

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**July 28, 2025**

**Budget Workshop - 7.28.2025 at 6:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

**3. INVOCATION**

**4. PRESENTATIONS**

**5. EXECUTIVE SESSION**

**5A.** City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.071 and 551.072 to seek advice of legal counsel to

discuss and deliberate regarding the proposed sale of real estate property located along Jasper Street.

- 5B. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property located on Pine Street.

**6. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

**7. WORK SESSIONS/BRIEFINGS**

- 7A. Budget Workshop

- 7B. Park and Recreation Workshop

**8. STAFF AND BOARD REPORTS**

**9. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.*

**10. CONSENT AGENDA**

**The following may be acted upon in one motion. A Council Member or a citizen may request items be removed from the Consent Agenda for individual consideration.**

- 10A. Consider and act on authorizing the City Manager to submit grant requests to Texas Parks & Wildlife in the amount of \$750,000 for the construction of a Par 3 golf course located on City owned property located at Farm and 95.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 10B. Consider and act on Resolution No. R-2025-128 to authorize the City Manager to submit a grant application to the Lower Colorado River Authority (LCRA) in the amount of \$100,000.00 for the creation of an educational facility highlighting the previous German casino.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

## 11. ITEMS FOR INDIVIDUAL CONSIDERATION

- 11A. Consider and act on Resolution No. R-2025-129 to authorize the City Manager to waive permit fees for Bastrop Independent School District (BISD) for the construction of their campus improvements off Lover's Lane.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

- 11B. Consider and act on Resolution No. R-2025-130 authorizing Austin Water to use a City of Bastrop site for educational purposes.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

## 12. ADJOURNMENT

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).***

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: July 24, 2025 at 6:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello  
Michael Muscarello, City Secretary



# STAFF REPORT

**MEETING DATE:** July 28, 2025

**TITLE:**

Consider and act on authorizing the City Manager to submit grant requests to Texas Parks & Wildlife in the amount of \$750,000 for the construction of a Par 3 golf course located on City owned property located at Farm and 95.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**BACKGROUND/HISTORY:**

Texas Parks and Wildlife grant program deadline is August 1st. Discussions with TPWL has yielded the potential to qualify for a grant of \$750,000 that can be used for the design and/or development of outdoor activities such as the course. The match would come from the proposed \$15M borrow for park facilities which includes \$10M for the bridge rehabilitation and other associated improvements throughout the City. The amount allocated to this potential project from the bond is \$600,000.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Approve the City Manager to submit grant requests to Texas Parks & Wildlife in the amount of \$750,000 for the construction of a Par 3 golf course located on City owned property located at Farm and 95..

**ATTACHMENTS:**

- None



# STAFF REPORT

**MEETING DATE:** July 28, 2025

**TITLE:**

Consider and act on Resolution No. R-2025-128 to authorize the City Manager to submit a grant application to the Lower Colorado River Authority (LCRA) in the amount of \$100,000.00 for the creation of an educational facility highlighting the previous German casino.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**BACKGROUND/HISTORY:**

The historic German Casino, formerly located at the intersection of Fayette and Farm Streets, collapsed in 2024. Since the collapse, a local nonprofit organization has taken the initiative to collect and preserve bricks and other salvageable materials from the site with the long-term goal of reconstructing a community gathering space that honors and showcases the historical significance of the original structure.

Through this proposed grant and partnership with the nonprofit, the City would begin the initial planning process and pursue a feasibility study to explore the potential reconstruction of the German Casino as a cultural and historical asset for the community.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Staff recommends approval of the resolution authorizing the City Manager to submit a grant application to the LCRA in the amount of \$100,000.00 for the creation of an educational facility highlighting the previous German casino.

**ATTACHMENTS:**

- Resolution R-2025-128

**RESOLUTION NO. R-2025-128**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION TO THE LOWER COLORADO RIVER AUTHORITY (LCRA) IN THE AMOUNT OF \$100,000.00 FOR THE CREATION OF AN EDUCATIONAL FACILITY HIGHLIGHTING THE HISTORIC GERMAN CASINO; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY IN ALL MATTERS RELATED TO THE APPLICATION; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the historic German Casino, formerly located at the intersection of Fayette and Farm Streets, was a notable cultural and community structure that collapsed in 2024; and

**WHEREAS**, a local nonprofit organization has since undertaken efforts to collect and preserve bricks and other salvageable materials from the site with the goal of reconstructing a facility that pays tribute to the original structure and its historical significance; and

**WHEREAS**, the City of Bastrop supports the preservation of local history and the creation of cultural and educational opportunities for the community; and

**WHEREAS**, the Lower Colorado River Authority (LCRA) provides funding for community development and educational initiatives through its grant programs; and

**WHEREAS**, the City of Bastrop desires to partner with the nonprofit organization to pursue a feasibility study and preliminary planning for the development of an educational facility that highlights the history of the German Casino; and

**WHEREAS**, the requested grant funding in the amount of \$100,000.00 would support these initial efforts and align with the City's goals for historical preservation and community enrichment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:**

**SECTION 1.** The City Council hereby authorizes the City Manager to submit a grant application to the Lower Colorado River Authority (LCRA) in the amount of \$100,000.00 to support the creation of an educational facility highlighting the historic German Casino.

**SECTION 2.** The City Manager is further authorized to take all necessary actions, including execution of related documents, in connection with the grant application and administration, should the grant be awarded.

**SECTION 3.** This resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Bastrop, Texas, on this 28<sup>th</sup> day of July, 2025.

**APPROVED:**

by: \_\_\_\_\_

**Ishmael Harris, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Michael Muscarello, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**City Attorney**

**Denton Navarro Rocha Bernal & Zech, P.C.**





# STAFF REPORT

**MEETING DATE:** July 28, 2025

**TITLE:**

Consider and act on Resolution No. R-2025-129 to authorize the City Manager to waive permit fees for Bastrop Independent School District (BISD) for the construction of their campus improvements off Lover's Lane.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**BACKGROUND/HISTORY:**

Bastrop Independent School District (BISD) is currently constructing a public safety facility and related improvements near Lover's Lane. As part of this project, BISD has requested that the City waive the associated building permit fees.

While requesting this waiver for the public safety facility, BISD continues to pay inspection fees for its other ongoing construction projects throughout the district. This ongoing partnership has generated positive revenue for the City and reflects the collaborative relationship between BISD and the City of Bastrop.

**FISCAL IMPACT:**

Varies

**RECOMMENDATION:**

Approve Resolution No. R-2025-129 to waive City permit fees for BISD.

**ATTACHMENTS:**

- Resolution R-2025-129

**RESOLUTION NO. R-2025-129**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AUTHORIZING THE WAIVER OF BUILDING PERMIT FEES FOR THE BASTROP INDEPENDENT SCHOOL DISTRICT PUBLIC SAFETY FACILITY PROJECT LOCATED OFF LOVER'S LANE; PROVIDING FOR A SEVERABILITY CLAUSE; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Bastrop Independent School District (BISD) is constructing a public safety facility and associated improvements near Lover's Lane to support the safety, education, and well-being of students and staff; and

**WHEREAS**, BISD has requested a waiver of building permit fees for this project; and

**WHEREAS**, BISD continues to pay inspection fees for other projects within the City of Bastrop, generating positive revenue and demonstrating a productive partnership with the City; and

**WHEREAS**, the City Council finds that waiving the building permit fees for this particular facility is in the public interest and reflects the City's ongoing support for educational and safety initiatives;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:**

**Section 1.** The City Council hereby authorizes the waiver of building permit fees for the Bastrop Independent School District's public safety facility and associated improvements located off Lover's Lane.

**Section 2.** This waiver applies only to building permit fees and does not extend to other regulatory or third-party fees that may be required by law.

**Section 3.** Should any provision of this Resolution be found to be invalid or unenforceable by a court of competent jurisdiction, such invalidity shall not affect the remaining provisions, which shall remain in full force and effect.

**Section 4.** This Resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Bastrop, Texas, on this 28<sup>th</sup> day of July, 2025.

**APPROVED:**

**by:** \_\_\_\_\_

**Ishmael Harris, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Michael Muscarello, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**City Attorney**

**Denton Navarro Rocha Bernal & Zech, P.C.**





# STAFF REPORT

**MEETING DATE:** July 28, 2025

**TITLE:**

Consider and act on Resolution No. R-2025-130 authorizing Austin Water to use a City of Bastrop site for educational purposes.

**AGENDA ITEM SUBMITTED BY:**

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

**BACKGROUND/HISTORY:**

Austin Water, a department of the City of Austin, provides water education and outreach programs focused on water conservation, watershed protection, environmental sustainability, and public engagement. As part of their regional education efforts, Austin Water has requested to use a City-owned site in Bastrop to conduct outdoor environmental education programs.

Authorizing this ensures the public has the most up to date and accurate information directly from Austin Water.

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

Approve Resolution No. R-2025-130 authorizing Austin Water to use a designated City of Bastrop site for educational purposes.

**ATTACHMENTS:**

- Resolution No. R-2025-130

**RESOLUTION NO. R-2025-130**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AUTHORIZING AUSTIN WATER TO USE A CITY-OWNED SITE FOR EDUCATIONAL PURPOSES; PROVIDING FOR COORDINATION WITH CITY STAFF; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Austin Water, a department of the City of Austin, provides regional water education and outreach programs that promote water conservation, watershed protection, environmental sustainability, and public awareness; and

**WHEREAS**, Austin Water has requested use of a City-owned site in Bastrop for the purpose of conducting outdoor environmental education programming for students and the general public; and

**WHEREAS**, the City of Bastrop supports educational partnerships and regional collaboration that provide accurate and up-to-date information on water resource management and conservation; and

**WHEREAS**, the use of the site will be coordinated with City staff to ensure alignment with public access requirements, safety protocols, and overall City operations;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS:**

**Section 1.** The City Council hereby authorizes Austin Water to utilize a designated City-owned site in Bastrop for educational programming purposes, including but not limited to water education, environmental sustainability instruction, and public outreach events.

**Section 2.** Austin Water shall coordinate all activities with the City Manager or their designee to ensure compliance with applicable City policies, public safety standards, and scheduling requirements.

**Section 3.** This Resolution shall take effect immediately upon its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Bastrop, Texas, on this 28<sup>th</sup> day of July, 2025.

**APPROVED:**

by: \_\_\_\_\_

**Ishmael Harris, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Michael Muscarello, City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**City Attorney**

**Denton Navarro Rocha Bernal & Zech, P.C.**

