

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



May 19, 2026

2027 Budget Workshop at 5:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

TEXAS PLEDGE OF ALLEGIANCE - Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

3. INVOCATION

4. WORK SESSIONS/BRIEFINGS

4A. Faun Cullens - Deputy Chief of Appraisal Services, Bastrop Central Appraisal District

4B. 2027 Budget Workshop

5. STAFF AND BOARD REPORTS

6. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

7. CONSENT AGENDA

All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

7A. Discussion and possible action on Resolution No. R2026-80 regarding the waiver of cemetery fees associated with the Opening/Closing Fee at the grave of Hettie Lee Wilson at Fairview Cemetery; and authorizing the City Manager to take all actions necessary to implement the fee waiver.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM

8. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: May 13, 2026 at 4:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello
Michael Muscarello, TRMC, CMC, CPM
City Secretary

Budget Workshop Agenda Outline

- 1) 9 Focus Areas Overview
 - a. Changes made at last retreat—Still valid?
- 2) Current Budget Overview
 - a. Current vs. Proposed
 - b. What amendments have/will be made?
- 3) Revenue Projections
 - a. General Fund
 - b. Enterprise Funds
 - c. HOT
 - d. Special Revenue Funds
- 4) Current Valuations
 - a. What does that look like compared to current budget?
 - b. All things remaining equal, what is left to fund?
 - i. PD Needs
 - ii. Insurance/COLA
 - iii. Fire Department/ESD #2
 - iv. Other
 - c. Tax rate target
 - i. Zero
 - ii. Other
 1. Purpose?
- 5) Capital Improvements
 - a. Water
 - i. Elevated water tower
 - b. Wastewater
 - i. Expansion of the WWTP
 - c. General Fund
 - i. Parks – Phase 2
 - ii. Parking Garage
 - iii. Rec Center
 - d. Streets Fund
 - i. Street Tax Projects
 - ii. GF Projects
 - e. Roadway Impact Fee Projects

- i. Review of the fee

6) Community Support

- a. Contracts for Service
- b. Partnerships
- c. Bastrop Gives Foundation
 - i. Metrics
 - ii. Community Match

7) Hotel Occupancy Fund

- a. Current Collection Rate
- b. Review current requests
- c. Discover Bastrop
 - i. Staffing
 - ii. Funding

8) Next Steps for the Budget

- a. Updated Appraisal/Assessor Information
- b. Set target goals



STAFF REPORT

MEETING DATE: May 26, 2026

TITLE:

Discussion and possible action on Resolution No. R2026-80 regarding the waiver of cemetery fees associated with the Opening/Closing Fee at the grave of Hettie Lee Wilson at Fairview Cemetery; and authorizing the City Manager to take all actions necessary to implement the fee waiver.

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM

BACKGROUND/HISTORY:

In February of 2026, staff incorrectly located a monument headstone on an unmarked grave instead of the grave of Hettie Lee Wilson.

In consideration for the impact to the family, and goodwill, I am requesting a refund of \$1,000 of the \$1,520 Opening/Closing Fee.

FISCAL IMPACT:

\$1,000 to the Cemetery Fund.

RECOMMENDATION:

Approval of resolution R2026-80.

ATTACHMENTS:

1. Resolution R2026-80

RESOLUTION NO. R-2026-80

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AUTHORIZING THE PARTIAL WAIVER AND REFUND OF CEMETERY FEES ASSOCIATED WITH THE OPENING/CLOSING FEE FOR THE GRAVE OF HETTIE LEE WILSON AT FAIRVIEW CEMETERY; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE FEE WAIVER; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, in February 2026, City staff inadvertently placed a monument headstone on an unmarked grave rather than the grave of Hettie Lee Wilson at Fairview Cemetery; and

WHEREAS, the City of Bastrop, Texas (the "City") is a home-rule municipality organized and existing under the laws of the State of Texas; and

WHEREAS, the City owns and operates Fairview Cemetery (the "Cemetery") as a municipal cemetery pursuant to Chapter 713 of the Texas Health and Safety Code and applicable provisions of the City's Charter and Code of Ordinances; and

WHEREAS, in the course of its operation of the Cemetery, the City placed an incorrect headstone at the grave of Hettie Lee Wilson (the "Error"); and

WHEREAS, the City Council has considered the request and finds that the waiver of the Fees serves a predominantly public purpose, is subject to adequate public control, and provides a return benefit to the City, for the reasons set forth herein; and

WHEREAS, the City has a direct and substantial public interest in correcting errors made by City personnel in the operation of municipal cemeteries, including ensuring that grave markers accurately identify the persons interred, maintaining the integrity and accuracy of the City's cemetery records, and preserving public confidence in the City's stewardship of its municipal cemeteries; and

WHEREAS, the City receives a return benefit from the waiver in the form of accurate cemetery records, a properly marked grave consistent with the City's legal and operational obligations, the discharge of the City's duties under Chapter 711 and Chapter 713 of the Texas Health and Safety Code and applicable City ordinances, preservation of public confidence in the City's stewardship of its municipal cemeteries, and avoidance of reputational harm associated with the Error; and

WHEREAS, the City Council finds that the waiver of the Fees is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

SECTION 1. The City Council hereby authorizes the waiver and refund of One Thousand Dollars (\$1,000.00) of the Opening/Closing Fee previously paid in the amount of One Thousand Five Hundred Twenty Dollars (\$1,520.00) for the grave of Hettie Lee Wilson at Fairview Cemetery.

SECTION 2. The City Manager is hereby authorized to take all actions necessary to implement the fee waiver and process the refund.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED this 26th day of May, 2026.

APPROVED:

by: _____
Ishmael Harris, Mayor

ATTEST:

Michael Muscarello, TRMC, CMC, CPM
City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.

