

Bastrop Diversity, Equity, and Inclusion Board Agenda

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



March 27, 2024

Agenda - Diversity, Equity, and Inclusion Board at 5:30 PM

Bastrop Diversity, Equity, and Inclusion Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **MINUTE APPROVAL**

3A. Consider action to approve DEI minutes from the February 28, 2024, Regular meeting.

4. ANNOUNCEMENTS

4A. Calendar of Events

- Bastrop Public Library Hosting financial literacy mini-series, which will be presented by Austin Financial Center – April 13th, 20th, 27th
- Springfest – April 20th Fisherman's Park
- Community Input Meeting for the building expansion of the Bastrop County African American Cultural Center – April 23rd Location TBD
- Festival De La Cultura – April 27th & 28th Mayfest Park
- Yesterfest – Downtown May 24th
- Pride Street Faire and Festival – June 1st & 2nd Downtown and Fisherman's Park
- Juneteenth – June 15th Downtown (Parade and street dance), Fisherman's Park (Festival) Kerr Community Park (Harriet Tubman reveal)
- Harriet Tubman Program – June 19th Kerr Community Park
- Sit with Syl session for April, May and June

5. REPORTS - NONE

6. PRESENTATIONS - NONE

7. WORKSHOP

- 7A. Planning session for the "Work Plan Party" in April 24th

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- 8A. Receive report and update from the City of Bastrop Human Resource, including where City of Bastrop Human Resource lists career opportunities.

1. February employment report;
2. Suggestions from the board on additional places to list career opportunities;
3. Overview of Human Resource functions; and
4. Discussion on past staff training related to DEI or DEIA (Accessibility) and how to revisit and modify.

- 8B. Web page update.

- 8C. Infomercials update.

9. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, March 21, 2024, at 2:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant Secretary

MINUTES OF DIVERSITY, EQUITY, AND INCLUSION BOARD MEETING FEBRUARY 28th, 2024

The Bastrop Diversity, Equity, and Inclusion Board met in a Regular Meeting on Wednesday, February 28th, 2024 at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Sheila Lowe, Nancy Wood, George Martinez, Mary Moody, Carly Barteo & (virtually) Anthony Vasquez. City Manager Sylvia Carrillo, City Secretary Ann Franklin, Mayor Lyle Nelson, HR Director Tanya Cantrell were also present.

1. CALL TO ORDER:

At 5:33pm Chair Sheila Lowe called the meeting to order with a quorum being present.

2. CITIZEN COMMENTS: none

3. APPROVAL OF MINUTES:

George moved to approve minutes from the November 27th, 2023 meeting, Carly seconded. Vote passed.

4. ANNOUNCEMENTS:

4a. Introduction of new member, Mary Moody

4b. Reminder from Sheila that communication about meetings will come through email from Ann Franklin, City Secretary. Each member is sent a blind copy of the communication, so as not to create a quorum or the appearance of one. Each month the City Secretary or her representative will send the agenda and minutes from the previous meeting for each board member to review. It is the responsibility of the board member to read the minutes and to make themselves aware of changes or additions to the minutes and any actions that may be taken at the upcoming meeting. Any questions may be directed to the City Secretary for clarification.

5. REPORTS: none

6. PRESENTATIONS:

Presentation on Racial Profiling Report by Herb Goldsmith. Received input from BPD Chief Stefanic regarding the requirements by TCOL to collect and report data to the state and city of Bastrop. Discussed findings in the report and possible action items.

7. WORKSHOP: none

8. ITEMS FOR INDIVIDUAL CONSIDERATION:

8a. Update on monthly HR report. Direction to staff to post City job openings on the National Society of Black Engineers as well as the Hispanic Society of Engineers websites. Board to bring additional sites to the next meeting. Direction to staff to bring a full list of posting sites to the next meeting.

8b. Nancy moved to vote on adopting the new logo, George seconded. Vote passed.

8c. Discussed changes to DEI webpage within the City's website. Addition of: email, meeting minutes, meeting times, resolution, board formation history, implementation from the task force, board members & terms, mission statement, link to job postings, link to special events, workforce link, community resources link. Collin & Rick to implement changes. George moved to vote on these additions, Mary seconded. Vote passed.

8d. Continued discussion on work plan and focus for 2024. "Work Plan Party " planned for all boards and commissions to share work plans and find places of intersection to work together. Nancy to drop the current work plan into template from Ann.

8e. Received update on high density mineral bond project. Reviewed maps and impacted areas.

8f. Received update on Delgado Park mural. Cheryl Lee securing an artist contract.

9. ADJOURNMENT:

Chair Sheila Lowe adjourned the meeting at **8:14pm** without objection.

APPROVED:

ATTEST:

Insert name and title of signer

Insert name of person attesting