

Bastrop, TX City Council Meeting Agenda
Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



September 13, 2022
Regular City Council Meeting at 6:30 PM

Executive Session at 5:30 PM

Regular Meeting at 6:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

- 1. CALL TO ORDER - EXECUTIVE SESSION - 5:30 P.M.**
- 2. EXECUTIVE SESSION**
 - 2A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.074 to seek the advice of legal counsel and discuss potential acquisition of real estate relating to the Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities project and related water infrastructure.

- 2B. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and 551.087 to seek the advice of legal counsel and discuss opportunities for economic development incentives regarding a potential economic development project.

3. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

4. CALL TO ORDER - REGULAR MEETING - 6:30 P.M.

- 5. PLEDGE OF ALLEGIANCE** - Juanita Correa Castillo and Richard Kindred III, Emile Elementary Safety Patrol

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- 6. INVOCATION** - Matt Stone, Calvary Episcopal

7. PRESENTATIONS

- 7A. Mayor's Report

- 7B. Council Members' Report

- 7C. City Manager's Report

8. WORK SESSIONS/BRIEFINGS - NONE

9. STAFF AND BOARD REPORTS - NONE

10. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Council must complete a citizen comment form and give the completed form to the City Secretary prior to the start of the City Council meeting. Alternately, if you are unable to attend the council meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the City Council during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, City Council cannot discuss issues raised or make any decision at this time. Instead, City Council is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of the Council, as a body, or any member or members of the Council individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Council and/or any person in the Council's presence will not be tolerated.

11. CONSENT AGENDA

The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 11A. Consider action to approve City Council minutes from the August 23, 2022, Regular meeting, and August 26, 2022, August 31, 2022, and September 2, 2022, Special meetings.

Submitted by: Ann Franklin, City Secretary

- 11B. Consider action to approve Resolution No. R-2022-81 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 1, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11C. Consider action to approve Resolution No. R-2022-82 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 2, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- 11D. Consider action to approve Resolution No. R-2022-83 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 3, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

12. ITEMS FOR INDIVIDUAL CONSIDERATION

- 12A. Hold a public Hearing and consider action to approve the first reading of Ordinance No. 2022-22 adopting a budget for the Fiscal Year 2022-2023 (October 1, 2022 through September 30, 2023); providing that expenditures for said Fiscal Year be made in accordance with said budget; providing a severability clause; providing an effective date; and move to include on the September 20, 2022 agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- 12B. Hold a public hearing and consider action to approve the first reading of Ordinance No. 2022-24 adopting the tax rate and levying ad valorem taxes for the Fiscal Year 2022-2023 to provide revenue for the payment of current expenditures; providing a severability clause; providing an effective date; and move to include on the September 20, 2022 agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- [12C.](#) Consider action to approve the first reading of Ordinance No. 2022-25 of the City Council of the City of Bastrop, Texas, amending the budget for Fiscal Year 2022 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date; and move to include on the September 20, 2002 agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- [12D.](#) Consider action to approve the first reading of Ordinance No. 2022-23 of the City Council of the City of Bastrop, Texas, amending the Bastrop City Code of Ordinances, Chapter 7 “Municipal Court”, adding section 7.05 “Municipal Jury Fund”, as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date and move to include on the September 20, 2022, City Council consent agenda for a second reading.

Submitted by: Tracy Waldron, Chief Financial Officer

- [12E.](#) Consider action to approve the second reading of Ordinance No. 2022-20 of the City Council of the City of Bastrop, Texas, annexing the Pearl River Development and updating the Municipal Service Plan for 56.620 acres of land out of the Nancy Blakey Survey, Abstract No. 98, located east of FM 969 and north of State Highway 71, as shown in Exhibit A & B, providing for findings of fact, adoption, establishing Place Type Zoning and Character District, repealer, severability, filing and enforcement; establishing an effective date; and proper notice and meeting.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- [12F.](#) Consider action on the second reading of Ordinance No. 2022-21 approving the Pearl River Zoning Concept Scheme, changing the zoning for 26.902 acres from P2 Rural to P4 Mix and 29.718 acres from P2 Rural to P5 Core out of the Nancy Blakey Survey, Abstract 98, and establishing a Concept Plan on 74.974 acres, with 10% Civic Space required during development, located east of FM 969 and north of SH 71, within the city limits of Bastrop, Texas, as shown in Exhibit A, providing for findings of fact, adoption, repealer, severability and enforcement, proper notice and meeting; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

- [12G.](#) Discuss and consider action to approve Resolution No. R-2022-79 of the City Council of the City of Bastrop, Texas, regarding the Texas Municipal League Intergovernmental Risk Pool Board of Trustees election voting for Places 6-9 of the Board of Trustees; establishing a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Acting City Manager

13. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, September 8, 2022, at 5:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Ann Franklin
Ann Franklin, City Secretary

Mayor's Report

September 13, 2022



Latest Activities

Aug 17 – Sept 6

Events in 2022: 218



Planned Events

Sept 7-13

Item 7A.

- Sept 7 – Chamber Luncheon
- Sept 8
 - Public Policy Committee Meeting (Chamber)
 - Board and Commission Interviews
- Sept 9
 - Patriot Day Ceremony (BHS)
 - BEDC Special Board Meeting
- Sept 12 – Library Board
- Sept 13
 - Government Affairs Committee
 - Heart of Bastrop Filming
 - City Council



Upcoming Events & City Meetings

Item 7A.

- Sept 14
 - CAPCOG Executive Committee Meeting
 - CAPCOG General Assembly Meeting
- Sept 17/18 – Bastrop County Buyers and Builders Convention
- Sept 19 – BEDC Board Meeting
- Sept 20
 - Heart of Bastrop Filming
 - City Council Meeting



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve City Council minutes from the August 23, 2022, Regular meeting, and August 26, 2022, August 31, 2022, and September 2, 2022, Special meetings.

AGENDA ITEM SUBMITTED BY:

Submitted by: Ann Franklin, City Secretary

RECOMMENDATION:

Ann Franklin, City Secretary recommends approval of City Council minutes from the August 23, 2022, Regular meeting, and August 26, 2022, August 31, 2022, and September 2, 2022, Special meetings.

ATTACHMENTS:

1. August 23, 2022, DRAFT Regular Meeting Minutes.
2. August 26, 2022, DRAFT Special Meeting Minutes.
3. August 31, 2022, DRAFT Special Meeting Minutes.
4. September 2, 2022, DRAFT Special Meeting Minutes.

AUGUST 23, 2022

The Bastrop City Council met in a regular meeting on Tuesday, August 23, 2022, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, Crouch and Kirkland. Officers present were Acting City Manager, Trey Job; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER – EXECUTIVE SESSION

Mayor Schroeder called the meeting to order at 5:30 p.m. with a quorum present.

EXECUTIVE SESSION

The City Council met at 5:31 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 2A. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and 551.072 regarding the legal and real estate concerns in the exchange of real property, including contractual issues related to conveying land and communications infrastructure.

Mayor Schroeder recessed the Executive Session at 6:30 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action taken.

CALL TO ORDER – REGULAR SESSION

Mayor Schroeder called the Regular Council Meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

Bastrop Police, led the pledges.

INVOCATION

Phil Woods, Police Chaplain, gave the invocation.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 12E. Consider action to approve Resolution No. R-2022-78 of the City Council of the City of Bastrop, Texas confirming the Youth Advisory Council appointments of the Mayor, as required in Section 3.08 of the City Charter; providing for a repealing clause; and establishing an effective date.

Submitted by: Rebecca Gleason, Assistant City Manager
(Item continued further down in the minutes.)

PRESENTATIONS

- 7A. Mayor's Report
7B. Council Members' Report
7C. City Manager's Report

- 7D. Proclamation of the City Council of the City of Bastrop, Texas recognizing the month of September 2022, as National Preparedness Month for the City of Bastrop.
Submitted by: Ann Franklin, City Secretary
Presentation was read into record by Mayor Schroeder and received by Bastrop Firemen.

Mayor Schroeder recessed the Council Meeting at 6:55 p.m.

Mayor Schroeder called the Council Meeting back to order at 7:15 p.m.

- 7E. Proclamation of the City Council of the City of Bastrop, Texas recognizing August 23, 2022, as Devarjaye "DJ" Daniel Day and the month of September 2022 as Childhood Cancer Awareness Month.
Submitted by: Clint Nagy, Chief of Police
Presentation was read into record by Mayor Schroeder and received by Devarjaye "DJ" Daniel.

WORK SESSIONS/BRIEFINGS

- 8A. Discussion and provide direction regarding FY 2022-2023 City of Bastrop Proposed Budget.
Submitted by: Trey Job, Acting City Manager
Presentation was made by Trey Job, Acting City Manager.

A motion was made by Mayor Pro Tem Rogers to approve the full funding request by the assets that utilize the Hotel Occupancy Tax Fund, seconded by Council Member Kirkland, motion was approved on a 5-0 vote.

A motion was made by Mayor Pro Tem Rogers to approve a budget of a maximum of \$30,000 for fireworks in the month of July contracted by the City of Bastrop, seconded by Council Member Lee, motion was approved on a 5-0 vote.

Mayor Schroeder recessed the Council Meeting at 7:50 p.m.

Mayor Schroeder called the Council Meeting back to order at 7:54 p.m.

SPEAKERS

**Linda Seale
703 Cypress St.
Bastrop, TX 78607**

**Kate Reznick
500 West Ben White Boulevard
Austin, TX 78704**

**Kerry Fossler
1903 Main Street
Bastrop, Tx 78602**

A motion was made by Mayor Pro Tem Rogers to increase the community support fund to \$122,000, seconded by Council Member Lee, motion was approved on a 5-0 vote.

STAFF AND BOARD REPORTS

- 9A. Receive presentation on the unaudited Monthly Financial Report for the period ending July 31, 2022.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer.

CITIZEN COMMENTS

SPEAKERS

Dustin Barte
1509 Hill Street

Mel Cooper
603 Shiloh Road
Bastrop, TX 78602
832-603-7150

CONSENT AGENDA

A motion was made by Council Member Kirkland to approve Items 11A, 11B, and 11C as listed on the Consent Agenda after being read into the record by City Secretary, Ann Franklin. Seconded by Council Member Lee, motion was approved on a 5-0 vote.

- 11A. Consider action to approve City Council minutes from the August 9, 2022, Regular meeting.
Submitted by: Ann Franklin, City Secretary
- 11B. Consider action to approve Resolution No. R-2022-74 of the City Council of the City of Bastrop, Texas approving and adopting the Investment Policy and Investment Strategies attached as Exhibit A; approving the list of Qualified Brokers attached as Exhibit B; making various provisions related to the subject; and establishing an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer
- 11C. Consider action to approve Resolution No. R-2022-72 approving the City of Bastrop Purchasing Policy, which is attached as Exhibit A; providing for a repealing clause; and establishing an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer

DISCUSSION ITEM

- 11D. Consider action to approve Resolution No. R-2022-62 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Great West Development, Inc. for River Crest Subdivision, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Jennifer C. Bills, Director of Planning & Development

Presentation was made by Jennifer C. Bills, Director of Planning & Development.

A motion was made by Council Member Kirkland to approve Resolution No. R-2022-62, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 12A. Hold a public hearing and consider action to approve the first reading of Ordinance No. 2022-20 of the City Council of the City of Bastrop, Texas, annexing the Pearl River Development and updating the Municipal Service Plan for 56.620 acres of land out of the Nancy Blakey Survey, Abstract No. 98, located east of FM 969 and north of State Highway 71, as shown in Exhibit A & B, providing for findings of fact, adoption, establishing Place Type Zoning and Character District, repealer, severability, filing and enforcement; establishing an effective date; and proper notice and meeting, and move to include on the September 13, 2022, agenda for the second reading.

Submitted by: Jennifer C. Bills, Director of Planning & Development

Presentation was made by Jennifer C. Bills, Director of Planning & Development.

Hearing was opened.

Hearing was closed.

A motion was made by Council Member Kirkland to approve the first reading of Ordinance No. 2022-20 and to include on the September 13, 2022, agenda for the second reading, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 12B. Hold a public hearing and consider action on the first reading of Ordinance No. 2022-21 approving the Pearl River Zoning Concept Scheme, changing the zoning for 26.902 acres from P2 Rural to P4 Mix and 29.718 acres from P2 Rural to P5 Core out of the Nancy Blakey Survey, Abstract 98, and establishing a Concept Plan on 74.974 acres, with 10% Civic Space required during development, located east of FM 969 and north of SH 71, within the city limits of Bastrop, Texas, as shown in Exhibit A, providing for findings of fact, adoption, repealer, severability and enforcement, proper notice and meeting; and establishing an effective date, and move to include on the September 13, 2022, agenda for the second reading.

Submitted by: Jennifer C. Bills, Director of Planning & Development

Presentation was made by Jennifer C. Bills, Director of Planning & Development.

Hearing was opened.

Hearing was closed.

A motion was made by Council Member Crouch to approve the first reading of Ordinance No. 2022-21 and to include on the September 13, 2022, agenda for the second reading, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 12C. Consider action to approve Resolution No. R-2022-73 of the City Council of the City of Bastrop, Texas, approving the Financial Management Policy, which is attached as Exhibit A; providing for a repealing clause and establishing an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer.

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-73 as presented with the addition of \$25,000 when transferring funds between departments, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 12D. Consider action to approve Resolution No. R-2022-77 of the City of Bastrop, Texas amending the City Council Rules of Procedure; establishing a repealing clause; and establishing an effective date.
Submitted by: Alan Bojorquez, City Attorney
Presentation was made by Alan Bojorquez, City Attorney.

A motion was made by Council Member Kirkland to define "Super Majority" in Section 3.7 as majority plus one, seconded by Council Member Plunkett, motion was approved on a 3-2 vote. Those voting aye: Council Members Kirkland, Plunkett, and Crouch. Those voting nay: Mayor Pro Tem Rogers and Council Member Lee.

A motion was made by Council Member Plunkett to approve Resolution No. R-2022-77, to include the definition of "Super Majority" as approved in the previous motion and "Option A" in Section 4.9, seconded by Council Member Crouch, motion was approved on a 4-1 vote. Council Member Lee voted nay.

12E. CONTINUED

- 12E. Consider action to approve Resolution No. R-2022-78 of the City Council of the City of Bastrop, Texas confirming the Youth Advisory Council appointments of the Mayor, as required in Section 3.08 of the City Charter; providing for a repealing clause; and establishing an effective date.
Submitted by: Rebecca Gleason, Assistant City Manager
A motion was made by Council Member Kirkland to approve Resolution No. R-2022-78, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

Adjourned at 9:15 p.m. without objection.

APPROVED:

ATTEST:

Mayor Connie Schroeder

City Secretary Ann Franklin

The Minutes were approved on September 13, 2022, by Council Member **Name**'s motion, Council Member **Name**'s second. The motion was approved on a **5-0** vote.

AUGUST 26, 2022

The Bastrop City Council met on Friday, August 26, at 1:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, Crouch and Kirkland. Officers present were City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

Mayor Schroeder called the meeting to order at 1:00 p.m. with a quorum present.

CITIZEN COMMENT – NONE**EXECUTIVE SESSION**

The City Council met at 1:01 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 2A. City Council shall convene into closed executive session regarding a personnel matter, that being the city manager search, consideration of options, and direction to Chris Hartung Consulting, LLC, and the City Attorney pursuant to Texas Government Code Sections 551.071, and .074.

The Bastrop City Council reconvened at 5:35 p.m. into open (public) session.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action taken.

ADJOURNMENT

Adjourned at 5:36 p.m. without objection.

APPROVED:

ATTEST:

Mayor Connie Schroeder

City Secretary Ann Franklin

The Minutes were approved on September 13, 2022, by Council Member Name's motion, Council Member Name's second. The motion was approved on a 5-0 vote.

AUGUST 31, 2022

The Bastrop City Council met on Friday, August 31, 2022, at 6:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, Crouch and Kirkland. Officer present was City Secretary, Ann Franklin.

CALL TO ORDER

Mayor Schroeder called the meeting to order at 6:00 p.m. with a quorum present.

CITIZEN COMMENT – NONE**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 3A. Conduct board and commission interviews for the following boards and commissions.
- Cultural Arts
 - Bastrop Housing Authority
 - Board of Zoning and Adjustment/Sign Review Board
 - Construction Standards Board
 - Economic Development Corporation Board
 - Ethics Commission
 - Fairview Cemetery Advisory Board
 - Historic Landmark Commission
 - Hunters Crossing Local Government Corporation
 - Public Library Board
 - Main Street Program Advisory Board
 - Parks Board/Public Tree Advisory Board
 - Planning & Zoning Commission

ADJOURNMENT

Adjourned at 7:01 p.m. without objection.

APPROVED:**ATTEST:**

Mayor Connie Schroeder

City Secretary Ann Franklin

The Minutes were approved on September 13, 2022, by Council Member **Name**'s motion, Council Member **Name**'s second. The motion was approved on a **5-0** vote.

SEPTEMBER 2, 2022

The Bastrop City Council met in a special meeting on Friday, September 2, 2022, at 12:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Lee, Plunkett, and Crouch. Officers present were Acting City Manager, Trey Job; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

Mayor Schroeder called the meeting to order at 12:30 p.m. with a quorum present. Council Member Kirkland was absent.

CITIZEN COMMENTS- NONE**ITEM FOR INDIVIDUAL CONSIDERATION**

- 3A. Consider action to approve Resolution No. R-2022-80 of the City of Bastrop, Texas, appointing Sylvia Carrillo as City Manager, and authorizing execution of an Employment Agreement.

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2022-80, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Council Member Kirkland was absent.

Adjourned at 9:15 p.m. without objection.

APPROVED:**ATTEST:**

Mayor Connie Schroeder

City Secretary Ann Franklin

The Minutes were approved on September 13, 2022, by Council Member Name's motion, Council Member Name's second. The motion was approved on a 5-0 vote.



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve Resolution No. R-2022-81 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 1, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

SUBMITTED BY:

Submitted by: Jennifer C. Bills, Director of Planning and Development

BACKGROUND/HISTORY:

The Public Improvement Plan Agreement was developed as part of the City of Bastrop's Development Manual. This standardized agreement is a tool that can be used by staff. It allows a developer to establish the infrastructure costs, inspections fees and begin construction of public street and utility infrastructure. The agreement also establishes the process to record the final plat with a fiscal guaranty for the approved section of the subdivision prior to the completion of all public improvements. The cost estimates and scope of work included in the Agreement were approved with the Public Improvement Plans approved by the City Engineer.

POLICY EXPLANATION:

Texas Local Government Code 212.010 Standards for Approval of Plat requires that a new subdivision should extend roads and utilities in conformance to the city requirements and bonds be submitted in accordance with the municipal policy for the approval of subdivision plats.

Section 1.4.003 Public improvement Plan Agreement (PIPA) establishes the requirements for approval of the PIPA.

FUNDING SOURCE:

N/A

RECOMMENDATION:

The Director of Planning recommends City Council consider action to approve Resolution No R-2022-81 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 1, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution No. R-2022-81
- Exhibit A – Valverde Section 1 Phase 1 PIPA
- Location Map

RESOLUTION NO. R-2022-81

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS APPROVING A PUBLIC IMPROVEMENT PLAN AGREEMENT WITH CONTINENTAL HOMES OF TEXAS, LP FOR VALVERDE SECTION 1, PHASE 1, AS ATTACHED IN EXHIBIT A; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City Council has adopted the Bastrop Building Block (B³) Code and related codes that provide a process for the standards and construction of public improvements that support the development created during the subdivision process; and

WHEREAS, the Development Manual includes the requirement for a developer to provide a Public Improvement Plan Agreement to ensure the installation of the public improvements; and

WHEREAS, the “Developer” known as Continental Homes of Texas, LP has an approved Preliminary Plat and Public Improvement Plan for the construction of a residential subdivision; and

WHEREAS, The City Council also understands the importance of the required public improvements and the value they bring in regard to the public safety of neighborhoods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: That the City Manager will execute the Public Improvement Plan Agreement attached as Exhibit A.

Section 2: All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3: That this Resolution shall take effect immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 13th day of September, 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

CITY OF BASTROP, TEXAS
Public Improvement Plan Agreement

VALVERDE SECTION 1 PHASE 1

The State of Texas

County of Bastrop

WHEREAS, Continental Homes of Texas, LP, hereinafter referred to as, "Developer", is the developer of the following described property and desires to make certain improvements to the following lots and blocks in Valverde Section 1, Phase 1, a development in the City of Bastrop, Texas: being three blocks and 3 lots; and

WHEREAS, the said Developer has requested the City of Bastrop, a Home Rule Municipality of Bastrop County, Texas, hereinafter referred to as, "City", to provide approvals and cooperative arrangements in connection with said improvements:

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That said Developer, acting herein by and through John Sparrow, its duly authorized officer, and the City, acting herein by and through Trey Job, its Acting City Manager, for and in consideration of the covenants and agreements herein performed and to be performed, do hereby covenant and agree as follows regarding assurance of construction of sanitary sewer facilities (City of Bastrop), streets (City of Bastrop), drainage (City of Bastrop), street lights and street signs (City of Bastrop), and park/trail improvements (City of Bastrop); summary of applicable infrastructure (development) amounts; assurance payments to the City; payment of inspection fees; and miscellaneous provisions relating to the acceptable completion of said construction according to the plans for Valverde Phase 1 approved by the City on August 30, 2022.

1.00 Assurance of Infrastructure Construction

1.10 Employment of Contractors

In accordance with this agreement, the Developer agrees to employ a general contractor or contractors in accordance with the conditions set forth in Section 4.00 for work for which the Developer is providing as stated herein and indicated in the Summary of Infrastructure (Development) Assurance Amounts, Section 2.30 on page 4 of this agreement.

1.11 Public Infrastructure Construction and Acceptance Process

- a) The Developer and the City agree that a pre-construction meeting will not be held and notice to proceed issued until the payment of the Public Improvement Inspection fees are paid to the City and a copy of the approved plan set provided to the City Construction Manager. The Public Improvement Inspection fees will be three- and one-half percent (3.5%) of the total infrastructure costs (water, wastewater, streets, sidewalks, and drainage), per the Master Fee Schedule adopted with Ordinance Number 2019-42.
- b) Upon completion of the Infrastructure, the developer must furnish the City with the following prior to acceptance and release of fiscal guarantee (if provided):
 - 1. As-Built/Record Drawings of Public Improvement Plans in pdf format and in CAD/GIS format;
 - 2. The Developer agrees to require the contractor(s) to furnish the City and County with a two (2) year maintenance bond in the name of the City, subject to City approval, for twenty five percent (25%) of the contract price of the public streets, sidewalk, and drainage improvements. The

maintenance bond(s) shall be submitted and approved prior to the final acceptance of the improvements;

3. Letter of Concurrence from the Design Engineer.

c) Once these items are provided, the City will provide a Letter of Acceptance from the City Engineer.

d) In order to record the Final Plat, the developer must complete one of the following:

1. Have received a Letter of Acceptance from the City Engineer; or
2. Provide fiscal guarantee (Assurance Amount) for 125% of the outstanding Infrastructure (Development) Improvement Costs, with Engineer's Opinion of Probable Costs. This guarantee will not be released until acceptance of the Infrastructure by the City Engineer.

1.12 Payment of Miscellaneous Construction Costs

It is further agreed and understood that additional costs may be required of the Developer to cover such additional work, materials and/or other costs as may be made necessary by conditions encountered during construction and within the scope of this project.

1.13 Compliance with Tree Preservation Ordinance

The Developer is responsible to fully comply with the City's Tree Preservation Ordinance and Construction Standards during all phases of construction. The Developer submitted a tree protection plan and protected tree survey showing the protected trees on site and the measures of tree protection to be employed prior to any site work on the project with Public Improvement Plans approved on August 30, 2022

2022.

2.00 Infrastructure (Development) Improvement Costs

All infrastructure (development) improvement costs are the full responsibility of the Developer unless otherwise noted, or unless otherwise funded with a public improvement district revenue, tax increment reinvestments zone revenue, or a Chapter 380 grant, pursuant to a separate agreement. The following improvement costs have been developed using the Developer's plans and specifications and recommendations by the City in accordance with the construction guidelines set forth by the City:

2.10 Sanitary Sewer Improvements

The distribution of costs between the City and the Developer for all sanitary sewer are as follows:

	Full Project Cost	Assurance Amount	City Participation
Water Facilities	\$1,857,352	\$2,321,690	\$0.00
Sanitary Sewer Facilities	\$2,285,018	\$2,856,272.50	\$0.00
Total Construction Cost	\$4,142,370	\$5,177,962.50	\$0.00

2.20 Drainage Improvements

The distribution of costs between the City and the Developer for drainage improvements are as follows:

	Full Project Cost	Assurance Amount	City Participation
Storm Drainage Facilities	\$3,397,760	\$4,247,200	\$0.00

2.30 Street Improvements

The distribution of costs between the City and the Developer for all street improvements are as follows:

	Full Project Cost	Assurance Amount	City Participation
Streets & Sidewalks	\$1,684,038	\$2,105,047.50	\$0.00
Erosion Control Items	\$342,174	\$427,717.50	\$0.00
Total Construction Cost	\$2,026,212	\$2,532,765	\$0.00

2.40 Summary of Infrastructure (Development) Assurance Amounts

	Final Assurance Amount
Utility Facilities	\$5,177,962.50
Storm Drainage Facilities	\$4,247,200.00
Streets, Sidewalks & Erosion Control Improvements	\$2,532,765.00
Total Development Assurance Amounts	\$11,957,927.50

**INSPECTION FEES TO BE PAID PRIOR TO
PRE-CONSTRUCTION MEETING:**

Percentage Final of Construction Improvement

		Construction Cost Amount	Inspection Fee
Streets, Sidewalks & Erosion Control Improvements	3.5%	\$2,026,212	\$70,917.42
Water	3.5%	\$1,857,352	\$65,007.32
Wastewater	3.5%	\$2,285,018	\$79,975.63
Drainage	3.5%	\$3,397,760	\$118,921.60
Payment to the City			\$334,821.97

The final construction amount is **[\$9,566,341]**, and the Public Improvement Inspection fee amount is **[\$334,821.97]** (the “Final Fiscal Guaranty Amount”).

RECOMMENDED:

Tony Buonodono, P. E.
City Engineer

Date

3.00 Miscellaneous Improvements

3.10 Drainage Operation and Maintenance Plan

The Developer will provide the City with a Drainage Operation and Maintenance Plan (plan) in accordance with the Stormwater Drainage Manual. The plan shall provide detailed information regarding the obligation of responsible parties for any drainage system, stormwater system, or other improvement which will not be dedicated to the City as part of this agreement. Proof of payment to the surety and that all other obligations of the developer or contractor have been met in order for the bonds to be binding upon the surety.

3.10 Sidewalks

The Developer shall be responsible for installing sidewalks along rights-of-way on open space lots and other lots that will not contain single family residential units within Valverde Section 1 Phase 1 as shown on the approved Public Improvement Plans. All sidewalks shall be in compliance with the City's and County's Master Transportation Plan and conform to the City of Bastrop Standard Construction Details.

3.20 Screening Wall, Landscaping, and Irrigation

The Developer shall be responsible for installing screening walls, retaining walls, landscaping, and irrigation in accordance with the approved Public Improvement Plans approved on August 30, 2022.

3.30 Street Lights (Bluebonnet Electric Cooperation)

The Developer is responsible for the initial installation and maintenance of all street lights. The HOA will be responsible or obligated to maintain and/or replace any standard or non-standard street light poles.

Public Improvement Plan Agreement – Valverde Section 1 Phase 1

3.40 Street Name and Regulatory Signs (City of Bastrop)

Street name and regulatory signs shall be installed by the Developer at the Developer's expense at locations specified by the City's Director of Public Works per the signage regulations in the City of Bastrop Construction Standards Manual. The signs shall conform to The State of Texas Manual on Uniform Traffic Control Devices and City requirements, including but not limited to, exact placement, sign height and block numbers. The City shall not be responsible or obligated to maintain and/or replace any non-standard sign poles, street name signs, or regulatory signs. Installation shall be completed prior to the acceptance of the subdivision.

RECOMMENDED:

	<u>9/6/22</u>
Curtis Hancock	Date
Public Works Director	

3.50 Land Dedication

The Developer shall dedicate to the City the area shown as public open space on Valverde Section 1, Phase 1 approved on the Preliminary Plat on June 7, 2022. A private homeowners association or property owners association shall maintain the public open space.

3.60 Impact Fees

Water Impact Fees and Wastewater Impact Fees as set forth by City ordinances will be assessed at the time of final plat recording and shall be paid by the builder, property owner, or developer at the time of Building Permit issuance for each individual lot within Valverde Section 1 Phase 1 and shall be based on the Water and Wastewater Impact Fee for Service as set forth in the City of Bastrop Impact Fee Ordinance as of the date of this _____

agreement.

Impact Fees to be paid are as follows:

	Number Lots	Fee per Lot	Final Assessment Amount
Water Impact Fee	0 residential lots	\$8,182	\$0
Wastewater Impact Fee	0 residential lots	\$5,089	\$0
Total Impact Fees			\$0

4.00 Miscellaneous Provisions

4.10 Bonds

The developer will provide the City with proof of payment to the surety and that all other obligations of the developer or contractor have been met in order for the bonds to be binding upon the surety.

4.20 Public Liability

The Developer shall further require the contractor(s) to secure Public Liability Insurance. The amount of Insurance required shall include Public Liability, Bodily Injury and Property Damage of not less than \$100,000 one person, \$300,000 one accident and \$100,000 property damage. The minimum requirements for automobile and truck public liability, bodily injury and property damage shall also include not less than \$100,000 one person, \$300,000 one accident, and \$100,000 property damage.

The Contractor shall provide Worker's Compensation Insurance in accordance with the most recent Texas Workers' Compensation Commission's rules.

4.30 General Indemnity Provisions

The Developer shall waive all claims, fully release, indemnify, defend and hold

harmless the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from any and all liability, claims, suits, demands or causes of action, including all expenses of litigation and/or settlement which may arise by injury to property or person occasioned by error, omission, intentional or negligent act of Developer, its officers, agents, consultants, employees, invitees, or other person, arising out of or in connection with the Agreement, or on or about the property, and Developer will, at its own cost and expense, defend and protect the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from any and all such claims and demands. Also, Developer agrees to and shall indemnify, defend and hold harmless the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from and against any and all claims, losses, damages, causes of action, suit and liability of every kind, including all expenses of litigation, court costs and attorney fees for injury to or death of any person or for any damage to any property arising out of or in connection with this Agreement or any and all activity or use pursuant to the Agreement, or on or about the property. This indemnity shall apply whether the claims, suits, losses, damages, causes of action or liability arise in whole or in part from the intentional acts or negligence of developer or any of its officers, officials, agents, consultants, employees or invitees, whether said negligence is contractual, comparative negligence, concurrent negligence, gross negligence or any other form of negligence. The City shall be responsible only for the City's sole negligence. Provided, however, that nothing contained in this Agreement shall waive the City's defenses or

immunities under Section 101.001 et seq. of the Texas Civil Practice and Remedies Code or other applicable statutory or common law. Notwithstanding anything to the contrary in this section, the Developer shall not be required to indemnify the City in the event the claims, suits, losses, damages, causes of action or liability arise in whole or in part as a result of the City's breach of this agreement or a separate agreement pertaining to the property governed by this agreement.

4.31 Indemnity Against Design Defects

Approval of the City Engineer or other City employee, official, consultant, employee, or officer of any plans, designs or specifications submitted by the Developer under this Agreement shall not constitute or be deemed to be a release of the responsibility and liability of the Developer, its engineer, contractors, employees, officers, or agents for the accuracy and competency of their design and specifications. Such approval shall not be deemed to be an assumption of such responsibility or liability by the City for any defect in the design and specifications prepared by the consulting engineer, his officers, agents, servants, or employees, it being the intent of the parties that approval by the City Engineer or other City employee, official, consultant, or officer signifies the City's approval of only the general design concept of the improvements to be constructed. In this connection, the Developer shall indemnify and hold harmless the City, its officials, officers, agents, servants and employees, from any loss, damage, liability or expense on account of damage to property and injuries, including death, to any and all persons which may arise out of any defect, deficiency or negligence of the engineer's designs and specifications incorporated into any improvements constructed in accordance therewith, and the Developer shall defend

at his own expense any suits or other proceedings brought against the City, its officials, officers, agents, servants or employees, or any of them, on account thereof, to pay all expenses and satisfy all judgments which may be incurred by or rendered against them, collectively or individually, personally or in their official capacity, in connection herewith. Notwithstanding anything to the contrary in this section, the Developer shall not be required to indemnify the City in the event the claims, suits, losses, damages, causes of action or liability arise in whole or in part as a result of the City's breach of this agreement or a separate agreement pertaining to the property governed by this agreement.

4.32 Approval of Plans

The Developer and City agree that the approval of plans and specifications by the City shall not be construed as representing or implying that improvements built in accordance therewith shall be free of defects. Any such approvals shall in no event be construed as representing or guaranteeing that any improvement built in accordance therewith will be designed or built in a good and workmanlike manner.

Neither the City or County, nor its elected officials, officers, employees, contractors and/or agents shall be responsible or liable in damages or otherwise to anyone submitting plans and specifications for approval by the City for any defects in any plans or specifications submitted, revised, or approved, in the loss or damages to any person arising out of approval or disapproval or failure to approve or disapprove any plans or specifications, for any loss or damage arising from the non-compliance of such plans or specifications with any governmental ordinance or regulation, nor any defects in construction undertaken pursuant to such plans and specifications.

4.33 Venue

Venue of any action brought hereunder shall be in the City of Bastrop, Bastrop County, Texas.

4.40 Dedication of Infrastructure Improvements

Upon final acceptance of Valverde Section 1, Phase 1, the public streets and sidewalks shall become the property of the City.

4.60 Assignment

This agreement, any part hereof, or any interest herein shall not be assigned by the Developer without written consent of the City Manager, said consent shall not be unreasonably withheld, and it is further agreed that such written consent will not be granted for the assignment, transfer, pledge and/or conveyance of any refunds due or to become due to the Developer except that such assignment, transfer, pledge and/or conveyance shall be for the full amount of the total of all such refunds due or to become due hereunder nor shall assignment release assignor or assignee from any and all Development assurances and responsibilities set forth herein.

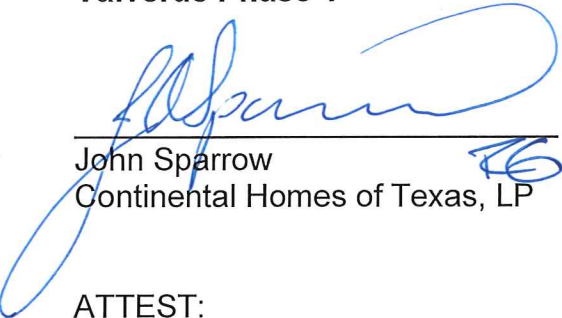
4.70 Conflicts

This project is subject to the “Viridian Development Agreement”. If there are any conflicts between this agreement and the “Viridian Development Agreement”, the “Viridian Development Agreement” shall overrule.

IN TESTIMONY WHEREOF, the City of Bastrop has caused this instrument to be executed in duplicate in its name and on its behalf by its City Manager, attested by its City Secretary, with the corporate seal of the City affixed, and said Developer has executed this instrument in duplicate, at the City of Bastrop, Texas this the 13th day of September, 2022.

Valverde Phase 1

City of Bastrop, Texas



John Sparrow
Continental Homes of Texas, LP

Trey Job
Acting City Manager

ATTEST:

Ann Franklin
City Secretary

Date

APPROVED AS TO FORM:

Alan Bojorquez
City Attorney

Date

Distribution of Originals: Developer
 City Secretary
 Planning and Development Department



**VALVERDE PHASE 1
ENGINEER'S PRELIMINARY OPINION OF PROBABLE COST**

PROJECT: Valverde Phase 1 - Infrastructure Improvements (No Residential Lots)

COUNTY: Bastrop

DATE: 8/2/2022

WATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	8" WATER LINE PVC C-900	1673	LF	\$38.00	\$63,574.00
2	8" GATE VALVE	19	EA	\$1,600.00	\$30,400.00
3	16" STEEL ENCASEMENT	60	LF	\$210.00	\$12,600.00
4	12" WATER LINE PVC C-900	4568	LF	\$65.00	\$296,920.00
5	12" GATE VALVE	17	EA	\$3,500.00	\$59,500.00
6	20" WATER LINE PVC C-900	207	LF	\$150.00	\$31,050.00
7	20" GATE VALVE	1	EA	\$8,500.00	\$8,500.00
8	FIRE HYDRANT ASSEMBLY (INCLUDING 6" LEAD AND 6" GV)	18	EA	\$5,000.00	\$90,000.00
9	AIR RELEASE VALVE	4	EA	\$4,500.00	\$18,000.00
10	AUTOMATIC FLUSH VALVE	16	EA	\$3,500.00	\$56,000.00
11	TRENCH SAFETY	6241	LF	\$1.10	\$6,865.10
SUBTOTAL - WATER IMPROVEMENTS					\$673,409.10

WASTEWATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	8'-12' - 8" SDR-26 WASTEWATER LINE	1311	LF	\$50.00	\$65,550.00
2	12'-16' - 8" SDR-26 WASTEWATER LINE	1083	LF	\$60.00	\$64,980.00
3	12'-16' - 15" SDR-26 WASTEWATER LINE	750	LF	\$110.00	\$82,500.00
4	16'-20' - 15" SDR-26 WASTEWATER LINE	996	LF	\$133.00	\$132,468.00
5	16" STEEL ENCASEMENT	20	LF	\$210.00	\$4,200.00
6	WASTEWATER 4' DIAMETER MANHOLE	25	EA	\$5,000.00	\$125,000.00
7	WASTEWATER 5' DIAMETER MANHOLE	2	EA	\$6,000.00	\$12,000.00
8	TRENCH SAFETY	4140	LF	\$1.10	\$4,554.00
SUBTOTAL - WASTEWATER IMPROVEMENTS					\$491,252.00

DRAINAGE IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	18-INCH RCP, CLASS III PIPE	1396	LF	\$65.00	\$90,740.00
2	24-INCH RCP, CLASS III PIPE	881	LF	\$80.00	\$70,480.00
3	30-INCH RCP, CLASS III PIPE	573	LF	\$120.00	\$68,760.00
4	36-INCH RCP, CLASS III PIPE	515	LF	\$150.00	\$77,250.00
5	42-INCH RCP, CLASS III PIPE	1943	LF	\$200.00	\$388,600.00
6	48-INCH RCP, CLASS III PIPE	921	LF	\$250.00	\$230,250.00
7	54-INCH RCP, CLASS III PIPE	563	LF	\$320.00	\$180,160.00
8	2'X1' BOX CULVERT	208	LF	\$250.00	\$52,000.00
9	4'X4' BOX CULVERT	1774	LF	\$270.00	\$478,980.00
10	5'X5' BOX CULVERT	442	LF	\$360.00	\$159,120.00
11	6'X6' BOX CULVERT	579	LF	\$450.00	\$260,550.00
12	7'X6' BOX CULVERT	214	LF	\$540.00	\$115,560.00
13	4'X4' AREA INLET	2	EA	\$3,500.00	\$7,000.00
14	10 CURB INLET	23	EA	\$4,000.00	\$92,000.00
15	48-INCH DIAMETER SEWER MANHOLE	2	EA	\$5,100.00	\$10,200.00
16	60-INCH DIAMETER SEWER MANHOLE	7	EA	\$6,100.00	\$42,700.00
17	72-INCH DIAMETER SEWER MANHOLE	14	EA	\$7,500.00	\$105,000.00
18	6 x 6 CONCRETE BOX MANHOLE	3	EA	\$8,000.00	\$24,000.00
19	7 x 7 CONCRETE BOX MANHOLE	1	EA	\$10,300.00	\$10,300.00
20	8 x 8 CONCRETE BOX MANHOLE	4	EA	\$12,750.00	\$51,000.00
21	24" HEADWALL	1	EA	\$4,000.00	\$4,000.00
22	30" HEADWALL	1	EA	\$6,000.00	\$6,000.00
23	36" HEADWALL	2	EA	\$7,500.00	\$15,000.00
24	42" HEADWALL	1	EA	\$8,500.00	\$8,500.00
25	48" HEADWALL	1	EA	\$10,000.00	\$10,000.00
26	54" HEADWALL	1	EA	\$11,000.00	\$11,000.00
27	60" HEADWALL	1	EA	\$12,000.00	\$12,000.00

28	24-INCH SET	4	EA	\$1,400.00	\$5,600.00
29	DETENTION POND 1	1	LS	\$550,000.00	\$550,000.00
30	DETENTION POND 2	1	LS	\$250,000.00	\$250,000.00
31	TRENCH SAFETY	10009	LF	\$1.10	\$11,009.90
SUBTOTAL - DRAINAGE IMPROVEMENTS					\$3,397,759.90

STREET/SITE IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	SUBGRADE PREPARATION, CEMENT STABILIZED (1.5' OVERB	27224	SY	\$10.00	\$272,240.00
2	CLEARING AND GRUBBING	26	AC	\$4,500.00	\$117,000.00
3	FLEXIBLE BASE 8-INCH THICKNESS (3' OVERBUILD)	4439	SY	\$10.00	\$44,390.00
4	HMAC 2-INCH THICKNESS (Neighborhood)	3228	SY	\$12.00	\$38,736.00
5	FLEXIBLE BASE 12-INCH THICKNESS (3' OVERBUILD)	22785	SY	\$14.00	\$318,990.00
6	HMAC 2-INCH THICKNESS (Connector/Avenue)	15068	SY	\$14.00	\$210,952.00
7	CURB AND GUTTER	28787	LF	\$14.30	\$411,654.10
8	STREET SIGNAGE AND STRIPING	1	LS	\$25,000.00	\$25,000.00
9	EXCAVATION	42352	CY	\$4.50	\$190,584.00
10	EMBANKMENT	15569	CY	\$3.50	\$54,491.50
SUBTOTAL - STREET/SITE IMPROVEMENTS					\$1,684,037.60

EROSION CONTROLS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	HYDROMULCH SEEDING FOR EROSION CONTROL	85,399	SY	\$1.25	\$106,748.75
2	4-INCH TOP SOIL FOR ALL DISTURBED AREAS	85,399	SY	\$1.10	\$93,938.90
3	STABILIZED CONSTRUCTION ENTRANCE	1	EA	\$1,500.00	\$1,500.00
4	SILT FENCE	27486	LF	\$2.50	\$68,713.88
5	SLOPE MATTING	18924	SY	\$3.00	\$56,772.06
6	TREE PROTECTION	1	LS	\$12,000.00	\$12,000.00
7	INLET PROTECTION	25	EA	\$100.00	\$2,500.00
SUBTOTAL -EROSION CONTROLS					\$342,173.59

TOTAL \$6,588,632.19

This OPC is based on the consultants reasonable professional judgement and experience and does not constitute a warranty, express or implied.
Actual costs will vary.

Quantities for all dry utilities, demolition work, site lighting, landscape improvements, parklands, mail kiosks have not been included with this OPC
This OPC was created prior to the completion of the geotech report.

The quantities shown are based upon preliminary design, prior to on the ground survey, and City approval.

This OPC is subject to change to reflect City review comments.

Since the ENGINEER has no control over cost of labor, materials, equipment, or services furnished by others, or over the contractor(s)' competitive bidding or market conditions, the ENGINEER'S opinions and construction cost estimates provided above have been made on the basis of the ENGINEER'S best judgement as an experienced and qualified professional ENGINEER familiar with the construction industry for which this estimate was prepared; but the ENGINEER cannot and does not guarantee that actual construction costs will not vary from this estimate.



**VALVERDE PHASE 1 OFFSITE
(CONNECTION TO EST)**

ENGINEER'S PRELIMINARY OPINION OF PROBABLE COST

PROJECT: Valverde connection to EST on RR20

COUNTY: Bastrop

DATE: 8/2/2022

WATER IMPROVEMENTS (Valverde Connection to EST on RR20)

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	20" WATER LINE PVC C-900	3444	LF	\$150.00	\$516,600.00
2	20" GATE VALVE	5	EA	\$8,500.00	\$42,500.00
3	BORE ACROSS HWY 71, 16" WL w/carrier, casing, bore pits	399	LF	\$900.00	\$359,100.00
4	Connection to Storage Tank	1	LS	\$150,000.00	\$150,000.00
5	FIRE HYDRANT ASSEMBLY (INCLUDING 6" LEAD AND 6" GV)	7	EA	\$7,835.00	\$54,845.00
6	AIR RELEASE VALVE	1	EA	\$4,104.00	\$4,104.00
7	AUTOMATIC FLUSH VALVE	2	EA	\$3,500.00	\$7,000.00
8	TRENCH SAFETY	3444	LF	\$1.44	\$4,959.36
SUBTOTAL - WATER IMPROVEMENTS					\$1,139,108.36

EROSION AND SEDIMENTATION CONTROLS - WATER

ITEM	DESCRIPTION	QUANTITY	UNIT	COST/UNIT	TOTAL COST
1	CONSTRUCTION ENTRANCE	2	EA	\$1,924.00	\$3,848.00
2	SILT FENCE	6,888	LF	\$4.00	\$27,552.00
3	CLEARING AND GRUBBING	2	AC	\$1,865.00	\$2,949.06
4	RESTORATION & REVEGETATION	7,653	SY	\$1.37	\$10,485.07
SUBTOTAL					\$44,834.13

WASTEWATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	6" FORCE MAIN PVC	6269	LF	\$50.00	\$313,459.30
2	8" FORCE MAIN PVC	6273	LF	\$70.00	\$439,086.83
3	ENCASED 16" FORCE MAIN PVC	190	LF	\$140.00	\$26,666.22
4	ENCASED 18" FORCE MAIN PVC	36	LF	\$150.00	\$5,347.50
5	ENCASED 20" FORCE MAIN PVC	190	EA	\$160.00	\$30,475.04
6	WASTEWATER 4' DIAMETER MANHOLE	1	EA	\$5,000.00	\$5,000.00
7	AIR RELEASE VALVE	2	EA	\$2,500.00	\$5,000.00
8	BORES	15	EA	\$2,500.00	\$37,500.00
9	STANDARD FORCEMAIN CLEANOUT	20	EA	\$2,000.00	\$40,000.00
10	PHASE 1 LIFT STATION	1	EA	\$750,000.00	\$750,000.00
11	TRENCH SAFETY	12768	EA	\$1.10	\$14,044.78
SUBTOTAL - WASTEWATER IMPROVEMENTS					\$1,666,579.67

EROSION AND SEDIMENTATION CONTROLS - WASTEWATER

ITEM	DESCRIPTION	QUANTITY	UNIT	COST/UNIT	TOTAL COST
1	CONSTRUCTION ENTRANCE	1	EA	\$1,500.00	\$1,500.00
2	SILT FENCE	25,536	LF	\$2.50	\$63,839.89
3	CLEARING AND GRUBBING	6	AC	\$4,500.00	\$26,380.12
4	RESTORATION & REVEGETATION	28,373	SY	\$1.25	\$35,466.61
SUBTOTAL					\$127,186.62

TOTAL \$2,977,708.77

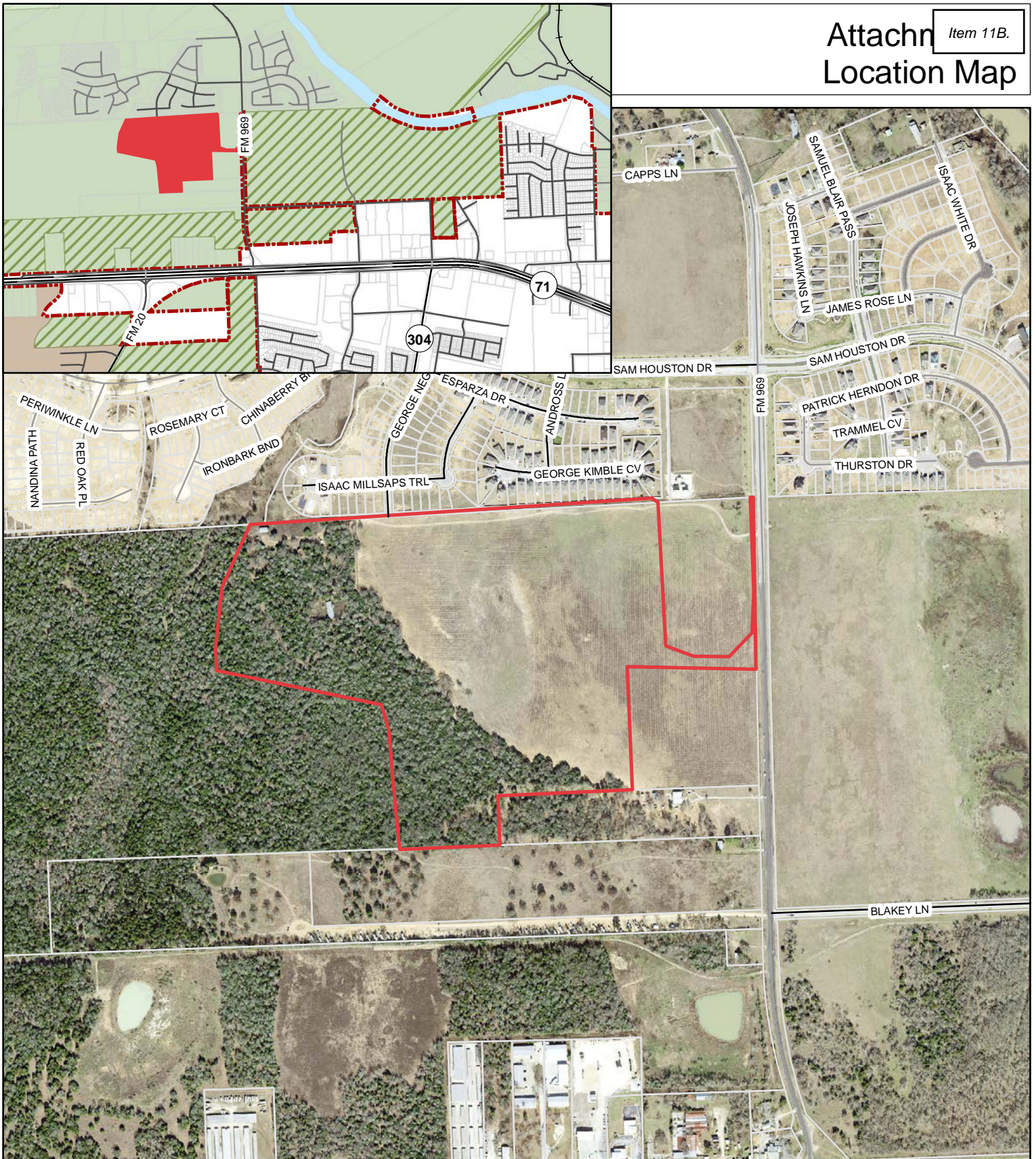
This OPC is based on the consultants reasonable professional judgement and experience and does not constitute a warranty, express or implied. Actual costs will vary.

Quantities for all dry utilities, demolition work, site lighting, landscape improvements, parklands, mail kiosks have not been included with this OPC. This OPC was created prior to the completion of the geotech report.

The quantities shown are based upon preliminary design, prior to on the ground survey, and City approval.

This OPC is subject to change to reflect City review comments.

Since the ENGINEER has no control over cost of labor, materials, equipment, or services furnished by others, or over the contractor(s)' competitive bidding or market conditions, the ENGINEER'S opinions and construction cost estimates provided above have been made on the basis of the ENGINEER'S best judgement as an experienced and qualified professional ENGINEER familiar with the construction industry for which this estimate was prepared; but the ENGINEER cannot and does not guarantee that actual construction costs will not vary from this estimate.



Preliminary Plat Valverde Section 1

0 175 350 700
Feet

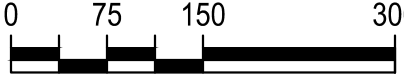
1 inch = 750 feet

Date: 5/19/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.

VALVERDE, SECTION 1

PRELIMINARY PLAT

VALVERDE
SECTION 2

PHASE 3

PHASE 1

PHASE 3

PHASE 2

PHASE 1

PHASE 2

PHASE 3

PHASE 1

VALVERDE
SECTION 2

EM 969

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VALVERDE
PRELIMINARY PLAT

PHASING PLAN



SHEET
4 OF 4

△	△	△	△	△	REV
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DESIGNED BY:

REVIEWED BY:

DRAWN BY:



BGE, INC.
1701 Directors Blvd., Suite 1000
AUSTIN, TX 78744
TBPE Registration No. F-1046
TEL: 512-879-0400 www.bgeinc.com



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve Resolution No. R-2022-82 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 2, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

SUBMITTED BY:

Submitted by: Jennifer C. Bills, Director of Planning and Development

BACKGROUND/HISTORY:

The Public Improvement Plan Agreement was developed as part of the City of Bastrop's Development Manual. This standardized agreement is a tool that can be used by staff. It allows a developer to establish the infrastructure costs, inspections fees and begin construction of public street and utility infrastructure. The agreement also establishes the process to record the final plat with a fiscal guaranty for the approved section of the subdivision prior to the completion of all public improvements. The cost estimates and scope of work included in the Agreement were approved with the Public Improvement Plans approved by the City Engineer.

POLICY EXPLANATION:

Texas Local Government Code 212.010 Standards for Approval of Plat requires that a new subdivision should extend roads and utilities in conformance to the city requirements and bonds be submitted in accordance with the municipal policy for the approval of subdivision plats.

Section 1.4.003 Public improvement Plan Agreement (PIPA) establishes the requirements for approval of the PIPA.

FUNDING SOURCE:

N/A

RECOMMENDATION:

The Director of Planning recommends City Council consider action to approve Resolution No R-2022-82 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 2, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution No. R-2022-82
- Exhibit A – Valverde Section 1 Phase 2 PIPA
- Location Map

RESOLUTION NO. R-2022-82

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS APPROVING A PUBLIC IMPROVEMENT PLAN AGREEMENT WITH CONTINENTAL HOMES OF TEXAS, LP FOR VALVERDE SECTION 1, PHASE 2, AS ATTACHED IN EXHIBIT A; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City Council has adopted the Bastrop Building Block (B³) Code and related codes that provide a process for the standards and construction of public improvements that support the development created during the subdivision process; and

WHEREAS, the Development Manual includes the requirement for a developer to provide a Public Improvement Plan Agreement to ensure the installation of the public improvements; and

WHEREAS, the “Developer” known as Continental Homes of Texas, L has an approved Preliminary Plat and Public Improvement Plan for the construction of a residential subdivision; and

WHEREAS, The City Council also understands the importance of the required public improvements and the value they bring in regard to the public safety of neighborhoods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: That the City Manager will execute the Public Improvement Plan Agreement attached as Exhibit A.

Section 2: All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3: That this Resolution shall take effect immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 13th day of September, 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

CITY OF BASTROP, TEXAS
Public Improvement Plan Agreement
VALVERDE SECTION 1, PHASE 2

The State of Texas

County of Bastrop

WHEREAS, Continental Homes of Texas, LP, hereinafter referred to as, "Developer", is the developer of the following described property and desires to make certain improvements to the following lots and blocks in Valverde Section 1, Phase 2, a development in the City of Bastrop, Texas: being 6 blocks and 181 lots (174 residential lots); and

WHEREAS, the said Developer has requested the City of Bastrop, a Home Rule Municipality of Bastrop County, Texas, hereinafter referred to as, "City", to provide approvals and cooperative arrangements in connection with said improvements:

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That said Developer, acting herein by and through John Sparrow, its duly authorized officer, and the City, acting herein by and through Trey Job, its Acting City Manager, for and in consideration of the covenants and agreements herein performed and to be performed, do hereby covenant and agree as follows regarding assurance of construction of sanitary sewer facilities (City of Bastrop), streets (City of Bastrop), drainage (City of Bastrop), street lights and street signs (City of Bastrop), and park/trail improvements (City of Bastrop); summary of applicable infrastructure (development) amounts; assurance payments to the City; payment of inspection fees; and miscellaneous provisions relating to the acceptable completion of said construction according to the plans for Valverde Section 1, Phase 2 approved by the City on August 30, 2022.

1.00 Assurance of Infrastructure Construction

1.10 Employment of Contractors

In accordance with this agreement, the Developer agrees to employ a general contractor or contractors in accordance with the conditions set forth in Section 4.00 for work for which the Developer is providing as stated herein and indicated in the Summary of Infrastructure (Development) Assurance Amounts, Section 2.30 on page 4 of this agreement.

1.11 Public Infrastructure Construction and Acceptance Process

- a) The Developer and the City agree that a pre-construction meeting will not be held and notice to proceed issued until the payment of the Public Improvement Inspection fees are paid to the City and a copy of the approved plan set provided to the City Construction Manager. The Public Improvement Inspection fees will be three- and one-half percent (3.5%) of the total infrastructure costs (water, wastewater, streets, sidewalks, and drainage), per the Master Fee Schedule adopted with Ordinance Number 2019-42.
- b) Upon completion of the Infrastructure, the developer must furnish the City with the following prior to acceptance and release of fiscal guarantee (if provided):
 - 1. As-Built/Record Drawings of Public Improvement Plans in pdf format and in CAD/GIS format;
 - 2. The Developer agrees to require the contractor(s) to furnish the City and County with a two (2) year maintenance bond in the name of the City, subject to City approval, for twenty five percent (25%) of the contract price of the public streets, sidewalk, and drainage improvements. The

maintenance bond(s) shall be submitted and approved prior to the final acceptance of the improvements;

3. Letter of Concurrence from the Design Engineer.

c) Once these items are provided and approved, the City will provide a Letter of Acceptance from the City Engineer.

d) In order to record the Final Plat, the developer must complete one of the following:

1. Have received a Letter of Acceptance from the City Engineer; or
2. Provide fiscal guarantee (Assurance Amount) for 125% of the outstanding Infrastructure (Development) Improvement Costs, with Engineer's Opinion of Probable Costs. This guarantee will not be released until acceptance of the Infrastructure by the City Engineer.

1.12 Payment of Miscellaneous Construction Costs

It is further agreed and understood that additional costs may be required of the Developer to cover such additional work, materials and/or other costs as may be made necessary by conditions encountered during construction and within the scope of this project.

1.13 Compliance with Tree Preservation Ordinance

The Developer is responsible to fully comply with the City's Tree Preservation Ordinance and Construction Standards during all phases of construction. The Developer submitted a tree protection plan and protected tree survey showing the protected trees on site and the measures of tree protection to be employed prior to any site work on the project with Public Improvement Plans approved on August 30,

2022.

2.00 Infrastructure (Development) Improvement Costs

All infrastructure (development) improvement costs are the full responsibility of the Developer unless otherwise noted, or unless otherwise funded with a public improvement district revenue, tax increment reinvestments zone revenue, or a Chapter 380 grant, pursuant to a separate agreement. The following improvement costs have been developed using the Developer's plans and specifications and recommendations by the City in accordance with the construction guidelines set forth by the City:

2.10 Sanitary Sewer Improvements

The distribution of costs between the City and the Developer for all sanitary sewer are as follows:

	Full Project Cost	Assurance Amount	City Participation
Water Facilities	\$689,151	\$861,438.75	\$0.00
Sanitary Sewer Facilities	\$682,146	\$852,682.50	\$0.00
Total Construction Cost	\$1,371,297	\$1,714,121.25	\$0.00

2.20 Drainage Improvements

The distribution of costs between the City and the Developer for drainage improvements are as follows:

	Full Project Cost	Assurance Amount	City Participation
Storm Drainage Facilities	\$822,673	\$1,028,341.25	\$0.00

2.30 Street Improvements

The distribution of costs between the City and the Developer for all street improvements are as follows:

	Full Project Cost	Assurance Amount	City Participation
Streets & Sidewalks	\$1,251,315	\$1,564,143.75	\$0.00
Erosion Control Items	\$242,017	\$302,521.25	\$0.00
Total Construction Cost	\$1,493,332	\$1,866,665	\$0.00

2.40 Summary of Infrastructure (Development) Assurance Amounts

	Final Assurance Amount
Utility Facilities	\$1,714,121.25
Storm Drainage Facilities	\$1,028,341.25
Streets, Sidewalks & Erosion Control Improvements	\$1,866,665.00
Total Development Assurance Amounts (125% of Full Project Cost)	\$4,609,127.50

**INSPECTION FEES TO BE PAID PRIOR TO
PRE-CONSTRUCTION MEETING:**

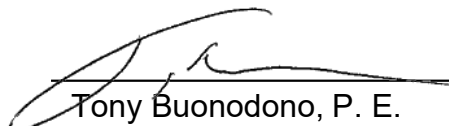
Percentage Final of Construction Improvement

		Construction Cost Amount	Inspection Fee
Streets, Sidewalks & Erosion Control Improvements	3.5%	\$1,493,332	\$52,266.62
Water	3.5%	\$689,151	\$24,120.29
Wastewater	3.5%	\$682,146	\$23,875.11
Drainage	3.5%	\$822,673	\$28,793.56

Payment to the City **\$129,055.58**

The final construction amount is **[\$3,687,302]**, and the Public Improvement Inspection fee amount is **[\$129,055.58]** (the “Final Fiscal Guaranty Amount”).

RECOMMENDED:


 Tony Buonodono, P. E.
 City Engineer

8/31/2022
 Date

3.00 Miscellaneous Improvements

3.10 Drainage Operation and Maintenance Plan

The Developer will provide the City with a Drainage Operation and Maintenance Plan (plan) in accordance with the Stormwater Drainage Manual. The plan shall provide detailed information regarding the obligation of responsible parties for any drainage system, stormwater system, or other improvement which will not be dedicated to the City as part of this agreement. Proof of payment to the surety and that all other obligations of the developer or contractor have been met in order for the bonds to be binding upon the surety.

3.10 Sidewalks

The Developer shall be responsible for installing sidewalks along rights-of-way on open space lots and other lots that will not contain single family residential units within Valverde Section 1, Phase 2 as shown on the approved Public Improvement Plans. All remaining sidewalks must be provided by the home builder, prior to receiving the Certificate of Occupancy. All sidewalks shall be in compliance with the City's and County's Master Transportation Plan and conform to the City of Bastrop Standard Construction Details.

3.20 Screening Wall, Landscaping, and Irrigation

The Developer shall be responsible for installing screening walls, retaining walls, landscaping, and irrigation in accordance with the approved Public Improvement Plans approved on August 30, 2022.

3.30 Street Lights (Bluebonnet Electric Cooperation)

The Developer is responsible for the initial installation and maintenance of all street lights.

Public Improvement Plan Agreement – Valverde Phase 2

The HOA will be responsible or obligated to maintain and/or replace any standard or non-standard street light poles.

3.40 Street Name and Regulatory Signs (City of Bastrop)

Street name and regulatory signs shall be installed by the Developer at the Developer's expense at locations specified by the City's Director of Public Works per the signage regulations in the City of Bastrop Construction Standards Manual. The signs shall conform to The State of Texas Manual on Uniform Traffic Control Devices and City requirements, including but not limited to, exact placement, sign height and block numbers. The City shall not be responsible or obligated to maintain and/or replace any non-standard sign poles, street name signs, or regulatory signs. Installation shall be completed prior to the acceptance of the subdivision.

RECOMMENDED:


9/2/22
 Curtis Hancock Date
 Public Works Director

3.50 Land Dedication

The Developer shall dedicate to the City the area shown as public open space on Valverde Section 1 Phase 2 approved on the Preliminary Plat on June 7, 2022. A private homeowners association or property owners' association shall maintain the private/public open space.

3.60 Impact Fees

Water Impact Fees and Wastewater Impact Fees as set forth by City ordinances will be assessed at the time of final plat recording and shall be paid by the builder, property

owner, or developer at the time of Building Permit issuance for each individual lot within Valverde Section 1 Phase 2 and shall be based on the Water and Wastewater Impact Fee for Service as set forth in the City of Bastrop Impact Fee Ordinance as of the date of this agreement.

Impact Fees to be paid are as follows:

	Number Lots	Fee per Lot	Final Assessment Amount
Water Impact Fee	174 residential lots	\$8,182	\$1,423,668
Wastewater Impact Fee	174 residential lots	\$5,089	\$885,486
Total Impact Fees			\$2,309,154

4.00 Miscellaneous Provisions

4.10 Bonds

The developer will provide the City with proof of payment to the surety and that all other obligations of the developer or contractor have been met in order for the bonds to be binding upon the surety.

4.20 Public Liability

The Developer shall further require the contractor(s) to secure Public Liability Insurance. The amount of Insurance required shall include Public Liability, Bodily Injury and Property Damage of not less than \$100,000 one person, \$300,000 one accident and \$100,000 property damage. The minimum requirements for automobile and truck public liability, bodily injury and property damage shall also include not less than \$100,000 one person, \$300,000 one accident, and \$100,000 property damage.

The Contractor shall provide Worker's Compensation Insurance in accordance with the most recent Texas Workers' Compensation Commission's rules.

4.30 General Indemnity Provisions

The Developer shall waive all claims, fully release, indemnify, defend and hold harmless the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from any and all liability, claims, suits, demands or causes of action, including all expenses of litigation and/or settlement which may arise by injury to property or person occasioned by error, omission, intentional or negligent act of Developer, its officers, agents, consultants, employees, invitees, or other person, arising out of or in connection with the Agreement, or on or about the property, and Developer will, at its own cost and expense, defend and protect the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from any and all such claims and demands. Also, Developer agrees to and shall indemnify, defend and hold harmless the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from and against any and all claims, losses, damages, causes of action, suit and liability of every kind, including all expenses of litigation, court costs and attorney fees for injury to or death of any person or for any damage to any property arising out of or in connection with this Agreement or any and all activity or use pursuant to the Agreement, or on or about the property. This indemnity shall apply whether the claims, suits, losses, damages, causes of action or liability arise in whole or in part from the intentional acts or negligence of developer or any of its officers, officials, agents, consultants, employees or invitees, whether said negligence is contractual, comparative negligence, concurrent negligence, gross negligence or any other form of negligence.

The City shall be responsible only for the City's sole negligence. Provided, however, that nothing contained in this Agreement shall waive the City's defenses or immunities under Section 101.001 et seq. of the Texas Civil Practice and Remedies Code or other applicable statutory or common law. Notwithstanding anything to the contrary in this section, the Developer shall not be required to indemnify the City in the event the claims, suits, losses, damages, causes of action or liability arise in whole or in part as a result of the City's breach of this agreement or a separate agreement pertaining to the property governed by this agreement.

4.31 Indemnity Against Design Defects

Approval of the City Engineer or other City employee, official, consultant, employee, or officer of any plans, designs or specifications submitted by the Developer under this Agreement shall not constitute or be deemed to be a release of the responsibility and liability of the Developer, its engineer, contractors, employees, officers, or agents for the accuracy and competency of their design and specifications. Such approval shall not be deemed to be an assumption of such responsibility or liability by the City for any defect in the design and specifications prepared by the consulting engineer, his officers, agents, servants, or employees, it being the intent of the parties that approval by the City Engineer or other City employee, official, consultant, or officer signifies the City's approval of only the general design concept of the improvements to be constructed. In this connection, the Developer shall indemnify and hold harmless the City, its officials, officers, agents, servants and employees, from any loss, damage, liability or expense on account of damage to property and injuries, including death, to any and all persons which may arise out of any defect, deficiency

or negligence of the engineer's designs and specifications incorporated into any improvements constructed in accordance therewith, and the Developer shall defend at his own expense any suits or other proceedings brought against the City, its officials, officers, agents, servants or employees, or any of them, on account thereof, to pay all expenses and satisfy all judgments which may be incurred by or rendered against them, collectively or individually, personally or in their official capacity, in connection herewith. Notwithstanding anything to the contrary in this section, the Developer shall not be required to indemnify the City in the event the claims, suits, losses, damages, causes of action or liability arise in whole or in part as a result of the City's breach of this agreement or a separate agreement pertaining to the property governed by this agreement.

4.32 Approval of Plans

The Developer and City agree that the approval of plans and specifications by the City shall not be construed as representing or implying that improvements built in accordance therewith shall be free of defects. Any such approvals shall in no event be construed as representing or guaranteeing that any improvement built in accordance therewith will be designed or built in a good and workmanlike manner.

Neither the City or County, nor its elected officials, officers, employees, contractors and/or agents shall be responsible or liable in damages or otherwise to anyone submitting plans and specifications for approval by the City for any defects in any plans or specifications submitted, revised, or approved, in the loss or damages to any person arising out of approval or disapproval or failure to approve or disapprove any plans or specifications, for any loss or damage arising from the non-compliance of such plans or specifications with any governmental ordinance or regulation, nor any

defects in construction undertaken pursuant to such plans and specifications.

4.33 Venue

Venue of any action brought hereunder shall be in the City of Bastrop, Bastrop County, Texas.

4.40 Dedication of Infrastructure Improvements

Upon final acceptance of Valverde Section 1, Phase 2, the public streets and sidewalks shall become the property of the City.

4.60 Assignment

This agreement, any part hereof, or any interest herein shall not be assigned by the Developer without written consent of the City Manager, said consent shall not be unreasonably withheld, and it is further agreed that such written consent will not be granted for the assignment, transfer, pledge and/or conveyance of any refunds due or to become due to the Developer except that such assignment, transfer, pledge and/or conveyance shall be for the full amount of the total of all such refunds due or to become due hereunder nor shall assignment release assignor or assignee from any and all Development assurances and responsibilities set forth herein.

4.70 Conflicts

This project is subject to the “Viridian Development Agreement”. If there are any conflicts between this agreement and the “Viridian Development Agreement”, the “Viridian Development Agreement” shall overrule.

IN TESTIMONY WHEREOF, the City of Bastrop has caused this instrument to be executed in duplicate in its name and on its behalf by its City Manager, attested by its

Public Improvement Plan Agreement – Valverde Section 1 Phase 2

Item 11C.

IN TESTIMONY WHEREOF, the City of Bastrop has caused this instrument to be executed in duplicate in its name and on its behalf by its City Manager, attested by its City Secretary, with the corporate seal of the City affixed, and said Developer has executed this instrument in duplicate, at the City of Bastrop, Texas this the 13th day of September, 2022.

Valverde Section 1, Phase 2

City of Bastrop, Texas



John Sparrow
Continental Homes of Texas, LP

Trey Job
Acting City Manager

ATTEST:

Ann Franklin
City Secretary

Date

APPROVED AS TO FORM:

Alan Bojorquez
City Attorney

Date

Distribution of Originals:

Developer
City Secretary
Planning and Development Department



**VALVERDE PHASE 2
ENGINEER'S PRELIMINARY OPINION OF PROBABLE COST**

PROJECT: Valverde Phase 2
COUNTY: Bastrop

TOTAL LOTS 174

DATE: 8/2/2022

WATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	8" WATER LINE PVC C-900	7677	LF	\$38.00	\$291,726.00
2	8" GATE VALVE	25	EA	\$1,600.00	\$40,000.00
3	16" STEEL ENCASEMENT	78	LF	\$210.00	\$16,380.00
4	SINGLE SERVICE	24	EA	\$1,900.00	\$45,600.00
5	DOUBLE SERVICE	75	EA	\$2,300.00	\$172,500.00
6	FIRE HYDRANT ASSEMBLY (INCLUDING 6" LEAD AND 6" GV)	16	EA	\$5,000.00	\$80,000.00
7	AIR RELEASE VALVE	3	EA	\$4,500.00	\$13,500.00
8	AUTOMATIC FLUSH VALVE	6	EA	\$3,500.00	\$21,000.00
9	TRENCH SAFETY	7677	LF	\$1.10	\$8,444.70
SUBTOTAL - WATER IMPROVEMENTS					\$689,150.70

WASTEWATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	8'-12' - 8" SDR-26 WASTEWATER LINE	2342	LF	\$50.00	\$117,100.00
2	12'-16' - 8" SDR-26 WASTEWATER LINE	1973	LF	\$60.00	\$118,380.00
3	16'-20' - 8" SDR-26 WASTEWATER LINE	1290	LF	\$70.00	\$90,300.00
4	12'-16' - 18" SDR-26 WASTEWATER LINE	0	LF	\$150.00	\$0.00
5	WASTEWATER 4' DIAMETER MANHOLE	33	EA	\$5,000.00	\$165,000.00
6	WASTEWATER 5' DIAMETER MANHOLE	0	EA	\$6,000.00	\$0.00
7	SINGLE SERVICE	22	EA	\$1,400.00	\$30,800.00
8	DOUBLE SERVICE	76	EA	\$1,900.00	\$144,400.00
9	BORES	4	EA	\$2,500.00	\$10,000.00
10	TRENCH SAFETY	5605	EA	\$1.10	\$6,165.50
SUBTOTAL - WASTEWATER IMPROVEMENTS					\$682,145.50

DRAINAGE IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	18-INCH RCP, CLASS III PIPE	1821	LF	\$65.00	\$118,365.00
2	24-INCH RCP, CLASS III PIPE	2021	LF	\$80.00	\$161,680.00
3	30-INCH RCP, CLASS III PIPE	353	LF	\$120.00	\$42,360.00
4	36-INCH RCP, CLASS III PIPE	468	LF	\$150.00	\$70,200.00
5	4'X4' BOX CULVERT	20	LF	\$270.00	\$5,400.00
6	5'X5' BOX CULVERT	319	LF	\$360.00	\$114,840.00
7	6'X6' BOX CULVERT	69	LF	\$450.00	\$31,050.00
8	4'X4' AREA INLET	14	EA	\$3,500.00	\$49,000.00
9	6'X6' AREA INLET	2	EA	\$4,500.00	\$9,000.00
10	10 CURB INLET	19	EA	\$4,000.00	\$76,000.00
11	48-INCH DIAMETER SEWER MANHOLE	12	EA	\$5,100.00	\$61,200.00
12	60-INCH DIAMETER SEWER MANHOLE	5	EA	\$6,100.00	\$30,500.00
13	72-INCH DIAMETER SEWER MANHOLE	1	EA	\$7,500.00	\$7,500.00
14	6 x 6 CONCRETE BOX MANHOLE	3	EA	\$8,000.00	\$24,000.00
15	18" HEADWALL	0	EA	\$3,000.00	\$0.00
16	24" HEADWALL	4	EA	\$4,000.00	\$16,000.00
17	30" HEADWALL	0	EA	\$6,000.00	\$0.00
18	TRENCH SAFETY	5071	LF	\$1.10	\$5,578.10
SUBTOTAL - DRAINAGE IMPROVEMENTS					\$822,673.10

STREET/SITE IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	SUBGRADE PREPARATION, CEMENT STAB (3' OVERBUILD)	24853	SY	\$10.00	\$248,530.00
2	CLEARING AND GRUBBING	22	AC	\$4,500.00	\$97,749.12
3	FLEXIBLE BASE 8-INCH THICKNESS (3' OVERBUILD)	24853	SY	\$10.00	\$248,530.00
4	HMAC 2-INCH THICKNESS	18545	SY	\$12.00	\$222,540.00
5	CURB AND GUTTER	7248.48	LF	\$14.30	\$103,653.26

6	STREET SIGNAGE AND STRIPING	1	LS	\$25,000.00	\$25,000.00
7	EXCAVATION	20656	CY	\$4.50	\$92,952.00
8	EMBANKMENT	60675	CY	\$3.50	\$212,361.10
SUBTOTAL - STREET/SITE IMPROVEMENTS					\$1,251,315.48

EROSION CONTROLS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	HYDROMULCH SEEDING FOR EROSION CONTROL	83,924	SY	\$1.25	\$104,905.49
2	4-INCH TOP SOIL FOR ALL DISTURBED AREAS	83,924	SY	\$1.10	\$92,316.83
3	STABILIZED CONSTRUCTION ENTRANCE	3	EA	\$1,500.00	\$4,500.00
4	SILT FENCE	9918	LF	\$2.50	\$24,795.00
5	TREE PROTECTION	1	LS	\$12,000.00	\$12,000.00
6	INLET PROTECTION	35	EA	\$100.00	\$3,500.00
SUBTOTAL - EROSION CONTROLS					\$242,017.31

TOTAL \$3,687,302.09
COST PER LOT \$21,191.39

This OPC is based on the consultants reasonable professional judgement and experience and does not constitute a warranty, express or implied. Actual costs will vary.

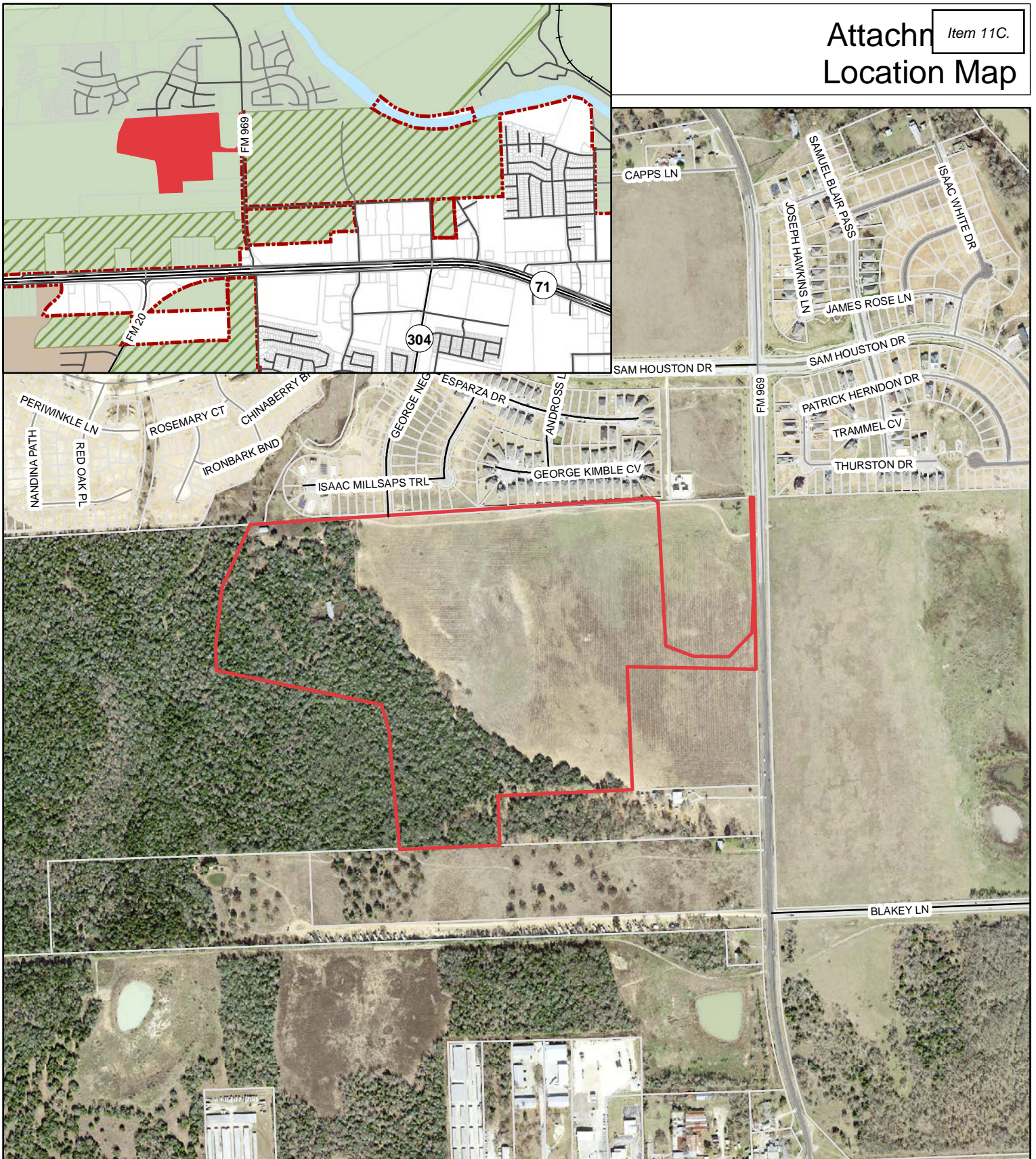
Quantities for all dry utilities, demolition work, site lighting, landscape improvements, parklands, mail kiosks have not been included with this OPC

This OPC was created prior to the completion of the geotech report.

The quantities shown are based upon preliminary design, prior to on the ground survey, and City approval.

This OPC is subject to change to reflect City review comments.

Since the ENGINEER has no control over cost of labor, materials, equipment, or services furnished by others, or over the contractor(s)' competitive bidding or market conditions, the ENGINEER'S opinions and construction cost estimates provided above have been made on the basis of the ENGINEER'S best judgement as an experienced and qualified professional ENGINEER familiar with the construction industry for which this estimate was prepared; but the ENGINEER cannot and does not guarantee that actual construction costs will not vary from this estimate.



0 175 350 700
Feet

Preliminary Plat Valverde Section 1

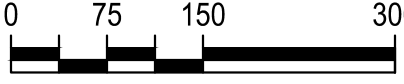
1 inch = 750 feet

Date: 5/19/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of the information, nor does it represent that its use will not infringe upon privately owned rights.



PRELIMINARY PLAT



VALVERDE

PHASE

PHASE

PHASE 3

PHASE 3

PHASE

VALVERDE

VALVERDE
PRELIMINARY PLAT

PHASING PLAN



SHEET
4 OF 4

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DESIGNED BY:

REVIEWED BY:

DRAWN BY:



BGE, INC.
1701 Directors Blvd., Suite 1000
AUSTIN, TX 78744
TBPE Registration No. F-1046
TEL: 512-879-0400 www.bgeinc.com



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve Resolution No. R-2022-83 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 3, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

STAFF REPRESENTATIVE:

Jennifer C. Bills, Director of Planning and Development

BACKGROUND/HISTORY:

The Public Improvement Plan Agreement was developed as part of the City of Bastrop's Development Manual. This standardized agreement is a tool that can be used by staff. It allows a developer to establish the infrastructure costs, inspections fees and begin construction of public street and utility infrastructure. The agreement also establishes the process to record the final plat with a fiscal guaranty for the approved section of the subdivision prior to the completion of all public improvements. The cost estimates and scope of work included in the Agreement were approved with the Public Improvement Plans approved by the City Engineer.

POLICY EXPLANATION:

Texas Local Government Code 212.010 Standards for Approval of Plat requires that a new subdivision should extend roads and utilities in conformance to the city requirements and bonds be submitted in accordance with the municipal policy for the approval of subdivision plats.

Section 1.4.003 Public improvement Plan Agreement (PIPA) establishes the requirements for approval of the PIPA.

FUNDING SOURCE:

N/A

RECOMMENDATION:

The Director of Planning recommends City Council consider action to approve Resolution No R-2022-83 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Continental Homes of Texas, LP for Valverde Section 1, Phase 3, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution No. R-2022-83
- Exhibit A – Valverde Section 1 Phase 3 PIPA
- Location Map

RESOLUTION NO. R-2022-83

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS APPROVING A PUBLIC IMPROVEMENT PLAN AGREEMENT WITH CONTINENTAL HOMES OF TEXAS, LP FOR VALVERDE SECTION 1, PHASE 3, AS ATTACHED IN EXHIBIT A; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS; PROVIDING FOR A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, The City Council has adopted the Bastrop Building Block (B³) Code and related codes that provide a process for the standards and construction of public improvements that support the development created during the subdivision process; and

WHEREAS, the Development Manual includes the requirement for a developer to provide a Public Improvement Plan Agreement to ensure the installation of the public improvements; and

WHEREAS, the “Developer” known as Continental Homes of Texas, L has an approved Preliminary Plat and Public Improvement Plan for the construction of a residential subdivision; and

WHEREAS, The City Council also understands the importance of the required public improvements and the value they bring in regard to the public safety of neighborhoods.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: That the City Manager will execute the Public Improvement Plan Agreement attached as Exhibit A.

Section 2: All orders, ordinances, and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3: That this Resolution shall take effect immediately upon its passage.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 13th day of September, 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

CITY OF BASTROP, TEXAS
Public Improvement Plan Agreement

VALVERDE SECTION 1 PHASE 3

The State of Texas

County of Bastrop

WHEREAS, Continental Homes of Texas, LP, hereinafter referred to as, "Developer", is the developer of the following described property and desires to make certain improvements to the following lots and blocks in Valverde Section 1, Phase 3, a development in the City of Bastrop, Texas: being 10 blocks and 196 lots (178 residential lots); and

WHEREAS, the said Developer has requested the City of Bastrop, a Home Rule Municipality of Bastrop County, Texas, hereinafter referred to as, "City", to provide approvals and cooperative arrangements in connection with said improvements:

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That said Developer, acting herein by and through John Sparrow, its duly authorized officer, and the City, acting herein by and through Trey Job, its Acting City Manager, for and in consideration of the covenants and agreements herein performed and to be performed, do hereby covenant and agree as follows regarding assurance of construction of sanitary sewer facilities (City of Bastrop), streets (City of Bastrop), drainage (City of Bastrop), street lights and street signs (City of Bastrop), and park/trail improvements (City of Bastrop); summary of applicable infrastructure (development) amounts; assurance payments to the City; payment of inspection fees; and miscellaneous provisions relating to the acceptable completion of said construction according to the plans for Valverde Section 1, Phase 3 approved by the City on August 30, 2022.

1.00 Assurance of Infrastructure Construction

1.10 Employment of Contractors

In accordance with this agreement, the Developer agrees to employ a general contractor or contractors in accordance with the conditions set forth in Section 4.00 for work for which the Developer is providing as stated herein and indicated in the Summary of Infrastructure (Development) Assurance Amounts, Section 2.30 on page 4 of this agreement.

1.11 Public Infrastructure Construction and Acceptance Process

- a) The Developer and the City agree that a pre-construction meeting will not be held and notice to proceed issued until the payment of the Public Improvement Inspection fees are paid to the City and a copy of the approved plan set provided to the City Construction Manager. The Public Improvement Inspection fees will be three- and one-half percent (3.5%) of the total infrastructure costs (water, wastewater, streets, sidewalks, and drainage), per the Master Fee Schedule adopted with Ordinance Number 2019-42.
- b) Upon completion of the Infrastructure, the developer must furnish the City with the following prior to acceptance and release of fiscal guarantee (if provided):
 - 1. As-Built/Record Drawings of Public Improvement Plans in pdf format and in CAD/GIS format;
 - 2. The Developer agrees to require the contractor(s) to furnish the City and County with a two (2) year maintenance bond in the name of the City, subject to City approval, for twenty five percent (25%) of the contract price of the public streets, sidewalk, and drainage improvements. The

maintenance bond(s) shall be submitted and approved prior to the final acceptance of the improvements;

3. Letter of Concurrence from the Design Engineer.

c) Once these items are provided, the City will provide a Letter of Acceptance from the City Engineer.

d) In order to record the Final Plat, the developer must complete one of the following:

1. Have received a Letter of Acceptance from the City Engineer; or
2. Provide fiscal guarantee (Assurance Amount) for 125% of the outstanding Infrastructure (Development) Improvement Costs, with Engineer's Opinion of Probable Costs. This guarantee will not be released until acceptance of the Infrastructure by the City Engineer.

1.12 Payment of Miscellaneous Construction Costs

It is further agreed and understood that additional costs may be required of the Developer to cover such additional work, materials and/or other costs as may be made necessary by conditions encountered during construction and within the scope of this project.

1.13 Compliance with Tree Preservation Ordinance

The Developer is responsible to fully comply with the City's Tree Preservation Ordinance and Construction Standards during all phases of construction. The Developer submitted a tree protection plan and protected tree survey showing the protected trees on site and the measures of tree protection to be employed prior to any site work on the project with Public Improvement Plans approved on August 30, 2022.

2022.

2.00 Infrastructure (Development) Improvement Costs

All infrastructure (development) improvement costs are the full responsibility of the Developer unless otherwise noted, or unless otherwise funded with a public improvement district revenue, tax increment reinvestments zone revenue, or a Chapter 380 grant, pursuant to a separate agreement. The following improvement costs have been developed using the Developer's plans and specifications and recommendations by the City in accordance with the construction guidelines set forth by the City:

2.10 Sanitary Sewer Improvements

The distribution of costs between the City and the Developer for all sanitary sewer are as follows:

	Full Project Cost	Assurance Amount	City Participation
Water Facilities	\$645,646	\$807,057.50	\$0.00
Sanitary Sewer Facilities	\$814,613	\$,1018,266.25	\$0.00
Total Construction Cost	\$1,460,259	\$1,825,323.75	\$0.00

2.20 Drainage Improvements

The distribution of costs between the City and the Developer for drainage improvements are as follows:

	Full Project Cost	Assurance Amount	City Participation
Storm Drainage Facilities	\$983,097	\$1,228,871.25	\$0.00

2.30 Street Improvements

The distribution of costs between the City and the Developer for all street improvements are as follows:

	Full Project Cost	Assurance Amount	City Participation
Streets & Sidewalks	\$1,423,689	\$1,779,611.25	\$0.00
Erosion Control Items	\$355,663	\$444,578.75	\$0.00
Total Construction Cost	\$1,779,352	\$2,224,190	\$0.00

2.40 Summary of Infrastructure (Development) Assurance Amounts

	Final Assurance Amount
Utility Facilities	\$1,825,323.75
Storm Drainage Facilities	\$1,228,871.25
Streets, Sidewalks & Erosion Control Improvements	\$2,224,190.00
Total Development Assurance Amounts	\$5,278,385.00

**INSPECTION FEES TO BE PAID PRIOR TO
PRE-CONSTRUCTION MEETING:**

Percentage Final of Construction Improvement

		Construction Cost Amount	Inspection Fee
Streets, Sidewalks & Erosion Control Improvements	3.5%	\$1,779,352	\$62,277.32
Water	3.5%	\$645,646	\$22,597.61
Wastewater	3.5%	\$814,613	\$28,511.46
Drainage	3.5%	\$983,097	\$34,408.40
Payment to the City			\$147,794.79

The final construction amount is **[\$4,222,708]**, and the Public Improvement Inspection fee amount is **[\$147,794.79]** (the “Final Fiscal Guaranty Amount”).

RECOMMENDED:

Tony Buonodono, P. E.
City Engineer

Date

3.00 Miscellaneous Improvements

3.10 Drainage Operation and Maintenance Plan

The Developer will provide the City with a Drainage Operation and Maintenance Plan (plan) in accordance with the Stormwater Drainage Manual. The plan shall provide detailed information regarding the obligation of responsible parties for any drainage system, stormwater system, or other improvement which will not be dedicated to the City as part of this agreement. Proof of payment to the surety and that all other obligations of the developer or contractor have been met in order for the bonds to be binding upon the surety.

3.10 Sidewalks

The Developer shall be responsible for installing sidewalks along rights-of-way on open space lots and other lots that will not contain single family residential units within Valverde Section 1, Phase 3 as shown on the approved Public Improvement Plans. All sidewalks shall be in compliance with the City's and County's Master Transportation Plan and conform to the City of Bastrop Standard Construction Details.

3.20 Screening Wall, Landscaping, and Irrigation

The Developer shall be responsible for installing screening walls, retaining walls, landscaping, and irrigation in accordance with the approved Public Improvement Plans approved on August 30, 2022.

3.30 Street Lights (Bluebonnet Electric Cooperation)

The Developer is responsible for the initial installation and maintenance of all street lights. The HOA will be responsible or obligated to maintain and/or replace any standard or

Public Improvement Plan Agreement – Valverde Section 1, Phase 3

non-standard street light poles.

3.40 Street Name and Regulatory Signs (City of Bastrop)

Street name and regulatory signs shall be installed by the Developer at the Developer's expense at locations specified by the City's Director of Public Works per the signage regulations in the City of Bastrop Construction Standards Manual. The signs shall conform to The State of Texas Manual on Uniform Traffic Control Devices and City requirements, including but not limited to, exact placement, sign height and block numbers. The City shall not be responsible or obligated to maintain and/or replace any non-standard sign poles, street name signs, or regulatory signs. Installation shall be completed prior to the acceptance of the subdivision.

RECOMMENDED:


9/6/22

 Curtis Hancock Date
 Public Works Director

3.50 Land Dedication

The Developer shall dedicate to the City the area shown as public open space on Valverde Section 1, Phase 3 approved on the Preliminary Plat on June 7, 2022. A private homeowners association or property owners' association shall maintain the public open space.

3.60 Impact Fees

Water Impact Fees and Wastewater Impact Fees as set forth by City ordinances will be assessed at the time of final plat recording and shall be paid by the builder, property owner, or developer at the time of Building Permit issuance for each individual lot within Valverde Section 1, Phase 3 and shall be based on the Water and Wastewater Impact

Fee for Service as set forth in the City of Bastrop Impact Fee Ordinance as of the date of this agreement.

Impact Fees to be paid are as follows:

	Number Lots	Fee per Lot	Final Assessment Amount
Water Impact Fee	178 residential lots	\$8,182	\$1,456,396
Wastewater Impact Fee	178 residential lots	\$5,089	\$905,842
Total Impact Fees			\$2,362,238

4.00 Miscellaneous Provisions

4.10 Bonds

The developer will provide the City with proof of payment to the surety and that all other obligations of the developer or contractor have been met in order for the bonds to be binding upon the surety.

4.20 Public Liability

The Developer shall further require the contractor(s) to secure Public Liability Insurance. The amount of Insurance required shall include Public Liability, Bodily Injury and Property Damage of not less than \$100,000 one person, \$300,000 one accident and \$100,000 property damage. The minimum requirements for automobile and truck public liability, bodily injury and property damage shall also include not less than \$100,000 one person, \$300,000 one accident, and \$100,000 property damage.

The Contractor shall provide Worker's Compensation Insurance in accordance with the most recent Texas Workers' Compensation Commission's rules.

4.30 General Indemnity Provisions

The Developer shall waive all claims, fully release, indemnify, defend and hold harmless the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from any and all liability, claims, suits, demands or causes of action, including all expenses of litigation and/or settlement which may arise by injury to property or person occasioned by error, omission, intentional or negligent act of Developer, its officers, agents, consultants, employees, invitees, or other person, arising out of or in connection with the Agreement, or on or about the property, and Developer will, at its own cost and expense, defend and protect the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from any and all such claims and demands. Also, Developer agrees to and shall indemnify, defend and hold harmless the City and all of its officials, officers, agents, consultants, employees and invitees in both their public and private capacities, from and against any and all claims, losses, damages, causes of action, suit and liability of every kind, including all expenses of litigation, court costs and attorney fees for injury to or death of any person or for any damage to any property arising out of or in connection with this Agreement or any and all activity or use pursuant to the Agreement, or on or about the property. This indemnity shall apply whether the claims, suits, losses, damages, causes of action or liability arise in whole or in part from the intentional acts or negligence of developer or any of its officers, officials, agents, consultants, employees or invitees, whether said negligence is contractual, comparative negligence, concurrent negligence, gross negligence or any other form of negligence. The City shall be responsible only for the City's sole negligence. Provided, however,

that nothing contained in this Agreement shall waive the City's defenses or immunities under Section 101.001 et seq. of the Texas Civil Practice and Remedies Code or other applicable statutory or common law. Notwithstanding anything to the contrary in this section, the Developer shall not be required to indemnify the City in the event the claims, suits, losses, damages, causes of action or liability arise in whole or in part as a result of the City's breach of this agreement or a separate agreement pertaining to the property governed by this agreement.

4.31 Indemnity Against Design Defects

Approval of the City Engineer or other City employee, official, consultant, employee, or officer of any plans, designs or specifications submitted by the Developer under this Agreement shall not constitute or be deemed to be a release of the responsibility and liability of the Developer, its engineer, contractors, employees, officers, or agents for the accuracy and competency of their design and specifications. Such approval shall not be deemed to be an assumption of such responsibility or liability by the City for any defect in the design and specifications prepared by the consulting engineer, his officers, agents, servants, or employees, it being the intent of the parties that approval by the City Engineer or other City employee, official, consultant, or officer signifies the City's approval of only the general design concept of the improvements to be constructed. In this connection, the Developer shall indemnify and hold harmless the City, its officials, officers, agents, servants and employees, from any loss, damage, liability or expense on account of damage to property and injuries, including death, to any and all persons which may arise out of any defect, deficiency or negligence of the engineer's designs and specifications incorporated into any

improvements constructed in accordance therewith, and the Developer shall defend at his own expense any suits or other proceedings brought against the City, its officials, officers, agents, servants or employees, or any of them, on account thereof, to pay all expenses and satisfy all judgments which may be incurred by or rendered against them, collectively or individually, personally or in their official capacity, in connection herewith. Notwithstanding anything to the contrary in this section, the Developer shall not be required to indemnify the City in the event the claims, suits, losses, damages, causes of action or liability arise in whole or in part as a result of the City's breach of this agreement or a separate agreement pertaining to the property governed by this agreement.

4.32 Approval of Plans

The Developer and City agree that the approval of plans and specifications by the City shall not be construed as representing or implying that improvements built in accordance therewith shall be free of defects. Any such approvals shall in no event be construed as representing or guaranteeing that any improvement built in accordance therewith will be designed or built in a good and workmanlike manner.

Neither the City or County, nor its elected officials, officers, employees, contractors and/or agents shall be responsible or liable in damages or otherwise to anyone submitting plans and specifications for approval by the City for any defects in any plans or specifications submitted, revised, or approved, in the loss or damages to any person arising out of approval or disapproval or failure to approve or disapprove any plans or specifications, for any loss or damage arising from the non-compliance of such plans or specifications with any governmental ordinance or regulation, nor any defects in construction undertaken pursuant to such plans and specifications.

4.33 Venue

Venue of any action brought hereunder shall be in the City of Bastrop, Bastrop County, Texas.

4.40 Dedication of Infrastructure Improvements

Upon final acceptance of Valverde Section 1, Phase 3, the public streets and sidewalks shall become the property of the City.

4.60 Assignment

This agreement, any part hereof, or any interest herein shall not be assigned by the Developer without written consent of the City Manager, said consent shall not be unreasonably withheld, and it is further agreed that such written consent will not be granted for the assignment, transfer, pledge and/or conveyance of any refunds due or to become due to the Developer except that such assignment, transfer, pledge and/or conveyance shall be for the full amount of the total of all such refunds due or to become due hereunder nor shall assignment release assignor or assignee from any and all Development assurances and responsibilities set forth herein.

4.70 Conflicts

This project is subject to the “Viridian Development Agreement”. If there are any conflicts between this agreement and the “Viridian Development Agreement”, the “Viridian Development Agreement” shall overrule.

IN TESTIMONY WHEREOF, the City of Bastrop has caused this instrument to be executed in duplicate in its name and on its behalf by its City Manager, attested by its City Secretary, with the corporate seal of the City affixed, and said Developer has executed this instrument in duplicate, at the City of Bastrop, Texas this the 13th day of September, 2022.

Valverde Section 1, Phase 3

City of Bastrop, Texas



John Sparrow
Continental Homes of Texas, LP

Trey Job
Acting City Manager

ATTEST:

Ann Franklin
City Secretary

Date

APPROVED AS TO FORM:

Alan Bojorquez
City Attorney

Date

Distribution of Originals: Developer
 City Secretary
 Planning and Development Department



**VALVERDE -PHASE 3
ENGINEER'S PRELIMINARY OPINION OF PROBABLE COST**

PROJECT: VALVERDE Phase 3
COUNTY: Bastrop

TOTAL LOTS 178

DATE: 8/2/2022

WATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	8" WATER LINE PVC C-900	7638	LF	\$38.00	\$290,244.00
2	8" GATE VALVE	23	EA	\$1,600.00	\$36,800.00
3	SINGLE SERVICE	24	EA	\$1,900.00	\$45,600.00
4	DOUBLE SERVICE	77	EA	\$2,300.00	\$177,100.00
5	FIRE HYDRANT ASSEMBLY (INCLUDING 6" LEAD AND 6" GV)	13	EA	\$5,000.00	\$65,000.00
6	AIR RELEASE VALVE	2	EA	\$2,500.00	\$5,000.00
7	AUTOMATIC FLUSH VALVE	5	EA	\$3,500.00	\$17,500.00
8	TRENCH SAFETY	7638	LF	\$1.10	\$8,401.80
SUBTOTAL - WATER IMPROVEMENTS					\$645,645.80

WASTEWATER IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	8-12 - 8" SDR-26 WASTEWATER LINE	4086	LF	\$50.00	\$204,300.00
2	12-16 - 8" SDR-26 WASTEWATER LINE	941	LF	\$60.00	\$56,460.00
3	16-20 - 15" SDR-26 WASTEWATER LINE	1030	LF	\$133.00	\$136,990.00
4	SINGLE SERVICE	38	LF	\$1,400.00	\$53,200.00
5	DOUBLE SERVICE	70	LF	\$1,900.00	\$133,000.00
6	WASTEWATER 4' DIAMETER MANHOLE	40	EA	\$5,000.00	\$200,000.00
7	WASTEWATER 5' DIAMETER MANHOLE	4	EA	\$6,000.00	\$24,000.00
8	TRENCH SAFETY	6057	EA	\$1.10	\$6,662.70
SUBTOTAL - WASTEWATER IMPROVEMENTS					\$814,612.70

DRAINAGE IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	18-INCH RCP, CLASS III PIPE	2,007	LF	\$65.00	\$130,424.26
2	24-INCH RCP, CLASS III PIPE	2,037	LF	\$80.00	\$162,960.00
3	30-INCH RCP, CLASS III PIPE	1,418	LF	\$120.00	\$170,160.00
4	36-INCH RCP, CLASS III PIPE	179	LF	\$150.00	\$26,850.00
5	42-INCH RCP, CLASS III PIPE	101	LF	\$200.00	\$20,200.00
6	4'X2' CONCRETE BOX CULVERT	68	LF	\$250.00	\$17,000.00
7	6'X2' CONCRETE BOX CULVERT	395	LF	\$350.00	\$138,177.55
8	4 SIDED AREA INLET	14	EA	\$3,500.00	\$49,000.00
9	10' CURB INLET	23	EA	\$4,000.00	\$92,000.00
10	15' CURB INLET	2	EA	\$6,500.00	\$13,000.00
11	8'X8' BOX MANHOLE	1	EA	\$10,300.00	\$10,300.00
12	48-INCH DIAMETER SEWER MANHOLE	13	EA	\$5,100.00	\$66,300.00
13	60-INCH DIAMETER SEWER MANHOLE	4	EA	\$6,100.00	\$24,400.00
14	72-INCH DIAMETER SEWER MANHOLE	2	EA	\$7,500.00	\$15,000.00
15	18" HEADWALL	0	EA	\$3,000.00	\$0.00
16	24" HEADWALL	4	EA	\$4,000.00	\$16,000.00
17	30" HEADWALL	0	EA	\$6,000.00	\$0.00
18	36" HEADWALL	1	EA	\$7,500.00	\$7,500.00
19	4'X2' CONCRETE BOX HEADWALL	2	EA	\$8,500.00	\$17,000.00
20	6'X2' CONCRETE BOX HEADWALL	0	EA	\$9,500.00	\$0.00
21	TRENCH SAFETY	6,204	LF	\$1.10	\$6,824.75
SUBTOTAL - DRAINAGE IMPROVEMENTS					\$983,096.56

STREET/SITE IMPROVEMENTS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	SUBGRADE PREPARATION, CEMENT STAB (3' OVERBUILD)	28106	SY	\$10.00	\$281,060.00
2	CLEARING AND GRUBBING	30	AC	\$4,500.00	\$136,355.41
3	FLEXIBLE BASE 8-INCH THICKNESS (3' OVERBUILD)	28106	SY	\$10.00	\$281,060.00
4	HMAC 2-INCH THICKNESS	20993	SY	\$12.00	\$251,916.00
5	CURB AND GUTTER	7540.36	LF	\$14.30	\$107,827.15
6	STREET SIGNAGE AND STRIPING	1	LS	\$32,000.00	\$32,000.00

7	EXCAVATION	25596	CY	\$4.50	\$115,182.00
8	EMBANKMENT	62368	CY	\$3.50	\$218,288.00
SUBTOTAL - STREET/SITE IMPROVEMENTS					\$1,423,688.55

EROSION CONTROLS

ITEM	DESCRIPTION	QUANTITY	UNIT	COST	TOTAL COST
1	HYDROMULCH SEEDING FOR EROSION CONTROL	121,470	SY	\$1.25	\$151,838.00
2	4-INCH TOP SOIL FOR ALL DISTURBED AREAS	121,470	SY	\$1.10	\$133,617.44
1	STABILIZED CONSTRUCTION ENTRANCE	3	EA	\$1,500.00	\$4,500.00
2	SILT FENCE	18722.95	LF	\$2.50	\$46,807.38
5	TREE PROTECTION	1	LS	\$15,000.00	\$15,000.00
6	INLET PROTECTION	39	EA	\$100.00	\$3,900.00
SUBTOTAL - EROSION CONTROLS					\$355,662.82

TOTAL \$4,222,706.43
COST PER LOT \$23,723.07

This OPC is based on the consultants reasonable professional judgement and experience and does not constitute a warranty, express or implied.
Actual costs will vary.

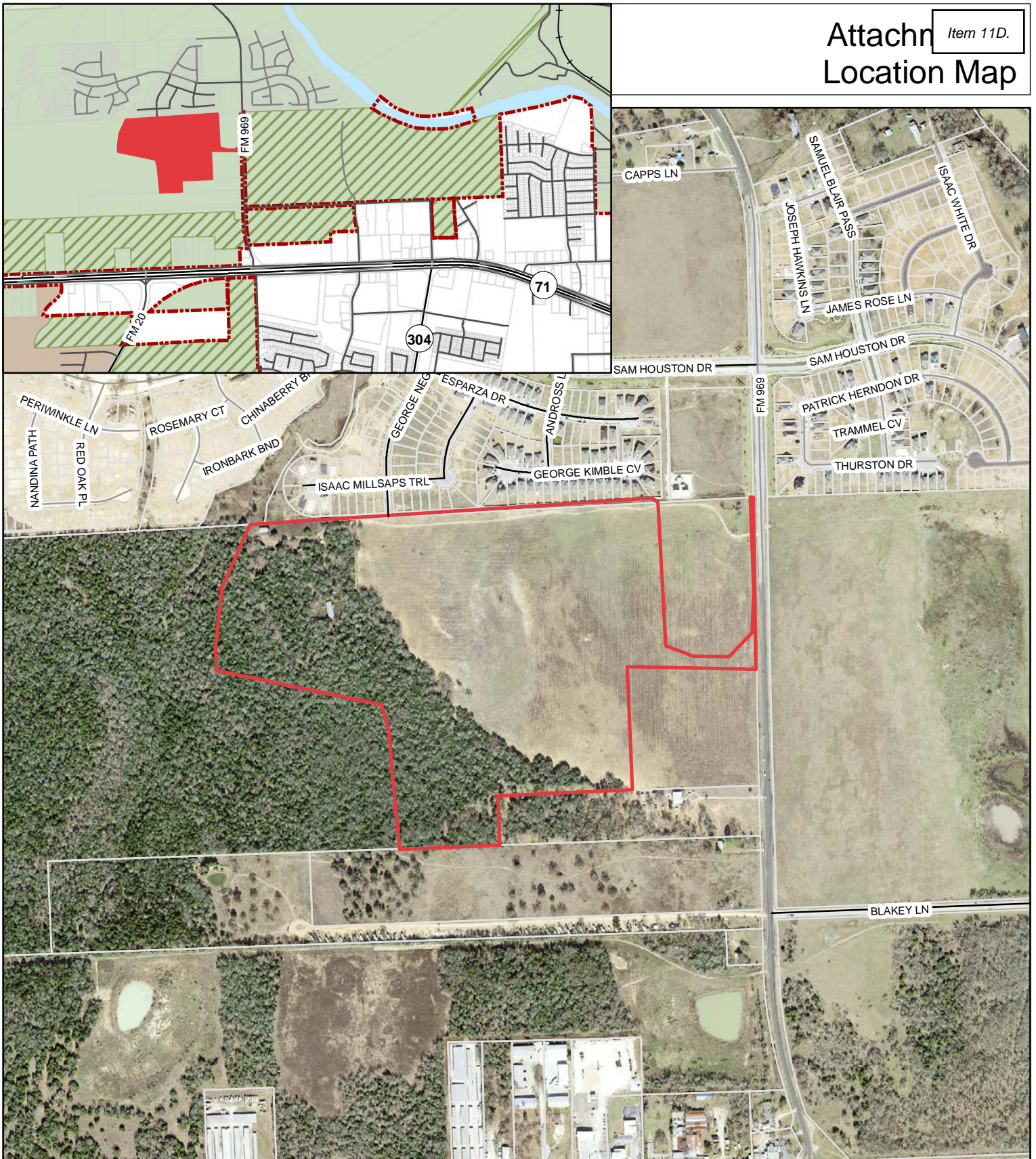
Quantities for all dry utilities, demolition work, site lighting, landscape improvements, parklands, mail kiosks have not been included with this OPC

This OPC was created prior to the completion of the geotech report.

The quantities shown are based upon preliminary design, prior to on the ground survey, and City approval.

This OPC is subject to change to reflect City review comments.

Since the ENGINEER has no control over cost of labor, materials, equipment, or services furnished by others, or over the contractor(s)' competitive bidding or market conditions, the ENGINEER'S opinions and construction cost estimates provided above have been made on the basis of the ENGINEER'S best judgement as an experienced and qualified professional ENGINEER familiar with the construction industry for which this estimate was prepared; but the ENGINEER cannot and does not guarantee that actual construction costs will not vary from this estimate.



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Feet

Preliminary Plat Valverde Section 1

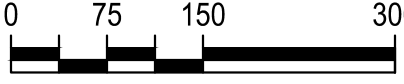
1 inch = 750 feet

Date: 5/19/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for accuracy, completeness or usefulness of information, nor does it represent that its use will not infringe upon privately owned rights.



PRELIMINARY PLAT

VALVERDE
SECTION 2

PHASE 1

PHASE 2

PHASE 3

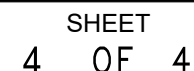
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PHASE 1

VALVERDE
SECTION 2

VALVERDE
PRELIMINARY PLAT

PHASING PLAN



SHEET
4 OF 4

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DESIGNED BY:

REVIEWED BY:

DRAWN BY:



BGE, INC.
1701 Directors Blvd., Suite 1000
AUSTIN, TX 78744
TBPE Registration No. F-1046
TEL: 512-879-0400 www.bgeinc.com



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Hold a public hearing and consider action to approve the first reading of Ordinance No. 2022-22 of the City Council of the City of Bastrop, Texas adopting a budget for the Fiscal Year 2022-2023 (October 1, 2022 through September 30, 2023) attached as Exhibit A; making certain appropriations; and providing that expenditures for said Fiscal Year be made in accordance with said budget; updating the Master Fee Schedule; providing a distribution; severability; repealer; an effective date; proper notice and meeting; and move to include on the September 20, 2022 agenda for a second reading.

AGENDA ITEM SUBMITTED BY:

Submitted by: Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The City Council held a budget planning session on May 12, 2022, to discuss Council priorities going into FY2023 budget preparation. At this planning session, the City Manager was seeking feedback from City Council on prioritizing these items. This feedback was used to prepare the Proposed FY2023 Budget.

The City Manager presented the Proposed Budget for FY2023 on July 26, 2022. The City Council held Budget Workshops on August 16 and 17, 2022, to go over the budget in more detail and ask any questions of the City Manager and Chief Financial Officer.

Council reached consensus on changes to the proposed budget during the August 17 workshop:

- Community Asset funding – All assets were granted their FY2023 requested amounts increasing the proposed budget by \$148,751.
- Community Support funding – Changes were made to funding levels for several organizations. These changes decreased the proposed budget by \$10,000.
- Removed Downtown Master Plan of \$150,000
- Community Event funding – Changes were made to the funding levels for fireworks (dropped Patriotic Festival from table). This change decreased the proposed budget by \$5,000.
- Added the following expenses to General Fund – Solid Waste RFP consulting \$20,000; Fisherman's Park overlooks repair \$41,500; Skatepark lighting \$5,000

All changes and recommendations have been incorporated into this final version.

Another significant change is in Total Capital Requested. This was proposed at \$54,599,091 and is now totaling \$46,699,091. The change was in the Water Requests, moving a large portion of the Willow Water Treatment Plant Improvements – Phase I to FY 2024 leaving only \$1,000,000 in the FY 2023 capital budget.

Detail changes to the All-Funds Summary since the proposed budget are as follows:

REVENUE	\$ change	Notes
Total Revenue as of 7/26/2022	\$62,762,847	
General Fund Ad Valorem Taxes	\$29,790	Final certified role calculation
General Debt Service Ad Valorem Taxes	\$116,935	Final certified role calculation
Total Changes	\$146,725	
Total Revenue 9/13/2022 FINAL	\$62,909,572	

EXPENDITURES	\$ change	Notes
Total Expenditures as of 7/26/2022	\$104,676,873	
Community Support Funding	(\$10,000)	Per August 23 Council Mtg
Community Asset Funding	\$148,751	Per August 23 Council Mtg
Community Event Funding	(\$5,000)	Per August 23 Council Mtg
Remove Downtown Master Plan	(\$150,000)	Per August 16 workshop
Solid Waste RFP consultant	\$20,000	Per August 16 workshop
Fisherman's Park overlooks repair	\$41,500	Per August 16 workshop
Skatepark Lighting	\$5,000	Per August 16 workshop
CO, Series 2022A – Principal & Interest	\$342,627	Added debt expense for \$13M
Total Changes	\$392,878	
Total Expenditures 9/13/2022 FINAL	\$105,069,751	

Section 6.05 of the City Charter states: "After public hearing, the Council shall analyze the budget, making any additions or deletions considered appropriate, and shall, at least three (3) days prior to the beginning of the fiscal year, adopt the budget by a favorable vote."

Since the Charter requires two readings for an Ordinance to be effective, the second reading of this Ordinance adopting the budget for FY 2022-2023 will be on September 20, 2022 at the regular scheduled Council meeting.

FISCAL IMPACT:

All funds

RECOMMENDATION:

Tracy Waldron, CFO recommends approval of the first reading of Ordinance No. 2022-22 of the City Council of the City of Bastrop, Texas adopting a budget for the Fiscal Year 2022-2023 (October 1, 2022 through September 30, 2023) attached as Exhibit A; making certain appropriations; and providing that expenditures for said Fiscal Year be made in accordance with

said budget; updating the Master Fee Schedule; providing a distribution; severability; repealer; an effective date; proper notice and meeting; and move to include on the September 20, 2022 agenda for a second reading.

ATTACHMENTS:

- Ordinance No. 2022-22
- Exhibit A – Annual Proposed Budget for FY2022-2023



ORDINANCE NO. 2022-22

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING A BUDGET FOR THE FISCAL YEAR 2022-2023 (OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023), ATTACHED AS EXHIBIT A; MAKING CERTAIN APPROPRIATIONS; AND PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR BE MADE IN ACCORDANCE WITH SAID BUDGET; UPDATING THE MASTER FEE SCHEDULE; PROVIDING A DISTRIBUTION; SEVERABILITY; REPEALER; AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Manager and staff have prepared and filed with the City Secretary a proposed budget for the operation of the City during Fiscal Year 2022-2023; and

WHEREAS, the City Manager of the City of Bastrop has submitted to the Mayor and City Council a proposed budget of the revenues and expenditures/expenses of conducting the affairs of said City and providing a complete Financial Plan for Fiscal Year beginning October 1, 2022 and ending September 30, 2023; and

WHEREAS, the City Council on September 13, 2022 conducted a public hearing to receive input from citizens of the City concerning the content of the budget, and for which notice were duly posted in a newspaper of general circulation in the county in which the municipality is located; and

WHEREAS, the City has acknowledged that this budget will raise more total property taxes than last year's budget by \$859,281 or 13.7%, and of that amount \$543,921 is tax revenue to be raised from new property added to the tax roll this year; and

WHEREAS, the City Council having considered the proposed budget and minor changes, at length, and having provided input in its preparation, has determined that the proposed budget and the revenues and expenditures contained therein are in the best interest of the City and, therefore, the City Council desires to approve and adopt the budget by formal action; and

WHEREAS, pursuant to the statutory authority granted by the City of Bastrop Home Rule Charter, Section 6.06, this budget shall constitute the official appropriations of proposed expenditures for the Fiscal Year 2022-2023 and shall constitute the basis of the official levy of the property tax as the amount of tax to be assessed and collected for that tax year; and

WHEREAS, the City Council is authorized to adopt the proposed budget pursuant to the statutory authority granted by Texas Local Government Code Chapter 102.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. Budget Adopted: The proposed budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023, as submitted to the City Council by the City Manager, attached hereto as Exhibit "A," for all purposes is hereby approved and adopted as the City's budget of all revenue and expenditures/expenses of the City of Bastrop, Texas for Fiscal Year 2022-2023.

Section 2. Appropriation: The sum of one hundred and five million, sixty-nine thousand and seven hundred fifty-one U.S. Dollars (\$105,069,751) is hereby appropriated for the City's FY2022-2023 Budget. Further, these funds are for payment of operating, capital, and debt service expenses associated with the operation and administration of the City, according to the various purposes and intents described in the FY 2022-2023 budget document.

Section 3. Distribution: Upon final approval, the budget adopted by this Ordinance shall be filed with the Office of the City Secretary and posted on the City's website in accordance with Texas Local Government Code Chapter 102. The budget shall also be printed, or otherwise reproduced, and sufficient copies shall be made available for the use of all offices and agencies and for the use of interested persons and civic organizations in accordance with City of Bastrop Home Rule Charter Section 6.09.

Section 4. Fee Schedule: This Ordinance establishes the administrative fees the City is authorized to impose and collect for providing certain services or processing certain requests for approval. Other specific fees may be imposed by other ordinances of the City or state law. The absence of any certain fee from the Master Fee Schedule, Appendix A of the City of Bastrop Code of Ordinances, shall not be interpreted to preclude assessment and collection of that fee by the City.

Section 5. Severability: Should any paragraph, sentence, provision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole, or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 6. Repealer: All other ordinances and provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Code of Ordinances not in conflict herewith shall remain in full force and effect. The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying, or altering any penalty accruing or to accrue, nor as affecting any rights of the City of Bastrop under any section or provision of any ordinances at the time of passage of this Ordinance.

Section 7. Effective Date: This Ordinance shall be in full force and effect from and after its date of adoption by the City Council and publication of its caption as the law and the City of Bastrop's Charter provide in such cases.

Section 8. Open Meeting: It is hereby officially found and determined that the meeting at which this Ordinance was passed was conducted in compliance with the Open Meetings Act, Texas Government Code, Chapter 551, as may have been modified by any applicable emergency orders.

CONSIDERED and APPROVED on First Reading on the 13th day of September 2022, by the following motion:

"I MOVE THAT THE CITY COUNCIL ADOPT THE BUDGET AS PRESENTED."

Mayor Pro Tem Lyle Nelson YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Bill Peterson YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Drusilla Rogers YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Jimmy Crouch YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Dock Jackson YEA____ NAY____ ABSTAIN____ ABSENT____

CONSIDERED and ADOPTED on Second Reading on the 20nd day of September 2022, by the following motion:

"I MOVE THAT THE CITY COUNCIL ADOPT THE BUDGET AS PRESENTED."

Mayor Pro Tem Lyle Nelson YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Bill Peterson YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Drusilla Rogers YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Jimmy Crouch YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Dock Jackson YEA____ NAY____ ABSTAIN____ ABSENT____

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

EXHIBIT A



FY22 - FY23

ANNUAL BUDGET





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INTRODUCTION

ANNUAL OPERATING BUDGET FY 2022-2023

City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

Jimmy Crouch-
 John Kirkland-
 Drusilla Rogers, Mayor Pro-Tem-
 Cheryl Lee-
 Kevin Plunkett-

“This budget will raise more revenue from property taxes than last year’s budget by an amount of \$859,281, which is a 13.7% increase from last year’s budget. The property tax revenue to be raised from new property added to the tax roll this year is \$543,921”.

TAX RATE

Fiscal Year	Property Tax Rate	No-New-Revenue Tax Rate	No-New-Revenue M&O Tax Rate	Proposed M&O Tax Rate	Voter-Approval Tax Rate	Debt Rate
2022-2023	0.5128	0.4887	0.3166	0.3166	0.5238	0.1962
2021-2022	0.5794	0.5457	0.3632	0.3740	0.5956	0.2054

Municipal Debt Obligations - Principle & Interest

Tax Supported	Revenue Supported	Total
\$28,676,077	\$94,228,173	\$122,904,249

FY 2022 Budget Book Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Bastrop
Texas**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morill

Executive Director

Community Profile



Known as the “Heart of the Lost Pines,” Bastrop, Texas, is a unique community that couples historic small-town charm with big-city amenities and an exceptional quality of life. The City covers approximately 9.4 square miles and is the county seat of Bastrop County. Bastrop is strategically and centrally located on State Highway 71, with convenient access to Austin-Bergstrom International Airport, and within an easy distance of three major metropolitan areas. With Austin just 30 miles to the west, Houston two hours southeast, and San Antonio one and a half hours to the southwest, Bastrop is in an advantageous position for cultural and economic development.

Embracing the Future

Today, this dynamic city is growing at an unprecedented pace. With a current population of approximately 11,060, Bastrop proudly preserves its historic past while embracing the challenges of modern-day growth and economic needs. The 2020 census showed the City of Bastrop’s population increased 34.2% from the previous census in 2010. It is estimated the City will have grown an additional 14% since 2020. The City has already outpaced the projected population for 2020 of 9,383. The City has approximately 18 square miles under annexation agreements and an additional 145 square miles of extraterritorial jurisdiction. Industries are continuing to develop in and around the Bastrop area, creating a bigger demand for housing and retail. Austin was ranked fourth fastest growing metropolitan city with over 1M population, which will have a direct impact on the growth that Bastrop will experience throughout the next decade.

Experience

Bastrop's tranquil setting amid the natural beauty of Central Texas' Lost Pines region includes extensive Colorado River frontage and abundant outdoor recreational opportunities. The Colorado River runs through Bastrop and is perfect for kayaking, canoeing, and fishing. The El Camino Real Paddling Trail is about six miles long and runs from Fisherman's Park to a take-out point near Tahitian Village. During FY 2020, the city executed a lease agreement to a kayaking outfitter for use of a small portion of Fisherman's Park to enhance the use of this recreational asset. Bastrop was one of four inaugural cities certified by Texas Parks and Wildlife as a Bird City, along with Dallas, Houston, and Port Aransas.

Other nearby attractions include three golf courses, two state parks, a nature preserve, Lake Bastrop, and the world-renowned Hyatt Regency Lost Pines Resort, which draws many tourists from all over the world who were previously unaware of this charming town.

Annually, Bastrop plays host to numerous events, such as the Patriotic Festival, Homecoming & Rodeo, Table on Main, Veteran's Day Car Show, Corvette Invasion, Bastrop Music Festival, Juneteenth Celebration, and Lost Pines Christmas, which includes a Lighted Parade, River of Lights, and Historic Homes Tour.

Downtown Bastrop is the soul of the community and features culinary delights from homestyle fare to fine dining, a distillery, breweries, a winery, gift shops, multiple live music venues and the Governor's office's new Music Friendly Community designation, and riverfront views, all nestled around a historic, and picturesque Main Street.

The City of Bastrop is proud to support three Cultural Assets that provide arts, culture, historical, and tourism-related offerings to the community. The Museum and Visitor Center of the Bastrop County Historical Society is an elegant journey into Bastrop's storied past and also serves as a Visitor Center, welcoming travelers and guests. The Bastrop Opera House produces live theater just like it was when it began in 1889, performing musicals, plays, Shakespeare, and concerts to sellout crowds of locals and visitors. The Lost Pines Art Center is a work of art in itself – the building was recognized in the Austin Business Journal's Commercial Real Estate awards and was awarded a substantial grant from ArtPlace, a national organization. The Art Center is home to a bustling art community and exposes all ages to world-class demonstrations and expositions.

Employment

As part of a greater metro area of more than 2 million people, Bastrop has experienced tremendous economic growth and is poised for future growth and development. Major area employers include Bastrop Independent School District, Hyatt Regency Lost Pines Resort, Bastrop County, MD Anderson Cancer Center, Walmart, Bastrop Federal Correction Institute, and H.E.B. Food Stores.

Education

Area students are served by Bastrop Independent School District, which has an enrollment of over 11,000. One of the largest geographically in the state of Texas, Bastrop ISD's boundary covers an area of nearly 450 square miles and includes the communities of Bastrop, Cedar Creek, Red Rock, Rockne, Paige, and vast rural areas of Bastrop County.

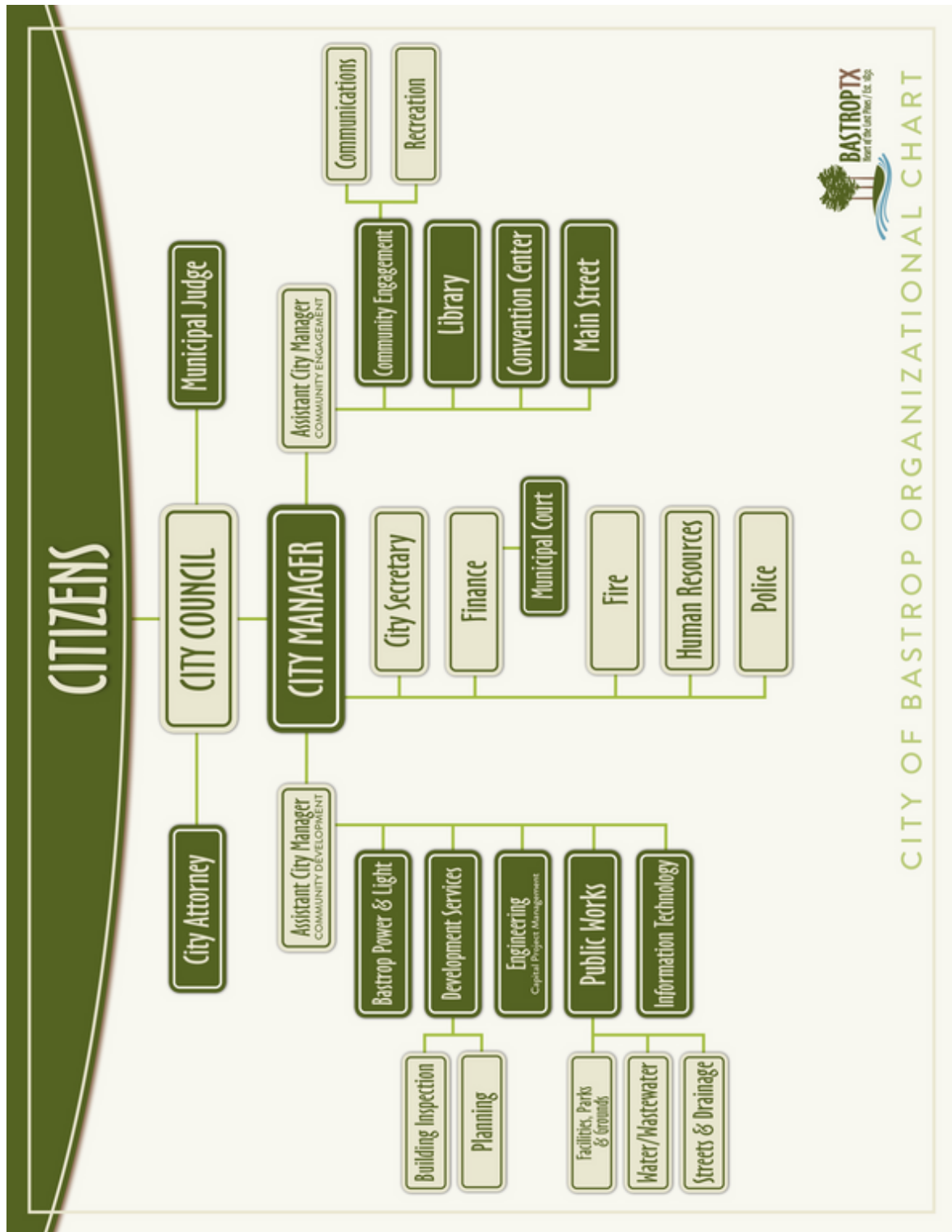
Calvary Episcopal School is a private school serving children from Pre-K through 6th grade located in Downtown Bastrop.

Six colleges and universities are within an hour's drive of Bastrop: Austin Community College, University of Texas, St. Edward's University, Concordia University, Texas A&M, and Texas State University and the Art Institute of Austin has just relocated to Bastrop.

Public Safety

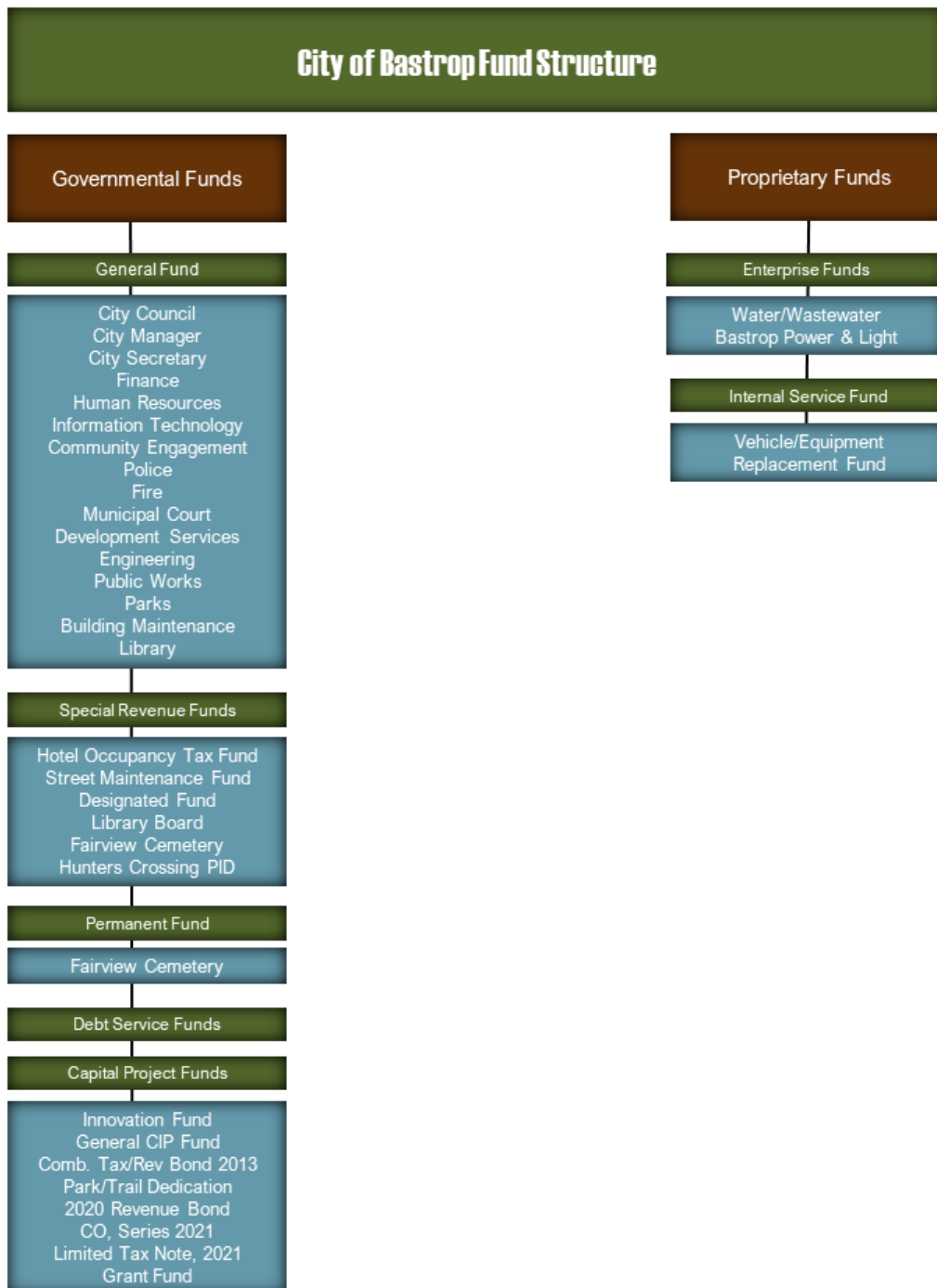
To say that the City of Bastrop is proud of its Police and Fire Departments would be a vast understatement. The community has experienced the hardship of multiple FEMA declared disasters in the last 10 years but every time, our first responders have proven their dedication and excellence in their service. Bastrop's City Council has made significant investments in the Bastrop Fire Department, bringing on the city's first paid staff members in the past few years, investing in the City's first ladder truck, and continuing to support the needs of our growing city. The Fire Department was just successful in lowering the ISO rating of the city from 4 to 3 which is proof of the progress and excellence of the department and results in lowered insurance rates for residential and business properties. Bastrop Police Department continues to score highly in terms of diversity, fairness, response times, and commitment to community policing.

Organization Chart



Fund Structure

Share Costs: The Enterprise Funds and the Hotel Occupancy Tax Fund transfer funds to the General Fund for the cost of shared functions including: Information Technology, Building Maintenance, Human Resources, Finance, City Manager, Community Engagement, Communications and City Council. This transfer is represented as a reduction in expenses within the General Fund.



Annual Budget Process

Operating Budget

PLANNING & PREPARATION – The City’s “operating budget” is the City’s annual financial operating plan. It is based on Council goals, anticipated revenues, level of service desired, and capital equipment needs. It consists of all funds. The budget is prepared using the same basis of accounting as the audited financial statements. The budget is prepared by the City Manager with the assistance of the Chief Financial Officer and in cooperation with all City Departments. The preparation process starts in January of each year. There is a pre-budget planning workshop held by the City Council in May. All department budget submittals are due early May. The City Manager and Chief Financial Officer meet with each department to review their budget requests. The months of June and July are used to prioritize the requests, discuss financing options, and finalize the revenue projections. The City Manager submits a budget to City Council in July. Budget workshops are scheduled with Council following the initial presentation of the budget, to address any questions and receive feedback.

ADOPTION – The budget with all the supporting schedules will be filed with the City Secretary and available for public inspection. At the Council meeting at which time the budget is submitted, the Council will name the time and place of the public hearing. A notice of the public hearing will be published in the local newspaper and on the City’s website. The City Council will adopt the budget by Ordinance after the second reading. Final adoption will constitute the official appropriations as proposed expenditures for the current year and shall constitute the basis of the official levy of the ad valorem tax to be assessed and collected for the corresponding tax year. The operating budget may be submitted to Government Finance Officers Association annually for evaluation and possible recognition with the Award for Distinguished Budget Presentation.

BALANCED BUDGETS – An operating budget will be balanced, with current revenues, inclusive of beginning resources, and greater than or equal to current expenditures.

CONTROL – The level of budgetary control is at the department in all funds. Department leads can make transfers between accounts within their budget through a budget transfer. When budget adjustments must be made between departments and/or funds, they must be approved by City Council through a budget amendment.

REPORTING – Periodic financial reports are available within the City’s financial software to enable the department managers to manage their budgets and to enable the Finance Department to monitor and control the budget as approved by the City Council. Summary monthly financial reports will be presented to the City Council within 45 days after the end of each month, if Council meetings do not interfere with the reporting requirement. Such reports will include current year revenue and expenditure budgets and year-to-date actual figures.

PERFORMANCE MEASURES – Where appropriate, performance measures and productivity indicators will be used as guidelines and reviewed for efficiency and effectiveness. This information will be included in the annual budgeting process and reported to the City Council at least quarterly.

Capital Budget

PREPARATION – The City's capital budget will be included in the City's operating budget. The capital budget will be prepared by the City Manager with assistance from the Finance Department and involvement of all required city departments.

APPROPRIATION – An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three years pass without any disbursement from, or encumbrance of, the appropriation. Any funds not expended, disbursed, or encumbered shall be deemed excess funds.

CONTROL – All capital project expenditures must be appropriated in the capital budget. Finance must certify the availability of resources so an appropriation can be made before a capital project contract is presented by the City Manager to the City Council for approval.

ALTERNATE RESOURCES – Where applicable, assessments, impact fees, or other user-based fees should be used to fund capital projects which have a primary benefit to certain property owners.

DEBT FINANCING – Recognizing that debt is usually a more expensive financing method, alternative financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of marketing and issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases.

REPORTING – Financial reports will be available to enable the department managers to manage their operating budgets and to enable the Finance Department to monitor the operating budget as authorized by the City Manager.

Budget Calendar

City of Bastrop		
FY 2022-2023 Strategic Planning Calendar		
(assumes no voter approval election required)		
Preparation	January 19	City Council Candidate filing period begins
	February 8*	Last council meeting before deadline to call general election (deadline Feb 18)
	February 8*	Present 1Q FY2022 Performance Report
	February 18	City Council Candidate Filing period ends
	February 27	City Council Candidate Orientation
	March 7	Staff planning session - FY 2023 Budget Kick-off
	April 5*	Special City Council Planning Session - Transportation Plan, Additional Policy Objectives and Funding Alternatives. Water Master Plan update.
	April 19*	Special City Council Planning Session - Comprehensive Plan, Capital Plan Review, and Fiscal Forecast Assumptions.
	April 26*	City Council meeting - Visit Bastrop presentation of mid-year report
	May 1	Receive preliminary notices of appraised value from Chief Appraiser
	May 7	Election Day
	May 10*	Present 2Q FY2022 Performance Report; City Manager to present Capital Plan and Fiscal Forecast
	May 12*	Special City Council Pre-budget Planning Session (All day) - Review Focus Areas, Management Projects/Enhancements, Affirming Tax Revenue target, Service and Service Levels, and receive direction from City Council.
	May 17*	Canvass Results of May 7th Election
	May 16	Community Support and Non-Special Event HOT Tourism related organization applications available at City Hall and on City's website
	May 18	Hunter's Crossing Local Government Corporation Meeting to review budget and propose Special Assessments
	June 23	Deadline - Community Support & Non-Special Event HOT Organization applications for FY2023 Funding (5:00pm)
	July 12*	Community Support Organizations present their funding request to Council (limit 3 minutes)
	July 25	Deadline for Chief Appraiser to certify rolls to taxing units
Adoption	June 11	Publish Notice of proposed Special Assessments (must be posted 15 days prior to Public Hearing)
	June 28*	Public Hearing Special Assessments for Hunter's Crossing PID; First Reading of the Amended and Restated Service and Assessment Plan.
	July 12*	Council Meeting - Second Reading of the Amended and Restated Service and Assessment Plan.
	July 26*	City Manager presents the FY 2023 Budget (considered filed with the City Secretary)
	August 8*	City Council Joint meeting with the Visit Bastrop Board to review Visit Bastrop's Business Plan and Proposed Budget for FY2023
	August 9*	Meeting of the Governing Body to discuss the proposed tax rate; if proposed tax rate will exceed the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate (whichever is lower), take record vote and schedule public hearing.
	August 9*	Present 3Q FY2022 Performance Report.
	August 16*	Budget Workshop - Review Proposed Budget
	August 17*	Budget Workshop#2 - Review Proposed Budget (if needed)
	August 23*	Council Meeting - Adopt Financial and Purchasing Policies;
	September 3	Published Notice of Budget Hearing (must be posted 10 days prior to Public Hearing); Publish Notice of Tax Rate Hearing (must be posted 5 days prior to Public Hearing)
	September 13*	Council Meeting - Public Hearing and First Reading on Tax Rate Ordinance; Budget Public Hearing; First Reading on Budget Ordinance.
	September 20*	Council Meeting to adopt tax rate and budget. Must adopt budget before tax rate. City Council must take a separate ratification vote to adopt any budget that will raise total property tax revenue.
Implementation	October 1	Fiscal Year begins
	October 11*	Distribute Final FY2023 Adopted Budget Book
	October 25*	City Council meeting - Visit Bastrop presentation of FY2022 end of year report (optional)
	November 8*	Present 4Q FY2022 Performance Report
	December 12	Begin FY2022 audit
	December 13*	Presentation of preliminary unaudited financial report for FY2022

* Council Meeting



BUDGET OVERVIEW

Welcome to the FY 2023 Budget

The City Manager is pleased to present the Proposed FY 2023 Budget for the City of Bastrop. The proposed budget is the result of hard work from each city department, careful review, analysis, and organization by the Finance Department, and productive pre-budget work sessions with the City Council on April 5, April 26, and May 12 of this year.

The City Council's thoughtful feedback on potential capital projects, the Nine Focus Areas, and the fiscal forecast for the major operating funds is particularly appreciated. The City staff team worked to ensure that Council's input is reflected in the proposed document.

Recent economic factors have impacted cities across the country in their efforts to attract and retain quality employees. Those impacts have not avoided the City of Bastrop. While the City of Bastrop has had relative success in attracting quality candidates for public safety positions, we are seeing a reduction in the number of quality applications for all vacancies. We are in a region-wide competition with a shrinking application pool for certified operators, experienced firefighters and patrol officers, and skilled administrative personnel. The feedback we receive from existing experienced employees indicates that recent steps by our competitors places the City of Bastrop at increased risk of losing those employees, too.

The theme of the Proposed FY 2023 budget is to improve our standing as an employer of choice, which means we ensure the competitiveness of the compensation package, aggressively recruit toward a diverse candidate pool, and are thoughtful about how we use in-house vs. contracted resources.



Bastrop City Council

FOCUS AREAS

Communication

Support and enhance open two-way communication between the City and its residents and businesses.

Community Safety

Keep citizens, businesses, and visitors safe.

Economic Vitality

Create sustainability by leveraging tourism, infrastructure renewal, and investment; enhancing public/private partnerships; efficient planning and development processes; and fostering an inclusive and diverse environment that encourages entrepreneurial ventures.

Fiscal Responsibility

Prepare and manage budget; fiduciary responsibility.

Manage Growth

Maintain Bastrop's unique feel and character while meeting the needs of the population through facilitation of responsible development and redevelopment.

Multi-Modal Mobility

Improved mobility for all modes of transportation; manage traffic congestion.

Organizational Excellence

Continually improve operations to achieve greater efficiencies and effectiveness through improved customer service for residents and businesses.

Uniquely Bastrop

Maintain and enhance our historic community feel by leveraging the unique combination of community, parks, cultural and recreational assets that make Bastrop a special place to live and work.

Unique Environment

Continue beautification of natural areas, green spaces, and the river.



Capital Plan & FY 2023 Capital Budget

The City Council provided guidance on the five-year capital plan during work sessions held on April 5 and April 29, 2022, which resulted in a draft plan presented to Council on May 12. The five-year capital plan is updated annually, as project scopes are refined and estimates are adjusted. The annual capital budget reflects the yearly appropriation as authorized by the City Council. The City plans for the long-term, while budgets are approved one year at a time.

FY 2023 Capital Budget Highlights
Riverbank Stabilization Design - \$3,000,000 (future bond and grant funded)
Gills Branch Flood Mitigation Land Acquisition and utility relocation - \$6,000,000 (future bond and grant funded)
Facilities Master Plan - \$120,000 (cash)
Parks Improvements, Shade and Playscape Structures - \$65,000 (cash)
Street Maintenance Program - \$800,000 (cash)
Street Rehabilitation Program - \$4,000,000 (future bond)
Blakey Lane Street Extension Design - \$1,000,000 (Type B sales tax)
Agnes Street Extension (Street portion) - \$4,253,161 (grant and Type B sales tax)
Agnes Street Extension (water/wastewater lines) - \$600,000 (cash)
Old Iron Bridge (city share) \$2,000,000 (\$462,000 CO, Series 2018 and future bonds)
South Street Extension to Lover's Lane Design - \$1,000,000 (Type B sales tax)
Intersection Improvements - \$230,000 (Type B sales tax)
Transportation Impact Fee Study - \$80,000 (cash)
Emile Multi-Cultural & Recreation Complex Infrastructure Study - \$100,000 (Type B sales tax)
Transportation Master Plan - \$200,000 (split 50/50 cash and Type B sales tax)
BP&L Improvements - \$250,000 (cash)
Simsboro Aquifer Water Supply Facilities - \$46,600,000 (current and future bonds)
Water Master Plan projects - \$11,557,100 (these will be listed as separate projects in CIP section)
Wastewater Treatment Plant #3 Phase 2 Design - \$2,300,000 (future bond)
Westside Collection System Phase 2 - \$4,300,000 (current bonds and impact fees)
Transfer Lift Station and Force Main - \$6,431,030 (ARP funds, Impact Fees and future bonds)
Wastewater Master Plan - \$150,000 (cash)
Manhole Replacement - \$150,000 (cash)

CO, Series 2022A Bond Issuance

The Capital Improvement Plan includes projects that will need to be funded through the issuance of debt. There is a proposed \$13,000,000 bond issuance included in the General Fund Debt Service Fiscal Forecast. The projects included in this issuance are:

PROJECTS	EST. AMT
Old Iron Bridge grant match	\$3,000,000
Riverbank stabilization drainage grant match	\$3,000,000
Gills Branch drainage project grant match	\$3,000,000
Street rehabilitation projects	\$4,000,000

The Capital Improvement Plan includes projects that will need to be funded through the issuance of debt. The large projects such as the Wastewater Treatment Plant and the Water Plant are multiyear projects. The Finance Department along with our Financial Advisor use a rate model and project the issuance of bonds only as we need the funds. This spreads out the impact on rates and allows development to contribute more to the project. We have seen a significant increase in project costs just within the last year. As these projects are bid, this rate model will be updated and projected rate increases will be brought to City Council. There is a proposed \$44,000,000 bond issuance included in the Water/Wastewater Debt Service Fund Fiscal Forecast. The projects included in this issuance are:

PROJECTS	EST. AMT
Water Treatment Plant - Construction	\$37,000,000
WWTP#3 Phase 2 - design	\$1,600,000
Willow Water Plant Rehab - design	\$1,000,000
Transfer Lift Station & Force Main (part of WWTP#3 project)	\$3,400,000
1 MG Elevated Storage Tank (east of 969) - design	\$1,000,000

Fiscal Forecast

There are important assumptions driving both the General Fund fiscal forecast and the proposed FY 2023 General Fund budget. Those assumptions include

- No increased property tax burden for operations and maintenance for the average Bastrop property owner, which will result in an approximate reduction in the nominal tax rate of 6 cents per 100 dollar valuation.
- Five percent annual sales tax growth
- City-wide adjustment to the pay scale, but salary adjustments limited to non-director level positions
- Significant steps toward achieving a 7% employee contribution, keeping the 2 to 1 employer match to the Texas Municipal Retirement System
- A 10% increase in health benefit costs, including an increased contribution to dependent care coverage, and a 5% increase in premiums.

The General Fund is projected to be structurally balanced for each of the next five years, which means recurring revenues exceed recurring expenses for each of those years. The general fund is also projected to meet fund balance reserve requirements for each of those years. These are important factors as the City of Bastrop plans a November 2023 bond election.

The Debt Service Fund is forecasted to see a slight decrease in the property tax rate for debt service, even with a plan to issue \$40 million in property tax funded debt over the next three years.

The Water/Wastewater Fund is projected to fall below fund balance policy requirements in FY 2023. This reflects a focus on keeping rates and debt as low as possible while still adequately funding significant capital projects. The fund is structurally balanced, as the reduced fund balance is the result of significant cash funding for capital projects in FY 2023. A base water rate increase is projected for FY 2024.

The Bastrop Power and Light Fund is structurally balanced and meets reserve requirements for each of the next five years. The transfer to the General Fund is reduced for each of the five years.

The Hotel Occupancy Tax Fund reflects additional expenses for more adequate staff support for the Convention Center and other tourist related operations and maintenance activities. The assumption made for Community Asset Funding is that FY 2023 funding levels will continue through the end of the forecasted years. With this assumption, the reserve amount does go below the reserve policy amount of 50%.

Likewise, the Type B Fund forecast indicates significant reserves, even with the cash outlay proposed for transportation projects.

Proposed Fee Changes

General Fund

In preparation of the budget, all fee schedules were reviewed and recommendations were made for various changes. The fee changes are minor and have been incorporated into the Master Fee Schedule attached as a part of this budget document.

Water/Wastewater Fund

The water base rate for 1.5" meters and greater is being increased. This is explained further in the Water/Wastewater Fund pages.

Cemetery Fund

There are additional fees being proposed for new services being offered. This will generate additional revenue to help support development efforts in the Fairview Cemetery. These services include opening and closing of graves currently being handled through the funeral homes.

Total Burden on Taxpayer

The chart below reflects the total amount of increase on the average taxpayer. The budget includes a 5% increase in third party provided solid waste services.

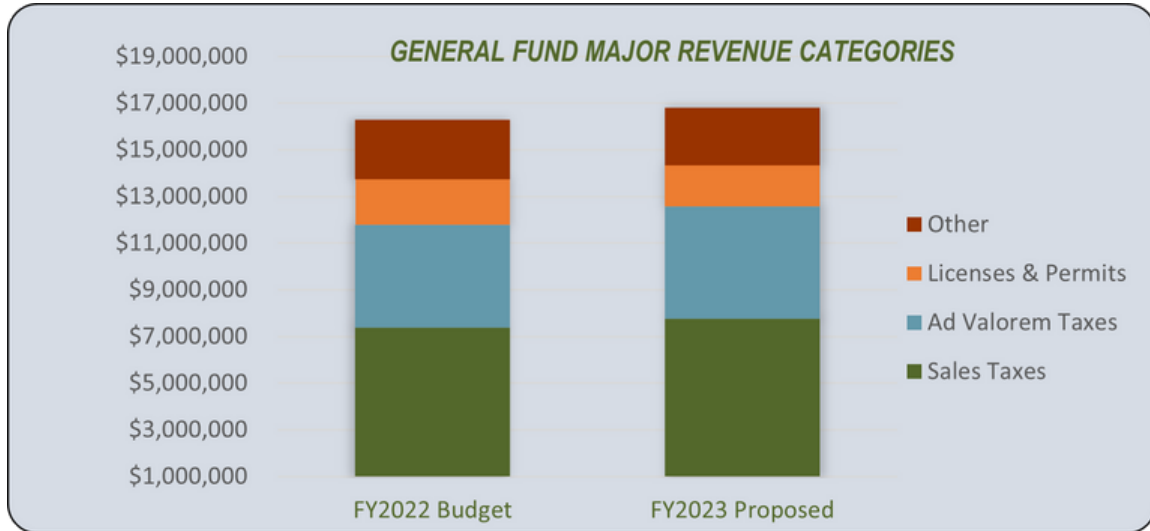
Description	Annual Amount
Ad Valorem (Average Taxable Homestead)	\$0.00
Solid Waste (Residential service & recycling)	\$10.68
TOTAL	\$10.68



FY 2023 Budget in Brief

General Fund Revenue

Total General Fund revenues are budgeted to be \$16,847,515, a 8.8% increase over the FY 2022 approved budget but only a 3.5% increase over FY 2022 projected revenue. The components and percent of General Fund revenue are represented by this table below:



Total General Fund budgeted revenue increased by \$1,365,647 from budgeted FY 2022. Not all of this increase is treated as recurring revenue and used to balance the FY 2023 budget. The table below reflects the growth in revenue for the major revenue sources indicated in the above table.

Revenue growth by Major Revenue Sources

Source	Total Increase
Sales Tax	\$1,078,903
Ad Valorem Taxes	\$362,724
Other	(\$142,980)
Total Revenue Increase	\$1,298,647

Property Tax Increase

Property Tax revenues are increasing by \$859,281 with \$354,058 of this reflected in the General Fund. The remaining \$505,223 is reflected in the General Fund Debt Service Fund. Of the total increase, \$543,921 or 63% is the result of properties being added to the tax base as the result of new development.

Of the total property tax revenue increase, \$315,359 or 37% is the result of the increase of appraisals on property that existed on the tax rolls prior to tax year 2022 and all benefiting the Debt Service Fund.

The Operations and Maintenance tax rate is decreasing from \$0.3740 down to the No-New-Revenue rate of \$0.3166. State law defines a "No-New-Revenue rate" as the rate that would generate no new revenue from the existing tax base. State law limits the amount of new revenue from appraisal increases to 3.5% without voter approval.



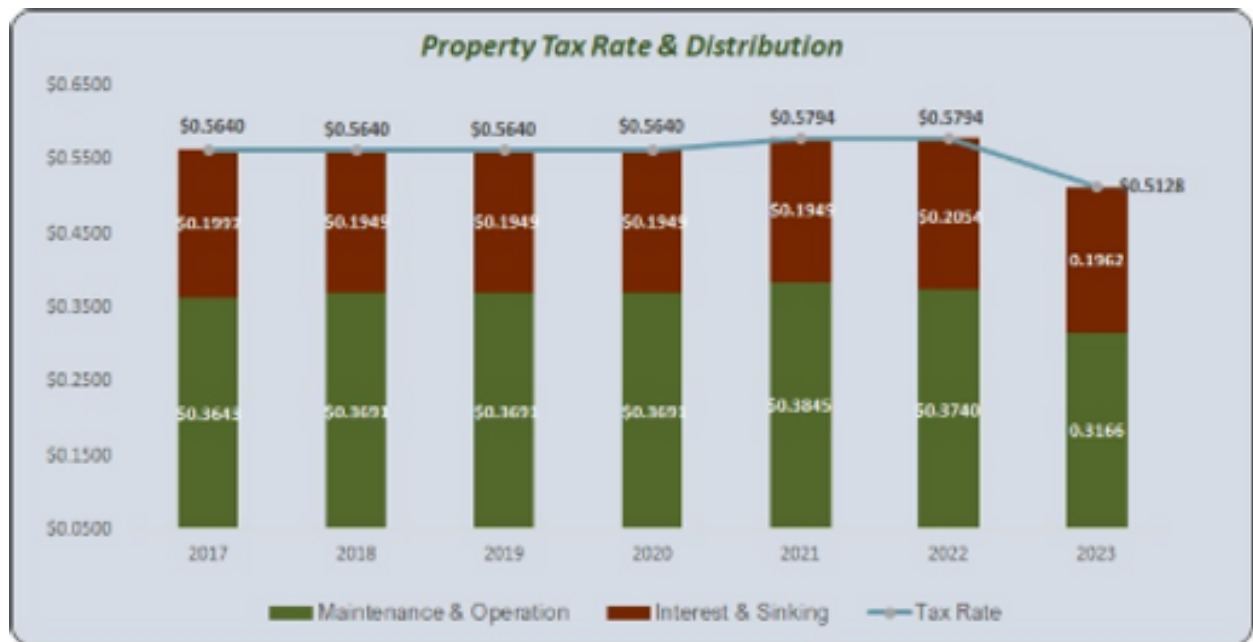
Property Tax Rate

The proposed budget reflects a decrease in the nominal tax rate (total rate reflected on the tax notice) for FY 2023.

	FY 2022	FY 2023
O & M Rate	\$0.3740	\$0.3166
I & S Rate (Debt)	\$0.2054	\$0.1962
Total	\$0.5794	\$0.5128

The "No-New-Revenue Operations & Maintenance(O&M) rate" is \$0.3166. The proposed O & M rate of \$0.3166 is 0% over the "No-New-Revenue M&O rate".

The Interest and Sinking rate is decreasing from \$0.2054 to \$0.1962. Even with this decrease, the proposed budget includes the issuance of debt of approximately \$13M for street and drainage improvements. The street and drainage projects are described further in the capital budget section.



Tax Burden

The City of Bastrop property tax burden on the owner of the average-valued home in Bastrop is:

Average Taxable Homestead Value

	FY 2022	FY 2023
Avg. Value	\$226,596	\$255,713
O & M Rate	\$0.3740	\$0.3166
I & S (Debt) Rate	\$0.2054	\$0.1962

Amt paid O&M	\$847	\$810
Amt paid I&S	<u>\$465</u>	<u>\$502</u>
Total paid	\$1,312	\$1,312

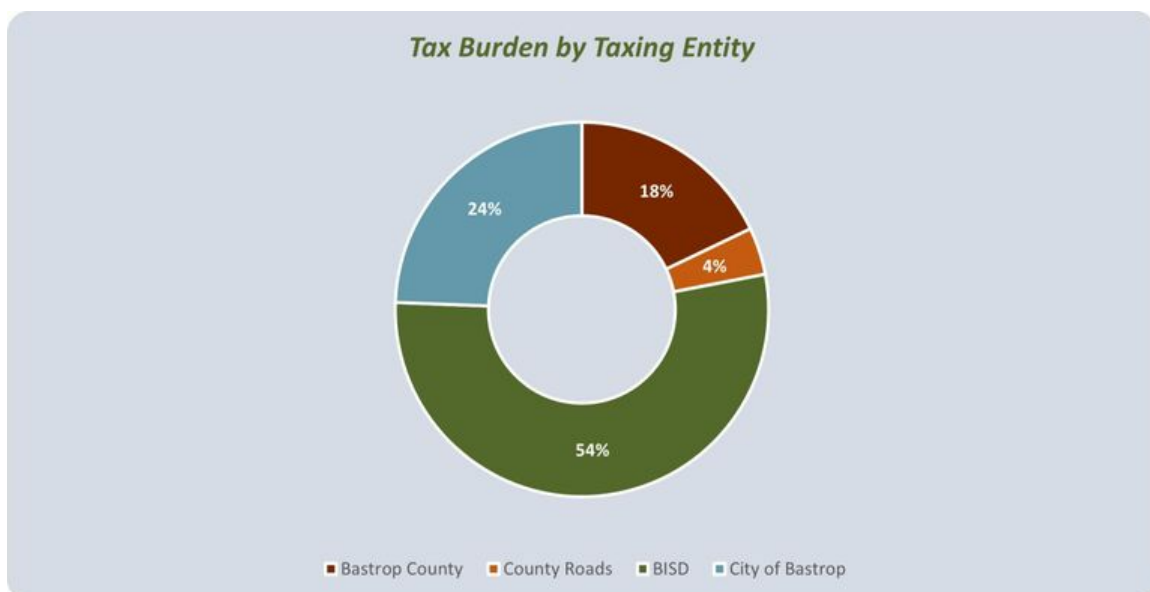
This is an increase of \$0.00.

All Jurisdictions Tax Burden

For FY 2022, the percentage of total property tax owed by the owner of the average valued home to the City of Bastrop was 23.5%.

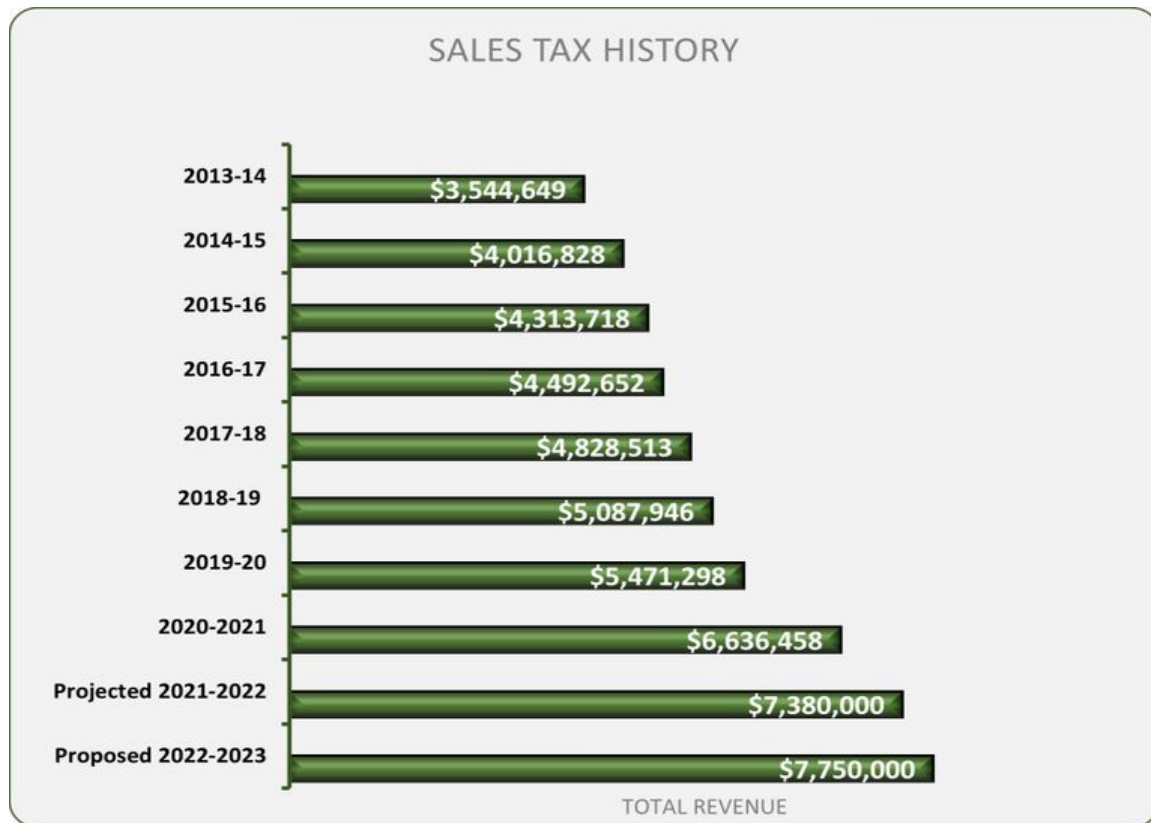
Total Tax Burden, by Taxing Entity

ENTITY	RATE	%
City of Bastrop	\$0.5794	23.5
Bastrop County	\$0.4583	18.6
BISD	\$1.3210	53.7
County Roads	\$0.1016	4.2
TOTAL	\$2.4603	100.0



Sales Tax Revenue Increase

Sales Tax revenue trends inform a projected FY 2022 sales tax revenue of \$7,380,000, or a 10.6% increase over FY 2022 budget. A conservative projection for FY 2023 is \$7,750,000, or a 5% increase over the FY 2022 projection.



FY 2023 Enhancements & Increases to the Base (General Fund only)

Property tax and sales tax revenue increases are considered additions to the revenue base for purposes of future revenue projections. Therefore, FY 2023 property tax revenue and sales tax revenue increases are an appropriate source for increases to base budget expenditures. The enhancements are explained in detail in a separate section of this budget document. The recurring operating expenditures for FY 2023 increased by \$1,412,101 over the prior year.

INCREASES TO THE BASE:

	Increase amount	New Contract /Funding Amount (if applicable)
Enhancements	\$1,429,500	
Mowing contract	\$42,500	\$215,896
Juneteenth support	\$5,000	\$10,000
CARTS contract	\$20,000	\$40,000
Christmas Lighting contract	\$40,000	\$177,000
Public Works reclass	\$17,000	
Fire Department reclass	\$59,000	
FY 2022 personnel changes*	\$457,000	

* This includes base rate changes for Public Works and Police Patrol Officers and the Assistant Planning Director

DECREASES TO THE BASE:

380 reimbursement	\$751,000
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One-Time Revenue Sources and Expenses

Some development-related fees, and prior savings associated with revenues exceeding expenses, are not relied upon as projected future revenue sources. This excess revenue ends up increasing the ending fund balance and is reviewed annually to determine the availability of fund balance to fund one-time expenditures.

General Fund

The FY 2022 General Fund projected ending fund balance reflects a 51% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 25%. The FY 2023 proposed budget draws down this reserve to 28% by the end of the fiscal year. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- Lump Sum to TMRS (retirement plan) \$1,596,000
- Transfer to Vehicle/Equipment Replacement Fund \$503,623
- Transfer to General Fund One-time Expense Fund \$382,395
- Transfer to Capital Improvement Plan Fund \$365,000
- Transfer to Street Maintenance Fund \$800,000

Water/Wastewater Fund

The FY 2022 projected ending fund balance reflects a 40% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 35%. The FY 2023 proposed budget draws down this reserve to 29% by the end of the fiscal year. This is causing the fund to dip below the reserve requirement. This reserve requirement is a guide and should always be monitored annually, but this fund is being stretched by a significant amount of capital projects. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- Lump Sum to TMRS (retirement plan) \$190,000
- Transfer to Vehicle/Equipment Replacement Fund \$215,000
- Transfer to Capital Improvement Plan Fund \$757,100

Electric Fund (BP&L)

The FY 2022 projected ending fund balance reflects a 48% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 35%. The FY 2023 proposed budget draws down this reserve to 42% by the end of the fiscal year. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- Lump Sum to TMRS (retirement plan) \$150,000
- Transfer to Vehicle/Equipment Replacement Fund \$35,000
- Capital Improvement Projects \$383,250

Hotel Occupancy Tax Fund

The FY 2022 projected ending fund balance reflects a 105% reserve (ending fund balance compared to operating expenditures). The Financial Management Policy states that this reserve should be kept at or above 50%. The FY 2023 proposed budget draws down this reserve to 58% by the end of the fiscal year. The one-time expenses are summarized as follows, and are explained in detail within the specific fund pages.

- ECab Program \$117,910
- Hotel Pursuit Costs \$350,000
- Downtown Charging Station \$25,000

FY 2023 Enhancements & Increases to the Base

Streets and Drainage Maintenance

Increase Street Maintenance Funding - Public Works

During FY 2022, the city contracted for an updated Pavement Condition Index study. This study will hopefully confirm that the street maintenance program is working to keep the good streets good. This study will also re-prioritize the list of streets for the next several years. A contract for these services will include level-up, freeing in-house crews for other duties.

Focus Area: Organizational Excellence, Manage Growth

Impact to General Fund: \$800,000 one-time

Foreman position for Street & Drainage Division - Public Works

In response to the workload and population growth, the department needs to create a crew specific to drainage. This position would be over both streets and drainage crews.

Focus Area: Organizational Excellence, Manage Growth

Impact to General Fund: \$80,250

Property Management

Special Event Workers positions (2) for Building Maintenance Division - Public Works

These positions are being requested to help keep the level of service high as we grow. These positions will assist with special events, service the Convention Center, whose occupancy has greatly increased, maintain the City gateways, and serve the Main Street District for maintenance and projects.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to General Fund: \$110,600

Building Maintenance position for Building Maintenance Division - Public Works

With the restructuring of the Public Works department and the creating of the Facilities and Grounds division, this position is needed to keep up with maintaining all of the city's assets.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to General Fund: \$55,300

Recreation

Recreation Director position for Recreation Division - Community Engagement

Recreation Director, per past discussions with Council to continue to increase our level of service delivery around recreation and park programming, including but not limited to meeting our commitments to the St. David's Foundation and Emile Project.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to General Fund: \$116,100

Library Programming

Media Specialist position - Library

Internal promotion of a supervisor to the director created a deficit in staff available to provide service at both desks, implement programs, and plan/attend outreach events. Creating this position will increase the level of service the library can provide internally, externally, and on our social media platform and website. In all categories of service, circulation, programming, and reference transactions, our midyear statistic surpasses the data from the same period last year. In addition, our heavy media/graphic needs have been documented this year. Besides having an additional person to directly assist customers, having our main graphic and design needs created in-house will improve our collaborative messaging efforts.

Focus Area: Organizational Excellence, Communication

Impact to General Fund: \$75,175

Recruitment

Increase Employer Contribution to Health Insurance

This enhancement has two parts: 1) A projected 5% increase in overall premium costs for the employee health insurance plan; and, 2) Increase employer contributions for dependent coverage premiums from 35% to 50%. The Employer of Choice Team has researched comparable cities and found that moving from a contribution of 35% to 50% would bring Bastrop to market and also help with recruiting and retention efforts.

Focus Area: Organizational Excellence

Impact to General Fund: \$124,865

Cost of Living Adjustment (COLA) & Step increases

The proposed budget includes an 8% COLA for all positions below salary grade 25, with one exception in the Police Pay Schedule. The Police Patrol Division that received pay adjustments in FY2022 will only receive a 2.5% step increase in FY 2023. The positions (i.e., detective) that didn't receive the adjustment in FY2022 will receive 12.5% in FY2023. All other positions in salary grades 25 and above will receive a 2.5% step on their anniversary. The Human Resources Department surveyed surrounding cities and found that most were considering COLA's ranging from 7% to 10%.

Focus Area: Organizational Excellence

Impact to General Fund: \$562,137 (\$397,800 GF only)

Increase to Retirement Contribution

There are several enhancements in this proposed budget that will help the City work towards a change in the retirement plan with Texas Municipal Retirement System (TMRS). This change will improve recruiting and retention efforts, especially with public safety positions. Currently, the plan is a 6% employee contribution with a 2:1 employer match at retirement. The Human Resources Director has researched other cities through the Texas Municipal Retirement System portal and found that most of the cities that are "competitors" when it comes to recruiting efforts are already at a 7% plan; and with a more comprehensive look, found that 465 TMRS participating cities are at 7% compared to 100 that are at 6%. The Employer of Choice Team members have reached out to the employees in their respective departments and received nothing but an enthusiastic response in support of this change. With the lump sum payment and the increase in employer contribution, we have projected the ability to make this plan change for FY 2024. This will have a significant impact on employees' retirement annuity benefits. The following chart shows the impact the one (1) percent increase will have on the retirement benefit an employee will receive as a percentage of their final salary.

Age Entered Employment	Retirement Age	6% Contribution	7% Contribution
		Retirement Benefit as % of final salary	Retirement Benefit as % of final salary
25	55	52%	61%
	60	71%	83%
30	55	40%	47%
	60	56%	66%

Focus Area: Organizational Excellence

Impact to General Fund: \$86,500 base incr; \$2M lump sum contribution (\$1,560,000 GF only)

Performance Measures

Assistant Finance Director position - Finance

The new position request is to re-instate the position of Assistant Finance Director in the Finance Department. This position previously existed prior to FY2020. The Finance Department consisted of 5 FTE's. This position serves as the deputy to the CFO and will be groomed as successor to the CFO. Without this position, the more complicated accounting functions must be done by the CFO, not allowing for more attention to long-range planning. This position should be more involved in purchasing, financial analysis, metrics, and processes.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to General Fund: \$76,275 (budget 9 months only)

Broadband and Information Technology

Data Systems Director position - Information Technology

This new position will not only lead the Information Technology Team but will be responsible for leading the City of Bastrop's Broadband initiative to bring the goal of a more connected City and Community to fruition. This position is only funded for six months in the FY 23 budget to allowing more time for the City to explore alternative funding opportunities such as federal, state, and local grants to begin the construction of phases 1 & 2 of the fiber-optic network backbone.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to BP&L Fund: \$82,614 (budget 6 months only)

GIS Specialist position - Information Technology

A Geographic Information System (GIS) Specialist will assist the Engineering Dept. and the City in maintaining and managing City's asset's information in ArcGIS. The City is investing on developing and implementing a more accurate GIS database by hiring TX A&M. Once the GIS Database project is complete, this database will have to be maintained and managed by someone to leverage the investment. There considerable amount needed to update the GIS database every time a development is complete, a CIP is complete, an asset is replaced or rehabbed, or an easement is acquired, etc. This professional will make sure asset's information gets updated in a timely manner, so the City can work and provide accurate information to developers, consultants, and residents; will make sure maps are consistent and professional; will improve communication and better decision making which is essential to asset management; will be able to tie information from work orders to a specific asset and this will help track maintenance costs; will provide real-time data for Public Works, Police, Fire, Planning, and etc. Without a professional updating the information when needed, City incurs additional costs to have the Engineer build that information every time a master plan is needed, or if there is a need to run a water, wastewater, or drainage model. Having reliable data organized in a centralized location will assist various departments in rapidly searching and making better decisions based on data, not on institutional knowledge, which creates a lower risk to the City.

Focus Area: Organizational Excellence, Community Safety

Impact to General Fund: \$76,000

Audio/Visual improvements in Council Chambers - Information Technology

This is a one-time expense that will improve the City Council's audio/visual issues during council meetings. The needed improvements will be evaluated to determine what the highest needs are within the budget available.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to Designated Fund: \$30,000

Public Safety

Crime Victim Advocate position - Police

This position will support the victims of crimes in what can be an arduous process. This individual will focus on assisting and serving all victims of crimes (children, LGBT) reported and unreported. This position allows the department to provide a more personalized approach to an area that we are currently not able to focus on. This will help lessen the trauma experienced by victimization by providing support, outreach, and education. This will also enable the department to participate fully in numerous multidisciplinary teams such as the child advocacy center and family crisis center. This position will allow the department to meet some or all the legal requirements as outlined in the Texas constitution. It will also enhance the department's ability to obtain a Texas Best Practices certification. A grant was submitted for this position, and we are still awaiting approval.

Focus Area: Organizational Excellence, Community Safety

Impact to General Fund: \$0 (grant funded if approved) FY 2024 and beyond \$69,600

Evidence Technician position - Police

In the history of the Bastrop Police Department, there has never been an Evidence Technician. This is one of the most important positions in a department because of the numerous laws regulating the intake, process, coordination, storage, research, and disposal of all property and especially evidence, that comes into the police department. In 2011 the department realized that it could no longer function with the immense amount of liability involved in improper evidence handling. For the past 10 years, numerous individuals in the department have pieced together organizing the evidence room in conjunction with required laws on their off time, as reserve officers, on light duty, or in conjunction with current duties. These practices are no longer allowed due to chain of custody requirements. During the last 12 months, the police department relied heavily on the Animal Control Officer & Code Enforcement officer to substitute as the evidence custodian to keep the evidence room functional. During this time, Animal Control contributed 1,041 working hours, in addition to her regular duties to help sustain the property room. This work does not include the administrative side of working the evidence room. Some of the duties include running E-Traces through the ATF, coordinating with the District Attorney's Office, and allowing attorneys to view and chain of custody matters, obtaining disposition orders for each item from our District Judge, and numerous other responsibilities. As our population and case load grows, our need to ensure excellence around evidence becomes more vital in order to achieve Best Practices.

Focus Area: Organizational Excellence, Fiscal Responsibility

Impact to General Fund: \$66,300

Mult-Mobility

ECab

Since December of 2019, Bastrop has collaborated with the lone star clean fuels alliance and e-cabs of North America to provide a cost-free and emissions-free micro-transit ride service using GEM low-speed battery electric vehicles. The US Department of Energy funded this two-year pilot project to explore how well these low-speed EV's could meet a rural community's first- and last-mile transit needs. The program has gone well with e-cabs now averaging over 1,000 riders per month. Since the City of Bastrop lacks access to ride share apps such as Uber or Lyft, E-Cabs allows us to service our tourists and community with rides within our area. This quote is for one year of additional service on Fridays, Saturdays, and Sundays, as well as Spring Break, Summer Break, and Winter Break when tourism is high.

Focus Area: Economic Vitality, Uniquely Bastrop

Impact to HOT Fund: \$117,900 one-time

Downtown Charging Station

In order to attract travelers who drive electric cars to Downtown Bastrop, this enhancement is for one Level 2 Charging Station to be placed in a public parking lot. Since there are few charging stations in the area, the goal is that people will spend a few hours in our downtown, contributing sales tax dollars while their vehicles charge.

Focus Area: Economic Vitality, Uniquely Bastrop

Impact to HOT Fund: \$25,000 one-time

FY 2023 Management Projects

FY 2022 Projects (carry-over)

Annexation Plan

There is no “one-size-fits-all” approach to pursuing a single annexation or an overall annexation strategy; however, nearly all annexations require significant planning and community outreach. There are several issues to consider when a city is contemplating annexing territory, including zoning/development review, community character, fiscal impacts, impacts on overlapping districts, and when and how to extend utility services. The City of Bastrop has several properties that have current development agreements on file that allow voluntary annexation and the funds allocated this year will be used for any professional services needed to perform tasks associated with annexation such as surveying. Annexation planning is an important part of managing growth while remaining fiscally responsible.

Focus Area: Manage Growth, Unique Environment, Organizational Excellence

Impact to General Fund: \$45,000 (appropriated funding in FY 2022 but not spent)

Bond Election

The City of Bastrop is experiencing an enormous amount of growth, and through City Council's focus on Economic Vitality, staff has been directed to create sustainability through infrastructure renewal and investment. As such, the City of Bastrop will be pursuing the possibility of a November 2023 Bond Election. This funding will be used for the creation of communication materials.

Focus Area: Fiscal Responsibility

Impact to General Fund: \$50,000 (no funding appropriated in FY 2022)

Convention Center Hotel

In 2015, the City of Bastrop contracted for an assessment of the Bastrop Convention & Exhibit Center. The report, conducted by Harde Partners, LLC, states that the lack of an adjoining hotel was a hinderance to the Convention Center performance. In contract with the City of Bastrop, DP Consulting in 2017 stated that there was market justification for a 120+/- room hotel to be built on the site next to the Convention Center. Through the City Council's focus on Economic Vitality, staff is tasked with creating sustainability through enhancing public/private partnerships and through Fiscal Responsibility, maintaining our fiduciary duty of full utilization of the City asset of the Convention Center.

Focus Area: Fiscal Responsibility

Impact to General Fund: \$350,000 (pursuit costs only if Letter of Intent is signed by Council. No money was appropriated in FY 2022, Council approved limited spending on the hiring of a consultant.

FY 2023 Projects

Asset Management - Engineering

Asset Management (AM) is "the coordinated activity of an organization to realize value from assets" "realization of value will normally involve a balancing of costs, risks, opportunities and performance benefits". An AM System can provide the City with critical information on capital assets and the timing of investments, enabling the right intervention on the right asset, at the right time in a manner that considers affordability and risk tied to a pre-established level of service and corporate-level business risk factors. This project is to kick off the AM system and assist the City in developing the framework for this program, to include, but not limited to: developing a corporate business risk, an AM Strategy, recommending a Computerized Maintenance Management System (CMMS, for work orders, data management, etc.), etc. This will be dependent on developing a GIS database. This cost estimate does not include developing the whole AM system.

Focus Area: Fiscal Responsibility, Manage Growth

Impact to General Fund: \$100,000 one-time

Quiet Zone Diagnostics

Professional services for the planning stage to establish a quiet zone for the at-grade crossings with Union Pacific Railroad. The scope of services will consist of data collection, project management, UPRR & Federal Railroad Administration (FRA) coordination, and the preparation of a Quiet Zone Study Report documenting the requirements needed for the implementation of a quiet zone.

Focus Area: Unique Environment

Impact to General Fund: \$70,000 one-time

Development Code Update

Planning Staff will provide an assessment of code implementation based on actual experiences, and will concentrate on areas of confusion, unnecessary requirements, and suggestions made by developers and contractors. This assessment will result in code revision recommendations brought to the Planning and Zoning Commission and the City Council during the Spring of 2023.

Focus Area: Manage Growth

Impact to General Fund: \$0

Personnel Changes

This budget includes a total of 18 new full-time equivalent (FTE) positions. The breakout of these positions is explained below.

General Fund

The proposed budget includes twelve(12) new positions:

NEW POSITION	DEPARTMENT
Assistant Finance Director	Finance
Receptionist/Office Assistant	City Secretary
Recreation Director	Community Engagement
Foreman - Streets/Drainage	Public Works
Building Maintenance Worker	Public Works
Evidence Technician	Police
Crime Victim Advocate (only if grant funded)	Police
GIS Specialist	Information Technology
Media Specialist	Library
Special Event Workers (2)*	Public Works
Project Manager	Engineering**

*These two positions are being funded by an increased transfer from the Hotel Occupancy Tax Fund.

**This position is funded out of the CIP funds.

There were also several positions that were reclassified to provide depth in leadership:

OLD TITLE	NEW TITLE	DEPARTMENT
Customer Service Specialist	Management Assistant to City Manager	City Manager
Maintenance Senior Operator	Crew Leader	Public Works
Community Impact Manager	Main Street Manager	Community Engagement
Digital Media Designer	Communication Technical Specialist	Community Engagement
Construction Manager	Project Manager	Engineering

Water/Wastewater Fund

This budget increases total FTE's by four (4) positions to handle the operation of additional plants. These positions are one additional Chief Plant Operator and three Operator positions to create separate crews for both water and wastewater.

Bastrop Power & Light Fund

This fund gained six months of a new position titled Data Systems Director. This position will be initiated if the City Council has given the approval to move forward with creating a broadband utility.

Hotel Occupancy Tax Fund

Increased the transfer from this fund to the General Fund to cover the additional staff to handle heightened operations at the Convention Center and special events.

Bastrop Economic Development Fund (Type B Fund)

This fund is gaining an additional FTE with the new Marketing/ Communication position.

Personnel Costs and Benefits update

During FY 2022, the City Council approved several increases that were needed for employee recruitment and retention. The departments that received these adjustments were Water/Wastewater Operators, Public Works Maintenance Workers and Operators, Police Patrol Officers and Lieutenants. All of these personnel adjustments have been carried over into this FY 2023 proposed budget.

In addition, this proposed budget increases all salary grades 24 and under by an 8% cost of living adjustment (COLA). The grades 25 and up will receive a 2.5% step increase on their anniversary and after a performance review. These increases are applied to all of the wage schedules except for the police schedule. The increases received in FY 2022 will be appropriately applied to the police schedule, but no additional adjustments will be provided in this FY 2023 budget other than their step increase on their anniversary and after a performance review.

Personnel Summary by Department

General Fund

DEPARTMENT	FY 2021	FY 2022	FY 2023
City Manager	2.0	3.0	4.0
City Secretary	3.0	2.0	3.0
Finance	8.0	8.0	9.0
Human Resources	1.75	1.875	1.875
Information Technology	2.0	2.0	3.0
Community Engagement	3.3	9.0	8.5
Police	28.0	30.0	32.0
Fire	8.0	9.0	10.0*
Municipal Court	3.25	3.25	3.25
Public Works	28.6	30.6	34.6
Development Services	7.5	8.0	9.0*
Engineering	0.0	1.5	2.5
Library	10.0	9.625	10.625
TOTAL	105.4	117.85	131.35

*These additional FTE's were approved during FY 2022 for the following positions: Assistant Fire Chief to two Full-time Firefighters, net one FTE and Assistant Planning Director.

The 1.5 FTE's for Recreation Workers in the Community Engagement department were left off the FY 2022 list last year.

Budgeted Positions by Fiscal Year

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FY 2021</u> <u>FTE</u>	<u>FY 2022</u> <u>FTE</u>	<u>FY 2023</u> <u>FTE</u>
City Manager	City Manager	1.0	1.0	1.0
ACM, Development Services	City Manager	1.0	1.0	1.0
ACM, Community Engagement	City Manager	0.0	1.0	1.0
Management Assistant to City Manager	City Manager	0.0	0.0	1.0
City Secretary	City Secretary	1.0	1.0	1.0
Assistant City Secretary	City Secretary	1.0	1.0	1.0
Customer Service Specialist	City Secretary	1.0	0.0	0.0
Receptionist/Office Assistant	City Secretary	0.0	0.0	1.0
Chief Financial Officer	Finance	1.0	1.0	1.0
Assistant Finance Director	Finance	0.0	0.0	1.0
Accountant	Finance	1.0	1.0	1.0
Finance Specialist Senior	Finance	1.0	1.0	1.0
Executive Administrative Asst.	Finance	1.0	1.0	1.0
Customer Service Supervisor	Finance	1.0	1.0	1.0
Customer Service Coordinator	Finance	1.0	1.0	1.0
Customer Service Specialist II	Finance	1.0	1.0	1.0
Customer Service Specialist I	Finance	1.0	1.0	1.0
Human Resources Director	Human Resources	1.0	1.0	1.0
Human Resources Generalist	Human Resources	0.75	0.875	0.875
Director	IT	1.0	1.0	0.0
IT Manager	IT	0.0	0.0	1.0
System Administrator	IT	1.0	1.0	1.0
GIS Specialist	IT	0.0	0.0	1.0
Chief of Police	Police	1.0	1.0	1.0
Assistant Chief of Police	Police	1.0	1.0	1.0
Administrative Assistant	Police	1.0	1.0	1.0
Administrative Officer	Police	1.0	0.0	0.0
Senior Records Technician	Police	1.0	1.0	1.0
Records Technician	Police	1.0	1.0	1.0
Evidence Technician	Police	0.0	0.0	1.0
Crime Victim Advocate	Police	0.0	0.0	1.0
Code Compliance/Animal Control	Police	1.0	1.0	1.0
Police Detective	Police	4.0	5.0	5.0
Police Officer (All levels)	Police	13.0	13.0	13.0
Sergeant	Police	5.0	5.0	5.0
Lieutenant	Police	0.0	1.0	1.0
Fire Chief	Fire	1.0	1.0	1.0
Assistant Fire Chief	Fire	1.0	1.0	0.0
Captain	Fire	0.0	0.0	1.0
Lieutenant	Fire	0.0	0.0	2.0
Firefighter	Fire	6.0	7.0	6.0
Court Administrator	Municipal Court	1.0	1.0	1.0
Court Clerk/Juvenile Cases	Municipal Court	1.0	1.0	1.0
Court Clerk/Trial Coordinator	Municipal Court	1.0	1.0	1.0
Court VOE Clerk	Municipal Court	0.25	0.25	0.25
Director of Planning & Development	Dev. Services	0.5	0.0	1.0
Assistant Planning Director	Dev. Services	1.0	1.0	1.0
Planner, Senior/GIS Analyst	Dev. Services	1.0	1.0	0.0
Planner (Senior)	Dev. Services	1.0	0.0	1.0
Development Coordinator	Dev. Services	0.0	1.0	1.0
Planning Technician	Dev. Services	1.0	1.0	1.0

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
		<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Permit Technician	Dev. Services	1.0	1.0	1.0
Executive Administrative Asst.	Dev. Services	0.0	1.0	1.0
Building Official	Dev. Services	1.0	1.0	1.0
Building Inspector	Dev. Services	1.0	0.0	0.0
Code Compliance Officer	Dev. Services	0.0	1.0	1.0
City Engineer	Engineering	0.0	0.5	0.5
Construction Manager	Engineering	0.0	1.0	0.0
Project Manager	Engineering	0.0	0.0	2.0
Public Works Director	Public Works	0.5	0.5	0.5
Construction Manager	Public Works	1.0	0.00	0.0
Public Works Superintendent	Public Works	1.0	1.0	1.0
Mechanic	Public Works	1.0	1.0	1.0
Public Works Technician	Public Works	0.90	0.90	1.0
Equipment Operator, Senior	Public Works	3.0	3.0	2.0
Equipment Operator	Public Works	3.0	3.0	3.0
Building Maintenance Worker	Public Works	0.0	0.0	1.0
Foreman Streets & Drainage	Public Works	0.0	0.0	1.0
Crew Leader Streets & Drainage	Public Works	1.0	1.0	0.0
Crew Leader Drainage	Public Works	0.0	0.0	1.0
Crew Leader Streets	Public Works	0.0	0.0	1.0
Maintenance Worker	Public Works	4.0	4.0	4.0
Special Events Worker	Public Works	0.0	0.0	2.0
Maintenance Supervisor	Building Maintenance	0.0	1.0	1.0
Facility Attendant	Building Maintenance	0.0	1.0	1.0
Building Maint./Custodian Crew Leader	Building Maintenance	1.0	1.0	1.0
Building Custodians	Building Maintenance	3.0	4.0	4.0
Facilities & Grounds Superintendent	Parks	1.0	1.0	1.0
Crew Leader	Parks	1.0	1.0	1.0
Equipment Operator	Parks	1.0	1.0	1.0
Athletic Field Maintenance Technician	Parks	1.0	1.0	1.0
Maintenance Specialist	Parks	1.0	1.0	1.0
Facilities Maintenance Worker	Parks	1.0	1.0	1.0
Maintenance Worker	Parks	3.0	3.0	3.0
Seasonal Employees	Parks	0.185	0.185	0.185
Library Director	Library	1.0	1.0	1.0
Supervisor of Public Services	Library	1.0	0.0	0.0
Librarian Technical Services & Circulation	Library	1.0	1.0	1.0
Media Specialist	Library	0.0	0.0	1.0
Library Associate	Library	4.0	5.0	5.0
Public Services Librarian	Library	1.0	1.0	1.0
Executive Administrative Asst.	Library	0.0	0.625	0.625
Library Associate/Web Graphics	Library	1.0	0.0	0.0
Library Clerk - VOE	Library	1.0	1.0	1.0
Public Works Director	Water/Wastewater	0.5	0.5	0.5
City Engineer	Water/Wastewater	0.5	0.5	0.5
Public Works Technician	Water/Wastewater	0.10	0.10	0.0
Special Programs Coordinator	Water/Wastewater	1.0	1.0	1.0
Executive Administrative Asst.	Water/Wastewater	0.0	1.0	1.0
Superintendent	Water/Wastewater	0.5	0.5	1.0
Chief Plant Operator Water	Water/Wastewater	0.5	0.5	1.0
Foreman	Water/Wastewater	1.0	1.0	1.0

<u>POSITION</u>	<u>DEPARTMENT</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>
		<u>FTE</u>	<u>FTE</u>	<u>FTE</u>
Systems Technician Crew Leader	Water/Wastewater	1.0	1.0	1.0
Systems Technician	Water/Wastewater	6.0	6.0	6.0
Superintendent	Water/Wastewater	0.5	0.5	0.0
Chief Plant Operator Wastewater	Water/Wastewater	0.5	0.5	1.0
Plant Operator (All Certifications)	Water/Wastewater	6.0	6.0	9.0
Director	Bastrop Power & Light	1.0	1.0	1.0
Superintendent	Bastrop Power & Light	1.0	1.0	1.0
Executive Administrative Asst.	Bastrop Power & Light	1.0	1.0	1.0
Foreman	Bastrop Power & Light	1.0	1.0	1.0
Lineworker - Journeyman	Bastrop Power & Light	3.0	3.0	3.0
Lineworker - Apprentice	Bastrop Power & Light	2.0	2.0	1.0
Lineworker - Trainee	Bastrop Power & Light	0.0	0.0	1.0
Data Systems Director	Bastrop Power & Light	0.0	0.0	1.0
ACM, Community Engagement	Community Engagement	1.0	0.0	0.0
Main Street Manager	Community Engagement	1.0	0.0	1.0
Public Information Manager	Community Engagement	1.0	1.0	1.0
Community Impact Manager	Community Engagement	1.0	1.0	0.0
Special Events Manager	Community Engagement	1.0	1.0	1.0
Recreation Director	Community Engagement	0.0	0.0	1.0
Recreation Manager	Community Engagement	0.0	1.0	1.0
Recreation Coordinator	Community Engagement	1.0	0.0	0.0
Recreation Workers	Community Engagement	0.0	1.5	1.5
Digital Media Specialist	Community Engagement	1.0	1.0	1.0
Digital Media Designer	Community Engagement	0.0	1.0	0.0
Executive Administrative Assistant	Community Engagement	0.0	1.0	0.0
Communication Technical Specialist	Community Engagement	0.0	0.0	1.0
Multi-Media Assistant	Community Engagement	0.48	0.48	0.0
Groundskeeper	Cemetery	1.0	1.0	1.0
CEO	BEDC	1.0	1.0	1.0
Executive Administrative Assistant	BEDC	1.0	1.0	1.0
Operations Manager	BEDC	1.0	1.0	1.0
Project Manager	BEDC	1.0	2.0	3.0
Marketing/Communication	BEDC	<u>0.0</u>	<u>0.0</u>	<u>1.0</u>
TOTAL		142.6	151.9	172.4

FY 2022 Accomplishments by Focus Area

Communications

- Record number of visits to the city website, and social media posts.
- First annual State of the City Address by Mayor Schroeder.
- March 2 Chamber Luncheon presentation on the planning and development process.
- Production of the second season of the “Overheard at City Hall” podcast.
- The development of the “Our City” monthly public education presentations.
- Creation of Community Engagement Newsletter.

Community Safety

- Incident Management of the Rolling Pines Fire.
- Success at keeping critical positions filled.
- Stable crime rate statistics.
- Significant public information on revised FEMA flood maps
- Body cameras for Police - grant funded
- Cadet program for Police

Economic Vitality

- 99.99% reliability average for Bastrop Power and Light.
- Significant sign code education.
- Zoning concept schemes were approved for the Bastrop Industrial Park, Burleson Crossing East, Bastrop Colorado Bend, with others in progress.
- Continued work with the City Manager’s Diversity and Inclusion Task Force, with plans to create a Diversity, Equity, and Inclusion Board.
- Vibrant downtown, with several new businesses.
- Council adoption of economic development policy direction.
- City of Bastrop hosting of the MLK Jr. Holiday Walk and Celebration.
- Management of multiple special events with special attention to leverage promotion and engagement through partnerships

Fiscal Responsibility

- Submitted grant application for the Old Iron Bridge.
- Received grant funding for the Agnes Street extension, Public Works detention pond pump station, water line replacement, and the Parks Master Plan.
- Auditors issued an unmodified financial audit opinion which is the best that can be obtained, noted no recommendations for improvement over internal controls, and no Management Letter issued.
- Upgraded the financial software to increase efficiency in reporting and tracking all financial transactions.

Manage Growth

- Approved amended development agreement for Colorado Bend.
- Approved amended memorandum of understanding for Pecan Park Commercial.
- Approved development agreements for Valverde.
- Facilitated completion of the Corix wastewater study.
- Established a Public Improvement District for Val Verde subdivision

Multi-Modal Mobility

- Implemented code requirements on development proposals.
- Promoted CARTSNow, and eCabs.
- Promotion of bikes through recreation program.

Organizational Excellence

- Council approved salary adjustments to enhance recruitment and retention.
- Provided leadership development and diversity training for city directors.
- Received Government Finance Officer Association awards for the annual budget and the comprehensive annual financial report.
- Hosted quarterly employee appreciation events.
- Ensured responsiveness to citizen requests through MyGov internal request manager.

Uniquely Bastrop

- Maintained and enhanced positive working relationships with the Bastrop County Historical Museum and Visitor Center, Bastrop Opera House, Lost Pines Arts Center.
- Significant increase in usage of the Library.
- Significant increase in usage of recreation programming.
- Parking Lot rebranding.
- Successful Table on Main event, and Lost Pines Christmas.
- Replaced splash pad surface
- Work with the Youth Advisory Council and the development of a mural project.

Unique Environment

- Implemented Code requirements on development proposals.
- Several Bird City activities.
- Received Tree City recognition.
- Added Disc Golf course, bird outlook, and Purple Martin houses in Bob Bryant Park.
- Master Gardeners - monarch garden at Library and keyhole garden at Bob Bryant Park.

Fiscal Forecasts

General Fund

General Fund

Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
REVENUE						
Property Tax Increase - Existing Property	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Property Tax Increase - New Property (tax rev)	\$ 192,610	\$ 351,318	\$ 241,875	\$ 161,250	\$ 161,250	\$ 161,250
Sales Tax Revenues Growth (3 yr avg. 6.5%)	20.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Franchise Fees	0.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Mixed Beverage Tax	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%
Sanitation Revenue (per contract)	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Development Fees-(some considered non-recurring)	-7.1%	-9.4%	-31.6%	0.0%	-1.9%	0.0%
Transfer in Electric Fund (% of Electric Revenue)	10.0%	8.3%	8.2%	8.2%	8.1%	8.0%
EMPG grant program eliminated	\$ (32,000.00)	\$ (32,000.00)				
EXPENSE						
Compensation - COLA & STEP(2.5%)	2.5%	8% (2.5%)	3.5%	3.5%	3.5%	3.5%
Group Insurance	7.8%	10.0%	5.0%	5.0%	5.0%	5.0%
Retirement (working toward 7%)	0.2%	8.0%	8.0%	3.5%	1.0%	1.0%
Retirement - Lump sum payment		\$1,596,000				
New Positions (funded from GF)	6.00	11.00				
All salary increases approved in FY22 are included						
Burleson Crossing 380 drops off	\$ -	\$ (882,500)				
Community Event/Support Funding	10%	10%	2%	2%	2%	2%
Contractual Services	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Vehicle/Equip Replc (95% of fleet in fund by FY2024)	18.9%	44.3%	44.1%	9.2%	10.9%	25.1%
Development Fees cover contracted Plan review and inspections						

General Fund Fiscal Forecast

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY25-27
Beginning Fund Balance	\$ 7,177,160	\$ 7,482,420	\$ 4,513,662	\$ 4,328,106	\$ 4,295,232	\$ 4,384,160
Total Ad Valorem Revenue (O&M)	\$4,411,032	\$4,818,471	\$4,973,542	\$5,140,754	\$5,308,117	\$5,475,635
Total Recurring Revenue	<u>\$14,735,384</u>	<u>\$15,591,725</u>	<u>\$16,330,835</u>	<u>\$16,943,648</u>	<u>\$17,526,107</u>	<u>\$18,192,497</u>
Transfers from Other Funds						
Transfer from Library Board	3,000	3,000	3,000	3,000	3,000	3,000
Transfer from Electric Fund (ROI)	767,000	650,000	650,000	650,000	650,000	650,000
Total Transfers In	\$ 770,000	\$ 653,000	\$ 653,000	\$ 653,000	\$ 653,000	\$ 653,000
Non-Recurring Revenue						
Total Non-Recurring Revenue	\$776,547	\$573,000	\$0	\$0	\$0	\$0
Total General Fund Revenues	\$16,281,931	\$16,817,725	\$16,983,835	\$17,596,648	\$18,179,107	\$18,845,497
Total General Fund Expenses	\$ 14,680,144	\$ 16,139,465	\$ 16,204,390	\$ 16,714,522	\$ 17,225,180	\$ 17,781,541
Excess Recurring Revenue(Expense)	825,240	105,260	779,445	882,126	953,927	1,063,956
Ending Fund Balance before one-time	8,778,947	8,160,680	5,293,106	5,210,232	5,249,160	5,448,116
Fund Balance Reserve (policy 25%)	3,670,036	4,034,866	4,051,098	4,178,630	4,306,295	4,445,385
Amount Available over Five Years						1,002,731
One-Time Uses						
Lump Sum - TMRS		\$ 1,596,000				
Transfer to VERF	\$ 851,027	\$ 503,623	\$ -	\$ -	\$ -	\$ -
Transfer to One-time Exp Fund	\$ 295,500	\$ 382,395	\$ -			
Transfer to CIP	\$ 150,000	\$ 1,165,000	\$ 965,000	\$ 915,000	\$ 865,000	\$ 865,000
Total One-Time Uses	\$ 1,296,527	\$ 3,647,018	\$ 965,000	\$ 915,000	\$ 865,000	\$ 865,000
Ending Fund Balance	\$ 7,482,420	\$ 4,513,662	\$ 4,328,106	\$ 4,295,232	\$ 4,384,160	\$ 4,583,116
Required Reserve 25%	51%	28%	27%	26%	25%	26%

General Fund Debt Service

General Fund Debt Service Fund Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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REVENUE

Property Tax Increase - Existing Property	13.1%	28.4%	3.2%	3.4%	3.3%	3.2%
Property Tax Increase - New Property	\$ 209,700	\$ 147,150	\$ 98,100	\$ 98,100	\$ 98,100	\$ 98,100
Debt Service Rate Increase	5.39%	-4.48%	0.00%	0.00%	0.00%	0.00%

EXPENSE

Burleson Crossing 380 Rebate drops off	\$ -	\$ (17,000.00)	\$ -	\$ -	\$ -	\$ -
GO/CO Bond Sale Amounts (CIP)	\$ 3,600,000	\$ 13,000,000	\$ 9,000,000	\$ 9,000,000	\$ 9,000,000	\$ -
Interest rates on debt issues	3.54%	4.125%	4.500%	4.750%	4.750%	4.750%

Bond Payments are based on current debt schedules

Debt Service Fund Fiscal Forecast

		13.1%	28.4%	3.2%	3.4%	3.3%	3.2%
% Change							
Est. Taxable Property Valuation	\$ 1,094,737,605	\$ 1,406,175,931	\$ 1,451,220,526	\$ 1,501,220,526	\$ 1,551,220,526	\$ 1,601,220,526	
Frozen Tax Levy	\$ 202,467	\$ 223,833	\$ 228,310	\$ 232,876	\$ 237,533	\$ 242,284	
Rate	0.2054%	0.1962%	0.1962%	0.1962%	0.1962%	0.1962%	0.1962%
	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PROJ FY 26-27	
BEGINNING FUND BALANCE	\$ 187,795	\$ 422,712	\$ 442,189	\$ 610,891	\$ 590,709	\$ 350,786	
Revenue							
Property Taxes-Current YR *	\$ 2,389,607	\$ 2,731,328	\$ 3,047,131	\$ 3,148,817	\$ 3,250,593	\$ 3,352,463	
Property Taxes-Frozen		\$ 223,833	\$ 228,310	\$ 232,876	\$ 237,533	\$ 242,284	
Delinquent taxes/Penalty & Interes	\$ 26,000	\$ 34,000	\$ 34,680	\$ 35,374	\$ 36,081	\$ 36,803	
Trans In- Convention Center	\$ 545,702	\$ 523,000	\$ 518,000	\$ 517,600	\$ 526,600	\$ 529,600	
Trans In- Hunter's Crossing PID	\$ 26,601	\$ 66,900	\$ 74,900	\$ 72,400	\$ 74,900	\$ 72,150	
Trans In- Excess bond funds							
Capital Contributions (BEDC)	\$ 275,059	\$ 271,614	\$ 275,227	\$ 286,747	\$ 282,417	\$ 292,747	
Bond Proceeds	\$ -						
Other Financing Sources							
Interest	\$ 13,000	\$ 19,500	\$ 19,598	\$ 19,695	\$ 19,794	\$ 19,893	
TOTAL OPERATING REVENUE	\$ 3,275,969	\$ 3,870,175	\$ 4,197,846	\$ 4,313,509	\$ 4,427,919	\$ 4,545,939	
Expenditures							
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
380 Agreement Reimb	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Fire Truck Loan (FNB)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Bond Payments	\$ 3,015,987	\$ 3,500,006	\$ 3,409,024	\$ 3,161,664	\$ 2,968,141	\$ 2,879,830	
CO Series 2023 (\$13M)		\$ 342,627	\$ 611,250	\$ 613,156	\$ 614,856	\$ 601,350	
GO Series 2024 (\$9M)			\$ -	\$ 550,000	\$ 398,475	\$ 578,475	
GO Series 2025 (\$9M)			\$ -	\$ -	\$ 677,500	\$ 415,625	
GO Series 2026 (\$9M)				\$ -	\$ -	\$ 427,500	
Other Uses-Bond Refunding							
Fiscal Fees (issuance costs)	\$ 8,065	\$ 8,065	\$ 8,870	\$ 8,870	\$ 8,870	\$ 8,870	
TOTAL OPERATING EXPENDITUF	\$ 3,041,052	\$ 3,850,698	\$ 4,029,144	\$ 4,333,690	\$ 4,667,842	\$ 5,111,650	
ENDING FUND BALANCE	\$ 422,712	\$ 442,189	\$ 610,891	\$ 590,709	\$ 350,786	\$ (214,925)	

Water/Wastewater Fund

Water/Wastewater Fund Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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The finance department utilizes a rate model to help project assumptions for this department.

REVENUE

WATER

Residential Growth	4.0%	4.0%	4.0%	3.5%	3.5%	3.5%
Commercial Growth	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Tap Fees (high due to Pecan Park finish out)	-50.2%	-41.7%	0.0%	-14.3%	0.0%	0.0%
Base Rates (Resid, Comm & Multi-Family)-incr	\$0.00	\$0.00	\$5.00	\$5.00	\$0.00	\$0.00

Base Rate for 1.5" and higher are being adjusted based on consultants recommendation to meet AWWA meter equivalent standards

WASTEWATER

Residential Growth	4.0%	4.0%	4.0%	3.5%	3.5%	3.5%
Commercial Growth	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Wholesale - WBV (avg. 50 homes annl)		43.94%	60.66%	38.14%	27.88%	22.02%
Base Rates (Resid, Comm & Multi-Family)-incr	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

EXPENSE

Compensation - COLA and Step(2.5%)						
Salary Savings	\$	4.5%	\$ (55,000)	\$ (55,000)	\$ (55,000)	\$ (55,000)
Group Insurance		7.8%	10.0%	5.0%	5.0%	5.0%
Retirement		0.2%	8.0%	1.0%	1.0%	1.0%
Retirement - lump sum payment			\$190,000			
Worker's Comp Insurance		1.0%	3.0%	3.0%	3.0%	3.0%
Non- Personnel Operating Costs		1.0%	1.0%	1.0%	1.0%	1.0%
Administrative Support (GF)		3.9%	6.5%	2.5%	2.5%	2.5%
Debt increase year-over-year (based on CIP schedule, cash flow model and projected bond issues) (Rates start at 3.90% - 4.90%)		31.9%	-5.0%	18.5%	34.0%	18.8%
						10.3%

Water/Wastewater Fund Summary

Fiscal Forecast

	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
BEGINNING BALANCE	\$ 2,770,436	\$ 2,696,146	\$ 2,086,573	\$ 2,464,962	\$ 2,387,306	\$ 2,006,615
REVENUES:						
WATER						
WATER TOTAL	\$ 3,577,385	\$ 3,818,210	\$ 4,154,357	\$ 4,549,832	\$ 4,684,155	\$ 4,731,207
WASTEWATER						
WASTEWATER TOTAL	\$ 3,759,809	\$ 4,109,482	\$ 4,512,643	\$ 4,855,460	\$ 5,097,074	\$ 5,343,782
TOTAL OPERATING REVENUES	\$ 7,337,194	\$ 7,927,692	\$ 8,667,000	\$ 9,405,293	\$ 9,781,228	\$ 10,074,988
Proceeds from Bond Sale	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL RESOURCES	\$ 10,107,630	\$ 10,623,838	\$ 10,753,573	\$ 11,870,254	\$ 12,168,534	\$ 12,081,603
EXPENDITURES:						
Administration	\$ 657,958	\$ 884,236	\$ 905,939	\$ 924,041	\$ 942,671	\$ 961,848
Distribution/ Collection/ Liftstation	\$ 695,839	\$ 866,161	\$ 895,790	\$ 919,973	\$ 944,954	\$ 970,763
Production/ Treatment	\$ 1,031,544	\$ 1,090,797	\$ 1,103,558	\$ 1,124,642	\$ 1,146,302	\$ 1,168,560
Wastewater Treatment Plant	\$ 984,556	\$ 1,052,800	\$ 1,056,300	\$ 1,078,609	\$ 1,101,565	\$ 1,125,189
Administrative Support (GF)	\$ 727,307	\$ 774,931	\$ 794,304	\$ 814,162	\$ 834,516	\$ 855,379
Debt Service Transfer	\$ 2,717,280	\$ 2,581,240	\$ 3,057,720	\$ 4,096,521	\$ 4,866,912	\$ 5,369,832
Capital replacement Reserve	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
TOTAL OPERATING EXPENDITURES	\$ 6,939,484	\$ 7,375,165	\$ 7,938,611	\$ 9,082,948	\$ 9,961,920	\$ 10,576,572
NET INCOME (LOSS)	\$ 397,710	\$ 552,527	\$ 728,389	\$ 322,345	\$ (180,691)	\$ (501,583)
ENDING FUND BALANCE	\$ 3,168,146	\$ 3,248,673	\$ 2,814,962	\$ 2,787,306	\$ 2,206,615	\$ 1,505,031
NON-RECURRING EXPENSE						
Lump Sum - TMRS	\$ -	\$ 190,000	\$ -	\$ -	\$ -	\$ -
TRANSFERS OUT						
Transfer for VERF	\$ 122,000	\$ 215,000	\$ -	\$ -	\$ -	\$ -
Transfer for CIP	\$ 350,000	\$ 757,100	\$ 350,000	\$ 400,000	\$ 200,000	\$ 200,000
TOTAL TRANSFERS OUT & OTHER	\$ 472,000	\$ 1,162,100	\$ 350,000	\$ 400,000	\$ 200,000	\$ 200,000
ENDING FUND BAL AFTER TRANSFERS	\$ 2,696,146	\$ 2,086,573	\$ 2,464,962	\$ 2,387,306	\$ 2,006,615	\$ 1,305,031
Reserve Requirement 35%	40%	29%	32%	27%	20%	12%

Bastrop Power & Light

Bastrop Power & Light Fiscal Forecast Assumptions

	PROJECTED FY21-22	PROPOSED FY22-23	PLANNING FY23-24	PLANNING FY24-25	PLANNING FY25-26	PLANNING FY26-27
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REVENUE

Residential growth (Piney Creek)	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Electric revenue is being projected conservatively due to so many variables (LCRA Rate, weather, etc.) LCRA rate is a pass-through rate	5.3%	6.4%	1.0%	1.0%	1%	1%

Extension fees would be based on historical average unless a specific project was known

Interest rates are estimated conservatively based on current reports

No Rate Adjustment assumed other than pass-thru from LCRA

Does not include our portion of LCRA gain on sale of assets

EXPENSE

Compensation - COLA & STEP (2.5%)	2.5%	8.0%	3.5%	3.5%	3.5%	3.5%
Group Insurance	7.8%	10.0%	5.0%	5.0%	5.0%	5.0%
Retirement	0.2%	8.0%	8.0%	1.0%	1.0%	1.0%
Retirement - Lump sum pmt		\$ 150,000				
Worker's Comp Insurance (based on claims)	3.0%	27.0%	3.0%	3.0%	3.0%	3.0%
Non-personnel costs (supplies, maintenance, etc.)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
LCRA power (FY20 had several credits making incr to FY21 seem greater)	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Administrative Support (GF)	2.5%	22.0%	2.5%	2.5%	2.5%	2.5%
General Fund Transfers (adjusted to keep net income positive)	10.0%	8.3%	8.2%	8.2%	8.1%	8.0%

Vehicle & Equipment Replacement fund transfer - as of FY24 ALL vehicles/equip. will be in the VERF fund

Bastrop Power & Light Fiscal Forecast

	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
BEGINNING FUND BALANCE	\$ 3,482,391	\$ 3,597,330	\$ 3,231,132	\$ 3,409,685	\$ 3,416,554	\$ 3,702,778
TOTAL CURRENT REVENUE	\$ 7,667,058	\$ 7,809,241	\$ 7,886,082	\$ 7,964,220	\$ 8,043,164	\$ 8,122,921
TOTAL REVENUE & OTHER RESOURCES	\$ 11,149,449	\$ 11,406,571	\$ 11,117,215	\$ 11,373,905	\$ 11,459,717	\$ 11,825,699
EXPENDITURES:						
Total Personnel Costs	\$ 812,215	\$ 947,252	\$ 961,810	\$ 972,876	\$ 980,577	\$ 988,483
Total Other Operating Expense	\$ 4,804,035	\$ 4,985,380	\$ 5,039,374	\$ 5,094,322	\$ 5,150,274	\$ 5,207,287
Vehicle/Equipment R/pc fee	\$ 99,559	\$ 108,299	\$ 108,299	\$ 126,799	\$ 126,799	\$ 126,799
Line Extensions	\$ 123,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Administrative Support	\$ 444,894	\$ 541,280	\$ 554,812	\$ 568,682	\$ 582,899	\$ 597,472
Community Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Event Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Winter Storm Uri payoff	\$ 162,894	\$ 159,758	\$ 65,641	\$ -	\$ -	\$ -
Debt Service	\$ 168,122	\$ 165,220	\$ 167,594	\$ 169,673	\$ 166,390	\$ 167,875
TOTAL OPERATING EXPENDITURES	\$ 6,614,719	\$ 6,957,189	\$ 6,947,530	\$ 6,982,352	\$ 7,056,940	\$ 7,137,917
Transfer out - GF	\$ 767,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000
Transfer out - GF (Comm Support)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer out - VERF	\$ 72,400	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ -
TOTAL TRANSFERS OUT	\$ 839,400	\$ 685,000	\$ 685,000	\$ 650,000	\$ 650,000	\$ 650,000
TOTAL OPERATING EXPENDITURES & TRANSFERS	\$ 7,454,119	\$ 7,642,189	\$ 7,632,530	\$ 7,632,352	\$ 7,706,940	\$ 7,787,917
NET INCOME (LOSS) FROM RECURRING	\$ 212,939	\$ 167,052	\$ 253,552	\$ 331,869	\$ 336,224	\$ 335,004
CIP	\$ -	\$ 258,250	\$ 50,000	\$ 325,000	\$ 50,000	\$ 50,000
Lump Sum - TMRS	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Special Project	\$ 98,000	\$ 125,000	\$ 25,000	\$ -	\$ -	\$ -
TOTAL NON-OPERATING COSTS	\$ 98,000	\$ 533,250	\$ 75,000	\$ 325,000	\$ 50,000	\$ 50,000
ENDING FUND BALANCE	\$ 3,597,330	\$ 3,231,132	\$ 3,409,685	\$ 3,416,554	\$ 3,702,778	\$ 3,987,782
Reserve Requirement 35%	48%	42%	45%	45%	46%	51%
<i>Total General Fund transfer</i>	10.0%	8.3%	8.2%	8.2%	8.1%	8.0%

Item 12A.

Hotel Occupancy Tax Fund

Hotel Occupancy Tax Fund Fiscal Forecast Assumptions

	PROJECTED	PROPOSED	PLANNING	PLANNING	PLANNING	PLANNING	PLANNING
	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	
REVENUE							
Hotel Occupancy Tax (back to FY19 levels in FY23)	32%	3%	0%	0%	0%	0%	0%
Convention Center Rental Revenue (above FY2019 levels)	54%	10%	0%	0%	0%	0%	0%
DMO shared services	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554	\$ 16,554
BEDC Support	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
EXPENSE							
Organizational							
Organizational Funding	57%	31%	0%	0%	0%	0%	0%
Destination Marketing Organization (Visit Bastrop)	20%	27%	0%	0%	0%	0%	0%
Admin Support	0%	19.0%	2.5%	2.5%	2.5%	2.5%	2.5%
Convention Center							
Admin Support (incr to cover new staff requested)	0%	40.0%	2.5%	2.5%	2.5%	2.5%	2.5%
Main Street Program							
Downtown Beautification (carryover)	\$ 35,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Admin Support	0%	32.0%	2.5%	2.5%	2.5%	2.5%	2.5%

Hotel Occupancy Tax Fund Fiscal Forecast

	ACTUAL FY 20-21	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
BEGINNING FUND BALANCE	\$ 2,896,369	\$ 2,817,270	\$ 2,986,278	\$ 2,068,005	\$ 1,694,391	\$ 1,446,782	\$ 1,174,326
REVENUES							
TOTAL CURRENT REVENUES	\$ 2,280,692	\$ 3,024,814	\$ 3,131,554	\$ 3,140,054	\$ 3,140,054	\$ 3,140,054	\$ 3,140,054
OTHER RESOURCES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUE & OTHER RESOURCES	\$ 5,177,061	\$ 5,842,084	\$ 6,117,832	\$ 5,208,059	\$ 4,834,445	\$ 4,586,836	\$ 4,314,380
EXPENDITURES:							
Organizational	\$ 276,029	\$ 565,597	\$ 695,565	\$ 677,490	\$ 680,905	\$ 684,406	\$ 687,994
Convention Center	\$ 498,772	\$ 457,108	\$ 562,322	\$ 577,382	\$ 592,848	\$ 608,732	\$ 625,045
Main Street Program	\$ 232,058	\$ 284,007	\$ 488,830	\$ 301,000	\$ 306,216	\$ 311,574	\$ 317,081
Cultural Arts Commission	\$ 4,874	\$ 35,000	\$ 55,500	\$ 55,500	\$ 55,500	\$ 55,500	\$ 55,500
Rodeo Arena	\$ 3,447	\$ 2,900	\$ 3,200	\$ 3,296	\$ 3,395	\$ 3,497	\$ 3,602
Destination Marketing Organization	\$ 802,356	\$ 965,492	\$ 1,228,500	\$ 1,231,000	\$ 1,231,200	\$ 1,231,200	\$ 1,231,200
TOTAL EXPENDITURES	\$ 1,817,536	\$ 2,310,104	\$ 3,033,917	\$ 2,845,668	\$ 2,870,064	\$ 2,894,909	\$ 2,920,422
OTHER USES							
Debt Service Transfer	\$ 542,255	\$ 545,702	\$ 523,000	\$ 518,000	\$ 517,600	\$ 517,600	\$ 517,600
TOTAL EXPENDITURES & OTHER USES	\$ 2,359,791	\$ 2,855,806	\$ 3,556,917	\$ 3,363,668	\$ 3,387,664	\$ 3,412,509	\$ 3,438,022
NET INCOME (LOSS)	\$ (79,099)	\$ 169,008	\$ (425,363)	\$ (223,614)	\$ (247,610)	\$ (272,455)	\$ (297,968)
Non-Recurring Expenses							
eCabs			\$ 117,910				
Hotel Pursuit Costs			\$ 350,000				
Downtown Charging Station			\$ 25,000				
Downtown Master Plan			\$ -	\$ 150,000			
Total Non-Recurring Expenses			\$ 492,910	\$ 150,000	\$ -	\$ -	\$ -
ASSIGNED FB - CULTURAL ARTS COMMISSION	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
ASSIGNED FB - MAIN ST PROGRAM	\$ 25,000	\$ 14,344	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE UNRESTRICTED	\$ 2,712,270	\$ 2,891,934	\$ 1,988,005	\$ 1,614,391	\$ 1,366,782	\$ 1,094,326	\$ 796,359
Reserve requirement 50%	119%	105%	58%	50%	43%	34%	25%

Type B - BEDC

Type B Fund (BEDC)

Fiscal Forecast Assumptions

	PROJECTED	PROPOSED	PLANNING	PLANNING	PLANNING	PLANNING	PLANNING
	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	FY26-27	

REVENUE

Sales Tax Revenues Growth (3 yr avg. 6.5%)	20.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Rental Income (sale of 921 Main St.)	-43%	-100%	0%	0%	0%	0%	0%
Land Sales	\$ 805,779	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
No developer reimbursements were assumed							

EXPENSE

Personnel Costs (includes \$64,000 lump sum TMRS)	10.3%	209.2%	5.0%	5.0%	5.0%	5.0%	5.0%
Positions added	1.0	1.0					
Burleson Crossing 380 drops off	\$ -	\$ (385,000)	\$ -	\$ -	\$ -	\$ -	\$ -
Occupancy Costs	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
Debt Service - Roscoe Loan & CO 2018 payoff in FY2022 & new bond issue in 2023 (FY2024)	213%	-80%	548%	1%	0%	0%	0%

City Projects and Programs - studies and engineering cash funded with construction debt funded

Capital Outlay - EDC projects - engineering cash funded with construction debt funded

Type B Fund (BEDC) Fiscal Forecast

	PROJECTED FY 21-22	PROPOSED FY 22-23	PLANNING FY 23-24	PLANNING FY 24-25	PLANNING FY 25-26	PLANNING FY 26-27
WORKING CAPITAL BB	\$ 5,906,065	\$ 7,171,259	\$ 1,975,920	\$ 1,140,810	\$ 1,312,270	\$ 1,665,971
REVENUES						
Sales Tax	\$ 3,983,846	\$ 4,183,039	\$ 4,392,191	\$ 4,611,800	\$ 4,842,390	\$ 5,084,510
Lease Agreements	\$ 15,870	\$ 15,870	\$ 15,870	\$ 15,870	\$ 15,870	\$ 15,870
Rental Income (921 Main St)	\$ 77,104	\$ -	\$ -	\$ -	\$ -	\$ -
Land Sales	\$ 805,779	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
TOTAL OPERATING REVENUE	\$ 4,897,599	\$ 4,213,909	\$ 4,423,061	\$ 4,642,670	\$ 4,873,260	\$ 5,115,380
OTHER RESOURCES						
TOTAL REVENUE & OTHER RESOURCES	\$ 10,803,664	\$ 11,385,168	\$ 6,398,981	\$ 5,783,480	\$ 6,185,531	\$ 6,781,351
EXPENDITURES:						
Other Operating Expense subtotal	\$ 2,185,435	\$ 2,450,634	\$ 2,297,944	\$ 2,346,687	\$ 2,397,831	\$ 2,451,495
City Projects & Programs*	\$ 47,000	\$ 2,687,000	\$ 1,200,000	\$ 350,000	\$ 350,000	\$ 350,000
Debt Service	\$ 1,386,970	\$ 271,614	\$ 275,227	\$ 286,747	\$ 282,417	\$ 282,417
New Debt Issue 2023 - (\$20M)	\$ -	\$ -	\$ 1,485,000	\$ 1,487,776	\$ 1,489,312	\$ 1,489,312
Total Debt Service	\$ 1,386,970	\$ 271,614	\$ 1,760,227	\$ 1,774,523	\$ 1,771,729	\$ 1,771,729
TOTAL OPERATING EXPENDITURES	\$ 3,619,405	\$ 5,409,248	\$ 5,258,171	\$ 4,471,210	\$ 4,519,560	\$ 4,573,224
NET INCOME (LOSS)	\$ 1,278,194	\$ (1,195,339)	\$ (835,110)	\$ 171,461	\$ 353,701	\$ 542,155
City CIP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ 13,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
Total Capital Expenditures	\$ 13,000	\$ 4,000,000	\$ -	\$ -	\$ -	\$ -
ENDING WORKING CAPITAL	\$ 7,171,259	\$ 1,975,920	\$ 1,140,810	\$ 1,312,270	\$ 1,665,971	\$ 2,208,126

*FY2023 Projects list includes: Intersection improvements engineering, Transportation Master Plan (50%), Emile Multi-cultural and Recreation Complex Site Plan, Blakey Lane Street Extension engineering, and South Street to Lovers Lane extension engineering. This also includes Downtown Lighting Project, Agnes Street Extension, and Sports Complex Study all carry-over from FY 2022.

*FY2024 Projects list includes: Fiber-Optic Network Infrastructure Phs II

New Debt Issue 2023 - (\$20M) - is assumed for construction phase of Blakey Lane Street Extension, South Street to Lovers Lane Extension, Business Park Improvements, and partial Broadband Phase II.

FUND SUMMARIES



All Funds

This section represents all funds of the City of Bastrop. All revenue and expenditures are recognized in this section grouped by function and type.

Summary

The City of Bastrop is projecting \$62,909,572 of revenue in FY 2023, which represents a 19.2% increase over the prior year. Budgeted expenditures are projected to increase by 8.8% or \$8,469,884 to \$105,069,751 in FY 2023.

ALL FUND SUMMARY FY 2023

	GENERAL FUND	DEBT SERVICE FUNDS	HOTEL TAX FUND	SPECIAL REVENUE FUNDS	WATER/ WASTEWATER FUNDS	BP&L FUND	CAPITAL IMPROVEMENT FUNDS	INTERNAL SERVICE FUND	ECONOMIC DEVELOPMENT CORP	TOTAL ALL FUNDS
BEGINNING FUND BALANCES	\$ 7,558,857	\$ 422,708	\$ 2,891,934	\$ 5,850,488	\$ 5,027,207	\$ 3,597,330	\$ 27,237,200	\$ 3,324,217	\$ 7,171,259	\$ 63,081,209
REVENUES:										
AD VALOREM TAXES	4,848,281	2,989,161	-	-	-	-	-	-	-	7,837,422
SALES TAXES	7,750,000	-	-	-	-	-	-	-	4,183,039	11,933,039
FRANCHISE & OTHER TAXES	555,400	-	2,800,000	24,500	-	-	-	-	-	3,409,900
LICENSES & PERMITS	1,773,000	-	2,000	-	-	-	-	-	-	1,775,000
CHARGES FOR SERVICES	865,550	-	218,000	4,054,429	7,897,359	7,779,241	-	666,867	15,870	21,507,316
FINES & FORFEITURES	285,000	-	-	14,000	-	-	-	-	-	299,000
INTEREST	40,000	19,500	15,000	31,850	35,520	30,000	47,600	15,000	15,000	249,470
INTERGOVERNMENTAL	42,304	271,614	66,554	-	-	-	7,352,330	-	-	7,732,802
OTHER	35,000	-	-	40,200	7,500	-	1,365	-	-	84,065
TOTAL REVENUES	16,194,515	3,280,275	3,131,554	4,174,979	7,940,379	7,809,241	7,401,295	681,667	4,213,909	54,828,014
OTHER SOURCES										
Other Financing Sources	-	-	-	-	-	-	-	-	-	-
Interfund Transfers	653,000	589,900	-	-	4,537,639	-	1,547,395	753,623	-	8,081,557
TOTAL REVENUE & OTHER SOURCES	16,847,515	3,870,175	3,131,554	4,174,979	12,478,018	7,809,241	8,948,690	1,435,490	4,213,909	62,909,571
TOTAL AVAILABLE RESOURCES	\$ 24,405,372	\$ 4,292,883	\$ 6,023,488	\$ 10,025,467	\$ 17,505,225	\$ 11,406,571	\$ 38,185,889	\$ 4,759,707	\$ 11,385,168	\$ 125,990,780
EXPENDITURES:										
GENERAL GOVERNMENT	7,306,422	-	-	25,000	-	-	923,500	-	-	8,344,922
PUBLIC SAFETY	5,783,058	-	-	27,080	-	-	47,160	200,000	-	6,057,298
DEVELOPMENT SERVICES	1,724,643	-	-	-	-	-	62,000	-	-	1,786,643
COMMUNITY SERVICES	2,897,819	-	-	431,108	-	-	13,540	-	-	3,342,465
UTILITIES	-	-	-	10,000	5,163,985	7,490,435	100,000	-	-	12,764,420
DEBT SERVICE	-	3,850,699	-	-	3,823,204	-	-	-	271,614	7,945,517
ECONOMIC DEVELOPMENT	-	-	3,376,827	-	-	-	-	-	5,137,634	8,514,461
CAPITAL OUTLAY	-	-	-	7,380,000	1,002,500	-	35,121,325	718,623	4,000,000	48,232,448
TOTAL EXPENDITURES	17,001,942	3,850,699	3,376,827	7,883,188	8,988,689	7,490,435	38,267,525	918,623	9,409,248	96,888,184
OTHER USES										
Interfund Transfers	2,051,018	-	523,000	1,144,200	3,678,340	685,000	-	-	-	8,081,557
TOTAL EXPENDITURE & OTHER USES	19,052,960	3,850,699	3,899,827	9,027,388	13,668,029	8,175,435	38,267,525	918,623	9,409,248	105,069,751
ENDING FUND BALANCES	\$ 4,553,392	\$ 442,184	\$ 2,123,661	\$ 888,091	\$ 3,837,196	\$ 3,231,136	\$ (81,626)	\$ 3,841,084	\$ 1,975,920	\$ 20,921,029

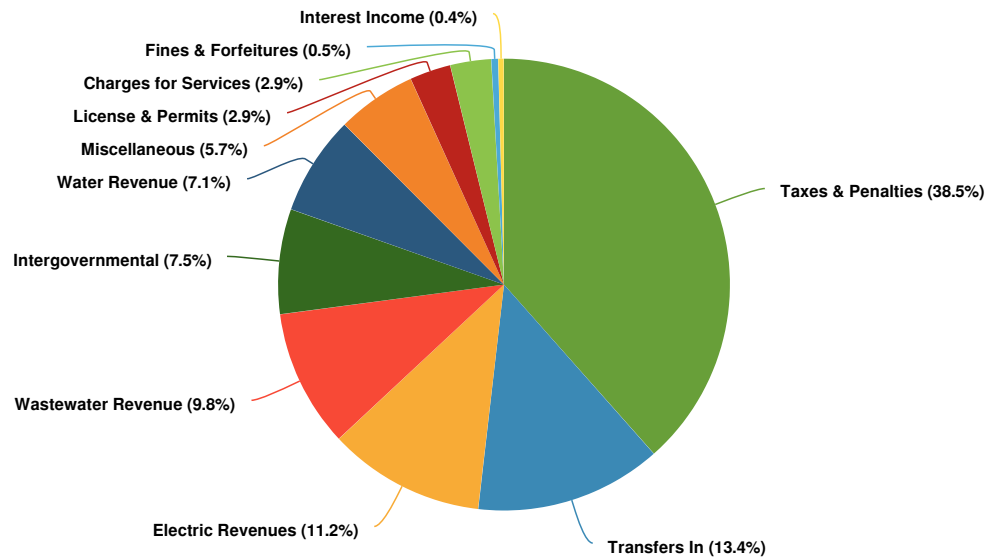
Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
All Funds					
General Fund					
General Fund	\$15,785,549	\$15,481,868	\$16,133,281	\$16,847,515	8.8%
General Fund - One Time	\$646,484	\$445,500	\$308,500	\$382,395	-14.2%
Total General Fund:	\$16,432,032	\$15,927,368	\$16,441,781	\$17,229,910	8.2%
Fairview Cemetery - Perm	\$29,395	\$23,000	\$23,200	\$23,500	2.2%
Total Fairview Cemetery - Perm:	\$29,395	\$23,000	\$23,200	\$23,500	2.2%
Vehicle/Equip Rplc Fund	\$553,633	\$1,560,236	\$1,631,736	\$1,435,490	-8%
Total Vehicle/Equip Rplc Fund:	\$553,633	\$1,560,236	\$1,631,736	\$1,435,490	-8%
Special Revenue Funds					
Designated Funds	\$75,169	\$66,908	\$73,345	\$63,200	-5.5%
Library Board Fund	\$14,765	\$20,600	\$20,600	\$20,750	0.7%
Fairview Cemetery - Oper	\$109,504	\$85,200	\$85,200	\$161,200	89.2%
Hunters Crossing Pid	\$579,226	\$575,879	\$576,454	\$575,879	0%
Total Special Revenue Funds:	\$778,664	\$748,587	\$755,599	\$821,029	9.7%
Hotel/Motel Tax Fund	\$2,280,693	\$2,226,904	\$3,024,814	\$3,131,554	40.6%
Total Hotel/Motel Tax Fund:	\$2,280,693	\$2,226,904	\$3,024,814	\$3,131,554	40.6%
Enterprise Funds					
Water/Wastewater Fund	\$6,946,938	\$6,958,580	\$6,958,580	\$7,927,692	13.9%
C.I.P.-W/WW Utility Proj	\$130,581	\$481,000	\$477,500	\$885,100	84%
Impact Fee Fund	\$3,365,226	\$4,505,950	\$2,282,040	\$3,330,450	-26.1%
Bastrop Power & Light	\$7,234,427	\$6,803,905	\$6,803,905	\$7,809,241	14.8%
Total Enterprise Funds:	\$17,677,172	\$18,749,435	\$16,522,025	\$19,952,483	6.4%
Capital Project Fund					
Park Dedication	\$2,084	\$1,365	\$1,440	\$1,465	7.3%
Street Maintenance Fund	\$1,029,925	\$3,000	\$3,000	\$803,500	26,683.3%
Grants	\$54,964	\$100,000	\$1,039,781	\$4,665,330	4,565.3%
2013 Co Bond Fund	\$1,401	\$0	\$800	\$500	N/A
2018 Co Bond Fund	\$717	\$0	\$2,500	\$2,000	N/A
2019 Limited Tax Note	\$28	\$0	\$0	\$0	0%
2020 Co Bond Fund	\$2	\$0	\$0	\$0	0%
CIP General Gov't Projects	\$0	\$457,000	\$197,000	\$3,052,000	567.8%
CO, Series 2021	\$35,001,121	\$20,000	\$75,000	\$35,000	75%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Limited Tax Note, Series 2021	\$0	\$150	\$1,200	\$500	233.3%
2019 Revenue Bond	\$107	\$0	\$0	\$0	0%
2020 Revenue Bond	\$14,868	\$0	\$10,000	\$3,000	N/A
American Rescue Plan	\$0	\$1,007,558	\$1,007,558	\$3,000	-99.7%
CO, Series 2021 - PID	\$700,000				N/A
CO, Series 2022	\$0	\$0	\$3,676,249	\$0	0%
Total Capital Project Fund:	\$36,805,215	\$1,589,073	\$6,014,528	\$8,566,295	439.1%
Debt Service					
General Fund-Debt Service	\$9,076,503	\$3,263,333	\$3,275,969	\$3,870,175	18.6%
W/WW Debt Service Fund	\$2,961,235	\$3,619,436	\$3,619,874	\$3,665,227	1.3%
Total Debt Service:	\$12,037,738	\$6,882,769	\$6,895,843	\$7,535,402	9.5%
Bastrop E.D.C. Fund	\$3,868,778	\$5,074,414	\$4,894,599	\$4,213,909	-17%
Total Bastrop E.D.C. Fund:	\$3,868,778	\$5,074,414	\$4,894,599	\$4,213,909	-17%
Total All Funds:	\$90,463,321	\$52,781,786	\$56,204,125	\$62,909,572	19.2%

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$19,259,211	\$19,974,435	\$21,927,939	\$23,754,640	18.9%
Fines & Forfeitures	\$290,106	\$313,000	\$292,815	\$299,000	-4.5%
License & Permits	\$2,664,851	\$1,846,230	\$1,942,040	\$1,775,000	-3.9%
Charges for Services	\$1,310,647	\$1,475,919	\$1,540,852	\$1,769,152	19.9%
Intergovernmental	\$267,738	\$286,358	\$1,151,936	\$4,549,188	1,488.6%
Interest Income	\$262,267	\$200,256	\$266,401	\$249,470	24.6%
Electric Revenues	\$7,231,075	\$6,773,905	\$6,773,905	\$7,779,241	14.8%
Wastewater Revenue	\$5,695,114	\$6,275,256	\$4,845,266	\$6,560,780	4.5%
Water Revenue	\$4,566,058	\$5,145,774	\$4,343,854	\$4,645,029	-9.7%
Miscellaneous	\$743,579	\$2,062,559	\$1,644,829	\$3,446,514	67.1%
Other Revenue	\$7,055,000	\$0	\$3,676,249	\$0	0%
Other Sources	\$152,624	\$0	\$855,779	\$0	0%
Other Income	\$0	\$1,533,935	\$0	\$0	-100%
Transfers In	\$40,965,051	\$6,894,159	\$6,942,260	\$8,081,558	17.2%
Electric Sales-Residential	\$0			\$0	N/A
Total Revenue Source:	\$90,463,321	\$52,781,786	\$56,204,125	\$62,909,572	19.2%

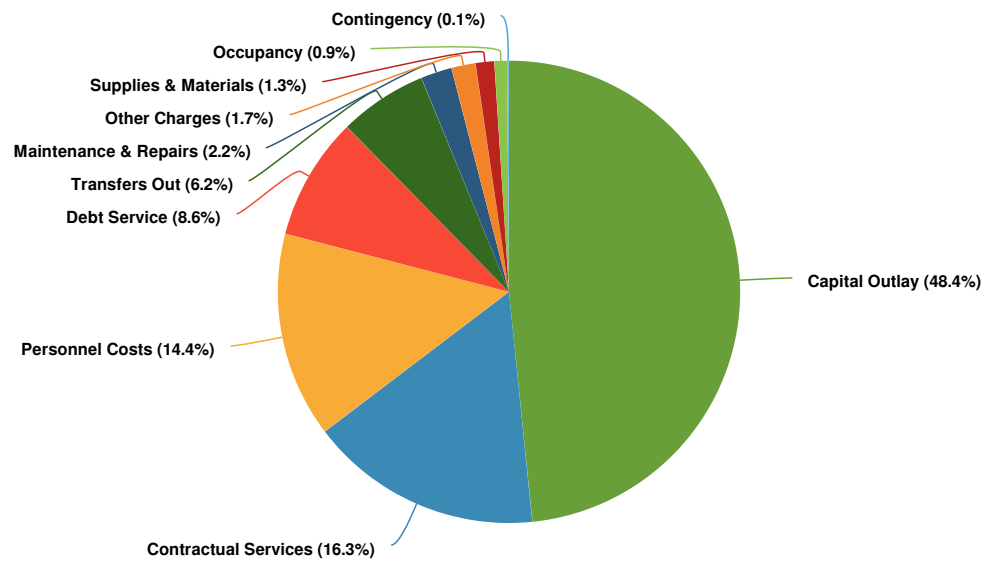
Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
All Funds					
General Fund					
General Fund	\$13,166,342	\$16,111,890	\$15,770,031	\$19,852,980	23.2%
General Fund - One Time	\$384,473	\$445,500	\$234,695	\$456,200	2.4%
Total General Fund:	\$13,550,815	\$16,557,390	\$16,004,726	\$20,309,180	22.7%
Vehicle/Equip Rplc Fund	\$284,389	\$1,231,430	\$1,136,915	\$918,623	-25.4%
Total Vehicle/Equip Rplc Fund:	\$284,389	\$1,231,430	\$1,136,915	\$918,623	-25.4%
Special Revenue Funds					
Designated Funds	\$287,850	\$298,100	\$43,500	\$323,780	8.6%
Library Board Fund	\$6,606	\$87,950	\$58,300	\$49,000	-44.3%
Fairview Cemetery - Oper	\$91,344	\$148,827	\$140,202	\$217,901	46.4%
Hunters Crossing Pid	\$484,865	\$572,547	\$543,664	\$552,405	-3.5%
Total Special Revenue Funds:	\$870,665	\$1,107,424	\$785,666	\$1,143,086	3.2%
Hotel/Motel Tax Fund	\$2,359,791	\$2,720,873	\$2,855,806	\$3,899,827	43.3%
Total Hotel/Motel Tax Fund:	\$2,359,791	\$2,720,873	\$2,855,806	\$3,899,827	43.3%
Enterprise Funds					
Water/Wastewater Fund	\$40,982,709	\$7,442,749	\$7,453,249	\$8,592,325	15.4%
C.I.P.-W/WW Utility Proj	\$495,296	\$352,500	\$361,897	\$1,252,500	255.3%
Impact Fee Fund	\$969,939	\$910,250	\$1,444,819	\$7,884,300	766.2%
Bastrop Power & Light	\$7,683,090	\$7,495,049	\$7,495,049	\$8,175,435	9.1%
Total Enterprise Funds:	\$50,131,034	\$16,200,547	\$16,755,013	\$25,904,560	59.9%
Capital Project Fund					
Park Dedication	\$100,000	\$0	\$0	\$0	0%
Street Maintenance Fund	\$456,988	\$655,000	\$655,000	\$807,927	23.3%
Grants	\$54,964	\$100,000	\$1,039,781	\$4,665,330	4,565.3%
2013 Co Bond Fund	\$16,109	\$299,450	\$75,000	\$210,791	-29.6%
2018 Co Bond Fund	\$1,543,327	\$0	\$198,334	\$461,631	N/A
2019 Limited Tax Note	\$101,265	\$0	\$0	\$0	0%
2020 Co Bond Fund	\$6,101	\$0	\$0	\$0	0%
CIP General Gov't Projects	\$0	\$457,000	\$97,000	\$3,152,000	589.7%
CO, Series 2021	\$851,756	\$35,720,000	\$14,508,790	\$20,450,575	-42.7%
Limited Tax Note, Series 2021	\$0	\$424,043	\$424,043	\$149,948	-64.6%
2019 Revenue Bond	\$195,127	\$0	\$0	\$0	0%
2020 Revenue Bond	\$13,737,572	\$8,343,830	\$6,025,028	\$156,919	-98.1%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
American Rescue Plan	\$0	\$0		\$2,156,205	N/A
CO, Series 2022	\$0	\$0	\$76,249	\$3,599,999	N/A
Total Capital Project Fund:	\$17,063,208	\$45,999,323	\$23,099,225	\$35,811,325	-22.1%
Debt Service					
General Fund-Debt Service	\$8,910,561	\$3,494,221	\$3,041,055	\$3,850,699	10.2%
W/WW Debt Service Fund	\$2,166,968	\$3,992,281	\$3,316,950	\$3,823,204	-4.2%
Total Debt Service:	\$11,077,529	\$7,486,502	\$6,358,005	\$7,673,903	2.5%
Bastrop E.D.C. Fund	\$2,757,488	\$5,296,378	\$5,943,239	\$9,409,248	77.7%
Total Bastrop E.D.C. Fund:	\$2,757,488	\$5,296,378	\$5,943,239	\$9,409,248	77.7%
Total All Funds:	\$98,094,920	\$96,599,867	\$72,938,596	\$105,069,751	8.8%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects						
Personnel Costs	\$10,753,590	\$12,776,350	\$0	\$12,009,658	\$17,329,511	35.6%
Supplies & Materials	\$936,220	\$1,254,006	\$0	\$1,239,464	\$1,239,109	-1.2%
Maintenance & Repairs	\$1,526,936	\$2,096,043	\$0	\$2,040,117	\$2,108,631	0.6%
Occupancy	\$851,303	\$846,035	\$0	\$844,483	\$853,413	0.9%
Contractual Services	\$10,805,310	\$12,795,957	\$0	\$13,772,713	\$18,140,012	41.8%
Other Charges	\$2,583,046	\$2,378,424	\$0	\$2,386,519	\$818,764	-65.6%
Contingency	\$530,909	\$158,500	\$0	\$89,500	\$266,258	68%
Capital Outlay	\$17,479,743	\$49,190,460	\$0	\$25,726,741	\$48,121,698	-2.2%
Debt Service	\$5,531,788	\$8,115,123	\$0	\$7,890,140	\$8,110,737	-0.1%
Transfers Out	\$40,957,039	\$6,988,969	\$0	\$6,939,261	\$8,081,618	15.6%
Other Uses	\$6,139,036			\$0	\$0	N/A
Total Expense Objects:	\$98,094,920	\$96,599,867	\$0	\$72,938,596	\$105,069,751	8.8%

Fund Description



General Fund

The General Fund is the City's primary operating fund. It is utilized to account for all financial resources, except those required to be accounted for in other funds. Primary sources of revenue for this fund include taxes, permits, fines, and fees.

Departments appropriated in the General Fund include City Council, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, Community Engagement, Police, Fire, Municipal Court, Planning, Engineering, Public Works, and Library.

Summary

The General Fund Summary section includes revenue summary information, expenditure summary information, and departmental detail information for the FY 2023 proposed budget, while providing a comparison to FY 2022 year-end budget projections. Additional details are reported within the departmental pages.

The City of Bastrop is projecting \$16,847,516 of revenue in FY 2023, which represents a 3.5% increase over the FY 2022 projected amount of \$16,281,931 and 8.8% over the FY 2022 budgeted amount. Budgeted expenditures are proposed to increase by 23.2% to \$19,852,980 in FY 2023.

There is some revenue that is considered non-recurring and is not used to balance the General Fund. The non-recurring amount for FY 2023 is \$573,000 and comes from Licenses and Permit revenue. Comparing the Total Recurring Revenue for FY 2023 of \$16,274,516 to the Total Operating Expenditures (this amount excludes one-time transfers and lump sum payments) of \$16,174,558, reflects an excess surplus amount of \$99,958.

Sales Tax

The largest General Fund revenue source is Sales Tax, which totals 46% of General Fund Revenue. Sales Tax revenue has experienced steady growth over the last 12 years. This growth continues even through the COVID-19 pandemic. The FY 2022 budget was conservative due to uncertainty, but the projections show it to exceed the FY 2022 budget by \$708,903 or 10.6%. The FY 2023 budget is being set at 5% over the FY 2022 projections, at \$7,750,000. Based on the trends, this is a comfortable projection.

Sales Tax in the City of Bastrop is collected at a rate of 8.25% of the goods and services sold within the City's boundaries. The tax is collected by businesses making the sale and is remitted to the State's Comptroller of Public Accounts on a monthly, and in some cases, quarterly basis. The State retains 6.25%, the County retains .5%, Bastrop Economic Development Corporation retains .5%, and the remaining 1% is distributed to the City of Bastrop within 40 days following the period for which the tax is collected by the businesses. Therefore, the Sales Tax reported on the City's monthly financial statement is typically two (2) months in arrears. However, at the end of the year, collections are aligned by fiscal year.

Ad Valorem Taxes

Ad Valorem Taxes is the second largest General Fund revenue source, which is split between the General Fund (Maintenance & Operations tax rate), and Debt Service (Interest & Sinking tax rate). Ad Valorem M&O Taxes total 29% of General Fund Revenue. Property values for the City of Bastrop are certified by the Bastrop County Appraisal District. **Properties for FY 2023 show net taxable value of \$1,406,175,931 which is a 28.4% increase over FY 2022 taxable value used to project the budget.** This increase includes \$107.1M from new properties added to the tax roll. Property values will generate \$4,784,761 in General Fund budgeted revenue, which is \$362,724 over the FY 2022 budget.

Ad Valorem Tax Forecast

The City anticipates the Ad Valorem tax roll to grow over the next few years based on the current development activity. Pecan Park and Piney Creek subdivisions have new sections under construction ongoing, which provides additional opportunities for new home construction. The Bastrop Grove subdivision is currently under construction and should be included on future tax rolls. There are many other infill projects that are being discussed which are anticipated in future tax rolls. The City takes a conservative approach when projecting Ad Valorem tax by using only 75% of the properties that are still classified as "under review" by the Appraisal Review Board.

Appraisal Process

Ad Valorem (Property) Taxes attach as an enforceable lien on property as of January 1st of each year. The City's property tax is levied each October 1st on the assessed value listed as of the prior January 1st for all real and business personal property located in the City. Assessed values are established by the Bastrop County Central Appraisal District at 100% of the estimated market value and certified by the Appraisal Review Board. The assessed taxable value of the tax roll on January 1, 2021, upon which the tax levy is based. The City is permitted by Article XI, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general government services, including the payment of principal and interest on general obligation long-term debt.

Taxes are due by January 31st, following the October 1st levy date and are considered delinquent after January 31st of each year. Based upon historical collection trends, current tax collections are estimated to be 99% of the levy and will generate \$7,749,921 in revenue, which includes \$611,160 of frozen tax levy. This is revenue for both the General Fund and the Debt Service Fund.

In Texas, county-wide central appraisal districts are required to assess all property within the appraisal district based on 100% of its appraised value and are prohibited from applying any assessment ratios. The value of property within the appraisal district must be reviewed every five years; however, the City may, at its own expense, require annual reviews of appraised values.

Property Tax Calculation	
	FY 2023
	TAX YEAR 2022
TAX ROLL:	
Net Taxable Value (75% for ARB)	\$1,406,175,931
Rate per \$100	0.5128
Tax Levy Freeze Adjusted	7,210,870
Tax Levy - Frozen (Disabled / over 65)*	617,333
Total Tax Levy	7,828,203
Percent of Collection	99.0%
SUMMARY OF TAX COLLECTIONS:	
Current Tax	7,138,761
Revenue From Tax Freeze Property	611,160
Delinquent Tax	55,500
Penalty and Interest	42,000
TOTAL TAX COLLECTIONS	\$7,847,421

Property Tax Distribution			
	TAX RATE	PERCENT OF TOTAL	TAX REVENUE
GENERAL FUND:			
Current Tax	\$0.3166		4,407,434
Revenue From Tax Freeze Property			377,327
Delinquent Tax			33,500
Penalty and Interest			30,000
Total General Fund	\$0.3166	61.74%	\$4,848,261
DEBT SERVICE FUND:			
Current Tax	\$0.1962		2,731,328
Revenue From Tax Freeze Property			233,832
Delinquent Tax			22,000
Penalty and Interest			12,000
Total Debt Service	\$0.1962	38.26%	\$2,999,160
DISTRIBUTION	\$0.5128	100.00%	\$7,847,421

Charges for Services

The Solid Waste contract revenue (Sanitation Revenue) makes up 87% of this category. This is the residential billing for garbage and recycling services that is initiated by the Finance Department. This revenue is increasing by 6.7% from FY 2022 to FY 2023. There is a rate increase included in the FY 2023 budget of 5%. This is the maximum increase allowed by the service contract. The rest of the increase is based on an increased number of homes being served. We anticipate another 100 homes in the budget.

The second largest revenue in this category is the Recreation Fee. This revenue is based on an average of 167 members. The average takes into account the seasonal increases that are experienced in this program. There are minor rate changes proposed.

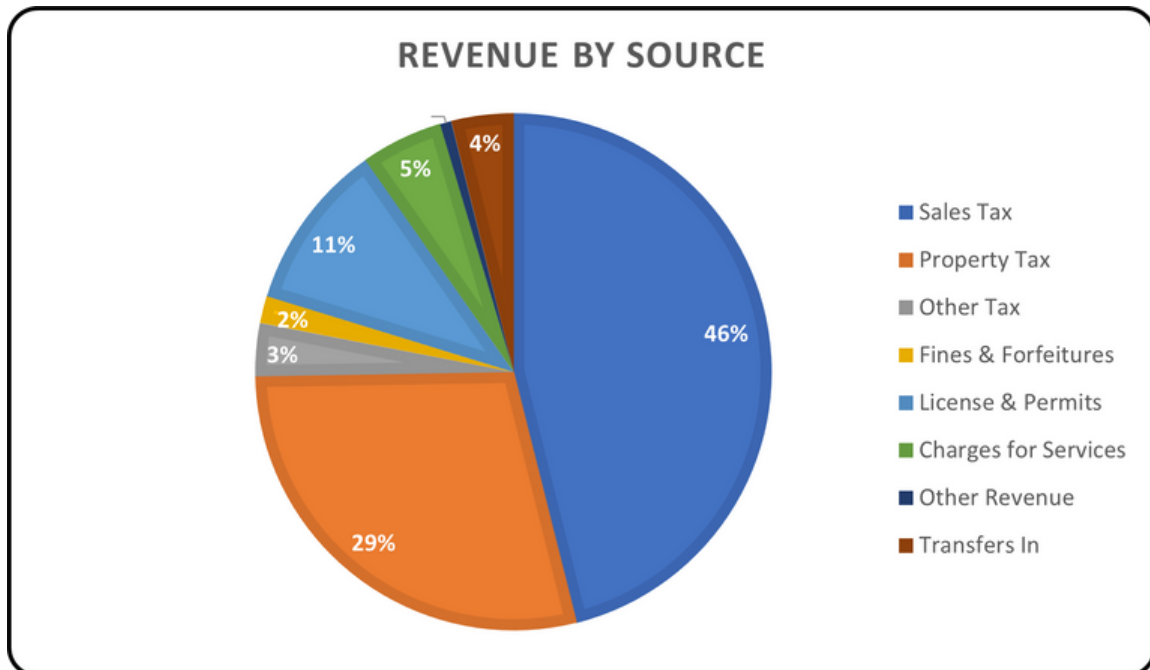
General Fund Revenue

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties					
CURRENT TAXES M&O	\$4,139,902	\$4,422,037	\$4,422,037	\$4,784,761	8.2%
DELINQUENT TAXES M&O	\$25,424	\$33,500	\$25,500	\$33,500	0%
PENALTIES & INTEREST M&O	\$35,411	\$30,000	\$35,000	\$30,000	0%
FRANCHISE TAX	\$437,247	\$464,600	\$446,750	\$458,000	-1.4%
CITY SALES TAX	\$6,636,458	\$6,671,097	\$7,380,000	\$7,750,000	16.2%
OCCUPATION TAX	\$1,877	\$8,000	\$5,000	\$5,000	-37.5%
MIXED BEVERAGE TAX	\$80,406	\$68,500	\$91,900	\$92,400	34.9%
380 AGREEMENT PROP REFUND	-\$68,224	-\$67,000	-\$71,505	\$0	-100%
Total Taxes & Penalties:	\$11,288,501	\$11,630,734	\$12,334,682	\$13,153,661	13.1%
Fines & Forfeitures					
MUNICIPAL COURT FINES	\$258,966	\$275,000	\$260,000	\$265,000	-3.6%
MC FINE- CHILD SAFETY SEAT VIO	\$200			\$0	N/A
LIBRARY RECEIPTS	\$9,895	\$16,000	\$12,540	\$13,500	-15.6%
JUVENILE CASE MANAGER- M/C	\$6,892	\$8,000	\$6,375	\$6,500	-18.7%
Total Fines & Forfeitures:	\$275,954	\$299,000	\$278,915	\$285,000	-4.7%
License & Permits					
INSPECTION FEES	\$474,719	\$275,000	\$432,715	\$400,000	45.5%
FIRE INSPECTION FEES	\$8,237	\$8,000	\$6,000	\$6,000	-25%
DEVELOPMENT AGREEMENTS	\$42,250	\$25,000	\$53,000	\$50,000	100%
PUBLIC IMPROVEMENT FEES	\$567,970	\$430,000	\$336,315	\$350,000	-18.6%
SITE DEVELOPMENT PLANNING	\$35,904	\$15,000	\$37,000	\$35,000	133.3%
FIRE REVIEW FEE	\$23,281	\$10,000	\$17,500	\$15,000	50%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
BUILDING PERMITS- RESIDENTIAL	\$1,021,483	\$871,230	\$700,000	\$650,000	-25.4%
BUILDING PERMITS- COMMERCIAL	\$114,097	\$100,000	\$100,000	\$100,000	0%
ZONING FEES	\$179,123	\$15,000	\$35,000	\$15,000	0%
PLATTING FEES	\$192,890	\$95,000	\$220,000	\$150,000	57.9%
SPECIAL EVENT PERMIT FEE	\$4,897	\$2,000	\$2,500	\$2,000	0%
Total License & Permits:	\$2,664,851	\$1,846,230	\$1,940,030	\$1,773,000	-4%
Charges for Services					
ANIMAL SERVICE RECEIPTS	\$170	\$130	\$250	\$150	15.4%
REC CENTER FEES	\$21,671	\$40,000	\$56,316	\$58,000	45%
PARK RENTALS & FEES	\$2,440	\$2,000	\$5,100	\$5,100	155%
PD ACCIDENT REPORTS	\$2,124	\$1,550	\$4,350	\$4,500	190.3%
SPECIAL EVENTS HOT REIMB	\$100	\$10,000	\$0	\$10,000	0%
PROJ ESCROW REIMB	\$6,098		\$0	\$0	N/A
LIBRARY FEES	\$32,770	\$31,600	\$28,681	\$30,000	-5.1%
SANITATION REVENUE	\$617,910	\$703,020	\$713,900	\$750,000	6.7%
SANITATION PENALTIES	\$7,766	\$7,800	\$8,146	\$7,800	0%
FILMING/BROADCASTING FEES	\$690			\$0	N/A
Total Charges for Services:	\$691,740	\$796,100	\$816,743	\$865,550	8.7%
Intergovernmental					
BASTROP CO/EMERG MGMT ASSIST	\$83,603	\$0	\$15,717	\$0	0%
DEPT OF JUSTICE GRANT REIMB	-\$3,764	\$0	\$0	\$0	0%
EMERGENCY MANAGEMENT	\$31,290	\$32,000	\$0	\$0	-100%
LIBRARY GRANT FUNDING	\$18,458	\$9,926	\$9,926	\$9,926	0%
PROPERTY LIEN PAYMENTS	\$1,202	\$0	\$0	\$0	0%
ADMIN SERVICES DMO	\$800	\$2,378	\$2,378	\$2,378	0%
BEDC ADMIN SUPPORT REIMB	\$18,000	\$25,500	\$25,500	\$30,000	17.6%
Total Intergovernmental:	\$149,589	\$69,804	\$53,521	\$42,304	-39.4%
Interest Income					
INTEREST RECEIPTS	\$47,886	\$30,000	\$31,682	\$40,000	33.3%
Total Interest Income:	\$47,886	\$30,000	\$31,682	\$40,000	33.3%
Miscellaneous					
WORKERS COMP. REIMBURSE	\$6,492	\$0	\$0	\$0	0%
GENERAL DONATIONS	\$1,530	\$0	\$0	\$0	0%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
MISCELLANEOUS	\$60,588	\$40,000	\$32,500	\$35,000	-12.5%
INSURANCE PROCEEDS	\$7,667	\$0	\$20,800	\$0	0%
FIRE DEPT CALLS - REIMB	\$0	\$0	\$3,058	\$0	0%
Total Miscellaneous:	\$76,278	\$40,000	\$56,358	\$35,000	-12.5%
Transfers In					
TRANSFER IN -LIBRARY BOARD 505	\$3,000	\$3,000	\$3,000	\$3,000	0%
TRANSFERS IN - ELECTRIC FUND	\$587,750	\$767,000	\$767,000	\$650,000	-15.3%
Total Transfers In:	\$590,750	\$770,000	\$770,000	\$653,000	-15.2%
Total Revenue Source:	\$15,785,549	\$15,481,868	\$16,281,931	\$16,847,515	8.8%

Revenue by Source Chart



Expenditures by Function

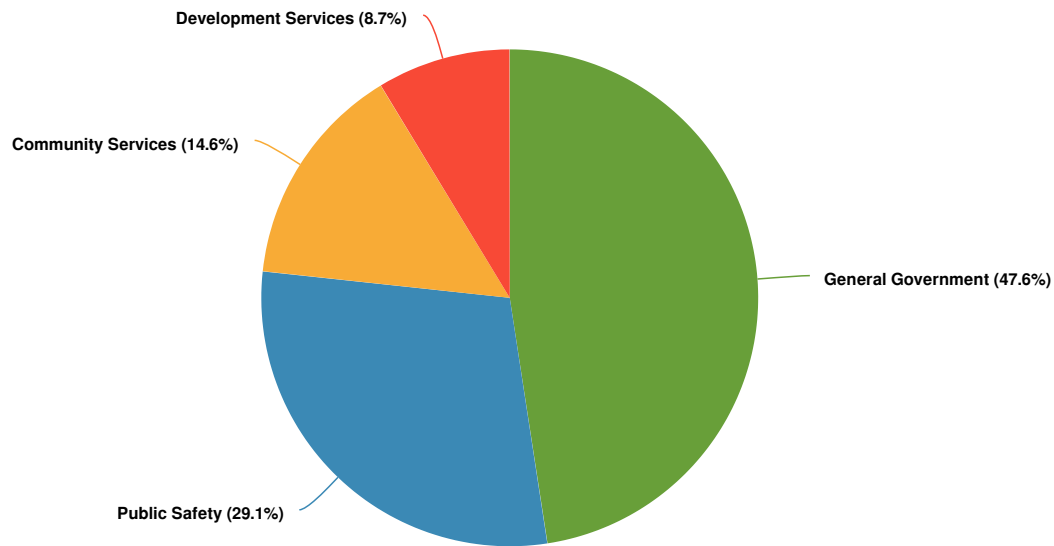
The **General Government** category is made up of the following departments: City Council, Organizational, City Manager, City Secretary, Finance, Human Resources, Information Technology, and Public Works.

The **Public Safety** category is made up of Police, Fire, and Municipal Court.

The **Development Services** category includes Planning, Building Inspection, and Engineering.

Community Services is made up of the following departments: Community Engagement, Parks, and Library.

Budgeted Expenditures by Function



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
City Council	\$26,338	\$46,300	\$48,197	\$46,803	1.1%
Organizational	\$1,154,587	\$1,730,628	\$1,796,600	\$3,073,559	77.6%
City Manager	\$471,345	\$594,533	\$617,740	\$745,245	25.3%
City Secretary	\$306,495	\$254,752	\$248,842	\$319,915	25.6%
Finance	\$1,398,739	\$1,543,784	\$1,548,289	\$1,784,049	15.6%
Human Resources	\$227,344	\$255,282	\$251,089	\$285,164	11.7%
Information Technology	\$491,696	\$506,146	\$497,107	\$588,628	16.3%
Public Works	\$1,785,154	\$2,016,243	\$1,916,357	\$2,604,077	29.2%
Public Works	\$2,985	\$0	\$0	\$0	0%
Total General Government:	\$5,864,683	\$6,947,669	\$6,924,221	\$9,447,440	36%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Public Safety					
Fire	\$998,885	\$1,209,008	\$1,163,242	\$1,362,012	12.7%
Police	\$3,142,609	\$3,688,528	\$3,574,072	\$4,024,885	9.1%
Municipal Court	\$305,899	\$361,817	\$351,036	\$396,162	9.5%
Total Public Safety:	\$4,447,393	\$5,259,353	\$5,088,350	\$5,783,058	10%
Community Services					
Parks	\$633,916	\$767,849	\$686,058	\$917,780	19.5%
Library	\$644,536	\$677,500	\$620,544	\$814,525	20.2%
Community Engagement	\$396,044	\$919,433	\$858,024	\$1,165,514	26.8%
Total Community Services:	\$1,674,496	\$2,364,782	\$2,164,626	\$2,897,819	22.5%
Development Services					
Building Inspection	\$617,533	\$631,999	\$882,041	\$690,482	9.3%
Planning	\$435,559	\$551,665	\$609,308	\$721,270	30.7%
Engineering & Development	\$126,622	\$356,422	\$231,687	\$312,911	-12.2%
Development Services	\$57			\$0	N/A
Total Development Services:	\$1,179,771	\$1,540,086	\$1,723,036	\$1,724,663	12%
Total Expenditures:	\$13,166,342	\$16,111,890	\$15,900,234	\$19,852,980	23.2%

Expenditures by Expense Type

Personnel Costs

The Human Resources Department calculates personnel costs, including any increases in compensation rates. Since the City is a service organization, personnel costs are the single largest expenditure category for the General Fund, representing 66.8% and includes the costs related to salaries, insurance, and retirement benefits. In FY 2022, the City Council approved several mid-year rate increases for positions in Public Works, Water/Wastewater and Police departments. The FY 2023 budget includes these increases along with an 8% Cost of Living Adjustment (COLA) for pay grades 24 and below and a 2.5% increase in wages at the employee's anniversary, after a successful review for all pay grades 25 and over. The Police Detectives are receiving a 12.5% increase equivalent to the increase the Police Officers and Lieutenants received in FY 2022. Those positions are only receiving a 2.5% increase in wages at the employee's anniversary, after a successful review. The Personnel Changes section of this budget document explains the staff changes and new positions within the General Fund. There is a total increase of 11 FTE's. There is a 10% increase built in for health insurance. The city's contribution to the retirement program is being increased by 8% along with a recommendation for a lump sum payment (\$1,596,000) to create the available balance in the plan to change to City's plan from a 6% to 7% city in FY 2024. This category increased year-over-year by 32.8%.

Supplies and Materials

These object classifications are expendable materials and operating supplies necessary to conduct departmental activities. This category includes the computer replacement line item. This line went down this year now that we have caught up with our computer replacement schedule. These expenses will be less per year going forward. There were also some one-time expenses in the FY 2022 budget for various departments. This category decreased year over year by -5.9% and represents 3.7% of the budget.

Maintenance and Repairs

These object classifications are for expendable upkeep of physical properties which is used in carrying out operations and include building maintenance, vehicle repair, and computer and equipment repair. It also includes the maintenance paid for software utilized in the course of business. The increase in the FY 2023 budget is due to increased software maintenance agreements and needed equipment upkeep. This category increased year-over-year by 9.6% and represents 4.2% of the budget.

Occupancy

These object classifications are for the utilities and related expenses required to maintain a building, such as electricity, water, telephone, gas, and communications. This category increased year-over-year by 3.6% and represents 2% of the budget.

Contractual Services

These object classifications include services rendered to city activities by private firms or other outside agencies. Some of the largest contracts in this budget are for solid waste, police and fire dispatch, city engineering, building inspections, vehicle and equipment replacement lease payments, legal services, property and liability insurance, and the annual financial audit. The FY 2023 budget increase in this category included an increase in property insurance, additional lease payments to the Vehicle & Equipment Replacement Fund, and additional legal services for pending litigation. This category increased year-over-year by 16.5% and represents 17.9% of the budget.

Other Charges

These object classifications are expenditures that do not apply to other expenditure classifications and include travel and training, membership dues, equipment rental, prisoner housing, 380 agreement reimbursements, administrative support allocation, election services, and historical structure refund. This list is not exclusive. This category increased 678%.

Administrative Support Allocation

This allocation represents a percentage allocation for administrative services from the Water/Wastewater (W/WW), BP&L and Hotel Occupancy Tax Funds. The departments providing support include City Council, Organizational, City Secretary, City Manager, Finance, Utility Customer Service, Human Resources, Information Technology, Community Engagement, and Public Works. This percentage is based on various factors including number of employees, amount of debt, etc. This allocation increased in the FY 2023 Proposed Budget for several factors. There are two new positions being added to the General Fund to handle the increased activity at the Convention Center and Special Events, so the allocation from the Hotel Occupancy Tax Fund was increased to cover these positions. The overall allocation may increase due to rising total expenditures in the departments providing services. This category increased year-over-year by 24%, which is a reduction of expense in the General Fund.

Contingency

The Contingency category is funding for any unforeseen expenditures that may occur during the fiscal year. The Financial Management Policy states a minimum of \$35,000 must be appropriated in the budget. Expenses are not charged to this account directly; the budget is moved to the appropriate account for the expenditure.

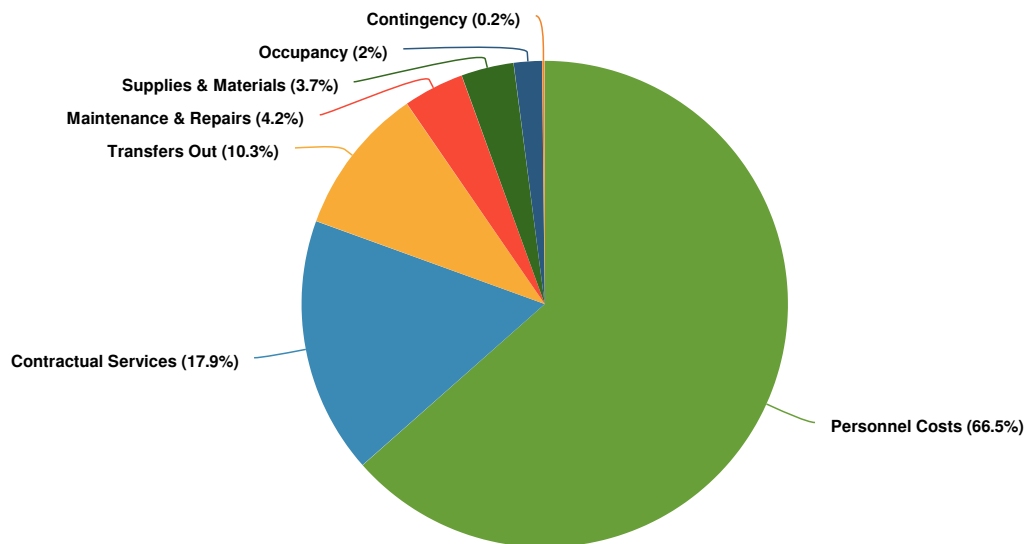
Capital Outlay

Capital Outlay expenditures have a useful life longer than a year and have a value of over \$5,000. This budget does not include any items in this category within the General Fund.

Transfers Out

Transfers Out reflect a transfer from the General Fund to another fund within the City's operating and capital budgets. In FY 2023, there were transfers to the Vehicle/Equipment Replacement Fund (\$503,623), General Fund CIP (\$365,000), Street Maintenance Fund (\$800,000) and General Fund One-Time Project Fund (\$382,395).

Budgeted Expenditures by Expense Type



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$8,107,250	\$9,938,363	\$9,433,723	\$13,201,745	32.8%
Supplies & Materials	\$591,432	\$775,226	\$701,133	\$729,179	-5.9%
Maintenance & Repairs	\$610,198	\$767,808	\$737,073	\$841,766	9.6%
Occupancy	\$382,227	\$375,655	\$400,353	\$389,113	3.6%
Contractual Services	\$2,912,848	\$3,044,376	\$3,387,353	\$3,547,279	16.5%
Other Charges	-\$142,130	-\$121,065	-\$80,439	-\$942,121	678.2%
Contingency	\$0	\$35,000	\$0	\$35,000	0%
Capital Outlay	\$58,623	\$0	\$3,010	\$0	0%
Transfers Out	\$645,894	\$1,296,527	\$1,318,027	\$2,051,018	58.2%
Total Expense Objects:	\$13,166,342	\$16,111,890	\$15,900,234	\$19,852,980	23.2%

Fund Balance

The Financial Management Policy states that the General Fund must maintain, at a minimum, 25% of Operating Expenditures in Fund Balance reserves. Based on the ending Fund Balances represented below, the General Fund will have 28% reserve at the end of FY 2023. The change of -40% comes from the use of excess Fund Balance for one-time capital projects, vehicle and equipment replacements, and a lump sum payment to Texas Municipal Retirement System.

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Unassigned	\$7,177,160	\$7,558,857	\$4,553,392	-39.9%
Total Fund Balance:	\$7,177,160	\$7,558,857	\$4,553,392	-39.9%



General Fund one-time Expenses

Fund Description

The General Fund (One-time expenses) is funded from excess fund balance from the General Fund and BEDC for special projects, representing one-time sources of revenue used to increase the efficiency and effectiveness of operations.

Revenue by Source

The General Fund is transferring in excess Fund Balance over the 25% policy reserve amount to fund several one-time projects listed below in the expenditure section.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
General Fund - One Time					
EDC SPECIAL PROJECT FUNDING	\$0	\$150,000	\$13,000	\$0	-100%
INTEREST INCOME	\$545	\$0		\$0	0%
MISC REVENUE	\$45	\$0		\$0	0%
TRANS IN - GENERAL FUND	\$645,894	\$295,500	\$295,500	\$382,395	29.4%
Total General Fund - One Time:	\$646,484	\$445,500	\$308,500	\$382,395	-14.2%



Expenditures by Expense Type

The one-time requests are listed below by department. These are all General Fund expenses.

Description	Department	Amount
Furniture-add'l cubicals	Planning	\$17,000
Delgado Park equipment	Public Works	\$13,540
Computer equipment (new position)	IT	\$3,500
Laptops for new vehicles	Police	\$15,000
Annexation Plan (carryover from FY22)	Planning	\$45,000*
Fire equipment (AED's)	Fire	\$10,800
Police equipment (replacement rifles)	Police	\$21,360
Radios (8)	Police/Fire	\$60,000
Solar Pedestrian Crossing (Old Austin Hwy)	Public Works	\$30,000
Implementation costs - new customer portal	Finance	\$30,000
Bond Election Campaign	City Council	\$40,000*
Asset Management Study	Engineering	\$100,000*
Quiet Zone Pre-diagnostics	City Manager	\$70,000*
	TOTAL	\$456,200

*Contractual Services

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Supplies & Materials	\$0	\$72,000	\$53,000	\$81,200	12.8%
Maintenance & Repairs	\$0	\$123,500	\$113,695	\$30,000	-75.7%
Contractual Services	\$0	\$100,000	\$55,000	\$255,000	155%
Capital Outlay	\$355,650	\$150,000	\$13,000	\$90,000	-40%
Debt Service	\$28,823	\$0		\$0	0%
Total Expense Objects:	\$384,473	\$445,500	\$234,695	\$456,200	2.4%

Fund Balance

The projected FY 2022 fund balance is the Annexation Plan of \$45k being carried over, and savings from several equipment purchases that came in below original budgeted estimates. This fund balance amount is being used to balance out the FY 2023 revenue and expenses leaving a \$0 ending fund balance.

	FY2022	% Change
Fund Balance	Projected	
Restricted	\$73,805	\$0
Total Fund Balance:	\$73,805	0%

Why?

To provide safe, reliable electric service to the citizens of Bastrop, Texas in a cost-effective, efficient manner through careful maintenance, and thoughtful capital improvements to the system.



Bastrop Power & Light

Fund Description

Bastrop Power & Light (BP&L) Fund is utilized to account for the financial activities related to the provision of electricity services to residents in the BP&L service territory. BP&L is responsible for the City's 7200-volt electric distribution system. There are 41.4 miles of overhead electrical lines and 4.8 miles of underground electrical lines, which provide services to approximately 2,950 customers. Lower Colorado River Authority (LCRA) generates the electricity purchased by BP&L, acts as the liaison to the Electric Reliability Council of Texas (ERCOT) on behalf of BP&L and provides engineering studies and infrared and visual inspections that helps pinpoint required system maintenance. LCRA also provides mutual assistance during disasters providing manpower and equipment, when needed.

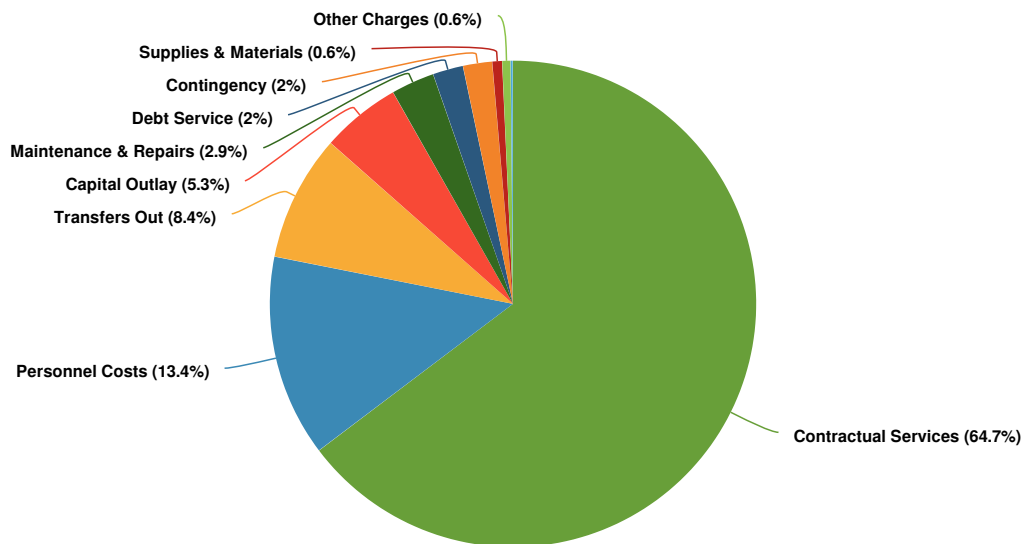
Revenue Summary

The total budgeted revenue for FY 2023 is an increase of 14.8% from FY 2022 budgeted but an increase of 2% from the FY 2022 projections. The revenue projections are conservative and reflect a slight increase in the LCRA pass through rate. The development in the BP&L service area is limited, so there is only a 1% growth built into the projections.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Bastrop Power & Light					
Interest Income	\$59,425	\$30,000	\$30,000	\$30,000	0%
Electric Revenues	\$7,161,637	\$6,773,905	\$7,633,411	\$7,779,241	14.8%
Miscellaneous	\$13,365	\$0	\$3,647	\$0	0%
Electric Sales-Residential	\$0			\$0	N/A
Total Bastrop Power & Light:	\$7,234,427	\$6,803,905	\$7,667,058	\$7,809,241	14.8%

Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Significant Base Budget changes for FY 2023

- The FY 2023 proposed budget includes an 8% cost of living adjustment. The group insurance expense is proposed a 10% increase from FY 2022. It also includes a new position of Data Systems Director (6 months) for implementation of the broadband utilities division if City Council chooses to move forward with broadband.
- There is a lump sum payment of \$150,000 to Texas Municipal Retirement System to help contribute to the 7% conversion plan. Currently, the City is on a 6% retirement plan.
- There is a projection in the fuel line item of a 54% increase.
- Street lighting expense (that was moved to BP&L in FY 2015) has been moved back to the General Fund, where it is more appropriately expensed.
- There is a 47% increase in general liability and property insurance.

System Study Improvements

In FY 2020, BP&L performed the engineering and ordered materials for the last two projects included in the 2014-2019 System Study Report. The first project was rebuilding the northern portion of the tap line (approximately 2,200 feet) near the intersection of Loop 150 & Perkins Street, ending near Hospital Drive, utilizing 1/0 ASCR (aluminum conductor, steel reinforced) and steel poles. The second project was rebuilding the southern portion of the tap line near the intersection of Loop 150 & Perkins Street, along Eskew and across to Perkins Street (approximately 1,700 feet), utilizing 1/0 ASCR (aluminum conductor, steel reinforced) and steel poles.

The cost of labor was estimated to be \$150,000 and was included in the FY 2021 budget. Due to the contractors' schedule, these projects were slated to start in March 2022 and now have a quote of \$203,212. Due to LCRA's change in their services, these projects have to be re-engineered during FY2022. This project's funding will be a carryover into the FY 2023 budget, including an amount to cover inflated costs.

The next Electric System Study should be completed in FY 2021 to identify capital improvements in future years.

Line Extensions

Line Extension revenue and expense can vary from year to year depending on development within the BP&L service area. There are not any significant projects slated for FY 2023, so these accounts have been adjusted back down to the historical average.

Special Projects

FY 2020 included \$250,000 for upgrading and adding additional street lighting to promote pedestrian safety, traffic safety, enhanced walkability, and an opportunity to address citizen concerns regarding the need for more lighting in residential neighborhoods. During FY 2020, materials were ordered to start the replacement of the lights city wide in the amount of \$42,000. This will be a 3-5 year project of upgrading and enhancing the entire street lighting system. The FY 2023 budget includes a carryover amount to continue this project.

Transfers Out

The recommendation is not-to-exceed 11% of total current revenues transferred to the General Fund. This transfer a flat amount to represent an in lieu of taxes amount, which can also be communicated as a return on investment amount.

The transfer to VERF is to set funds aside for future vehicle and equipment replacements not yet in the VERF fund. BP&L is close to having all of its fleet and heavy equipment 100% in the VERF.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$778,782	\$812,090	\$812,215	\$1,097,248	35.1%
Supplies & Materials	\$31,119	\$43,900	\$44,325	\$52,700	20%
Maintenance & Repairs	\$207,822	\$232,000	\$228,700	\$234,500	1.1%
Occupancy	\$10,443	\$10,780	\$10,480	\$11,800	9.5%
Contractual Services	\$4,863,330	\$4,932,964	\$5,014,083	\$5,289,959	7.2%
Other Charges	\$326,840	\$78,500	\$50,900	\$46,000	-41.4%
Contingency	\$522,727	\$0	\$162,894	\$159,758	N/A
Capital Outlay	\$116,050	\$383,250	\$221,000	\$433,250	13%
Debt Service	\$173,228	\$162,165	\$168,122	\$165,220	1.9%
Transfers Out	\$652,750	\$839,400	\$839,400	\$685,000	-18.4%
Total Expense Objects:	\$7,683,090	\$7,495,049	\$7,552,119	\$8,175,435	9.1%

Fund Balance

The Financial Management Policy states that the Enterprise Funds must maintain, at a minimum, 35% of Operating Expenditures in Fund Balance Reserve. Based on the ending Fund Balance represented below, the fund balance reserve will be 42% at the end of FY 2023. The driving factor for this decrease is the use of one-time funds to complete several capital projects and the lump sum payment to Texas Municipal Retirement System.

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$3,482,391	\$3,597,330	\$3,231,132	-10.2%
Total Fund Balance:	\$3,482,391	\$3,597,330	\$3,231,132	-10.2%



Water & Wastewater Funds

Fund Description

The Water and Wastewater enterprise is complex and made up of numerous funds. The main fund is the Water and Wastewater Operating Fund. This is where the operational revenues and expenditures are tracked. There is a Capital Fund, Debt Fund (shown separately) and Impact Fee Fund.

Revenue by Fund

The Water/Wastewater fund and the Impact Fee Fund generate the majority of their revenue through rates approved by City Council. The Water/Wastewater Fund generates revenue from water and wastewater base and consumption fees along with service fees. There are a few wastewater wholesale customers with more anticipated in the future. West Bastrop Village has entered into a Wholesale Wastewater Agreement. This subdivision started new home construction during FY 2022. The City will provide them water through a Wholesale Water Agreement with Aqua Water Supply Corporation. There is the future Val Verde subdivision that will also be served by the City's wastewater and a Wholesale Water Agreement with Aqua Water Supply Corporation. The revenue assumptions included in this budget are 5% increase in the number of residential accounts serviced for water and wastewater along with a correlating increase in consumption and 2.85% increase in commercial accounts. The amount of homes served is continuing to grow within Pecan Park, Bastrop Grove, Piney Creek and infill.

RATES

The only increases recommended in this budget are **water rate** increases on the base fee for 1.5" meters and above. This change was part of a phase-in plan that was recommended by the city's rate consultant to meet American Water Works Association meter equivalency standards by FY 2025.

Demand Charge by Meter Size - Water

Meter Size	# of Units	Current Rate	FY 2022	FY 2023	FY 2024	FY 2025
1.5"	73	82.06	84.65	87.24	89.83	92.42
2"	97	124.19	130.10	136.01	141.92	147.83
3"	14	232.86	243.94	255.02	266.10	277.18
4"	4	296.46	337.85	379.24	420.63	462.02
6"	2	714.14	766.60	819.06	871.52	923.98

These rate increases will be brought to City Council by Ordinance at the end of September 2022. It will go into effect November 1, 2022 and will be applied to the November utility bills that are generated at the end of November 2022.

The Impact Fee Fund generates revenue through impact fees that are assessed and collected as a part of development. This fee was last adopted July 26, 2022.

Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Water/Wastewater Fund					
Interest Income	\$25,972	\$25,000	\$21,500	\$22,833	-8.7%
Wastewater Revenue	\$3,398,947	\$3,487,206	\$3,751,209	\$4,100,839	17.6%
Water Revenue	\$3,518,646	\$3,439,874	\$3,557,985	\$3,796,520	10.4%
Miscellaneous	\$3,109	\$6,500	\$6,500	\$7,500	15.4%
Other Sources	\$264	\$0	\$0	\$0	0%
Total Water/Wastewater Fund:	\$6,946,938	\$6,958,580	\$7,337,194	\$7,927,692	13.9%
C.I.P.-W/WW Utility Proj					
Interest Income	\$5,581	\$6,000	\$2,500	\$3,000	-50%
Transfers In	\$125,000	\$475,000	\$475,000	\$882,100	85.7%
Total C.I.P.-W/WW Utility Proj:	\$130,581	\$481,000	\$477,500	\$885,100	84%
Impact Fee Fund					
Interest Income	\$21,647	\$12,000	\$20,000	\$22,000	83.3%
Wastewater Revenue	\$2,296,167	\$2,788,050	\$1,358,060	\$2,459,941	-11.8%
Water Revenue	\$1,047,412	\$1,705,900	\$903,980	\$848,509	-50.3%
Total Impact Fee Fund:	\$3,365,226	\$4,505,950	\$2,282,040	\$3,330,450	-26.1%
Total:	\$10,442,746	\$11,945,530	\$10,096,734	\$12,143,242	1.7%



Expenditures by Fund

The individual department budgets can be found in the department budget pages. This is an overview of these three funds at a summary level.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Water/Wastewater Fund					
Personnel Costs	\$1,108,659	\$1,416,873	\$1,391,208	\$2,059,463	45.4%
Supplies & Materials	\$254,531	\$238,870	\$272,180	\$266,070	11.4%
Maintenance & Repairs	\$539,905	\$661,380	\$723,950	\$673,380	1.8%
Occupancy	\$352,682	\$340,300	\$325,750	\$340,300	0%
Contractual Services	\$1,298,945	\$1,414,706	\$1,355,116	\$1,521,372	7.5%
Other Charges	\$34,935	\$46,340	\$29,000	\$43,340	-6.5%
Contingency	\$0	\$10,000	\$0	\$10,000	0%
Capital Outlay	\$203,451	\$0	\$0	\$0	0%
Transfers Out	\$37,189,603	\$3,314,280	\$3,314,280	\$3,678,400	11%
Total Water/Wastewater Fund:	\$40,982,709	\$7,442,749	\$7,411,484	\$8,592,325	15.4%
C.I.P.-W/WW Utility Proj					
Maintenance & Repairs	\$35,050	\$50,000	\$31,997	\$100,000	100%
Contractual Services	\$5,829	\$0	\$0	\$150,000	N/A
Capital Outlay	\$454,418	\$302,500	\$329,900	\$1,002,500	231.4%
Total C.I.P.-W/WW Utility Proj:	\$495,296	\$352,500	\$361,897	\$1,252,500	255.3%
Impact Fee Fund					
Contractual Services	\$0	\$15,000	\$10,000	\$10,000	-33.3%
Capital Outlay	\$74,689	\$0	\$539,569	\$6,800,000	N/A
Transfers Out	\$895,250	\$895,250	\$895,250	\$1,074,300	20%
Total Impact Fee Fund:	\$969,939	\$910,250	\$1,444,819	\$7,884,300	766.2%
Total:	\$42,447,944	\$8,705,499	\$9,218,200	\$17,729,125	103.7%

Fund Balance

	FY2021	FY2022	FY2023	%Change
Fund Balance	Actual	Projected	Proposed	FY22 vs. FY23
Water/Wastewater Fund	\$2,770,436	\$2,696,146	\$2,031,513	-19.1%
C.I.P.-W/WW Utility Proj.	\$443,825	\$559,428	\$192,028	-65.7%
Impact Fee Fund	\$3,767,164	\$4,604,385	\$50,535	-99%

The FY 2023 ending fund balance in the Water/Wastewater Fund is projected at 29% reserves (fund balance as a % of operating expenditures). This is below the policy required reserve of 35%. This is due to a significant number of capital improvement projects the City is implementing. This will continue to be monitored annually and reported in the fiscal forecast. The decrease in the CIP Fund is due to several specific capital projects using the available resources. The same can be said for the Impact Fee Fund.



Hotel Occupancy Tax Fund

Fund Description

The Hotel Tax Fund is utilized primarily to account for the receipt and expenditures of funds received by the City from the assessment of hotel occupancy tax. This fund contains the following divisions: Organizational Funding, Convention Center, Main Street Program, Cultural Arts Commission, and the Rodeo Arena.

Revenues by Source

Revenue Assumptions

This fund experienced a lower than projected actual revenue due to the lingering effects of COVID-19 on the tourist industry for the first few months of FY 2022. After that, the revenue started trending upward. The overall FY 2022 year-end projected revenue is up by 38% over budget. Total Revenue & Other Sources are budgeted to be \$3,131,554 for FY 2023, which is 3.5% or \$106,740 more than FY 2022 year-end budget projections.

Outlined below are explanations for two (2) major sources that make up 96% of the Fund's revenue.

Hotel Occupancy Tax

Hotel Occupancy Tax is set at a rate of 13.5% in the City of Bastrop and its ETJ. Of the tax collected, 6% goes to the State, 7% goes to the City, and .5% goes to the County, if in the City's ETJ. Hotel Occupancy Tax is budgeted at \$2,830,000 which is 42.8% increase from the FY 2022 original budget. With the tourism industry bouncing back from the last two years' effects of Coronavirus, the proposed revenue is in line with current projections.

Charges for Services

These fees represent revenues collected from Convention Center sponsored events, such as Farm Street Opry; Main Street sponsored events, such as Table on Main; Convention Center rentals, and catering services. The FY 2023 budgeted amount is \$218,000, which is approximately \$14k more than FY2022 projections.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$2,029,978	\$1,981,350	\$2,743,000	\$2,830,000	42.8%
License & Permits	\$0	\$0	\$2,010	\$2,000	N/A
Charges for Services	\$164,229	\$159,000	\$203,250	\$218,000	37.1%
Intergovernmental	\$66,554	\$66,554	\$66,554	\$66,554	0%
Interest Income	\$19,432	\$20,000	\$10,000	\$15,000	-25%
Miscellaneous	\$500	\$0	\$0	\$0	0%
Total Revenue Source:	\$2,280,693	\$2,226,904	\$3,024,814	\$3,131,554	40.6%

Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
Occupancy	\$200	\$0	\$0	\$0	0%
Total General Government:	\$200	\$0	\$0	\$0	0%
Hotel Tax Fund					
Organizational Funding					
Personnel Costs	\$15,225	\$0	\$0	\$0	0%
Contractual Services	\$1,062,424	\$1,248,906	\$1,531,089	\$2,391,975	91.5%
Other Charges	\$336	\$0	\$0	\$0	0%
Contingency	\$400	\$0	\$0	\$0	0%
Capital Outlay	\$0		\$0	\$25,000	N/A
Transfers Out	\$542,255	\$545,702	\$545,702	\$523,000	-4.2%
Total Organizational Funding:	\$1,620,640	\$1,794,608	\$2,076,791	\$2,939,975	63.8%
Hospitality & Downtown					
Convention Center					
Personnel Costs	\$245,492	\$0	\$0	\$0	0%
Supplies & Materials	\$32,552	\$55,250	\$48,410	\$42,300	-23.4%
Maintenance & Repairs	\$16,366	\$45,450	\$43,150	\$46,450	2.2%
Occupancy	\$47,338	\$60,100	\$48,100	\$47,100	-21.6%
Contractual Services	\$118,930	\$309,748	\$297,948	\$400,472	29.3%
Other Charges	\$17,971	\$38,100	\$19,500	\$26,000	-31.8%
Capital Outlay	\$19,923		\$0	\$0	N/A
Total Convention Center:	\$498,572	\$508,648	\$457,108	\$562,322	10.6%
Main Street					
Personnel Costs	\$135,544	\$0	\$0	\$0	0%
Supplies & Materials	\$9,473	\$40,950	\$32,300	\$20,900	-49%
Occupancy	\$1,776	\$900	\$900	\$900	0%
Contractual Services	\$14,412	\$112,457	\$112,207	\$161,020	43.2%
Other Charges	\$63,071	\$116,260	\$87,100	\$122,510	5.4%
Contingency	\$7,782	\$35,500	\$51,500	\$33,500	-5.6%
Total Main Street:	\$232,058	\$306,067	\$284,007	\$338,830	10.7%
Total Hospitality & Downtown:	\$730,630	\$814,715	\$741,115	\$901,152	10.6%
Cultural Arts Commission					
Supplies & Materials	\$0	\$0	\$0	\$2,000	N/A
Maintenance & Repairs	\$0	\$5,000	\$5,000	\$5,000	0%
Contractual Services	\$4,790	\$31,150	\$29,500	\$47,500	52.5%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Other Charges	\$84	\$22,500	\$500	\$1,000	-95.6%
Contingency	\$0	\$50,000	\$0	\$0	-100%
Total Cultural Arts Commission:	\$4,874	\$108,650	\$35,000	\$55,500	-48.9%
Rodeo					
Supplies & Materials	\$59	\$0	\$0	\$0	0%
Occupancy	\$3,388	\$2,900	\$2,900	\$3,200	10.3%
Total Rodeo:	\$3,447	\$2,900	\$2,900	\$3,200	10.3%
Total Hotel Tax Fund:	\$2,359,591	\$2,720,873	\$2,855,806	\$3,899,827	43.3%
Total Expenditures:	\$2,359,791	\$2,720,873	\$2,855,806	\$3,899,827	43.3%

Fund Balance

The Financial Management Policy states the reserve balance in the Hotel Occupancy Tax should be 50% of operating expenditures. The assigned balances are \$80,000 set aside for a project for Cultural Arts Commission and \$14,344 of carryover in the Main Street Program. The FY 2023 ending fund balance reflects a reserve of 68%, well above the policy recommendation.

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Assigned	\$81,500	\$94,344	\$80,000	-15.2%
Restricted	\$2,817,270	\$2,891,934	\$2,043,661	-26.1%
Total Fund Balance:	\$2,898,770	\$2,986,278	\$2,123,661	-25.8%



Vehicle and Equip Replacement Fund

Fund Description

The Vehicle and Equipment Replacement Fund has been established to account for activities related to vehicle and equipment replacement services provided to other departments within the City on a cost-reimbursement basis.

Summary

The City of Bastrop is budgeting for \$1,435,490 of revenue in FY 2023, which represents an 8% decrease from the prior year. Budgeted expenditures are projected to decrease by 25% or \$312,807 to \$918,623 in FY 2023.

Revenues by Source

The majority of the revenue in FY 2023 is coming from transfers into the fund from the General Fund, Water/Wastewater Fund and BP&L. None of the new requests are for assets that are already participating in the VERF fund. That means in order to purchase these requests, there must be up front capital used to make the initial purchase, then the department contribution will start to replace these assets in the future.

Transfer In:

Fund	Amount
General Fund	\$503,623
BP&L	\$35,000
WaterWastewater	\$215,000
TOTAL TRANSFER IN	\$753,623

Charges for Services represents the annual lease payments made from all departments for replacement of vehicles and equipment that were purchased out of the Vehicle and Equipment Replacement Fund.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Charges for Services	\$435,877	\$501,809	\$501,809	\$666,867	32.9%
Interest Income	\$13,957	\$13,000	\$13,000	\$15,000	15.4%
Other Sources	\$26,360	\$0	\$50,000	\$0	0%
Transfers In	\$77,439	\$1,045,427	\$1,066,927	\$753,623	-27.9%
Total Revenue Source:	\$553,633	\$1,560,236	\$1,631,736	\$1,435,490	-8%

Expenditures by Expense Type

The requests for new or replacement vehicles and equipment are identified in the table below, listed by department.

Description	Department	New/Rplc	Amount
Zero Turn Mower	Facilities & Grounds	N	\$10,500
Van	Public Works-BM	R	\$45,000
Van	Public Works-BM	N	\$45,000
Lifepak 15 - Monitoring Equip	Fire	N	\$38,800
Boat	Fire	R	\$40,000
Truck Crew Cab 2500	Facilities & Grounds	R	\$55,000
Truck Crew Cab 1500	Facilities & Grounds	R	\$45,000
Electronic Message Board	Police	R	\$21,241
Polaris	Police	R	\$25,000
Truck Single Cab 2500	Public Works	R	\$50,000
Truck Crew Cab 2500	Public Works	R	\$55,000
Bobcat Skidsteer	Public Works	R	\$73,082
Truck 1/2 ton	W/WW	R	\$45,000
Truck Service	W/WW	R	\$100,000
Truck Service	W/WW	R	<u>\$70,000</u>
TOTAL			\$718,623

The contractual services represent the lease payments for police vehicles. This fiscal year we are adding seven (7) leased vehicles.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Contractual Services					
LEASE PAYMENTS	\$0	\$72,000	\$12,070	\$200,000	177.8%
Total Contractual Services:	\$0	\$72,000	\$12,070	\$200,000	177.8%
Capital Outlay					
EQUIPMENT	\$9,705	\$707,330	\$719,542	\$183,623	-74%
VEHICLE	\$274,684	\$452,100	\$405,303	\$535,000	18.3%
Total Capital Outlay:	\$284,389	\$1,159,430	\$1,124,845	\$718,623	-38%
Total Expense Objects:	\$284,389	\$1,231,430	\$1,136,915	\$918,623	-25.4%

Fund Balance

The change in fund balance will continue to increase as funds are set aside for future replacement costs.

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$2,829,396	\$3,324,217	\$3,841,084	15.5%
Total Fund Balance:	\$2,829,396	\$3,324,217	\$3,841,084	15.5%



Designated Revenue Fund

Fund Description

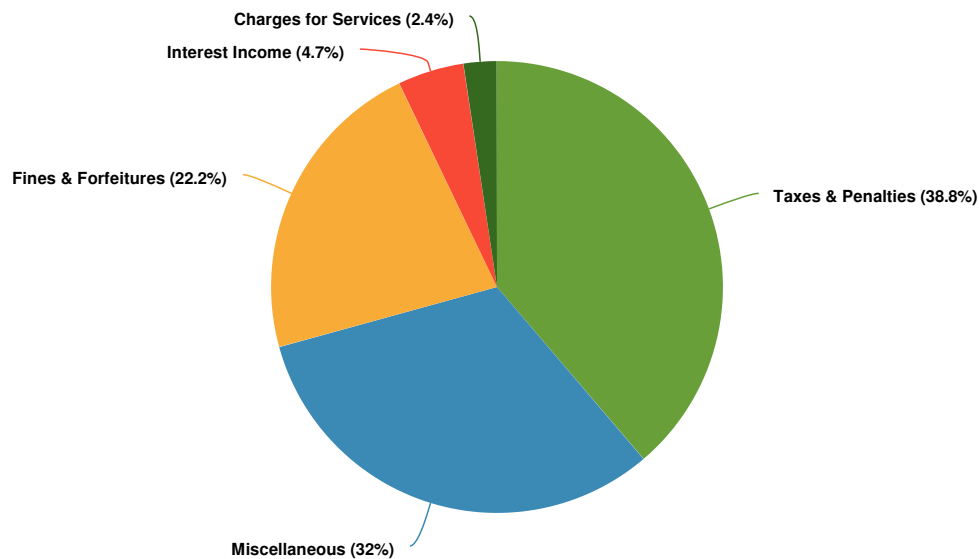
The Designated Fund contains revenue generated from fees collected for specific uses. Fees include Court Technology, Court Security, Juvenile Diversion (Case Manager), Public Education & Government (PEG), Designated Parks Fund, Police Seizure, Child Safety Fund and Police, Fire and Parks Donations. Expenses that comply with the restrictions on these funds will be applied against these funds first, before charging the General Fund budget. The Designated Parks Funds would need approval from City Council for a parks project to be funded out of these funds.

Summary

The City of Bastrop is budgeting for \$63,200 of revenue in FY 2023, which represents a 5.5% decrease over the prior year. Budgeted expenditures are projected to increase by 8.6% or \$25,680 to \$323,780 in FY 2023.

Revenues by Source

Projected 2023 Revenues by Source



Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$24,248	\$24,000	\$24,500	\$24,500	2.1%
Fines & Forfeitures	\$14,152	\$14,000	\$13,900	\$14,000	0%
Charges for Services	\$1,796	\$1,775	\$1,815	\$1,500	-15.5%
Intergovernmental	\$3,918	\$0	\$4,080	\$0	0%
Interest Income	\$5,233	\$3,000	\$3,000	\$3,000	0%
Miscellaneous	\$25,823	\$24,133	\$26,050	\$20,200	-16.3%
Total Revenue Source:	\$75,169	\$66,908	\$73,345	\$63,200	-5.5%

Expenditures by Expense Type

There is \$205K in Red Light Camera Funds designated for Sidewalk Connectivity to improve pedestrian safety that will be rolled over from FY 2022 for this project.

In 2019, the City of Bastrop entered into a three (3) year contract with the Bastrop River Company, providing commercial space to the River Outfitter for rental of kayaks, canoes, tubes and other associated services. The revenue from this contract has been designated by the City Council to be used for park repairs and improvements. The funds allocated this year will be used to repair the scenic overlooks along the June Pape Riverwalk. The Colorado river has damaged the overlooks in past floods since 2016. This designated fund will allow the city to repair and re-open the damaged outlook, thereby enhancing the experience of the users of the June Pape Riverwalk and Fisherman's Park. This was budgeted in FY2022 but was not able to get completed due to staffing shortages, so it is being carried over to FY2023. This agreement expires in March 2023.

The funds collected from video franchise fees (PEG fees) are being used this year to improve the Council Chambers to evaluate and perform improvements to the audio/visual issues during Council Meetings.

Child safety funds are being used to upgrade the system that operates the clocks at all school crossings to enhance the functionality at those crossings.

The other budget line items include the available funds for each type of funding source to allow the funds to be spent during the year as eligible expenses are identified.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
PUBLIC EDUCATION -PROG WASTE	\$0	\$25,000	\$30,000	\$25,000	0%
PD LEOSE EXP	\$370	\$9,000	\$5,000	\$9,000	0%
FIRE DEPT DESIGNATED EXP	\$0	\$4,000	\$4,000	\$4,000	0%
PD SPECIAL EXP	\$1,720	\$2,000	\$1,000	\$2,000	0%
TECHNOLOGY EXP	\$3,019	\$5,500	\$2,500	\$5,500	0%
LAW ENFORCEMENT	\$10,000	\$0	\$0	\$4,080	N/A
BLDG SECURITY EXP	\$85	\$2,500	\$0	\$2,500	0%
CHILD SAFETY FUND EXP	\$10,056	\$2,800	\$0	\$12,000	328.6%
GOOD NEIGHBOR PROGRAM	\$1,445	\$2,600	\$1,000	\$0	-100%
DESIGNATED PARK FUNDS	\$1,562	\$24,700	\$0	\$24,700	0%
PEG-CAP OUTLAY	\$0	\$15,000	\$0	\$30,000	100%
TRAFFIC SAFETY - CAP OUTLAY	\$259,593	\$205,000	\$0	\$205,000	0%
Total Expense Objects:	\$287,850	\$298,100	\$43,500	\$323,780	8.6%

Fund Balance

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$544,291	\$574,136	\$313,556	-45.4%
Total Fund Balance:	\$544,291	\$574,136	\$313,556	-45.4%



Operating Fund

This fund is used for the operations of the Fairview Cemetery. This fund retains 80% of fees associated with plot sales and the expenses associated with the perpetual care and upkeep of plots and graves in the cemetery.

Permanent Fund

This fund is the perpetual trust fund created by the city. This fund receives 20% of the sale of plots to be invested in the long-term to be able to have the funds necessary to maintain the cemetery when there are no longer plots to sell.

Summary

The City of Bastrop is budgeting for \$184,700 of revenue in FY 2023, which represents a 71% increase over the prior year. Budgeted expenditures are projected to increase by 46% or \$69,074 to \$217,901 in FY 2023.

Revenue by Fund

The \$76,000 in miscellaneous revenue is the addition of a proposed fee for burial opening and closing. This is partially offset by a contracted service expense. The city would be taking on the responsibility of charging and managing the services to generate additional revenue for this fund.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Fairview Cemetery - Perm					
INTEREST INCOME-PERMANENT	\$4,335	\$3,000	\$3,200	\$3,500	16.7%
LOT SALES - PERMANENT	\$25,060	\$20,000	\$20,000	\$20,000	0%
Total Fairview Cemetery - Perm:	\$29,395	\$23,000	\$23,200	\$23,500	2.2%
Fairview Cemetery - Oper					
INTEREST EARNED-OPERATING	\$869	\$1,000	\$1,000	\$1,000	0%
MISCELLANEOUS	\$0		\$0	\$76,000	N/A
RECORDING FEES	\$1,255	\$1,200	\$1,200	\$1,200	0%
PERMIT FEES	\$2,755	\$3,000	\$3,000	\$3,000	0%
LOT SALES - OPERATING	\$38,325	\$80,000	\$80,000	\$80,000	0%
LOT SALES - NON-RESIDENT	\$66,300	\$0	\$0	\$0	0%
Total Fairview Cemetery - Oper:	\$109,504	\$85,200	\$85,200	\$161,200	89.2%
Total:	\$138,899	\$108,200	\$108,400	\$184,700	70.7%

Expenditures by Expense Type

The table below is the proposed expenses for the Operating Fund. The Permanent Fund does not have any expenses. The Maintenance and Repairs include street maintenance on selected streets. The Contractual Services include the engineering expense associated with preparing to layout and open Block 9 for future lot sales, grave burial services, and seasonal help for keeping up with the mowing during the summer.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$54,152	\$59,422	\$59,422	\$65,316	9.9%
Supplies & Materials	\$4,070	\$4,000	\$4,300	\$4,200	5%
Maintenance & Repairs	\$4,397	\$18,700	\$35,975	\$34,005	81.8%
Occupancy	\$2,478	\$2,600	\$2,600	\$2,600	0%
Contractual Services	\$16,091	\$60,225	\$34,025	\$96,900	60.9%
Other Charges	\$10,156	\$880	\$880	\$880	0%
Contingency	\$0	\$3,000	\$3,000	\$3,000	0%
Capital Outlay	\$0	\$0	\$0	\$11,000	N/A
Total Expense Objects:	\$91,344	\$148,827	\$140,202	\$217,901	46.4%

Fund Balance

	FY2021	FY2022	FY2023	%Change
Fund Balance	Actual	Projected	Proposed	FY22 vs. FY23
Operating Fund	\$123,108	\$68,106	\$11,405	-83%
Permanent Fund	\$416,209	\$439,409	\$462,909	5.3%



Library Designated

Fund Description

This fund is used to account for the application of any gifts and donations received for the benefit of the Library.

Summary

The City of Bastrop is budgeting for \$20,750 of revenue in FY 2023, which represents a 0.7% increase over the prior year. Budgeted expenditures are projected to decrease by \$38,950 to \$49,000 in FY 2023.

Revenues by Source

Other than a small amount of interest, this fund's revenue represents donations and gifts that are given for the purpose of funding specifically designated for the Library.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$606	\$600	\$600	\$750	25%
Miscellaneous	\$14,159	\$20,000	\$20,000	\$20,000	0%
Total Revenue Source:	\$14,765	\$20,600	\$20,600	\$20,750	0.7%



Expenditures by Expense Type

This fund balance has been increasing over the last few years. The Library Director has identified some improvements to the building that will better serve the patrons. Improvements include adding additional electrical outlets, window shades for the reading room to reduce the glare; furniture replacement; install sound system, audio visual equipment, and acoustics in the meeting room; improve outdoor signage; and interior painting. These improvements were initiated during FY 2022 but some will carryover to FY 2023.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Supplies & Materials	\$2,700	\$11,250	\$31,300	\$20,000	77.8%
Maintenance & Repairs	\$0	\$72,200	\$24,000	\$20,000	-72.3%
Contractual Services	\$906	\$1,000	\$1,000	\$1,000	0%
Other Charges	\$0	\$500	\$2,000	\$5,000	900%
Transfers Out	\$3,000	\$3,000		\$3,000	0%
Total Expense Objects:	\$6,606	\$87,950	\$58,300	\$49,000	-44.3%

Fund Balance

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Assigned	\$75,001	\$37,301	\$9,051	-83.8%
Total Fund Balance:	\$75,001	\$37,301	\$9,051	-83.8%



Hunter's Crossing Public Improvement District

Fund Description

The Hunters Crossing PID Fund was established as a Public Improvement District under Chapter 372, Texas Local Government Code, to fund public infrastructure improvements within the Hunter's Crossing Improvement District. This fund collects the assessments approved by the City Council of the City of Bastrop and paid for by the property owners within the District. The assessments fund the expenses associated with maintaining the assets of the District and reimbursing the developer annually from the capital portion of the assessment.

Summary

The City of Bastrop is budgeting for \$575,879 of revenue in FY 2023, which represents a 0% increase over the prior year. Budgeted expenditures are projected to decrease by 3.5% or \$20,142 to \$552,405 in FY 2023.

Revenues by Source

The Service and Assessment Plan was reviewed and approved by City Council on July 12, 2022. There were no changes to the assessment amounts for this budget period.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$508,398	\$574,279	\$574,954	\$574,279	0%
Interest Income	\$1,390	\$1,600	\$1,500	\$1,600	0%
Electric Revenues	\$69,438				N/A
Total Revenue Source:	\$579,226	\$575,879	\$576,454	\$575,879	0%



Expenditures by Expense Type

The transfer out is related to debt service for the fence replacement project. The FY 2022 budget amount was based on projections. This overall budget is decreasing by 3.5% due to the actual debt service schedule established after the issuance of the CO, Series 2021.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Maintenance & Repairs	\$97,664	\$104,005	\$133,737	\$107,530	3.4%
Contractual Services	\$28,141	\$22,775	\$18,325	\$22,975	0.9%
Other Charges	\$359,060	\$365,000	\$365,000	\$355,000	-2.7%
Transfers Out	\$0	\$80,767	\$26,602	\$66,900	-17.2%
Total Expense Objects:	\$484,865	\$572,547	\$543,664	\$552,405	-3.5%

Fund Balance

The increase in fund balance is to be used for future improvements. There is a fiscal forecast established for this fund with maintenance costs projected for future periods. This will allow the assessment rate to remain flat when the projected costs are expensed.

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$94,358	\$127,149	\$150,622	18.5%
Total Fund Balance:	\$94,358	\$127,149	\$150,622	18.5%



Type B - Bastrop Economic Development Corp.

Fund Description

The purpose of the Economic Development Corporation is to enhance the quality of life in the City of Bastrop, by providing appropriate infrastructure and by promoting and assisting the kind of economic development in our community which will provide the people of Bastrop meaningful and rewarding employment opportunities and greater access to desirable goods and services.

Summary

The City of Bastrop is budgeting for \$4,213,909 of revenue in FY 2023, which represents a 17% decrease over the prior year. Budgeted expenditures are projected to increase by 78% or \$4,112,870 to \$9,409,248 in FY 2023.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$3,319,872	\$3,331,500	\$3,983,846	\$4,183,039	25.6%
Charges for Services	\$15,640	\$15,870	\$15,870	\$15,870	0%
Interest Income	\$13,816	\$15,000	\$15,000	\$15,000	0%
Miscellaneous	\$393,450	\$178,109	\$77,104	\$0	-100%
Other Sources	\$126,000	\$0	\$805,779	\$0	0%
Other Income	\$0	\$1,533,935	\$0	\$0	-100%
Total Revenue Source:	\$3,868,778	\$5,074,414	\$4,897,599	\$4,213,909	-17%

FY 2022 Achievements

- Sold the building the BEDC constructed at 921 Main Street.
- Attracted three businesses to the Bastrop Business and Industrial Park (sold three sites).
- Completed rezoning of the Business Park.
- Completed geotechnical study and phase I environmental in southern portion of the Business Park.
- Completed engineering for the extension of Jackson Street into the southern portion of the Business Park.
- Doubled the number of students who attended annual Youth Career Day.
- Facilitated Community Actions holding classes at Pyrology's dedicated space for workforce training.
- Facilitated an Memorandum Of Understanding between the City of Bastrop and Austin Community College (ACC) for the City to provide a location for ACC to offer skills training.
- Completed and presented the findings of a regional wastewater study in partnership with Corix Utilities.
- Completed the construction of the River Loop Trail (unless it's being included under a different section).

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$308,485	\$549,603	\$292,950	\$905,739	64.8%
Supplies & Materials	\$1,804	\$12,560	\$15,010	\$20,560	63.7%
Maintenance & Repairs	\$15,535	\$16,000	\$12,700	\$16,000	0%
Occupancy	\$50,771	\$52,800	\$52,300	\$58,400	10.6%
Contractual Services	\$315,261	\$870,650	\$672,780	\$3,039,560	249.1%
Other Charges	\$980,981	\$1,736,309	\$1,161,695	\$1,072,375	-38.2%
Contingency	\$0	\$25,000	\$25,000	\$25,000	0%
Capital Outlay	\$641,675	\$1,550,000	\$13,000	\$4,000,000	158.1%
Debt Service	\$442,975	\$483,456	\$1,386,970	\$271,614	-43.8%
Total Expense Objects:	\$2,757,488	\$5,296,378	\$3,632,405	\$9,409,248	77.7%

Contractual Services - City Projects Funded

PROJECT	AMOUNT
Downtown Lighting Project	\$164,000
Sports Complex Study	\$50,000
Agnes Street Extension - grant match	\$43,000
Transportation Master Plan (50%)	\$100,000
Emile Multi-cultural Recreation Complex Site Plan	\$100,000
Intersection Improvements Engineering	\$230,000
Blakey Lane Extension	\$1,000,000
South Street to Lovers Lane Extension	\$1,000,000
TOTAL	\$2,687,000

These projects will be managed by City of Bastrop staff but funded by 4B sales tax from Bastrop Economic Development Corporation.

Fund Balance

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$5,906,065	\$7,171,259	\$1,975,920	-72.4%
Total Fund Balance:	\$5,906,065	\$7,171,259	\$1,975,920	-72.4%

Goal #1

ORGANIZATIONAL EXCELLENCE - Complete hiring of all budgeted positions.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
Interim ED	Hire CEO & Admin Staff	Admin hired, CEO being recruited, Project Assurance Mgr in final selection	Full staff of seven hired

Goal #2

ORGANIZATIONAL EXCELLENCE - Continue working with partner organizations for workforce development and education; prioritize bringing higher education to Bastrop; continue to facilitate Youth Career Day (YCD).

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
Art Institute started classes in Bastrop, Community Action funded for \$13k, 710 attended YCD	Support workforce training, incr. participation in YCD, work with higher education	Community Action funded for \$15k, 1500 attended YCD, ACC scheduled to begin classes in August	Work with partners to expand programs offered, increase student participation, internships, mentorships (develop a workforce pipeline)



General Gov't CIP Projects

Fund Description

This fund was created to track Capital Improvement Plan projects.

Summary

The City of Bastrop is budgeting for \$3,052,000 of revenue in FY 2023, which represents a 567.8% increase over the prior year. Budgeted expenditures are projected to increase by 589.7% or \$2,695,000 to \$3,152,000 in FY 2023.

Revenue by Fund

There are two revenue contributions being made to this fund. The General Fund is transferring excess fund balance to fund capital projects and Bastrop Economic Development Corporation is funding specific capital projects with 4B funds. The Bastrop Economic Development Corp. contributions are recorded as Capital Contributions into this fund. The specific projects are outlined in the below table.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
CIP General Gov't Projects					
CAPITAL CONTRIBUTIONS	\$0	\$307,000	\$47,000	\$2,687,000	775.2%
<i>Broadband (Fiber-Optic) Study</i>	\$0	\$0	\$47,000	\$0	0%
<i>Downtown Lighting Proj</i>	\$0	\$0	\$0	\$164,000	N/A
<i>Sports Complex Study</i>	\$0	\$0	\$0	\$50,000	N/A
<i>Agnes Ext grant match</i>	\$0	\$0	\$0	\$43,000	N/A
<i>Transportation Master Plan 50%</i>	\$0	\$0	\$0	\$100,000	N/A
<i>Emile MC & Rec Complex Site Plan</i>	\$0	\$0	\$0	\$100,000	N/A
<i>Intersection Improv Eng</i>	\$0	\$0	\$0	\$230,000	N/A
<i>Blakey Ln St Ext. Proj.</i>	\$0	\$0	\$0	\$1,000,000	N/A
<i>South St to Lovers Ln Ext.</i>	\$0	\$0	\$0	\$1,000,000	N/A
TRANS IN - GENERAL FUND #101	\$0	\$150,000	\$150,000	\$365,000	143.3%
<i>Transportation Master Plan 50%</i>	\$0	\$0	\$150,000	\$100,000	N/A
<i>Transportation Impact Fee</i>	\$0	\$0	\$0	\$80,000	N/A
<i>Facilities Master Plan</i>	\$0	\$0	\$0	\$120,000	N/A
<i>Park Improvements</i>	\$0	\$0	\$0	\$65,000	N/A
Total CIP General Gov't Projects:	\$0	\$457,000	\$197,000	\$3,052,000	567.8%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Contractual Services					
PROFESSIONAL SERVICE	\$0	\$200,000	\$47,000	\$780,000	290%
Broadband study	\$0	\$0	\$47,000	\$0	0%
Comp plan	\$0	\$0	\$0	\$100,000	N/A
Sports Complex Study	\$0	\$0	\$0	\$50,000	N/A
Transportation Impact Fee	\$0	\$0	\$0	\$80,000	N/A
Transportation Master Plan	\$0	\$0	\$0	\$200,000	N/A
Intersection Improv Eng	\$0	\$0	\$0	\$230,000	N/A
Facilities Master Plan	\$0	\$0	\$0	\$120,000	N/A
Total Contractual Services:	\$0	\$200,000	\$47,000	\$780,000	290%
Capital Outlay					
CAPITAL OUTLAY	\$0	\$257,000	\$50,000	\$2,372,000	823%
Playground Equip	\$0	\$0	\$50,000	\$65,000	N/A
Downtown Lighting Proj	\$0	\$0	\$0	\$164,000	N/A
Agnes Ext grant match	\$0	\$0	\$0	\$43,000	N/A
Emile MC & Rec Complex Site Plan	\$0	\$0	\$0	\$100,000	N/A
Blakey Ln St Extension	\$0	\$0	\$0	\$1,000,000	N/A
South St to Lovers Ln Ext	\$0	\$0	\$0	\$1,000,000	N/A
Total Capital Outlay:	\$0	\$257,000	\$50,000	\$2,372,000	823%
Total Expense Objects:	\$0	\$457,000	\$97,000	\$3,152,000	589.7%

Fund Balance

The fund balance is normally \$0 year over year. However, there is a carryover of the funds transfer in FY 2022 to fund the Comprehensive Plan update in FY 2023.

	FY2022	FY2023	% Change
Fund Balance	Projected	Proposed	
Restricted	\$100,000	\$0	-100%
Total Fund Balance:	\$100,000	\$0	-100%



Street Maintenance Fund

Fund Description

This fund was created to contain revenue generated specifically for street maintenance to improve the City's overall Pavement Condition Index.

Summary

The City of Bastrop is budgeting for \$803,500 of revenue in FY 2023. Budgeted expenditures are projected to increase by 23.3% or \$152,927 to \$807,927 in FY 2023.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$8,925	\$3,000	\$3,000	\$3,500	16.7%
Transfers In	\$1,021,000	\$0	\$0	\$800,000	N/A
Total Revenue Source:	\$1,029,925	\$3,000	\$3,000	\$803,500	26,683.3%



Expenditures by Expense Type

During FY 2022, the city contracted for an update to the Pavement Condition Index. This update will provide feedback on the current condition of the city streets and establish street maintenance plans, with a list of streets in priority for the next several years. At the time of this proposed budget the city was not in possession of the results of the study. This will be communicated to City Council once received.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Contractual Services	\$49,775	\$0		\$0	0%
Capital Outlay	\$407,213	\$655,000	\$655,000	\$807,927	23.3%
Total Expense Objects:	\$456,988	\$655,000	\$655,000	\$807,927	23.3%

Fund Balance

The ending fund balance for FY 2023 is projected at \$0.

	FY2021	FY2022	% Change
Fund Balance	Actual	Projected	
Restricted	\$656,427	\$4,427	-99.3%
Total Fund Balance:	\$656,427	\$4,427	-99.3%



Park/Trail Land Dedication Fund

Fund Description

This fund is used to account for receipts and disbursement of funds designated for special improvement projects related to City parks and trails.

Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Park Dedication					
LEASE AGREEMENT	\$1,365	\$1,365	\$1,365	\$1,365	0%
INTEREST INCOME	\$719	\$0	\$75	\$100	N/A
Total Park Dedication:	\$2,084	\$1,365	\$1,440	\$1,465	7.3%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Capital Outlay	\$100,000	\$0	\$0	\$0	0%
Total Expense Objects:	\$100,000	\$0	\$0	\$0	0%

Fund Balance

This fund received a prepaid payment for a 75-year lease with Bastrop County for Mayfest Park. This lease revenue is earned over the life of the lease. A portion of the skate park was expensed through this fund and against future earnings. This is the reason for the negative fund balance.

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$-84,531	\$-83,091	\$-81,626	-1.8%
Total Fund Balance:	\$-84,531	\$-83,091	\$-81,626	-1.8%



2013 Combination Rev & Tax Bond

Fund Description

The 2013 Combination Revenue/Tax Bond was issued for (i) constructing, improving, extending, and/or expanding City streets, including drainage, sidewalks, parking, and right-of-way's; (ii) constructing, improving, extending, and/or, expanding the City's water and wastewater system including an additional water supply well and related pipeline, and improvements for storm water drainage and detention and related roadway improvements; and (iii) the payment of professional services in connection therewith including legal, fiscal and engineering fees and the costs of issuing the Certificates.

Revenue by Fund

The only funds left in this bond are for the Business Park. The funds will be used by the Bastrop Economic Development Corp. to complete upgrades to Phase 2-6.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
2013 Co Bond Fund					
EMERG MGMT GRANT REIMB	\$1,193	\$0	\$0	\$0	0%
INTEREST EARNED	\$208	\$0	\$800	\$500	N/A
Total 2013 Co Bond Fund:	\$1,401	\$0	\$800	\$500	N/A

Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
2013 Co Bond Fund					
PHASE 1 IMPROV OF BAS BUS PARK	\$16,109	\$299,450	\$75,000	\$210,791	-29.6%
Total 2013 Co Bond Fund:	\$16,109	\$299,450	\$75,000	\$210,791	-29.6%

Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021	FY2022	% Change
Fund Balance	Actual	Projected	
Restricted	\$284,491	\$210,291	-26.1%
Total Fund Balance:	\$284,491	\$210,291	-26.1%



2018 CO Series

Fund Description

The 2018 Certificate of Obligation was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$717	\$0	\$2,500	\$2,000	N/A
Total Revenue Source:	\$717	\$0	\$2,500	\$2,000	N/A

Expenditures by Expense Type

The balance left in this bond fund was originally earmarked for the Old Iron Bridge engineering. This amount is being held for now as grant applications are pending and these funds may need to be used as matching funds.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects						
Contractual Services		\$0		\$198,334		N/A
Capital Outlay	\$522,327	\$0	\$0	\$0	\$461,631	N/A
Transfers Out	\$1,021,000	\$0			\$0	0%
Total Expense Objects:	\$1,543,327	\$0	\$0	\$198,334	\$461,631	N/A

Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021 Actual	FY2022 Projected	% Change
Fund Balance	Actual	Projected	
Restricted	\$655,465	\$459,631	-29.9%
Total Fund Balance:	\$655,465	\$459,631	-29.9%



2020 Revenue Bond

Fund Description

This bond was sold to fund water and wastewater infrastructure projects. The carryover is to continue to fund the Wastewater Treatment Plant #3 and the design of the Water Plant.

Revenue by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
2020 Revenue Bond					
INTEREST INCOME	\$14,868	\$0	\$10,000	\$3,000	N/A
Total 2020 Revenue Bond:	\$14,868	\$0	\$10,000	\$3,000	N/A

Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
2020 Revenue Bond					
Contractual Services	\$88,329	\$0	\$60,000	\$0	0%
Capital Outlay	\$13,649,243	\$8,343,830	\$5,965,028	\$156,919	-98.1%
Total 2020 Revenue Bond:	\$13,737,572	\$8,343,830	\$6,025,028	\$156,919	-98.1%

Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021	FY2022	% Change
Fund Balance	Actual	Projected	
Restricted	\$6,168,947	\$153,919	-97.5%
Total Fund Balance:	\$6,168,947	\$153,919	-97.5%

Fund Description



American Rescue Plan

The funds represented in this fund, were received by the City in FY 2021 and have to be spent by December 2024. It is the intention of the City to use these funds on water and wastewater infrastructure projects. The specific projects have not yet been identified. There will be a budget amendment brought to City Council once these projects and associated costs have been identified.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$0	\$0		\$3,000	N/A
Miscellaneous	\$0	\$1,007,558	\$1,007,558	\$0	-100%
Total Revenue Source:	\$0	\$1,007,558	\$1,007,558	\$3,000	-99.7%

Expenditures by Fund

The project that was selected for ARP funding is the Transfer Lift Station and Force Main that is associated with the WWTP#3. This is the last project required to transfer all the wastewater to the new plant.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
American Rescue Plan				
TRANSFER LIFT ST & FORCE MAIN	\$0	\$0	\$2,156,205	N/A
Total American Rescue Plan:	\$0	\$0	\$2,156,205	N/A

Fund Balance

This budget projects that all funds will be spent in FY 2023.

	FY2021	FY2022	% Change
Fund Balance	Actual	Projected	
Restricted	\$1,145,647	\$2,153,205	87.9%
Total Fund Balance:	\$1,145,647	\$2,153,205	87.9%

Fund Description



2021 Certificate of Obligation

The 2021 Certificate of Obligation was issued to construct, improve, and upgrade the City's water and wastewater system (including Wastewater Treatment Plant #3 and all associated transmission lines and pumping facilities and Water Treatment Plant at XS Ranch; and fence replacement and related improvements and repairs within Hunter's Crossing Public Improvement District.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$1,121	\$20,000	\$75,000	\$35,000	75%
Transfers In	\$35,000,000	\$0		\$0	0%
Total Revenue Source:	\$35,001,121	\$20,000	\$75,000	\$35,000	75%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Other Charges	\$851,756				N/A
Capital Outlay	\$0	\$35,720,000	\$14,508,790	\$20,450,575	-42.7%
Total Expense Objects:	\$851,756	\$35,720,000	\$14,508,790	\$20,450,575	-42.7%

Fund Balance

The projected ending Fund Balance for FY 2023 is \$0. The plan is to exhaust these bond funds during that fiscal year.

	FY2021	FY2022	% Change
Fund Balance	Actual	Projected	
Restricted	\$34,849,365	\$20,415,575	-41.4%
Total Fund Balance:	\$34,849,365	\$20,415,575	-41.4%



2020 Limited Tax Note

Fund Description

The 2020 Limited Tax Note was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Proposed Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$0	\$150	\$1,200	\$500	233.3%
Total Revenue Source:	\$0	\$150	\$1,200	\$500	233.3%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Contractual Services	\$0	\$260,000	\$284,609	\$0	-100%
Capital Outlay	\$0	\$150,000	\$139,434	\$149,948	0%
Transfers Out	\$0	\$14,043	\$0	\$0	-100%
Total Expense Objects:	\$0	\$424,043	\$424,043	\$149,948	-64.6%

Fund Balance

These bond funds are projected to be used in total by end of year FY 2023.

	FY2021	FY2022	% Change
Fund Balance	Actual	Projected	
Restricted	\$572,282	\$149,448	-73.9%
Total Fund Balance:	\$572,282	\$149,448	-73.9%



2022 Certificate of Obligation

The 2022 Certificate of Obligation was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

Item 12A.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY23 DIR REVIEW (General Fund) (% Change)
Revenue Source					
Other Revenue	\$0	\$0	\$3,676,249	\$0	N/A
Total Revenue Source:	\$0	\$0	\$3,676,249	\$0	N/A

Expenditures by Fund

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY23 DIR REVIEW (General Fund) (% Change)
CO, Series 2022	\$0	\$0	\$76,249	\$3,599,999	N/A
Total CO, Series 2022:	\$0	\$0	\$76,249	\$3,599,999	N/A

Fund Balance

The ending fund balance for FY 2023 is projected to be \$0.

	FY2022	FY2023	% Change
Fund Balance	Projected	Proposed	
Restricted	\$3,599,999	\$0	-100%
Total Fund Balance:	\$3,599,999	\$0	-100%



Grants

The Grant Fund is used to account for grants received from local, state, and federal agencies for capital projects and the application of the funds in accordance with stated requirements.

Revenues by Source

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Intergovernmental	\$46,484	\$0	\$1,014,781	\$4,440,330	N/A
Miscellaneous	\$8,480	\$100,000	\$25,000	\$225,000	125%
Total Revenue Source:	\$54,964	\$100,000	\$1,039,781	\$4,665,330	4,565.3%

Expenditures by Expense Type

This budget is an estimate only and is not associated with any specific grant.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Supplies & Materials	\$8,480	\$0	\$25,310	\$0	0%
Contractual Services	\$25,300	\$100,000	\$621,546	\$225,000	125%
Capital Outlay	\$21,185	\$0	\$392,925	\$4,440,330	N/A
Total Expense Objects:	\$54,964	\$100,000	\$1,039,781	\$4,665,330	4,565.3%

Projects and Funding Source

PROJECT	FUNDING SOURCE
Parks & Recreation Master Plan	St. David's Foundation
Riverwood Water Line replacement	Texas Department of Agriculture (TXCDBG)
Agnes Street Extension	General Land Office (CDBG-MIT)



General Debt Service

Fund Description

Major improvements such as streets, drainage, buildings, and other infrastructure projects are often financed by bonds. This funding mechanism allows payment for infrastructure improvements to be made over multiple years, usually over the life of the asset.

Summary

The City of Bastrop is budgeting for \$3,870,175 of revenue in FY 2023, which represents an 18.6% increase over the prior year. Budgeted expenditures are projected to increase by 10.2% or \$356,478 to \$3,850,699 in FY 2023.

Revenues by Source

The majority of this funds revenue comes from Ad Valorem Tax. The debt portion of the Property Tax Rate pays the debt obligations for each fiscal year. This rate is \$0.1962 for FY 2023, representing 38.26% of the total tax rate.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Taxes & Penalties	\$2,088,213	\$2,432,572	\$2,415,607	\$2,989,161	22.9%
Interest Income	\$9,123	\$10,000	\$13,000	\$19,500	95%
Miscellaneous	\$74,677	\$275,059	\$275,059	\$271,614	-1.3%
Other Revenue	\$6,355,000	\$0	\$0	\$0	0%
Transfers In	\$549,491	\$545,702	\$572,303	\$589,900	8.1%
Total Revenue Source:	\$9,076,503	\$3,263,333	\$3,275,969	\$3,870,175	18.6%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Other Charges	\$51,732	\$17,000	\$17,000	\$0	-100%
Debt Service	\$2,719,793	\$3,477,221	\$3,024,055	\$3,850,699	10.7%
Other Uses	\$6,139,036		\$0	\$0	N/A
Total Expense Objects:	\$8,910,561	\$3,494,221	\$3,041,055	\$3,850,699	10.2%

Fund Balance

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$187,794	\$422,708	\$442,184	4.6%
Total Fund Balance:	\$187,794	\$422,708	\$442,184	4.6%



Water/WW Debt Service

Fund Description

The function of this fund is to retire bonded indebtedness for water and wastewater capital equipment and infrastructure.

Summary

The City of Bastrop is budgeting for \$3,667,139 of revenue in FY 2023, which represents a 1.3% increase over the prior year. Budgeted expenditures are projected to decrease by 4.2% or \$169,077 to \$3,823,204 in FY 2023.

Revenues by Source

There are two sources that are transferred into this fund. The first is from water and wastewater rates approved by City Council. This amount is transferred in from the Water/Wastewater Fund. The second is Impact Fees. These fees are also approved by City Council.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Revenue Source					
Interest Income	\$5,758	\$6,906	\$7,344	\$9,687	40.3%
Transfers In	\$2,955,477	\$3,612,530	\$3,612,530	\$3,655,540	1.2%
Total Revenue Source:	\$2,961,235	\$3,619,436	\$3,619,874	\$3,665,227	1.3%

Expenditures by Expense Type

The variance from FY 2022 budget to the projected is an estimate for principal payment for CO, Series 2021. The final schedule once issued didn't have the first principle payment being made until FY 2023.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Debt Service	\$2,166,968	\$3,992,281	\$3,316,950	\$3,823,204	-4.2%
Total Expense Objects:	\$2,166,968	\$3,992,281	\$3,316,950	\$3,823,204	-4.2%

Fund Balance

	FY2021	FY2022	FY2023	% Change
Fund Balance	Actual	Projected	Proposed	
Restricted	\$1,468,709	\$1,771,633	\$1,613,656	-8.8%
Total Fund Balance:	\$1,468,709	\$1,771,633	\$1,613,656	-8.8%

DEPARTMENTS

City Council

The City of Bastrop is a home-rule city. The City Council consists of five (5) Council Members and a Mayor. The Mayor only votes in the instance of a tie-vote. The City Council operates under a City Charter, City Ordinances, and State Law. They are charged with appointing the City Manager, City Attorney, Municipal Court Judge, and various citizen boards and commissions. The City Council are elected officials. They shall enact local legislation, adopt the annual budget, and determine policies. The City Council adopts the City's ad valorem tax rate and authorizes the issuance of bonds.



Expenditures Summary

\$46,803 **\$503**
(1.09% vs. prior year)

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$6,446	\$6,804	\$6,804	\$6,807	0%
Supplies & Materials	\$2,185	\$3,486	\$4,186	\$3,986	14.3%
Occupancy	\$9,014	\$7,650	\$7,650	\$7,650	0%
Contractual Services	\$899	\$10,500	\$11,697	\$10,500	0%
Other Charges	\$7,794	\$17,860	\$17,860	\$17,860	0%
Total Expense Objects:	\$26,338	\$46,300	\$48,197	\$46,803	1.1%

Organizational

Department Description

To provide better efficiency when processing expenditures that benefit all departments and to capture expenditures that are for the City as a whole. This department was created to track those expenditures in one place. Some examples would be property and general liability insurance, legal services, retirees insurance, 380 agreements, communications, and consulting services. The credit represents the amount being reimbursed to General Fund from BP&L, Water/Wastewater, and Hotel Occupancy Tax Fund for administrative support.

Expenditures Summary

\$3,073,559 **\$1,342,931**
(77.60% vs. prior year)

Significant Base Budget Changes for FY 2023

Personnel costs include group insurance costs that include a 50% contribution to dependent care coverage by the City. The lump sum amount of \$1,596,000 to TMRS being proposed is included in this category as well.

The Contractual Services category includes insurance coverage, property tax collection and appraisal services, contractual services and legal services. The contractual services line item includes two contracts. One is with CARTS for \$40,000, this is up from \$20,000 in FY 2022, and the other is the Pine Street parking lot that the City shares with the County for \$9,000. The property insurance valuations increased 15% this fiscal year, up from 3% in previous years. The contract with Bastrop Central Appraisal District increased by 24.5% over FY 2022 budget. There were increases in professional services, legal services, and engineering due to the high volume of development activity the City is experiencing.

The Other Charges category includes the 380 Reimbursement Agreement for Burleson Crossing (which was originally projected to end in FY 2022) has a small carry-over amount into FY 2023 but is \$751,000 less than FY 2022. The other significant line item in this category is the Overhead Allocation, which is a credit amount from the proprietary funds into the General Fund. The Dues & Subscriptions line item includes the Air Quality Program funding, along with other membership dues the city participates in.

Transfers out include amounts to Vehicle/Equipment Replacement Fund (\$503,623), General Fund CIP (\$365,000), Street Maintenance Fund (\$800,000), and General Fund one-time expenses (\$382,395).

Budgeted Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$76,295	\$231,200	\$117,067	\$1,742,543	653.7%
Supplies & Materials	\$28,430	\$12,425	\$15,995	\$12,435	0.1%
Maintenance & Repairs	\$22,507	\$22,595	\$22,595	\$23,930	5.9%
Occupancy	\$93,913	\$86,815	\$107,909	\$91,500	5.4%
Contractual Services	\$639,273	\$514,000	\$568,535	\$652,569	27%
Other Charges	-\$380,226	-\$467,934	-\$353,528	-\$1,535,436	228.1%
Contingency	\$0	\$35,000	\$0	\$35,000	0%
Capital Outlay	\$28,500		\$0	\$0	N/A
Transfers Out	\$645,894	\$1,296,527	\$1,318,027	\$2,051,018	58.2%
Total Expense Objects:	\$1,154,587	\$1,730,628	\$1,796,600	\$3,073,559	77.6%

City Manager

WHY?

To lead in a trustworthy manner so that barriers are eliminated.

Expenditures Summary

\$745,245 **\$150,712**
(25.35% vs. prior year)

Significant Base Budget Changes for FY 2023

This department is gaining 1 FTE with the transfer of a Management Assistant (previously the Customer Service Specialist in the Community Engagement department).

There are additional expenses added to this budget to prepare for a new City Manager including moving expenses, additional supplies and equipment, travel and training, and dues.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$458,057	\$581,158	\$604,365	\$718,445	23.6%
Supplies & Materials	\$2,963	\$2,375	\$2,375	\$7,100	198.9%
Occupancy	\$4,662	\$4,500	\$4,500	\$3,700	-17.8%
Other Charges	\$5,663	\$6,500	\$6,500	\$16,000	146.2%
Total Expense Objects:	\$471,345	\$594,533	\$617,740	\$745,245	25.3%

City Secretary

WHY?

To build relationships so that we enrich the lives of others. To create trust so that we protect both the legal and financial rights of the citizens of Bastrop.

Expenditures Summary

\$319,915 **\$65,163**
(25.58% vs. prior year)

Significant Base Budget Changes for FY 2023

The major change this year was personnel with the addition of one FTE. The position of Receptionist/Office Assistant was added to greet citizens and customers while assisting the City Secretary's department in their efforts to maintain the record retention policy.

The Other Charges category was increased slightly to cover rising election services fee.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$269,213	\$197,326	\$197,321	\$260,989	32.3%
Supplies & Materials	\$2,642	\$3,250	\$3,350	\$4,250	30.8%
Maintenance & Repairs	\$0	\$12,000	\$8,820	\$9,100	-24.2%
Occupancy	\$1,785	\$1,776	\$1,476	\$1,776	0%
Contractual Services	\$6,589	\$11,600	\$8,250	\$11,600	0%
Other Charges	\$26,266	\$28,800	\$29,624	\$32,200	11.8%
Total Expense Objects:	\$306,495	\$254,752	\$248,842	\$319,915	25.6%

Goal #1

ORGANIZATIONAL EXCELLENCE - respond to all Open Records Requests within 10 days of receipt.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	99%	97%	99%

Goal #2

ORGANIZATIONAL EXCELLENCE - post Resolutions, Ordinances, and Executed Exhibits online within 5 days of final Council action.

Measures: % within 5 days

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	97%	97%	99%

Goal #3

ORGANIZATIONAL EXCELLENCE - approved Minutes, without errors, 95% of the time.

Measures: % with no errors

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
99%	99%	99%	100%

Finance

Expenditures Summary

1,784,049 **\$240,265**
(15.56% vs. prior year)

Significant Base Budget Changes in FY 2023

This department is gaining one (1) FTE over the FY 2022 budget. The position of Assistant Finance Director was unfunded in FY 2020 and never re-instated until this proposed budget. This position will serve as deputy to the CFO and will be groomed as successor to the CFO. It will take over more of the day-to-day accounting functions and allow the CFO to focus on long-range planning. This position is only budgeted for 9 months in this budget year.

There are increases each year in software licenses and maintenance costs 5% annually. The professional services costs are higher due to the semi-annual requirement to update the benefit actuarial report. There are some additional travel and training expenses for the added position.

In the Utility Customer Service division, the Contractual Services category is increased for the solid waste contract. This contract is increasing by 5% plus growth in homes. This is offset by revenue income.

Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
Finance					
Non-Program					
Personnel Costs	\$369,256	\$380,957	\$373,047	\$474,371	24.5%
Supplies & Materials	\$3,314	\$2,450	\$2,273	\$2,400	-2%
Maintenance & Repairs	\$34,603	\$57,795	\$57,822	\$58,250	0.8%
Occupancy	\$2,902	\$3,412	\$3,555	\$3,655	7.1%
Contractual Services	\$54,540	\$56,300	\$46,820	\$57,832	2.7%
Other Charges	-\$3,122	-\$4,255	-\$5,510	-\$1,115	-73.8%
Total Non-Program:	\$461,494	\$496,659	\$478,007	\$595,392	19.9%
Ucs					
Personnel Costs	\$234,732	\$253,215	\$253,251	\$275,775	8.9%
Supplies & Materials	\$20,204	\$20,500	\$22,980	\$22,412	9.3%
Maintenance & Repairs	\$39,411	\$53,775	\$57,066	\$58,470	8.7%
Occupancy	\$11,074	\$10,800	\$12,120	\$10,520	-2.6%
Contractual Services	\$626,116	\$704,585	\$717,615	\$813,680	15.5%
Other Charges	\$5,708	\$4,250	\$7,250	\$7,800	83.5%
Total Ucs	\$937,245	\$1,047,125	\$1,070,282	\$1,188,657	13.5%
Total Finance:	\$1,398,739	\$1,543,784	\$1,548,289	\$1,784,049	15.6%
Total General Government:	\$1,398,739	\$1,543,784	\$1,548,289	\$1,784,049	15.6%
Total Expenditures:	\$1,398,739	\$1,543,784	\$1,548,289	\$1,784,049	15.6%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects						
Personnel Costs	\$603,987	\$634,172	\$0	\$626,298	\$750,145	18.3%
Supplies & Materials	\$23,518	\$22,950	\$0	\$25,253	\$24,812	8.1%
Maintenance & Repairs	\$74,014	\$111,570	\$0	\$114,888	\$116,720	4.6%
Occupancy	\$13,976	\$14,212	\$0	\$15,675	\$14,175	-0.3%
Contractual Services	\$680,656	\$760,885	\$0	\$764,435	\$871,512	14.5%
Other Charges	\$2,586	-\$5	\$0	\$1,740	\$6,685	-133,800%
Total Expense Objects:	\$1,398,739	\$1,543,784	\$0	\$1,548,289	\$1,784,049	15.6%

Goal #1

FISCAL RESPONSIBILITY - increase the number of payments through our utility portal in an effort to reduce the cost of producing and mailing a paper bill.

Measures: # of active portal accounts

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
26,212	30,000	35,000	45,000

Goal #2

FISCAL RESPONSIBILITY - leak reports produced and reviewed weekly to notify customers of higher consumption through continual usage.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

Goal #3

FISCAL RESPONSIBILITY - Maintain General Obligation Bond Rating.

Measures: Bond rating

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
AA	AA	AA	AA

Goal #4

ORGANIZATIONAL EXCELLENCE - Awarded the GFOA Distinguished Budget Presentation certificate.

Measures: received the award

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
YES	YES	YES	YES

Human Resources

WHY?

To build and share the City's "why" with current and prospective new employees. As well as supporting the City of Bastrop's entire operations by attracting and retaining a qualified, capable, and diverse workforce, filled with customer service-oriented people who are committed to providing the highest quality of exemplary service to the citizens of Bastrop.

Expenditures Summary

\$285,164 **\$29,882**
(11.71% vs. prior year)

Significant Base Budget Changes for FY 2023

The only major change was the additional professional services for diversity, equity, and inclusion training for all City staff.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$201,909	\$214,112	\$214,427	\$228,849	6.9%
Supplies & Materials	\$2,396	\$2,150	\$2,150	\$3,550	65.1%
Maintenance & Repairs	\$9,535	\$10,020	\$10,012	\$10,575	5.5%
Occupancy	\$1,946	\$2,200	\$2,200	\$2,200	0%
Contractual Services	\$0	\$2,000	\$0	\$12,500	525%
Other Charges	\$11,557	\$24,800	\$22,300	\$27,490	10.8%
Total Expense Objects:	\$227,344	\$255,282	\$251,089	\$285,164	11.7%

Goal #1

ORGANIZATIONAL EXCELLENCE - ensure Bastrop meets the highest safety standards for City employees: Less than 25 Worker Compensation claims with less than 10 lost time claims over the last 3 years.

Measures: # of lost time claims

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
6	<5	2	<5

Goal #2

ORGANIZATIONAL EXCELLENCE - recognize 100% of all employees who reach the employment milestones in 5 year increments.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

Information Technology

WHY?

To facilitate information technology Services for efficient and effective communication.

Expenditures Summary

\$588,628 **\$82,482**
(16.30% vs. prior year)

Significant Base Budget Changes for FY 2023

This department is gaining one (1) FTE. The new position is a GIS Specialist and will assist the City with updating and maintaining the City's asset information. This is a much needed position with the level of growth we are experiencing.

The supplies category includes the annual cost for the computer replacement program. This cost has gone down from FY 2022 now that we are caught up with our replacement schedule. The cost of some of our software maintenance contracts have seen an annual increase.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Proposed Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$203,419	\$209,242	\$200,203	\$280,323	34%
Supplies & Materials	\$94,234	\$82,170	\$82,170	\$65,790	-19.9%
Maintenance & Repairs	\$130,604	\$148,710	\$148,710	\$171,978	15.6%
Occupancy	\$12,104	\$10,300	\$10,300	\$10,300	0%
Contractual Services	\$36,724	\$47,724	\$47,724	\$51,537	8%
Other Charges	\$3,832	\$8,000	\$8,000	\$8,700	8.8%
Capital Outlay	\$10,779	\$0	\$0	\$0	0%
Total Expense Objects:	\$491,696	\$506,146	\$497,107	\$588,628	16.3%

Goal #1

ORGANIZATIONAL EXCELLENCE - have a stable virtual desktop infrastructure (VDI) system for the Bastrop Public Library. A total of 31 computers and the goal is to have all computers always available for patrons.

Measures: Days computers are online

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
255 Days	285 Days	280 Days	310 Days

Goal #2

ORGANIZATIONAL EXCELLENCE - decrease the number of IT tickets per year by automatizing our systems and apply best IT practices to improve the user experience to avoid IT issues while increasing the number of systems, City staff, and staff supported through contracts.

of IT Tickets

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
1429	1400	1700	1400

Community Engagement

WHY?

Build a strong community that our citizens form pride of place.

Expenditures Summary

\$1,165,514 **\$246,081**
(26.76% vs. prior year)

Significant Base Budget Changes for FY 2023

RECREATION

This personnel budget includes one (1) new position for the Recreation Director. This position is required to increase service delivery around recreation and park programming, including our commitments to the Parks Master Plan and Emile Mutli-cultural project. The Other Charges category increased for park programming, which was previously reported in the Parks division budget.

COMMUNICATION

The personnel costs were increased with a reclassification of the Digital Media Designer to a Communication Technical Specialist.

This budget includes an increase in advertising costs grouped under the Other Charges category.

ADMINISTRATION

The Personnel Cost category decreased with the transfer of the Customer Service Specialist to the City Manager's budget.

The Other Charges category includes community event funding, community support funding, and administrative support reimbursement from other funds for services provided (-\$336,227) along with travel and training, dues, and advertising.

Community Event Funding \$237,000 (FY 2022 \$202,000)

Christmas Lighting	\$177,000
Fireworks (July)	\$30,000
Juneteenth	\$10,000
Homecoming	\$20,000

Community Support Funding

This proposed budget includes \$122,000 for organizational funding and \$32,550 for PHI Medical contract for air transport, a benefit to city residents.

Community Support Requests & Approved Funding

CITY OF BASTROP					
COMMUNITY SUPPORT FUNDING REQUESTS FY2022-2023					
Organization	FY20-21 APPROVED FUNDING	FY21-22 APPROVED FUNDING	FY22-23 REQUESTED FUNDING	FY22-23 APPROVED FUNDING	
Austin Habitat for Humanity, Inc.	\$ 12,000	\$ 12,000	\$ 15,000	\$ 10,000	
Bastrop County Child Welfare Board	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	
Bastrop County Emergency Food Pantry (incl NIBBLES prog.)	\$ 33,658	\$ 33,685	\$ 33,658	\$ 33,000	
Bastrop County First Responders	\$ 15,841	\$ 17,277	\$ 17,500	\$ 17,500	
Bastrop County Long Term Recovery Team	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Bastrop County Women's Shelter, Inc. - Family Crisis Center	\$ 10,000	\$ 9,500	\$ 12,000	\$ 10,000	
Bastrop Prayer and Healing Room	\$ -	\$ -	\$ 13,750	\$ -	
Bastrop Pregnancy Resource Center	\$ 8,000	\$ 7,500	\$ 15,650	\$ 7,500	
Children's Advocacy Center of Bastrop County	\$ 7,000	\$ 8,000	\$ 15,000	\$ 9,000	
Combined Community Action, Inc.	\$ 7,000	\$ 8,000	\$ 10,000	\$ 8,000	
Court Appointed Special Advocate of Bastrop County (CASA)	\$ 7,000	\$ 8,000	\$ 8,000	\$ 9,000	
Feed The Need	\$ 7,000	\$ 8,000	\$ -	\$ -	
In the Streets-Hands Up High Ministry	\$ -	\$ 8,000	\$ 15,000	\$ 8,000	
TOTAL	\$ 119,499	\$ 131,962	\$ 167,558	\$ 122,000	

Expenditures by Division

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Community Services					
Community Engagement					
Recreation					
Personnel Costs	\$0	\$110,000	\$106,688	\$237,334	115.8%
Supplies & Materials	\$0	\$23,300	\$18,050	\$22,100	-5.2%
Occupancy	\$0	\$1,700	\$1,500	\$2,500	47.1%
Contractual Services	\$0	\$105,500	\$95,500	\$93,000	-11.8%
Other Charges	\$0	\$8,500	\$8,000	\$19,000	123.5%
Total Recreation:	\$0	\$249,000	\$229,738	\$373,934	50.2%
Communication					
Personnel Costs	\$170,925	\$270,091	\$270,896	\$305,412	13.1%
Supplies & Materials	\$6,979	\$11,100	\$9,300	\$10,000	-9.9%
Maintenance & Repairs	\$4,893	\$9,500	\$9,500	\$9,000	-5.3%
Occupancy	\$4,976	\$6,350	\$6,350	\$5,500	-13.4%
Contractual Services	\$1,847	\$18,000	\$18,000	\$20,000	11.1%
Other Charges	\$5,736	\$10,350	\$8,850	\$21,188	104.7%
Total Communication:	\$195,355	\$325,391	\$322,896	\$371,100	14%
Administration					
Personnel Costs	\$63,728	\$302,074	\$301,971	\$224,657	-25.6%
Supplies & Materials	\$7,317	\$9,600	\$9,300	\$10,100	5.2%
Occupancy	\$1,203	\$900	\$900	\$900	0%
Contractual Services	\$113,771	\$12,500	\$10,700	\$13,000	4%
Other Charges	\$14,669	\$19,968	-\$17,481	\$171,823	760.5%
Total Administration:	\$200,689	\$345,042	\$305,390	\$420,480	21.9%
Total Community Engagement:	\$396,044	\$919,433	\$858,024	\$1,165,514	26.8%
Total Community Services:	\$396,044	\$919,433	\$858,024	\$1,165,514	26.8%
Total Expenditures:	\$396,044	\$919,433	\$858,024	\$1,165,514	26.8%

Goal #1

COMMUNICATION - enhances quality engagement by increasing community newsletter subscribers to promote effective and efficient communication.

Measure: # of subscribers

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
239	200	250	500

Goal #2

ECONOMIC VITALITY - increase Downtown visitors by education, encouraging, and assisting stakeholders, partners, and businesses with developing data-driven initiatives to enhance tourism and economic vitality for the Main Street Program District.

Measure: # of visits

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
not available	not available	303.7 K	5% Increase

Police Department

WHY?

To encourage, promote, and improve the next generation of law enforcement officers.

Expenditures Summary

4,024,885 **\$336,357**
(9.12% vs. prior year)

Significant Base Budget Changes for FY 2023

This department is made up of 5 divisions to better track the personnel and expenses for different initiatives.

The personnel costs in all divisions have increased by overall compensation adjustments implemented in FY 2022 and explained in the personnel changes overview.

ADMINISTRATION

The Administration Division is gaining one (1) FTE. This position of Evidence Technician is an enhancement to the division and is explained in detail in the enhancement section of this document. The other increases are in the uniforms, travel and training, and vehicle maintenance line items. This budget includes an increase in the transfer to the Vehicle/Equipment Replacement Fund to cover the new leased vehicles. In FY 2023 we are adding 7 additional vehicle leases. This is a 50% increase in expense.

CODE ENFORCEMENT/ANIMAL CONTROL

No significant changes.

CID

No significant changes.

PATROL

The most significant increase was in the uniform line item. There is a \$15,000 salary savings amount built into this division.

CRIME PREVENTION

No significant changes.

Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Public Safety					
Police					
Administration					
Personnel Costs	\$554,548	\$590,349	\$558,089	\$710,394	20.3%
Supplies & Materials	\$31,886	\$35,931	\$33,850	\$35,622	-0.9%
Maintenance & Repairs	\$30,072	\$46,106	\$52,100	\$56,287	22.1%
Occupancy	\$45,686	\$46,622	\$46,622	\$46,622	0%
Contractual Services	\$381,454	\$417,179	\$419,601	\$482,930	15.8%
Other Charges	\$18,218	\$32,260	\$22,000	\$30,868	-4.3%
Total Administration:	\$1,061,863	\$1,168,447	\$1,132,262	\$1,362,723	16.6%
Code Enforcement					
Personnel Costs	\$56,929	\$64,983	\$65,062	\$70,676	8.8%
Supplies & Materials	\$1,428	\$3,975	\$3,975	\$3,975	0%
Maintenance & Repairs	\$1,979	\$4,502	\$4,502	\$4,253	-5.5%
Contractual Services	\$550	\$10,615	\$10,615	\$10,615	0%
Other Charges	\$15,116	\$17,135	\$12,310	\$15,735	-8.2%
Total Code Enforcement:	\$76,003	\$101,210	\$96,464	\$105,254	4%
Police-CID					
Personnel Costs	\$293,847	\$602,004	\$567,031	\$642,928	6.8%
Supplies & Materials	\$13,210	\$20,787	\$19,787	\$17,500	-15.8%
Maintenance & Repairs	\$830	\$8,622	\$6,622	\$11,790	36.7%
Contractual Services	\$4,037	\$3,500	\$4,000	\$7,800	122.9%
Other Charges	\$10,817	\$12,120	\$12,120	\$15,360	26.7%
Total Police-CID:	\$322,741	\$647,033	\$609,560	\$695,378	7.5%
Police-Patrol					
Personnel Costs	\$1,410,690	\$1,461,562	\$1,400,961	\$1,521,921	4.1%
Supplies & Materials	\$73,397	\$114,372	\$113,472	\$106,704	-6.7%
Maintenance & Repairs	\$45,270	\$37,240	\$53,960	\$41,250	10.8%
Contractual Services	\$25,063	\$15,000	\$15,000	\$28,525	90.2%
Other Charges	\$20,994	\$21,761	\$30,511	\$27,511	26.4%
Total Police-Patrol:	\$1,575,414	\$1,649,935	\$1,613,904	\$1,725,910	4.6%
Police-Crime Prevention					
Personnel Costs	\$98,990	\$110,392	\$110,372	\$122,476	10.9%
Supplies & Materials	\$2,938	\$5,195	\$5,195	\$3,000	-42.3%
Maintenance & Repairs	\$1,603	\$1,108	\$1,108	\$2,500	125.6%
Contractual Services	\$876	\$1,338	\$1,338	\$3,425	156%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Other Charges	\$2,183	\$3,870	\$3,870	\$4,218	9%
Total Police-Crime Prevention:	\$106,589	\$121,903	\$121,883	\$135,619	11.3%
Total Police:	\$3,142,609	\$3,688,528	\$3,574,072	\$4,024,885	9.1%
Total Public Safety:	\$3,142,609	\$3,688,528	\$3,574,072	\$4,024,885	9.1%
Total Expenditures:	\$3,142,609	\$3,688,528	\$3,574,072	\$4,024,885	9.1%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$2,415,003	\$2,829,290	\$2,701,514	\$3,068,395	8.5%
Supplies & Materials	\$122,858	\$180,260	\$176,279	\$166,801	-7.5%
Maintenance & Repairs	\$79,754	\$97,578	\$118,292	\$116,080	19%
Occupancy	\$45,686	\$46,622	\$46,622	\$46,622	0%
Contractual Services	\$411,979	\$447,632	\$450,554	\$533,295	19.1%
Other Charges	\$67,329	\$87,146	\$80,811	\$93,692	7.5%
Total Expense Objects:	\$3,142,609	\$3,688,528	\$3,574,072	\$4,024,885	9.1%

Goal #1

COMMUNITY SAFETY - to meet or exceed 2021 and 2022's Part I and Part II Crime Clearance Rates.

Clearance rate in percentages

Part	Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
P1	20.5%	20.6%	24.8%	26.0%
P2	51.1%	51.2%	54.0%	56.0%

Goal #2

COMMUNITY SAFETY - to create a Code Compliance Plan to address code violation nuisances such as junked vehicles and rubbish.

Identified Code Compliance Violations

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
118	360	425	450

Goal #3

COMMUNITY SAFETY - to enhance the City's ability to deter, prepare, respond, and recover from an active attack at a special event through discussion and operational-based training and exercises.

Special Events Attack Training

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
0	1	2	2

Fire Department

WHY?

To advocate and educate so that our community has a safe future.

Expenditures Summary

1,362,012 **\$153,004**
(12.66% vs. prior year)

Significant Base Budget Changes for FY 2023

The personnel costs in all divisions have increased by overall compensation adjustments implemented in FY 2022 and explained in the personnel changes overview.

This department consists of four (4) divisions as follows:

ADMINISTRATION

The Personnel Costs category is decreased with the elimination of the Assistant Fire Chief position. These funds were transferred to the Operational Division in FY 2022 to increase the number of Firefighters by one.

The transfer to the Vehicle/Equipment Replacement Fund is increasing by 24% with the purchase of a new brush truck in FY 2022. There are also additional funds in subscriptions to cover new software for tracking inventory, including daily and weekly gear checks. This will automate this process.

OPERATIONAL

This division has seen some increases in personnel costs due to restructuring staffing to create additional layers of supervision. The positions of Captain and Lieutenants have been created to establish supervision for each shift.

VOLUNTEER

No significant changes.

EMERGENCY MANAGEMENT

No significant changes.

Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Budgeted	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures						
Public Safety						
Fire						
Administration						
Personnel Costs	\$259,045	\$269,863	\$0	\$167,465	\$152,786	-43.4%
Supplies & Materials	\$18,934	\$32,990	\$0	\$25,690	\$28,800	-12.7%
Maintenance & Repairs	\$19,006	\$10,814	\$0	\$10,814	\$11,114	2.8%
Occupancy	\$51,376	\$53,010	\$0	\$53,010	\$49,010	-7.5%
Contractual Services	\$73,928	\$74,443	\$0	\$71,143	\$91,111	22.4%
Other Charges	\$14,724	\$20,235	\$0	\$20,235	\$25,035	23.7%
Total Administration:	\$437,013	\$461,355	\$0	\$348,357	\$357,856	-22.4%
Operational						
Personnel Costs	\$412,422	\$531,773	\$0	\$602,191	\$763,618	43.6%
Supplies & Materials	\$40,094	\$47,835	\$0	\$47,835	\$54,090	13.1%
Maintenance & Repairs	\$59,585	\$60,861	\$0	\$60,861	\$64,811	6.5%
Contractual Services	\$824	\$15,710	\$0	\$15,710	\$14,910	-5.1%
Other Charges	\$5,888	\$6,250	\$0	\$6,250	\$11,770	88.3%
Capital Outlay	\$0	\$0		\$3,010	\$0	0%
Total Operational:	\$518,814	\$662,429	\$0	\$735,857	\$909,199	37.3%
Volunteer						
Personnel Costs	\$27,498	\$27,511	\$0	\$27,511	\$31,851	15.8%
Supplies & Materials	\$8,012	\$15,570	\$0	\$15,570	\$14,400	-7.5%
Contractual Services	\$3,525	\$3,600	\$0	\$3,600	\$3,600	0%
Other Charges	\$4,023	\$6,250		\$6,250	\$6,250	0%
Total Volunteer:	\$43,058	\$52,931	\$0	\$52,931	\$56,101	6%
Emergency Management						
Supplies & Materials	\$0	\$13,750	\$0	\$1,500	\$16,250	18.2%
Occupancy	\$0	\$7,540	\$0	\$14,140	\$14,140	87.5%
Contractual Services	\$0	\$7,253	\$0	\$10,457	\$7,465	2.9%
Other Charges		\$3,750		\$0	\$1,000	-73.3%
Total Emergency Management:	\$0	\$32,293	\$0	\$26,097	\$38,855	20.3%
Total Fire:	\$998,885	\$1,209,008	\$0	\$1,163,242	\$1,362,012	12.7%
Total Public Safety:	\$998,885	\$1,209,008	\$0	\$1,163,242	\$1,362,012	12.7%
Total Expenditures:	\$998,885	\$1,209,008	\$0	\$1,163,242	\$1,362,012	12.7%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$698,965	\$829,147	\$797,167	\$948,256	14.4%
Supplies & Materials	\$67,041	\$110,145	\$90,595	\$113,540	3.1%
Maintenance & Repairs	\$78,591	\$71,675	\$71,675	\$75,925	5.9%
Occupancy	\$51,376	\$60,550	\$67,150	\$63,150	4.3%
Contractual Services	\$78,278	\$101,006	\$100,910	\$117,086	15.9%
Other Charges	\$24,635	\$36,485	\$32,735	\$44,055	20.7%
Capital Outlay	\$0	\$0	\$3,010	\$0	0%
Total Expense Objects:	\$998,885	\$1,209,008	\$1,163,242	\$1,362,012	12.7%

Goal #1

COMMUNITY SAFETY - ensure the average response for daytime calls for service (CFS) is within 8 minutes.

Measures: % of time within 8 minutes

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	98%	97%	100%

Goal #2

COMMUNITY SAFETY - ensure the average response for nighttime calls for service (CFS) is within 10 minutes.

Measures: % of time within 10 minutes

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
96%	98%	97%	100%

Goal #3

COMMUNITY SAFETY - ensure firefighters receive a minimum of 56 hours of training within the budgeted year.

Measures: % of time min. 56 hours of training

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
95%	100%	98%	100%

Municipal Court

WHY?

To provide a fair and equitable court of record in a user-friendly environment.

Expenditures Summary

396,162 **\$34,345**
(9.49% vs. prior year)

Significant Base Budget Changes for FY 2023

Personnel costs are up as explained in the personnel changes overview. Supplies and maintenance are just increased slightly to respond to higher overall costs.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$187,714	\$218,617	\$218,826	\$251,240	14.9%
Supplies & Materials	\$5,310	\$9,900	\$10,600	\$11,400	15.2%
Maintenance & Repairs	\$8,793	\$9,000	\$9,601	\$10,413	15.7%
Occupancy	\$3,910	\$4,400	\$4,220	\$4,320	-1.8%
Contractual Services	\$96,936	\$112,150	\$103,204	\$113,054	0.8%
Other Charges	\$3,236	\$7,750	\$4,585	\$5,735	-26%
Total Expense Objects:	\$305,899	\$361,817	\$351,036	\$396,162	9.5%

Goal #1

FISCAL RESPONSIBILITY - works in cooperation with the Bastrop Police Department to hold multiple warrant roundups each year to reduce the amount of outstanding warrants.

Measure: # of Outstanding Warrants

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
1899	1800	1900	1800

Goal #2

ORGANIZATIONAL EXCELLENCE - monitor open docket report and reduce open cases.

Measure: # of Open Cases

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
445	400 (10%)	390	360 (10%)

Planning

WHY?

To facilitate growth so that the community's development and future are sustainable.

Expenditures Summary

1,411,752 **\$228,088**
(19.27% vs. prior year)

Significant Base Budget Changes for FY 2023

PLANNING

In personnel costs, the Assistant Planning Director was re-instated and included in this proposed budget. This position is essential with the amount of growth the City is experiencing. There are increases in other costs associated with adding this position such as office equipment and training.

BUILDING INSPECTION

The only significant increase is professional services for third party inspections and this is offset by fees collected through revenue.

Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Development Services					
Building Inspection					
Personnel Costs	\$181,781	\$243,127	\$236,859	\$263,225	8.3%
Supplies & Materials	\$5,209	\$9,700	\$6,300	\$6,450	-33.5%
Maintenance & Repairs	\$217	\$1,430	\$300	\$1,100	-23.1%
Occupancy	\$0	\$3,160	\$1,100	\$2,200	-30.4%
Contractual Services	\$428,227	\$364,382	\$631,482	\$406,707	11.6%
Other Charges	\$2,098	\$10,200	\$6,000	\$10,800	5.9%
Total Building Inspection:	\$617,533	\$631,999	\$882,041	\$690,482	9.3%
Planning					
Personnel Costs	\$349,281	\$436,564	\$448,714	\$602,210	37.9%
Supplies & Materials	\$9,226	\$8,770	\$8,790	\$9,800	11.7%
Maintenance & Repairs	\$14,025	\$14,750	\$10,000	\$15,500	5.1%
Occupancy	\$8,471	\$5,480	\$6,721	\$6,260	14.2%
Contractual Services	\$14,589	\$44,101	\$104,433	\$46,000	4.3%
Other Charges	\$34,815	\$42,000	\$30,650	\$41,500	-1.2%
Capital Outlay	\$5,151	\$0	\$0	\$0	0%
Total Planning:	\$435,559	\$551,665	\$609,308	\$721,270	30.7%
Total Development Services:	\$1,053,091	\$1,183,664	\$1,491,349	\$1,411,752	19.3%
Total Expenditures:	\$1,053,091	\$1,183,664	\$1,491,349	\$1,411,752	19.3%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Proposed Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$531,062	\$679,691	\$685,573	\$865,435	27.3%
Supplies & Materials	\$14,435	\$18,470	\$15,090	\$16,250	-12%
Maintenance & Repairs	\$14,243	\$16,180	\$10,300	\$16,600	2.6%
Occupancy	\$8,471	\$8,640	\$7,821	\$8,460	-2.1%
Contractual Services	\$442,816	\$408,483	\$735,915	\$452,707	10.8%
Other Charges	\$36,913	\$52,200	\$36,650	\$52,300	0.2%
Capital Outlay	\$5,151	\$0	\$0	\$0	0%
Total Expense Objects:	\$1,053,091	\$1,183,664	\$1,491,349	\$1,411,752	19.3%

Goal #1

MANAGE GROWTH - process required development applications on time under HB 3167.

Measures: % processed in required time frame

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
N/A	100%	100%	100%

Goal #2

MANAGE GROWTH - issue New Residential Permits within 25 business days.

Measures: # of permits issued in 25 days

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
N/A	N/A	N/A	85%

Engineering and Project Management

WHY?

To assist in analyzing, designing, constructing, and maintaining the City's assets to maintain the community's expected level of service, therefore, allowing the community to grow uniquely, healthy, sustainably, and resiliently.

Expenditures Summary

\$312,911 **-\$43,511**
(-12.21% vs. prior year)

Significant Base Budget Changes for FY 2023

This budget has decreased with the reclassification of the Construction Manager to a Project Manager. There is an additional Project Manager position that will be added but paid for out of CIP funds.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$71,175	\$208,172	\$103,037	\$170,211	-18.2%
Supplies & Materials	\$256	\$6,400	\$3,650	\$3,250	-49.2%
Maintenance & Repairs	\$96	\$150	\$0	\$500	233.3%
Occupancy	\$0	\$1,800	\$0	\$1,800	0%
Contractual Services	\$55,024	\$135,900	\$120,000	\$132,150	-2.8%
Other Charges	\$71	\$4,000	\$5,000	\$5,000	25%
Total Expense Objects:	\$126,622	\$356,422	\$231,687	\$312,911	-12.2%

Goal #1

MANAGE GROWTH - Review of public infrastructure of development submittals making sure submittals are reviewed on time and based on the City's standards which build trust and allow continued growth in the City and ETJ.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

Goal #2

ECONOMIC VITALITY - develop the City's CIP and implement projects which will foster sustainable growth in the City.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
72%	90%	70%	90%

Goal #3

FISCAL RESPONSIBILITY - ensuring projects are on time and within budget.

Measures

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
50%	90%	67%	90%

Public Works

WHY?

To keep our city running smoothly and efficiently through its dedicated employees that strive to plan, design, build, repair, maintain, and operate public infrastructure and open spaces in a manner that respects the environment while ensuring that citizens and visitors of Bastrop have access to safe streets and parks.

Expenditures Summary

3,521,858 **\$737,766**
(26.50% vs. prior year)

Significant Base Budget Changes for FY 2023

The personnel costs in all divisions have increased by overall compensation adjustments implemented in FY 2022 and explained in the personnel changes overview.

This department is made up of four (4) divisions as follows:

ADMINISTRATION

Contractual services reflect a 24% increase in the right-of-way mowing contract. There is also an increase in the vehicle replacement fee for additional vehicles and equipment purchased in FY 2022. The street lighting expenses, previously in the BP&L budget, have been transferred back to the General Fund and coded under Other Charges in this division.

STREETS/DRAINAGE

There are several personnel cost increases. The addition of one (1) additional FTE, creating the position of Foreman, allows the division to create two separate crews, one for drainage and one for streets. The other enhancement is a reclassification of a Senior Operator into a Crew Leader. This will create equity in supervision for both crews.

PARKS

The increases to this budget are in the Personnel Cost category. These are explained in the personnel changes section of this document.

BUILDING MAINTENANCE

There are three new positions adding three (3) additional FTE's. There are two (2) Special Event Workers and one (1) Building Maintenance Worker. The Special Event Workers are being funded by a transfer from the Hotel Occupancy Tax Fund. The Building Maintenance Worker is to create a crew that will focus on the upkeep of the city's assets (facilities and grounds).

Expenditures by Division

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
General Government					
Public Works					
Administration					
Personnel Costs	\$306,286	\$208,875	\$207,254	\$228,258	9.3%
Supplies & Materials	\$7,461	\$26,895	\$20,685	\$25,030	-6.9%
Maintenance & Repairs	\$14	\$150	\$145	\$150	0%
Occupancy	\$12,545	\$9,600	\$7,300	\$9,600	0%
Contractual Services	\$318,162	\$299,187	\$307,920	\$426,220	42.5%
Other Charges	\$7,681	\$12,400	\$9,790	\$45,400	266.1%
Total Administration:	\$652,150	\$557,107	\$553,094	\$734,658	31.9%
Streets & Drainage					
Personnel Costs	\$676,766	\$742,065	\$686,290	\$929,176	25.2%
Supplies & Materials	\$81,757	\$118,500	\$82,350	\$89,550	-24.4%
Maintenance & Repairs	\$69,319	\$113,600	\$82,075	\$85,000	-25.2%
Contractual Services	\$8,241	\$10,000	\$9,400	\$10,000	0%
Other Charges	\$4,113	\$3,500	\$0	\$4,500	28.6%
Capital Outlay	\$5,928	\$0	\$0	\$0	0%
Total Streets & Drainage	\$846,124	\$987,665	\$860,115	\$1,118,226	13.2%
Building Maintenance					
Personnel Costs	\$196,272	\$379,902	\$409,584	\$656,494	72.8%
Supplies & Materials	\$19,737	\$27,500	\$25,075	\$26,600	-3.3%
Maintenance & Repairs	\$58,822	\$56,450	\$62,600	\$61,900	9.7%
Occupancy	\$919	\$600	\$670	\$600	0%
Contractual Services	\$4,371	\$6,219	\$5,119	\$4,800	-22.8%
Other Charges	\$0	\$800	\$100	\$800	0%
Capital Outlay	\$6,759	\$0	\$0	\$0	0%
Total Building Maintenance:	\$286,881	\$471,471	\$503,148	\$751,194	59.3%
Total Public Works:	\$1,785,154	\$2,016,243	\$1,916,357	\$2,604,077	29.2%
Total General Government:	\$1,785,154	\$2,016,243	\$1,916,357	\$2,604,077	29.2%
Community Services					
Parks					
Personnel Costs	\$448,012	\$537,139	\$485,868	\$651,660	21.3%
Supplies & Materials	\$28,051	\$36,300	\$36,630	\$41,050	13.1%
Maintenance & Repairs	\$53,208	\$83,350	\$63,360	\$128,350	54%
Occupancy	\$89,660	\$74,620	\$75,210	\$79,620	6.7%
Contractual Services	\$11,203	\$32,090	\$22,190	\$13,000	-59.5%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Other Charges	\$3,783	\$4,350	\$2,800	\$4,100	-5.7%
Total Parks:	\$633,916	\$767,849	\$686,058	\$917,780	19.5%
Total Community Services:	\$633,916	\$767,849	\$686,058	\$917,780	19.5%
Total Expenditures:	\$2,419,071	\$2,784,092	\$2,602,415	\$3,521,858	26.5%

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$1,627,336	\$1,867,981	\$1,788,996	\$2,465,588	32%
Supplies & Materials	\$137,005	\$209,195	\$164,740	\$182,230	-12.9%
Maintenance & Repairs	\$181,363	\$253,550	\$208,180	\$275,400	8.6%
Occupancy	\$103,124	\$84,820	\$83,180	\$89,820	5.9%
Contractual Services	\$341,977	\$347,496	\$344,629	\$454,020	30.7%
Other Charges	\$15,577	\$21,050	\$12,690	\$54,800	160.3%
Capital Outlay	\$12,687	\$0	\$0	\$0	0%
Total Expense Objects:	\$2,419,071	\$2,784,092	\$2,602,415	\$3,521,858	26.5%

Goal #1

Fiscal Responsibility - provide quality road infrastructure and maintenance.

Measures: Linear miles above 70>PCI

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
60.5 L.M Evaluated	70>PCI	1 L.M	30 L.M.

Goal #2

ORGANIZATIONAL EXCELLENCE - provide responsive service to customer request and inquires within prescribed parameters. Response times: severe potholes 24-hrs or next day, stop sign down 2-hrs, etc.

Measures: % of time within the established response time

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
291	100%	70%	100%

Goal #3

ORGANIZATIONAL EXCELLENCE - Increase utilization of city parks.

Measures: # of Park Rentals

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
132	280	146	180

Goal #4

COMMUNITY SAFETY - Complete scheduled inspections of park equipment.

Measures: # of Inspections

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
152	108	163	204

Library

WHY?

To provide services that enhance the lives of our citizens.

Expenditures Summary

814,525 **\$137,025**
(20.23% vs. prior year)

Significant Base Budget Changes for FY 2023

The proposed budget includes the addition of the Media Specialist position. This position will enhance library programming.

Expenditures by Expense Type

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$522,016	\$549,285	\$492,569	\$677,118	23.3%
Supplies & Materials	\$73,863	\$68,050	\$68,050	\$71,585	5.2%
Maintenance & Repairs	\$5,805	\$5,280	\$4,500	\$5,545	5%
Occupancy	\$26,079	\$32,420	\$32,900	\$34,740	7.2%
Contractual Services	\$4,541	\$9,000	\$7,300	\$8,750	-2.8%
Other Charges	\$12,232	\$13,465	\$15,225	\$16,787	24.7%
Total Expense Objects:	\$644,536	\$677,500	\$620,544	\$814,525	20.2%

Goal #1

ORGANIZATIONAL EXCELLENCE - engage the community and increase the number of visitors to the Library.

Measures: # of visitors

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
51,643	60,000	61,500	65,000

Goal #2

ORGANIZATIONAL EXCELLENCE - expand community engagement through increased partnership programs and outreach activities.

Measures: # of partnerships

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
Partners - 11 Outreach Activities- 17	Partners - 12 Outreach Activities-12	Partners - 12 Outreach Activities-15	Partners - 15 Outreach Activities-20

Goal #3

ORGANIZATIONAL EXCELLENCE - improve the collection by increasing the percentage of materials published in the last five years.

Measures: % published in last five years

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
20%	21%	21%	22%

Water/Wastewater

WHY?

To protect the public's health and safety through proper treatment, operation, and maintenance of the water and wastewater systems.

Department Description

The Water/Wastewater Fund is utilized to account for the financial activities related to the provision of water and wastewater services to residents in the City's service territory. The City's Water and Wastewater divisions are separated into four (4) subcategories: Administration, Water Distribution/Collection, Wastewater Treatment, and Water Treatment. Water distribution provides clean water to approximately 3,960 meter connections. Wastewater collection conveys the wastewater leaving our homes and businesses to a wastewater treatment plant through approximately 63 miles of sewer main lines. Wastewater treatment is vital to maintaining a safe and clean drinking water source and protection of our river's ecosystem.

Expenditures Summary

8,592,325 **\$1,149,577**
(15.45% vs. prior year)



Expenditures by Function

The Water/Wastewater Fund is separated into four divisions: administration, water and wastewater distribution/collection, water production/treatment, and wastewater treatment.

The major change between divisions was a transfer of the Superintendent that had been split, and is now 100% in the Administrative division.

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Water/Wastewater					
Administration					
Personnel Costs	\$179,457	\$298,707	\$298,707	\$645,486	116.1%
Supplies & Materials	\$19,450	\$29,700	\$23,450	\$29,900	0.7%
Maintenance & Repairs	\$19,403	\$7,780	\$5,650	\$7,780	0%
Occupancy	\$14,388	\$14,500	\$11,850	\$14,500	0%
Contractual Services	\$984,327	\$1,054,187	\$1,022,707	\$1,114,031	5.7%
Other Charges	\$27,383	\$30,470	\$22,900	\$27,470	-9.8%
Contingency	\$0	\$10,000	\$0	\$10,000	0%
Transfers Out	\$37,189,603	\$3,314,280	\$3,314,280	\$3,678,400	11%
Total Administration:	\$38,434,010	\$4,759,624	\$4,699,544	\$5,527,567	16.1%
W/Ww Distribut/Collect					
Personnel Costs	\$360,047	\$475,902	\$411,768	\$554,718	16.6%
Supplies & Materials	\$130,807	\$81,820	\$113,130	\$108,820	33%
Maintenance & Repairs	\$109,483	\$87,500	\$94,200	\$99,500	13.7%
Occupancy	\$2,163	\$0	\$2,400	\$0	0%
Contractual Services	\$79,026	\$76,801	\$71,841	\$123,623	61%
Other Charges	\$976	\$4,500	\$2,500	\$4,500	0%
Capital Outlay	\$203,451	\$0	\$0	\$0	0%
Total W/Ww Distribut/Collect:	\$885,953	\$726,523	\$695,839	\$891,161	22.7%
Water Production/Treat					
Personnel Costs	\$292,526	\$326,391	\$362,060	\$394,673	20.9%
Supplies & Materials	\$74,788	\$87,350	\$86,800	\$87,350	0%
Maintenance & Repairs	\$207,155	\$280,800	\$264,000	\$280,800	0%
Occupancy	\$170,759	\$145,800	\$140,000	\$145,800	0%
Contractual Services	\$153,335	\$191,484	\$176,484	\$191,484	0%
Other Charges	\$3,919	\$5,690	\$2,200	\$5,690	0%
Total Water Production/Treat:	\$902,482	\$1,037,515	\$1,031,544	\$1,105,797	6.6%
WW Treatment Plant					
Personnel Costs	\$276,629	\$315,873	\$318,673	\$464,586	47.1%
Supplies & Materials	\$29,486	\$40,000	\$48,800	\$40,000	0%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Maintenance & Repairs	\$203,864	\$285,300	\$360,100	\$285,300	0%
Occupancy	\$165,372	\$180,000	\$171,500	\$180,000	0%
Contractual Services	\$82,257	\$92,234	\$84,084	\$92,234	0%
Other Charges	\$2,656	\$5,680	\$1,400	\$5,680	0%
Total WW Treatment Plant:	\$760,263	\$919,087	\$984,557	\$1,067,800	16.2%
Total Water/Wastewater:	\$40,982,709	\$7,442,749	\$7,411,484	\$8,592,325	15.4%
Total Expenditures:	\$40,982,709	\$7,442,749	\$7,411,484	\$8,592,325	15.4%

Expenditures by Expense Type

Significant changes were made to the following expense categories:

- Personnel costs include the addition of four (4) FTE's. The positions are Chief Plant Operator and three (3) Operators. This will allow for the creation of two separate crews for water and wastewater and keep up with the demands of running two wastewater plants, once WWTP#3 is online.
- Contractual Services includes an Administrative Support expense that is paid to the General Fund for support services provided. This line item increased by 6.5% over FY 2022.
- Transfer out is to the W/WW Debt Service Fund, Capital Improvement Fund, and the Vehicle/Equipment Replacement Fund. The breakout is shown in the table below

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expense Objects					
Personnel Costs	\$1,108,659	\$1,416,873	\$1,391,208	\$2,059,463	45.4%
Supplies & Materials	\$254,531	\$238,870	\$272,180	\$266,070	11.4%
Maintenance & Repairs	\$539,905	\$661,380	\$723,950	\$673,380	1.8%
Occupancy	\$352,682	\$340,300	\$325,750	\$340,300	0%
Contractual Services	\$1,298,945	\$1,414,706	\$1,355,116	\$1,521,372	7.5%
Other Charges	\$34,935	\$46,340	\$29,000	\$43,340	-6.5%
Contingency	\$0	\$10,000	\$0	\$10,000	0%
Capital Outlay	\$203,451	\$0	\$0	\$0	0%
Transfers Out	\$37,189,603	\$3,314,280	\$3,314,280	\$3,678,400	11%
Total Expense Objects:	\$40,982,709	\$7,442,749	\$7,411,484	\$8,592,325	15.4%

Goal #1

ORGANIZATIONAL EXCELLENCE - Ensure long-term water system capacity and water quality for existing customers while accommodating incremental growth and development.

Measures: Perform annual water loss audit

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
13.22%	<15%	<15%	<15%

Goal #2

ORGANIZATIONAL EXCELLENCE - Expand wastewater collection and treatment capacity in a cost-effective manner.

Measures: Track reliability and response time to work orders within 2 hours of receipt

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
100%	100%	100%	100%

Hotel Occupancy Tax

The Hotel Tax Fund is utilized primarily to account for the receipt and expenditures of funds received by the City from the assessment of hotel occupancy tax. This fund includes several departments; Organizational Funding, Convention Center, Main Street Program, Cultural Arts Commission, and the Rodeo Arena.

Other Departments

CONVENTION CENTER

The most significant change is an increase in the Administrative Support transfer to the General Fund. The contractual service line includes \$361,972 in administrative support expenses paid to the General Fund for event and building support. This amount has gone up 40% due to the additional activity at the Convention Center.

MAIN STREET PROGRAM

There are several significant changes in this budget. The contractual service line includes \$102,520 in administrative support expenses paid to the General Fund for event and program support. This is an increase of 32% from FY 2022. This is due to the reclassification of the Community Impact Manager to Main Street Manager, focusing that position on 100% main street projects. This budget includes additional funds for advertising and promotion.

CULTURAL ARTS COMMISSION

This budget reflects the items laid out in the Cultural Arts Commission Work Plan presented to City Council in March of 2022.



Organizational Department

CONTRACTUAL SERVICES

This department is where the city appropriates funding to our Community Assets and to Visit Bastrop. Those Community Assets include the Bastrop Opera House, Bastrop County Historical Society & Visitor Center, and the Lost Pines Art Center. It also budgets for administrative costs related to collecting and auditing Hotel Occupancy Tax.

Community Asset Funding

These organizations received the full amount of funding that was requested in FY 2020, despite the reduction in services due to COVID-19. The City Council asked each organization to review their budgets and to roll-over any funds underutilized in FY 2020 into FY 2021.

The FY 2022 proposed funding for each organization is:

Organization	FY 20-21 Approved Funding	FY 21-22 Approved Funding	FY 22-23 Requested Funding	FY 22-23 Approved Funding
Bastrop County Historical Society Museum	\$85,968	\$126,905	\$162,986	\$162,986
Bastrop County Historical Society Visitor Center	\$40,529	\$68,338	\$88,411	\$88,411
Bastrop Opera House	\$66,175	\$118,806	\$147,818	\$147,818
Lost Pines Art Center	<u>\$65,000</u>	<u>\$89,516</u>	<u>\$129,660</u>	<u>\$129,660</u>
TOTALS	\$257,672	\$403,565	\$528,875	\$528,875

Visit Bastrop

Funding provided for Visit Bastrop is established through a contractual agreement. The contract states the City will target 50% of the new Hotel Occupancy Tax (HOT) revenue collected, defined as HOT revenue minus the provision of payment satisfying the City's outstanding debt secured by HOT funds. The amount should not be less than 45% of the total HOT revenues. The FY 2022 payment was calculated per the contract at \$1,228,500 based on the projected Hotel Occupancy Tax revenue of \$2,830,000. This funding amount does include \$75,000 for special event funding.

Professional Service

The City contracts with Localgov to provide administrative support with collecting, auditing and discovery related to Hotel Occupancy Tax. This is also where the administrative support paid to the General Fund is recorded. This category includes two one-time expenditure items, the Hotel Pursuit Costs of \$350,000 and the eCab program funding of \$117,900.

CAPITAL OUTLAY

The only project under this category is the Downtown Charging Station.

TRANSFER OUT

This transfer represents the outstanding debt secured by Hotel Occupancy Tax funds to the Debt Service Fund.

Expenditures by Function

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Expenditures					
Hotel Tax Fund					
Organizational Funding					
Personnel Costs	\$15,225	\$0	\$0	\$0	0%
Contractual Services	\$1,062,424	\$1,248,906	\$1,531,089	\$2,391,975	91.5%
Other Charges	\$336	\$0	\$0	\$0	0%
Contingency	\$400	\$0	\$0	\$0	0%
Capital Outlay	\$0		\$0	\$25,000	N/A
Transfers Out	\$542,255	\$545,702	\$545,702	\$523,000	-4.2%
Total Organizational Funding:	\$1,620,640	\$1,794,608	\$2,076,791	\$2,939,975	63.8%
Hospitality & Downtown					
Convention Center					
Personnel Costs	\$245,492	\$0	\$0	\$0	0%
Supplies & Materials	\$32,552	\$55,250	\$48,410	\$42,300	-23.4%
Maintenance & Repairs	\$16,366	\$45,450	\$43,150	\$46,450	2.2%
Occupancy	\$47,338	\$60,100	\$48,100	\$47,100	-21.6%
Contractual Services	\$118,930	\$309,748	\$297,948	\$400,472	29.3%
Other Charges	\$17,971	\$38,100	\$19,500	\$26,000	-31.8%
Capital Outlay	\$19,923		\$0	\$0	N/A
Total Convention Center:	\$498,572	\$508,648	\$457,108	\$562,322	10.6%
Main Street					
Personnel Costs	\$135,544	\$0	\$0	\$0	0%
Supplies & Materials	\$9,473	\$40,950	\$32,300	\$20,900	-49%
Occupancy	\$1,776	\$900	\$900	\$900	0%
Contractual Services	\$14,412	\$112,457	\$112,207	\$161,020	43.2%
Other Charges	\$63,071	\$116,260	\$87,100	\$122,510	5.4%
Contingency	\$7,782	\$35,500	\$51,500	\$33,500	-5.6%
Total Main Street:	\$232,058	\$306,067	\$284,007	\$338,830	10.7%
Total Hospitality & Downtown:	\$730,630	\$814,715	\$741,115	\$901,152	10.6%
Cultural Arts Commission					
Supplies & Materials	\$0	\$0	\$0	\$2,000	N/A
Maintenance & Repairs	\$0	\$5,000	\$5,000	\$5,000	0%
Contractual Services	\$4,790	\$31,150	\$29,500	\$47,500	52.5%
Other Charges	\$84	\$22,500	\$500	\$1,000	-95.6%
Contingency	\$0	\$50,000	\$0	\$0	-100%
Total Cultural Arts Commission:	\$4,874	\$108,650	\$35,000	\$55,500	-48.9%

Name	FY2021 Actual	FY2022 Adopted Budget	FY2022 Projected	FY2023 Budgeted	FY2022 Adopted Budget vs. FY2023 Budgeted (% Change)
Rodeo					
Supplies & Materials	\$59	\$0	\$0	\$0	0%
Occupancy	\$3,388	\$2,900	\$2,900	\$3,200	10.3%
Total Rodeo:	\$3,447	\$2,900	\$2,900	\$3,200	10.3%
Total Hotel Tax Fund:	\$2,359,591	\$2,720,873	\$2,855,806	\$3,899,827	43.3%
Total Expenditures:	\$2,359,591	\$2,720,873	\$2,855,806	\$3,899,827	43.3%

Goal #1

ECONOMIC VITALITY - calculate and maintain an accurate vacancy rate for the Main Street Program District and develop strategies to obtain 100% occupancy.

Measure: Vacancy Rate

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
12%	N/A	11%	9%

Goal #2

ECONOMIC VITALITY - Increase Convention Center revenue by 10%

Measures: Revenue

Actual FY2021	Goal FY2022	Projected FY2022	Goal FY2023
\$99,107	\$95,000	\$180,000 (89%)	\$198,000 (10%)

CAPITAL IMPROVEMENTS

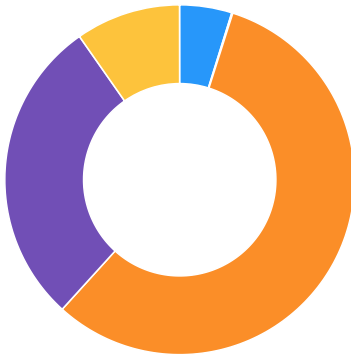
FY 2023 Capital Budget

Total Capital Requested

46,699,091

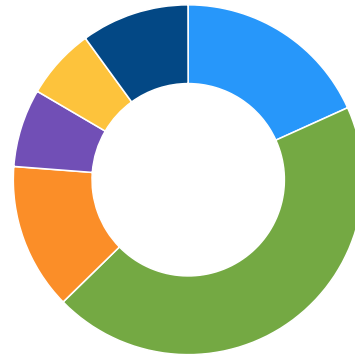
26 Capital Improvement Projects

Total Funding Requested by Department



Bastrop Power & Light (5%)	\$2,250,000.00
Cemetery (0%)	\$43,400.00
Public Works (57%)	\$26,538,161.00
Wastewater (29%)	\$13,331,030.00
Water(10%)	\$4,536,500.00
TOTAL	\$46,699,091.00

Total Funding Requested by Source



4B (18%)	\$8,498,703.00
Bond (44%)	\$20,681,030.00
Bonds (14%)	\$6,300,000.00
Fund Balance (7%)	\$3,364,900.00
Funding Source 1 (7%)	\$3,050,000.00
Grant (10%)	\$4,654,458.00
TOTAL	\$46,549,091.00

The large portion of the capital projects funded for FY 2023 relate to streets, water and wastewater. The new water plant is under design and the well phase of the project went under construction in FY 2022. The construction of the other phases of the plant will continue in FY 2023. The new water plant will allow the city to take Bob Bryant wells and Willow Water wells off-line which will have ongoing maintenance savings. These older wells are not cost-efficient.

The Street Reconstruction Program is a new capital project and will be funded through a CO, Series 2022 that will be sold in spring of 2022.

Public Works Requests

Itemized Requests for 2023

Agnes Street Extension (streets and drainage only)

\$4,253,161

This project includes the extension of Agnes Street from Seton Hospital to the intersection of Agnes Street and Sterling Dr. This project will require land acquisition and includes design and construction.

Blakey Lane Extension

\$1,000,000

Extend Blakey Lane to Old Austin Hwy, but also connecting to Jessica Place. This will improve connectivity and access, in addition to supporting land development in surrounding areas. Funding includes design, engineering, and land acquisition.

Business Park Development

\$4,000,000

This project consists of constructing the following projects as one package: Technology Drive, MLK Drive, and Jackson Street Improvements. The rest of the funds are for all of the additional improvements required for the 70 acres.

Emile Multi-Cultural & Recreation Complex Site Plan

\$100,000

Preliminary engineering for improvements to the site required for the construction of the Emile Multi-Cultural and Recreation Complex.

Facilities Master Plan

\$120,000

The Facilities Master Plan will assess, evaluate and recommend short and long term facilities needs as they relate to the City's ability to serve a growing population with the expected level of service.

Gills Branch Flood Mitigation Improvements

\$6,000,000

The project consists of, but is not limited to, land acquisition, channel improvements, culvert replacement, utility design relocation and creating a series of short berms along the west creek bank to reduce flow from leaving the creek.

Old Iron Bridge Rehabilitation

\$2,000,000

This project is to restore the structure to be re-purposed as a deck park with unrestricted pedestrian access.

Park Improvements - Shade and Playscape Structures

\$65,000

Program to replace aging equipment.

Riverbank Stabilization

\$3,000,000

The Colorado River is exhibiting bank erosion at certain locations, which is aggravated every time there is a heavy rain event. The purpose of this project is to promote bank stabilization and protect against future erosion.

South St to Lovers Lane Improvements

\$1,000,000

This project consists of extending South Street to Lovers Lane.

Street Maintenance Program

\$800,000

A program to maintain and extend the useful life of all streets.

Street Rehabilitation Program

\$4,000,000

This program is to rehab the streets that are in good condition based on the PCI results and extend the streets' useful life. This will be a bi-annual program: design in one year, and construct the next.

Transportation Master Plan

\$200,000

The Transportation Master Plan is a long-range planning document that includes multimodal transportation system recommended improvements, and addresses safety deficiencies, traffic congestion, and enhanced transportation system connectivity.

Total: \$26,536,500

Water-Requests

Itemized Requests for 2023

1 MG Blakey Elevated Storage Tank at FM969

\$2,300,000

This project includes design and construction of a new 1.0 MG elevated storage tank and 20-inch water line to connect to the existing water system.

Agnes Street Extension (water/wastewater lines only)

\$600,000

This is the utility portion of the Agnes Street Extension project. This is for design and construction of the water and wastewater lines as part of the project. This portion was not part of the grant funding.

Pine St Water Main Improvements

\$200,000

Limits of work are from Pecan St. to Hwy 95. This project is a full rehabilitation to include street, drainage, sewer, water, and sidewalks. FY 2023 is for design of water line replacement.

Riverwood Water Main Replacement - Phase I

\$436,500

The water lines on Riverwood Drive and Al Jones Street are in need of replacement due to aging and deterioration.

Willow Water Treatment Plant Improvements - Phase I

\$1,000,000

This project consists of designing the replacement of the two existing GSTs with two new concrete 1.25 MG GSTs at the Willow site. In addition, the existing Zone 1 Pump Station at Willow would be expanded from 2.1 MGD to 4.2 MGD.

Total: \$4,536,500

Wastewater-Requests

Itemized Requests for 2023

Manhole Replacements

\$150,000

Replacement of nine wastewater manholes, totaling approximately 115 vertical feet. Split funding between FY 2023 and FY 2024.

Transfer Lift Station & Force Main to WWTP#3

\$6,431,030

Installation of a transfer lift station and wastewater force main, directing the flow from Wastewater Treatment Plants # 1 & 2, to the new WWTP#3, allowing for decommission of plants #1 & 2.

Wastewater Master Plan

\$150,000

The Wastewater Master Plan will identify long-term wastewater infrastructure needs.

Wastewater Treatment Plant #3 - Phase 2

\$2,300,000

This project consists of designing the expansion of the existing plant from 2 MG to 4 MG. The design is being planned for FY23.

Westside Collection System Phase 2

\$4,300,000

Installation of multiple diameter wastewater lines, allowing Seton lift station to be decommissioned, and wastewater flow gravity to the Wastewater Treatment Plant #3.

Total: \$13,331,030

Bastrop Power & Light Requests

Itemized Requests for 2023

Bastrop Power & Light Capital Improvements

\$250,000

This is a bi-annual maintenance program. Year 1 is to conduct a study of the system and make recommendations. Year 2 is for construction.

Fiber-Optic Network Infrastructure Phase I

\$2,000,000

Phase I will consist of designing and constructing the middle mile backbone ring infrastructure, which is the initial baseline phase required to facilitate the distribution of the broadband services.

Total: \$2,250,000

Cemetery Requests

Itemized Requests for 2023

Cemetery Improvements - Section 9 Development

\$43,400

This project consists of design and construction of improvements needed to develop Section 9 of the cemetery, which will include installation of roads, drainage and also a columbarium.

Total: \$43,400

DEBT

DEBT GOVERNMENTAL WIDE

OVERVIEW OF BONDS

Major capital improvements such as streets, drainage, buildings, water/wastewater infrastructure, and other major infrastructure projects are often financed by bonds. This funding mechanism allows payment for infrastructure improvements to be made over multiple years, spread over the life of the improvement.

CITY'S CURRENT BOND RATINGS

<u>General Obligation Bonds</u>	<u>Rating</u>
Standard & Poors	"AA"
Fitch Ratings	"AA-"
<u>Revenue Bonds</u>	
Standard & Poors	"AA-"

LEGAL DEBT LIMITS

Taxable Assessed Valuation	\$1,406,175,931
Constitutional Limit	2.50% of assessed value
Maximum Revenue Available	\$35,154,398
Tax Rate to achieve Max Tax Revenue	\$2.50 per \$100 of valuation
Tax Rate for FY 2022-2023	\$0.5128 per \$100 of valuation
Available unused Maximum Tax Rate	77.7% of assessed valuation

Total Outstanding Debt as of October 1, 2022			
Series	Principle	Interest	Total
2005 GO	510,000	34,569	544,569
2006 GO	100,000	10,306	110,306
2006 CO	140,000	14,258	154,258
2007 GO	415,000	43,758	458,758
2007 CO	790,000	82,416	872,416
2013 CO	535,000	16,050	551,050
2014 CO	2,925,000	405,438	3,330,438
2014 GO Refunding	1,770,000	426,800	2,196,800
2016 GO Refunding	1,510,000	194,000	1,704,000
2017 GO Refunding	3,615,000	600,000	4,215,000
2018 CO	3,675,000	1,109,224	4,784,224
2019 Limited Tax Note	350,000	15,708	365,708
2019 W/WW Util Sys Rev	1,700,000	524,300	2,224,300
2020 CO	2,380,000	320,650	2,700,650
2020 GO Refunding	455,000	8,362	463,362
2020 W/WW Util Sys Rev	19,805,000	9,367,813	29,172,813
2020 Limited Tax Note	985,000	37,846	1,022,846
2021 GO Refunding	2,780,000	482,200	3,262,200
2021A GO Refunding	10,225,000	1,453,105	11,678,105
2021 CO	34,570,000	14,559,063	49,129,063
2022 CO	3,235,000	728,383	3,963,383
TOTAL ALL	\$ 92,470,000	\$ 30,434,249	\$ 122,904,249

Total Outstanding Debt All Issues			
Fiscal Year	Principle	Interest	Total
2023	4,820,000	2,668,429	7,488,429
2024	4,925,000	2,462,271	7,387,271
2025	4,665,000	2,314,764	6,979,764
2026	4,605,000	2,171,940	6,776,940
2027	4,670,000	2,021,499	6,691,499
2028	4,540,000	1,866,295	6,406,295
2029	4,480,000	1,698,803	6,178,803
2030	4,430,000	1,538,631	5,968,631
2031	4,090,000	1,391,425	5,481,425
2032	3,855,000	1,264,119	5,119,119
2033	3,610,000	1,158,465	4,768,465
2034	2,705,000	1,061,222	3,766,222
2035	2,330,000	982,676	3,312,676
2036	2,395,000	918,725	3,313,725
2037	2,460,000	852,925	3,312,925
2038	2,520,000	794,087	3,314,087
2039	2,300,000	733,725	3,033,725
2040	2,210,000	682,425	2,892,425
2041	2,255,000	636,201	2,891,201
2042	2,300,000	589,039	2,889,039
2043	2,355,000	534,588	2,889,588
2044	2,410,000	476,931	2,886,931
2045	2,475,000	417,888	2,892,888
2046	2,535,000	357,200	2,892,200
2047	2,595,000	295,019	2,890,019
2048	2,660,000	231,300	2,891,300
2049	2,725,000	168,925	2,893,925
2050	2,785,000	105,025	2,890,025
2051	1,765,000	39,713	1,804,713
TOTAL ALL	\$ 92,470,000	\$ 30,434,250	\$ 122,904,250

APPENDIX

GENERAL PROVISIONS

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A1.07		RECORDS MANAGEMENT PROGRAM	
A1.07.017	Ord. No. 2022-22 9/20/2022	Charges for printing copies for public information	
		Standard size paper copy (per printed page)	\$0.10
		Nonstandard copy – JAZ drive	Actual Cost
		Nonstandard copy – other electronic media	Actual Cost
		Non-standard-size copy-Paper (each printed page)	\$.50
		Non-standard-size copy-Other	Actual Cost
		Personnel Charge per hour	17.50
		Overhead charge-20% of personnel charge	Actual
		Remote document retrieval charge	Actual Cost
		Computer resource charge: Client/server-per minute	\$1.00
		Computer resource charge-PC or LAN-per minute	\$.50
		Programming time charge-per hour	\$28.50
		Miscellaneous supplies	Actual Cost
		Postage and shipping charge	Actual Cost
		Fax charge-Local per page	\$.10
		Fax charge-long distance- same area code-per page	\$.50
		Fax charge-long distance-different area code-per page	\$1.00
		Other costs	Actual Cost

The Office of Attorney General adopts rules for use by governmental body in determining charges under Texas Government Code, Chapter 552 Subchapter F.

Item 12A.

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SEC Reference	Last updated	Description	Amount of fee	Item 12A.
		Multipurpose fields		
		Schedule for commercial use fees and deposits for the multipurpose fields in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.		
		0-100 patrons	\$100.00/\$200.00	
		101-200 patrons	\$250.00/\$400.00	
		201-500 patrons	\$400.00/\$600.00	
		Additional park amenities fees commercial use.		
		Softball fields-daily practice use	\$30.00 per hour/\$100.00 Dep	
		Softball fields-additional lighting (6-10pm)	\$10.00 per hour	
		Softball fields-tournament use	\$250.00 per day/\$200.00 Dep	
		Sand volleyball court – 4-hour block (no lighting)	\$80.00	
		Pier/Scenic outlook – additional seating	\$3.00 per chair	
		Tennis & Basketball courts – 4-hour block	\$80.00	
		Tennis & Basketball courts-limited lighting available (6-10 pm)	\$10.00 per hour	
		City staff – required with 100+	\$25.00 per hour	
		Disc Golf Tournaments	\$200 (100 players); \$2.00 per player after 100	
		Additional equipment required	Standard FEMA rates	
		Barricades Type I	\$5.00 each	
		Barricades Type II	\$20.00 each	
		Barricades Type III	\$25.00 each	
		Cones 24-36"	\$2.00 each	
		Cones 48"	\$4.00 each	
		The fees and deposits provided for in this section are for one (10) week period of the commercial use. Each ten (10) week period shall require a new fee and deposit.		
		Rodeo Arena Rental Fees		
		Rodeo Arena Rental includes lighting	\$200.00 per day	
		Security Deposit for entire event	\$400.00	
		Rodeo Arena Rental-4-hour block before dark	\$50.00	
		4-hour block before dark security deposit	\$100.00 per 4-hr block	
		Rodeo Arena Rental-4-hour block after dark	100.00	
		4-hour block after dark security deposit	\$200.00 per 4-hr block	
		Services required during event	See Fee Schedule	
		Arena dirt work-City crew-tractor, drag	\$50.00 per hour	
		City Staff (litter, assistance, etc.)	\$20.00 per hour, per person	
		Electricity for arena lights	\$10.00 per hour	
		Water for arena dirt work	\$5.00 per 1,000 gallons	
		RV and/or campsites with hook-ups (includes water/electric)	\$35.00 per day	
		Concession stand/kitchen	See concession stand agreement	
		Dog training		
		Dog training classes in Bark Park only per class	\$25.00	
		Deposit	\$50.00	
		Recreation	Membership Fees Monthly	
		Individual	Resident \$30; Non-Resid. \$35	
		Family	Resident \$50; Non-Resid. \$55	
		Senior/Military/Disabled Person(s)	Resident \$20; Non-Resid. \$25	
		Military Family	Resident \$40; Non-Resid. \$45	
		City Employee	Indiv. \$0; Family \$30	
		Drop-in Fee	\$5-\$20	

LIBRARIES

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A1.12	Ord. No. 2022-22 9/20/2022	Membership Fees	
		Annual Membership	Resident: \$0.00 Non-Resident: \$25.00
		Six-month Membership	Resident: \$0.00 Non-Resident: \$15.00
		Circulating Material Fines & Fees	
		Materials not returned 30 days past due date	Up to Manufacturer's Suggested Retail Price (MSRP)
		Electronic devices returned after Due Date	\$1.00 per item per day, no grace period, \$30.00 cap per item.
		Replacement of Bastrop Public Library materials or electronic devices lost or damaged beyond repair	Manufacturer's suggested retail price (MSRP)
		Replacement of Interlibrary Loan materials lost or damaged beyond repair	Set by lending library
		Interlibrary Loan return shipping costs	\$3.00 per item
		Meeting Rooms	
		Maynard Conference Room	General: \$25.00 per hour Deposit \$100
		Pressley Meeting Room	General: \$50.00 per hour Deposit \$100
		Supply and Equipment Fees	
		Printing – Black & White, Letter-sized paper	\$0.10 per page
		Printing – Color, Letter-sized paper	\$1.00 per page
		Printing – Black & White, Ledger-sized paper (11X17")	\$0.20 per page
		Printing – Color, Ledger-sized paper (11X17")	\$1.20 per page
		3D Printing, except as part of an official Library program	\$0.10 per gram
		Miscellaneous Fees	
		Replacement library card	\$1.00
		Electronic devices returned via exterior book drop	\$5.00

ANIMAL CONTROL

SEC Reference	Last updated	Description	Amount of fee/Dep
A2.02		VACCINATION AND LICENSING OF DOGS AND CATS	
A2.02.005	Ord. No. 2005-15 03/22/2005	Guard dog permit	\$35.00
A2.02.008	Ord. No. 2008-10 02/26/2008	License fee Altered dog	\$5.00
		Unaltered dog per animal	\$25.00 per animal, per year
A2.03	Ord. No. 2022-22 9/20/2022	KENNELS AND MULTIPLE PET OWNERSHIP	
A2.03.002		Kennel permit	\$70.00
		Multiple pet owner's permit	\$35.00
		Private breeder's permit	\$35.00
A2.003.006		Commercial animal sales permit	\$70.00
A2.04	Ord. No. 2005-15 03/22/2005	IMPOUNDMENT	
A2.04.001		Authorized fees	
		Initial impoundment fee	\$40.00 per animal
		Dog or cat per additional day	\$3.50 per animal
A2.04.002		Owner surrender fees	
		Animals surrendered by owner/harbinger:	
		owner surrender one pet	\$20.00
		Owner surrender pets in litter, 8 weeks-3 months	\$25.00 per litter
		Owner surrender under 8 weeks of age	\$10.00 per animal
A2.04.007		Adoption of impounded animals	
		Adoption fee with mandatory spay/neuter agreement	\$15.00
A2.04.035		Livestock and estray impoundment fees	
		Cattle, per head	\$40.00 each
		Equine, per head	\$40.00 each
		Swine, per head	\$40.00 each
		Exotic fowl, per bird	\$40.00 each
A2.08	Ord. No. 2005-15 03/22/2005	DANGEROUS DOGS	
A2.08.010		Permit and tag	
		Dangerous dog, unspayed/unneutered	\$100.00 each
		Dangerous dog, spayed/neutered	\$50.00 each
		Dangerous dog, renewal, unspayed/unneutered	\$50.00 each
		Dangerous dog, renewal, spayed/neutered	\$25.00 each

BUILDING REGULATIONS

SEC Reference	Last updated	Description	Amount of fee/Dep
A3.01		GENERAL PROVISIONS	
A3.01.002	Ord. No. 2021-12 09/21/2021	Charges for consulting services Professional/Consultant fees and related charges incurred by the City	Actual fee plus 15% administrative fee
A3.01.003	Ord. No. 2017-23 09/27/2017	Work commencing prior to permit issuance- The greater of:	100% of the calculated permit and inspection fees or \$150, in addition to the required permit and inspection fees
A3.01.004	Ord. No. 2022-22 9/20/2022	Certificate of Occupancy fees: Certificate of Occupancy (occupancy classification change and short-term rentals) Certificate of Occupancy (tenant or lease change) Copies/Re-issue Certificates of Occupancies, inspection reports Courtesy Inspections Administration fee (per construction permit application which are based on sliding fee scale only) Emergency Repair (must be verified by Building Official) Permit Technology Fee (per construction permit which are based on sliding fee scale only)	\$270 \$85 \$25 \$25 5% 50% reduction \$6
A3.04		BUILDING CODE	
A3.04.002	Ord. No. 2022-22 9/20/2022	Schedule of permit fees All permit and inspection fees shall be based on the following schedule, unless otherwise stated or authorized by state law:	
		<u>Commercial Construction</u>	<u>*SF Value based on ICC Building Valuation Data</u>
		New Commercial - Less than \$500,000	\$5 per \$1,000 valuation; minimum \$1,000 fee
		New Commercial - \$500,001 to \$1,000,000	\$3,500 base fee plus \$4.5 per additional \$1,000
		New Commercial - \$1,000,00 to \$5,000,000	\$8000 base fee for the first \$1,000,000 plus \$4 per additional \$1,000
		New Commercial - \$5,000,000 and up	\$24 ,000 base fee for the first \$1,000,000 plus \$3 per additional \$1,000
		New Commercial Inspection Fee (with Permit)	45% of New Construction Permit Fee

SEC Reference	Last updated	Description	Amount of fee	Item 12A.
		Commercial Shell Building	65% of the New Construction Permit Fee	
		Commercial Tenant Finish out (per space/area)	65% of the New Construction Permit Fee	
		Commercial Remodel	\$1,000 plus \$.50 per sf	
		*Note: Commercial Additions at New Commercial Fees		
		Commercial Roofing permit	\$500.00 + \$0.10 sf	
		Commercial Accessory Structure	\$215	
		Commercial Accessory Building – 120 sf or less	\$105	
		Commercial Accessory Building – 121 sf – 160 sf	\$215	
		Commercial Accessory Building – 161 sf or more	\$320	
		Commercial Fences and flatwork	\$190	
		Commercial Miscellaneous Inspections	\$95 per inspection; after hours -2 hour minimum	
		Commercial reinspection (per inspection)	\$95	
		Commercial Minimum Permit, if no fees listed are applicable-	\$530	
		Residential Construction		
		New Residential – Less than 900 sf	\$690	
		New Residential – 901 sf to 1500 sf	\$1200 plus \$0.25 per sf	
		New Residential – 1501 sf to 5000 sf	\$1500 plus \$0.25 per sf	
		New Residential – 5001 sf and up	\$2000 plus \$0.25 per sf	
		New Residential Inspection Fee (with Permit)	45% of New Construction Permit Fee	
		Residential Addition	\$750	
		Residential Remodel (total residence)	\$530	
		Residential Kitchen Remodel	\$160	
		Residential Bathroom Remodel	\$160	
		Residential Remodel/Window Replacement or other	\$160	
		Roofing permit – Residential	\$160	
		Residential Accessory Structure	\$160	
		Residential Accessory Buildings - 120 sf or less	\$85	
		Residential Accessory Building - 121 sf to 160 sf	\$160	
		Residential Accessory Building - 160 sf and up	\$320	
		Accessory Dwelling Unit Finish-Out	\$500	

SEC Reference	Last updated	Description	Amount of fee	Item 12A.
		Residential Fence-and flatwork	\$85	
		Residential Miscellaneous Inspections	\$85	
		Residential reinspection (per inspection)	\$75	
		Residential Minimum Permit Fees, if no listed fees are applicable	\$110	
		Other fees not listed above		
		Construction Trailer – includes hookup fee for electrical and plumbing (excludes fees charged by other utility entities)	\$500	
		Appeal to Construction Standards Board	\$500	
		Solar System	\$85	
A3.17	Ord. No. 2021-12 09/21/2021	Floodplain Development Permits:		
		Single Family, community facility	\$150	
		Multifamily, commercial, industrial	\$250	
A3.17		Floodplain Development Permit Variance:	\$150	
A.3.05				
A.3.05.035	Ord. No. 2021-12 09/21/2021	Electrical Construction		
				ELECTRICITY – ELECTRICAL CODE
		Commercial attachment permit.	\$160	
		Commercial trade permit (each project/permit)	\$215 per building, plus \$150 per additional floor (+1 stories)	
		Commercial reinspection (per inspection)	\$95	
	Ord. No. 2022-22 9/20/2022	Reconnect Meter Inspection (meters 6 months or more without service)	\$85	
		Residential attachment permit.	\$85	
		Residential Trade permit (each project/permit)	\$85	
		Residential reinspection (per inspection)	\$75	
A3.06	Ord. No. 2022-22 9/20/2022			
				PLUMBING CODE
		Plumbing Construction		
		Commercial attachment permit.	\$160	
		Commercial Trade Fee (each project/permit)	\$215 per building, plus \$150 per additional floor (+1 stories)	

SEC Reference	Last updated	Description	Amount of fee	Item 12A.
		<u>CSI or RMI Inspection</u>	<u>\$85</u>	
		Commercial Irrigation Permit	\$215	
		Commercial reinspection Fees (per inspection)	\$95	
		Residential attachment permit.	\$85	
		Residential Trade Fee (each project/permit)	<u>\$85</u>	
		Residential Irrigation Permit	\$85	
		Residential Water Heater Replacement	\$85	
A3.06.037	Ord. No. 2021-12 09/21/2021	Residential reinspection (per inspection)	\$75	
A.3.07		MECHANICAL CODE		
A3.07.001	Ord. No. 2021-12 09/21/2021	Mechanical Construction (HVAC)		
		Commercial attachment permit.	\$160	
		Commercial Trade Fee (each project/permit)	\$215 per building, plus \$150 per additional floor (+1 stories)	
		Commercial HVAC unit replacement (per unit)	\$105	
		Commercial reinspection Fees (per inspection)	\$95	
		Residential attachment permit.	\$85	
		Residential Trade Fee (each project/permit)	\$85	
		Residential HVAC Replacement	\$85	
		Residential reinspection Fees (per inspection)	\$75	
A3.15		SWIMMING POOLS		
A3.15.001	Ord. No. 2021-12 09/21/2021	Pool Permit and inspection fees.		
		Commercial Swimming pool permit	\$795	
		Commercial reinspection (per inspection)	\$95	
		Residential Swimming Pool Permit	\$215	
		Residential reinspection Fees (per inspection)	\$75	
A3.16		Moving of Structures, Demolition and Site Work		
A3.16.001	Ord. No. 2019-42 9/24/2019	Permit and inspection fees.		
		Demolition Permit:		
		Commercial	\$530	
		Residential	\$375	

SEC Reference	Last updated	Description	Amount of fee	Item 12A.
		Moving Permit:		
		Portable structure	\$85	
		Permanent structure Over 160 sq. ft.	\$160	
		Road Closure/ROW obstruction	\$150	
		Commercial reinspection Fees (per inspection)	\$95	
		Residential reinspection fee (per inspection)	\$75.	
A3.18		MOBILE HOME PARKS		
A3.18.002	1995 Code	New Mobile Home Park Permit	\$500.00 plus \$25 per space	
A3.18.003	1995 Code	License.		
		Original license	\$1,000.00	
		Annual Renewal License	\$500.00	
		Transfer of Mobile Home license fee.	\$500.00	
A3.21		STREETS, RIGHTS-OF-WAY AND PUBLIC PROPERTY		
A3.21.064	Ord. No. 2019-42 9/24/2019	Work within the Right-of-Way Permit (driveway, sidewalks, culvert or drainage channel mod., etc.)	\$200	
A3.22	Ord. No. 2017-23 09-26-2017			

BUSINESS REGULATIONS

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A4.03	Ord. No. 2017-03	TAXICABS, SHUTTLES AND TOURING VEHICLES	
A4.03.001		License Fee – Annual license and inspection fee for taxicabs, shuttles, touring and alternative vehicles.	\$25.00 Per Vehicle
			\$12.00 Additional fee, per driver.
A4.04	Ord. No. 2005-7	PEDDLERS, SOLICITORS AND VENDORS	
A4.04.033		Fees	
		Individual peddler, solicitor and vendor permit (60 days).	\$30.00
		Individual peddler, solicitor, vendor permit (each agent or employee).	\$10.00
		Renewal of individual peddler, solicitor and vendor permit.	\$15.00
		Replacement permit.	\$10.00
A4.04.073	Ord. No. 2005-7	Permit for temporary/seasonal and multiple vendors – Fee; right of city to refuse permit	
		Temporary/seasonal and/or multiple vendors or events permit (30 days).	\$100.00
		Temporary/seasonal and/or multiple vendors or events permit (60 days).	\$150.00
		Temporary/seasonal and/or multiple vendors or events permit (90 days).	\$200.00
		Replacement permit.	\$10.00
A4.04	Ord. No. 2022-22 9/20/2022	Mobile Food Court – Mobile Food Vendor	
		Six Month	\$300.00
		Per Year	\$400.00
		Accessory to Primary Use – Mobile Food Vendor	
		Six Month	\$300.00
		Per Year	\$400.00
		Temporary Mobile Food Vendor Permit	
		Six Months	\$400.00
		Per Year	\$600.00
		Special Event Mobile Food Vendor Permit	
		Per Permitted Special Event per Trailer	\$100
A4.05	1995 Code	COIN-OPERATED MACHINES	
A4.05.001		Occupation Tax – Charge for release of machine sealed for nonpayment.	\$5.00

SEC Reference	Last updated	Description	Amount	Item 12A.
A4.06		SPECIAL EVENTS PERMITS, PUBLIC GATHERINGS AND PARADES		
A4.06.008	Ord. No. 2009-12, 6/9/09	Application Processing Fee		
		With proof of non-profit status (i.e., 501-C)	\$100.00	
		Processing fee all others.	\$300.00	
		Security deposit for damages/cleanup.	\$500.00	
		Refundable if the location of the special event is clean and free of litter and damage.		
		Inspection fee required for amusement rides, temporary structures, and special electrical and water/wastewater needs.	\$50.00	
		Re-inspection fee required for above-described items.	\$75.00	
A4.07	1995 Code	SEXUALLY ORIENTED BUSINESSES		
A4.07.033		Division 2. License - Fee		
		Initial Application	\$2,000.00	
		Annual Fee	\$500.00	
A4.10	Ord. No. 2014-5, 4/22/14	VEHICLE TOWING		
A4.10.011		Fees for non-consent tows. (Maximum fees allowed)		
		Regular towing charge (for vehicles not requiring the use of heavy-duty wrecker) for vehicles 10,000 pounds or less.	\$150.00	
		If medium duty or heavy-duty wrecker is used to tow vehicles in excess of 10,000 pounds.	\$300.00	
		The following additional fees may be charged if verified by the peace officer in charge of the accident scene:		
		Exceptional labor such as clearing debris. Exceptional labor does not include normal hook-up procedure or routine cleanup not to exceed 30 minutes. and does not include the disposal of classified hazardous waste or vehicle cargo.	\$75.00 per hour	
		Winching, one-hour minimum, only if normal hook-up is not possible because of conditions or location of vehicle	\$75.00 per hour	
		Wait time, if it exceeds 30 minutes from time of arrival at the accident scene.	\$35.00 per hour	
		Flat fee for use of medium duty or heavy-duty wrecker, if it exceeds 30 minutes from time of arrival.	\$100.00 per hour	
		If an additional operator is required to complete a tow, the second operator may charge a fee.	\$35.00 per hour	
		Towing fee study: Towing company(ies) requesting a towing fee study from the city shall deposit prior to the city beginning the study.	\$500.00	

FIRE PREVENTION AND PROTECTION

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A5.08	Ord. No. 2017-18, Exh. A, 7/11/17	EMERGENCY, FIRE AND RESCUE SERVICES	

A5.08.001

Apparatus	Price per Hour
Class A engine	\$500 per unit
Aerial	\$500 per unit
Rescue (heavy)	\$600 per unit
Brush truck	\$400 per unit
Command car/truck	\$200 per unit
PPV fan	\$55 per unit
Generator, portable	\$55 per item
Generator	\$55 per item
Chain saw	\$45 per item
Portable pump	\$95 per item
Float pump	\$65 per item
Tool	Price
Foam nozzle	\$55 per incident
Foam eductor	\$50 per incident
AFFF foam	\$40 per gallon
Class A foam	\$25 per gallon
Piercing nozzle	\$40 per incident
M/S fog nozzle	\$55 per incident
M/S straight bore nozzle	\$30 per incident
Salvage cover	\$28 per item
SCBA pack	\$85 per item
Hall runner	\$18 per incident
Portable tank	\$75 per incident
Water extinguisher	\$22 per incident
Dry chemical extinguisher	\$45 per incident
CO ₂ extinguisher	\$45 per incident
Scene lights	\$22 per item
Water vests	\$30 per item
Thermal imaging camera	\$75 per incident
Sawzall	\$55 per incident
Spreaders	\$250 per incident

Cutters	\$250 per	Item 12A.
Rams	\$250 per incident	
Air bags	\$250 per incident	
K-12 saw	\$55 per incident	
Target saw	\$55 per incident	
Ajax tool	\$25 per incident	
K-tool	\$25 per incident	
Windshield tool	\$15 per incident	
Rescue blanket	\$32 per item	
Rope	\$25 per item	
Supplies/Service	Price	
Absorbent	\$17 per bag	
Absorbent booms	\$40 per item	
Top sol	\$35 per item	
Disposable coveralls	\$30 per item	
Neoprene gloves	\$20 per item	
Latex gloves	\$6 per item	
Over boots	\$25 per item	
Disposable goggles	\$15 per item	
Gas plug kit	\$50 per item	
Plug and dike	\$65 per item	
Drum liners	\$10 per item	
Barricade tape	\$22 per item	
Poly sheeting	\$55 per item	
Removal of hazardous material	\$150 per incident	
Disposal of hazardous material	\$150 per incident	
Gas multimeter	\$65 per incident	
CO ₂ meter	\$65 per incident	
Microblaze	\$10 per quart/\$150 per 5 gal	
Collision investigation fee. Charged in responses where no mitigation services, debris removal, or rescue services are performed.	\$275	

SEC Reference	Last updated	Description	Amount of	Item 12A.
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A5.10

Ord. No. 2021-12
9/21/2021**FIRE PLANNING REVIEW AND INSPECTIONS**

	Fees and Charges
Cancellation Fees	
Cancellation Fee	\$100
License/Use Permits	
Fire Protection System Permit	\$30
Annual permit to ensure that life-safety systems including sprinkler systems, alarm systems, stand-pipe systems, and hood systems, have been inspected by a third party.	
Hazardous Materials Permit Fee	Variable based upon Haz-Mat
Fees paid once every 3 years. Note: Range based on number of gallons of liquid, pounds of solid, and cubic feet of gas.	
Hazardous Materials Permit Renewal	Variable based upon Haz-Mat
High Pile Review	\$145
High Pile Review with Hazmat	\$215
High Pile Storage Permit	
Annual Fee for High Pile Storage	
0-15,000 sq. feet	\$100
15,001-50,000 sq. feet	\$200
> 50,001 sq. feet	\$300
Printing/Copies	
Inspection Reports	Same
System Plans and Calculations	Same
Professional Services/Analysis	
After Hours Fire Inspection	\$100/hour (2 hour minimum)
Annual State Short-Term Occupancy Inspections	
Includes Daycare, Foster Care, Adoption, Halfway Houses, Group Care, MHMR, Adult Daycare, or other short term	
1-30 Occupants	\$75
>30 Occupants	\$150
Clean Agent Extinguishing System Inspection	
1-50 heads	\$145
> 50 heads	\$145 + \$0.50 per head over 50

Fire Alarm System or Fire Sprinkler System Inspection	Item 12A.
Less than \$6,250	\$300
\$6,250 to \$250,000	\$425
\$251,000 to \$500,000	\$525
\$501,000 to \$1,000,000	\$675
\$1,000,000 to \$3,000,000	\$950
3,000,000 to \$6,000,000	\$1,425
\$6,000,000 and up	\$1,425 plus \$0.38 for each additional \$1,000.00
Fire Final (Certificate of Occupancy) Inspection	
0-10,000 sq ft	\$100
> 10,000 sq. ft.	\$100 + \$1.00/SF over 1,000
Fire Pump Test	\$315
Generator Testing	
<660 gallons of fuel	\$100
>660 gallons of fuel	\$150
Hospitals/Similar Occupancy Inspections	\$100
Nursing Home/Occupancy Inspections	\$100
Hydrant Flow Testing Reports	
Actual flow test performed	\$150
Each additional hydrant	\$75
Pulled from files	\$25
Hydrostatic Tests	\$100
Kitchen Extinguishing Hood System Test	\$100
Miscellaneous Inspections	\$100 plus \$50/hour over 1 st hour
Mobile Food Vendor Inspection (LP Gas)	\$100
Inspection of use, storage, handling and transportation	
Standpipe Flow Test - Requires Eng. Company	
1st building	\$600/building
Additional building	\$150 per additional bldg.
State Licensed Occupancy Inspections	\$100
Includes Labs, Clinics, Massage Therapy, Rehabilitation, Bonded Warehouses, Physical Therapy, or other similar	
Re-inspection Fee	\$125 plus \$65/hour over 2 hours
Site/Plan Reviews	

Access Control & Egress Impact Systems Review (per system submitted)	\$125	Item 12A.
Dry/Wet Chemical & Clean Agent System Review (per system submitted)	\$125	
Fire Alarm System or Fire Sprinkler System Plan Review	Plus 5% Administrative Fee on all permits	
"Alarm devices" include individual pieces of equipment such as initiating devices, signaling devices, fire alarm panels, and power extenders.		
Less than \$6,250	\$200	
\$6,250 to \$250,000	\$300	
\$251,000 to \$500,000	\$425	
\$501,000 to \$1,000,000	\$550	
\$1,000,000 to \$3,000,000	\$800	
3,000,000 to \$6,000,000	\$1,200	
\$6,000,000 and up	\$1,200 plus \$0.38 for each additional \$1,000	
Charge for drawings to a scale other than 1/8"=1'	\$10 per sheet	
Standpipe Systems Review (per system submitted)	\$150	
Site Plan Review	\$150	
Preliminary Design/Review Fee	\$100/hour (1 hour minimum)	
This fee is charged to the customer for staff time needed to provide code consultations, code interpretations, and preliminary design input for new architectural and engineering designs.		
Special Events		
Burn Permit (Special Event)	\$100	
Carnival/Circus Operational Permit	\$200	
Permit required for outdoor events with expected attendance of > 75 people with some exceptions granted		
Festival/Fair Operational Permit		
49 - 499 Expected Attendees	\$150	
>500 Expected Attendees	\$300	
Fire Watch (Stand By for Special Events)	\$100/hour (2 hour minimum)	
Fireworks/Pyrotechnics	\$200	

Fee includes plan review, license review, and site inspection	Item 12A.
Public Assembly Permit	\$150
Annual permit requirement for nightclubs	
Re-inspection Fee for Special Events	\$16
Fee is charged for inspector to revisit a special event site due to safety findings in initial inspection	
Special Effects	\$100
Special Event Permit Revision Fee	\$75
Fee is charged for a re-review of site plan changes for a special event	
Stand By Type VII Fire Apparatus	\$150 per hr. (2 hour minimum)
This is for a six wheeler ATV with 2 firefighters.	
Stand By Type VI Fire Apparatus	\$200 per hr. (2 hour minimum)
This is for a Brush Truck with 2 firefighters.	
Standby Fire Apparatus (Engine Company)	\$300 per hr. (2 hour minimum)
This is for a Fire Engine with 4 firefighters	
Temporary Change of Use Permit	\$150
Permit issued for hosting public events of > 50 people in a non-public event structure	
Temporary Helistop Permit	\$150
Permit is required to ensure temporary helistop is in compliance with adopted Fire Code and applicable NFPA standards	
Temporary Occupancy Load Adjustment	\$100
Tents/Temporary Membrane Structure Permit	\$100
Permit required for tents walled on any side in excess of 400 sq. ft. or any tent which exceeds 700 sq. ft. in area. Permit also required for temporary membrane structures.	
Theatrical Performance w/ Open Flame	\$100
Performances with open flames	
Trade Show/Exhibit Permit	\$100
Permit required for all events classified as trade shows, exhibits, or garden shows	
Trade Show/Exhibit Additional Floor Plan Review	\$50

MUNICIPAL COURT

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A7.01		MUNICIPAL COURT - GENERAL PROVISIONS	
A7.01.014	1995 Code	Jurors - Jury fee. Jury fee for defendant convicted after requesting jury trial	\$5
A7.01.023	1995 Code	Fee for person requesting driving safety course.	\$10
A7.02		MUNICIPAL COURT – BUILDING SECURITY FUND	
A7.02.002	Ord. No. 2022-22 9/20/2022	Assessment of fee – Security fee for defendants convicted in a trial for a misdemeanor offense (except for parking ticket offenses) in the municipal court.	\$4.90
A7.03		TECHNOLOGY FUND	
A7.03.002	1995 Code	Assessment of fee - Technology fee for defendants convicted of a misdemeanor offense in the municipal court.	\$4.
A.7.04		JUVENILE CASE MANAGER FUND	
A.7.04.002	Ord. No. 2005-40, 11/22/05	Assessment of fee - Juvenile case manager fee for defendants convicted of a fine-only misdemeanor offense (except for parking citations) in municipal court.	\$5
A.7.05		MUNICIPAL JURY FUND	
A.7.05.002	Ord. No. 2022-22 9/20/2022	Assessment of fee – Municipal Jury fee for defendants convicted in a trial for a misdemeanor offense (except for parking ticket offenses) in the municipal court.	\$0.10

OFFENSES AND NUISANCES

A8.05.091		ABANDONED AND JUNKED VEHICLES	
	Ord. No. 2022-22 9/20/2022	Fee to accompany report of garage keeper to police department	\$25

TRAFFIC AND VEHICLES

A12.12.005	Ord. No. 2020-30, 11/10/20	Golf Carts Registration Annually	\$20/Initial \$10 Renewal
A12.14.005	Ord. No. 2021-06, 6/22/21	Dockless vehicle for hire permit agreements Annual Business Permit (non-refundable) Annual Fee for each Dockless vehicle	\$500 \$50/each
A12.14.007	Ord. No. 2021-06, 6/22/21	Dockless vehicle operations Fee for return of impounded vehicle	\$50/each

UTILITIES

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A13.04.010	Ord. No. 2005-44 11/22/05	On-Site Sewage Facilities Permit Fees	
		Standard System	\$250
		Designed System	\$400
		Modification to Standard Permit	\$100
		Modification to Designed Permit	\$100
		Adjustment from Standard to Design	\$100
		Holding Tank	\$200
		Septic Tank Replacement	\$125
		Reinspection (Failed installation Inspection)	\$125
		Maintenance Contract Renewal	\$25
A13.05.005	1995 Code	Creation of Water Districts	
		Filing Fee for application to create Water Control District or Municipal Utility District	\$10,000
A13.08.015	Ord. No. 2022-22 9/20/2022	Solid Waste	
		Residential Service monthly charge	\$18.59
		Residential Additional Cart monthly charge	\$6.08
		Residential Additional Recycling Cart monthly charge	\$2.43

Progressive Waste Solutions directly invoices Commercial Customers for the following Services:

Commercial Solid Waste Dumpster Services

Container Size	Weekly Collection Frequency ¹						Extra Pickups ¹
	1	2	3	4	5	6	
96-Gallon Cart	\$28.02			N/A	N/A	N/A	
2 CY Dumpster	\$ 80.98	\$ 220.72	\$ 271.77	\$ 288.84	\$ 332.16	\$ 348.77	\$ 75.36
3 CY Dumpster	\$ 88.13	\$ 163.34	\$ 258.62	\$ 344.49	\$ 430.34	\$ 458.28	\$ 81.44
4 CY Dumpster	\$ 121.13	\$ 176.58	\$ 282.49	\$ 376.18	\$ 470.20	\$ 575.78	\$ 85.08
6 CY Dumpster	\$ 132.71	\$ 216.96	\$ 366.64	\$ 460.61	\$ 575.77	\$ 690.91	\$ 100.89
8 CY Dumpster	\$ 151.40	\$ 262.57	\$ 392.70	\$ 511.08	\$ 638.84	\$ 766.61	\$ 115.48
10 CY Dumpster	\$ 161.28	\$ 266.21	\$ 416.72	\$ 556.58	\$ 695.73	\$ 834.88	\$ 128.84

Commercial Recycling Dumpster Services (Non-Exclusive)

Container Size	Weekly Collection Frequency						Extra Pickups
	1	2	3	4	5	6	
96-Gallon Cart	\$ 22.20			N/A	N/A	N/A	
2 CY Dumpster	\$ 72.88	\$ 198.65	\$ 244.08	\$ 259.95	\$ 298.96	\$ 313.90	\$ 75.36
3 CY Dumpster	\$ 79.32	\$ 147.00	\$ 237.62	\$ 295.41	\$ 396.04	\$ 475.24	\$ 81.44
4 CY Dumpster	\$ 95.48	\$171.97	\$ 257.95	\$ 343.95	\$ 429.92	\$ 515.90	\$ 85.08
6 CY Dumpster	\$ 99.53	\$ 162.72	\$ 274.98	\$ 345.47	\$ 431.81	\$ 518.20	\$ 100.89
8 CY Dumpster	\$ 105.99	\$ 183.80	\$ 274.89	\$ 357.75	\$ 447.18	\$ 536.62	\$ 115.48
10 CY Dumpster	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 128.84

Additional Fee Commercial Services

Description of Service	Fee
Lock	\$13.38 per month
Set of casters	\$24.31 per month
Opening and closing of enclosures	No Charge
Excessive maintenance	\$121.55 per swap more than 1x per year

Temporary Refuse Roll-off Services (Maximum allowable fee)
Item 12A.

Roll-off Type and Size	Container Rental Fee ² (Per Day)	Initial Delivery Fee One-time)	Collection Fee (Per Pull)	Disposal Fee ³ (Per Ton)	Processing Fee ⁴ (Per Ton)
10 CY Roll-off ¹	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
15 CY Roll-off ¹	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
20 CY Roll-off	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
30 CY Roll-off	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00
40 CY Roll-off	\$ 5.78	\$ 157.69	\$ 379.64	\$ 28.23	\$0.00

1. These container sizes are exclusive only for Commercial Service Units. Temporary service for Residential Service Units is a non-exclusive service. Proposed fees for non-exclusive services represent the maximum allowable fee, but the Contractor may choose to offer the service for a lower fee.
2. Container rental fee does not apply for the first 14 calendar days of service.
3. Based on actual tonnage hauled to the disposal location. Tonnage must be reported to the customer as part of the customer billing.
4. Recycling services are provided on a non-exclusive basis. Processing fee is based on actual tonnage hauled to the processing location. Tonnage must be reported to the customer as part of the customer billing.

*Could be subject to fees associated with contamination of materials.

Permanent Refuse Roll-off Services (Maximum Allowable Fees)

Roll-off Type and Size	Container Rental Fee (Per Month)	Compactor Rental Fee ¹ (Per Month)	Collection Fee (Per Pull)	Disposal Fee ² (Per Ton)	Processing Fee ³ (Per Ton)
10 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
15 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
20 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
30 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
40 CY Roll-off	\$ 121.55	N/A	\$ 379.64	\$ 28.23	\$0.00
25 CY Roll-off Compactor	N/A	\$ 364.65	\$ 379.64	\$ 28.23	\$0.00
30 CY Roll-off Compactor	N/A	\$ 395.04	\$ 379.64	\$ 28.23	\$0.00
40 CY Roll-off Compactor	\$N/A	\$ 425.42	\$ 379.64	\$ 28.23	\$0.00

¹ Does not apply if the customer owns the compactor unit.

² Based on actual tonnage hauled to the disposal location. Tonnage must be reported to the customer as part of the customer bill

³ Recycling services are provided on a non-exclusive basis. Processing fee is based on actual tonnage hauled to the processing Tonnage must be reported to the customer as part of the customer billing.

Item 12A.

- Container Rental fee only applies if the customer has less than a minimum of 2 pulls per month.
- Processing Fee may be subject to charges relating to contamination.

SEC Reference	Last updated	Description	Amount of fee/Dep
A13.09		UTILITY FEES AND DEPOSITS	
A13.09.003	Ord. No. 2015-16 9/22/15	Return Trip – Failure to have presence of responsible person for connection	\$25
A13.09.004	Ord. No. 2015-16 9/22/15	Credit Check	Actual Cost
A13.09.005	Ord. No. 2015-16 9/22/15	Residential Electric Deposit	\$200
		Residential Water Deposit	\$75
		Commercial Deposit	Twelve (12) months average x two (2), plus fifteen (15)%
		Temporary Deposit follows same rules for Residential and commercial above	
		Temporary Services – nonrefundable fee	\$50
		Solid Waste Deposit	\$50
A13.09.006	Ord. No. 2015-16 9/22/15	Deferred Payment Plan – Administration Fee	\$25
A13.09.007	Ord. No. 2015-16 9/22/15	New Application Fee	\$50
		Disconnect Fee	\$50
		Reconnect Fee	\$50
		After Hours Reconnect Fee	\$75
		Trip Fee – Investigation during regular business hours	\$50
		Trip Fee – Investigation after hours	\$100
		Miscellaneous Service Fee	\$50
		Meter Re-reading Fee	\$25
		Meter Inaccessible Fee	\$25
		Transfer of Service Fee (per account)	\$20
		Returned Check Fee	Actual cost
		Meter Testing Fee – unless City initiated	Actual cost + \$25 fee
		Tampering with City Meter Charge – Actual costs could include cost of actual amounts of service used without City authorization, and cost associated with investigating the tampering claim.	Minimum \$500 or actual damages or both
A13.11.001	Ord. No. 2015-05 3/24/15	Reclaimed Water for Irrigation – per 1,000 gallons	\$5 Minimum \$5
A13.11.002	Ord. No. 2015-05 3/24/15	Reclaimed Water – Cost related to permitting, inspecting and application	
		Application Fee	\$150
		Resubmission/application review Fee	\$50
		Volume Charges per 1,000 gallons	\$5
		Engineering and other Professional Services	Actual Costs
		Security Deposit	\$500

BASTROP BUILDING BLOCK (B³) CODE

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	Administration fee (per application, included in fees below unless otherwise noted)	5% of application fee
		Completeness Check (per application review)	\$250
		Technology Fee (per application, included in fees below)	\$6
		Meeting Re-Notification, if required by applicant action	\$500
		Appeal of Administrative Decision	\$531
		Appeal of Board/Commission Decision	\$531
		Misc. Administrative Plan Review	\$531
		Warrant Determination	\$60
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	SUBDIVISION	
		Preliminary Plat Review (plus 5% administration fee)	\$1706 + \$125 per acre
		Final Plat Review (plus 5% administration fee)	\$1,281 + \$125 per acre
		Amended/Administrative Plat Review (plus 5% administration fee)	\$1,281 + \$25 per acre
		Replat Review (plus 5% administration fee)	\$1,281 + \$125 per acre
		Plat Vacation Review	\$1,345
		Public Improvement Plan Review	\$5,256 minimum + all professional fees*
		Single Improvement Public Improvement Plan Review	\$1,345
		Public Improvement Plan Amendment Review	\$1,345
		Public Improvement Inspections	3.5% of total cost of improvement**, \$2,500 minimum
		Public Improvement Plan Agreement Review	\$3,156 + all professional fees*
		Conceptual Drainage Plan Review	\$1,266
		Preliminary Drainage Plan Review	\$2,421
		Final Drainage Plan Review	\$1,581
		Preliminary Infrastructure Plan Review	\$2,001
		Subdivision Variance Review	\$3,681
		Plat Recordation with the County	\$150 + fees charged by the County
		Platting Exemption Determination	\$50
		License Agreement Review	\$3,156, plus professional fees*
		Land Disturbance Permit	\$216
		License to Encroach Review, Easement	\$531, plus professional fees*

SEC Reference	Last updated	Description	Amount	Item 12A.
		License to Encroach Review, Right-of-Way	\$794, plus professional fees*	
		Traffic Impact Analysis Review	\$557, plus professional fees*	
		Right-of-Way Vacation Review	\$1,791, plus professional fees*	
		Easement Vacation Review	\$899, plus professional fees*	
		Neighborhood Regulating Plan	\$1056	
		<u>DEVELOPMENT FEES IN LIEU</u>		
		Tree Mitigation	\$600 per 4 inch tree	
		Sidewalk	\$14 per square foot	
		Trail	\$14 per square foot	
		PARKLAND DEDICATION		
		Less than 4 dwelling units per building	\$500 per Unit	
		4 or more dwelling units per building	\$400 per Unit	
		SITE DEVELOPMENT		
		Site Development Plan Review (plus 5% administration fee)	\$1706 + \$125 per acre	
		Site Development Plan Amendment Review	\$531	
		Site Development Inspections	\$500	
		Work without Approved Plan	\$500 per violation per day	
		GIS MAPPING FEES		
		Map Printing	\$6.67 per square foot + \$50 an hour	
		Custom Map	\$250 per hour	
		Public Improvement Plan Digitizing, May be waived if digital plans provided per City specifications	\$250 per hour	
		ZONING		
<u>A14.01.001</u>	Ord. No. 2021-12 09/21/2021	Zoning Concept Scheme Review (greater than or equal to 3.4 acres) (plus 5% administration fee)	\$3,006 + \$200 per acre (rounded up)	
<u>A14.01.001</u>	Ord. No. 2021-12 09/21/2021	Zoning Concept Scheme Review (less than 3.4 acres)	\$1,581	
<u>A14.01.001</u>	Ord. No. 2021-12 09/21/2021	Planned Development Zoning Amendment Review (plus 5% administration fee)	\$9,006 + \$200 per acre (rounded up)	
<u>A14.01.001</u>	Ord. No. 2022-22 9/20/2022	Zoning Variance Review	\$3,681	
		B ³ Code Text Amendment Review	\$2,106, plus professional fees*	

SEC Reference	Last updated	Description	Amount	Item 12A.
		Comprehensive Plan Amendment Review	\$1,056, plus professional fees*	
		Development Agreement Review	\$3,156, plus professional fees*	
		Special District Creation (MUD, PID, SUD, WCID, etc.)	\$26,256 + Professional fees*	
		Zoning Verification Letter	\$156	
		Zoning Violation	\$500 per violation per day	

A14.01.001

Ord. No. 2022-22
9/20/2022

SIGNS

Off-Premises Sign (Billboard) Repair	\$452
Repair or reface of existing sign cabinet	\$85
Building Signs (structural): Awning, Band (wall), Blade, Marquis, Outdoor Display Case, Construction Site (plus 5% administration fee)	\$106 plus \$1 per square foot
Building Signs (non-structural): Nameplate, Window (plus 5% administration fee)	\$56 plus \$1 per square foot
Small Freestanding Signs: Yard, Directional	\$60
Large Freestanding Signs: Monument, Pylon, Development Information, Construction Site (plus 5% administration fee)	\$206 plus \$2/ft. of sign height and \$2/sq. ft. of sign area
Banner	\$60
Sidewalk Sign	\$60
Master Sign Plan Review	\$531
Administrative Sign Variance Review	\$1,056
ZBA Sign Variance Review	\$3,681
Work without Permit	100% the fee per sign type

A14.01.001

Ord. No. 2022-22
9/20/2022

HISTORIC PRESERVATION

Certificate of Appropriateness	\$58.50
Certificate of Appropriateness - Demolition or Relocation	\$111
Work without Certificate of Appropriateness	\$500 per violation per day

*In accordance with Article 1.14 Professional and Consulting Fees
or approved professional agreement

** Based on certified cost estimate provided by engineer of
record and approved by the City

CEMETERIES

Item 12A.

SEC Reference	Last updated	Description	Amount of fee/Dep
A15.01		FAIRVIEW CEMETERY	
A15.01.012	Ord. No. 2022-22 9/20/2022	Cost of one (1) plot – Resident of the City of Bastrop	\$1,500
		Cost of one (1) plot – Non-Resident of the City of Bastrop	\$3,500
		80% of the fee is deposited into the Operating fund	
		20% of the fee is deposited into the Permanent Fund	
		Recording Fee	\$30
		Permit Fee	\$25
		Burial Open/Close fees	
		Adult burial	\$1,520
		Infant/cremations burial	\$1,160
		Weekend surcharge	\$125
		Holiday surcharge	\$600
		Disinterment/Re-interment	\$1,450 each
		Liners	\$750
		Setup fee	\$640



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Hold a public hearing and consider action to approve the first reading of Ordinance No. 2022-24 of the City Council of the City of Bastrop, Texas, adopting the tax roll, adopting the tax rate, and levying ad valorem taxes for the Fiscal Year 2022-2023 to provide revenue for the payment of budgeted municipal expenditures; and providing for tax assessment; records; severability; an effective date; proper notice and meeting; and move to include on the September 20, 2022 agenda for a second reading.

AGENDA ITEM SUBMITTED BY:

Submitted by: Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The City Council held a Budget Planning Workshop on May 12, 2022, to discuss budget challenges and needs of the community.

The City Manager presented the proposed budget for FY2022-2023 on July 26, 2022. The City Council held Budget Workshops on August 16 and 17, 2022, to go over certain details regarding the proposed budget and solicit feedback from City Council.

Ad valorem taxes are made up of two components: (1) operations and maintenance (O&M); (2) interest and sinking fund (I&S). The proposed budget was prepared with an O&M rate of \$0.3287 and an I&S rate of \$0.1962 for a total tax rate of \$0.5249 per \$100 of taxable value. The final budget is prepared with an O&M rate of \$0.3166 and an I&S rate of \$0.1962 for a total tax rate of \$0.5128 per \$100 of taxable value.

Adoption of the tax rate is an important part of the budget process. Adoption of the tax rate per state law must be a separate item on the agenda and occurs after the adoption of the budget.

The State of Texas truth in taxation law requires that the City Council conduct a public hearing on its proposed ad valorem tax rate each year if such rate exceeds the voter-approval tax rate or no-new-revenue tax rate, whichever is lower. The no-new-revenue tax rate and the voter-approval tax rate have been calculated and the Notice of Proposed Tax Rate has been published in the local newspaper and on the City's website and Public Access Channel as required by law. The following table illustrates the proposed tax rate, the voter-approval tax rate, and the no-new-revenue tax rates appropriately split between the I&S and the O&M. The proposed tax rate to be considered is \$0.5128 which is more than the no-new-revenue tax rate.

TAX RATE						
Fiscal Year	Property Tax Rate	No-New-Revenue Tax Rate	No-New-Revenue M&O Tax Rate	Proposed M&O Tax Rate	Voter-Approval Tax Rate	Debt Rate
2022-2023	0.5128	0.4887	0.3166	0.3166	0.5238	0.1962
2021-2022	0.5794	0.5457	0.3632	0.3740	0.5956	0.2054

FISCAL IMPACT:

This item is the annual ad valorem tax assessment for FY 2022-2023.

RECOMMENDATION:

Consider action to adopt the ad valorem tax rate. Tax Code requires that the motion be read as follows:

“I MOVE THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF \$0.5128 PER \$100 VALUATION, WHICH IS EFFECTIVELY A 4.93 PERCENT INCREASE IN THE TAX RATE.”

ATTACHMENTS:

- Ordinance No. 2022-24

ORDINANCE NO. 2022-24

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ADOPTING THE TAX ROLL, ADOPTING THE TAX RATE, AND LEVYING AD VALOREM TAXES FOR THE FISCAL YEAR 2022-2023 TO PROVIDE REVENUE FOR THE PAYMENT OF BUDGETED MUNICIPAL EXPENDITURES; AND PROVIDING FOR TAX ASSESSMENT; RECORDS; SEVERABILITY; AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of Bastrop, Texas has on this date, by way of separate Ordinance, duly approved and adopted a Budget for the operation for the City for Fiscal Year 2022-2023 (FY 2022-2023); and

WHEREAS, the aforesaid Ordinance anticipates and requires the levy of an ad valorem tax on all taxable property in the City of Bastrop; and

WHEREAS, the Chief Appraiser of the Bastrop Central Appraisal District has prepared and certified the appraisal roll for the City of Bastrop, Texas, that roll being that portion of the approved appraisal roll of the Bastrop Central Appraisal District which lists property taxable by the City of Bastrop, Texas; and

WHEREAS, the Tax Assessor and Collector of Bastrop County has reviewed the statutory calculations performed by the Chief Financial Officer, the employee designated by the governing body, required by Section 26.04 of the Texas Tax Code. The Chief Financial Officer has published the *no new revenue tax rate*, the *voter approval tax rate*, and an explanation of how they were calculated, and has fulfilled all other requirements for publication as required in Chapter 26 of the Texas Tax Code, in a manner designed to come to the attention of all residents of the City of Bastrop, and those rates have been submitted to the City Council; and

WHEREAS, the City Council has complied with all applicable requirements of the Texas Tax Code and the Texas Local Government Code prior to the setting of the tax rate for said City for the fiscal year beginning on October 1, 2022 and ending on September 30, 2023 (i.e., FY 2022-2023)' and

WHEREAS, it is necessary to levy such an ad valorem tax at a given rate to generate revenues sufficient to meet the projected expenses of the City for FY 2022-2023.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

Section 1. Tax Roll: The tax roll presented to the City Council, together with any supplements thereto, is hereby accepted and approved.

Section 2. Adoption of Tax Rate: The tax rate of the City of Bastrop, Texas for the tax year FY 2022-2023 shall be, and is hereby set at **\$0.5128** on each one hundred dollars (\$100) of the taxable value of real and personal property not exempt from taxation by the Constitution and laws of this State situated within the corporate limits of the City of Bastrop.

Section 3. Tax Levy: There is hereby levied for the FY 2022-2023 upon all real property situated within the corporate limits of the City of Bastrop, Texas, and upon all personal property that was owned within the corporate limits of the City of Bastrop, Texas, on January 1, 2022, except so much thereof as may be exempt by the Constitution or laws of the State of Texas, a total tax of **\$0.5128** on each \$100 of assessed valuation on all taxable property, which total tax herein so levied shall consist and be comprised of the following components:

a) **General Fund.** An ad valorem tax rate of \$0.3166 on each \$100 of assessed valuation of all taxable property is hereby levied for general municipal purposes and to pay the current operating expenses of the City of Bastrop, Texas, for the Fiscal Year ending September 30, 2023, which tax, when collected shall be appropriated to and for the credit of the General Fund of the City of Bastrop, Texas.

b) **General Debt Service Fund:** An ad valorem tax rate of \$0.1962 on each \$100 of assessed valuation of all taxable property is hereby levied for the purpose of creating an Interest and Sinking Fund with which to pay the interest and principal of the valid bonded indebtedness, and related fees of the City of Bastrop, now outstanding and such tax, when collected, shall be appropriated and deposited in and to the credit of the General Debt Service Fund of the City of Bastrop, Texas, for the fiscal year ending September 30, 2023.

Section 4. Texas Tax Code Statement: In accordance with Section 26.05 of the Texas Tax Code, the City Council hereby states that:

THE TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEARS TAX RATE.

Section 5. Assessment and Lien: The Bastrop County Tax Assessor Collector is hereby authorized to assess and collect the taxes of said City employing the above tax rate. All taxes shall become a lien upon the property against which assessed, and the Bastrop County Tax Assessor Collector for and on behalf of the City of Bastrop shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest; and the penalty and interest collected from such delinquent taxes shall be appropriated for the general fund of the City of Bastrop.

Section 6. Expenditures and General Fund: Revenue collected pursuant to this Ordinance shall be expended as set forth in the City of Bastrop's FY 2022 - 2023 Annual Budget, as may be amended, and all revenue collected that is not specifically appropriated shall be deposited in the General Fund.

Section 7. Records: The City of Bastrop shall keep accurate and complete records of all monies collected under this Ordinance and the purposes for which same are expended.

Section 8. Severability: Should any paragraph, sentence, provision, clause, phrase, or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance, as a whole, or any part or provision thereof, other than the part or parts adjudged to be invalid, illegal, or unconstitutional.

Section 7. Repealer: All other ordinances and provisions in conflict herewith are hereby repealed, but only to the extent of any such conflict or inconsistency and all other provisions of the Code of Ordinances not in conflict herewith shall remain in full force and effect.

The repeal of any ordinance or parts thereof by the enactment of this Ordinance, shall not be construed as abandoning any action now pending under or by virtue of such ordinance; nor shall it have the effect of discontinuing, abating, modifying, or altering any penalty accruing or to accrue, nor as affecting any rights of the City of Bastrop under any section or provision of any ordinances at the time of passage of this Ordinance.

Section 9. Effective Date: This Ordinance shall be in full force and effect from and after its date of adoption by the City Council and publication of its caption as the law and the City of Bastrop's Charter provide in such cases.

Section 10. Open Meeting: It is hereby officially found and determined that the meeting at which this Ordinance was passed was conducted in compliance with the Open Meetings Act, Texas Government Code, Chapter 551, as may have been modified by any applicable emergency orders.

CONSIDERED and APPROVED on First Reading on the 13th day of September 2022, by the following motion:

"I MOVE THAT THE PROPERTY TAX BE INCREASED BY THE ADOPTION OF A TAX RATE OF \$0.5128 PER \$100 VALUATION, WHICH IS EFFECTIVELY A 4.93 PERCENT INCREASE IN THE TAX RATE."

Mayor Pro Tem Drusilla Rogers YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member John Kirkland YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Cheryl Lee YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Jimmy Crouch YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Kevin Plunkett YEA____ NAY____ ABSTAIN____ ABSENT____

CONSIDERED and ADOPTED on Second Reading on the 20nd day of September 2022, by the following motion:

"I MOVE THAT THE PROPERTY TAX BE INCREASED BY THE ADOPTION OF A TAX RATE OF \$0.5128 PER \$100 VALUATION, WHICH IS EFFECTIVELY A 4.93 PERCENT INCREASE IN THE TAX RATE."

Mayor Pro Tem Drusilla Rogers YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member John Kirkland YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Cheryl Lee YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Jimmy Crouch YEA____ NAY____ ABSTAIN____ ABSENT____

Council Member Kevin Plunkett YEA____ NAY____ ABSTAIN____ ABSENT____

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve the first reading of Ordinance No. 2022-25 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2022 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date and move to include on the September 20, 2022, City Council consent agenda for a second reading.

AGENDA ITEM SUBMITTED BY:

Submitted by: Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The FY2022 budget was approved by City Council on September 21, 2021. Since that approval, there have been two budget amendments approved by City Council, Ordinance 2021-21 and Ordinance 2022-12. The City continues to have additional factors that require some adjustments to the revenue and expenditures of multiple funds.

The Exhibit A to the ordinance explains in detail the nature of each of the budget amendments being requested.

The Financial Management Policy states that the level of budgetary control is at the fund level in all Funds. When budget amendments are required between funds or between departments over \$25,000, these must be approved by the City Council through an Ordinance.

The City Charter requires that when the budget is amended, that the amendment be made by Ordinance.

FISCAL IMPACT:

Various – See Ordinance Exhibit A

RECOMMENDATION:

Tracy Waldron, CFO recommends approval of the first reading of Ordinance No. 2022-25 of the City Council of the City of Bastrop, Texas, amending the budget for the Fiscal Year 2022 in accordance with existing statutory requirements; appropriating the various amounts herein as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date and move to include on the September 20, 2022, City Council consent agenda for a second reading.

ATTACHMENTS:

- Ordinance 2022-25
- Exhibit A
- All Funds Summary FY2022 – updated to reflect proposed amendments

ORDINANCE NO. 2022-25

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2022 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN EXHIBIT A; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Bastrop, Texas has submitted to the Mayor and City Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2022; and

WHEREAS, the Mayor and City Council have now provided for and conducted a public hearing on the budget as provided by law.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Section 1: That the proposed budget amendment(s) for the Fiscal Year 2022, as submitted to the City Council by the City Manager and which budget amendment(s) are attached hereto as Exhibit A, are hereby adopted and approved as the amended budget of said city for Fiscal Year 2022.

Section 2: If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

Section 3: This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

READ and APPROVED on First Reading on the 13th day of September 2022.

READ and ADOPTED on Second Reading on the 20th day of September 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

GENERAL FUND

Budget Amendment #1: Revenue

FY 2022 Budget Book (Page 67-69)

Original Budget	\$ 15,481,868
ORD 2022-12	\$ 501,886
Amended Budget	<u>\$ 15,983,754</u>

Recommended Increases

Insurance Proceeds (101-00-00-4537)	\$ 7,218
Sanitation Revenue (101-00-00-4051)	\$ 16,000
City Sales Tax (101-00-00-4001)	<u>\$ 383,215</u>

New Total Revenue **\$ 16,390,187**

This amendment increases several General Fund revenue sources. Sales Tax revenue has been running approximately 8% over forecast. This amendment increase is conservative to specifically cover requested increases in this budget amendment. The city has received insurance proceeds to cover damages that were paid by the city. The offset increase to expense is reflected in this budget amendment.

Budget Amendment #2: Expenditures-Organizational

FY 2022 Budget Book (Page 115)

Original Budget	\$ 1,730,628
ORD 2021-21	\$ 21,500
ORD 2022-12	\$ 13,551
Amended Budget	<u>\$ 1,765,679</u>

Recommended Increases

Legal Services (101-02-00-5525)	\$ 245,000
380 Agreement Reimbursement (101-02-00-5644)	\$ 113,215
Transfer Out – GF CIP (101-02-00-8113)	<u>\$ 25,000</u>

New Total Expenditures **\$ 2,148,894**

The City has experienced higher than budgeted legal expenditures due to development activity and lawsuits that create this need to increase this line item. The higher than budgeted sales tax revenue relates directly to the 380 reimbursement agreement for Burleson Crossing causing this amendment to increase this line item. The transfer out is explained further in Budget Amendment #5. This additional expense is offset by the increase in revenue reflected in the Budget Amendment #1.

Budget Amendment #3: Expenditures-Fire**FY 2022 Budget Book (Page 143-144)**

Original Budget \$ 1,209,008

Recommended IncreaseBuilding Maintenance (101-11-10-5345) **\$ 7,218****New Total Expenditures \$ 1,216,226**

The city incurred water damage to Fire Station #2. The insurance proceeds were received (reflected in Budget Amendment #1) and this increases the expense account in the department's budget.

Budget Amendment #4: Expenditures-Finance**FY 2022 Budget Book (Page 121-123)**

Original Budget \$ 1,543,784

Recommended IncreaseContracted Services (101-05-15-5561) **\$ 16,000****New Total Expenditures \$ 1,559,784**

The actual solid waste expense activity has been greater than the estimated amount when the budget was established. This is offset by the revenue increase reflected in Budget Amendment #1.

SUMMARY OF GENERAL FUND BY DEPARTMENT		
Organizational	\$383,215	New Expenditures
Fire	\$7,218	
Finance	\$16,000	
City Sales Tax	(\$383,215)	New Revenue
Insurance Proceeds	(\$7,218)	
Sanitation Revenue	(\$16,000)	
Total Net Adjustment	\$ 0	

OTHER FUNDS

Budget Amendment #5: General Gov't CIP Projects Fund

FY 2022 Budget Book (Page 100)

Original Budget	\$ 457,000
<u>Recommended Increase</u>	
Transfer In – General Fund (150-00-00-4701)	<u>\$ 25,000</u>
New Total Revenue	\$ 482,000

Original Budget	\$ 457,000
<u>Recommended Increase</u>	
Capital Outlay (150-00-00-6716)	<u>\$ 25,000</u>
New Total Expenditures - Organizational	\$ 482,000

The Agnes Street extension project is partially funded by a grant with the match being funded with 4B funds. There is a portion of the grant that is earmarked for land acquisition but grant funds have not been released pending the environmental study. The City Council has been updated by Trey Job, ACM of Development Services on the status of Right of Way acquisition for this project and received the consensus from City Council to proceed with certain acquisition costs such as appraisals and negotiations to be ready when the grant funds are released. These costs are not going to be reimbursed through the grant which is why this transfer is necessary.

Budget Amendment #6: Hotel Occupancy Tax Fund

FY 2022 Budget Book (Page 85-87)

Original Budget	\$ 2,226,904
ORD 2022-12	\$ 249,781
Amended Budget	<u>\$ 2,476,685</u>
<u>Recommended Increases</u>	
Hotel Occupancy Tax (501-00-00-4007)	<u>\$ 25,000</u>
New Total Revenue	\$ 2,501,685

Original Budget – Organizational (page 86)	\$ 1,854,608
ORD 2022-12	\$ 202,184
Amended Budget	<u>\$ 2,056,792</u>
<u>Recommended Increases</u>	
Professional Services (501-80-00-5505)	<u>\$ 25,000</u>
New Total Expenditures - Organizational	\$ 2,081,792

This amendment is related to projected costs of the hotel project located beside the Convention Center. The consultant's fee is included in this amendment along with an additional amount for unknown costs that may surface. This amendment increases revenue and expense having a neutral effect on fund balance.



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve the first reading of Ordinance No. 2022-23 of the City Council of the City of Bastrop, Texas, amending the Bastrop City Code of Ordinances, Chapter 7 "Municipal Court", adding section 7.05 "Municipal Jury Fund", as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date and move to include on the September 20, 2022, City Council consent agenda for a second reading.

AGENDA ITEM SUBMITTED BY:

Submitted by: Tracy Waldron, Chief Financial Officer

BACKGROUND/HISTORY:

The Legislature of the State of Texas has enacted legislation allowing the governing body of a municipality to create, by ordinance, a municipal jury fund.

Texas Local Government Code, Section 134.103, the City may assess a local consolidated court fee with 0.7143 percent of the fee for a municipal jury fund, and, according to section 134.151, money allocated under section 134.103 must be maintained in a separate account and used only to fund juror reimbursements and otherwise finance jury services.

FISCAL IMPACT:

Designated funds

RECOMMENDATION:

Tracy Waldron, CFO recommends approval of the first reading of Ordinance No. 2022-23 of the City Council of the City of Bastrop, Texas, amending the Bastrop City Code of Ordinances, Chapter 7 "Municipal Court", adding section 7.05 "Municipal Jury Fund", as attached in Exhibit A; repealing all prior ordinances and actions in conflict herewith; establishing an effective date and move to include on the September 20, 2022, City Council consent agenda for a second reading.

ATTACHMENTS:

- Ordinance 2022-23
- Exhibit A

ORDINANCE NO. 2022-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BASTROP CITY CODE OF ORDINANCES, CHAPTER 7 "MUNICIPAL COURT", ADDING SECTION 7.05 MUNICIPAL JURY FUND; AS ATTACHED IN EXHIBIT A; PROVIDING FOR: FINDINGS OF FACT, ENACTMENT, REPEALER, SEVERABILITY, EFFECTIVE DATE, CODIFICATION, AND PROPER NOTICE AND MEETING

WHEREAS, the Legislature of the State of Texas has enacted legislation allowing the governing body of a municipality to create, by ordinance, a municipal jury fund; and

WHEREAS, pursuant to Texas Local Government Code Section 134.103, the City may assess a local consolidated court fee with 0.7143 percent of the fee for a municipal jury fund; and

WHEREAS, pursuant to Texas Local Government Code Section 134.151, money allocated under section 134.103 must be maintained in a separate account and used only for the purpose provided by this subchapter; and

WHEREAS, pursuant to Texas Local Government Code Section 134.154, money allocated under section 134.103 for municipal jury must be used only to fund juror reimbursements and otherwise finance jury services; and

WHEREAS, the City Council of the City of Bastrop, Texas desires to create such a municipal jury fund.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AS FOLLOWS:

SECTION 1: The City of Bastrop, Texas hereby creates a municipal jury fund, pursuant to Section 134.154 of the Texas Local Government Code. Defendants convicted of a misdemeanor offense in the Bastrop Municipal Court shall pay a local consolidated fee that includes the municipal jury fee, as found in appendix A, section A7.05.002 of the City of Bastrop Code of Ordinances.

SECTION 2. If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 3. This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

SECTION 4. Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or

administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

SECTION 5. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

READ & APPROVED on First Reading on the 13th day of September 2022.

READ & ADOPTED on the Second Reading on the 20th day of September 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

ARTICLE 7.05 MUNICIPAL JURY FUND

Sec. 7.05.001 Created.

There is created a municipal jury fee, as set forth in Sec. 134.154 Local Government Code.

Sec. 7.05.002 Assessment of fee.

All defendants convicted in a trial for a misdemeanor offense (except for parking ticket offenses) in the municipal court shall be required to pay, in addition to such other fines, fees and costs assessed, a security fee as provided for in the fee schedule found in appendix A, section A7.02.002, as cost of court. A person is considered convicted for purposes of this section if a sentence is imposed on the person, the person receives community supervision, including deferred adjudication, or the court defers final disposition of the person's case. The security fee shall be collected by the municipal court clerk and paid to the city director of finance, for deposit in the municipal court building security fund.

Sec. 7.05.004 Collection of fee; use.

- (a) The municipal court clerk shall collect the fee and pay it to the city treasurer to be kept in a separate fund known as the "municipal jury fund."
- (b) The fund may be used only to fund juror reimbursements and otherwise finance jury services (Sec. 134.154, Local Government Code)

Sec. 7.05.005 Administration.

The fund shall be administered by or under the direction of the City Council.



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action to approve the second reading of Ordinance 2022-20 of the City Council of the City of Bastrop, Texas, annexing the Pearl River Development and updating the Municipal Service Plan for 56.620 acres of land out of the Nancy Blakey Survey, Abstract No. 98, located east of FM 969 and north of State Highway 71, as shown in Exhibit A & B, providing for findings of fact, adoption, establishing Place Type Zoning and Character District, repealer, severability, filing and enforcement; establishing an effective date; and proper notice and meeting.

STAFF REPRESENTATIVE:

Submitted by: Jennifer C. Bills, Director of Planning & Development

BACKGROUND:

The applicant has submitted a request for annexation of 56.620 acres in accordance with the Chapter 43 Development Agreement and Addendum that was approved on October 18, 2011. The Development Agreement requires the annexation of the property prior to development, after a sale of the property, or by 2056 (45 years). A Municipal Service Plan was adopted as part of the agreement but must be updated if more than 10 years old (Exhibit B).

Notice of the public hearing was posted in the Bastrop Advertiser in accordance with the Texas Local Government Code, Chapter 43, Subchapter C-3 "Annexation of Area on Request of Owners". Per Section 2.3.003 of the Bastrop Building Block (B³) Code, the default zoning upon annexation is Place Type 2 – Rural. Staff is recommending extending the Cattleman's Character District (Chapter 4: Character Districts) which is the designation on the part of the parcel within the City Limits. Extending the city limits of Bastrop will not extend the Extraterritorial Jurisdiction, as the Development Agreement area is part of the City Boundary, as show in Attachment 1. Chapter 43 Development Agreements can be considered the city boundary for annexation and ETJ purposes. This annexation request is accompanied by a Zoning Concept Scheme. The Zoning Concept Scheme cannot be adopted until the annexation is approved by City Council. The public hearing and first reading of the annexation ordinance was approved at the August 23, 2022 City Council meeting.

RECOMMENDATION:

Consider action to approve the second reading of Ordinance 2022-20 as presented.

ATTACHMENTS:

- Ordinance 2022-20
- Exhibit A: Property Sketch and Metes & Bounds Description
- Exhibit B: Municipal Service Plan
- Attachment 1: Location Map
- Attachment 2: Applicant's Letter
- Attachment 3: Chapter 43 Development Agreement & Addendum

ORDINANCE 2022-20

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, ANNEXING THE PEARL RIVER DEVELOPMENT AND UPDATING THE MUNICIPAL SERVICE PLAN FOR 56.620 ACRES OF LAND OUT OF THE NANCY BLAKEY SURVEY, ABSTRACT NO. 98, LOCATED EAST OF FM 969 AND NORTH OF STATE HIGHWAY 71, AS SHOWN IN EXHIBIT A & B, PROVIDING FOR FINDINGS OF FACT, ADOPTION, ESTABLISHING ZONING AND CHARACTER DISTRICT, REPEALER, SEVERABILITY, FILING AND ENFORCEMENT; ESTABLISHING AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City of Bastrop, Texas (City) is a Home-Rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, on or about June 13, 2022, the applicant, on behalf of the PRC 01 Bastrop, LLC, submitted a request for voluntary annexation of the property in the area described in Exhibit "A" (the "Property"), which is attached hereto and incorporated herein for all purposes; and,

WHEREAS, City Council has entered into a written agreement with the owners of land in the area for the provision of services in the area with the Chapter 43 Development Agreement and Addendum on October 25, 2011; and,

WHEREAS, the Municipal Service Plan must be updated every 10 years (Exhibit B); and

WHEREAS, in accordance with Texas Local Government Code Chapter 43 Subchapter C-3, public notice was given, and a public hearing was held before the City Council regarding the requested annexation; and

WHEREAS, Texas Local Government Code Section 51.001 provides the City general authority to adopt an Ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the base zoning district is established per Section 2.3.003 "Zoning Upon Annexation" as P2, Place Type 2 Rural, the Character District established will extend Cattleman's Character District; and,

WHEREAS, after consideration of public input received at the hearing, the information provided by the petitioners, and all other information presented, City Council finds it necessary and proper to enact this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Section 1: The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

Section 2: The property in the area described in Exhibit "A", which is attached hereto and incorporated herein for all purposes, is hereby annexed and brought into the municipal boundaries (i.e., corporate limits) of the City of Bastrop, Texas, and is made an integral part, hereof. The official map and boundaries of the City are hereby amended and revised so as to include the area annexed, and to reflect the expansion of the City's extraterritorial jurisdiction resulting from such annexation.

A service plan prepared in accordance with applicable provisions of state law pertaining to annexation is attached hereto as Exhibit "B" and incorporated herein for all intents and purposes. The owners and inhabitants of the area herein annexed are entitled to all of the rights and privileges of other citizens of the City and are hereby bound by all acts, ordinances and other legal actions now in full force and effect and those that may be hereafter adopted or enacted.

Section 3: The base zoning district established is P2 Rural and the Character District established is Cattleman's.

Section 4: All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

Section 5: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, that invalidity or the unenforceability will not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision.

Section 6: The City Secretary is hereby instructed to include this Ordinance in the records of the City and to have maps prepared depicting the new municipal boundaries and extraterritorial jurisdiction. The City Secretary is hereby instructed to file a certified copy of this Ordinance and the updated maps with the Bastrop County Clerk.

Section 7: The City shall have the power to administer and enforce the provisions of this ordinance as may be required by governing law. Any person violating any provision of this ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations, and such violation is hereby declared to be a nuisance. Nothing in this ordinance shall be construed as a waiver of the City's right to

bring a civil action to enforce the provisions of this ordinance and to seek remedies as allowed by law and/or equity.

Section 8: This Ordinance shall be effective immediately upon passage and publication.

Section 9: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

READ & APPROVED on First Reading on this the 23rd day of August 2022.

READ & ADOPTED on the Second Reading on this the 13th day of September 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

Exhibit "A"
DESCRIPTION OF AREA TO BE ANNEXED

Exhibit “B”
ANNEXATION SERVICE PLAN

A METES AND BOUNDS
DESCRIPTION OF A
56.620 ACRE TRACT OF LAND

Item 12E.

BEING a 56.620 acre (2,466,385 square feet) tract of land situated in the Nancy Blakey Survey, Abstract 98, Bastrop County, Texas; and being a portion of a tract called "Reserve" on the plat of Lone Star Storage Subdivision, recorded in Cabinet 4, Page 163-A of the Official Public Records of Bastrop County, also being a portion of that certain 74.974 acre tract described in instrument to PRC 01 Bastrop, LLC, recorded in Document No. 202200112 of the Official Public Records of Bastrop County; and being more particularly described by metes and bounds as follows:

COMMENCING, at a "TXDOT" Concrete Monument found marking the southwest corner end of a cutback at the intersection northerly right-of-way line of State Highway 71 (300' right-of-way wide) and the easterly right-of-way line of Farm to Market Road 969 (80' right-of-way wide), and marking the southern-most southwest corner of the herein described tract;

THENCE, in a northwesterly direction along a said Farm to Market Road 969, the following four (4) courses and distances.

1. North 43°37'41" West, 370.98 feet to a "TXDOT" Concrete Monument found for corner;
2. in a northerly direction along a non-tangent curve to the right, having a radius of 2824.79 feet, a chord North 17°41'54" West, 146.68 feet, a central angle of 2°58'32", and an arc length of 146.69 feet to a POINT OF BEGINNING and southwest corner of the herein described tract;
3. in a northerly direction continuing along a tangent curve to the right, having a radius of 2824.79 feet, a chord North 08°36'51" West, 746.83 feet, a central angle of 15°11'33", and an arc length of 749.02 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
4. North 02°26'48" West, 243.14 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;

THENCE, North 87°41'49" East, 2687.44 feet departing the westerly right-of-way line of said Farm to Market Road 969 and along the southerly line of Blakey Lane "North Road Segment II" recorded in Volume 1799, Page 356 of the Official Public Records of Bastrop County, to a 1/2-inch iron rod with plastic cap stamped "KHA" set marking the northwest end of a right-of-way cutback curve at the intersection with the westerly line of Duff Drive (60' wide right-of-way) recorded in Cabinet 5, Page 145A of the Amended Plat of Lots 1, 2, and 3, Block A, Burleson Crossing;

THENCE, along westerly line of said Duff Drive, the following five (5) courses and distances;

1. in a southeasterly direction along a non-tangent curve to the right, having a radius of 25.00 feet, a chord South 47°18'11" East, 35.36 feet, a central angle of 90°00'54", and an arc length of 39.28 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for a point of curvature;
2. South 02°18'11" East, 211.62 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
3. in a southerly direction along a tangent curve to the left, having a radius of 1030.00 feet, a chord of South 07°52'45" East, 200.16 feet, a central angle of 11°09'07", and an arc length of 200.48 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for point of tangency;
4. South 13°27'19" East, 85.21 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for a point of curvature;
5. in a southerly direction along a tangent curve to the right, having a radius of 970.00 feet, a chord of South 09°19'29" East, 139.73 feet, a central angle of 08°15'40", and an arc length of 139.86 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner marking the northwest corner of Lot 1 of a said Lonestar Storage Subdivision;

THENCE, along the northwest boundary line of said Lot 1, the following two (2) courses and distances;

1. South 87°45'06" West, 663.82 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
2. South 02°14'54" East, 330.32 feet to a point for corner;

THENCE, South 87°45'51" West, 2018.62 feet to the POINT OF BEGINNING, and containing 56.620 acres of land in Bastrop County, Texas. The basis of this description is the Texas State Plane Coordinate System, Central Zone (FIPS 4203) (NAD'83). All distances are on the Surface and shown in U.S. Survey Feet. The Combined Surface to Grid Scale Factor is 1.0000139976. This description was generated on 8/8/2022 at 5:40 PM, based on geometry in the drawing file K:\SNA_Survey\069300300-PEARL RVR-BASTROP 75AC\DWG\Exhibits\56.620 AC - Pearl River Bastrop Core.dwg, in the office of Kimley-Horn and Associates in San Antonio, Texas.



EXHIBIT OF A
56.620 ACRE
NANCY BLAKEY SURVEY,
ABSTRACT NO. 98
BASTROP COUNTY, TEXAS

JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com

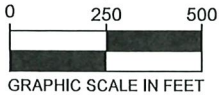
John G. Mosier
8-9-22

Kimley»Horn

10101 Reunion Place, Suite 400
San Antonio, Texas 78216 FIRM # 10193973

Tel. No. (210) 541-9166
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	DJG	JGM	8/9/2022	069300300	1 OF 2



LEGEND:

P.O.C. = POINT OF COMMENCING
P.O.B. = POINT OF BEGINNING
IRSC = 1/2" IRON ROD W/ "KHA" CAP SET
1/2" IRF = IRON ROD FOUND
1/2" IRFC = IRON ROD FOUND (W/CAP STAMPED "____")
CMF = CONCRETE MONUMENT FOUND
CAB. = CABINET NUMBER
DOC. = CABINET NUMBER
PG. = PAGE
OPRBC = OFFICIAL PUBLIC RECORDS BASTROP COUNTY
PRBC = DEED AND PLAT RECORDS BASTROP COUNTY

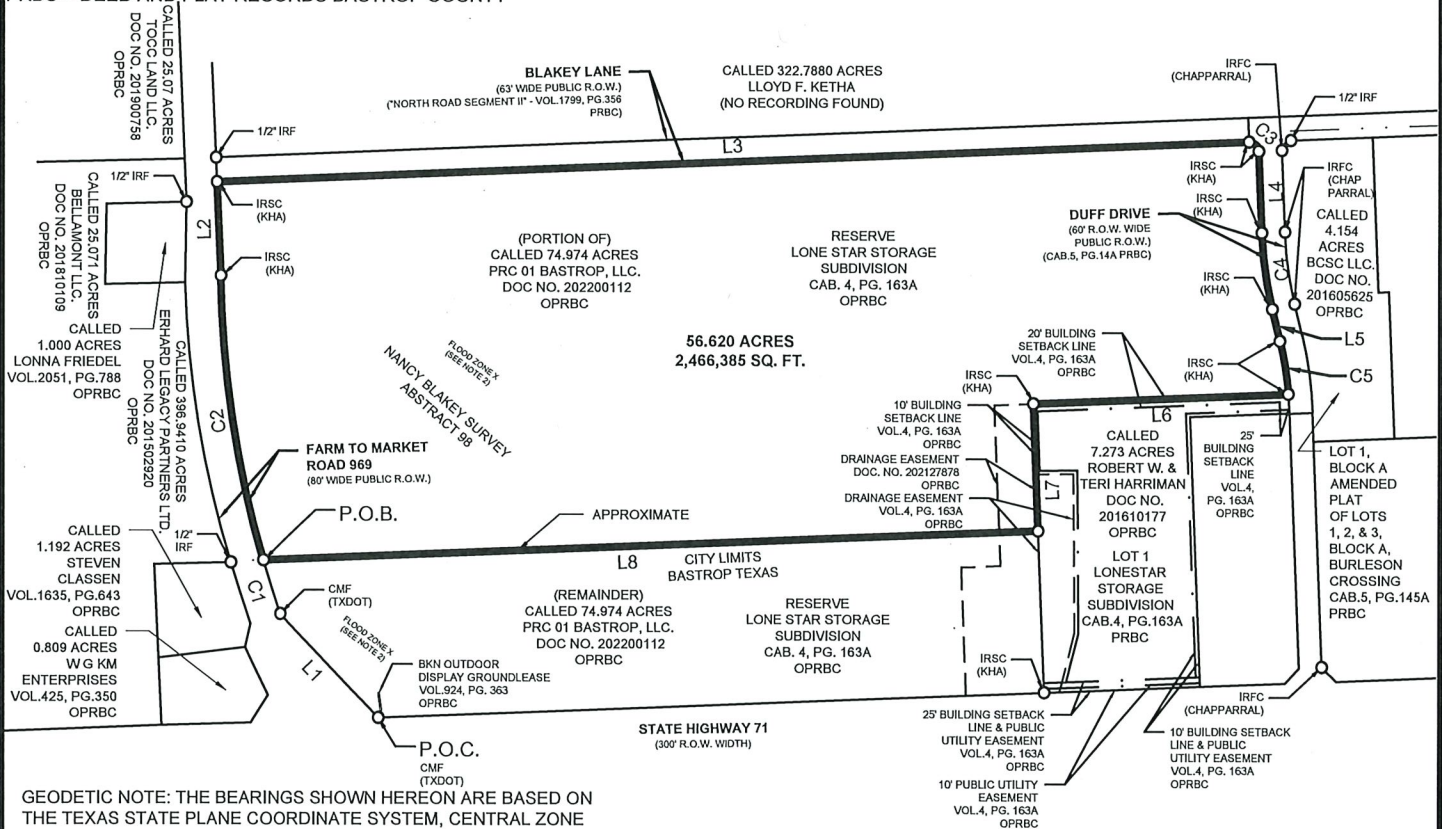
CURVE TABLE

NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	2°58'32"	2824.79'	146.69'	N17°41'54"W	146.68'
C2	15°11'33"	2824.79'	749.02'	N08°36'51"W	746.83'
C3	90°00'54"	25.00'	39.28'	S47°18'11"E	35.36'
C4	11°09'07"	1030.00'	200.48'	S07°52'45"E	200.16'
C5	8°15'40"	970.00'	139.86'	S09°19'29"E	139.73'

LINE TABLE

Item 12E.

NO.	BEARING	LENGTH
L1	N43°37'41"W	370.98'
L2	N02°26'48"W	243.14'
L3	N87°41'49"E	2687.44'
L4	S02°18'11"E	211.62'
L5	S13°27'19"E	85.21'
L6	S87°45'06"W	663.82'
L7	S02°14'54"E	330.32'
L8	S87°45'51"W	2018.62'



GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD'83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.0000139976. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

CERTIFICATION: THIS IS A LEGAL DESCRIPTION BASED ON A FIELD SURVEY BY KIMLEY-HORN PERSONNEL. NO IMPROVEMENTS ARE SHOWN. ALL EXISTING EASEMENTS ARE NOT SHOWN. THIS IS NOT A LAND TITLE SURVEY. SEE THE SEPARATE LAND TITLE SURVEY UNDER JOB NUMBER 069300300 FOR ADDITIONAL INFORMATION.

JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com



John G. Mosier
8-9-22

EXHIBIT OF A
56.620 ACRE
NANCY BLAKEY SURVEY,
ABSTRACT NO. 98
BASTROP COUNTY, TEXAS

Kimley»Horn

10101 Reunion Place, Suite 400

San Antonio, Texas 78216

FIRM # 10193973

Tel. No. (210) 541-9166

www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 500'	DJG	JGM	8/9/2022	069300300	2 OF 2

**CITY OF BASTROP
MUNICIPAL SERVICE PLAN
FOR ANNEXATION OF LONE STAR STORAGE SUBDIVISION
RESERVE +/- 56.620 ACRES IN THE A98 NANCY BLAKEY SURVEY
ADJACENT TO THE CITY OF BASTROP MUNICIPAL LIMITS**

Owner PRC 01 Bastrop LLC

Acreage +/-56.620 Acres

This Municipal Services Plan (“Plan”) is entered into on 9th day of September and between the City of Bastrop, Texas, a home-rule municipality of the State of Texas (“City”) and PRC 01 Bastrop LLC, a Limited Liability Company (“Owner”).

RECITALS

WHEREAS, Section 43.0671 of the Local Government Code permits the City to annex an area if each owner of land in an area requests the annexation;

WHEREAS, where the City elects to annex such an area, the City is required to enter into a written agreement with the property owner(s) that sets forth the City services to be provided for the Property on or after the effective date of annexation;

WHEREAS, the City Council of the City of Bastrop has directed staff to proceed with procedures for the annexation of land generally comprised of approximately 56.52 acres within the Lone Star Storage Subdivision Reserve, A98 Nancy Blakey Survey (Number 5) in Bastrop County, such property being more accurately described and set forth in Exhibit “A” which is attached and incorporated herein (“Property”);

WHEREAS, the Property consists of undeveloped land and is agriculturally exempt and a topographical map of the Property is attached hereto as Exhibit “B”;

WHEREAS, this Plan is made by the City pursuant to Sections 43.056 of the Texas Local Government Code (“LGC”);

WHEREAS, the provisions of this Plan were made available for public inspection and explained to the public at the two public hearings held by the City on August 23, 2022 and September 9, 2022 in accordance with Sections 43.056 and 43.063 of the LGC; and

NOW THEREFORE, in exchange for the mutual covenants, conditions and promises contained herein, City and Owner agree as follows:

The parties agree that the foregoing recitals are true and correct and form the basis upon which the parties have entered into this Plan.

TERM OF SERVICE PLAN

Pursuant to Section 43.056 of the Local Government Code, this Plan shall be in effect for a ten (10) year period, commencing on the effective date of the ordinance approving the annexation. Renewal of the Plan shall be at the discretion of the City Council and must be accomplished by ordinance.

INTENT

It is the intent of the City of Bastrop that services under this Plan shall provide full municipal services as required and defined by the Texas Local Government Code.

FIRE

Existing Services: ESD #2

Services to be Provided: The City of Bastrop intends to submit a petition to remove the area from ESD #2 territory, per the Health and Safety Code, Section 775.022 (a) to become the sole provider of emergency services to the annexed area. Until the petition process is complete, fire suppression will continue to be provided from ESD #2, as provided by such service provider's authorized service plans and approved areas, and as approved by the citizens in the election for ESD services for this tract.

ESD #2 fire suppression services may, however, be supplemented by services provided by the Bastrop Fire Department and ESD #1 pursuant to mutual aid and/or interlocal policies, and agreements. If so, such fire response services will be provided from Bastrop Fire Department (Bastrop Station No. 2) located on 120 Corporate Drive in Bastrop, Texas, or ESD #1, Still Forest Station (Bluebonnet No. 1) located on 213 Still Forest Drive in Cedar Creek, Texas, or future stations located in proximity to the Property. Adequate supplemental fire suppression activities by the Bastrop Fire Department may be afforded to the Property within City's current budget appropriation.

In addition, fire prevention activities will be provided by the City of Bastrop's Fire Marshall's office, as needed.

ESD Service areas are shown on attached Exhibit "C."

POLICE

Existing Services: Bastrop County Sheriff's Department

Services to be Provided: Upon annexation, the City of Bastrop Police Department will extend regular and routine patrols to the Property. Thus, law enforcement protection will be provided to this Property in the same manner as it is currently provided to other similarly situated land

within the corporate limits of the City. These services include routine police patrols and responses to calls, handling of complaints and incident reports, service by special units, such as traffic enforcement, criminal investigations, narcotics, gang suppression, and special tactics team. In addition, the City Code Enforcement and Animal Control Services will be provided by the City of Bastrop to the Property, as appropriate. It is anticipated that the implementation of City's Police Department, Animal Control, and Code Enforcement activities can be effectively accommodated within the City's current budget and staff appropriation.

EMERGENCY MEDICAL SERVICE

Existing Services: Bastrop County/Acadian EMS

Services to be Provided: Bastrop County/Acadian EMS will continue to provide emergency and safety services to the Property, pursuant to existing agreements.

BUILDING INSPECTION

Existing Services: None

Services to be Provided: Upon annexation, the City of Bastrop's Building Inspection Department will provide Building Code Enforcement Services. These services will include issuing building permits as well as issuing electrical, HVAC and plumbing permits, for any new construction and remodeling. Upon annexation, the Building Inspection Department will also assist in issuance and enforcement activities related to all other applicable City of Bastrop Codes and regulations which apply to building construction within the City of Bastrop. It is anticipated that the implementation of City's Building Inspection Department activities can be effectively accommodated within the City's current budget and staff appropriation.

PLANNING AND DEVELOPMENT - SUBDIVISION AND DEVELOPMENT

Existing Services: None

Services to be Provided: The Planning and Development Department's responsibility for regulating development and land use through the administration of the City of Bastrop Zoning Ordinance will extend to this Property on the effective date of the annexation. The annexed tract will also continue to be regulated under the requirements of the City of Bastrop Subdivision Ordinance. These services can be provided within the department's current budget. The Plan's services include: site plan review, zoning approvals, sign regulations, platting, and construction services. For a complete list and description of all Planning, Zoning, Subdivision and Development services that will be provided by the City, see the City's Code of Ordinances, Chapter 10 and Chapter 14. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

LIBRARY

Existing Services: City

Services to be Provided: Upon annexation, the City of Bastrop's municipal library use privileges will continue to be provided by the City to persons residing in the Property. It is anticipated that the implementation of these Library activities can be effectively accommodated within the City's current budget and staff appropriation.

HEALTH CODE SERVICE

Existing Services: Bastrop County

Services to be Provided: Upon the effective date of the annexation, the Bastrop County Health Department will continue to oversee the enforcement of the State, County, and City of Bastrop's health ordinances and regulations, for example those related to inspections of commercial kitchens, mobile food vendors, food preparation establishments, and handling operations.

The City will perform other enforcement of the City of Bastrop's health and sanitation ordinances and regulations, including but not limited to weed, brush control, and control over junked and abandoned vehicles. This service will be provided by the City's Code Enforcement Department and Police Department, and shall begin in this Property on the effective date of the annexation. Additionally, the City's control of dilapidated structures will be handled by the City pursuant to its regulations and Code. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

STREET

Existing Services: State of Texas ("TxDOT") and Bastrop County

Services to be Provided: Upon annexation, the City of Bastrop's Public Works Department will maintain public streets over which the City has jurisdiction. Maintenance to the street facilities will continue to be provided in accordance with the City's policies and procedures for City streets and roadways. Bastrop County shall continue to be responsible for County Roads, and TxDOT shall continue to be responsible for State of Texas highways and farm to market roadways, pursuant to their statutory authorities.

As new subdivisions and development occurs within the Property, the developers of property will be required to dedicate appropriate right-of-way and construct City streets in accordance with the City of Bastrop's Subdivision Code, regulations, and policies that are in place at the time of the development. Upon completion of, dedication to, and the City's acceptance of, new streets and public rights-of-way, the City shall provide on-going operation and maintenance for those streets, rights-of way, and roadways. Emergency street maintenance to street facilities not otherwise maintained by the County or TxDOT, under their respective

governmental authority, will be provided by the City, as of the effective date of the annexation. Routine maintenance of City streets and roadways will be scheduled as part of the City's annual street maintenance program, in accordance with the current policies and procedures of the City. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

STORM WATER MANAGEMENT

Existing Services: Bastrop County

Services to be Provided: Upon annexation, the City Public Works Department and Planning and Development Department will provide maintenance on existing public drainage systems and floodplain management in the Property. The same standard of drainage maintenance and floodplain regulations provided to other residents of the City, as per the City's regulations and Code in effect at the time of development, shall be provided to property owners within the Property. Developers will provide storm water drainage and meet floodplain requirements as per the City's Code, regulations, and policies, and such facilities will be inspected by the City's Engineer at the time of completion of such facilities. The City will maintain public drainage facilities within the City right-of-way, as per the City's Code, regulations, and policies. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

STREET LIGHTING

Existing Services: None

Services to be Provided: Upon annexation, the City of Bastrop will maintain public street lighting over which the City has jurisdiction, and as part of this municipal service, will coordinate any request for improved street lighting with the appropriate and certificated electric provider, in accordance with State and local laws, and the City's and other providers' policies and agreements. It is the policy of the City of Bastrop that adequate street lighting for the protection of the public and property be installed in all new subdivisions. Installation procedures and acceptable standards for street lights shall be governed by the utility standards of the City of Bastrop in effect at the time of subdivision construction or additions thereto. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

Emergency street maintenance to street facilities not otherwise maintained by the County or TxDOT, under their respective governmental authority, will be provided by the City, as of the effective date of the annexation. Routine maintenance of City streets and roadways will be scheduled as part of the City's annual street maintenance program, in accordance with the current policies and procedures of the City. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

WATER SERVICE

Existing Services: Aqua Water Supply Corporation

Services to be Provided: Water service to the Property will be provided by Aqua Water Supply Corporation in accordance with the applicable State law and City Codes, regulations, and/or policies applicable to the certified service areas. When property develops, water service shall be provided in accordance with State law or contractual agreements in effect and controlling the areas to be served. When applicable, extension of service by the City shall comply with the City's Code, regulations, and policies. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

Water CCN area is shown on attached Exhibit "D."

SANITARY SEWER SERVICE/WASTEWATER SERVICE

Existing Services: None – On-Site Septic Facilities

Services to be Provided: Sanitary sewer service to the Property will be provided in accordance with applicable State and local regulations and policies and in accord with all applicable laws, and Codes. As property develops in the future, the sanitary sewer service shall be provided in accordance with the then existing City policies, Codes, regulations, and policies in effect at that time and as applicable to similarly situated tracts located within the City's corporate limits, including, when applicable, the City's then existing extension Ordinance and/or policy.

Wastewater CCN area is shown on attached Exhibit "E."

SOLID WASTE SERVICES

Existing Services: Varies, by contract.

Services to be Provided: If, at the date of annexation, controlling private solid waste service contracts are in place between property owners and service providers within the Property, property owners may elect to continue to have such services pursuant to the contracts for up to 2 years following annexation. At the end of two (2) years, or earlier if desired by the property owners, solid waste services to the Property will be provided as per the City's then existing franchises, contracts, or agreements. At this time, solid waste collection in the City of Bastrop is provided by Waste Connections, pursuant to a franchise ordinance controlling the terms of such service. Solid waste collection and disposal services shall comply with existing City policies and regulations. City of Bastrop services available for the City's residential customers (via Waste Connections) currently includes garbage, recycling, and yard trimmings collection. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

PARKS AND RECREATION

Existing Services: None

Services to be Provided: No City parks, playgrounds, and/or swimming pools exist within the Property, as of the time of annexation. At the time, such parks and recreational facilities are developed in the Property, the City of Bastrop's standards and policies in force within the City limits at that time will be followed in maintaining and expanding recreational facilities to serve the Property. Upon annexation, the owners and residents of property located within the Property shall be entitled to the use of all City of Bastrop parks and recreational facilities, subject to the same restrictions, fees, and availability that pertains to the use of those facilities by other citizens of the City. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

BUSINESS LICENSES AND REGULATIONS

Existing Services: None

Services to be Provided: At the time of annexation, existing businesses shall be grandfathered for continuing operation. Otherwise, upon annexation, the provisions of Chapter 4 of the City Code of Ordinances relating to business licenses and regulations (Carnivals Circuses and Other Exhibitions; Electrician's Licenses; Gross Receipts Charge or Street Rental; Peddlers and Solicitors; Taxicabs, Buses and Other Vehicles for Hire; Horse Drawn Carriages and other Non- Motorized Vehicles for Hire; Sexually Oriented Businesses; and Alcoholic Beverages) shall apply in the Property. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

ELECTRIC SERVICE

Existing Services: Bluebonnet Electric Cooperative

Services to be Provided: Bluebonnet Electric will continue to provide electric utility service to all areas in which it is the authorized provider, pursuant to its authority granted by the State and/or the Public Utility Commission of Texas.

Bluebonnet's Electric CCN area is shown on attached Exhibit "F."

TRAFFIC ENGINEERING

Existing Services: None

Services to be Provided: The City of Bastrop's Public Works Department will provide, after the effective date of annexation, any additional traffic control devices as may be deemed necessary by the City.

Traffic engineering, upon development in the Property, shall comply with City of Bastrop

Codes, regulations, and policies in effect at that time. It is anticipated that the implementation of these activities can be effectively accommodated within the City's current budget and staff appropriation.

MISCELLANEOUS

All other applicable municipal services will be provided to the Property in accordance with the City of Bastrop's established policies governing extension of municipal services to newly annexed and similarly situated areas.

CAPITAL IMPROVEMENTS, AVAILABILITY, AND LEVEL OF SERVICES

The Property annexed in 2022 will be included with all other areas of the City for future planning for any new or expanded facilities, functions, and services to be funded by future capital improvements programs of the City. The priorities assigned by these plans are driven by a desire to maintain an equitable level of service to all areas of the City, with the same population density, land use, and topographical characteristics, and in accord with State and local laws.

Nothing in this plan shall require that the City provide a uniform level or municipal service to each area of the City, including annexed areas, if different characteristics of topography, land use, and population densities are sufficiently distinct to justify a different level of service by the City, or when other service providers areas of service and/or other existing contractual agreements provide for such service.

AMENDMENTS

The City Council may amend the Service Plan to conform to the changed conditions or subsequent occurrences pursuant to the Texas Local Government Code or accommodate significant changes in the population and density characteristics of the 2022 Annexation Area.

USE OF PROPERTY

In accordance with Texas Local Government Code Section 43.002, Continuation of Land Use, all legal uses of property in the 2022 Annexation Area shall be allowed by the City to continue in the manner in which the property was being used on May 23, 2003.

CONFLICTS

In the event that any provision of this Service Plan conflicts with any other plan, comprehensive plan, or program of the City of Bastrop, the provision contained in this Service Plan shall control.

STAFFING

Staffing of City services will be provided to the level necessary to provide equal services to all

residents.

SERVICE LEVEL

The City will provide the Property with a level of services, infrastructure, and infrastructure maintenance that is comparable to the level of services, infrastructure, and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected for the Property.

AUTHORITY

City and Owner represent that they have full power, authority and legal right to execute, deliver and perform their obligations pursuant to this Plan. Owner acknowledges that approval of the Annexation Case is within the sole jurisdiction of the City Council. Nothing in this Plan guarantees favorable decisions by the City Council.

SEVERABILITY

If any part, term, or provision of this Plan is held by the courts to be illegal, invalid, or otherwise unenforceable, such illegality, invalidity, or unenforceability will not affect the validity of any other part, term or provision, and the rights of the parties will be construed as if the part, term, or provision was never part of the Plan.

GOVERNING LAW AND VENUE

The parties to this Plan covenant and agree that in any litigation relating to this Plan, the terms and conditions of the Plan will be interpreted according to the laws of the State of Texas and construed in conformity with the provisions of Texas Local Government Code Chapter 43. Venue shall be located in Bastrop County, Texas.

NO WAIVER

The failure of either party to insist upon the performance of any term or provision of this Plan or to exercise any right granted hereunder shall not constitute a waiver of that party's right to insist upon appropriate performance or to assert any such right on any future occasion.

GOVERNMENTAL POWERS

It is understood that by execution of this Plan, the City does not waive or surrender any of its governmental powers or immunities.

COUNTERPARTS

This Plan may be executed in any number of counterparts, each of which shall be deemed an original and constitute one and the same instrument.

CAPTIONS

The captions to the various clauses of this Plan are for informational purposes only and shall not alter the substance of the terms and conditions of this Plan.

AGREEMENT BINDS AND BENEFITS SUCCESSORS AND RUNS WITH THE LAND

This Plan is binding on and inures to the benefit of the parties, their successors, and assigns. The terms of this Plan constitute covenants running with the land comprising the Property, is binding on the Owner and the City, and is enforceable by any current or future owner of any portion of the Property.

ENTIRE AGREEMENT

This Plan constitutes the entire agreement between the parties and supersedes all prior oral and written agreements between said parties. This Plan shall not be amended unless executed in writing by both parties.

EXECUTED in multiple originals, and in full force and effect as of the Effective Date.

CITY:
City of Bastrop, Texas
 a Texas home-rule municipal corporation

Attest:

By: _____

Name: Ann Franklin

Title: City Secretary

By: _____

Name: Trey Job

Title: Acting City Manager

THE STATE OF TEXAS §
COUNTY OF BASTROP §

This instrument was acknowledged before me on this ____ day of _____, 2022, by Paul A. Hofmann, City Manager of the City of Bastrop, Texas, a Texas home-rule municipal corporation, on behalf of said corporation.

By: _____

Notary Public, State of Texas

OWNER:

PRC 01 LLC

a Limited Liability Company

By: _____

Name:

Title: Representative

State of Texas §

County of Bastrop §

This instrument was acknowledged before me on the _____ day of _____, 20____,
by _____, _____ of City of Bastrop, a Texas Home-Rule municipality, on behalf of
said municipality.

By: _____

Notary Public, State of Texas

A METES AND BOUNDS
DESCRIPTION OF A
56.620 ACRE TRACT OF LAND

Item 12E.

BEING a 56.620 acre (2,466,385 square feet) tract of land situated in the Nancy Blakey Survey, Abstract 98, Bastrop County, Texas; and being a portion of a tract called "Reserve" on the plat of Lone Star Storage Subdivision, recorded in Cabinet 4, Page 163-A of the Official Public Records of Bastrop County, also being a portion of that certain 74.974 acre tract described in instrument to PRC 01 Bastrop, LLC, recorded in Document No. 202200112 of the Official Public Records of Bastrop County; and being more particularly described by metes and bounds as follows:

COMMENCING, at a "TXDOT" Concrete Monument found marking the southwest corner end of a cutback at the intersection northerly right-of-way line of State Highway 71 (300' right-of-way wide) and the easterly right-of-way line of Farm to Market Road 969 (80' right-of-way wide), and marking the southern-most southwest corner of the herein described tract;

THENCE, in a northwesterly direction along a said Farm to Market Road 969, the following four (4) courses and distances.

1. North 43°37'41" West, 370.98 feet to a "TXDOT" Concrete Monument found for corner;
2. in a northerly direction along a non-tangent curve to the right, having a radius of 2824.79 feet, a chord North 17°41'54" West, 146.68 feet, a central angle of 2°58'32", and an arc length of 146.69 feet to a POINT OF BEGINNING and southwest corner of the herein described tract;
3. in a northerly direction continuing along a tangent curve to the right, having a radius of 2824.79 feet, a chord North 08°36'51" West, 746.83 feet, a central angle of 15°11'33", and an arc length of 749.02 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
4. North 02°26'48" West, 243.14 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;

THENCE, North 87°41'49" East, 2687.44 feet departing the westerly right-of-way line of said Farm to Market Road 969 and along the southerly line of Blakey Lane "North Road Segment II" recorded in Volume 1799, Page 356 of the Official Public Records of Bastrop County, to a 1/2-inch iron rod with plastic cap stamped "KHA" set marking the northwest end of a right-of-way cutback curve at the intersection with the westerly line of Duff Drive (60' wide right-of-way) recorded in Cabinet 5, Page 145A of the Amended Plat of Lots 1, 2, and 3, Block A, Burleson Crossing;

THENCE, along westerly line of said Duff Drive, the following five (5) courses and distances;

1. in a southeasterly direction along a non-tangent curve to the right, having a radius of 25.00 feet, a chord South 47°18'11" East, 35.36 feet, a central angle of 90°00'54", and an arc length of 39.28 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for a point of curvature;
2. South 02°18'11" East, 211.62 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
3. in a southerly direction along a tangent curve to the left, having a radius of 1030.00 feet, a chord of South 07°52'45" East, 200.16 feet, a central angle of 11°09'07", and an arc length of 200.48 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for point of tangency;
4. South 13°27'19" East, 85.21 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for a point of curvature;
5. in a southerly direction along a tangent curve to the right, having a radius of 970.00 feet, a chord of South 09°19'29" East, 139.73 feet, a central angle of 08°15'40", and an arc length of 139.86 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner marking the northwest corner of Lot 1 of a said Lonestar Storage Subdivision;

THENCE, along the northwest boundary line of said Lot 1, the following two (2) courses and distances;

1. South 87°45'06" West, 663.82 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
2. South 02°14'54" East, 330.32 feet to a point for corner;

THENCE, South 87°45'51" West, 2018.62 feet to the POINT OF BEGINNING, and containing 56.620 acres of land in Bastrop County, Texas. The basis of this description is the Texas State Plane Coordinate System, Central Zone (FIPS 4203) (NAD'83). All distances are on the Surface and shown in U.S. Survey Feet. The Combined Surface to Grid Scale Factor is 1.0000139976. This description was generated on 8/8/2022 at 5:40 PM, based on geometry in the drawing file K:\SNA_Survey\069300300-PEARL RVR-BASTROP 75AC\DWG\Exhibits\56.620 AC - Pearl River Bastrop Core.dwg, in the office of Kimley-Horn and Associates in San Antonio, Texas.



EXHIBIT OF A
56.620 ACRE
NANCY BLAKEY SURVEY,
ABSTRACT NO. 98
BASTROP COUNTY, TEXAS

JOHN G. MOSIER
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John G. Mosier
8-9-22

Kimley»Horn

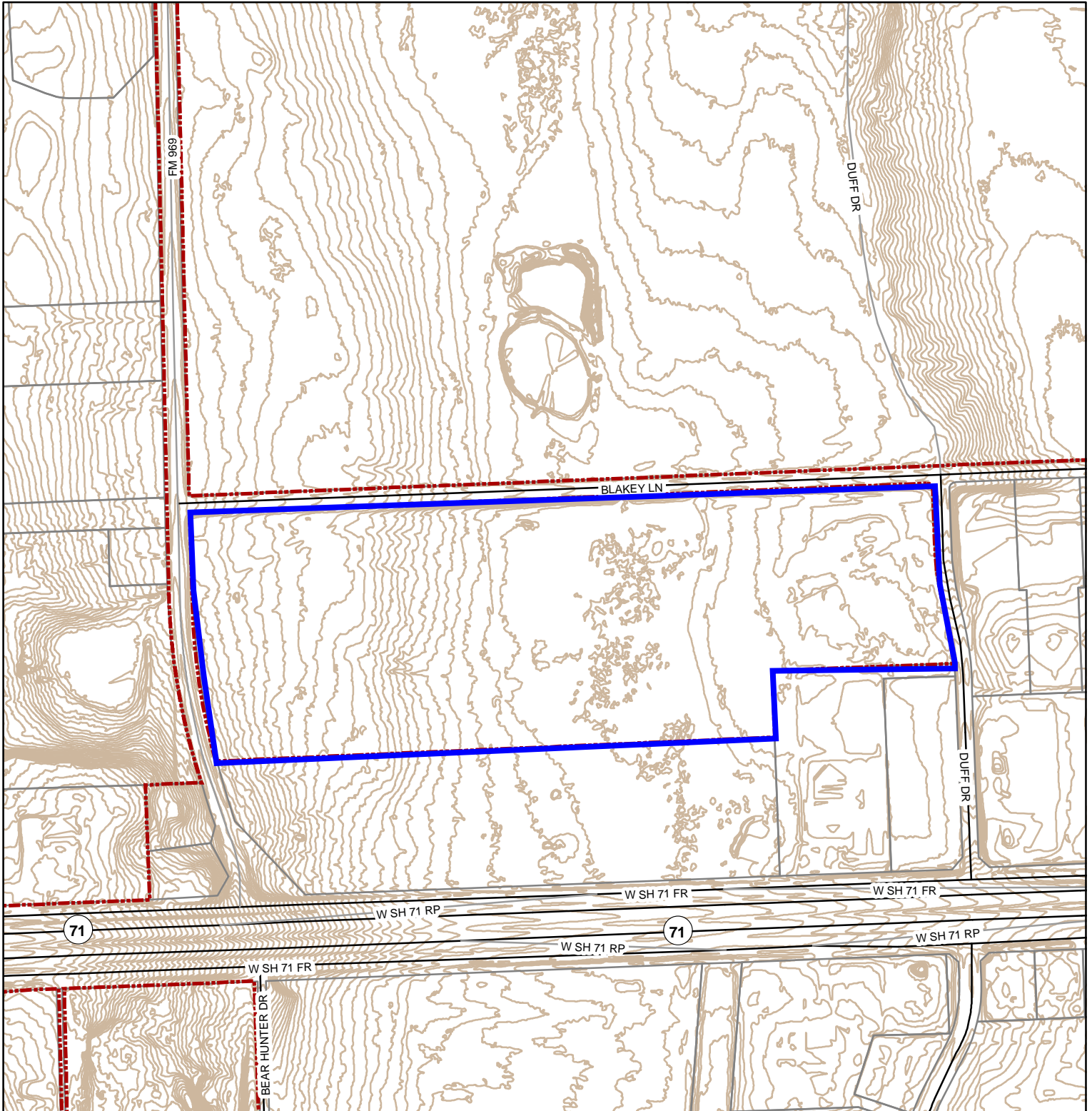
10101 Reunion Place, Suite 400
San Antonio, Texas 78216 FIRM # 10193973

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Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	DJG	JGM	8/9/2022	069300300	1 OF 2



Location Map



Topographic Map

0 125 250 500
Feet

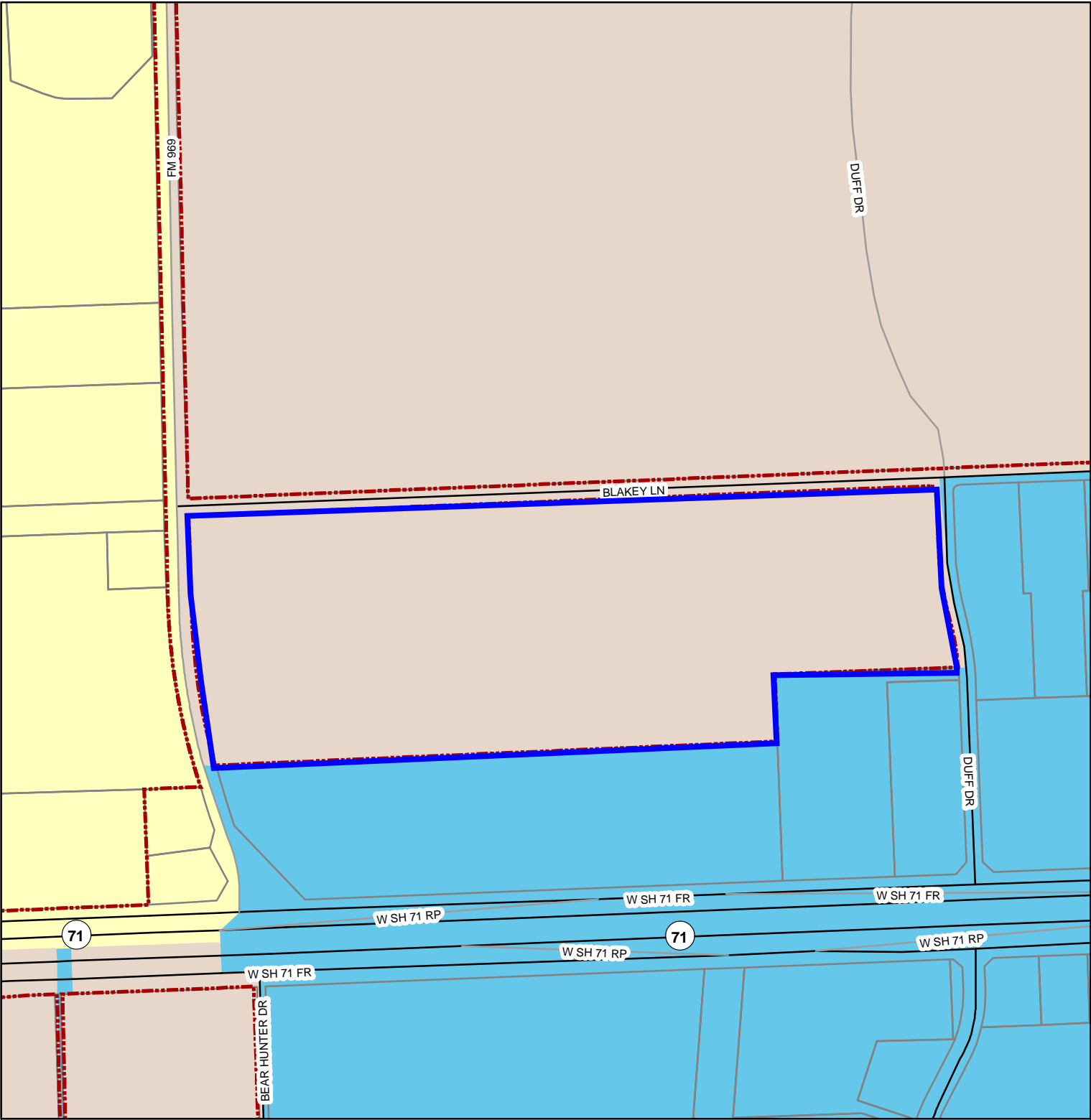
1 inch = 500 feet

Date: 5/10/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.



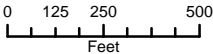
Location Map



- Legend**
- BCESD 2
 - BCESD 1
 - City of Bastrop Fire

Emergency Service Zones

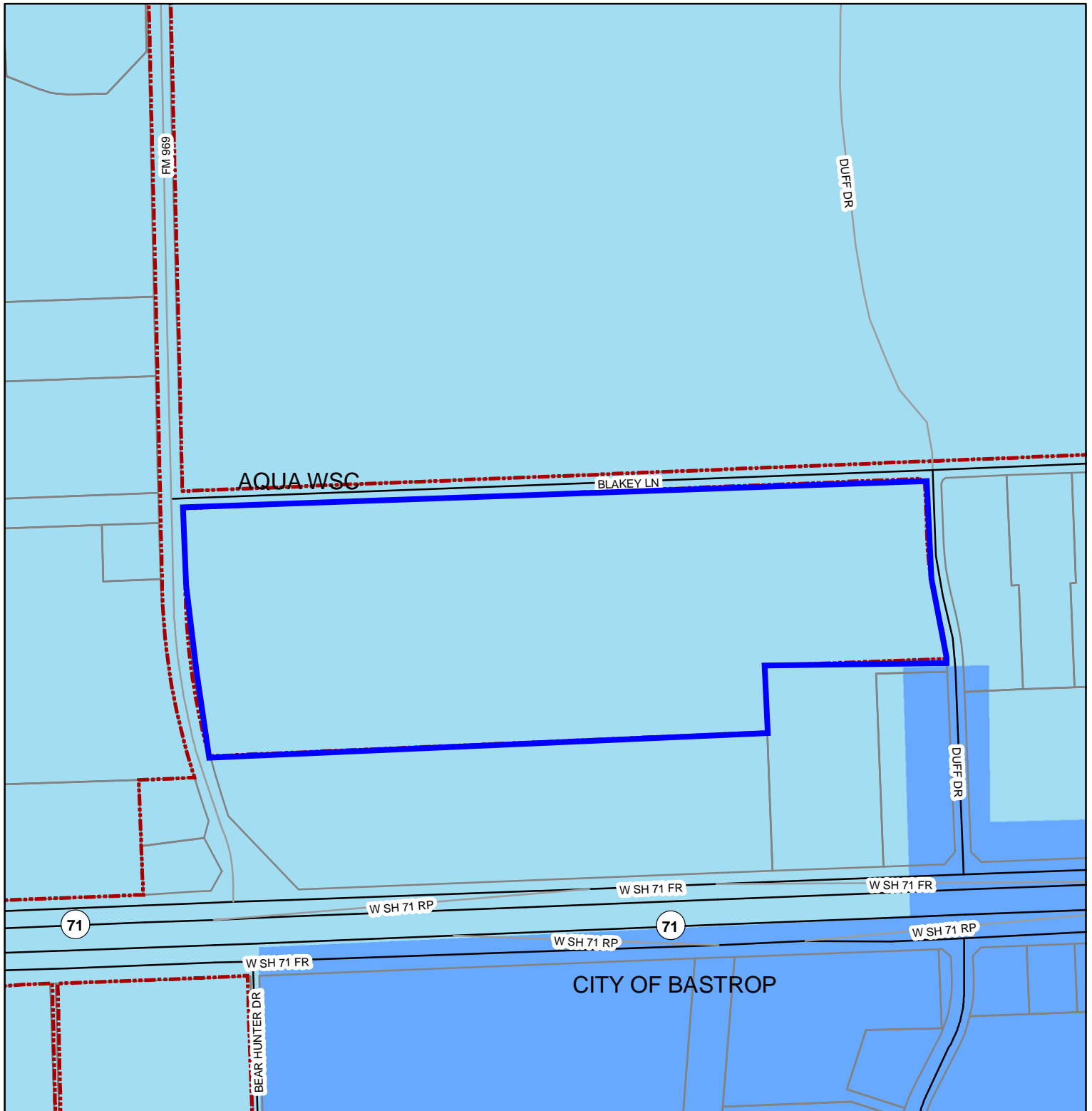
1 inch = 500 feet



Date: 5/10/2022

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Location Map



Legend

Water CCN

- AQUA WSC
- CITY OF BASTROP

Water CCN

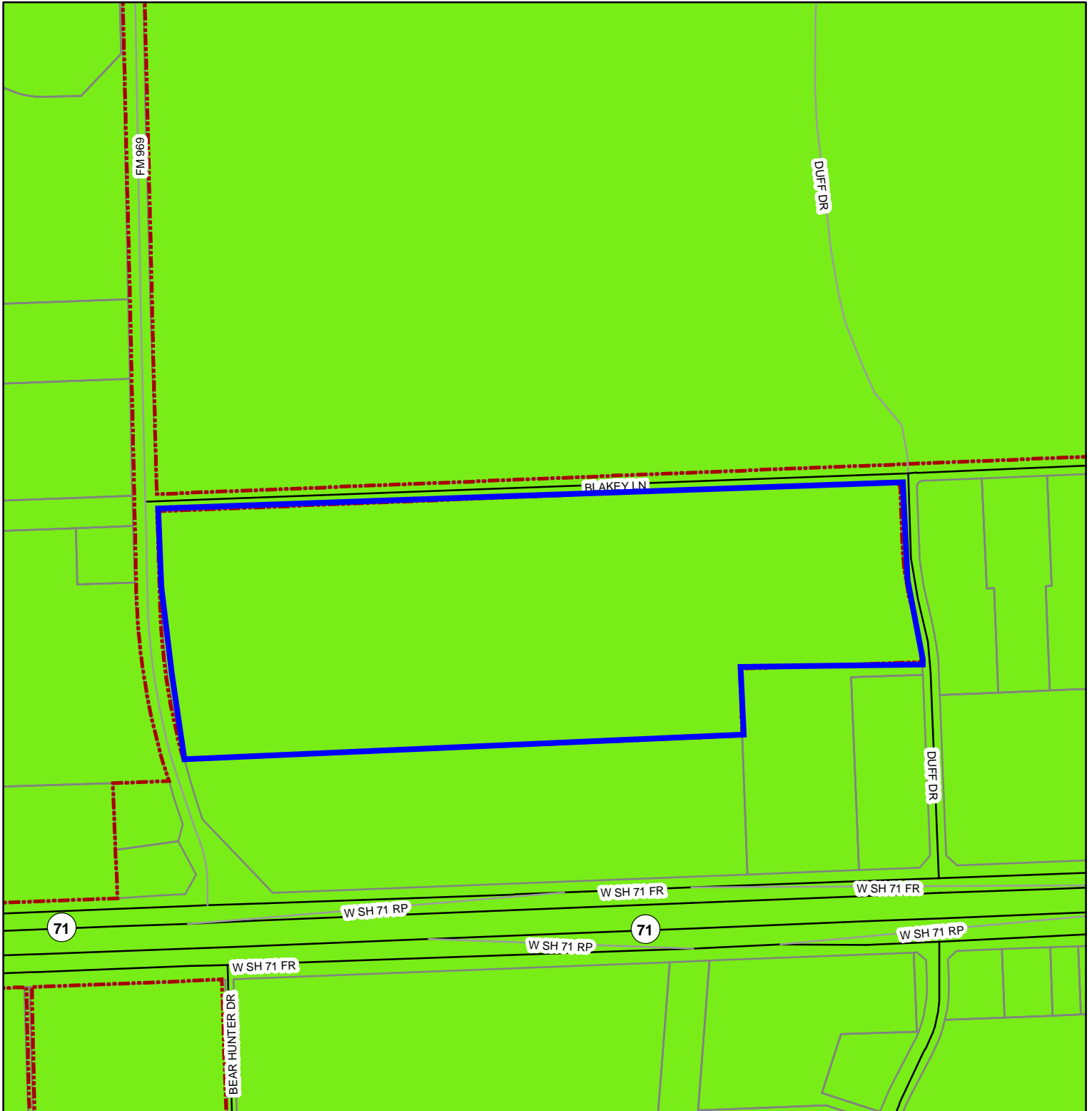
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Date: 5/10/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.

Location Map

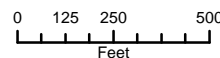


Legend

Wastewater CCN
 CITY OF BASTROP

Wastewater CCN

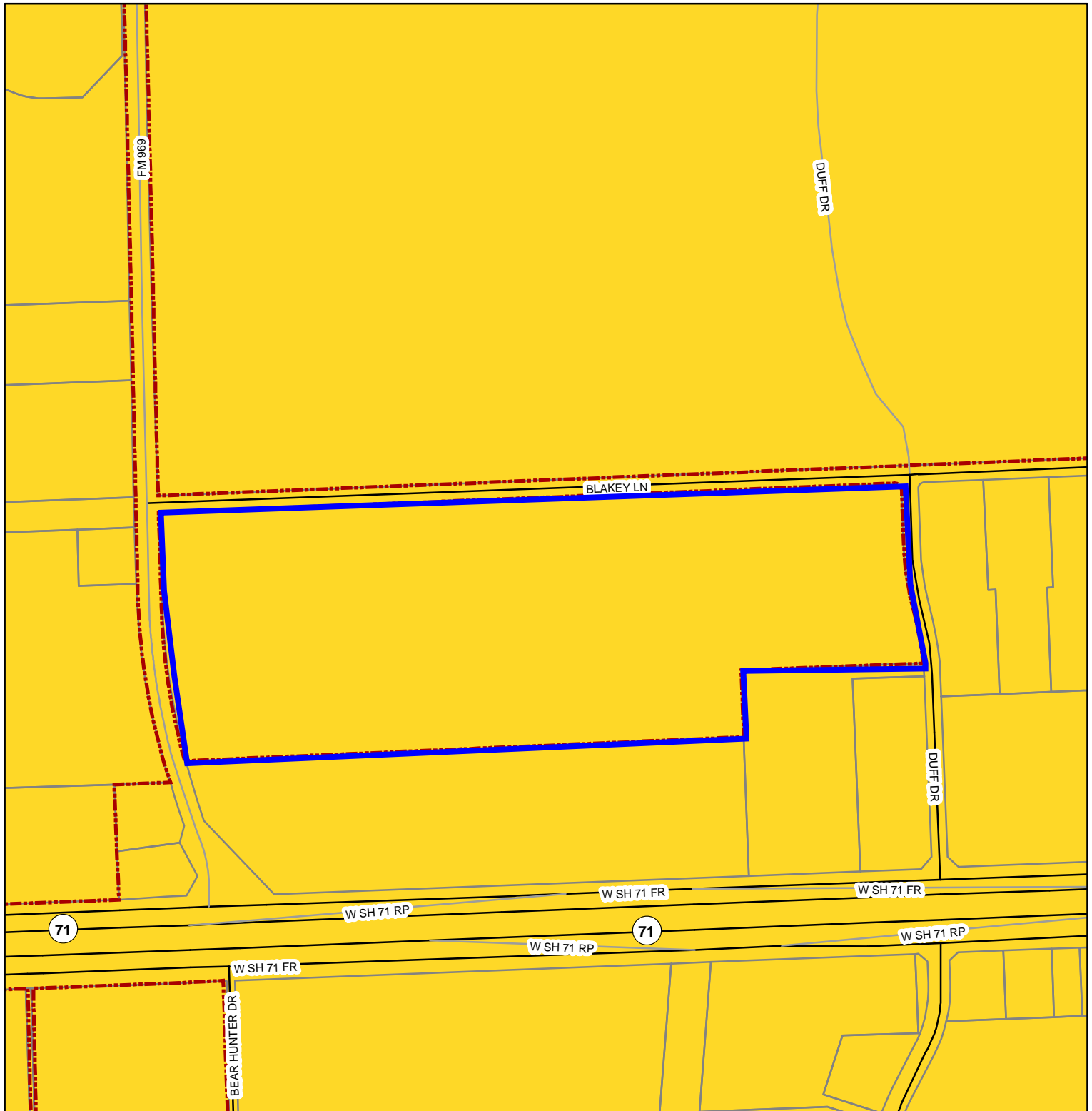
1 inch = 500 feet



Date: 5/10/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.

Location Map

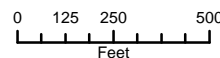


Legend

Electric Bluebonnet

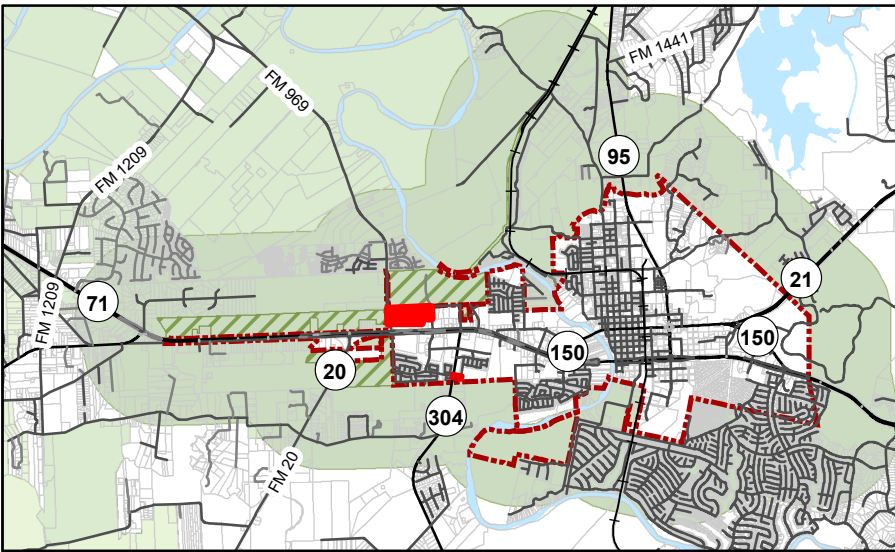
Electric Service Territory

1 inch = 500 feet



Date: 5/10/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.



0 162.5 325 650
Feet

Proposed Annexation Pearl River 56.620

1 inch = 700 feet



Date: 8/15/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of the information, nor does it represent that its use will not infringe upon privately owned rights.



2727 Allen Parkway, Suite 1600, Houston, Texas 77019

o. 713.581.0838 • pearlriverco.com

RE: 807 Hwy 71, Bastrop, TX Zoning Application Project Description Letter

To Whom It May Concern,

Landowner and Applicant (PRC 01 Bastrop, LLC), kindly request our 75-acre development site be annexed into the City of Bastrop.

Sincerely,

A handwritten signature in black ink, appearing to read "Spencer Harkness".

Spencer Harkness
Managing Partner

A handwritten signature in black ink, appearing to read "Mason Mote".

Mason Mote
Managing Partner

**ADDENDUM
TO A
CHAPTER 43 TEXAS LOCAL GOVERNMENT CODE
DEVELOPMENT AGREEMENT
BETWEEN R. E. DUFF AND THE CITY OF BASTROP, TEXAS**

This First Addendum to a previously executed Development Agreement ("Addendum") is entered into pursuant to Section 43.035 and Section 212.172 of the Texas Local Government Code, by and between the City of Bastrop, Texas (the "City") and Robert E. Duff, the undersigned property owner(s) (the "Owner"). The term "Owner" includes all owners of the Property, and Owner's heirs, assigns and successors in interest, as noted herein. The Owner and the City are referred to jointly herein as the "Parties."

WHEREAS, the Owner and the City have previously executed and entered into a Development Agreement ("Agreement") related to a ±54.126 acre parcel of real property (the "Property") located in Bastrop County, Texas, which is more particularly described on Exhibit "A" to the Agreement; and

WHEREAS, the Owner and the City mutually desire to enter into this Addendum, for the purpose of modifying the Agreement, as set forth herein below, to reflect a subsequently agreed upon provision, and

WHEREAS, the Owner and the City acknowledge that this Addendum is binding upon the Owner and the City and their respective successors and assigns for the term of the Agreement; and

WHEREAS, upon execution by all Parties, this Addendum is to be appended to the Agreement, which is to be recorded by the City of Bastrop, Texas, in the Real Property Records of Bastrop County, Texas.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

Part 1. The following provision shall be added to Section 1 of the Agreement:

"The City agrees that if a portion of the Property is sold or otherwise conveyed and/or annexed, the balance of this Property shall remain subject to this Development Agreement. Further, such partial sale or conveyance and/or resulting annexation shall not trigger the annexation of the entire remaining Property, but will trigger only annexation of the portion sold and/or conveyed by Owner."

Part 2. All other provision of the Agreement shall remain as stated in the Agreement, and are not otherwise modified, altered, or superseded by this Addendum. In the event of a conflict, the Agreement shall control.

Part 3. This Addendum may be separately executed in individual counterparts and, upon execution, shall constitute one and same instrument.

Part 4. This Addendum shall survive in the same manner as the Agreement, as set forth therein.

Entered into this 18TH day of October, 2011.



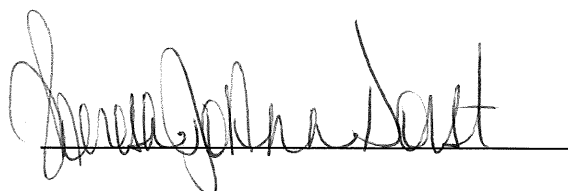
Robert E. Duff, Owner and
Authorized Representative of all Owner(s) in Interest

Printed Name: Robert E. Duff

THE STATE OF TEXAS §

COUNTY OF BASTROP §


This instrument was acknowledged before me on the 18 day of October, 2011, by Robert E. Duff, Owner.

Notary Public, State of Texas

My Commission Expires On: May 31, 2015

CITY OF BASTROP, TEXAS:



By: Michael H. Talbot
City Manager, City of Bastrop, Texas

10-25, 2011
Date

Witnessed and Attested:



Teresa Valdez, City Secretary

THE STATE OF TEXAS §
COUNTY OF BASTROP §

CHAPTER 43 TEXAS LOCAL GOVERNMENT CODE
DEVELOPMENT AGREEMENT

This Development Agreement ("Agreement") is entered into pursuant to Sections 43.035 and 212.172 of the Texas Local Government Code, by and between the City of Bastrop, Texas (the "City") and Robert E. Duff, the undersigned property owner(s) (the "Owner"). The term "Owner" includes all owners of the Property, and Owner's heirs, assigns and successors in interest, as noted herein.

WHEREAS, the Owner owns a ±54.126 acre parcel of real property (the "Property") in Bastrop County, Texas, which is more particularly and separately described in the attached Exhibit "A"; and

WHEREAS, the City has begun the process to institute annexation proceedings on all or portions of Owner's Property and has held two (2) public hearings related to this annexation on September 13, 2011 and September 27, 2011; and

WHEREAS, the Owner desires to have the Property remain in the City's extraterritorial jurisdiction, in consideration for which the Owner agrees to enter into this Agreement; and

WHEREAS, this Agreement is entered into pursuant to Sections 43.035 and 212.172 of the Texas Local Government Code, in order to address the desires of the Owner and the procedures of the City; and

WHEREAS, the Owner and the City acknowledge that this Agreement is binding upon the City and the Owner and their respective successors and assigns for the term of this Agreement, as defined below; and

WHEREAS, upon execution by all parties, this Agreement is to be recorded by the City of Bastrop, Texas, in the Real Property Records of Bastrop County, Texas.

NOW, THEREFORE, IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

Section 1. The City guarantees the continuation of the extraterritorial status of the Owner's Property, its immunity from annexation by the City, and its immunity from City property taxes, for the term of this Agreement, subject to the provisions of this Agreement. Except as provided in this Agreement, the City agrees not to annex the Property, agrees not to involuntarily institute proceedings to annex the Property, and further, agrees not to include the Property in a statutory annexation plan for the Term of this Agreement. However, if the Property is annexed pursuant to the terms of this Agreement, then the City shall provide services to the Property pursuant to Chapter 43 of the Texas Local Government Code.

Section 2. The Owner covenants and agrees not to use the Property, or any portion thereof, for any use other than for agriculture, wildlife management, and/or timber land consistent with Chapter 23 of the Texas Tax Code, except for continued residential use of the now existing single-family structures, if any, on the Property, without the prior written consent of the City.

The Owner covenants and agrees that the Owner will not file any type of subdivision plat or related development document for the Property, or any portion thereof, with Bastrop County or the City, until the Property has been annexed into, and zoned by, the City.

The Owner covenants and agrees not to construct, or allow to be constructed, any buildings on the Property that would require a building permit if the Property were in the City's municipal limits, until the Property has been annexed into, and zoned by, the City. The Owner also covenants and agrees that the City's AO-Agricultural Open Space District zoning requirements apply to the Property, and that the Property shall be used only for AO-Agricultural Open Space District zoning uses that exist on that Property at the time of the execution of this Agreement, unless otherwise provided in this Agreement. However, the Owner may construct an accessory structure to an existing single family dwelling, if constructed in compliance with all applicable City Ordinances, Regulations and Codes.

The Owner acknowledges that each and every owner of the Property must sign this Agreement in order for the Agreement to take full effect, and the Owner who signs this Agreement covenants and agrees, jointly and severally, to indemnify, hold harmless, and defend the City against any and all legal claims, by any person claiming an ownership interest in the Property who has not signed the Agreement, arising in any way from the City's reliance on this Agreement.

Section 3. The Owner acknowledges that if any plat or related development document is filed in violation of this Agreement, or if the Owner commences development of the Property, or any portion thereof, in violation of this Agreement, then in addition to the City's other remedies, such act will constitute a petition for voluntary annexation by the Owner, and the Property will be subject to annexation at the discretion of the City Council. The Owner agrees that such annexation shall be voluntary and the Owner hereby consents to such annexation as though a petition for such annexation had been tendered to the City by the Owner.

If annexation proceedings begin pursuant to this Section, the Owner acknowledges that this Agreement serves as an exception to Local Government Code Section 43.052, requiring a municipality to use certain statutory procedures under an annexation plan. Furthermore, the Owner hereby waives any and all vested rights and claims that they may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any actions Owner has taken in violation of Section 2 herein.

Section 4. Pursuant to Sections 43.035(b)(1)(B) of the Texas Local Government Code, the City is authorized to enforce all of the City's regulations and planning authority that do not materially interfere with the Owner's use of the property for agriculture, wildlife management, or timber, in the same manner the regulations are enforced within the City's boundaries. The City states and specifically reserves its authority pursuant to Chapter 251 of the Texas Local Government Code to exercise eminent domain over property that is subject to a Chapter 43 and/or a Chapter 212 development agreement.

Section 5. The term of this Agreement (the "Term") is forty-five (45) years from the date that the City Manager's signature to this Agreement is acknowledged by a public notary, which shall occur after the Agreement is fully executed by all Owners of the Property.

The Owner, and all of the Owner's heirs, successors and assigns shall be deemed to have filed a petition for voluntary annexation before the end of the Term, for annexation of the Property to be completed on or after the end of the Term. Prior to the end of the Term, the City may commence the voluntary annexation of the Property. In connection with annexation pursuant to this section, the Owner hereby waives any vested rights it/they may have under Section 43.002(a)(2) and Chapter 245 of the Texas Local Government Code that would otherwise exist by virtue of any plat or construction any of the Owners may initiate during the time between the expiration of this Agreement and the institution of annexation proceedings by the City.

Section 6. Property annexed pursuant to this Agreement will initially be zoned AO-Agricultural Open pursuant to the City's Code of Ordinances, of similar designation if AO zoning is no longer a City designation at the time of annexation of the Property, pending determination of the property's permanent zoning in accordance with the provisions of applicable law and the City's Code of Ordinances.

Section 7. Any person who sells or conveys any portion of the Property shall, prior to such sale or conveyance, give written notice of this Agreement to the prospective purchaser or grantee, and shall give written notice of the sale or conveyance to the City. Furthermore, the Owner and the Owner's heirs, successor, and assigns shall give the City written notice within 14 days of any change in the agricultural, wildlife or timber exemption status of the Property. A copy of either notice required by this section shall be forwarded to the Parties at the following address(es):

Owner:

Mr. Robert E. Duff, et al
11111 Wilcrest Green
Houston Tx 77042

City of Bastrop

Attn: Michael H. Talbot, City Manager
PO Box 427
Bastrop, Texas 78602

With Copy To: JC Brown, City Attorney
Law Offices of JC Brown, PC
1411 West Ave., Suite 100
Austin, TX 78701

Section 8. This Agreement shall run with the Property and be recorded in the real property records of Bastrop County, Texas. Any heirs, successors in interest or assigns are contractually bound by the terms of this Agreement.

Section 9. If a court of competent jurisdiction determines that any covenant of this Agreement is void or unenforceable, including the covenants regarding involuntary annexation, then the remainder of this Agreement shall remain in full force and effect.

Section 10. This Agreement may be enforced by any Owner, or the City, by any proceeding at law or in equity. Failure to do so shall not be deemed a waiver to enforce the provisions of this Agreement thereafter.

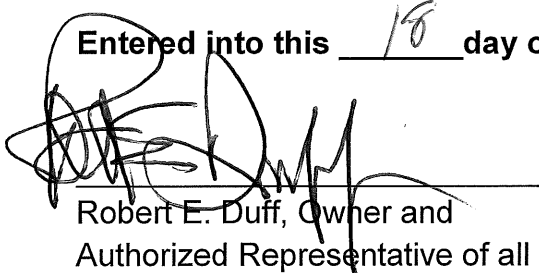
Section 11. No subsequent change in the law regarding annexation shall affect the enforceability of this Agreement or the City's ability to annex the properties covered herein pursuant to the terms of this Agreement.

Section 12. Venue for this Agreement shall be in Bastrop County, Texas.

Section 13. This Agreement may be separately executed in individual counterparts and, upon execution, shall constitute one and same instrument.

Section 14. This Agreement shall survive its termination to the extent necessary for the implementation of the provisions of Sections 3, 4, 5, 6, 7, and 8 herein.

Entered into this 18 day of October, 2011.



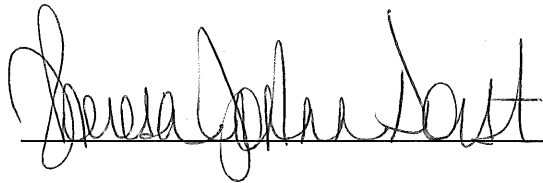
Robert E. Duff, Owner and
Authorized Representative of all Owner(s) in Interest

Printed Name: Robert E. Duff

THE STATE OF TEXAS §

COUNTY OF BASTROP §

This instrument was acknowledged before me on the 18th day of October, 2011, by Robert E. Duff, Owner.

Notary Public, State of Texas

My Commission Expires On: May 31, 2015

CITY OF BASTROP, TEXAS:



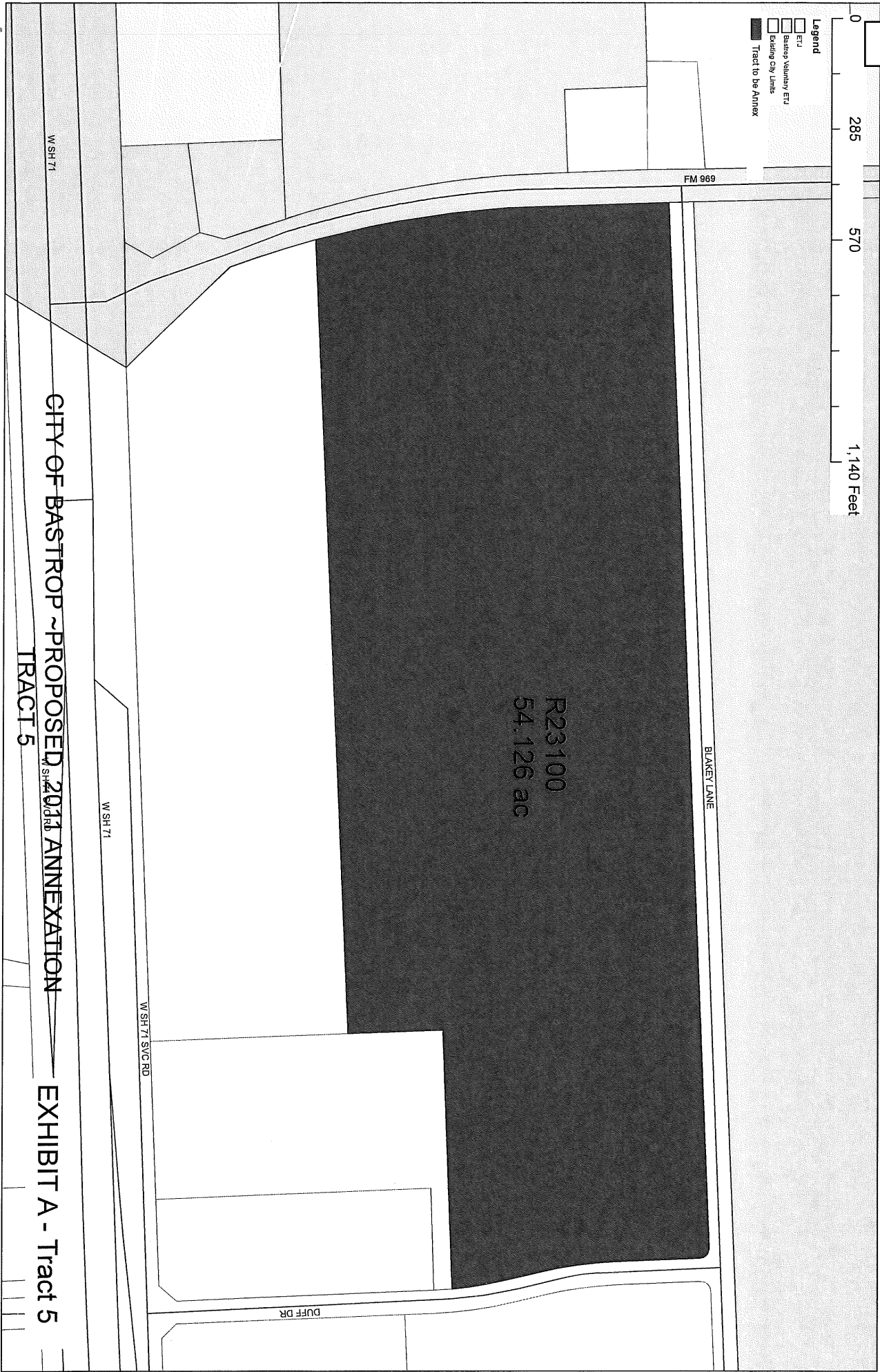
By: Michael H. Talbot
City Manager, City of Bastrop, Texas

10-25-, 2011
Date

Witnessed and Attested:



Teresa Valdez, City Secretary



CITY OF BASTROP ~ PROPOSED 2011 ANNEXATION

TRACT 5

EXHIBIT A - Tract 5



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Consider action on the second reading of Ordinance No. 2022-21 approving the Pearl River Zoning Concept Scheme, changing the zoning for 26.902 acres from P2 Rural to P4 Mix and 29.718 acres from P2 Rural to P5 Core out of the Nancy Blakey Survey, Abstract 98, and establishing a Concept Plan on 74.974 acres, with 10% Civic Space required during development, located east of FM 969 and north of SH 71, within the city limits of Bastrop, Texas, as shown in Exhibit A, providing for findings of fact, adoption, repealer, severability and enforcement, proper notice and meeting; and establishing an effective date.

STAFF REPRESENTATIVE:

Submitted by: Jennifer C. Bills, Director of Planning & Development

BACKGROUND:

The applicant has submitted an application for a Zoning Concept Scheme for 74.974 acres of the Nancy Blakey Survey (Attachment 1). The development is proposed to be a mix of two Place Types P4 – Mix, and P5 – Core base zoning districts, with PCS – Civic Space to be determined at final plat through dedication or rezoning to PCS. The applicant is proposing a mixed-use development, with a mix of multifamily residential, office, medical, hotel, restaurant, and retail shopping in a master planned development with an emphasis on connectivity and walkability (Attachment 1 Page 18-19).

The applicant has not asked for any Warrants or Variances from the Bastrop Building Block (B³) Code at this time. Warrants and Variances may be requested and reviewed during additional development stages, such as platting, public improvement plan or site development plan review. Additional analysis on the request is provided in the Background Memo.

PLANNING & ZONING COMMISSION RECOMMENDATION:

The P&Z Commission reviewed the Zoning Concept Scheme at their July 28, 2022, regular meeting and recommended approval of the rezoning request for P4 Mix and P5 zoning and a postponing the Civic Space requirement to final plat, by a vote of 6-0.

CITY COUNCIL FIRST READING:

At the August 23, 2022, the City Council held the public hearing and voted 5-0 to approve the Zoning Concept Scheme.

STAFF RECOMMENDATION:

Consider action to approve the second reading as written.

ATTACHMENTS:

- Background Memo
- Exhibit A: Requested Place Type Zoning
- Exhibit B: Metes & Bounds Description with sketch
- Attachment 1: Zoning Concept Scheme Submittal
- Attachment 2: Location Map
- Attachment 3: Property Owner Notice & Responses
- Attachment 4: Existing Zoning Map
- Attachment 5: Future Land Use Map & Master Transportation Plan



TO: Trey Job, Acting City Manager
 From: Jennifer C. Bills, Director of Planning & Development
 Date: August 15, 2022
 Subject: Pearl River 75 acres Zoning Concept Scheme



=====

ITEM DETAILS:

Site Address: Northeast Corner of SH 71 and FM 969 (Attachment 2)
 Total Acreage: 74.974 acres
 Acreage Rezoned: 56.620 acres
 Legal Description: 74.974 acres out of the Nancy Blakey Survey

Property Owner/Agent: Spencer Harkness/PRC 01 Bastrop, LLC

Existing Use: Vacant
 Existing Zoning: P5 Core (City Limits) and P2 Rural (after annexation) (Attachment 4)
 Proposed Zoning: P4 Mix, and P5 Core (Exhibit A)
 Character District: Cattleman's
 Future Land Use: Transitional Residential and General Commercial (Attachment 5)

BACKGROUND:

The applicant has submitted an application for a Zoning Concept Scheme for 74.974 acres of the Nancy Blakey Survey, Abstract 98 (Attachment 1). The development is proposed to be a mix of two Place Types P4 – Mix, and P5 – Core base zoning districts, with PCS – Civic Space to be determined at final plat through dedication or rezoning to PCS.

Place Type Definitions;

Place Type 4 – Mix: More intense Building Types that provide more lifestyle choices. It provides for a mix of Residential Building Types. Commercial and Office uses are allowed in this District only in House form Structures. Because P4 is a transition area, the Street Types consists of multimodal Streets, but are primarily Residential urban fabric.

Place Type 5 – Core: Higher density mixture of Building Types that accommodate commercial, retail, offices, row houses, and apartments. It has a tight network of Streets, with wide sidewalks, steady Street Tree plantings, and buildings set close to the sidewalks. P5 is a highly walkable area. A continuous line of buildings is critical to define the Public Frontage and allow for visible activity along the Street edge.

CS - Civic Space/Civic Building: Civic Spaces and/or Civic Buildings serve as community features appropriate to their Place Types. Civic Spaces provide relief from the urban environment inside each neighborhood. (While not being rezoned at this time, the applicant has proposed to provide Civic Space through parkland/open space dedication or rezoning to PCS at final plat once the specific areas are determined in relationship to the overall development.)

The Future Land Use Plan shows this area as Transitional Residential and General Commercial:

“The Transitional Residential character area is for lands to be developed with higher densities and a variety of housing types. The character area supports high density single-family detached, single-family attached (duplexes, triplexes, townhouses) and multifamily (apartments), and institutional residential uses such as nursing homes and assisted living facilities. Variation in form, scale, and density is allowed but appropriate transitions must be provided between land uses. In some cases, Transitional Residential uses may be included as part of a larger planned development within areas otherwise designated as Neighborhood Residential. Likewise, Transitional Residential character areas may also include associated amenities such as parks, trails, open spaces, and public uses such as schools, fire stations, and more.”

“The General Commercial character area supports local and regional businesses that rely on heavy traffic volumes and the visibility that is associated with being located near major roadways. General Commercial developments typically involve varying development intensities, from smaller locally owned shops to big box retailers. These areas are predominantly auto oriented, with large accessory parking areas. While General Commercial development will continue to be auto-oriented, improved street-side and parking lot landscaping, buffers, appropriately designed and scaled signage, bicycle and pedestrian accommodations, higher quality building materials, and access management techniques (e.g., limited access points and inter-parcel connectivity) will help to improve overall development quality and appearance.

The applicant is proposing a mixed-use development, with a mix of multifamily residential, office, medical, hotel, restaurant, and retail shopping in a master planned development with an emphasis on connectivity and walkability (Attachment 1 Page 18-19).

For P4 and P5, the development is required to provide public streets every 330 feet to create the building block grid. The applicant is showing four streets (two north-south, two east-west) that are proposed to be publicly dedicated streets (Attachment 1, Page 27). They are also showing several private street/drives and two pedestrian walkways that approximate the 330-foot Building Block dimensions (Attachment 1, Page 28). Due to Texas Department of Transportation spacing requirements, the development will be limited on the number of streets/driveways that can connect to FM 969 and SH 71. The actual streets and block configuration will be determined during the Subdivision process.

Zoning Concept Schemes also take into account the variety of place type zoning districts in a pedestrian shed (Attachment 1, Page 26). Within the pedestrian shed area, most of the land is outside of the city limits and not currently zoned. The applicant has provided a mix of Place Types within the project area that complies with the pedestrian shed distribution. The area to the north is in an annexation agreement, which would default to P2 Rural, which is the approximate designation the applicant has provided in the pedestrian shed analysis.

In the ZCS, the applicant has provided a conceptual design for the streetscape, depicting pedestrian zones with required encroachments and street trees (Attachment 1, Page 29). The actual design with trees and auto/pedestrian elements will be determined during the Public Improvement Plan process, the applicant has demonstrated an understanding and ability to comply with the intent of the B³ Code.

Drainage

A Zoning Concept Scheme must be accompanied by a Conceptual Drainage Plan to ensure that the proposed development is feasible (Attachment 1, Page 31-32). A Conceptual Drainage Plan has been reviewed and approved by the City Engineer. The site shows conveyance and detention would occur

on the east side of the property, where the current drainage flows. The maximum impervious cover allowed in Place Type 4 is 70% and Place Type 5 is 80%.

Annexation

The property is under a 2011 Annexation Agreement that requires annexation upon development or property transfer. Upon annexation, the base zoning district will be P2 – Rural.

PUBLIC COMMENTS:

Property owner notifications were sent to 11 adjacent property owners on July 15, 2022 (Attachment 3). At the time of this report, no responses have been received.

POLICY EXPLANATION:

Texas Local Government Code

Sec. 211.006. PROCEDURES GOVERNING ADOPTION OF ZONING REGULATIONS AND DISTRICT BOUNDARIES. (a) The governing body of a municipality wishing to exercise the authority relating to zoning regulations and zoning district boundaries shall establish procedures for adopting and enforcing the regulations and boundaries. A regulation or boundary is not effective until after a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard. Before the 15th day before the date of the hearing, notice of the time and place of the hearing must be published in an official newspaper or a newspaper of general circulation in the municipality.

Notice was published in the Bastrop Advertiser and notice was sent to property owners within 200 feet of the property boundary.

(b) In addition to the notice required by Subsection (a), a general-law municipality that does not have a zoning commission shall give notice of a proposed change in a zoning classification to each property owner who would be entitled to notice under Section 211.007(c) if the municipality had a zoning commission. That notice must be given in the same manner as required for notice to property owners under Section 211.007(c). The governing body may not adopt the proposed change until after the 30th day after the date the notice required by this subsection is given.

N/A. Bastrop is not a general-law municipality.

(c) If the governing body of a home-rule municipality conducts a hearing under Subsection (a), the governing body may, by a two-thirds vote, prescribe the type of notice to be given of the time and place of the public hearing. Notice requirements prescribed under this subsection are in addition to the publication of notice required by Subsection (a).

Notice of the meeting was posted at least 72 hours in advance.

(d) If a proposed change to a regulation or boundary is protested in accordance with this subsection, the proposed change must receive, in order to take effect, the affirmative vote of at least three-fourths of all members of the governing body. The protest must be written and signed by the owners of at least 20 percent of either:

- (1) the area of the lots or land covered by the proposed change; or
- (2) the area of the lots or land immediately adjoining the area covered by the proposed change and extending 200 feet from that area.

(e) In computing the percentage of land area under Subsection (d), the area of streets and alleys shall be included.

At the time of this report, no protest has been received.

(f) The governing body by ordinance may provide that the affirmative vote of at least three-fourths of all its members is required to overrule a recommendation of the municipality's zoning commission that a proposed change to a regulation or boundary be denied.

The Planning & Zoning Commission recommended approval, so this does not apply.

Compliance with 2036 Comprehensive Plan:

Future Land Use Plan – The Transitional Residential character area is for lands to be developed with higher densities and a variety of housing types. The character area supports high density single-family detached, single-family attached (duplexes, triplexes, townhouses) and multifamily (apartments), and institutional residential uses such as nursing homes and assisted living facilities. Variation in form, scale, and density is allowed but appropriate transitions must be provided between land uses. In some cases, Transitional Residential uses may be included as part of a larger planned development within areas otherwise designated as Neighborhood Residential. Likewise, Transitional Residential character areas may also include associated amenities such as parks, trails, open spaces, and public uses such as schools, fire stations, and more.

- Orient new multi-family and townhouse buildings toward existing street frontage, even where remaining buildings face the interior of the development. Apply urban characteristics to street facing buildings including street-facing pedestrian access and internal stairwells and landings
 - *Buildings are shown to be oriented toward public streets, trails, parks and open space, with on-site parking located internal to the lots.*
- New development where a majority of the project is comprised of townhouse or multi-family uses should take access from a collector roadway or greater in functional classification.
 - *The property is bounded by Blakey Lane to the north and the applicant is proposing a collector street along the southern boundary that will provide for access to the P-4/multifamily development.*
- Minimize dead-end streets and cul-de-sacs. Internal streets should take on a grid-based street pattern with high connectivity. Adjustments to a rigid grid should be permitted in areas of varied topography so long as street connectivity can be promoted.
 - *The proposed ZCS provides the 720-foot grid pattern for proposed ROWs that would provide connectivity. Internal to this grid, the intent of the 330-foot grid pattern would be met with private streets/driveway and pedestrian walkways that provide internal circulation and off-street parking.*

Future Land Use Plan – The General Commercial character area supports local and regional businesses that rely on heavy traffic volumes and the visibility that is associated with being located near major roadways. General Commercial developments typically involve varying development intensities, from smaller locally owned shops to big box retailers. These areas are predominantly auto-oriented, with large accessory parking areas. While General Commercial development will continue to be auto-oriented, improved street-side and parking lot landscaping, buffers, appropriately designed and scaled signage, bicycle and pedestrian accommodations, higher

quality building materials, and access management techniques (e.g., limited access points and inter-parcel connectivity) will help to improve overall development quality and appearance.

- Require new general commercial areas to be located on and take vehicular access from an arterial roadway.
 - *The applicant proposes to add several new public streets and private drives that will allow the lots to take access from the arterial streets.*
- Manage vehicular access by limiting the number and location of curb cuts, requiring cross-access easements (particularly for out-parcels) and providing minimum driveway throat lengths for motor vehicle queuing. Formalize access management standards through appropriate amendments to the City's land development regulations.
 - *The proposed ZCS demonstrates an understanding of the B³ Code requirements to provide cross-access through streets, driveways, and pedestrian walkways.*
- Do not require minimum lot sizes as long as all other minimum requirements (e.g., parking, landscaping, setbacks, etc.) can be met without the need for a variance.
 - *The B³ Code does not require a minimum lot size, providing a lot of flexibility for the development to serve large and small commercial sites for the development of restaurants, hotel, office and retail shopping uses.*
- Construct sidewalks along all public and private rights-of-way and include designated and safe sidewalk connections to the main entrance of the building.
 - *The ZCS provides a conceptual design for the streetscape, showing the intent to comply with building placement and pedestrian zones to provide for the interaction between the public and private realms.*

Compliance with Bastrop Building Block (B³) Code:

B³ CODE INTENT (See Executive Summary)

The code is built around three core intents:

- Fiscal Sustainability

New development and redevelopment must be done with a focus on the intersection of the Public and Private Realms. This is the area where city and utility infrastructure are maintained in an efficient manner and the commercial development creates a complete neighborhood.

The applicant has provided a ZCS that shows the intent to provide the 720-foot grid streets in compliance with the Master Transportation Plan. The internal circulation within the Farm Lots will be determined during the subdivision process and is currently shown as blocks that are bounded by private driveways and pedestrian walkways. The Master Transportation Plan streets and the alleys will provide the areas to efficiently run the necessary infrastructure.

- Geographically Sensitive Developments

Development will retain its natural form and visual character, which is derived from the topography and native environment.

The area to the east is a drainage way. The ZCS contemplates this area to be developed as detention and a park area, to retain the natural topography and utilize the existing drainage way.

- Perpetuation of Authentic Bastrop

The B³ Code will perpetuate the built form that has been predominate over the City's 189-year history. The recent trend of allowing parking and automobile traffic as the predominate feature has created a pattern that is contrary to the historical building patterns of the city and creates sites/buildings that are not adaptable and sustainable in the long-term.

The proposed ZCS shows the intent to provide a mix of multifamily housing with commercial that will provide retail, restaurant, office and hotel building forms. The site utilizes the existing streets and highways bounding on four sides, while providing an internal grid of public streets and private drives and pedestrian walkways providing multiple routes for vehicular and pedestrian traffic throughout the development. There are large properties (Valverde and the Colony) within a half-mile radius of the development that will be served by the commercial development, while the multifamily housing within the development will provide housing opportunities for Bastrop while providing services within walking distance for the residents.

B³ Code ARTICLE 5.1 INTENT OF DEVELOPMENT PATTERNS

(b) The Development Pattern type will be used to guide the creation of the Zoning Concept Scheme and Neighborhood Regulating Plan (see Article 2-3 Neighborhood Regulating Plans in B3 Technical Manual) configurations suitable for different geographies and Character Districts.

The Character District of this project is Cattleman's which allows for Traditional Neighborhood Development (TND) using the standard building block pattern, or Village Center Development, which focuses the development around a pedestrian center with the vehicular traffic kept to a street network at the outer edges of the development. The development is proposing the TND form, which allows for the blocks to be centered around the grid of public streets, private drives and pedestrian walkways.

SEC. 5.2.002 TND STANDARDS

1. Detail the block perimeters, block lengths, pedestrian shed area, place type allocations per B³ Code 3.2.002b.

In P4 Mix and P5 Core, the block perimeter maximum is 1320 feet. This is the distance around one building block, which is a block length of 330 feet. The applicant has largely met the farm lot (720-foot grid) requirement by showing right-of-way required at the 720-foot level as shown on the Master Transportation Plan. The 330-foot building blocks will be met by a mix of public, private drives and pedestrian walkways. The exact alignment and dedication will be determined during the Subdivision process, once the preliminary drainage, preliminary infrastructure and TXDot review is conducted.

A quarter-mile radius around the development creates the pedestrian shed for the area. The goal of a pedestrian shed is to ensure the neighborhood created is walkable. Allocations of various place types provide variety in a neighborhood to promote a complete neighborhood. The Pearl River site occupies a majority of the pedestrian shed area. With the proximity to SH 71, FM 969 and the future residential that will be provide in Valverde and The Colony, zoning to P4 and P5 with 10% allocated

to Civic Space during platting meets the intent of the pedestrian shed analysis (Attachment 1, Page 20).

DIRECTOR ANALYSIS & RECOMMENDATION:

The Zoning Concept Scheme meets the intent of the B³ Code. The site has some existing development challenges (adjacent commercial development, TxDOT spacing requirements). The applicant has demonstrated the ability to comply with the intent of the B³ Code with regard to providing the Farm Lot and Building Block grid, through a mix of public, private and pedestrian walkway methods.

Staff recommends requiring the provision of the 10% Civic Space requirement at final plat, either through the dedication of parkland/open space, or through rezoning.

RECOMMENDATION:

Hold public hearing and consider action on the first reading of Ordinance No. 2022-21 approving the Pearl River Zoning Concept Scheme, changing the zoning for 26.902 acres from P2 Rural to P4 Mix and 29.718 acres from P2 Rural to P5 Core out of the Nancy Blakey Survey, Abstract 98, and establishing a Concept Plan on 74.974 acres, with 10% Civic Space required during development, located east of FM 969 and north of SH 71, within the city limits of Bastrop, Texas, as shown in Exhibit A, providing for findings of fact, adoption, repealer, severability and enforcement, proper notice and meeting; and establishing an effective date, and move to include on the September 13, 2022 Regular Agenda for the second reading.

ORDINANCE 2022-21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, APPROVING THE PEARL RIVER ZONING CONCEPT SCHEME, CHANGING THE ZONING FOR 26.902 ACRES FROM P2 RURAL TO P4 MIX AND 29.718 ACRES TO P5 CORE OUT OF THE NANCY BLAKEY SURVEY, AND ESTABLISHING A CONCEPT PLAN ON 74.974 ACRES, WITH 10% CIVIC SPACE REQUIRED DURING DEVELOPMENT, LOCATED EAST OF FM 969 AND NORTH OF SH 71, WITHIN THE CITY LIMITS OF BASTROP, TEXAS, AS SHOWN IN EXHIBITS A & B, PROVIDING FOR FINDINGS OF FACT, ADOPTION, REPEALER, SEVERABILITY AND ENFORCEMENT, PROPER NOTICE AND MEETING; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas (City) is a Home-Rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Texas Local Government Code; and

WHEREAS, on or about June 13, 2022, the applicant, PRC 01 Bastrop, LLC submitted a request for zoning modifications; and,

WHEREAS, City Council has reviewed the request for zoning modifications, and finds the request to be reasonable and proper under the circumstances; and,

WHEREAS, the City Staff has reviewed the request for zoning modifications, and finds it to be justifiable based upon the Future Land Use Designation for this Property is Industry, which allows for a wide range of commercial and retail uses; and

WHEREAS, the 74.974 acres of the Nancy Blakey Survey, Abstract 98 were annexed into the city limits of Bastrop on September 13, 2022, with the default zoning of P2 Rural, as established in the Bastrop Building Block (B³) Code, Section 2.3.003 "Zoning Upon Annexation"; and

WHEREAS, in accordance with Texas Local Government Code Chapter 211, public notice was given, and a public hearing was held before the City of Bastrop Planning and Zoning Commission (P&Z) on July 28, 2022, which made a unanimous recommendation by a vote of 6-0 for approval of the rezoning request; and

WHEREAS, in accordance with Texas Local Government Code Chapter 211, public notice was given, and a public hearing was held before the City Council regarding the requested zoning modification; and

WHEREAS, Texas Local Government Code Section 51.001 provides the City general authority to adopt an Ordinance or police regulations that are for good

government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, after consideration of public input received at the hearing on August 23, 2022, the information provided by the Applicants, and all other information presented, City Council finds that it necessary and proper to enact this Ordinance.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:

Section 1: The Property, 26.902 acres out of land out of the Nancy Blakey Survey is rezoned from P2 Rural to P4 Mix and 29.718 acres out of land out of the Nancy Blakey Survey is rezoned from P2 Rural to P5 Core and a Concept Plan is established, requiring the provision of the 10% Civic Space requirement at final plat, either through the dedication of parkland/open space, or through rezoning, located east of FM 969 and north of SH 71, within the City Limits of Bastrop, Texas as more particularly shown on Exhibits A & B.

Section 2: The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

Section 3: All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

Section 4: If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, that invalidity or the unenforceability will not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision.

Section 5: The City shall have the power to administer and enforce the provisions of this ordinance as may be required by governing law. Any person violating any provision of this ordinance is subject to suit for injunctive relief as well as prosecution for criminal violations, and such violation is hereby declared to be a nuisance. Nothing in this ordinance shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this ordinance and to seek remedies as allowed by law and/or equity.

Section 6: It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

Section 7: This Ordinance shall be effective immediately upon passage and publication.

READ & ACKNOWLEDGE on First Reading on this the 23rd day of August 2022.

READ & ADOPTED on Second Reading on this the 13th day of September 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

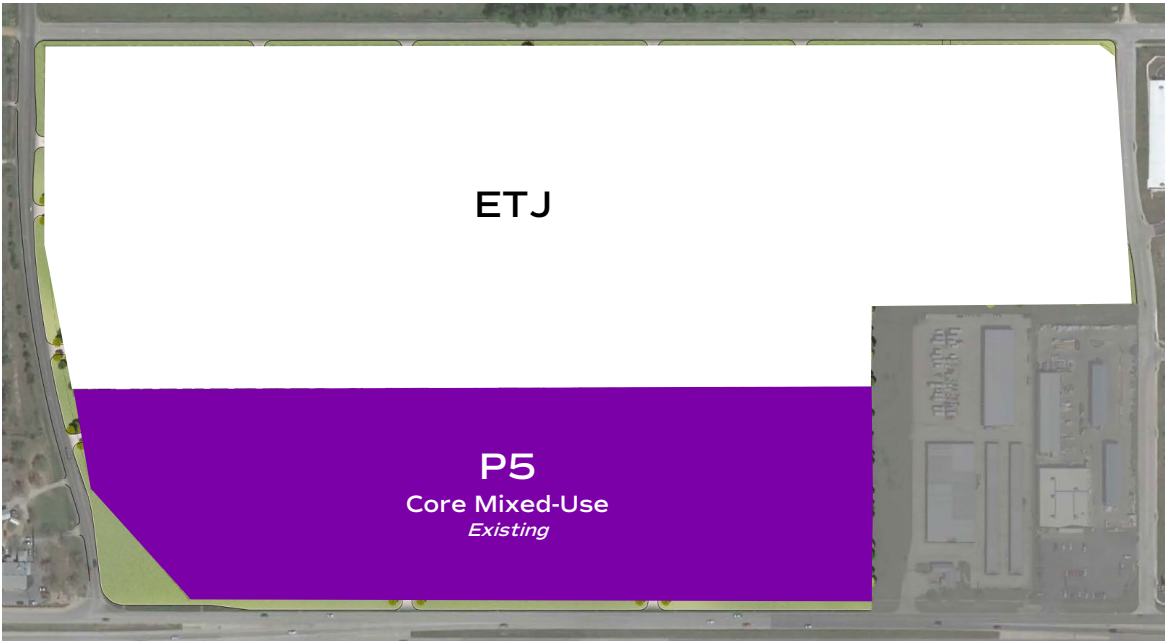
PEARL RIVER

Entitlements

ANNEXATION & P5 CORE MIXED-USE ZONING

+/- 10%
Civic Space

PER B3 CODE TO BE IDENTIFIED WHEN
THE PROPERTY IS PLATTED



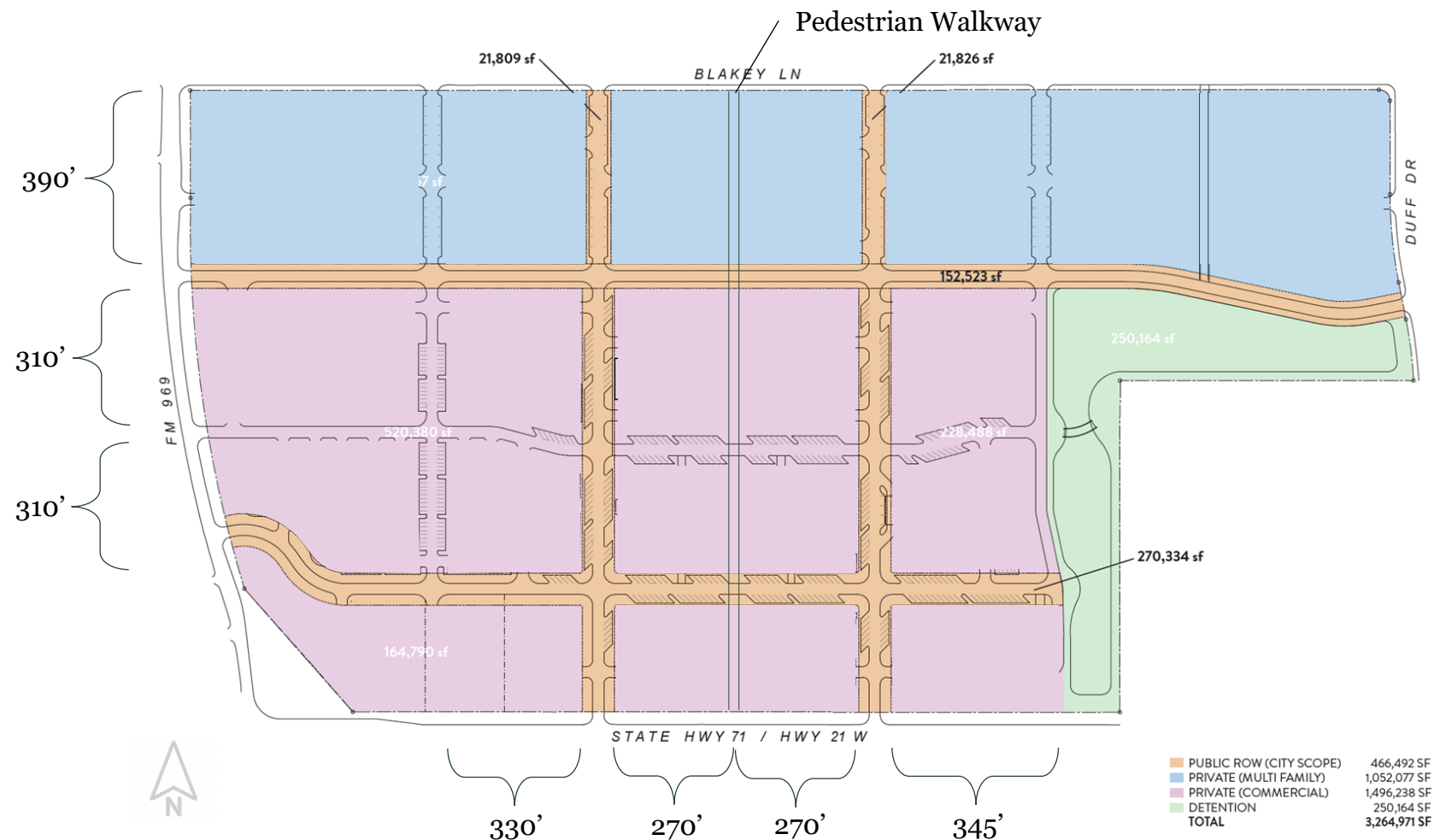
Existing Zoning



Requested Zoning

PEARL RIVER

Block Dimensions



**A METES AND BOUNDS
DESCRIPTION OF A
56.620 ACRE TRACT OF LAND**

BEING a 56.620 acre (2,466,385 square feet) tract of land situated in the Nancy Blakey Survey, Abstract 98, Bastrop County, Texas; and being a portion of a tract called "Reserve" on the plat of Lone Star Storage Subdivision, recorded in Cabinet 4, Page 163-A of the Official Public Records of Bastrop County, also being a portion of that certain 74.974 acre tract described in instrument to PRC 01 Bastrop, LLC, recorded in Document No. 202200112 of the Official Public Records of Bastrop County; and being more particularly described by metes and bounds as follows:

COMMENCING, at a "TXDOT" Concrete Monument found marking the southwest corner end of a cutback at the intersection northerly right-of-way line of State Highway 71 (300' right-of-way wide) and the easterly right-of-way line of Farm to Market Road 969 (80' right-of-way wide), and marking the southern-most southwest corner of the herein described tract;

THENCE, in a northwesterly direction along a said Farm to Market Road 969, the following four (4) courses and distances.

1. North 43°37'41" West, 370.98 feet to a "TXDOT" Concrete Monument found for corner;
2. in a northerly direction along a non-tangent curve to the right, having a radius of 2824.79 feet, a chord North 17°41'54" West, 146.68 feet, a central angle of 2°58'32", and an arc length of 146.69 feet to a **POINT OF BEGINNING** and southwest corner of the herein described tract;
3. in a northerly direction continuing along a tangent curve to the right, having a radius of 2824.79 feet, a chord North 08°36'51" West, 746.83 feet, a central angle of 15°11'33", and an arc length of 749.02 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
4. North 02°26'48" West, 243.14 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;

THENCE, North 87°41'49" East, 2687.44 feet departing the westerly right-of-way line of said Farm to Market Road 969 and along the southerly line of Blakey Lane "North Road Segment II" recorded in Volume 1799, Page 356 of the Official Public Records of Bastrop County, to a 1/2-inch iron rod with plastic cap stamped "KHA" set marking the northwest end of a right-of-way cutback curve at the intersection with the westerly line of Duff Drive (60' wide right-of-way) recorded in Cabinet 5, Page 145A of the Amended Plat of Lots 1, 2, and 3, Block A, Burleson Crossing;

THENCE, along westerly line of said Duff Drive, the following five (5) courses and distances;

1. in a southeasterly direction along a non-tangent curve to the right, having a radius of 25.00 feet, a chord South 47°18'11" East, 35.36 feet, a central angle of 90°00'54", and an arc length of 39.28 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for a point of curvature;
2. South 02°18'11" East, 211.62 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
3. in a southerly direction along a tangent curve to the left, having a radius of 1030.00 feet, a chord of South 07°52'45" East, 200.16 feet, a central angle of 11°09'07", and an arc length of 200.48 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for point of tangency;
4. South 13°27'19" East, 85.21 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for a point of curvature;
5. in a southerly direction along a tangent curve to the right, having a radius of 970.00 feet, a chord of South 09°19'29" East, 139.73 feet, a central angle of 08°15'40", and an arc length of 139.86 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner marking the northwest corner of Lot 1 of a said Lonestar Storage Subdivision;

THENCE, along the northwest boundary line of said Lot 1, the following two (2) courses and distances;

1. South 87°45'06" West, 663.82 feet to a 1/2-inch iron rod with plastic cap stamped "KHA" set for corner;
2. South 02°14'54" East, 330.32 feet to a point for corner;

THENCE, South 87°45'51" West, 2018.62 feet to the **POINT OF BEGINNING**, and containing 56.620 acres of land in Bastrop County, Texas. The basis of this description is the Texas State Plane Coordinate System, Central Zone (FIPS 4203) (NAD'83). All distances are on the Surface and shown in U.S. Survey Feet. The Combined Surface to Grid Scale Factor is 1.0000139976. This description was generated on 8/8/2022 at 5:40 PM, based on geometry in the drawing file K:\SNA_Survey\069300300-PEARL RVR-BASTROP 75AC\DWG\Exhibits\56.620 AC - Pearl River Bastrop Core.dwg, in the office of Kimley-Horn and Associates in San Antonio, Texas.



**EXHIBIT OF A
56.620 ACRE
NANCY BLAKEY SURVEY,
ABSTRACT NO. 98
BASTROP COUNTY, TEXAS**

JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com

John G. Mosier
8-9-22

Kimley»Horn

10101 Reunion Place, Suite 400
San Antonio, Texas 78216 FIRM # 10193973

Tel. No. (210) 541-9166
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
N/A	DJG	JGM	8/9/2022	069300300	1 OF 2



0 250 500

GRAPHIC SCALE IN FEET

LEGEND:

P.O.C. = POINT OF COMMENCING

P.O.B. = POINT OF BEGINNING

IRSC = 1/2" IRON ROD W/ "KHA" CAP SET

1/2" IRF = IRON ROD FOUND

1/2" IRFC = IRON ROD FOUND (W/CAP STAMPED "____")

CMF = CONCRETE MONUMENT FOUND

CAB. = CABINET NUMBER

DOC. = CABINET NUMBER

PG. = PAGE

OPRBC = OFFICIAL PUBLIC RECORDS BASTROP COUNTY

PRBC = DEED AND PLAT RECORDS BASTROP COUNTY

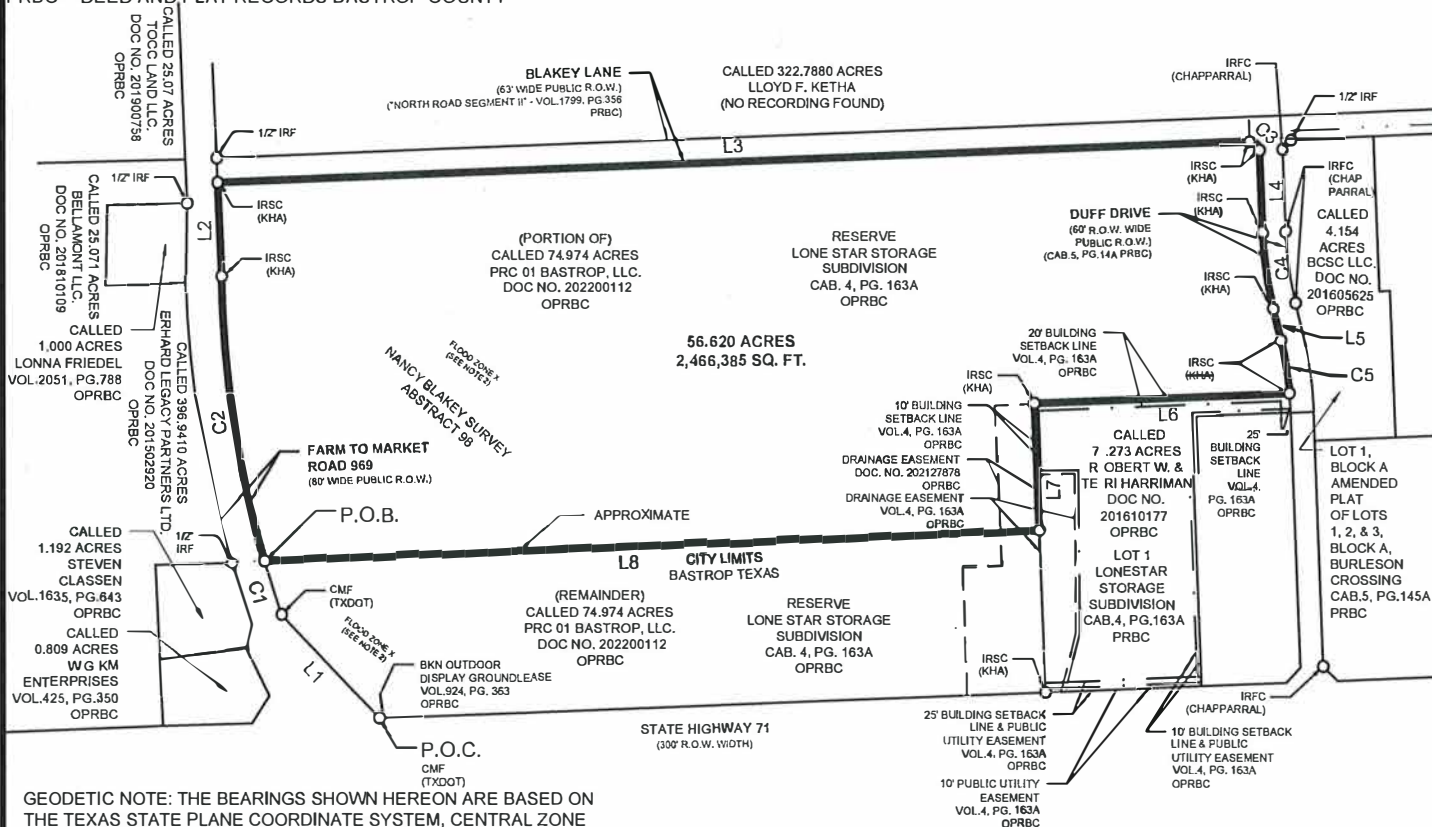
CURVE TABLE

NO.	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD
C1	2°58'32"	2824.79'	146.69'	N17°41'54"W	146.68'
C2	15°11'33"	2824.79'	749.02'	N08°36'51"W	746.83'
C3	90°00'54"	25.00'	39.28'	S47°18'11"E	35.36'
C4	11°09'07"	1030.00'	200.48'	S07°52'45"E	200.16'
C5	8°15'40"	970.00'	139.86'	S09°19'29"E	139.73'

LINE TABLE

Item 12F.

NO.	BEARING	LENGTH
L1	N43°37'41"W	370.98'
L2	N02°26'48"W	243.14'
L3	N87°41'49"E	2687.44'
L4	S02°18'11"E	211.62'
L5	S13°27'19"E	85.21'
L6	S87°45'06"W	663.82'
L7	S02°14'54"E	330.32'
L8	S87°45'51"W	2018.62'



GEODETIC NOTE: THE BEARINGS SHOWN HEREON ARE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE (FIPS 4203) (NAD'83), AS DETERMINED BY THE GLOBAL POSITIONING SYSTEM (GPS). ALL DISTANCES SHOWN HEREON ARE ON THE SURFACE. THE COMBINED GRID TO SURFACE SCALE FACTOR FOR THE PROJECT IS 1.0000139976. THE UNIT OF LINEAR MEASUREMENT IS U.S. SURVEY FEET.

CERTIFICATION: THIS IS A LEGAL DESCRIPTION BASED ON A FIELD SURVEY BY KIMLEY-HORN PERSONNEL. NO IMPROVEMENTS ARE SHOWN. ALL EXISTING EASEMENTS ARE NOT SHOWN. THIS IS NOT A LAND TITLE SURVEY. SEE THE SEPARATE LAND TITLE SURVEY UNDER JOB NUMBER 069300300 FOR ADDITIONAL INFORMATION.

JOHN G. MOSIER
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6330
601 NW LOOP 410, SUITE 350
SAN ANTONIO, TEXAS 78216
PH. 210-541-9166
greg.mosier@kimley-horn.com



John G. Mosier
8-9-22

EXHIBIT OF A
56.620 ACRE
NANCY BLAKEY SURVEY,
ABSTRACT NO. 98
BASTROP COUNTY, TEXAS

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10101 Reunion Place, Suite 400

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FIRM # 10193973

Tel. No. (210) 541-9166

www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 500'	DJG	JGM	8/9/2022	069300300	2 OF 2



Project 75

June 13, 2022
APPLICATION FOR ZONING

Pearl River Companies is a privately held commercial real estate investment and development firm with a focused strategy for opportunity-driven value creation. We are guided by our core values and committed to delivering the highest level of performance for our partners.

DEVELOPERS. INVESTORS. CREATORS.

CONFIDENTIALITY STATEMENT

THIS DOCUMENT CONTAINS CONFIDENTIAL INFORMATION INTENDED ONLY FOR THE LIMITED USE OF THE INDIVIDUAL(S) TO WHOM IT WAS PROVIDED FROM PEARL RIVER COMPANIES AND ANY OF ITS SUBSIDIARIES AND AFFILIATES. YOU ARE HEREBY NOTIFIED THAT ANY DISCLOSURE, COPYING OR DISTRIBUTION OF THE CONFIDENTIAL INFORMATION CONTAINED HEREIN IS STRICTLY PROHIBITED.

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PEARL RIVER

Project Description Letter

RE: 807 Hwy 71, Bastrop, TX Zoning Application

To Whom It May Concern:

Landowner (PRC 01 Bastrop, LLC), kindly request P5 and P4 zoning designation for our 75-acre development site.

The requested zoning designation will enable us to deliver a comprehensive mixed-use project on the subject site that will include residential and commercial uses within a walkable lifestyle-oriented development.

Sincerely,



Spencer Harkness
Managing Partner



Mason Mote
Managing Partner

Introduction

PEARL RIVER COMPANIES

—

PEARL RIVER

Introduction

LEADERSHIP TEAM



SPENCER HARKNESS

Co-Founder | Managing Principal

Spencer is responsible for leading the firm's day-to-day operations, investor relations, and executing Pearl River's investment strategy throughout the acquisition and development process. He has managed the development of more than 1.3 million square feet of commercial mixed-use development valued over \$250 million.

Spencer graduated with a Bachelor of Business Administration from Loyola University of New Orleans.



MASON MOTE

Co-Founder | Managing Principal

Mason is responsible for leading the firm's capital formation and portfolio strategies. He also provides operational oversight for all legal matters including risk management and policies. Mason was previously a partner with the international law firm of McGuireWoods specializing in commercial real estate transactions, including acquisitions, developments, financing, and leasing of best-in-class commercial projects throughout the United States. His extensive experience also includes serving as general counsel and executive vice president to a vertically integrated commercial real estate investment firm.

Mason has been recognized as a Texas SuperLawyers Rising Stars since 2017 and awarded as a top three finalist for Attorney of the Year by REDNews for his work as general counsel.

Our Philosophy

Uphold Integrity

We subscribe to the highest ethical standards in our industry and ourselves. We commit to doing business in an honest and transparent way, and demonstrate this commitment by partnering with others that share in our philosophy.

Challenge Perspectives

We seek opportunities to transform spaces, businesses, and communities to deliver unique and mutually beneficial projects. We challenge ourselves to constantly expand boundaries and exceed expectations during each step of the development process.

Data-Driven Decision Making

Market intelligence strengthens our understanding of each project's potential and challenges. Technology and up-to-date data reveal insights that enable our team to make precise decisions.

Build Partnerships

We forge lasting and sustainable relationships across all phases of our projects. We elicit participation in a collaborative structure that ensures the needs of all parties are integrated into the DNA of each project. These healthy partnerships drive continued opportunity as they become advocates for Pearl River and its way of doing business.

Core Values

PASSION

When you love what you do, the results are reflected in the quality of each project.

GENEROSITY

Kindness to others and giving back to the community are part of the company culture we cultivate.

EXCELLENCE

We strive to “raise the bar” day in and day out.

TEAMWORK

Collaboration is essential to our operation and drives the success of our projects.

ADAPTABILITY

We pride ourselves on our ability to adapt and thrive in changing and challenging environments.

QUALITY

Intentional commitment to quality and innovation are hallmarks of our work.

PEARL RIVER

Developers

OWNER
PRC O1 BASTROP, LLC
(75 ACRES)



GENERAL PARTNER

BUYER



COMMERCIAL DEVELOPMENT
(49 ACRES)



MF RESIDENTIAL DEVELOPMENT
(26 ACRES)

PEARL RIVER

Introduction

RESIDENTIAL SITE (26 ACRES)

- **National leader** in the development, construction and management of multifamily communities across the United States.
- Acquired and developed more than **80,000 multifamily homes** with a combined capitalization of more than **\$16B.**
 - 2,000+ Class A multifamily units delivered or under construction in Central Texas
 - 2,600+ Class A multifamily units under design in Central Texas
- Offices in **20+ markets** and **15 States.**
 - Physical presences in Austin, San Antonio, Houston, and Dallas



Generational Site

BASTROP, TEXAS

—

PEARL RIVER

Site Overview

NE HWY 71 & FM 969 INTERSECTION

Pearl River Companies recently purchased land located at 807 Hwy 71 W Bastrop, Tx 78602. This commercially developable site is adjacent to and across from established retail centers featuring tenants such as Best Buy, Lowe's, Home Depot, Wal-Mart, Academy Sports + Outdoors, H-E-B, Hobby Lobby, ULTA, and others.

Bastrop County has experienced immense population and economic growth over the past two years due to its relatively low cost of living within a short 20-minute drive to/from Austin and Tesla's Giga Campus. This essential retail corridor is positioned for continued success as it must serve the growing population of the Austin Metro and the suburb of Bastrop.

Our due diligence has revealed significant demand for a new mixed-use development with the support of the Bastrop EDC and the City Council. We envision a balanced mix of retail, residential and hospitality development centered around an activated green space within a walkable and community-centric environment.



Entitlements Request

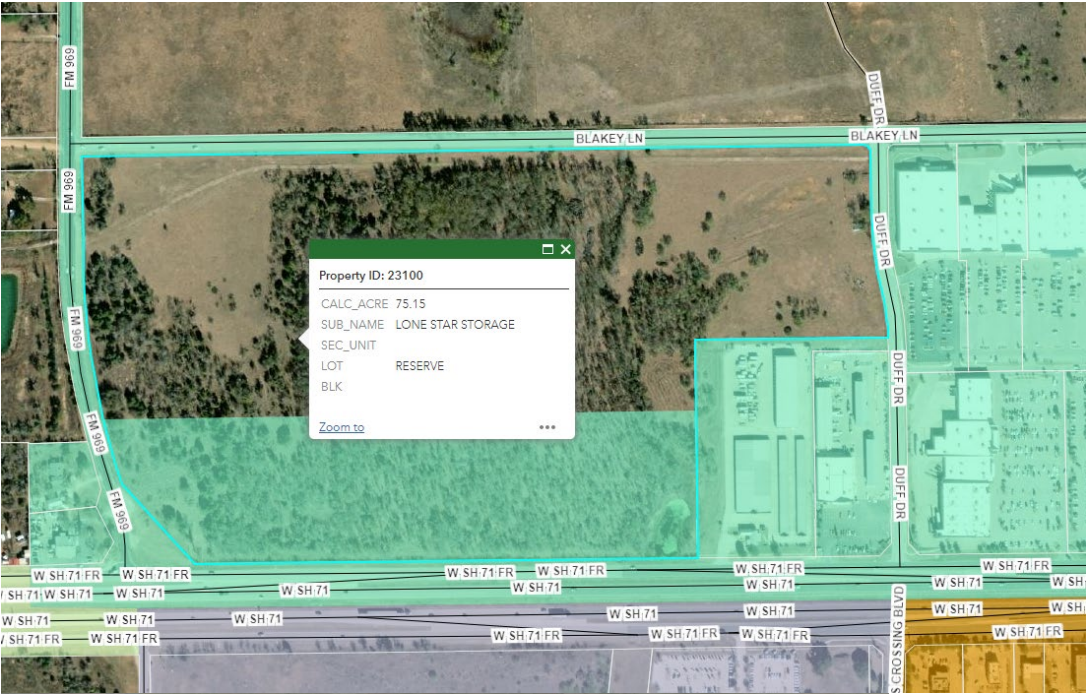
ANNEXATION & P5 MIXED-USE ZONING

—

PEARL RIVER

Entitlements

CHARACTER DISTRICT (CATTLEMAN’S)



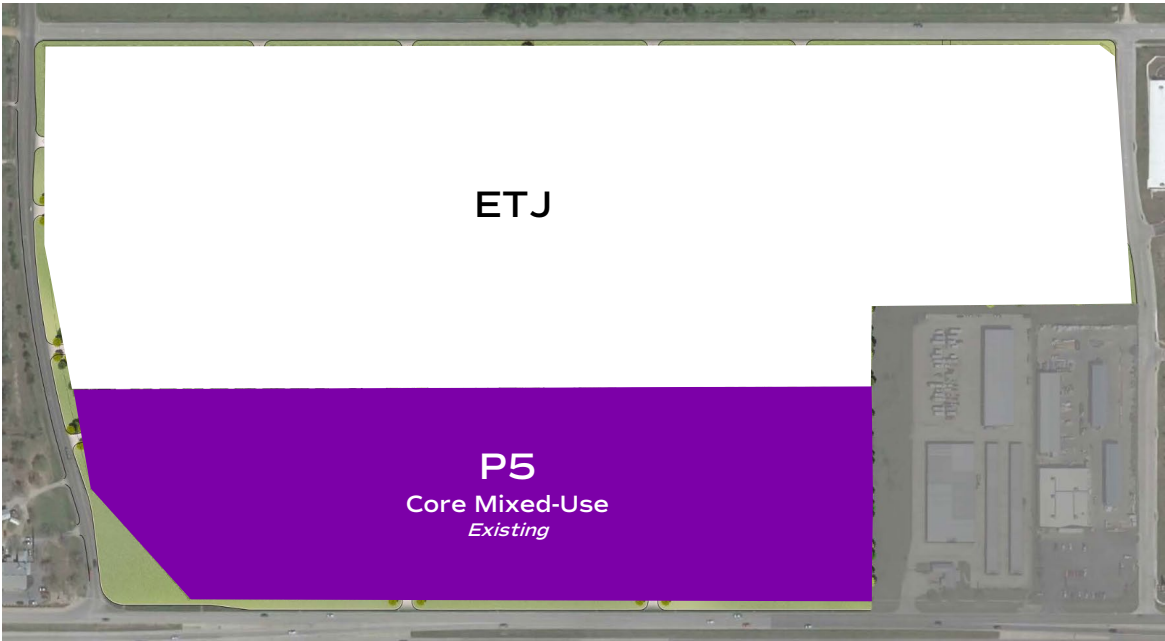
Current

Entitlements

ANNEXATION & P5 CORE MIXED-USE ZONING

+/- 10%
Civic Space

PER B3 CODE TO BE IDENTIFIED WHEN
THE PROPERTY IS PLATTED



Existing Zoning



Requested Zoning

Zoning Concept Scheme

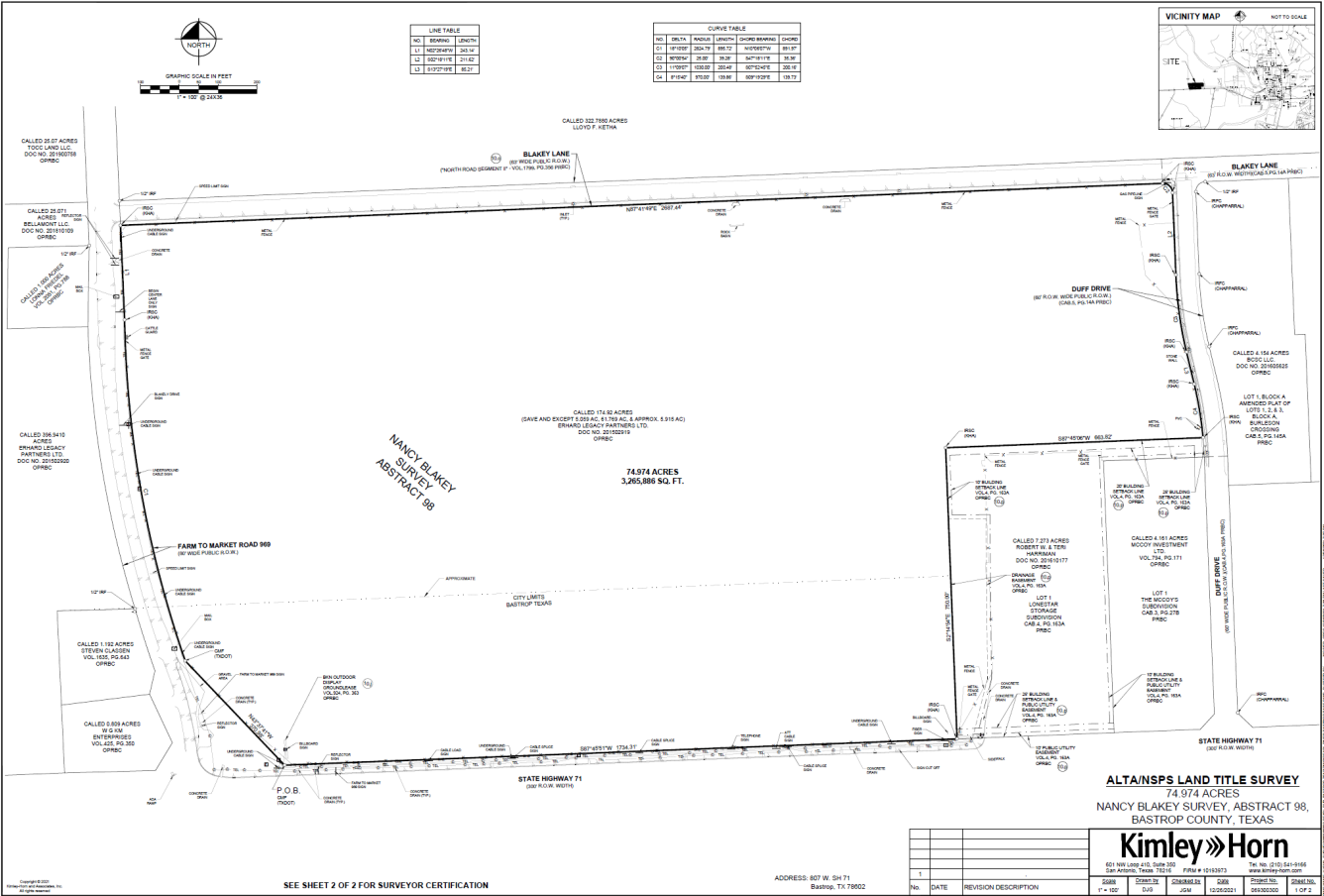
ZONING APPLICATION

—

PEARL RIVER

Property Boundary

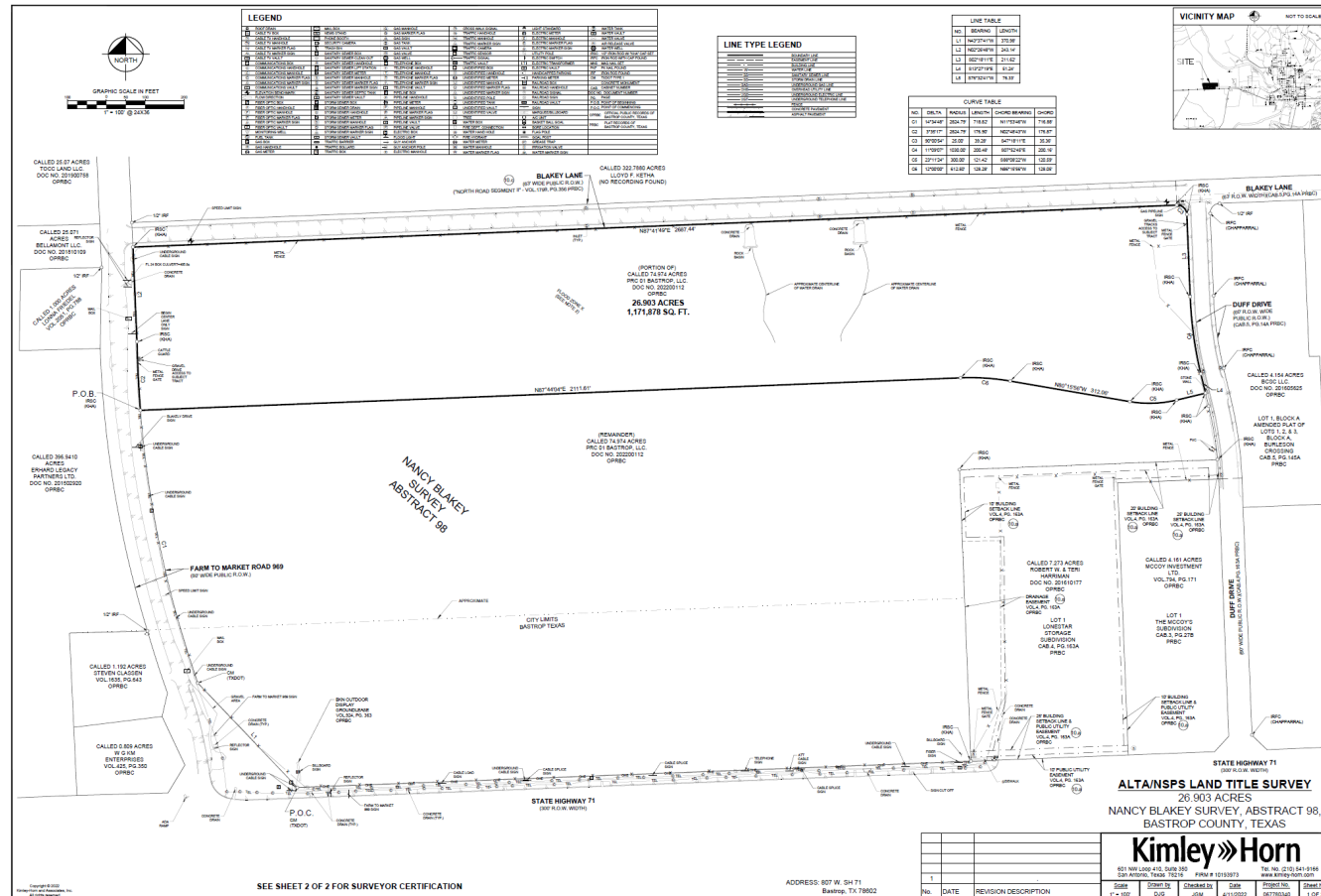
SITE SURVEY



PEARL RIVER

Property Boundary (P4 Site)

SITE SURVEY



PEARL RIVER

Master Plan



75 Acres
Serving the
City of Bastrop

250,000+ SF
RETAIL

650+
LUXURY APARTMENT HOMES

100+ Room
HOTEL

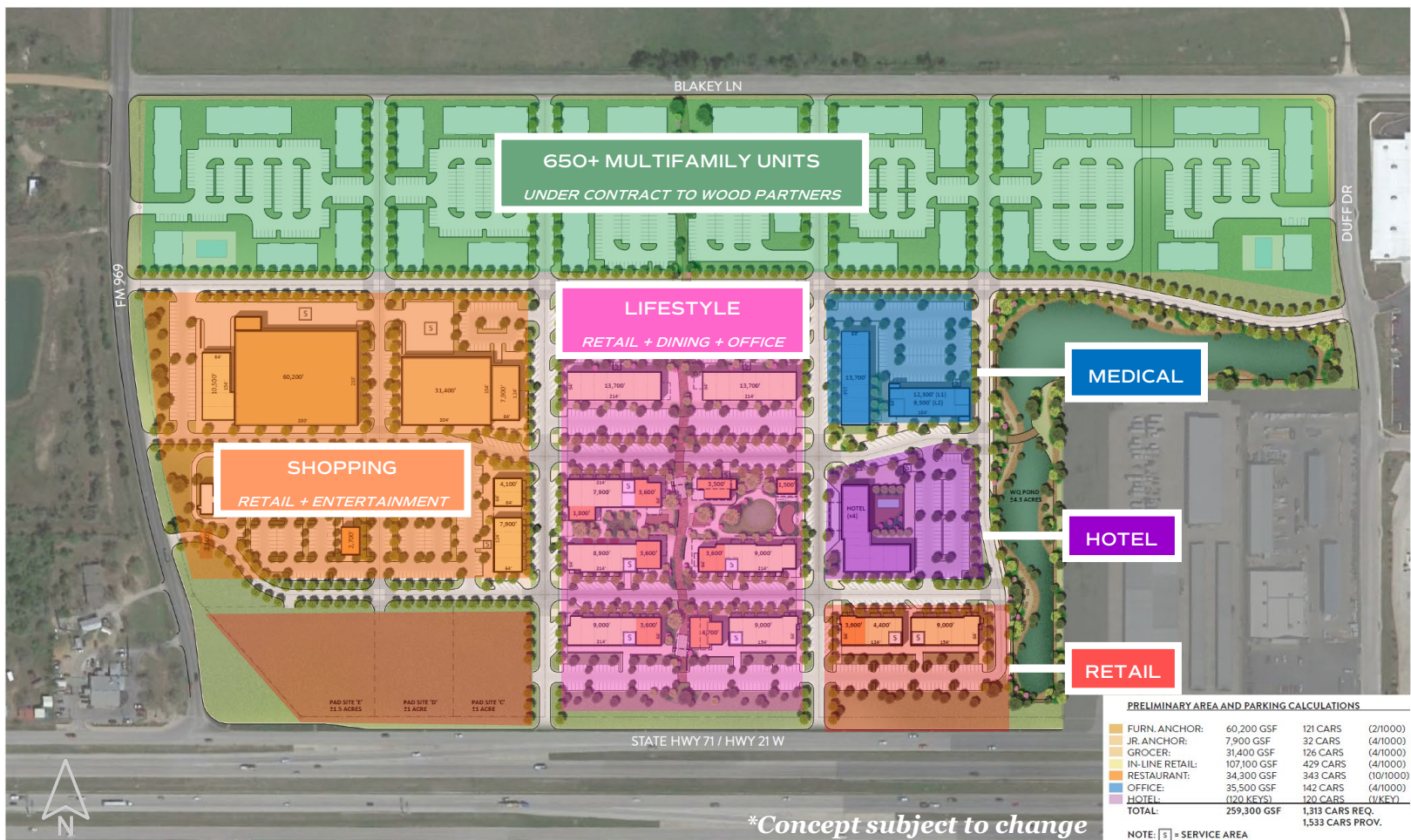
3 Acre
MEDICAL DISTRICT

PRELIMINARY AREA AND PARKING CALCULATIONS			
FURN. ANCHOR:	60,200 GSF	121 CARS	(2/1000)
JR. ANCHOR:	7,900 GSF	32 CARS	(4/1000)
GROCER:	31,400 GSF	126 CARS	(4/1000)
IN-LINE RETAIL:	107,100 GSF	429 CARS	(4/1000)
RESTAURANT:	34,300 GSF	343 CARS	(10/1000)
OFFICE:	35,500 GSF	142 CARS	(4/1000)
HOTEL:	(120 KEYS)	120 CARS	(1/KEY)
TOTAL:	259,300 GSF	1,313 CARS REQ.	
		1,533 CARS PROV.	

NOTE: [S] = SERVICE AREA

PEARL RIVER

Project Overview



75 Acres
To Elevate the
City of Bastrop

5+ Acre
PUBLIC GREEN SPACE

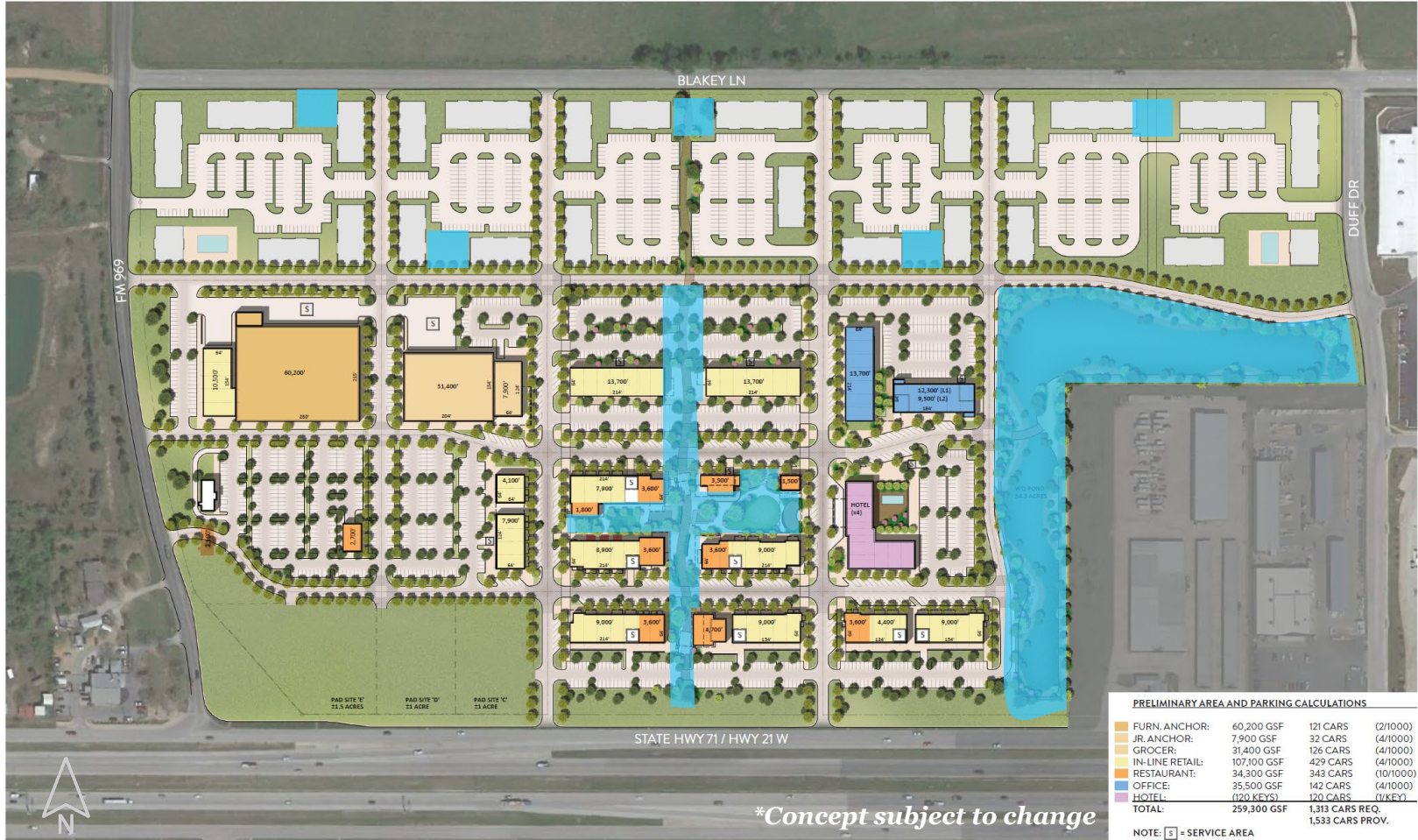

YEAR-ROUND EVENTS

100+ Room
HOTEL

3 Acre
MEDICAL DISTRICT

PEARL RIVER

Project Overview



Conceptual Civic Type Space

+/- 10%

OF THE PROJECT SETUP FOR VARIOUS TYPES OF COMMUNITY SPACE INCLUDING:

- ACTIVATED PERFORMANCE LAWN
- DETENTION POND AND DOG PARK WITH WALKING TRAIL
- POCKET PARKS
- OTHER PEDESTRIAN FRIENDLY SPACES

PEARL RIVER

Project Overview

Lifestyle
Shopping
Destination

2 Acres
EVENT LAWN



YEAR-ROUND EVENTS

Performance
PAVILION

Community
GATHERING PLACE



ENLARGED PLAZA PLAN / Concept Design



CHARACTER RENDERING 2 - PLAZA / Concept Design



CHARACTER RENDERING 1 - STREETScape / Concept Design



**Concept subject to change*

CHARACTER IMAGES

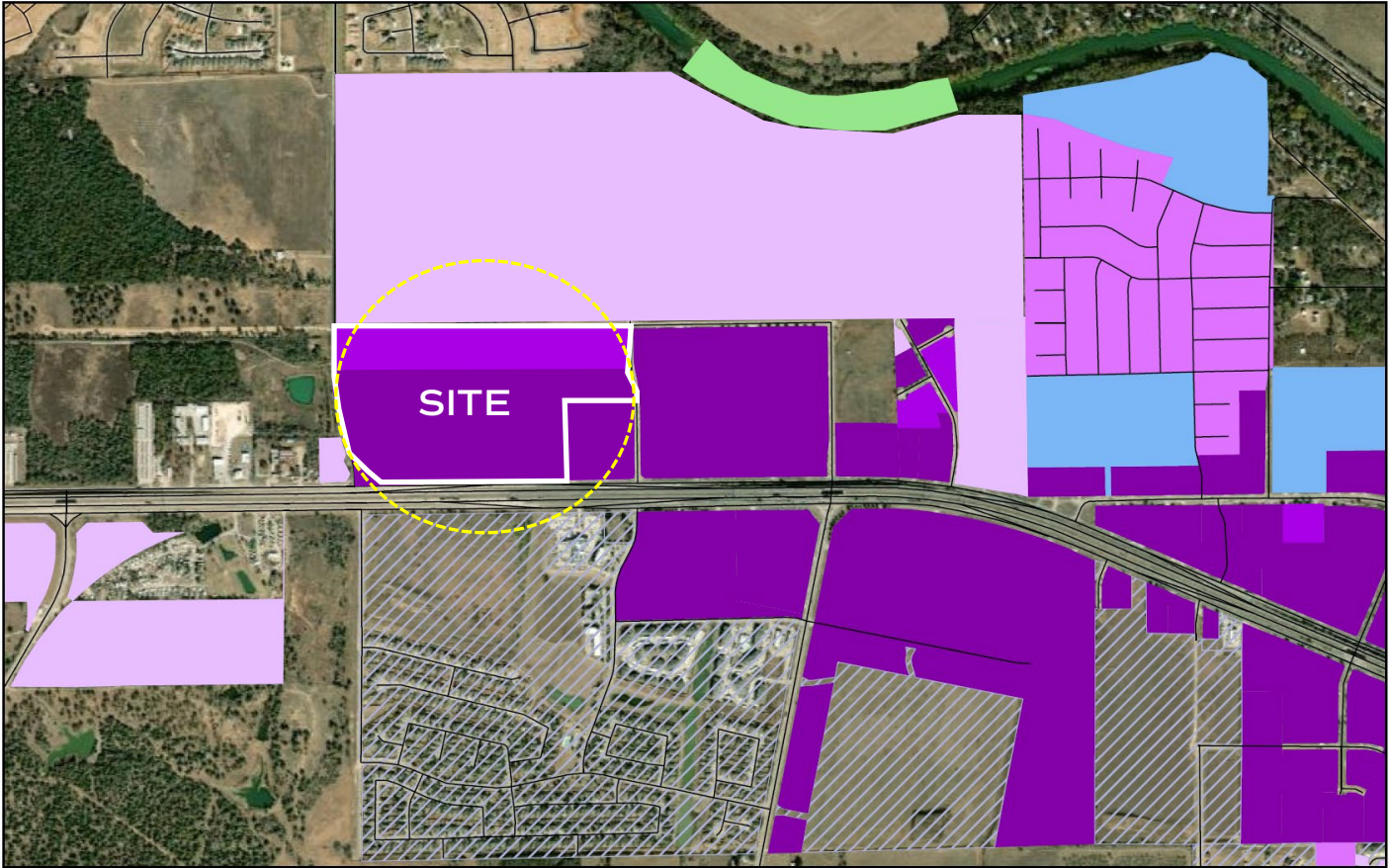
CHARACTER RENDERING 1 - STREETScape / Concept Design



*Concept subject to change

PEARL RIVER

PROPOSED PEDESTRIAN SHED (1/4 MILE)

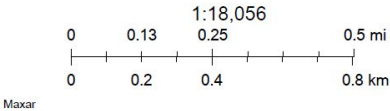


PDD	P2	P3	P4	P5	Civic	EC	Total
	18%		21%	33%	10%		82%

7/21/2022, 5:25:06 PM

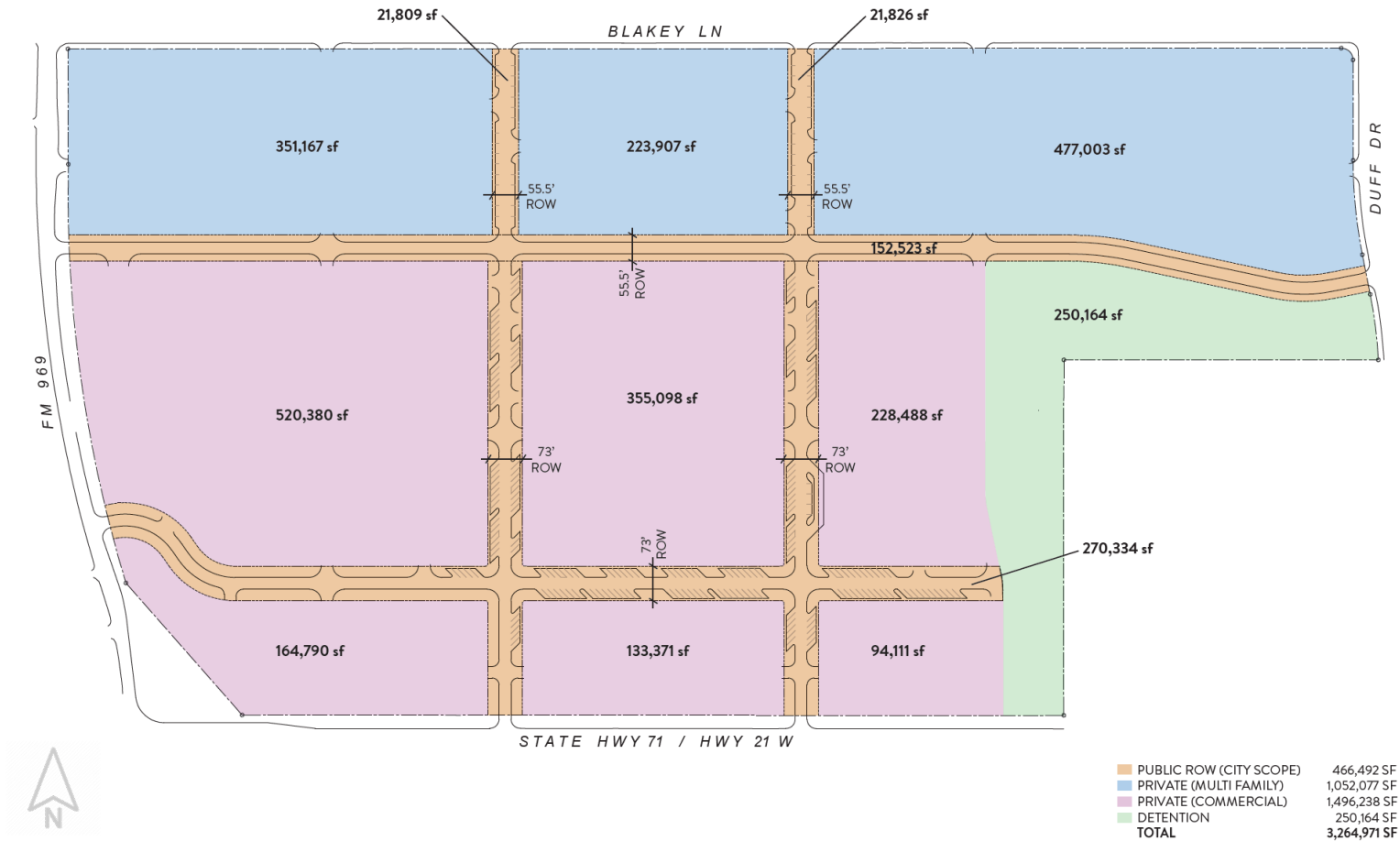
Place Types (Zoning Districts)

Neighborhood	Civic Space
Nature	Mix
Rural	Planned Development
Core	



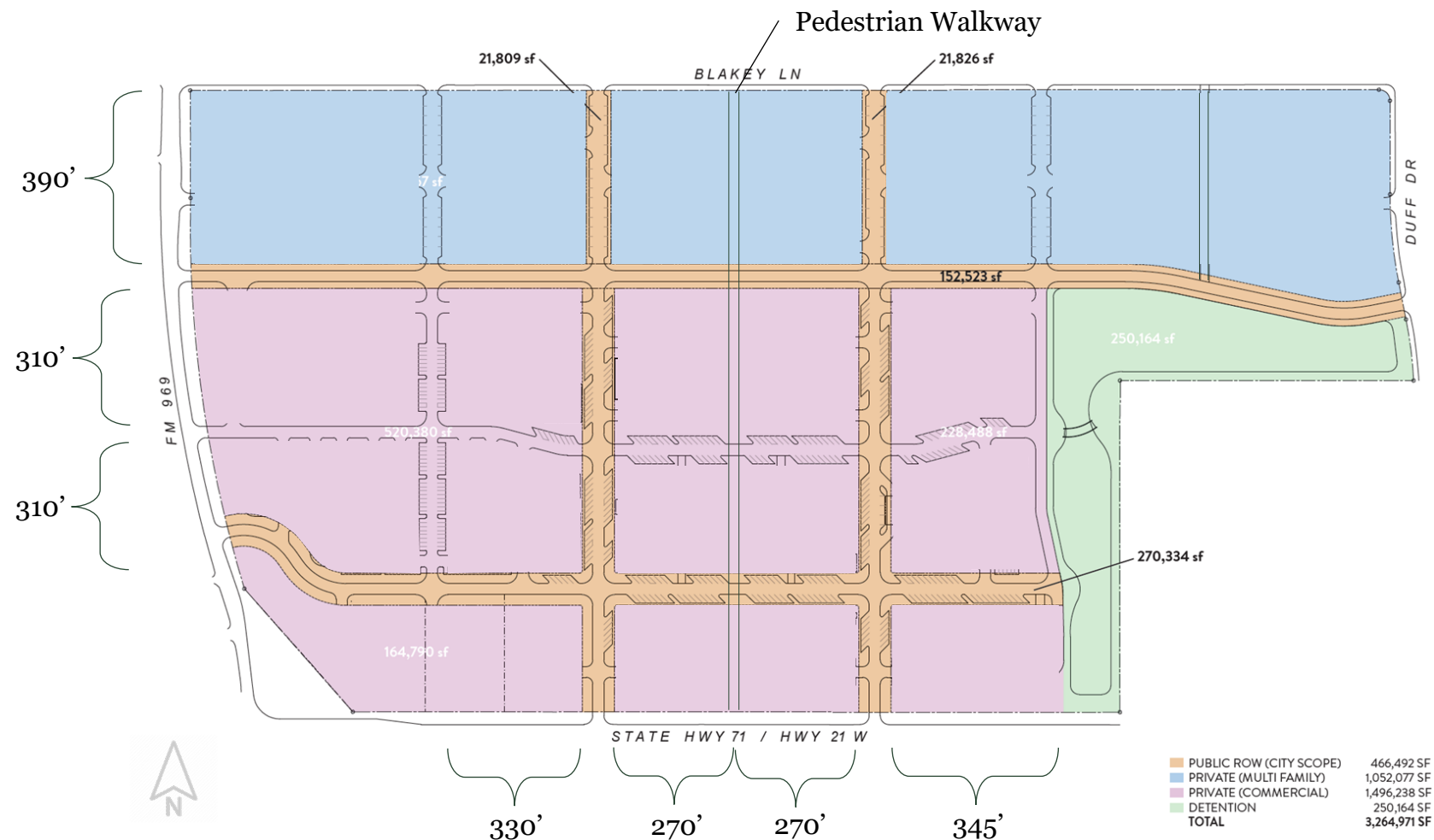
Web AppBuilder for ArcGIS
City of Bastrop

Public Access Roads



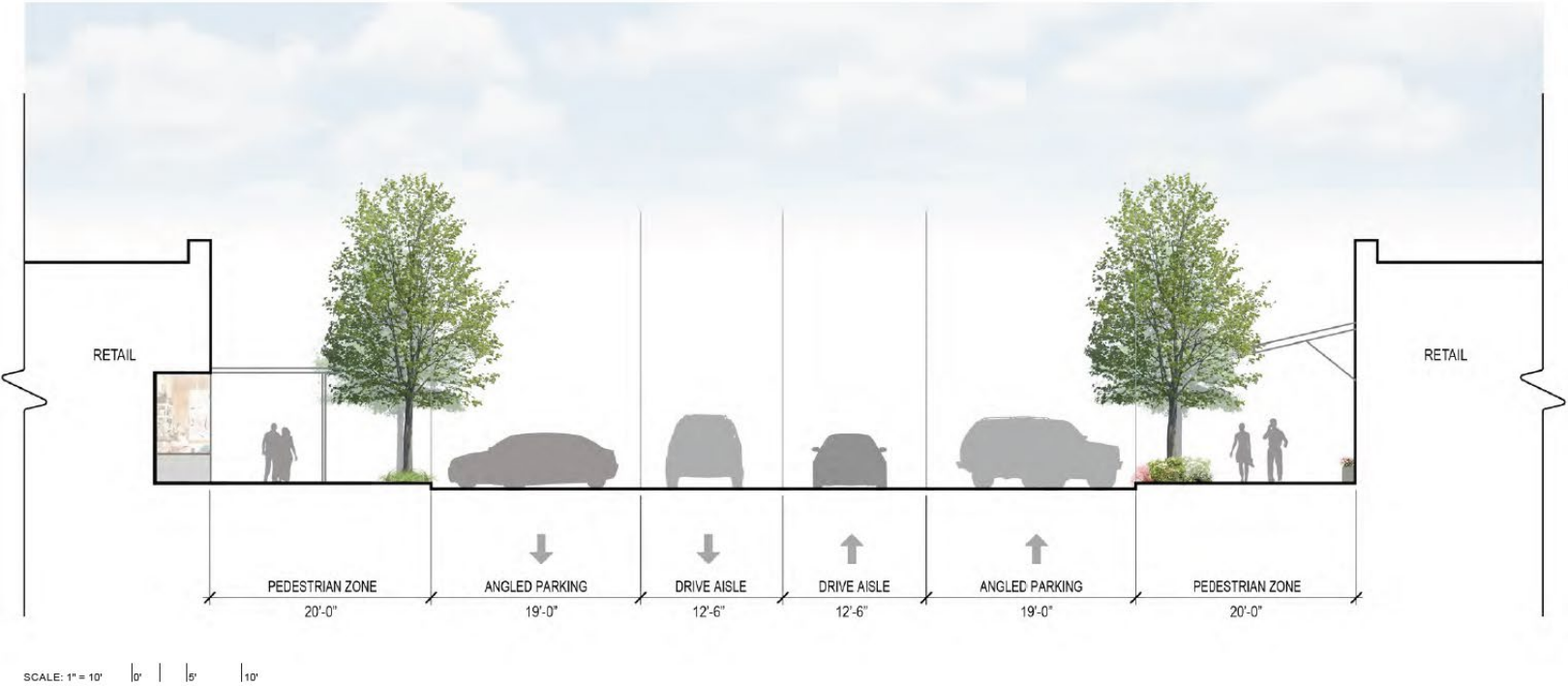
PEARL RIVER

Block Dimensions



STREETSCAPE SECTION

STREETSCAPE SECTION / Concept Design



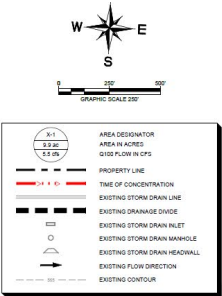
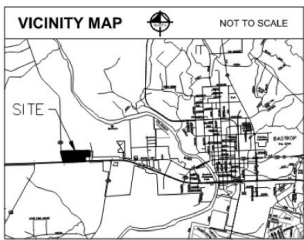
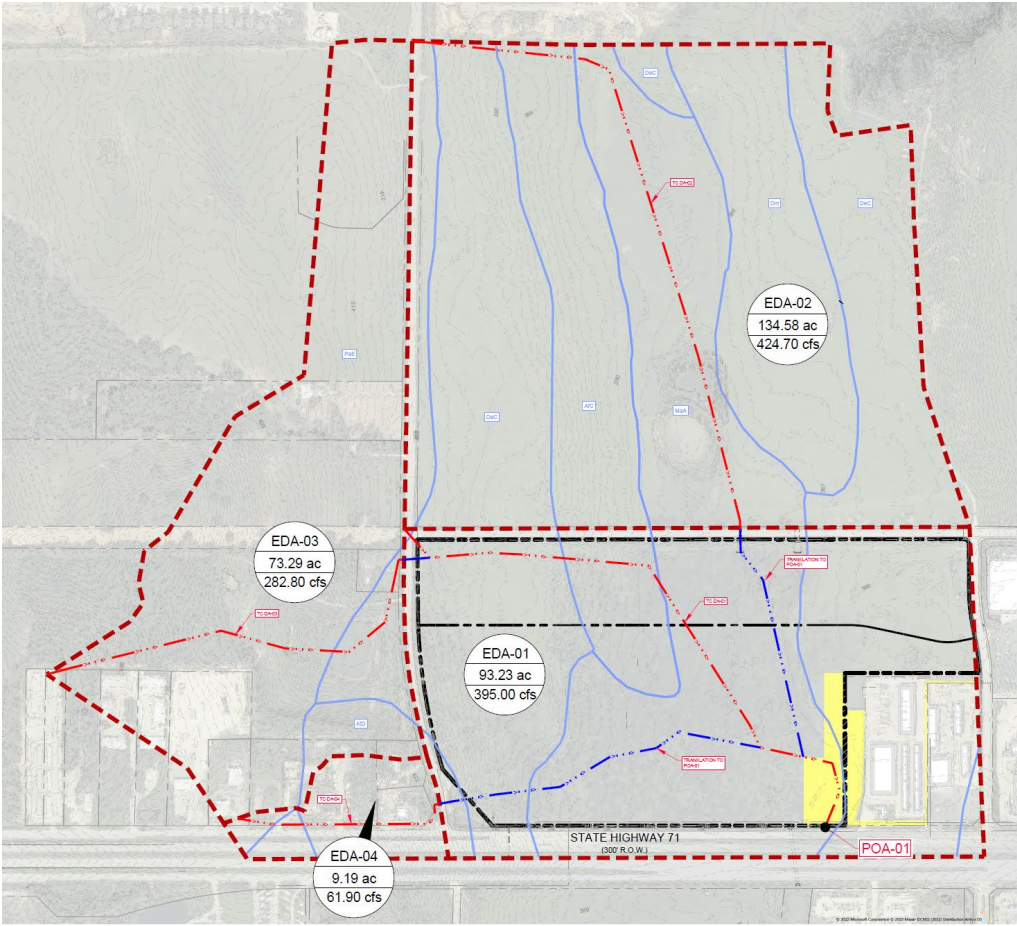
Conceptual Drainage Plan

ZONING APPLICATION

PEARL RIVER

Conceptual Drainage Plan

EXISTING



PROJECT DATA TABLE	
PROJECT DESCRIPTION	MINED USED DEVELOPMENT INCLUDING CONVENTIONAL AND MULTIFAMILY USES
PROPOSED USE	MINED USED (COMMERCIAL/MULTIFAMILY)
ADDRESS	801 W 10TH, SALT LAKE, UT 78002
LEGAL DESCRIPTION	LONGLEAF STORAGE SUBDIVISION, ACRES 75.574, RESERVE
TOTAL AREA	74.374 ACRES
TOTAL IMPERVIOUS COVER	30.40 ACRES (40.9%)

EXISTING CONDITIONS							
DRAINAGE AREA	AREA (AC)	IMPERVIOUS COVER	BASE CN	TC (MIN)	Q ₁ (CFS)	Q ₂ (CFS)	Q ₃ (CFS)
DA-01	102.11	19%	78	26.3	126.40	273.30	395.00
DA-02	134.58	2%	78	34.2	122.40	294.30	383.80
DA-03	73.29	11%	78	24.5	81.90	193.00	247.60
DA-04	9.19	40%	78	7.3	20.80	40.70	50.60
POA-1					300.00	687.50	887.10

EXISTING TIME OF CONCENTRATION CALCULATIONS

DA-01				DA-03			
Sheet Flow	Shallow Concentrated Flow	Channel Flow		Sheet Flow	Shallow Concentrated Flow	Channel Flow	
$n = 0.24$	$n = 0.24$	$n = 0.24$		$n = 0.24$	$n = 0.24$	$n = 0.24$	
$S (ft/ft) = 0.015$	$S (ft/ft) = 0.015$	$S (ft/ft) = 0.015$		$S (ft/ft) = 0.015$	$S (ft/ft) = 0.015$	$S (ft/ft) = 0.015$	
$L (ft) = 100.0$	$L (ft) = 100.0$	$L (ft) = 100.0$		$L (ft) = 100.0$	$L (ft) = 100.0$	$L (ft) = 100.0$	
$T_{10} = 14.0$	$T_{10} = 7.0$	$T_{10} = 4.5$		$T_{10} = 14.0$	$T_{10} = 6.2$	$T_{10} = 4.5$	
Total TC = 26.3 mins				Total TC = 24.5 mins			
Lag Time = 15.8 mins				Lag Time = 14.7 mins			
DA-02				DA-04			
Sheet Flow	Shallow Concentrated Flow	Channel Flow		Sheet Flow	Shallow Concentrated Flow	Channel Flow	
$n = 0.24$	$n = 0.24$	$n = 0.24$		$n = 0.01$	$n = 0.01$	$n = 0.01$	
$S (ft/ft) = 0.015$	$S (ft/ft) = 0.015$	$S (ft/ft) = 0.015$		$S (ft/ft) = 0.0025$	$S (ft/ft) = 0.0025$	$S (ft/ft) = 0.0025$	
$L (ft) = 100.0$	$L (ft) = 100.0$	$L (ft) = 100.0$		$L (ft) = 100.0$	$L (ft) = 100.0$	$L (ft) = 100.0$	
$T_{10} = 14.0$	$T_{10} = 7.0$	$T_{10} = 12.5$		$T_{10} = 3.2$	$T_{10} = 0.5$	$T_{10} = 5.0$	
Total TC = 34.2 mins				Total TC = 7.3 mins			
Lag Time = 20.5 mins				Lag Time = 4.4 mins			

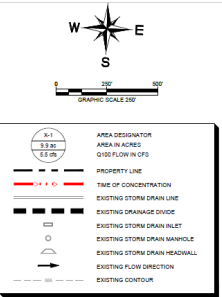
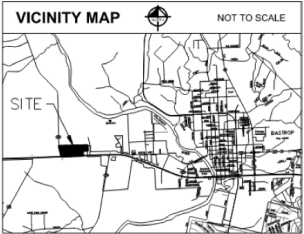
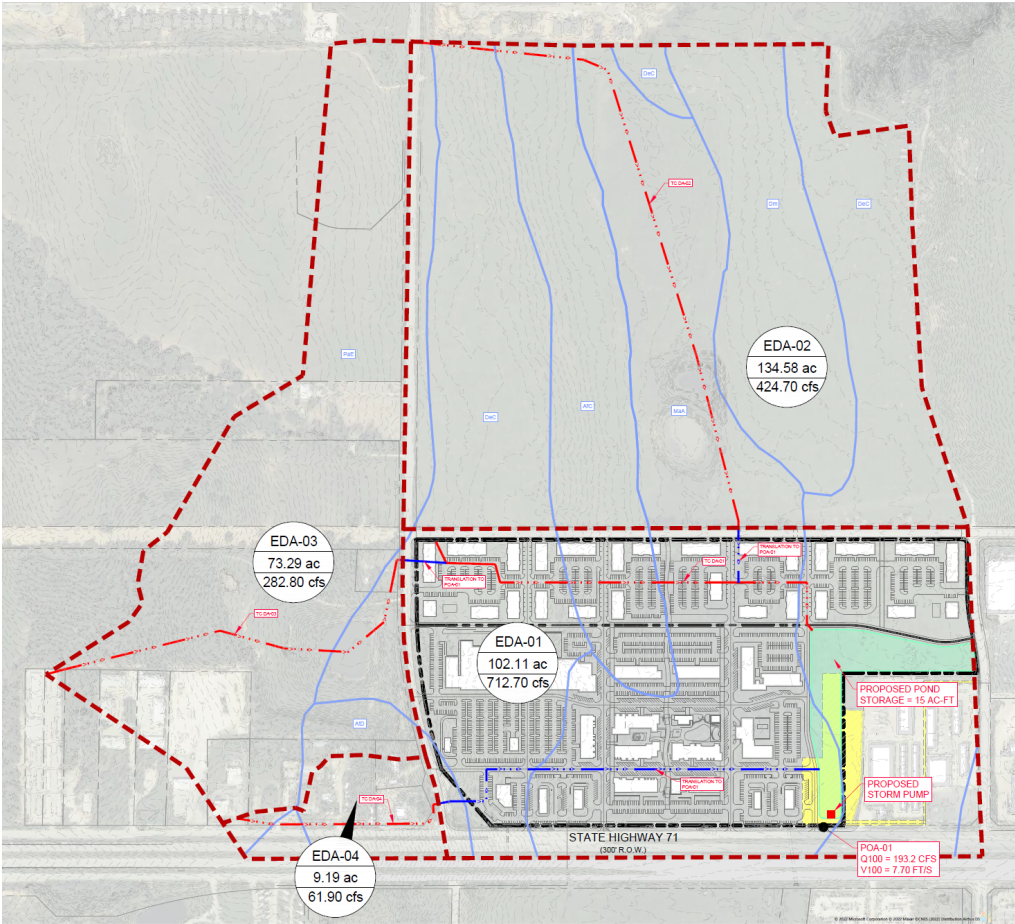
PEARL RIVER
EXISTING DRAINAGE AREA MAP



PEARL RIVER

Conceptual Drainage Plan

PROPOSED



PROJECT DATA TABLE	
PROJECT DESCRIPTION	MIXED USED DEVELOPMENT INCLUDING COMMERCIAL AND MULTIFAMILY USES
PROPOSED USE	MIXED USE (COMMERCIAL/MULTIFAMILY)
ADDRESS	807 W 11 TH STREET, TX 78801
LEGAL DESCRIPTION	UNIMATED STORAGE SUBDIVISION ACRES 75.314, RESERVE
TOTAL AREA	74.614 ACRES
TOTAL IMPERVIOUS COVER	25.46 ACRES (34%)

PROPOSED CONDITIONS									
DRAINAGE AREA	AREA (AC)	IMPERVIOUS COVER	BASE CN	TC (MIN)	Q ₁ (CFS)	Q ₂ (CFS)	Q ₃ (CFS)	Q ₄ (CFS)	Q ₅ (CFS)
DA-01	102.11	70%	78	7.8	277.50	401.00	593.50	712.80	
DA-02	134.58	70%	78	34.2	122.40	294.30	383.30	424.70	
DA-03	73.29	11%	78	24.5	85.90	193.00	247.60	282.80	
DA-04	9.19	40%	78	7.3	70.80	40.70	50.60	61.90	
POA-1					290.00	593.50	815.30	903.80	
*Composite Curve Number Calls Provided									

EXISTING VS. PROPOSED SUMMARY				
POINT OF ANALYSIS	Q ₁ (CFS)	Q ₂ (CFS)	Q ₃ (CFS)	Q ₄ (CFS)
POA-1 (EXISTING)	303.00	607.50	807.50	906.00
POA-1 (PROPOSED)	290.00	593.50	815.30	903.80
POA-1 DIFFERENCE (CFS)	10.00	94.00	71.80	53.80

PROPOSED TIME OF CONCENTRATION CALCULATIONS

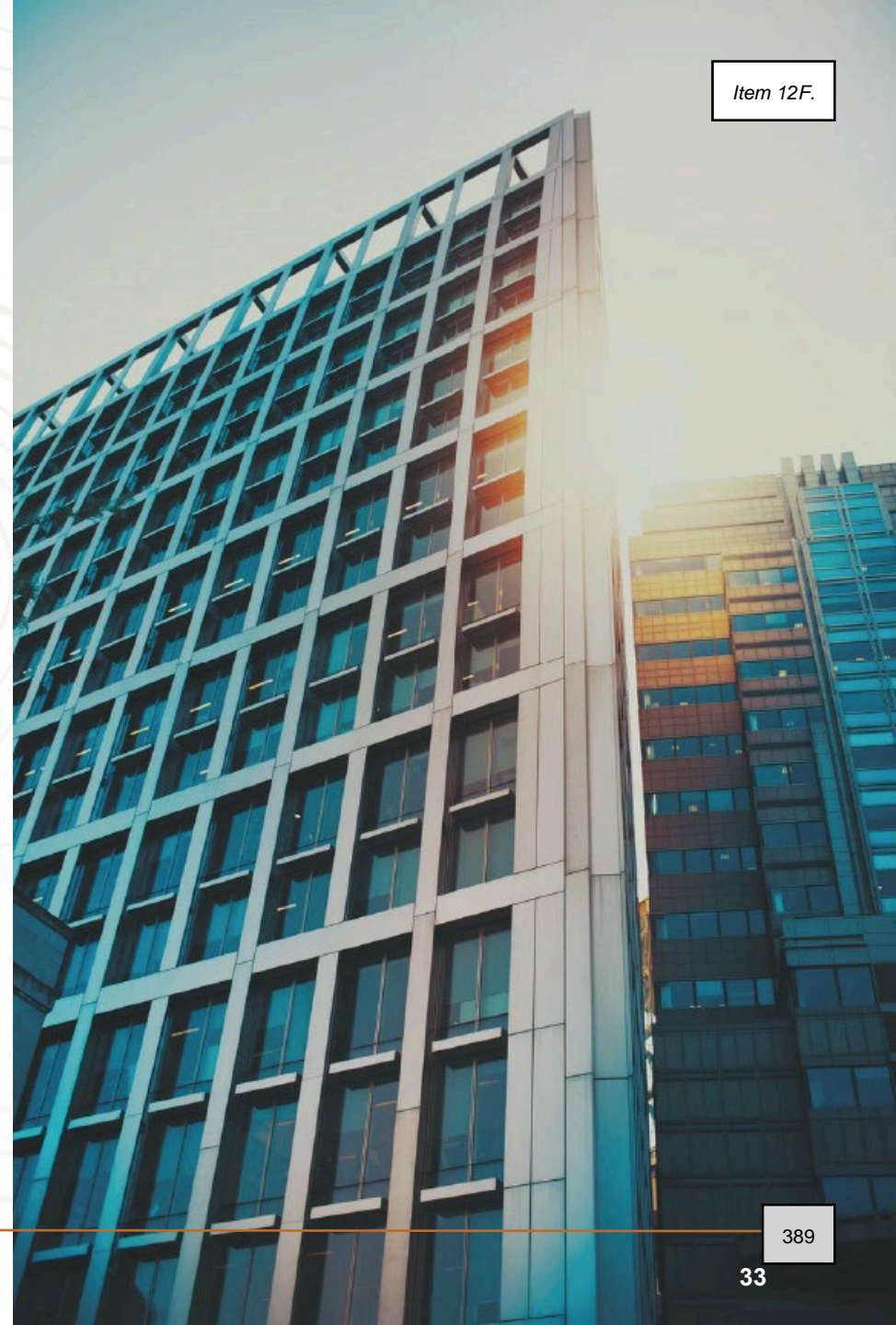
DA-01				DA-03			
Sheet Flow	Shallow Concentrated Flow	Channel Flow		Sheet Flow	Shallow Concentrated Flow	Channel Flow	
n=	0.01 paved?	yes	(fpi)= 6	n=	0.34 paved?	no	(fpi)= 3
S (ft/ft)=	0.005 S (ft/ft)=	0.005 (ft)=	385.2	S (ft/ft)=	0.015 S (ft/ft)=	0.005 (ft)=	768
L (ft)=	100 L (ft)=	200		L (ft)=	100 L (ft)=	1100	
T ₁ =	1.2	T ₂ =	1.4	T ₁ =	14.0	T ₂ =	6.2
T ₃ =	5.3			T ₃ =	4.3		
Total TC =	7.8 mins			Total TC =	24.5 mins		
Lag Time =	6.7 mins			Lag Time =	14.7 mins		

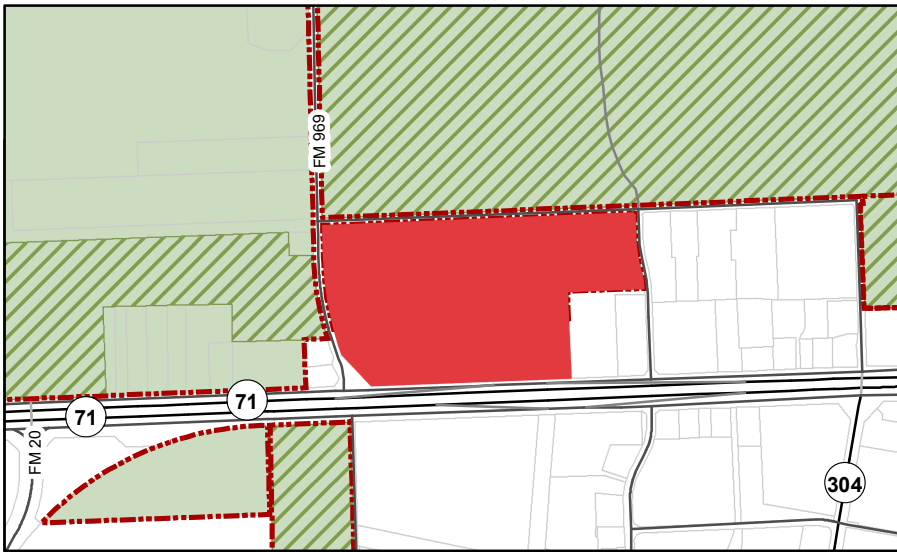
DA-02				DA-04			
Sheet Flow	Shallow Concentrated Flow	Channel Flow		Sheet Flow	Shallow Concentrated Flow	Channel Flow	
n=	0.24 paved?	no	(fpi)= 9	n=	0.01 paved?	yes	(fpi)= 3
S (ft/ft)=	0.015 S (ft/ft)=	0.015 (ft)=	2325	S (ft/ft)=	0.005 S (ft/ft)=	0.005 (ft)=	1005
L (ft)=	100 L (ft)=	999		L (ft)=	100 L (ft)=	89	
T ₁ =	14.0	T ₂ =	7.3	T ₁ =	1.2	T ₂ =	0.5
T ₃ =	12.5			T ₃ =	5.6		
Total TC =	34.2 mins			Total TC =	7.3 mins		
Lag Time =	20.5 mins			Lag Time =	4.4 mins		

PEARL RIVER
EXISTING DRAINAGE AREA MAP



Developers. Investors. Creators.





Pearl River 75 acres Lone Star Storage Subdivision

0 115 230 460
Feet

1 inch = 500 feet

Date: 7/13/2022

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.



Received 7/26/2022

Attachment 3

Item 12F.



**Notice of Pending Zoning Change
City of Bastrop
Planning & Zoning Commission
And City Council**

Dear Property Owner:

The **Planning and Zoning Commission** will conduct a public hearing on **Thursday, July 28, 2022 at 6:00 p.m.** and the **City Council** will conduct a public hearing **Tuesday, August 23, 2022 at 6:30 p.m.** in the **City Hall Council Chambers located at 1311 Chestnut Street, Bastrop, Texas** on the following request: Public hearing and consider action on a rezoning for 75.140 acres out of Lone Star Storage Subdivision located at the northeast corner of SH 71 and FM 969 from P5 Core to P4 Mix, P5 Core and P-CS Civic Space, within the city limits of Bastrop, Texas.

Applicant: Spencer Harkins/Pearl River Companies
Owner: PRC 01 Bastrop, LLC
Address: Northeast corner of SH 71 and FM 969
Legal Description: 75.140 acres out of the Lone Star Storage Subdivision

The site location map is attached for reference.

As a property owner within 200 feet of the above referenced property, you are being notified of the upcoming meetings per the Bastrop Code of Ordinances. For more information or to provide comments on this project, you may contact the Planning & Development Department at (512) 332-8840, visit or mail your response card below to the office at 1311 Chestnut Street, Bastrop, Texas 78602. The agenda will be posted 72 hours in advance at https://www.cityofbastrop.org/page/cs.board_agendas-pz.



PROPERTY OWNER'S RESPONSE

As a property owner within 200 feet: (please check one)

- ☒ I am in favor of the request.
☐ I am opposed to the request.
☐ I have no objection to the request.

Property Owner Name: ERHARD LEGACY PARTNERS, LTD

Property Address: _____

Mailing Address (if different than property address): _____

Phone (optional): _____ Email (optional): JB DUFF@LANDMARK/INDUSTRIES.COM

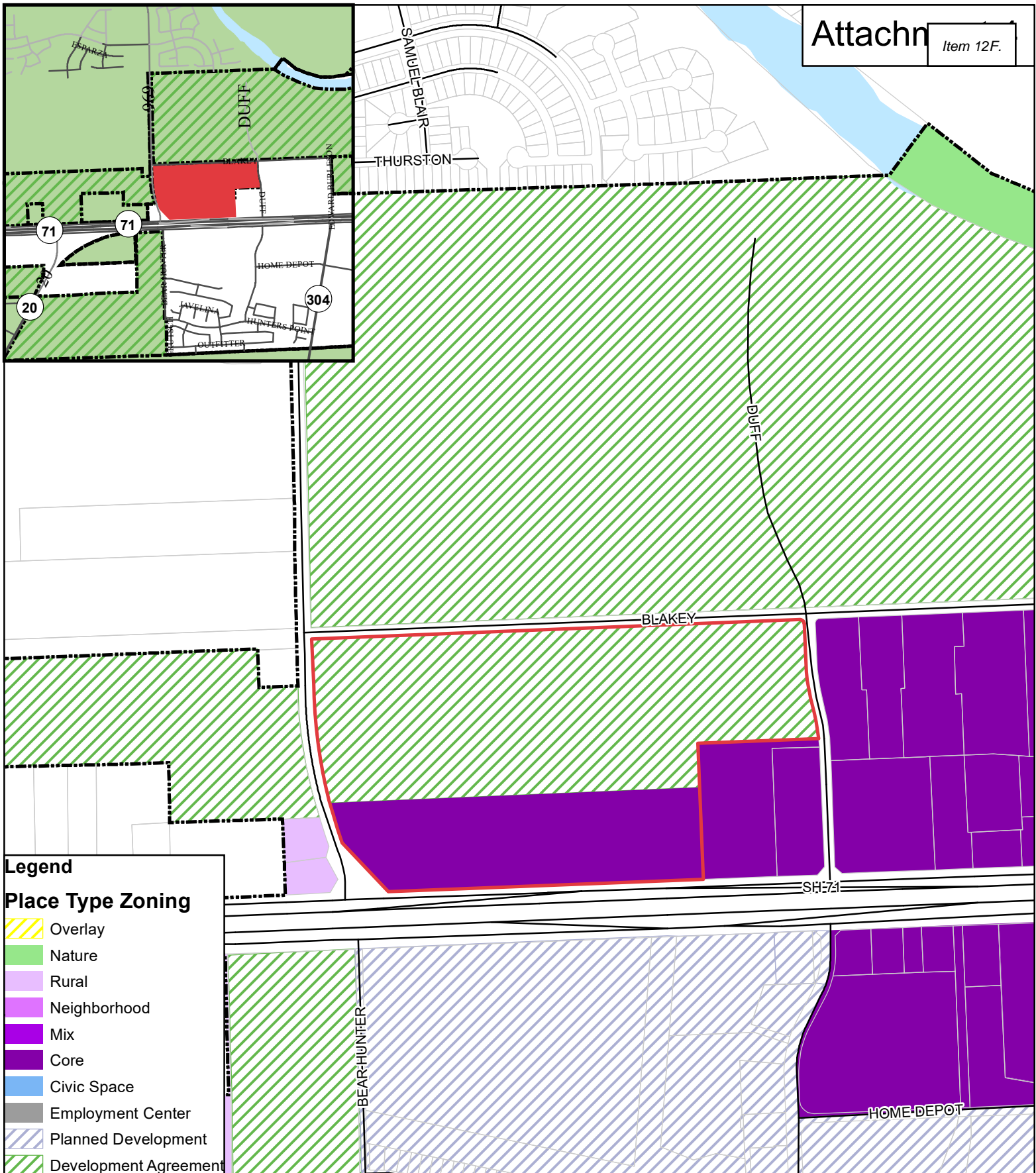
Property Owner's Signature: [Signature]

Additional Comments (Optional): _____

Re: Project 75 by Pearl River Zoning Concept Scheme

PLANNING DEPARTMENT

1311 Chestnut Street • Bastrop, Texas 78602 • 512.332.8840 • www.cityofbastrop.org



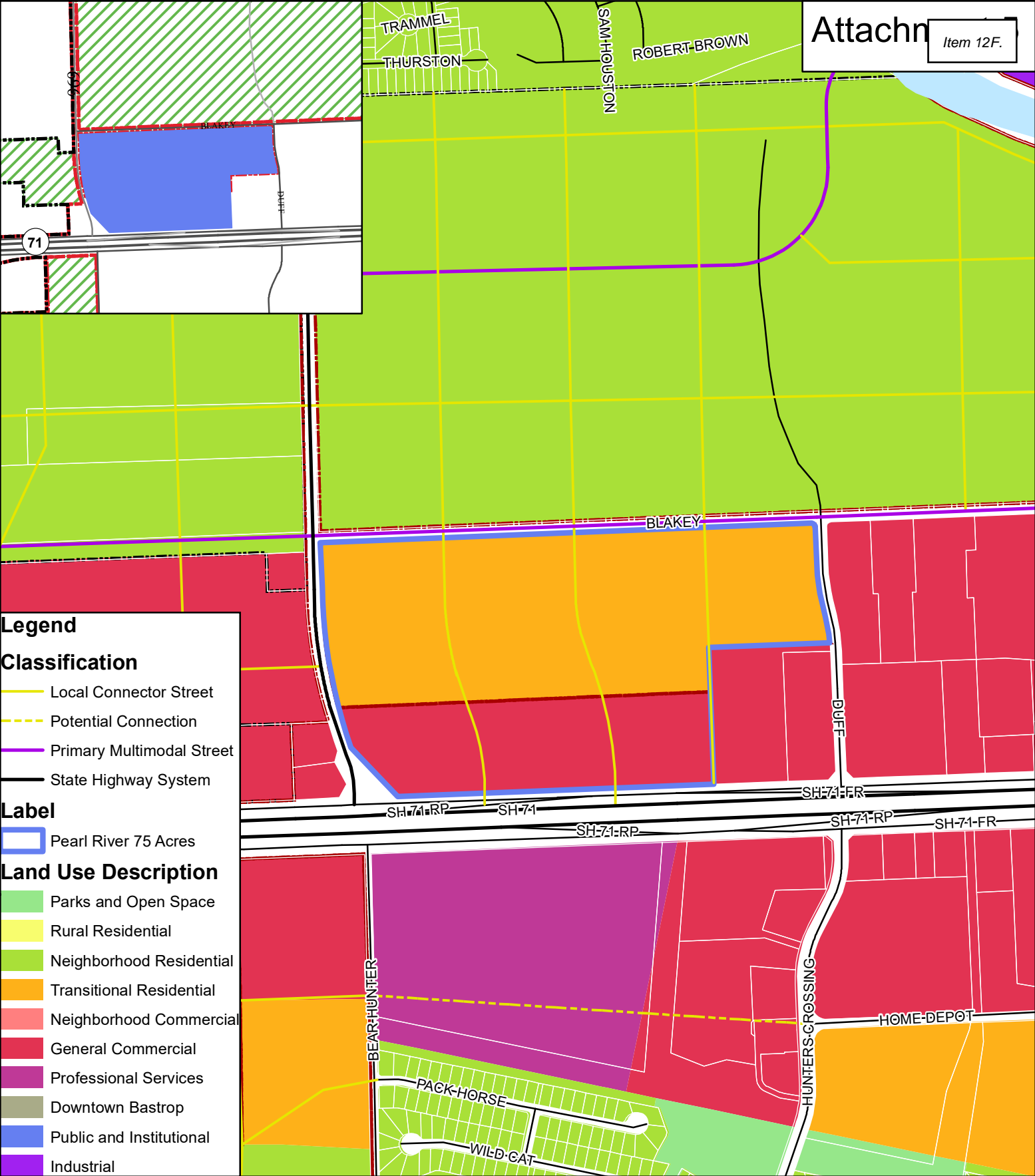
Existing Zoning Map
42.697 out of the Nancy Blakey Survey, A98
151 FM 20

1 inch = 700 feet

Date: 7/25/2022



The accuracy and precision of this cartographic data is limited and should be used for information planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for part or assumes any legal liability or responsibility for accuracy, completeness or usefulness of information, nor does it represent that it will not infringe upon privately owned rights.



Future Land Use Map Lone Star Storage Reserve 75.140 Northeast Corner SH 71 and FM 969

1 inch = 700 feet



STAFF REPORT

MEETING DATE: September 13, 2022

TITLE:

Discuss and consider action to approve Resolution No. R-2022-79 of the City Council of the City of Bastrop, Texas, regarding the Texas Municipal League Intergovernmental Risk Pool Board of Trustees election voting for Places 6-9 of the Board of Trustees; establishing a repealing clause; and establishing an effective date.

STAFF REPRESENTATIVE:

Submitted by: Trey Job, Acting City Manager

BACKGROUND/HISTORY:

Each member of the Texas Municipal League Intergovernmental Risk Pool is entitled to vote for Board of Trustee members. There is only one vote per candidate for each place allowed.

The places and candidates up for election are:

Place 6

Allison Heyward
Kimberly Meismer

Place 7

Mary Dennis
James A. Douglas, Ph.D.
Rebecca (Becky) Haas
James Hotopp

Place 8

Chris Coffman
Brett Haney
Mike Land
Marian Mendoza
Louis R. Rigby

Place 9

Barry Beard
Stephanie Fisher
Carl Joiner
Opal Mauldin-Jones
William Linn

ATTACHMENTS:

Election Ballot

RESOLUTION NO. R-2022-79

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS REGARDING THE TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL BOARD OF TRUSTEES ELECTION VOTING FOR PLACES 6-9 OF THE BOARD OF TRUSTEES; ESTABLISHING A REPEALING CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop is a member of the Texas Municipal League Intergovernmental Risk Pool; and

WHEREAS, each Member of the Pool is entitled to vote for Board of Trustee members, including one vote for each place on the ballot; and

WHEREAS, the City of Bastrop met in open session to consider the casting of the votes to which they are entitled.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:

Section 1: That the City of Bastrop does hereby cast votes for the following person or persons to the Texas Municipal League Intergovernmental Risk Pool Board of Trustees for a six-year term by placing an "X" in the box beside the chosen candidate's name:

Place 6

- ☐ Allison Heyward
- ☐ Kimberly Meisner

Place 7

- ☐ Mary Dennis
- ☐ James A. Douglas, Ph.D.
- ☐ Rebecca (Becky) Haas
- ☐ James Hotopp

Place 8

- ☐ Chris Coffman
- ☐ Brett Haney
- ☐ Mike Land

☐ Marian Mendoza

☐ Louis R. Rigby

Place 9

☐ Barry Beard

☐ Stephanie Fisher

☐ Carl Joiner

☐ Opal Mauldin-Jones

☐ William Linn

Section 2: The City Secretary is hereby instructed to submit this resolution to the office of David Reagan, Secretary of the Board, no later than September 30, 2022.

Section 3: That this Resolution shall take effect immediately upon its passage, and it is so resolved.

DULY RESOLVED AND ADOPTED by the City Council of the City of Bastrop this 13th day of September 2022.

APPROVED:

Connie B. Schroeder, Mayor

ATTEST:

Ann Franklin, City Secretary

APPROVED AS TO FORM:

Alan Bojorquez, City Attorney

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2022. Ballots received after September 30, 2022, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 6

- ☐ **Allison Heyward.** Councilmember for the City of Schertz (Region 7) since 2018. She also serves as the Mayor Pro Tem. Mrs. Heyward was appointed to represent the Texas Municipal League Board of Directors as an ex-officio non-voting member of the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool. She earned a Bachelor's Degree in Accounting from Texas Southern University in 1990 and is a 2020 graduate of the Chamber Leadership Core Program. She is a TML Leadership Fellow, a Certified Municipal Officer (CMO), as well as a member of the TMRS Advisory Board on Benefit Design.
- ☐ **Kimberly Meisner.** Assistant City Manager for the City of Kerrville (Region 7). Ms. Meisner has over 25 years of public service, which includes serving Kerrville and La Porte. She earned a Master's Degree in Public Administration from the University of Texas at Arlington and a Bachelor's Degree in Human Resource Management from Columbia Southern University. She is a member of TCMA and serves on the Ethics Committee as the Region 8 Representative. She is also serving a second year as the Chair of the Ethics and Integrity Award subcommittee.

WRITE IN CANDIDATE:

PLACE 7

- ☐ **Mary Dennis** (Incumbent). Mayor for the City of Live Oak (Region 7) since 2010. Mayor Dennis has served on the TML Risk Pool Board since 2018. She is currently Vice-Chair of the TML Risk Pool Board, and on October 1, 2022, will begin a two-year term as Chair. Among her numerous civic activities are serving as 2016/2017 President for the Texas Municipal League, 2021-2023 NLC Board Director, Treasurer of the Greater Bexar County Council of Governments, Chair of the Judson ISD Facilities Committee, Chair of the Bexar County Suburban Cities Committee, and President of the Live Oak Economic Development Corporation. She is also a 2019 Inductee of the San Antonio Women's Hall of Fame and the 2019 San Antonio Women's Chamber of Commerce "Comet Award."
- ☐ **James A. Douglas, Ph.D.** City Councilmember for the City of Kenedy (Region 7). Dr. Douglas is a current criminal justice instructor at Kenedy ISD. He is a national Law and Public Safety Education Network (LAPSEN) Honor Teacher who, along with some of his students, recently participated in the Washington, D.C. National Academy of Law and Justice. The LAPSEN Honor Teachers were identified from a national application process to identify educators with a passion for law and justice, excellence in leadership and teaching.
- ☐ **Rebecca (Becky) Haas.** Mayor of Richmond (Region 14). Mayor Haas is a business-owner in the historic downtown district of Richmond. She is a direct descendant of one of Stephen F. Austin's first settlers in Texas who are known as the Old Three Hundred. She is Chaplain for and a charter board member of the Descendants of Austin's Old Three Hundred organization. She is passionate about Texas history, a member of the Fort Bend County Historical Commission, a former member of the Richmond Historical Commission, a member of the Fort Bend County Museum, a board member of the Black Cowboy Museum, member of Historic Richmond Association, and is a Fort Bend Docent.
- ☐ **James Hotopp.** City Manager for Weatherford (Region 8) since 2019. Mr. Hotopp joined the City in 2007 as its Director of Water/Wastewater and Engineering and served the City in several capacities, including Utility Engineer, Director of Planning and Development, and Assistant City Manager. He serves as a voting member of Region C Water Planning Group for Texas, which prepares a regional water plan for a 16-county group in North Texas. Mr. Hotopp is a member of the North Texas City Manager's Association, the North Texas Commission, and a board member of the Texas Public Power Association. Previously, he worked in consulting engineering where he designed water treatment plants, wastewater treatment plants, water pump stations, wastewater lift stations, and distribution/collection lines.

WRITE IN CANDIDATE:

PLACE 8

- ☐ **Chris Coffman.** City Manager of Granbury (Region 8). Mr. Coffman has 24 years in public management. He has served as City Manager for Sealy, Borger, the Village of Timbercreek Canyon, and Panhandle. He has also served as the Director of Local Government Services of the Panhandle Regional Planning Commission and served as Interim City Manager for the Cities of Fritch and Stratford. During his time at the Panhandle Regional Planning Commission, he served 26 counties and 62 cities in the Panhandle. He is a past President of the TCMA. Mr. Coffman holds a Bachelor of Science Degree in Public Administration from West Texas A&M University and has a Certified Public Manager designation through Texas Tech University.
- ☐ **Brett Haney.** City Administrator for the City of Cockrell Hill (Region 13) since 2015. Mr. Haney has been with Cockrell Hill since 2006 and was promoted to Assistant City Administrator in 2011. He is originally from Southern California and moved to North Texas in 2000. Mr. Haney earned Bachelor of Applied Arts and Sciences and Master of Public Administration degrees from the University of North Texas. He is a member of TCMA and currently serves on the Public Policy Committee and has served on the TCMA Advocacy Committee in recent years. He is very active as Cubmaster and Den Leader for Cub Scout Pack 717 in Keller, Texas.
- ☐ **Mike Land.** City Manager for the City of Coppell (Region 13) since 2017, and Deputy City Manager from 2012-2017. Previously, he was Town Manager for Prosper, City Manager for Gainesville, and Executive Director for the Southwestern Diabetic Foundation. Mr. Land has served on the International City/County Management (ICMA) Board of Directors, ICMA's Advisory Board on Graduate Education, Texas A&M University's Development Industry Advisory Council, School Board Trustee for Gainesville Independent School District, and President of TCMA. Currently, he serves on the Texas Women's Leadership Institute Advisory Board and the UTA MPA Advisory Board.
- ☐ **Marian Mendoza.** City Administrator for the City of Helotes (Region 7) since 2020. Ms. Mendoza has held positions with the City of Alamo Heights, as Assistant to the City Manager (2005-2020), and with the City of San Antonio as a Management Analyst (2003-2005). Previously she served as a Director overseeing homeless transition housing programs for the Salvation Army. She also serves as the Ex-Officio Board Member of the Helotes Economic Development Corporation. Ms. Mendoza earned a Bachelor's Degree from St. Mary's University and is part of the Certified Public Management program at Texas State University. She is a member of the ICMA, TCMA, and the International Hispanic Network.
- ☐ **Louis R. Rigby.** Mayor of the City of La Porte (Region 14) since 2010. Mayor Rigby previously served as the District 5 Councilperson from 2004 until 2010, before being elected Mayor. He is a member and past Director of the La Porte-Bayshore Chamber of Commerce and has held the offices of Treasurer, Vice-President, and President of the Harris County Mayors and Councils Association. He graduated from San Jacinto College and the University of Houston before earning an MPA from the University of Houston-Clear Lake. Mayor Rigby served in the U.S. Airforce from 1968-1972. He has actively advocated for the La Porte region on issues including heavy haul and solutions for hurricane damage and management.

WRITE IN CANDIDATE:

PLACE 9

- ☐ **Barry Beard.** Commissioner for the City of Richmond (Region 14) since 2016. Mr. Beard retired from Moody National Bank where he was the Senior Vice President. He has served on many civic and community boards. He was President of the Board for Oak Bend Hospital, past Chair of the Central Fort Bend Chamber Alliance, past Chair of Arc of Fort Bend, Congressman Olson's Service Academy Interview Committee and Fort Bend Partnership for Youth. He also served on the original Richmond Charter Commission, Richmond Parks Commission, Richmond Development Corporation, Richmond Historical Commission, Richmond Comprehensive Planning Advisory Committee, and the Richmond Rosenberg Local Government Corporation.
- ☐ **Stephanie Fisher.** Councilmember for Johnson City (Region 7). In 2021, she was appointed as the Johnson City representative to the General Assembly of the Capital Area Council of Governments. The Executive Committee of the Capital Area COG appointed her to represent the COG on the Unified Scoring Committee of the Texas Department of Agriculture's Community Block Grant program. She serves on the Board of Directors for the Hill Country 100 Club and the Johnson City Community Education Foundation. She also is the Commissioner for the Johnson City Youth Football program and sits on an advisory committee for the Johnson City Youth Sports Association. She is active in her church, as well as multiple activities within Johnson City ISD, and is a member of the Blanco County Eclipse Task Force.
- ☐ **Carl Joiner.** Mayor for the City of Kemah (Region 14) since 2015. Prior to that, he served as a Kemah City Councilmember for three years. He has served as President of the Kemah Community Development Corporation, Chairman of the Bay Area Houston Transportation Partnership, member of the Convention and Visitors Bureau Board, Chairman of the Clear Creek Education Foundation, board member of the Chris Reed Foundation, Chairman of the Clear Lake Area Chamber, and Treasurer of the League City Regional Chamber of Commerce. He has received awards such as the Chairman's Award in 2020 for the League City Regional Chamber of Commerce and the Sam Walton Award for Integrity in Business.
- ☐ **Opal Mauldin-Jones (Incumbent).** City Manager for the City of Lancaster (Region 13) since 2011, and in various other roles for Lancaster since 2003. Under her leadership, the City has experienced two consecutive bond rating increases without issuing debt. The City has been designated a 2019 All-America City and received the CiCi Award. It is one of less than 25 communities with all five Transparency Stars awarded by the Texas Comptroller. Ms. Mauldin-Jones earned her Bachelor Business Administration and Master Public Administration degrees from the University of Texas at Arlington. She currently serves on the TCMA Board as Director-at-Large and as Vice President-Elect, and on the Board of the TML Intergovernmental Risk Pool.
- ☐ **William Linn.** City Manager of Kenedy (Region 7). Mr. Linn is a member of TCMA and ICMA. He earned a Bachelor of Science Degree in Business from Indiana University's Southeast campus. Thereafter, he was accepted to several law schools where he intended to specialize in business and intellectual property law. However, Mr. Linn opted to enroll in Southern New Hampshire University where he earned a Master of Business Administration and Master of Science in Organizational Leadership concurrently. He is a Certified Fraud Examiner and a Certified Public Manager. He is working to complete the Lean Six Sigma Black Belt and Project Manager Professional Certifications.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this _____ day of _____, 2022.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity