

Bastrop Parks and Public Tree Advisory Board

Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



December 07, 2023

Agenda - Parks and Public Tree Advisory Board at 5:00 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1- 800- 735- 2989 at least 48 hours in advance of the meeting.

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1. **CALL TO ORDER**
 2. **REPORTS**
 - 2A. [Parks Report](#)
 - 2B. [Bastrop State Park Report](#)
 - 2C. [Bastrop Recreation Report](#)
 - 2D. [Bird City Coalition Report](#)
 - 2E. [Council Liaison Report](#)
 3. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

4. WORKSHOP

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. [Consider action to approve Parks and Public Tree Advisory Board minutes from the November 2, 2023 regular meeting minutes.](#)
- 5B. [Update and discuss Parks Master Plan](#)
- 5C. [Review and Discuss Work Action Plan Requirement.](#)
- 5D. [Update and discuss Pickleball](#)
- 5E. [Discussion on Master Gardeners](#)
- 5F. [Update and Discuss Basketball Courts](#)
- 5G. [Review and Discuss Fireman's Park](#)
- 5H. [Discuss the renaming of the Bastrop Parks and Public Tree Advisory Board](#)
- 5I. [Discussion on Delgao Park Mural](#)

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: November 29, 2023 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Sandy Holder
Sandy Holder, Public Works Technician



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 2A

TITLE:

Parks Report

AGENDA ITEM SUBMITTED BY:

Paul Gonzales, Parks Superintendent
Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

Review City of Bastrop Parks monthly operational report

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review City of Bastrop Parks monthly operational report.

ATTACHMENTS:

Parks operational update

Parks Board Operational Update

The Parks and Recreation Dept teamed up for Arbor Day Tree Planting at Delgado Park! The third graders loved being able to help plant the trees and get their hands dirty and learn about trees!!



- Parks Crew cleaned up the restrooms in Bob Bryant Park due to vandalism.
- Parks Crew re-stripped Pickle Ball court in Fisherman's Park and also poured a concrete pad to support a box that will hold a loaner net for residents who don't have access to their own net.



- Parks Crew removing an oak tree that didn't make it through the summer with the heat and lack of rain.



- Parks Crew installed the Gingerbread House and fence around the Christmas tree down at Fisherman's Park for the Tree lighting.





STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 2B

TITLE:

Bastrop State Park Report

AGENDA ITEM SUBMITTED BY:

Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Review Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 2C

TITLE:

Bastrop Recreation Report

AGENDA ITEM SUBMITTED BY:

Terry Moore, Bastrop Recreation
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Review Bastrop Recreation monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop Recreation monthly operational report.

ATTACHMENTS:

Bastrop Recreation Report

November Program Report December 7th Parks Board Report

Operations

- Advertising for a Recreation Center Receptionist Worker. Part time job, less than 20 hours per week. Job is posted on city HR page.
- Have started a Volunteer program. Current opportunities include *12/2 Run This Race Water Stop, *12/9 Merry Market making ornaments, *12/16 Drop and Shop, parents night out event.
- We are especially excited to be working with our local CASA in their Angel Tree program (last photo) to sponsor kiddos by donating gifts from their Christmas wish lists. We have 16 kids we are supporting this season, and will start the program on Monday, Nov. 20th, and collect gift donations through Dec. 8th.

Parks and Recreation Events

Flash DANCE Mob strikes again! It was a great turnout for the Boo Bash event.



Friday night, November 3rd, the Lion Club hosted their bowl painting party at the recreation center! Those attending were painting bowls for the Emergency Food Pantry's annual Empty Bowl event. We were super excited to be part of the fun. Participating groups also included Girls Scouts of the Lost Pines, Bastrop Rotary Club and Friendship Bible Church.



Participated in the 100 Yr Celebration at Bastrop State Park. We hosted the Houston Toad Hop Race.



Movie in the Park – Veteran Family Appreciation Month. Partnered with Bastrop County Cares.



Pumpkin Painting was a big hit on Nov. 8th! 14 people came and participated in the program! We had some new faces and some really creative designs!



November brought Boot Scoot Wednesdays! Attendance has been great with over 20 participants. This is a free program that has attracted both members and non-members to the rec center.



November was the second month for Skate Days! This is a free instructional program for skaters of all ages. There has been 2 to 5 participants each week. December dates are Dec 9 & 16, 9 to 10:30am.



Youth Discovery had 9 kiddos participate on Monday, Nov 13th. Bastrop Police Department came over to the Rec and had some great activities, including simulation goggles, patrol truck tour, and fingerprinting! The kids really enjoyed the program and got to take home their own Junior Crime Fighter sunglasses and badges.



Coming up is the Bastrop Bollywood Blast event! Dec 8th & 9th Group will participate as an entr the parade that night.

Item 2C.



Registration is currently open for:

RESPECT - TEAMWORK - INCLUSION - LEADERSHIP - SPORTSMANSHIP

SKYHAWKS SPORTS ACADEMY SPRING PROGRAMS

January 10th- March 16th

(no class on Feb. 3rd)

Wednesdays:

- 3:20pm-4:00pm SoccerTots (Ages 2-5)
- 4:10pm-4:50pm BasketballTots (Ages 2-5)
- 5:00pm-5:50pm Soccer (Ages 6-12)
- 6:00pm-6:50pm Basketball (Ages 6-12)

Saturdays:

- 9:00am-9:40am SoccerTots (Ages 2-5)
- 9:50am-10:30am BasketballTots (Ages 2-5)
- 10:40am-11:50am Soccer (Ages 6-12)
- 12:00pm-12:50pm Basketball (Ages 6-12)



In Partnership with
The City of Bastrop



Register at <https://register.skyhawks.com/bastrop>

For more information please visit www.skyhawks.com
Recreation Center: 512-332-8805 Skyhawks: 954-501-9738 / 800-804-3509





STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Kerry Fossler, Board Member
Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review staff Bird City Coalition Report.

ATTACHMENTS:

Bird City Coalition Report



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 2E

TITLE:

Council Liaison Report

AGENDA ITEM SUBMITTED BY:

Jimmy Crouch, Council Liaison

BACKGROUND/HISTORY:

Welcome back to the Parks and Public Tree Advisory Board.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Welcome to the Parks and Public Tree Advisory Board.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the November 2, 2023 regular meeting minutes.

AGENDA ITEM SUBMITTED BY:

Sandy Holder, Public Works Technician
Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the November 2, 2023 regular meeting Parks and Public Tree Advisory Board.

ATTACHMENTS:

N/A

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD**October 5, 2023**

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, October 5, 2023, at 5:00 p.m. at City Hall. Members present were Kerry Fossler, Rick Rivera, Deborah Jones, and Gail Sheehan. Members absent were Steven Forbert, Margaret Robinson, and Jamie Creacy. City staff and representatives present were Public Works Director Curtis Hancock, Parks Superintendent Paul Gonzales, Arborist Thomas Martinez, Recreation Manager Terry Moore, Public Works Technician Sandy Holder. City Council representative, Jimmy Crouch absent.

1. CALL TO ORDER

At 5:25 p.m. Chair Kerry Fossler called the meeting to order.

2. REPORTS**2A. Parks Report**

Report was given by staff member Thomas Martinez.

2B. Bastrop State Park Report

Report was given by Terry Moore.

2C. Bastrop Recreation Report

Report was given by staff member Terry Moore.

2D. Bird City Coalition Report

Report was given by Chair Kerry Fossler.

2E. Council Liaison Report

No Report.

2F. City Secretary Training

Ann Franklin, City Secretary conducted Training on Rules and Procedures for Boards and Commissions

3. CITIZEN COMMENTS

No citizen comments.

4. WORKSHOP

No workshop.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Update and discuss – Meeting minutes September 5, 2023. Gail Sheehan moved to approve minutes for September 5, 2023. Deborah Jones seconded. The vote was unanimous.

5B. Update and discuss on Parks Master Plan - City Parks and Recreation Assets

Update was provided by Public Works Director, Curtis Hancock. Curtis showed a map of Fireman's Park, Parks Board Member Rick Rivera, suggested making the park into a multi-use park-Pickleball, walking Trail. Fireman's Park has water and electric, bleachers and fences need to be replaced, minor grading needs to be done. Mayfest Park section of park that the City would sell and get another spot of land for the parks. City Arborist, Thomas Martinez spoke about Central Texas Floodplan Restoration wants to plant 50-60 of 15 species of trees in Pecan Park, at no cost to the City. We would be in agreement for the seedlings not to be touched for 26 years, no pruning, mowing, etc. More information is needed. Parks Board Member Deborah Jones, spoke to Master Gardeners plan to put a greenhouse on Public Land, TBD. Curtis Hancock will reach out to Master Gardeners.

5C. Discussion on City Park Signs

Public Works Director, Curtis Hancock. discussed the signs at Fisherman's Park, using them as a template for the Parks. Continue with Proposed signs as presented. Motion was made by Parks Board Member Deborah Jones and seconded by Parks Board Member Gail Sheehan.

5D. Update and discuss Christmas Lights

Public Works Director, Curtis Hancock gave an update on the Christmas light installation that has begun and is on schedule to be finished by the Wednesday before Thanksgiving. Décor IQ will be installing the lighting around tree and tree wells. Curtis Hancock is looking into cost for keeping lights on Main Street longer.

5E. Update and discuss Shade Structures

Sandy Holder, Public Works Technician and Public Works Director, Curtis Hancock gave an update on the Shade Structures at Ferry Park and Hunters Crossing Parks, they are reported to be installed by mid-November.

5F. Review and discuss Work Action Plan Requirements

Public Works Director, Curtis Hancock reported that the Parks Board members need to start thinking about top 3 goals. Parks Board member and Chair, Kerry Fossler would love something thinking backwards-Historical- and something Forward-the Future. Kerry Fossler would like Board Members to visit a park and take a picture of what they see. Parks Board member Deborah Jones would like to see the Arena as a discussion item going forward. Parks Board member Rick Rivera would like to see the basketball court resurfaced in the Master Plan.

6. ADJORNMENT

Parks Board Chair Kerry Fossler resigned as Parks Board Chair, wants to remain a Parks Board Member. Discussion at next meeting.

Member Deborah Jones made a motion to adjourn the meeting at 7:19 p.m. Member Gail Sheehan seconded. The vote was unanimous.

APPROVED:


Kerry Fossler, Chair

ATTEST:


Curtis Hancock, Public Works Director



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5B

TITLE:

Update and discuss Parks Master Plan

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

Mayfest Rodeo Arena:

On Monday, November 13, 2023, an Open House meeting was held to discuss the recommendations from consultant Ray Craig.

We are looking to bring in Ricky Hibbeler to help evaluate the dirt in the arena. Ricky is the sales representative for Black Widow drag and works most of the PRCA and PBR arenas.

Deborah Jones, would like to discuss naming the rodeo arena and a website.

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

- N/A



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5C

TITLE:

Review and Discuss Work Action Plan Requirement.

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Review and Discuss Work Action Plan Requirement.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5D

TITLE:

Discuss Pickleball

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director
Paul Gonzales, Parks Superintendent

BACKGROUND/HISTORY:

Parks crew added a lockbox to hold a portable net at Fisherman's Park. Also, the pickleball lines were repainted on Wednesday, November 22th at Fisherman's Park.

FISCAL IMPACT:

None

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5E

TITLE:

Discussion on Master Gardeners

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

Discuss the Master Gardeners adding a green house and a shed in Bob Bryant Park.

FISCAL IMPACT:

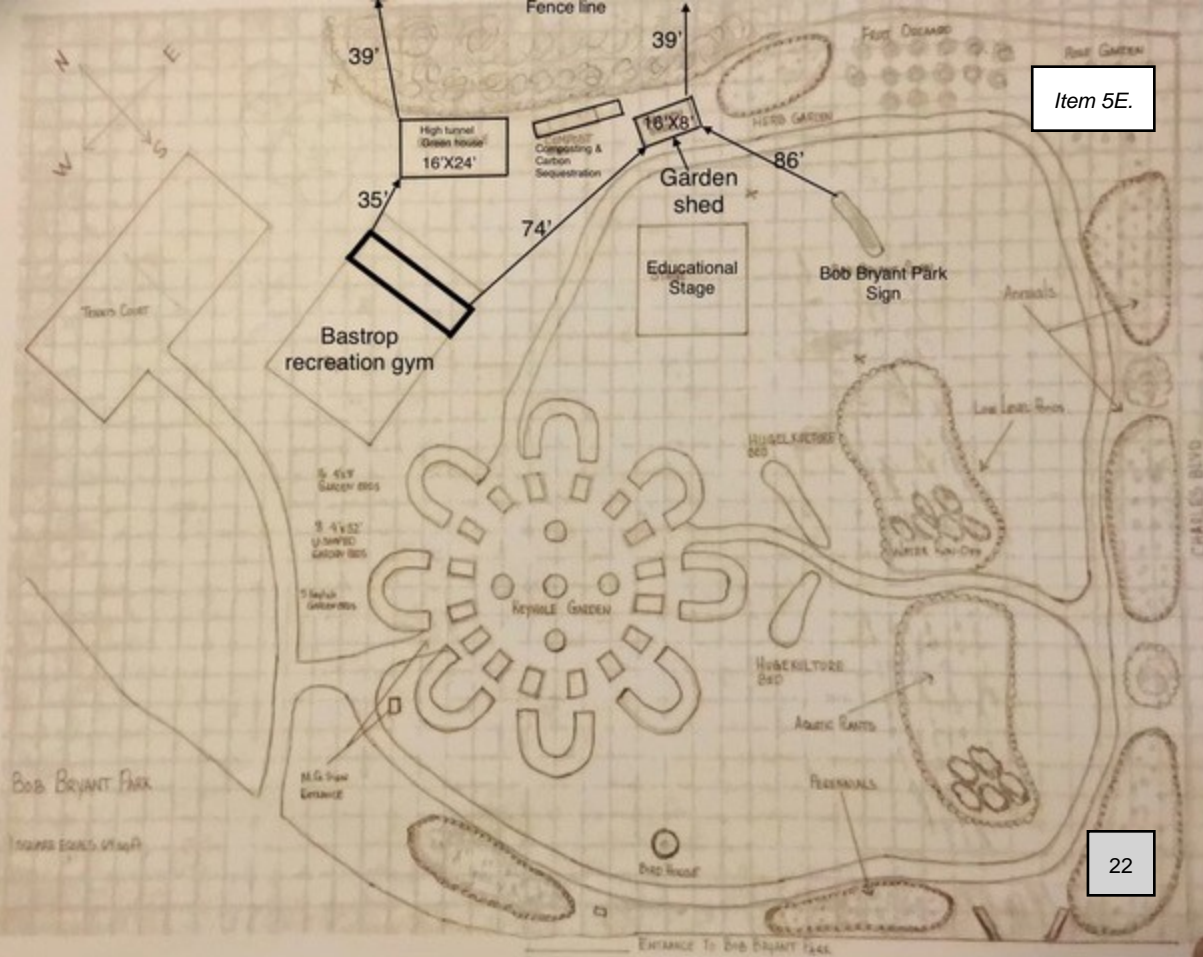
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RECOMMENDATION:

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ATTACHMENTS:

- Master Gardeners Layout



Item 5E.

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STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5F

TITLE:

Update and Discuss Basketball Courts

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Director of Public Works

BACKGROUND/HISTORY:

Discuss Basketball Courts

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

NA



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5G

TITLE:

Review and Discuss Fireman's Park.

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Discuss Fireman's Park

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5H

TITLE:

Discuss the renaming of the Bastrop Parks and Public Tree Advisory Board

AGENDA ITEM SUBMITTED BY:

Curtis Hancock, Public Works Director

BACKGROUND/HISTORY:

Discuss renaming Bastrop Parks and Public Tree Advisory Board

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: December 7, 2023

AGENDA ITEM: 5I

TITLE:

Minerva Delgado Park Mural Project

STAFF REPRESENTATIVE:

Curtis Hancock, Public Works Director
Terry Moore, Recreation Manager

BACKGROUND/HISTORY:

Council Member Lee and the Cultural Art Commission have been in conversations about a possible mural in Minerva Delgado Park.

A design has been submitted (see attached Exhibit A). The request was to create a design that represents the history of the Hispanic culture in our community.

POLICY EXPLANATION:

The Parks and Public Tree Advisory Board serves in an advisory role to the City Council and may make recommendations for actions to be considered as related to the parks.

FUNDING SOURCE:

Grant funding with minimal support from general fund.

RECOMMENDATION:

Review design for a recommendation to the Cultural Arts Commission and City Council.



Artist: Curtis Griffin