

Bastrop Public Library Board Agenda
Bastrop Public Library Pressley Meeting Room
1100 Church Street
Bastrop, TX 78602
(512) 332-8880



March 16, 2026

Agenda - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

3. MINUTE APPROVAL

3A. Consider action to approve Bastrop Public Library minutes from February 2, 2026, regular meeting.

4. ANNOUNCEMENTS

4A. Children's Services Associate Koy Bosley Introduction

4B. Youth Services Librarian Eva Bunker and Access Services Librarian Amie Cuvelier will be attending the annual Texas Library Association (TLA) Conference in Houston from Sunday, March 29th through Tuesday, March 31st.

- 4C. The library will have additional programs for Spring Break from Monday, March 16th through Saturday, March 21st.
- 4D. The library will be closed on Friday, April 3rd and Saturday, 4th in observance of Good Friday and Easter.
- 4E. Announcements from the Library Director.
- 4F. Announcements from individual board members.
- 4G. Announcements from Planning & Zoning liaison.

5. REPORTS

[5A.](#) Director's report.

[5B.](#) Statistics report.

[5C.](#) Financial report.

6. PRESENTATIONS

7. WORKSHOP

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Individual requests from Library Board members for items to be listed on future agendas.

9. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Tuesday, March 10, 2026, at 3:15 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Bonnie Ueckert Pierson

Bonnie Ueckert Pierson, Library Director

Bastrop Public Library Board Minutes
 Bastrop Public Library Pressley Meeting Room
 1100 Church Street
 Bastrop, TX 78602
 (512) 332-8880



February 02, 2026

Minutes - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

Library Board Members Present

Chair Meagan Webb
 Vice Chair Rebecca Bennett
 Secretary Nancy Wood
 Board Member Rachelle Caviness
 Board Member Ashley Johnson

Guests, Liaisons, and Staff Present

Library Director Bonnie Pierson
 City Council Liaison Perry Lowe
 Planning & Zoning Liaison Pete Parsons

1. CALL TO ORDER

Meeting was called to order at 6:02 p.m.

2. CITIZEN COMMENTS

3. MINUTE APPROVAL

- 3A. Consider action to approve Bastrop Public Library minutes from January 5, 2026, regular meeting.

Motion made by Rachelle Caviness to approve minutes as submitted; seconded by Ashley Johnson; approved by members present

4. ANNOUNCEMENTS

- 4A. The Friends of the Library will be hosting author Hannibal Lokumbe for an author talk on Saturday, February 28th from 1:00 p.m. - 2:00 p.m.
- 4B. The library will be closed Monday, March 2nd for Texas Independence Day. As such, the library board's next meeting will take place on Monday, March 9th at 6:00 p.m.

4C. Announcements from the Library Director.

The library has purchased the necessary upgraded software to process enhanced library cards. IT is working with the library to launch the service.

4D. Announcements from individual board members.

Spring Fest is April 18th in Fisherman's Park; sponsors are CAC, Bastrop County Cares, and Lost Pines Toyota

4E. Announcements from Planning & Zoning liaison.

There will be a Public Hearing regarding the newly updated building codes on Thursday, February 26th.

5. REPORTS

5A. Director's report.

5B. Statistics report.

5C. Financial report.

6. PRESENTATIONS

6A. Fiscal Year 2026 Goals Quarterly Review presentation.

7. WORKSHOP

7A. Fiscal Year 2026 Library Board Work Plan workshop.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Consider possible action on the Fiscal Year 2026 Library Board workplan with edits discussed during the workshop.

Rebecca Bennett moved to accept the Work Plan as presented; Rachelle Caviness seconded the motion; approved by members present.

8B. Review and consider possible action on Circulation Policy and proposed changes.

Rebecca Bennett moved to accept the updated Circulation Policy as corrected in discussion; Meagan Webb seconded the motion; approved by members present.

8C. Individual requests from Library Board members for items to be listed on future agendas.

9. ADJOURNMENT

Meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Nancy Wood, Secretary

Meagan Webb, Chair



STAFF REPORT

MEETING DATE: March 16, 2026

TITLE:

Library Director's Report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

PROGRAMMING:

On Thursday, February 5th, Youth Services Librarian Eva Bunker and Public Services Assistant Ariel Dirienzo attended the Community Fair at Red Rock Elementary, an outreach event designed to connect local families with community resources. At the library's information table, eighty-four community members stopped by to learn about library programs and services, many of them Spanish-speaking families. By bringing library information directly into the school setting, staff were able to reach families right where they are and introduce them to resources they may not have known were available.

Youth Services Librarian Eva Bunker and Adult Services Librarian Gabriella Trinchetta attended the Job and Career Fair at Colorado River Collegiate Academy and Genesis High School on Friday, February 6th. At the library's booth, sixty-seven students stopped by to learn about summer clerk positions, teen volunteer opportunities, and careers in libraries. The event was a perfect opportunity to connect with teens already thinking about their futures and introduce them to the employment and volunteer pathways the library has to offer.

On Thursday, February 12th, the library partnered with Bastrop County Care's Edelin Falcon to host a special Valentine's Day edition of the monthly Momma and Baby Yoga program, with forty-eight participants in attendance. After their regular yoga session, families had the opportunity to have professional photos taken with a Valentine's Day theme — adding a memorable and festive touch to an already beloved monthly program.

The AARP Tax-Aide program returned to Bastrop Public Library for the 2025 tax season, providing trusted tax preparation assistance at no charge to community members, especially older adults and those with moderate incomes. By connecting residents with trained volunteers, the program helps ensure accurate filings while making tax support accessible in a welcoming, familiar community space. The community has been very grateful for the service, with one patron stopping to tell library staff, "Thank you so very much for having AARP, that just made my life so much easier." The library has worked closely with AARP to schedule as many sessions as possible, sometimes adjusting regularly scheduled programs to ensure the meeting room is available. The final two sessions for this tax season will be held on Saturday, March 21st and 28th.

NOTEWORTHY:

Public Services Associate Terry Carwell celebrated his seven-year anniversary with the Bastrop Public Library on Wednesday, February 4th.

Adult Services Librarian Gabriella Trinchetta resigned from the library. Her last day was Friday, February 6th.

Public Services Assistant Ariel Dirienzo resigned from the library. Her last day was Saturday, February 28th.

Koy Bosley began working at the library on Tuesday, March 3rd as the Children’s Services Associate.

UPDATES ON THE FOLLOWING:

Library personnel changes

Enhanced library cards – Software acquired

COMMUNITY FEEDBACK:

Bastrop Public Library Feedback Form

Please use this card to give us your suggestions, compliments, or complaints. All feedback is equally important for the us to know what our community wants, what we are doing right, where we can improve, or anything that concerns you. Place your completed form into the box.

This feedback is a: Suggestion Compliment Complaint

Please write details of your feedback here:

I really appreciate the time and care that the staff put into the displays. They are always so pretty and engaging.

CC

“The seed library makes so much sense the way you have it and it’s so accessible.” - Patron

Bastrop Public Library Feedback Form

Please use this card to give us your suggestions, compliments, or complaints. All feedback is equally important for the us to know what our community wants, what we are doing right, where we can improve, or anything that concerns you. Place your completed form into the box.

This feedback is a: Suggestion Compliment Complaint

Please write details of your feedback here:

We appreciate the Free Tax help, otherwise we would have NO where Else to go. Thank you

Statistics - January 2026

Item 5B.

Community Engagement	Q1	JAN	FEB	MAR	Q2	YTD 26	YTD25	TOTAL 25
Circs By Patron Type								
Juv	982	492			492	1,474	1,287	5,075
Teen	252	78			78	330	63	552
Adult	6,126	2,043			2,043	8,169	6,718	24,546
Staff	238	86			86	324	427	1,226
NR Juv	732	199			199	931	821	3,281
NR Teen	178	20			20	198	260	840
NR Adult	16,685	5,895			5,895	22,580	16,388	63,272
TexShare	160	52			52	212	126	564
Spanish Circs	18	3			3	21	No Data	52
Total NR Usage	17,755	6,166			6,166	23,921	17,595	67,957
% NR Usage	70%	1			70%	70%	68%	68%
% Spanish Usage	0%	0			0%	0%	No Data	0%
Programming								
Early Childhood - # of Programs	27	12			12	39	44	123
Early Childhood - Program Attendance	1,184	498			498	1,682	1,566	5,454
Youth - # of Programs	10	3			3	13	21	74
Youth - Program Attendance	151	54			54	205	533	2,616
Young Adults - # of Programs	33	12			12	45	27	118
Young Adults - Program Attendance	315	111			111	426	226	1,077
Adults - # of Programs	61	22			22	83	96	277
Adults - Program Attendance	548	196			196	744	714	2,151
General - # of Programs	3	0			0	3	2	57
General - Program Attendance	342	0			0	342	320	1,710
Outreach - # of Programs	3	2			2	5	3	13
Outreach - Program Attendance	1,358	145			145	1,503	1,295	2,654
Passive - Coloring Sheets	1,359	389			389	1,748	2,203	6,046
Total # of Programs	137	51			51	188	193	662
Total Program Attendance	3,898	1,004			1,004	4,902	4,654	15,662
Membership - Cards								
City	105	43			43	148	133	522
City Renewals	176	86			86	262	229	860
Faculty	0	0			0	0	0	0
Faculty Renewals	0	0			0	0	0	6
Friends	0	0			0	0	3	3
Friends Renewals	4	0			0	4	5	9
Staff	2	0			0	2	7	10
Staff Renewals	3	4			4	7	4	15
Nonresident	143	53			53	196	210	677
Nonresident Discount	51	25			25	76	No Data	132
Nonresident Family	2	1			1	3	No Data	18
Nonresident Renewals	247	109			109	356	354	1,141
TexShare Visitor	6	3			3	9	5	28
TexShare Visitor Renewals	6	1			1	7	7	19
Total New Registrations	256	99			99	355	358	1,390
Total Renewals	436	200			200	636	599	2,050

Statistics - January 2026

Item 5B.

Spanish	2	1			0	3	No Data	14
Spanish Renewals	0	0			0	0	No Data	2
TexShare Home New	1	0			0	1	1	2
TexShare Home Renewals	10	10			10	20	14	33
<u>Facility</u>								
Door Count	19,601	7,420			7,420	27,021	25,456	85,968
Hours Open	546	196			196	742	760	2,397
Study Room Use	440	172			172	612	539	1,960
Pressley Use - Library	77	30			30	107	106	323
Pressley Use - Nonprofit	25	8			8	33	39	112
Pressley Use - Other	14	6			6	20	21	52
Maynard Use - Library	69	12			12	81	97	349
Maynard Use - Nonprofit	10	6			6	16	27	83
Maynard Use - Other	4	2			2	6	5	19
Total Meeting Room Use	639	236			236	875	834	2,898

History & Culture	Q1	JAN	FEB	MAR	Q2	YTD 26	YTD 25	TOTAL 25
Partnerships	6	1			1	7	10	36
Special Displays	1	0			0	1	1	1
Documents Digitized	0	0			0	0	139	422

Lifelong Learning	Q1	JAN	FEB	MAR	Q2	YTD 26	YTD 25	TOTAL 25
<u>Database Use</u>								
Portal to Texas History - Bastrop Advertiser	8,268	4,567			4,567	12,835	9,820	31,526
Heritage Quest	191	88			88	279	306	840
Learning Express Library	15	2			2	17	14	67
Gale Databases	562	190			190	752	799	2,339
Mango Languages	141	25			25	166	289	654
Total General Use Databases Sessions	718	217			217	935	1,102	3,060
<u>Technology</u>								
Kids Computer Use	110	48			48	158	130	508
Teen Computer Use	10	7			7	17	33	114
Adult Computer Use	1,673	705			705	2,378	2,248	6,993
Wifi Use	4,841	1,474			1,474	6,315	6,407	19,697
Website Visits	12,791	5,452			5,452	18,243	14,556	56,320
Total Public Computer Use	1,793	760			760	2,553	2,411	7,615

Books & Reading	Q1	JAN	FEB	MAR	Q2	YTD 26	YTD 25	TOTAL 25
<u>Material Use</u>								
Check-Outs - Kids	8,533	2,895			2,895	11,428	9,652	33,049
Check-Outs - Tween	7,071	2,539			2,539	9,610	8,521	30,541
Check-Outs - Teen	1,468	399			399	1,867	1,594	5,775
Check-Outs - Adult	8,171	3,030			3,030	11,201	11,388	35,988
Honor Paperbacks	44	10			10	54	48	175
Renewals	10,238	3,137			3,137	13,375	11,802	38,880

Statistics - January 2026

Item 5B.

In-House Use	5,358	2,106			2,106	7,464	5,894	21,542
Self-Check	4,665	1,759			1,759	6,424	5,759	19,843
Electronic Devices	79	24			24	103	13	330
OverDrive eBooks - Kids	394	128			128	522	111	1,089
OverDrive eBooks - Teen	236	79			79	315	256	782
OverDrive eBooks - Adults	1,818	755			755	2,573	260	7,854
OverDrive eAudio - Kids	287	114			114	401	2,550	934
OverDrive eAudio - Teen	202	71			71	273	266	730
OverDrive eAudio - Adults	2,230	875			875	3,105	248	8,217
Boundless	188	0			0	188	2,575	665
Total Checkouts	36,079	13,025			13,025	49,104	43,526	147,684
<u>Interlibrary Loan</u>								
ILL Borrowed	21	10			10	31	50	111
ILL Lent	41	16			16	57	41	153
<u>Collection</u>								
Items Added - E, 1st Readers	50	2			2	52	267	787
Items Added - Board Books	0	0			0	0	7	103
Items Added - J	74	108			108	182	312	874
Items Added - Teens	19	12			12	31	111	224
Items Added - Adults	183	141			141	324	526	1,575
Items Added - Magazines	92	33			33	125	110	332
Items Withdrawn	747	116			116	863	1,019	2,934
Missing Items	41	3			3	44	82	132
Total Items Added	418	296			296	714	1,333	3,895

Culture of Service	Q1	JAN	FEB	MAR	Q2	YTD 26	YTD 25	TOTAL 25
<u>Reference Transactions</u>								
General Reference Questions (ENG)	2,932	1,155			1,155	4,087	4,000	13,228
Directional Questions (ENG)	563	205			205	768	674	3,001
Tech Support Questions (ENG)	2,216	865			865	3,081	2,946	9,986
Tests Proctored (ENG)	3	0			0	3	5	7
Tech Tutor (ENG)	47	22			22	69	79	201
General Reference Questions (ESP)	70	9			0	79	No Data	201
Directional Questions (ESP)	9	9			0	18	No Data	45
Tech Support Questions (ESP)	40	5			0	45	No Data	123
Tests Proctored (ESP)	0	0			0	0	No Data	0
Tech Tutor (ESP)	0	0			0	0	No Data	8
Total Reference Transactions	5,880	2,270			2,270	8,150	7,704	26,800
Total Spanish Reference Transactions	119	23			23	142	No Data	377
% Spanish Reference Transactions	2%	1%			1%	2%	No Data	1%
<u>Volunteers</u>								
Volunteer Hours	487.70	133.95			133.95	621.65	688.93	2,051.43
FOL Volunteer Hours	155.35	55.50			55.50	210.85	266.97	913.37
Teen Volunteer Hours	162.40	36.65			36.65	199.05	228.93	942.38
Total Volunteer Hours	805.45	226.10			226.10	1,031.55	1,184.83	3,907.18

Statistics - January 2026

Item 5B.

Social Media								
Facebook Page Likes	4,595	4,151			4,151	4,484	3,804	3,902
Facebook Engaged	890	282			282	1,172	4,104	6,253
Facebook Reach	17,468	8,709			8,709	26,177	48,933	123,405
Instagram Followers	1,498	1,508			1,508	1,501	1,318	1,378
Instagram Profile Activity	137	64			64	201	229	849
Instagram Reach	1,172	301			301	1,473	2,299	7,432
Savannah Stats								
# of Emails Composed	69	12			12	84	149	377
# of Messages Sent	18,910	6,586			6,586	30,522	30,203	80,450
Opens	9,115	2,801			2,801	14,674	14,924	44,822
Open %	49%	43%			43%	49%	50%	54%
Clicks	587	270			270	884	827	2,334



FINANCIAL REPORT

MEETING DATE: March 16, 2026

TITLE:

Financial report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

1. The library's total non-donation revenue from October 1, 2025, through February 20, 2026, is \$21,255.50
 - a. Nonresidential: \$16,010.00
 - b. Material fines, fees, and replacement cards: \$1,192.39
 - c. Printing: \$3,143.13
 - d. Paypal: \$909.98

2. The library's total non-donation revenue from January 1, 2026, through January 31, 2026, is \$5,489.51
 - a. Nonresidential: \$4,130.00
 - b. Material, fines, fees, and replacement cards: \$370.83
 - c. Printing: \$667.28
 - d. Paypal: \$321.40

3. Notable library donation revenue from January 1, 2026, through January 31, 2026, is \$0.00.