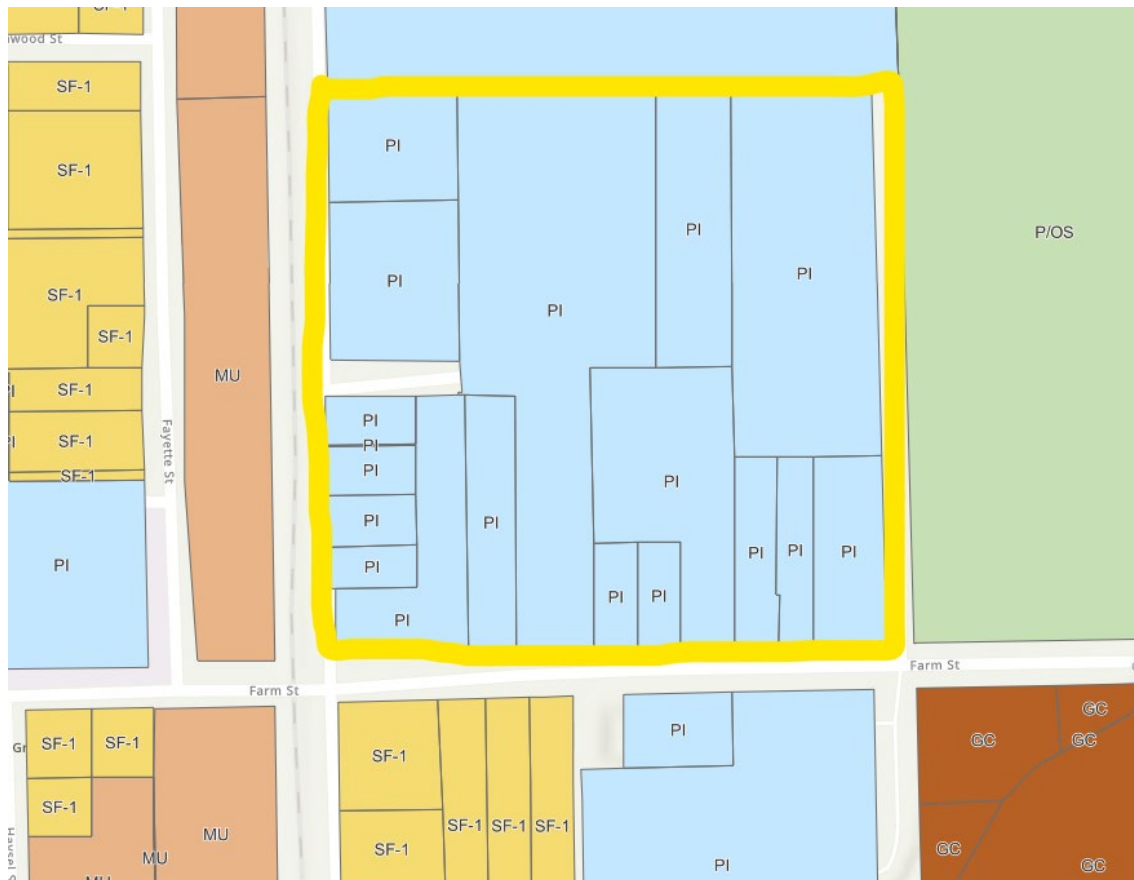


Exhibit B

Bastrop Building Block Code PlaceType Map in Place Prior to April 14, 2026:



Bastrop Development Code Official Zoning Map Adopted April 14, 2026:





STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Conduct a public hearing, consider and act on Ordinance No. 2026-18 a City-initiated zoning map amendment, as shown in Exhibit A, for two City of Bastrop properties located on Grady Tuck Lane and south of Old Austin Highway, within the City limits of Bastrop, Texas. The request is to rezone the properties identified as PID 66319 and PID 35527 from PI, Public Institutional to P/OS, Parks and Open Space.; and move to include on the June 23, 2026, City Council meeting for a second reading.

AGENDA ITEM SUBMITTED BY:

Brittany Epling, Senior Planner

BACKGROUND AND PURPOSE:

The City of Bastrop owns a 0.84-acre tract generally located southeast of Grady Tuck Lane, northwest of Loop 150, and south of Old Austin Highway, further identified as Lot 3 of the Adell Powell Subdivision, Cabinet 4, Page 6-B, Plat Records of Bastrop County, Texas, Parcel 66319. The City also owns a 1.009-acre tract generally located west of Grady Tuck Lane and south of Old Austin Highway, further identified as Lot 2A, being a replat of Lot 2 of the Adell Powell Subdivision.

The Parks and Recreation Board has continued to discuss trail connectivity and parkland service gaps identified in the Parks and Recreation Master Plan. As part of those discussions, the Board considered the potential activation of these City-owned parcels and the opportunity to provide additional open space for residents along Old Austin Highway. At its March meeting, the Parks and Recreation Board voted to recommend that City Council dedicate these parcels as parkland.

The Bastrop Development Code establishes a Parks and Open Space zoning district intended for City-owned parks, open space areas, and floodplain properties. Rezoning these parcels to Parks and Open Space would officially designate the properties on the Official Zoning Map, support future park planning and tracking, and assist with potential grant application opportunities.

PLANNING AND ZONING COMMISSION RECOMMENDATION:

Recommended approval with a vote of 6-0 at their May 28th, 2026 Regular Meeting.

RECOMMENDATION:

Act on a City-initiated zoning map amendment, as shown in Exhibit A, for two City of Bastrop properties located on Grady Tuck Lane and south of Old Austin Highway, within the City limits of Bastrop, Texas. The request is to rezone the properties identified as PID 66319 and PID 35527 from PI, Public Institutional to P/OS, Parks and Open Space.; and move to include on the June 23, 2026, City Council meeting for a second reading.

ATTACHMENTS:

1. Ordinance No. 2026-18
2. Exhibit A: Property and Location Map
3. Exhibit B: Current Zoning Map

ORDINANCE NO. 2026-18

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, AUTHORIZING A CITY-INITIATED ZONING MAP AMENDMENT TO REZONE TWO CITY-OWNED PROPERTIES LOCATED ON GRADY TUCK LANE AND SOUTH OF OLD AUSTIN HIGHWAY, WITHIN THE CITY LIMITS OF BASTROP, TEXAS, FROM PI, PUBLIC INSTITUTIONAL, TO P/OS, PARKS AND OPEN SPACE, AS SHOWN IN EXHIBIT A; AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS; PROVIDING FOR SEVERABILITY; REPEALING CONFLICTING ORDINANCES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Bastrop, Texas (the “City”) is a home rule municipality located in Bastrop County, Texas acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, the City owns two properties located on Grady Tuck Lane and south of Old Austin Highway, within the City limits of Bastrop, Texas, identified as PID 66319 and PID 35527, which are currently zoned PI, Public Institutional; and

WHEREAS, the Parks and Recreation Board has considered trail connectivity, parkland service gaps, and the potential activation of the subject properties as open space for residents along Old Austin Highway, and voted to recommend that City Council dedicate the parcels as parkland; and

WHEREAS, the City Council desires to approve a City-initiated zoning map amendment to rezone the subject properties from PI, Public Institutional, to P/OS, Parks and Open Space, as shown in Exhibit A, in order to officially designate the properties on the Official Zoning Map and support future park planning, tracking, and potential grant opportunities; and

WHEREAS, the City finds that this Ordinance was passed and approved at a meeting of the City Council of the City of Bastrop held in strict compliance with the Texas Open Meetings Act at which a quorum of the City Council Members was present and voting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

- Section 1.** The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.
- Section 2.** The City Council of Bastrop authorizes the City-initiated zoning map amendment to rezone two City-owned properties located on Grady Tuck Lane and south of Old Austin Highway, within the City limits of Bastrop, Texas, from PI, Public Institutional, to P/OS, Parks and Open Space, as shown in Exhibit A, attached and incorporated herein.
- Section 3.** The City Council grants the zoning map amendment for the properties identified as PID 66319 and PID 35527. Upon the effective date of this Ordinance, the zoning classification for the subject properties shall be P/OS, Parks and Open Space.
- Section 4.** The City Council directs the City Manager, or the City Manager's designee, to take all necessary actions to amend the Official Zoning Map to reflect the zoning map amendment approved by this Ordinance, and authorizes the execution of all documents necessary to carry out the intent and purpose of this Ordinance.
- Section 5.** Severability. If any clause or provision of this Ordinance shall be deemed to be unenforceable for any reason, such unenforceable clause or provision shall be severed from the remaining portion of the Ordinance, which shall continue to have full force and effect.
- Section 6.** Repeal. This Ordinance shall be and is hereby cumulative of all other ordinances of the City of Bastrop, Texas, and this Ordinance shall not operate to repeal or affect any of such other ordinances except insofar as the provisions thereof might be inconsistent or in conflict with the provisions of this Ordinance, in which event such conflicting provisions, if any, in such other Ordinances, are hereby repealed.
- Section 7.** Effective Date. This Ordinance shall take effect immediately after its final passage and any publication in accordance with the requirements of the City of Bastrop and the laws of the State of Texas.
- Section 8.** Proper Notice and Meeting. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

READ & ACKNOWLEDGED on First Reading by the City Council of the City of Bastrop, on this, the 9th day of June 2026.

PASSED & APPROVED on Second Reading by the City Council of the City of Bastrop, on this, the 23rd day of June 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, City Secretary

APPROVED AS TO FORM:

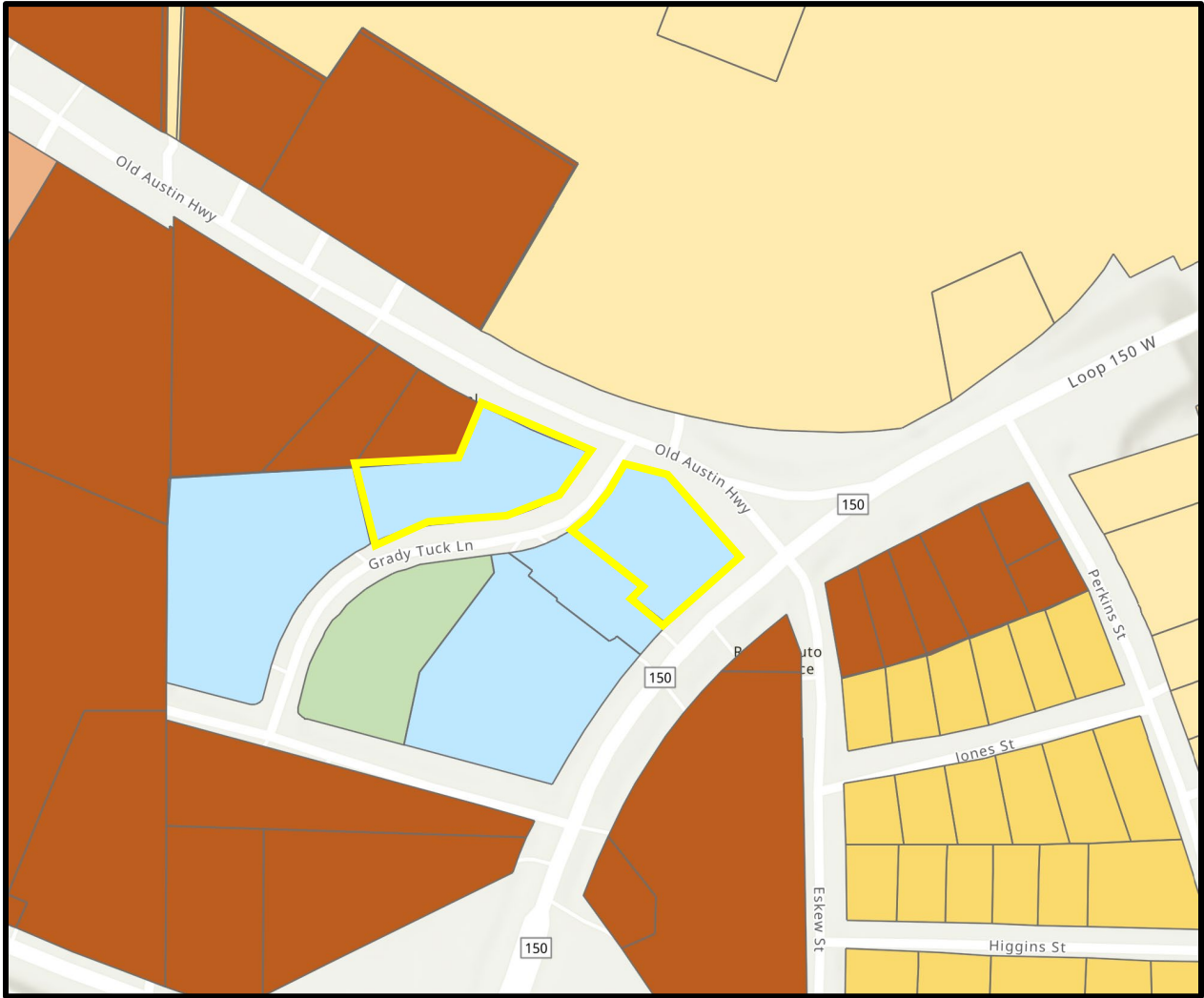
City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.



Exhibit A: Property and Location Map



Exhibit B: Current Zoning Map





STAFF REPORT

MEETING DATE: June 9th, 2026,

AGENDA ITEM:

TITLE:

Consider action to approve the first reading of Ordinance No. 2026-16 of the City Council of the City of Bastrop, Texas, amending the Code of Ordinances, Chapter 12 Titled “Traffic and Vehicle,” Article 12.06.009 titled “No Parking on Certain Streets” amended to read as described and attached hereto as Exhibit A; and providing for findings of fact, enactment, effective date, repealer, severability, and proper notice and meeting, and move to include on the June 23rd, 2026, consent agenda for a second reading.

STAFF REPRESENTATIVE:

Vicky Steffanic, Chief of Police

BACKGROUND/HISTORY:

The City of Bastrop Police Department is seeking to amend Chapter 12, Article 12.06.009, titled “No Parking on Certain Streets,” to improve traffic flow and enhance pedestrian and vehicular safety in the area of SH 95 and Cedar Street. The requested changes would be implemented just outside an active school zone and immediately prior to State Highway 95.

FUNDING SOURCE:

Signage / Painting – Streets and Drainage

RECOMMENDATION:

Consider action to approve the first reading of Ordinance No. 2026-16 of the City Council of the City of Bastrop, Texas, amending the Code of Ordinances, Chapter 12 Titled “Traffic and Vehicle,” Article 12.06 Titled “No Parking on Certain Streets” amended to read as described and attached hereto as Exhibit A; and providing for findings of fact, enactment, effective date, repealer, severability, and proper notice and meeting, and move to include on the June 23rd, 2026, consent agenda for a second reading.

ATTACHMENTS:

- Exhibit ‘A’ showing amendment
- Drone images of traffic for this area
- Location Images
- Map Image

Exhibit 'A'

AMENDMENT

Chapter 12 Article 12.06.009 is hereby amended to read as set forth with the underlines / red being additions.

(15) A no stopping, standing, parking and tow away zone is hereby designated to run along the rights -of-way on both sides (North and South) of Cedar Street, between the 1600 block of Cedar Street to the west side of State Highway 95. It shall be unlawful for any person to stop, stand, or park any motor driven vehicle in the zones designated herein, and, in addition to all other penalties and remedies, and vehicle stopping, standing or parking in this zone will be subject to towing.

No Further Entries

ORDINANCE NO. 2026-16

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS; AMENDING THE CODE OF ORDINANCES, RELATED TO CHAPTER 12 TITLED "TRAFFIC AND VEHICLES," AMENDING SECTION 12.06.009 TITLED "NO PARKING ON CERTAIN STREETS", AUTHORIZING THE EXECUTION OF ALL NECESSARY DOCUMENTS; PROVIDING FOR FINDINGS OF FACT, ENACTMENT, EFFECTIVE DATE, REPEALER, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop ("City") has the responsibility to address any public health and safety problems; and

WHEREAS, the City of Bastrop has adopted Chapter 12, Traffic and Vehicles, of the City of Bastrop Code of Ordinances, which provides standards for no parking on certain streets, including restrictions on stopping, standing, and parking; and

WHEREAS, an offense for violation of restrictions on stopping, standing and parking of vehicles may be prosecuted under city ordinance or state law; and

WHEREAS, Section 545.302 of the Texas Transportation Code section (g) authorizes a governing body of a municipality to adopt an ordinance that regulates stopping, standing or parking of a vehicle at a place as described by section (a)(1) on the roadway side of a vehicle stopped or parked at the edge or curb of a street; and

WHEREAS, the City of Bastrop Police department is seeking to amend ordinance 12.06.009 to add a no stopping, standing, parking and tow away zone with the erection of signs or painted curbs from the 1600 block of Cedar Street to the West side of State Highway 95; and

WHEREAS, the City Council has exclusive control over and under its public streets and may control or regulate certain aspects of the movement of vehicles pursuant to Texas Transportation Code Chapter 311, and

WHEREAS, the city has the full power of local self-government as recognized by Tex. Loc. Gov't Code § 51.072; and

WHEREAS, the City Council finds the attached amendments reasonable and necessary.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1: FINDINGS OF FACT

The facts and recitations set forth in the preamble of this ordinance are hereby found to be true and correct.

Section 2: AMENDMENT

Chapter 12 Article 12.06.009 is hereby amended to read as set forth with the underlines / red being additions.

(15) A no stopping, standing, parking and tow away zone is hereby designated to run along the rights -of-way on both sides (North and South) of Cedar Street, between the 1600 block of Cedar Street to the west side of State Highway 95. It shall be unlawful for any person to stop, stand, or park any motor driven vehicle in the zones designated herein, and, in addition to all other

penalties and remedies, and vehicle stopping, standing or parking in this zone will be subject to towing.

Item 9C.

Section 3: REPEALER To the extent reasonably possible, ordinances are to be read together in harmony. However, all ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters regulated, herein.

Section 4: SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this ordinance.

Section 5: CODIFICATION The City Secretary is hereby directed to record and publish the attached rules, regulations and policies in the City’s Code of Ordinances as authorized by Section 52.001 of the Texas Local Government Code.

Section 6: EFFECTIVE DATE

This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City’s Charter, Code of Ordinances, and the laws of the State of Texas.

READ & ACKNOWLEDGED on the First Reading on this, the 9th day of June 2026.

READ & APPROVED on the Second Reading on this, the 23rd day of June 2026.

APPROVED:

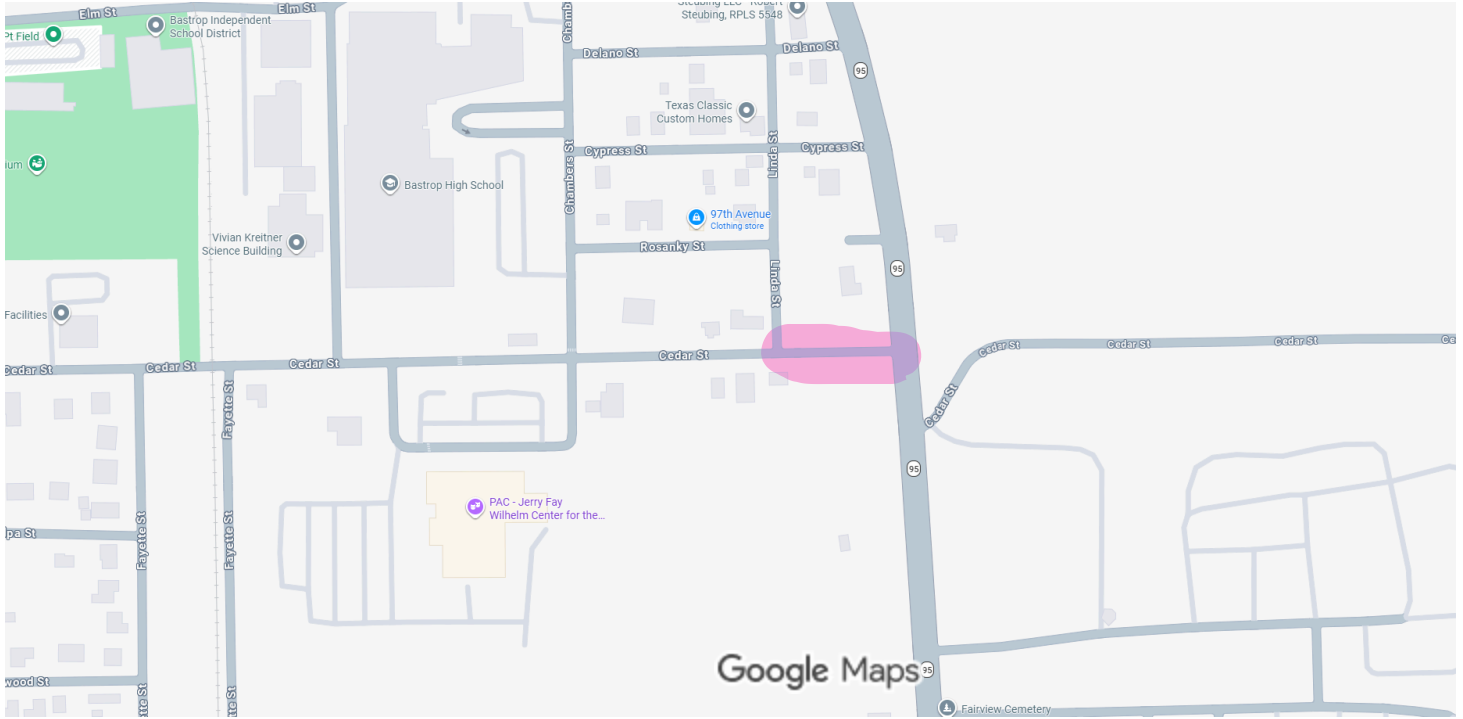
ATTEST:

Ishmael Harris, Mayor

Michael Muscallero, City Secretary

APPROVED AS TO FORM:

City Attorney



Map data ©2026 Google 100 ft

Pink highlighted is the requested



DJI_20260515161833_0002_V

May 18, 2026 • 0 views • Ryan Preston • HD • ... > Drone video > Chamber@Cedar@95 Friday

💬
Comments

📈
Analytics



▶ ⏪ 10 ⏩ 10 🔊 2:17 / 5:37

1x



DJI_20260515161833_0002_V

May 18, 2026 • 0 views • Ryan Preston • HD • ... > Drone video > Chamber@Cedar@95 Friday



Comments



Analytics



DJI_20260515162413_0003_V

May 18, 2026 • 0 views • Ryan Preston • HD • ... > Drone video > Chamber@Cedar@95 Friday



Comments



Analytics



DJI_20260515161833_0002_V

May 18, 2026 • 0 views • Ryan Preston • HD • ... > Drone video > Chamber@Cedar@95 Friday



Comments



Analytics



▶ ⏪ 10 ⏩ 10 🔊 1:40 / 2:31

1x



DJI_20260515162413_0003_V

May 18, 2026 • 0 views • Ryan Preston • HD • ... > Drone video > Chamber@Cedar@95 Friday



Comments



Analytics



DJI_20260515161833_0002_V

May 18, 2026 • 0 views • Ryan Preston • HD • ... > Drone video > Chamber@Cedar@95 Friday



Comments



Analytics



Item 9C.





STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider and act to approve the first reading of Ordinance No. 2026-11, adopting certain restrictions on employment related to Registered Sex Offenders to include limiting where Registered Sex Offenders can be employed such as within a specified distance of premises where children commonly gather. As attached in Exhibit A; and move to include on the June 23rd, 2026, Consent Agenda for the second reading.

AGENDA ITEM SUBMITTED BY:

Vicky Steffanic, Chief of Police

BACKGROUND/HISTORY:

Chapter 62 of the Texas Code of Criminal Procedures establishes the State of Texas sex offender registration program, which includes certain requirements to register with the local police department. The Texas local Government Code (341.906), to provide for public safety, authorizes cities to adopt ordinances restricting registered sex offenders from going in, on, or within a specified distance of premises where children commonly gather for the good of government, peace or order of the city.

This amendment to the city ordinance would restrict a registered sex offender from being employed within a specified distance of premises where children commonly gather, if the thresholds within the proposed ordinance amendments are met.

FISCAL IMPACT:

None

RECOMMENDATION:

Move to approve the first reading of Ordinance No. 2026-11, adopting certain restrictions on employment related to Registered Sex Offenders to include limiting where Registered Sex Offenders can be employed such as within a specified distance of premises where children commonly gather. As attached in Exhibit A; and move to include on the June 23rd, 2026, Consent Agenda for the second reading.

ATTACHMENTS:

- Ordinance No. 2026-11
- Exhibit A

ORDINANCE NO. 2026-11

AN ORDINANCE OF THE CITY OF BASTROP, TEXAS, AMENDING CHAPTER 8, ARTICLE 8.06 OF THE CITY OF BASTROP CODE OF ORDINANCES, RELATING TO REGISTERED SEX OFFENDERS, TO ADD CERTAIN EMPLOYMENT-LOCATION RESTRICTIONS APPLICABLE TO COVERED SEX OFFENDERS AS DEFINED HEREIN, A GRANDFATHER PROVISION, AND CONFORMING PROVISIONS; MAKING LEGISLATIVE FINDINGS; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; AND PROVIDING FOR AN EFFECTIVE DATE.

RECITALS**A. Authority and Purpose.**

WHEREAS, the City of Bastrop is a home rule municipality organized and existing under the laws of the State of Texas, including without limitation article XI, section 5 of the Texas Constitution, and possesses the full power of self-government and the police power to enact ordinances reasonably necessary for the public health, safety, and welfare of its inhabitants, subject only to such limitations as may be imposed by the Constitution and general laws of the State of Texas; and

WHEREAS, the Texas Legislature, by enactment of section 341.906 of the Texas Local Government Code and Chapter 62 of the Texas Code of Criminal Procedure, has recognized that registered sex offenders, particularly those whose offenses involved victims under seventeen years of age, present a continuing risk to children, and has provided general-law municipalities with express authority to adopt child-safety-zone ordinances restricting the proximity of such offenders to premises where children commonly gather; and

WHEREAS, the Office of the Attorney General of Texas, in Opinion No. GA-0526 (2007), concluded that the authority of a home rule municipality to enact a sex-offender child-safety-zone ordinance derives from its inherent police power under article XI, section 5 of the Texas Constitution; that such an ordinance is “complementary to”, rather than inconsistent with, the state child-safety-zone statutes; and that such an ordinance is not preempted by state law; and

WHEREAS, the Fifth Circuit Court of Appeals, in *Duarte v. City of Lewisville*, 858 F.3d 348 (5th Cir. 2017), upheld a home rule municipality’s sex-offender residency ordinance against constitutional challenge, affirming the regulatory (rather than punitive) character of such ordinances and the rationality of the public-safety rationale supporting them; and

WHEREAS, the City of Bastrop has, since July 2024, maintained Article 8.06 of Chapter 8 of the City Code of Ordinances, which establishes residency restrictions on registered

sex offenders within one thousand (1,000) feet of premises where children commonly gather, and which has operated as a regulatory measure protective of the City's children; and

B. Public-Safety Rationale, Risk of Recidivism, and Risk-Tier Coverage.

WHEREAS, the United States Supreme Court has recognized that “[t]he risk of recidivism posed by sex offenders is ‘frightening and high,’” *McKune v. Lile*, 536 U.S. 24, 34 (2002), and has further recognized that conviction-based sex-offender regulation serves the legitimate, non-punitive purpose of protecting the public, *Smith v. Doe*, 538 U.S. 84, 102–103 (2003); and

WHEREAS, the Fifth Circuit Court of Appeals has consistently characterized Chapter 62 of the Texas Code of Criminal Procedure as a civil, regulatory scheme rather than a punitive one, most recently in *Does 1–7 v. Abbott*, 945 F.3d 307 (5th Cir. 2019); and

WHEREAS, the regulatory purpose served by an employment-location restriction is qualitatively distinct from, and not duplicative of, the criminal sanction imposed by the underlying conviction; the ordinance amendments adopted herein are not intended to, and do not, impose additional punishment for past offenses, but rather to reduce the prospective risk that contact with children may occur in the course of a Covered Sex Offender's employment within the City; and

WHEREAS, the City Council finds that registered sex offenders who present the highest documented risk of recidivism, namely, those classified at risk level three (high) under Chapter 62, and those classified at risk level two (moderate) whose offense requiring registration involved a victim who was, at the time of the offense, a minor, present a sufficient ongoing risk of recidivism, including offense-cycle behaviors that may be facilitated by routine, recurring presence near places where children congregate, to justify a narrowly tailored municipal regulatory response; and

WHEREAS, the City Council has expressly considered, and rejected, the alternative of applying the employment-location restriction to all registered sex offenders without regard to risk level, on the ground that such an undifferentiated application would (i) sweep within the regulation a population of low-risk registrants for whom the regulatory purpose is not commensurately served, and (ii) move the ordinance further from, rather than closer to, the conviction-based risk-stratified framework of Chapter 62 that the Fifth Circuit has characterized as nonpunitive; and

C. Local Public-Safety Problem.

WHEREAS, as of May 27th, 2026, there are approximately fifteen persons subject to the registration requirements of Chapter 62 of the Texas Code of Criminal Procedure whose registered address is located within the corporate limits of the City of Bastrop; of these,

approximately none are classified at risk level three (high); approximately seven are classified at risk level two (moderate); and approximately three of the risk level two (low) registrants are registrants whose offense requiring registration involved a victim who was, at the time of the offense, a minor; and

WHEREAS, the population of registrants who fall within the definition of Covered Sex Offender adopted herein (and to whom the employment-location restriction will apply) thus comprises approximately ten persons within the corporate limits of the City, a substantially smaller and more carefully targeted population than the population of all registrants; and

WHEREAS, the Bastrop Police Department has reported that, since May 2025, the Department has documented ninety-one (91) incidents of combined indecent exposure and sexual offense-related crimes within the City; and

WHEREAS, among the Registered Sex Offenders currently residing or working within the City, two (2) have criminal charges presently pending against them; and

WHEREAS, one such registrant, a lifetime registrant assessed at a moderate risk level, has re-offended in violation of his registration requirements, is employed in a position working with juveniles at a restaurant located within one thousand (1,000) feet of the child advocacy center, and resides within one thousand (1,000) feet of a school; and

WHEREAS, a second registrant, who carries three (3) counts of child sexual assault and whose risk classification is presently "unknown" as an out-of-state transfer, failed to report his employment; and

WHEREAS, these documented circumstances demonstrate a continuing local concern regarding employment-based proximity by Covered Sex Offenders to locations frequented by children, supporting the need for a regulatory mechanism to address such proximity; and

WHEREAS, the City Council has considered alternatives less restrictive than the employment-location regulation adopted herein, including reliance on existing state-law mechanisms in Chapter 62 of the Texas Code of Criminal Procedure and Articles 42A.453 and 62.063 thereof, and has determined that those mechanisms, while important and complementary, do not adequately address the specific local risk presented by recurring employment-based proximity to premises where children commonly gather by Covered Sex Offenders specifically; and

D. Narrow Tailoring and Distinguishing Features.

WHEREAS, the ordinance amendments adopted herein are narrowly tailored to the local public-safety problem identified above, in that they:

- (1) apply only to a defined and limited subset of registered sex offenders, namely, Covered Sex Offenders, comprising registrants classified at risk level three (high) and registrants classified at risk level two (moderate) whose offense requiring registration involved a victim who was, at the time of the offense, a minor, and expressly exclude from the employment-location restriction registrants classified at risk level one (low), thereby tracking the risk-stratified framework of Texas Code of Criminal Procedure articles 62.007 and 62.008 rather than imposing an undifferentiated categorical exclusion;
- (2) incorporate a buffer distance of one thousand (1,000) feet, parallel to, and no greater than, the buffer authorized by section 341.906 of the Texas Local Government Code for general-law municipalities;
- (3) apply only to a defined and limited universe of premises where children commonly gather, drawing on the same categories employed by the Texas Legislature in section 341.906 and Chapter 481 of the Texas Health & Safety Code;
- (4) define "Employment" to exclude transitory presence at a place of business in the course of duties of a transient or intermittent character, including the delivery of goods, the pickup or transport of goods or persons, the provision of repair, installation, inspection, maintenance, or utility services, the making of sales calls or service calls, and similar duties, so that the regulation reaches only meaningful and recurring employment relationships and not the incidental passage of workers whose principal place of duty is elsewhere;
- (5) provide an express grandfather provision in section 8.06.003 itself, so that a Covered Sex Offender who, on the effective date of this ordinance, was employed at the place of business in question and has thereafter remained continuously so employed is not subject to the employment-location restriction at all, in addition to the affirmative defense of grandfathering available under section 8.06.005(b)(1) for circumstances in which the offender's employment otherwise predates the ordinance or the protected premises;
- (6) preserve, for the new employment offense, the existing affirmative defenses available under section 8.06.005(b) of the Code of Ordinances, including grandfathering for offenders who established their employment before the protected premises came into existence, and including the deferential reduction or waiver of the buffer by a sentencing court or parole panel;
- (7) require, with respect to the new employment offense only, that the Covered Sex Offender knew or reasonably should have known that the place of business was located within the buffer, thereby supplying a culpable mental state to the new offense and avoiding the imposition of strict criminal liability on the basis of facts that may have been beyond the offender's control at the time of hire;

(8) provide a thirty (30) day cure period within which a Covered Sex Offender who learns of a new violation post-hire may terminate the employment or apply for a hardship exemption under section 8.06.006 without exposure to prosecution;

(9) preserve the hardship-exemption procedure of section 8.06.006, including the express recognition that an offender's ability to hold a job is a ground for the granting of an exemption; and

(10) do not impose any internet-disclosure requirement, public-shaming feature, retroactive lifetime registration, or comprehensive prohibition on living, working, or loitering within a school zone, but rather adopt a single, defined, employment-location restriction tied to specific identified premises and applicable only to a risk-stratified subset of registrants, and subject to defined defenses, exemptions, a grandfather provision, and a transitory carve-out; and

WHEREAS, the City Council further finds that the ordinance amendments adopted herein are materially distinguishable, on the foregoing grounds, from the Michigan Sex Offender Registry Act provisions held to be punitive in violation of the Ex Post Facto Clause of the United States Constitution in *Does #1–5 v. Snyder*, 834 F.3d 696 (6th Cir. 2016); in particular, the risk-tier limitation, the transitory carve-out, the express grandfather provision, the knowledge mens rea, and the cure period collectively distinguish the regulatory mechanism adopted herein from the comprehensive and undifferentiated live/work/loiter prohibition condemned in *Snyder*; and

WHEREAS, the City Council expressly intends that the amendments adopted herein be construed and applied in a manner consistent with the regulatory, non-punitive character of the existing Article 8.06 and Chapter 62 of the Texas Code of Criminal Procedure, as those provisions have been characterized by the Fifth Circuit Court of Appeals in *Duarte v. City of Lewisville* and *Does 1–7 v. Abbott*; and

E. Procedure and Effect.

WHEREAS, the City Council has carefully considered the input of City staff, the City Attorney, members of the public, and other interested persons; and

WHEREAS, the City Council finds that the ordinance amendments adopted herein are necessary for the protection of the public health, safety, and welfare of the inhabitants of the City of Bastrop, are within the inherent police power of the City as a home rule municipality, and are not preempted by any provision of state or federal law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

SECTION 1. FINDINGS INCORPORATED

The foregoing recitals are hereby adopted as the legislative findings of the City Council in support of this ordinance and are incorporated herein by reference for all purposes.

SECTION 2. AMENDMENT OF ARTICLE 8.06.

Article 8.06 of Chapter 8 of the Code of Ordinances of the City of Bastrop, Texas, is hereby amended in the form attached hereto, with underlines being additions to the code and ~~strike-throughs~~ being deletions from the code, as **Exhibit A** and incorporated herein by reference.

SECTION 3. REPEALER

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 4. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 5. PENALTY

Penalties for violation of Article 8.06, as amended, shall be as set forth in existing section 8.06.005, as amended herein.

SECTION 6. PUBLICATION

This ordinance shall be published as required by law.

SECTION 7. EFFECTIVE DATE

This ordinance shall take effect immediately upon its adoption and publication as required by law.

DULY PASSED AND APPROVED ON FIRST READING this 9th day of June, 2026.

DULY PASSED AND APPROVED ON SECOND READING this 23rd day of June, 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, TRMC, CMC, CPM
City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.



1
2
3
4 **CHAPTER 8. GENERAL HEALTH, SAFETY, AND SANITATION REGULATIONS**
5

6 **ARTICLE 8.06 - SEX OFFENDER ORDINANCE**
7

8 **Sec. 8.06.001 - Definitions**

- 9 (a) For the purposes of this article, the following words, terms and phrases when used in this
10 article, shall have the meanings ascribed to them in this section, except where the context
11 clearly indicates a different meaning:

12 *Sex Offender.* An individual who, because of one or more violations, is required to
13 register as a sex offender under: Chapter 62 of the Texas Code of Criminal Procedure; the
14 laws of another state; federal law; the laws of a foreign country; or the Uniform Code of
15 Military Justice.

16 *City Park.* Land located within the city limits is owned or controlled by a unit of
17 local government which is designated by the unit of local government for use as a park,
18 which includes regular use for children's recreation.

19 *City Recreation Center.* City recreational areas, including but not limited to city
20 recreational parks or other recreational facilities, as well as the soccer fields and baseball
21 fields under the jurisdiction of a unit of local government.

22 ~~*Employment. As defined in the Texas labor Code Section 201.041—General*~~
23 ~~*definition of Employment. Means a service, including service in interstate commerce,*~~
24 ~~*performed by an individual for wages or under an express or implied contract of hire,*~~
25 ~~*unless it is shown to the satisfaction of the commission that the individual's performance*~~
26 ~~*of the service has been and will continue to be free from control or direction under the*~~
27 ~~*contract and in fact. Employment. Any service performed within the City for wages or*~~
28 ~~*under an express or implied contract for hire, performed on a regular or recurring basis,*~~
29 ~~*including service performed at the same place of business on three (3) or more occasions*~~
30 ~~*in any thirty (30) day period. The term "Employment" does not include the transitory*~~
31 ~~*presence of a sex offender at a place of business in the course of duties of a transient or*~~
32 ~~*intermittent character, including without limitation the delivery of goods, the pickup or*~~
33 ~~*transport of goods or persons, the provision of repair, installation, inspection, maintenance,*~~
34 ~~*or utility services, the making of sales calls or service calls, or other duties the performance*~~
35 ~~*of which requires the sex offender's presence at the place of business only briefly and only*~~
36 ~~*as incident to a route, assignment, or scope of duties not principally located at that place of*~~
37 ~~*business.*~~

38 *Covered Sex Offender.* A sex offender who has been assigned, by the Texas
39 *Department of Public Safety or by a court of competent jurisdiction in accordance with*

40 Texas Code of Criminal Procedure articles 62.007 and 62.008, a risk level of: (i) three
 41 (high); or (ii) two (moderate), where the offense requiring registration involved a victim
 42 who was, at the time of the offense, a minor. The term does not include a sex offender
 43 assigned a risk level of one (low). For purposes of this article, in the case of a sex offender
 44 to whom no numeric risk level has been assigned, the sex offender shall be treated as a
 45 Covered Sex Offender if the offense requiring registration is a sexually violent offense as
 46 defined in Texas Code of Criminal Procedure article 62.001(6), classified as a Sexually
 47 Violent Predator, a Predicate Sex Offender, or a Sexual Predator.

48 *Minor.* A person who is under the age of seventeen (17) years of age.

49 *Permanent Residence.* A place where a person abides, lodges, or resides for seven
 50 (7) or more consecutive days.

51 *Premises where children commonly gather.* Any city park, city recreational center,
 52 private or public youth center, video arcade, public or private school, child-care facility,
 53 daycare center, or child safety zone, as those terms are defined in Texas Local Government
 54 Code Section 341.906, Texas Health and Safety Code, sections 341.064 and 481.134, and
 55 Texas Human Resources Code, section 42.002. The term does not include a church, as
 56 defined by Texas Insurance Code Section 544.251.

57 *Property Owner.* Any owner of record, person who has contractual responsibility
 58 for managing leases of the property, or person who has the legal right of possession of the
 59 property.

60 *Temporary Residence.* A place where a person abides, lodges, or resides in the City
 61 during any month in which the person on at least three (3) occasions spends more than
 62 forty-eight (48) consecutive hours in the City, and which is not the person's Permanent
 63 Residence.

64 **Sec. 8.06.002 - Programs Involving Minors**

65 (a) *Generally.* A sex offender shall not participate in any program or event that includes minors
 66 as participants and regularly provides athletic, civic, or cultural activities.

67 (b) *Halloween.* A sex offender shall not on each October 31st leave an exterior porch light on
 68 or otherwise invite trick-or-treaters who are minors to the premises.

69 **Sec. 8.06.003 - Offender Registration, Reporting, and Residency and Employment** 70 **Prohibitions**

71 (a) A sex offender shall register with the City of Bastrop Police Department when establishing
 72 either a permanent or temporary residence in the City, consistent with the requirements of
 73 Chapter 62 of the Texas Code of Criminal Procedure.

74 (b) A sex offender for whom the City of Bastrop Police Department is designated as that
 75 person's primary registration authority by the Texas Department of Public Safety shall

76 report to the City of Bastrop Police Department to verify the information in the person's
77 registration form maintained by the City of Bastrop Police Department either:

78 (1) At least once in each ninety (90) day period following the date the person first
79 registered with the City of Bastrop Police Department, if the sex offender is subject
80 to such a ninety (90) day reporting requirement under Article 62.058, Texas Code
81 of Criminal Procedure, because the sex offender has been convicted two or more
82 times for a sexually violent offense, received an order of deferred adjudication two
83 or more times, or been convicted and received an order of deferred adjudication; or

84 (2) At least once each year, not earlier than the thirtieth (30th) day before and not later
85 than the thirtieth (30th) day after the anniversary of the sex offender's date of birth,
86 if the sex offender is subject to such annual reporting under Article 62.058, Texas
87 Code of Criminal Procedure; or

88 (3) If the sex offender is subject to Article 62.202, Texas Code of Criminal Procedure,
89 regarding persons civilly committed as a sexually violent predator, either:

90 a. If the person resides at a civil commitment center, at least once each year;
91 or

92 b. If the person does not reside at a civil commitment center, at least once in
93 each thirty (30) day period following either the date the person first
94 registered with the City of Bastrop Police Department, or, if applicable, the
95 date the person moved from a civil commitment center.

96 (c) It is unlawful for a sex offender, regardless of risk level assigned under Chapter 62 of the
97 Texas Code of Criminal Procedure, to establish a permanent or temporary residence within
98 one thousand (1,000) feet of any premises where children commonly gather.

99 (d) It is unlawful for a Covered sex offender to be employed at a place of business located
100 within one thousand (1,000) feet of any premises where children commonly gather;
101 provided, however, that this subsection shall not apply to a Covered Sex Offender who, on
102 the effective date of the ordinance adopting this subsection, was employed at the place of
103 business in question and has thereafter remained continuously so employed, and provided
104 further that the Covered Sex Offender was, on the effective date of the ordinance adopting
105 this subsection, and has at all times thereafter remained, in full compliance with all sex
106 offender registration, reporting, verification, and other requirements imposed by Chapter
107 62 of the Texas Code of Criminal Procedure, by any applicable order of a court of
108 competent jurisdiction, and by any applicable condition of community supervision or
109 parole. For purposes of this section, a Covered Sex Offender is not in full compliance if,
110 on the effective date of the ordinance or at any time thereafter, the Covered Sex Offender
111 (i) has been charged with a violation of any such requirement which charge has not been
112 dismissed or otherwise finally resolved in the Covered Sex Offender's favor, (ii) has been
113 the subject of a finding by the Texas Department of Public Safety or by any other

114 registration authority that the Covered Sex Offender has failed to satisfy any such
 115 requirement, or (iii) is subject to an unexecuted warrant or capias relating to any such
 116 requirement.

117 **Sec. 8.06.004 - Property Owners Prohibited from Renting Real Property to Sexual**
 118 **Offenders**

119 (a) It is unlawful for a property owner to let or rent any place, structure or part thereof,
 120 manufactured home or trailer, with the knowledge that it will be used as a permanent
 121 residence or temporary residence by any sex offender prohibited from establishing such
 122 permanent residence or temporary residence pursuant to the terms of this article, if such
 123 place, structure or part thereof, manufactured home, trailer, or other conveyance, is located
 124 within one thousand (1,000) feet of any premises where children commonly gather.

125 **Sec. 8.06.005 – Enforcement: Penalty; Affirmative Defenses; Evidentiary Matters**

126 (a) *Penalty.* Any firm, corporation or person who violates any provision contained in the
 127 provisions of this article is guilty of a misdemeanor, and upon conviction, shall be fined in
 128 an amount not to exceed five hundred dollars (\$500.00) for each offense. Each day that a
 129 violation is permitted to exist shall constitute a separate offense.

130 (b) *Affirmative defenses.* It is an affirmative defense to prosecution that any of the following
 131 conditions apply:

132 (1) The sex offender established the permanent or temporary residence or employment
 133 and has complied with all the sex offender registration laws of the state, prior to the
 134 date of the adoption of this article;

135 (2) The person was a minor when he/she committed the offense and was not convicted
 136 as an adult;

137 (3) The person is a minor;

138 (4) The premises where children commonly gather, as specified herein, within one
 139 thousand feet (1,000) of the permanent or temporary residence or place of
 140 employment of the sex offender was opened, established or created after the date
 141 the sex offender had established the permanent or temporary residence or
 142 commenced employment at the place of business and complied with all sex offender
 143 registration laws of the state;

144 (5) The information on the state's sex offender registry database is incorrect, and if
 145 corrected, this article would not apply to the person; or

146 (6) At the time of the violation, the person was subject to community services
 147 supervision pursuant to Article 42A of the Texas Code of Criminal Procedure or a
 148 period of supervision as a condition of parole pursuant to Chapter 508 of the Texas

149 Government Code, and the court or parole board reduced or waived the 1,000-foot
150 restriction as it pertains to the person's residence or employment.

151 (7) For a violation of Section 8.06.002, the person posted a sign at the entrance to the
152 person's residence on October 31st stating "No Trick-or-Treating", or substantially
153 similar language expressly discouraging trick-or-treating at the residence, and such
154 sign was posted by or before 3:00pm and remained posted through 11:59pm on
155 October 31st.

156 (8) The person applied for and was approved for an exemption under Section 8.06.006
157 specific to the violation.

158 (c) *Evidentiary Matters.*

159
160 (1) Neither allegation, nor evidence, of a culpable mental state is required for the proof
161 of an offense defined by this article, except for a violation under Section 8.06.004,
162 which requires knowledge on the part of the property owner, and except for a
163 violation of the employment prohibition under Section 8.06.003, which requires
164 that the sex offender knew or reasonably should have known that the place of
165 business was located within one thousand (1,000) feet of any premises where
166 children commonly gather. It is an affirmative defense to prosecution under the
167 employment prohibition of Section 8.06.003 that the sex offender, within thirty (30)
168 days after commencing the employment or learning that the place of business is
169 within one thousand (1,000) feet of a premises where children commonly gather,
170 whichever is later, either terminated the employment or filed a written request for
171 exemption under Section 8.06.006.

172 a. For purposes of Section 8.06.004, a property owner has knowledge that the
173 property will be used as a permanent residence or temporary residence by a sex
174 offender if either the sex offender's status on the state's sex offender registry
175 database is disclosed to the property owner in an application to lease the
176 property or through a related background check of the prospective tenant, or if
177 the property owner is made aware of the sex offender's status on the state's sex
178 offender registry database by any other means.

179 (2) It shall be prima facie evidence that this article applies to such a person if that
180 person's record appears on the state's sex offender registry database.

181 (3) *Measurements.* For the purposes of determining the minimum distance separation,
182 the requirement shall be measured by following a straight line from the outer
183 property line of the permanent or temporary residence or, in the case of an alleged
184 violation of the employment prohibition under Section 8.06.003, from the outer
185 property line of the place of business at which the sex offender is employed, to the
186 nearest property line of the premises where children commonly gather, as described
187 hereinabove.

- 188 a. In the case of multiple residences on one (1) property, measurement is from the
 189 nearest wall of the building or occupied structure or the parking/driveway,
 190 whichever is closer to the nearest property line of the premises to the nearest
 191 property line of the premises where children commonly gather, as described
 192 herein.
- 193 b. The city will maintain a map depicting the prohibited areas. The city shall
 194 annually review the map for changes. Said map will be available to the public,
 195 at the city police department.
- 196 c. In cases of a dispute over measured distances, it shall be incumbent upon the
 197 person(s) challenging the measurement to prove otherwise.
- 198 (4) Nothing in this section is intended to modify or reduce a “child safety zone”
 199 implemented by a court or parole panel under other law.

200 **Sec. 8.06.006 – Exemptions**

- 201 (a) Exemptions from the terms of this article shall not be contrary to the laws of this State or
 202 the public interest, but may be granted on an event-by-event basis where or when, owing
 203 to special conditions, a literal enforcement of the provisions of this article (1) will result
 204 in unnecessary hardship, such as interfering with the person’s ability to attend school ~~or to~~
 205 ~~hold a job~~, and (2) is broader than necessary to protect the public, given the nature and
 206 circumstances of the special conditions.
- 207 (b) A sex offender shall have the right to make an appeal for an exemption from a provision
 208 of this article by making a request to the chief of police, in writing, stating the provision
 209 from which an exemption is sought, the event for which an exemption is sought, the
 210 special conditions which would cause a literal enforcement of the provision to result in
 211 unnecessary hardship, and any other relevant factors showing that granting an exemption
 212 would be in the public interest.
- 213 (c) Special conditions and factors that may be considered by the chief of police on whether
 214 to grant an exemption include, but are not limited to, the following:
- 215 (1) Whether a literal enforcement of the provisions of this article in the event-specific
 216 instance will result in unnecessary hardship, such as interfering with the person’s
 217 ability to attend school ~~or to hold a job~~;
- 218 (2) Whether a literal enforcement of the provisions of this article in the event-specific
 219 instance is broader than necessary to protect the public, given the nature and
 220 circumstances of the special conditions;
- 221 (3) If the person is subject to a period of community supervision under Texas Code of
 222 Criminal Procedure Article 42A, or a period of supervision as part of parole under
 223 Texas Government Code Chapter 508, whether the person has served at least two
 224 years of such period of supervision;

- 225 (4) If the person was subject to community services supervision pursuant to article 42.12,
226 section 13B Article 42A of the Texas Code of Criminal Procedure or a period of
227 supervision as a condition of parole pursuant to Chapter 508 of the Texas Government
228 Code, the court or parole board reduced or waived the 1,000-foot restriction as it
229 pertains to the person's residence or employment, or otherwise established conditions
230 less restrictive than those of set forth in this article.
- 231 (5) Whether the person is seeking the exemption as part of a program to reunite with the
232 person's family; and
- 233 (6) Whether the person's written request seeking the exemption has specified how the
234 person intends to cope with any stressful situations that occur.
- 235 (d) The decision of the chief of police, which may be made based solely on the written
236 appeal without further hearing, shall be final.

DRAFT



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider action to approve the second reading of Ordinance No. 2026-15 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Judy Sandroussi, Finance Director

BACKGROUND/HISTORY:

The City Council adopted the FY2026 budget on September 30, 2025. Exhibit A to Ordinance No. 2025-85 outlines each proposed budget amendment for FY2026 in detail.

According to the Financial Management Policy, budgetary control is maintained at the department level for all Funds exceeding \$25,000. Any interdepartmental transfer over \$25,000 requires City Council approval.

The City Charter also stipulates that all budget amendments must be enacted by Ordinance.

FISCAL IMPACT:

Various – See Ordinance Exhibit A

RECOMMENDATION:

Judy Sandroussi, Finance Director recommends approval of the second reading of Ordinance No. 2026-15 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date.

ATTACHMENTS:

1. Ordinance No. 2026-15
2. Exhibit A – Fiscal Year 2026 Budget Amendments

ORDINANCE NO. 2026-15

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2026 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN EXHIBIT A; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HEREWITH; AND ESTABLISHING FOR AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop, Texas has submitted to the Mayor and City Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2026; and

WHEREAS, the Mayor and City Council have now provided for and conducted a public hearing on the budget as provided by law.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Section 1: That the proposed budget amendment(s) for the Fiscal Year 2026, as submitted to the City Council by the City Manager and which budget amendment(s) are attached hereto as Exhibit A, are hereby adopted and approved as the amended budget of said City for Fiscal Year 2026.

Section 2: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

Section 3: This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

READ and APPROVED on First Reading on the 26th day of May 2026.

READ and ADOPTED on Second Reading on the 9th day of June 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.





City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #1 - Establishing The Budget For A 380 Agreement

On April 22, 2025, Council approved two resolutions as funding sources for a 380 agreement, in the amount of \$1M, regarding roadway improvements at Hwy 71 West and Edward Burleson Lane as follows:

Resolution R2025-83 accepting a grant from BEDC	\$ 400,000.00
Resolution R2025-76 which was an interagency loan from BEDC to the City of Bastrop General Fund	<u>\$ 600,000.00</u>
Total	<u><u>\$ 1,000,000.00</u></u>

The loan is in the amount of \$600,000 with a 4% interest rate, with payments to begin in 2026, and the complete repayment of the loan to be completed within seven (7) years, with no early prepayment option.

This amendment would amend the budget for Contributing Capital expenditures of \$1M as well as for the loan repayments from the General Fund to repay BEDC. The loan repayments began Dec 2025 at \$8,201.28 per month - thus \$82,012.80 is for 10 months starting in December 2025 and ending September 2026 for FY2026.

	General Ledger #	GL Description	Original Budget	Increase (Decrease)	Amended Budget
Increase	101-02-00-5644	Organizational - 380 Agreement Reimb	\$ -	\$ 82,012.80	\$ 82,012.80
Increase	101-02-00-6067	Organizational - Contributing capital	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
Decrease	101-3000	Unassigned Fund Balance	\$ 3,457,758.00	\$ (1,082,012.80)	\$ 2,375,745.20



City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #2 - Increase Community Event Support

During the preparation of the FY2026 Budget, events were under budgeted. Boo Bash had \$0 budgeted and Juneteenth had \$14,500 budgeted.

This \$30K increase would amend the budget for these events.

	General Ledger #	GL Description	Original Budget	Increase (Decrease)	Amended Budget
		Discover Bastrop Community			
Increase	101-80-82-5622	Event Support	\$ 76,000.00	\$ 30,000.00	\$ 106,000.00
Increase	101-00-00-4001	Current Property Tax*	\$ 5,480,645.00	\$ 30,000.00	\$ 5,510,645.00

*Increasing Current Property Tax Revenue so there is a zero net effect on Fund Balance



City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #3 - Reallocate Salary Savings

The Fire Department had some salary savings due to vacant positions. This would reallocate these savings to the Parks Department. These funds will be used to install/upgrade security at the Fairview Cemetery, as well as replace stolen equipment from the Fairview Cemetery. Also, these funds will be used for a purchase of capital equipment that is needed for the Parks Department

	General Ledger #	GL Description	Original Budget	Increase (Decrease)	Amended Budget
Decrease	101-11-10-5101	Fire - Operational Salaries	\$ 272,016.00	\$ (50,000.00)	\$ 222,016.00
Increase	101-23-00-6010	Parks - Capital Equipment	\$ -	\$ 50,000.00	\$ 50,000.00



City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #4 - Equipment needed for Public Works utilizing Fund Balance

a. Resolution 2026-56, April 14, 2026, purchase street roller for the Streets Department	\$ 214,311.00
b. Resolution 2026-57, April 14, 2026, purchase skidster	<u>\$ 71,772.00</u>
Total	<u>\$ 286,083.00</u>

General Ledger #		GL Description	Original Budget	Increase (Decrease)	Amended Budget
Increase	110-18-00-6010	Public Works - Capital Equipment	\$ 14,750.00	\$ 286,083.00	\$ 300,833.00
Decrease	110-3000	Unassigned Fund Balance	\$ 3,688,984.00	\$ (286,083.00)	\$ 3,975,067.00



City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #5 - Shade cover for the Rodeo Arena, funding source 2026 Certificate of Obligation's

Resolution 2026-21, dated January 27, 2026, purchase shade covers for the Mayfest Arena from ShadePro, LLC through BuyBoard Contract No. 781-25, in the amount not to exceed \$477,110 for the design, manufacture, and installation of shade structures over seating and animal pen areas.

	General Ledger #	GL Description	Original Budget	Increase (Decrease)	Amended Budget
Increase	995-23-00-6002	General Fund Capital Projects - Construction	\$ 16,695,420.00	\$ 477,110.00	\$ 17,172,530.00

**Funding Source is from the FY2026 Bond Series whose purpose was for the Old Iron Bridge and quality of life items for the Parks*



City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #6 - Equipment needed for Public Works utilizing Fund Balance

a. Resolution 2026-56, April 14, 2026, purchase street roller for the Streets Department	\$ 214,311.00
b. Resolution 2026-57, April 14, 2026, purchase skidster	<u>\$ 71,772.00</u>
Total	<u>\$ 286,083.00</u>

General Ledger #	GL Description	Original Budget	Increase (Decrease)	Amended Budget
Increase	110-18-00-6010 Public Works - Capital Equipment	\$ 14,750.00	\$ 286,083.00	\$ 300,833.00
Decrease	110-3000 Unassigned Fund Balance	\$ 3,688,984.00	\$ (286,083.00)	\$ 3,975,067.00



City of Bastrop
FY2026 Operating and Capital Budget Amendments
Ordinance No. 2026-15

Exhibit A

Amendment #7 - Convert an existing budgeted position

Convert an existing Project Manager position in Engineering to Contract Administrative Assistant for Engineering Department.

This position is responsible for performing comprehensive contract administrative and administrative office support duties for the Engineering and Capital Project Management Department

The new position would have zero impact on the department's overall operating budget (it's already budgeted) however does require Council's approval.



STAFF REPORT

MEETING DATE: June 9, 2026

TITLE:

Consider and act regarding the placement and display of a portrait of former Mayor Lyle Nelson on the City's Wall of Mayors in recognition of his service and tenure as Mayor.

AGENDA ITEM SUBMITTED BY:

Submitted by: Michael Muscarello, TRMC, CMC, CPM

BACKGROUND/HISTORY:

The City maintains a Wall of Mayors to recognize individuals who have served the community in the capacity of Mayor. The display serves as a historical acknowledgment of leadership and public service to the City.

Former Mayor Lyle Nelson served the City during his tenure as Mayor and contributed to the governance and leadership of the community. Placement of his portrait on the Wall of Mayors would continue the City's longstanding tradition of recognizing former mayors and preserving the history of municipal leadership.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the placement and display of former Mayor Lyle Nelson's portrait on the City's Wall of Mayors in recognition of his service and tenure as Mayor.

ATTACHMENTS:

1. None