

# Bastrop Parks and Recreation / Public Tree Advisory Board Agenda

Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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May 02, 2024

## Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

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*Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.*

*It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.*

3. **REPORTS**

3A. [Bastrop Parks Report](#)

3B. [Bastrop State Park Report](#)

[Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks](#)

[Terry Moore, Parks and Recreation Director](#)

3C. [Bird City Coalition Report](#)

[Kerry Fossler, Board Member](#)

[Terry Moore, Parks and Recreation Director](#)

3D. [Director's Meeting Update](#)

[Terry Moore, Parks and Recreation Director](#)

**4. ITEMS FOR INDIVIDUAL CONSIDERATION**

4A. [Update and discuss Parks and Recreation Master Plan](#)

[Terry Moore, Parks and Recreation Director](#)

4B. [Discuss Joint Boards and Commissions Board Event](#)

[Terry Moore, Parks and Recreation Director](#)

4C. [Discuss Park/River Clean Up Day](#)

4D. [Consider and Discuss the Non-Quorum Park Cleaning Program](#)

4E. [Consider action to approve meeting minutes from April 4, 2024](#)

**5. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: April 25, 2024 at 4:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Precilla Robertson

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Precilla Robertson, Technician



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 2A

**TITLE:**

Parks Report

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review City of Bastrop Parks monthly operational report

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review City of Bastrop Parks monthly operational report.

**ATTACHMENTS:**

Parks operational update

To: Sylvia Carrillo, City Manager

From: Precilla Robertson, Parks & Recreation/Public Works Technician

Date: May 2, 2024

Subject: Parks & Recreation/Public Works – Weekly Operational Report May 2, 2024

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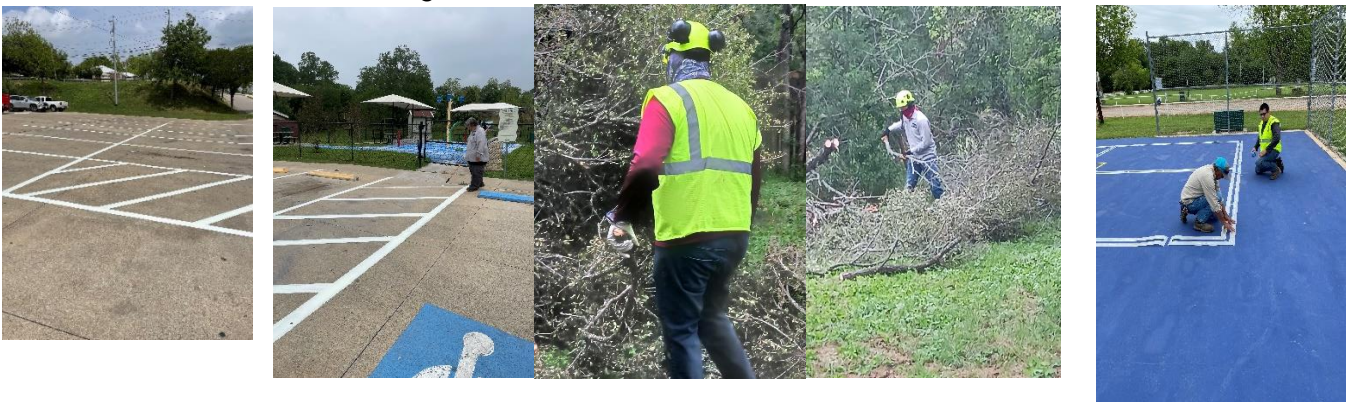
## Special Events

We have the following Special Events Permits in MyGov:

- i. Music in the Park/April 11 (Fisherman's)
- ii. Touch a Truck Movie in the Park/April 13 (Bob Bryant Park)
- iii. Table on Main/April 14 (Downtown)
- iv. Bailey's Riding on a Dream Bull Riding and Concert/April 20 (Mayfest) **(POSTPONED)**
- v. Springfest 2024/April 20 (Fisherman's)
- vi. MS 150/April 27 (through Town)
- vii. Festival de la Cultura April 27, 28 (Mayfest Park and Arena)
- viii. Special Olympics Texas Soccer Tournament May 2,3 (Bob Bryant)
- ix. May the Forth Be W/You Movie in the Park/May 4 (Bob Bryant Park)
- x. Events on Main Market Days, May 4 (Downtown)
- xi. March for Jesus, May 18 (Fisherman's and Downtown)
- xii. Yesterfest, May 25<sup>th</sup> (Downtown)
- xiii. Williams Family Reunion, May 25<sup>th</sup> (Kerr Park)
- xiv. Bastrop County Pride Festival/June 1 & 2 (Downtown & Fisherman's)
- xv. Juneteenth/June 15 (Parade, Downtown & Fisherman's)
- xvi. Big Bang Celebration/June 29 (Fisherman's Park)
- xvii. Homecoming Rodeo Weekend, Aug 1-3,2024 (Mayfest)

## Parks

- We have been striping the parking lot at Fisherman's Park.
- Helping out the community (Industrial Tahitian) area by removing a fallen tree from their back yard.
- Parks Crews opened the Splash Pad!
- Parks Crews were busy doing repairs at Mayfest Rodeo Arena.
- Crews have been working on Pickel Ball Courts.



## Street and Drainage

- Streets Crews were mowing and weedeating around the N. Main Locust area.
- Streets Crews mowed around the main street area.
- Streets Crews mowed around (Garfield Neighborhood )Garfield Islands.
- Streets Crews mowed and did weedeating around the 71 area.
- Streets Crews patched Miscellaneous spots in Tahitian.





# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 2C

**TITLE:**

Bastrop State Park Report

**AGENDA ITEM SUBMITTED BY:**

Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review Bastrop State Park monthly operational report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review Bastrop State Park monthly operational report.

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 2D

**TITLE:**

Bird City Coalition Report

**AGENDA ITEM SUBMITTED BY:**

Kerry Fossler, Board Member  
Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review staff Bird City Coalition Report.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Review staff Bird City Coalition Report.

**ATTACHMENTS:**

Bird City Coalition Report



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 2E

**TITLE:**

Director's Meeting Update

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Report to include updates on items from previous meetings.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

**ATTACHMENTS:**

N/A





April 24, 2024

Directors Update:

- Courts- Fisherman's Tennis court was painted and stripped. Going to paint the Bob Bryant court in May. Each court has one temporary rolling net for the public to use. At the moment holding off on the Basketball Courts for funding purposes.
- Arena at Mayfest has new chairs installed, new dirt and a new press box.
- Tree Folks agreement – the proposed tree planting is in the floodway at Pecan Park. There has been some question as to whether we will be permitted to plant there. My goal is to get the agreement in front of the council so we can move forward with an appropriate site when we find it.
- I shared Margaret's contact information with the tree migration playscape design committee.
- Precilla Robertson began working with us as a PW/Parks & Recreation Technician on April 11<sup>th</sup>.
- Jordon Rodrigez began working as part of the Park Maintenance team on April 8<sup>th</sup>
- Zackery Becker will begin working with us as a irrigation specialist on May 8<sup>th</sup>. When he starts, our team will be fully staffed.
- Have a meeting scheduled with erosion specialist on May 8<sup>th</sup> to discuss challenges and funding possibilities for the Colorado River, Ferry Park and Pecan Park Walking trail.



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 5D

**TITLE:**

Update and discuss Parks and Recreation Master Plan

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

**ATTACHMENTS:**

N/A



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 5E

**TITLE:**

Discuss Joint Boards and Commissions Board Event

**AGENDA ITEM SUBMITTED BY:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Review and Discuss Boards and Commissions Board event, outcomes and goals.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

**ATTACHMENTS:**



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 5C

**TITLE:**

Discuss Proposed Park/River Clean Up Day

**STAFF REPRESENTATIVE:**

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Event planning for the event has begun. We will need volunteers to take the leads on projects in Fisherman's Park and Bob Bryant Park. Lee Harle, owner of the Bastrop River Company will organize the River Clean Up portion of the day.

**FISCAL IMPACT:**

Cost of Paint and Supplies. Less than \$3000 and would be part of the operating budget.

**RECOMMENDATION:**

Volunteer and recruit

**ATTACHMENTS:**

None



# STAFF REPORT

**MEETING DATE:** May 2, 2024

**AGENDA ITEM:** 5B

**TITLE:**

Update and Discuss a Non-Quorum Park Cleaning Program

**STAFF REPRESENTATIVE:**

Deborah Jones, Chair

Terry Moore, Parks and Recreation Director

**BACKGROUND/HISTORY:**

Update on the work done over the last month.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

**ATTACHMENTS:**

## MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

April 4, 2024

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, April 4, 2024, at 5:30 p.m. at City Hall. Members present were Kerry Fossler, Rick Rivera, Steven Forbert, Margaret Robinson, Deborah Jones, Jamie Creacy, and Gail Sheehan. No members were absent. City staff and representatives present were Parks and Recreation Director Terry Moore, Council Member Jimmy Crouch, and Assistant City Manager Andres Rosales.

### 1. CALL TO ORDER

At 5:30 p.m. Chair Deborah Jones called the meeting to order.

### 2. REPORTS

#### 2A. Parks and Recreation Operations Report

Report was given by Parks and Recreation Director Terry Moore.

#### 2B. Bastrop State Park Report

Report was given by New Park Superintendent Nathanael Gold.

#### 2C. Bird City Coalition Report

Report was given by Board Member Kerry Fossler.

#### 2D. Director's Meeting Update

Monday eclipse Bob Bryant

Thursday music in the park Fisherman's

Saturday Movie in the Park, Touch a Truck Bob Bryant

Lemonade Day May 4, Rec Center Programming for Youth

Parks are now fully staffed.

Solar lights are installed at the Skate Park

### 3. CITIZEN COMMENTS

Daniel Carillo – Bastrop baseball coach. We need baseball fields, there is nowhere for kids to practice or play. Families all drive to other towns and it is hard for everyone to do that. We are willing to help.

Casey and Ryan Powell – Our child is in select ball. We travel to other towns because Bastrop can't provide the needs for baseball. All of our money gets spent in these other towns and we would like to see it spent here. We can't find a place to practice.

### 4. ITEMS FOR INDIVIDUAL CONSIDERATION

#### 4A. Consider action to approve Parks and Public Tree Advisory Board minutes from the March 7, 2024 regular meeting minutes.

Kerry Fossler made a motion to approve. Gail Sheehan seconded. Motion passed unanimously.

#### 4B. Consider and discuss the non-quorum park cleaning program.

This is an opportunity for parks board members to help out in the parks by cleaning up after events. Various members signed up to help on various days.

**4C. Discuss proposed Park/River clean up day**

TLC River Project (The Lower Colorado). Morning of May 19 cleanup at Fisherman's and Bob Bryant. Texas Paddling Trails could be tied in.

**4D. Update and discuss Parks and Recreation Master Plan**

Highest priority for board is to propose changes to the building code so more/better park land can be set aside. Board will be working on this next month.

Would like the developer behind Bucees to consider putting in the trail up to Mayfest as well as developing a park.

**4E. Discuss date and planned outcome of the workplan workshop**

Discuss next month.

**5. ADJORNMENT**

Member Gail Sheehan made a motion to adjourn the meeting at 7:38 p.m. Member Margaret Robinson seconded. The vote passed unanimously.