

Bastrop Public Library Board Agenda
Bastrop Public Library Pressley Meeting Room
1100 Church Street
Bastrop, TX 78602
(512) 332-8880



October 07, 2024

Agenda - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. MINUTE APPROVAL

3A. Consider action to approve Bastrop Public Library minutes from September 7, 2024, regular meeting.

4. ANNOUNCEMENTS

4A. New Library Board Member announcement.

- 4B. City of Bastrop Comprehensive Plan Survey announcement.
- 4C. The 2024 Boards & Commissions Banquet will take place on Thursday, October 24th from 6:30 - 8:30 p.m. at the Convention Center.
- 4D. Multiple streets in downtown will be closed to traffic from 3:30 pm until after 8 pm on Tuesday, October 31st for Boo Bash preparation, tear-down, and safety. As such, the library will be closing at 4 pm on Thursday, October 31st.
- 4E. The library will be participating in the City of Bastrop's Boo Bash on Thursday, October 31st from 6 - 8 pm. The library's booth will be in front of the building in the parking lot.
- 4F. The library will be closed Saturday, November 9th for the annual Veteran's Day car show.
- 4G. The Library will be closed Monday, November 11th in observance of Veteran's Day.
- 4H. Announcements from the Library Director.
- 4I. Announcements from individual board members.

5. REPORTS

- [5A.](#) Director's report.
- [5B.](#) Statistics report.
- [5C.](#) Financial report.
- [5D.](#) Open House Update report.

6. PRESENTATIONS

7. WORKSHOP

8. ITEMS FOR INDIVIDUAL CONSIDERATION

- [8A.](#) Consider action to approve the Nominating Committee's slate of officers for fiscal year 2025.
- 8B. Individual requests from Library Board members for items to be listed on future agendas.

9. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: 10/02/2024 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Bonnie Ueckert Pierson
Bonnie Ueckert Pierson, Library Director

City of Bastrop Public Library Board

Meeting Minutes

September 09, 2024

1. Call to Order

The meeting was called to order by President Rebecca Bennett at 6:00 pm.

The members present were Meagan Webb, Sally Keinarth, Laura Goodwin, Nancy Wood, Lisa Gossett, Jennifer Leisure, Cheryl Lee City Council Liaison, Bonnie Pierson Library Director, and guest Kathy Danielson Community Engagement Director at City of Bastrop.

2. Presentations

2A. Laura Goodwin Appreciation of Service Presentation.

2B. Recognition of Library Board Members' Service presentation to Meagan Webb.

3. Citizen Comments: None

4. Minute Approval

- A. Consider action to approve the Bastrop Public Library Minutes from August 05, 2024, with corrections made. Meagan Webb moved to approve the minutes. Nancy Wood seconded the motion, and it was carried.

5. Announcements

- A. The 2024 Boards and Commissions Banquet will be held on Thursday, October 24th.
- B. The Bastrop library was awarded a grant from the University of North Texas to digitize historic documents.
- C. Regular library hours resumed 09/03/2024.

6. Reports

A. Library Director's report

- Bilingual Storytime increased participation once school started back up. On Thursday, August 15th thirty participants were present for stories and songs presented in both English and Spanish.
- The Adult Dungeons and Dragons sessions began in the beginning of summer. Attendance has stayed consistent with increased interest. There are now two groups meeting, each with a community volunteer Dungeon Master.
- Tween Tuesday is a new program starting Tuesday, October 1ST from 4:30 to 5:30 pm. This group will be for tweens aged nine to twelve. The program content will vary month to month. Children's Services

Associate Ariel Dirienzo and Youth Services Librarian Eva Bernal will be co-running the Tween Tuesday Program.

- Other programs that continue with good participation are the LEGO® Club and sewing programs. Currently there is a wait list for the adult and kids Beginning Sewing Programs.

Noteworthy:

- Public Services Librarian Bethany Dietrich celebrated seven years with the Bastrop Public Library on Wednesday, August 14th.
- Executive Administrative Assistant Veronica Nunez celebrated three years with the Bastrop Public Library on Friday, August 23rd.

Updates:

- Friends of the Library held their annual meeting on Thursday, September 5th. New officers were elected at this meeting.
- Volunteer Legal Services of Central Texas are no longer coming to library due to limitations of room availability on the days the Volunteer Legal Service could come.

B. Statistical Comparison Report:

The full report is available within the agenda packet.

C. Monthly Financial Report:

See agenda packet for Financial Report.

D. Fiscal Year 2024 Goals Quarterly Report:

See agenda packet for full report.

E. Open House Update Report:

The Bastrop Public Library Open House will take place on Saturday, December 14th. There are still available time slots open for music. Refreshments will be made available by Friends of the Bastrop Public Library.

7. Workshop- None

8. Items for Individual Consideration-

- A. Discuss and approve the Fiscal Year 2025 Library Board meeting calendar. Jennifer Leisure made a motion to approve the calendar, Lisa Gossett seconded the motion and it passed unanimously.
- B. Discuss and approve the formation of a Nominating Committee for executive positions elections. Meagan Webb made a motion to approve the formation of a Nominating Committee for executive positions elections, Nancy Wood seconded the motion and it passed unanimously.
- C. Individual request from Library Board members for items to be listed on future agendas.
None

9. Adjournment of meeting at 6:46 pm

Respectfully submitted.

Laura Goodwin, Secretary

Rebecca Bennett, President



STAFF REPORT

MEETING DATE: October 7, 2024

AGENDA ITEM: 5A

TITLE:

Library Director's Report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

PROGRAMMING:

On Thursday, September 5th, sixteen teens gathered for Balloon Bonanza during Teen Thursday. The event featured a variety of fun activities, including balloon hockey, balloon animal creation, "try not to pop the balloon" games.

On Tuesday, September 17th, forty-one participants attended the month's LEGO® Club, where the theme was "Opposites." Children were encouraged to create mirrored builds, along with other challenges. Parents were also informed about the upcoming Tween Tuesday, which begins on Tuesday, October 1st.

On Thursday, September 19th, the library partnered with the Bastrop County Master Gardeners to provide a program about composting. Master Gardener Gail Smith presented a guided study of "How to Compost," with an analysis of different methods, preliminary microbiology, and DIY plans for implementing at home. The seed library was displayed during the program, and most attendees utilized this resource.

After the summer program's success, the library partnered with the Bastrop County Animal Shelter for the second "Silent Reading with Kittens" program on Saturday, September 28th. Kittens were available to read and socialize with in the Maynard Conference Room from 11:00 am to 1:00 pm. A total of 156 people attended the program, nearly triple the attendance of the previous program. To accommodate the large turnout, groups of ten to twelve people were rotated in and out of the room on 10-minute intervals. While waiting, most patrons read amongst themselves, played board games, or worked on the community puzzle.

Sunday, October 6th through Saturday, October 12th is Fire Safety week. To spread awareness, City of Bastrop firefighters will be at the library's Storytime programs on Wednesday, October 9th and Friday, October 11th. The firefighters will talk to the kids about fire safety and show them their uniform and tools before demonstrating how they put on their suits. They'll also have a firetruck with them for the kids to see and take photos with.

City Manager Sylvia Carrillo will attend and read stories during Bilingual Storytime on Thursday, October 24th. The theme for this session will be Halloween and Día de los Muertos, or Day of the Dead, and children are encouraged to dress in costumes to celebrate the occasion.

On Saturday, November 2nd, the library will celebrate Día de los Muertos, or Day of the Dead, with a screening of a themed Disney movie. In collaboration with Bastrop High School's PALS, a sugar skull craft will also be offered for children to enjoy before the movie.

NOTEWORTHY:

The Bastrop Public Library has been selected for the 2024 Rescuing Texas History program through the University of North Texas (UNT). The library was awarded the value \$682.10, as work in kind, to fund the digitization and preservation of the "Bastrop County Cemetery Records" prepared by Audrey Morgan Rother, the Bastrop County Historical Commission (1983-1993; 6 volumes), "Bastrop Historical Buildings" prepared by the Bastrop County Historical Commission (1976; 1 volume), and "A survey of Texas Historical markers in Bastrop County" prepared by the Bastrop County Historical Commission (1975; 1 volume). These documents will be digitally preserved, run through optical character recognition to enable full-text search where applicable, and made available for public viewing on the Portal to Texas History. The selected documents are all original works created by researchers in the Bastrop community. This award ensures these historic documents are freely available for current and future researchers. Documents will be delivered to UNT on October 11th and digitization will follow.

Library Clerk Patricia Norton resigned from the position on Wednesday, September 11th. Zoe Moreno, a summer clerk from this year's Summer Reading Program, was hired to fill the vacancy. Her first day was Tuesday, October 1st.

Director Bonnie Pierson celebrated her 24th anniversary with the library on Thursday, September 12th.

Window tint was added to the library's west-facing windows in the Juvenile section on Monday, September 16th.

Bastrop Count Elections Staff were available from 12 – 3 pm to verify registration or complete a new form at the all the public libraries in Bastrop County for National Voter's Registration Day on Tuesday, September 17th.

Staff computers were upgraded in phases from Thursday, September 12th through Monday, September 23rd. Computers staff use to serve the public were also included in this upgrade.

The Bastrop Public Library has registered as a worksite through a partnership with American Association of Retired Persons (AARP) to help participants learn transferrable skills and gain work experience. The library's first worker through the partnership, Marilyn Rice, started on Monday, September 23rd. She will be working Mondays, Wednesdays, and Fridays from 9:30 am – 4:30 pm.

On Friday, September 27th, Children's Services Associate Ariel Dirienzo and Youth Services Librarian Eva Bernal attended the 2024 Performer Showcase in Seguin, Texas. Their goal was to scout performers for the 2025 Summer Reading Program.

The library has made space for a local author's collection. The collection will be located on the shelves facing the community art wall. Items on this shelf will be acquired by donation only, must be Young Adult Fiction, Adult Fiction, or Adult Non-Fiction materials, and authors must be residents of Bastrop County. The library expects to begin accepting donations for the collection by the end of October.

The City of Bastrop ended its 2024 fiscal year on Monday, September 30th, and started the 2025 fiscal year on Tuesday, October 1st. The library’s budget was approved without any adjustments.

UPDATES ON THE FOLLOWING:

Friends of the Library update.

- October Author – Brian Porter
- Annual meeting

Photo ID library cards: no new information currently.

COMMUNITY FEEDBACK:

“I really enjoyed the summer reading program! I used my Book Nook coupons to get some picture books for my little great-grandchildren who just love to read. Thank you for doing this program!”

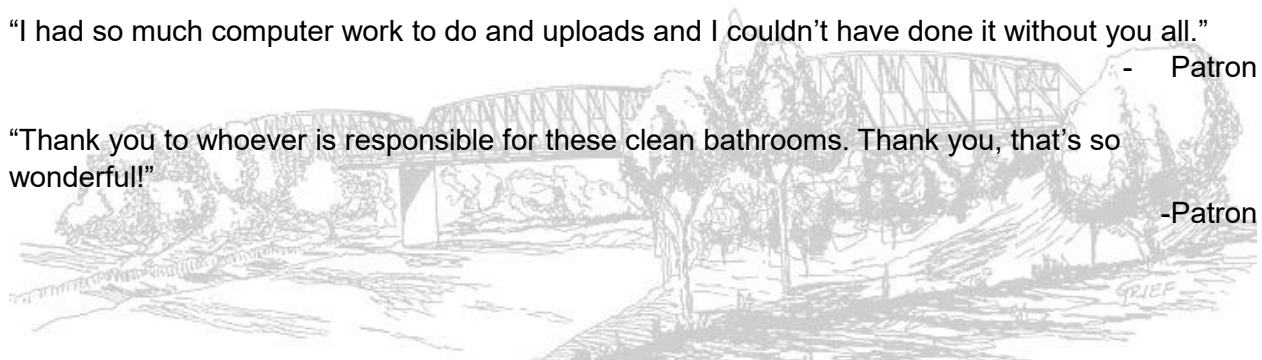
- Nancy, Patron

“I had so much computer work to do and uploads and I couldn’t have done it without you all.”

- Patron

“Thank you to whoever is responsible for these clean bathrooms. Thank you, that’s so wonderful!”

-Patron



SAT, SEP 28 AT 11 AM

Read with Kittens
 1100 Church St, Bastrop, TX, United States, Texas 78602
 5 Going · 65 Interested

16 3

Like Comment Share

Newest

Billy Joe Wise
 My idea of heaven would be a room full of books and kittens. I'M THERE!

SEWING MACHINES 101
 No registration required! Ages 8+

17 5 7

Like Comment Share

Newest

Donna Vest
 Excellent event. Learned alot. Thank you

32m Love Reply Send message Hide



Joan Armstrong
 Warren Pedersen loves audio books and the Bastrop Public Library. They are one of his lifesavers!!!!

Dear Karen,

Oh boy, you have no idea how joyful my heart is after receiving my new TexShare card in the mail - thanks to you! I am once again enjoying the full benefits and privileges of library patronage ♥. Oh the depths of discovery, the heights of wonder, the earnestness of learning new things, and the pleasures of fiction - all thanks to you! Come right when I needed it. Thank you so very much. Kate

Thank you librarians for this fun summer of reading, and the prizes, I appreciate you setting up the summer reading program.



from Amelia
2024

Statistics - August 2024

Item 5B.

Community Engagement	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 24	YTD 23	TOTAL 23
<u>Circs By Patron Type</u>										
Juv	1,180	1,067	1,566	671	364		1,035	4,848	4,591	5,209
Teen	173	198	302	143	103		246	919	1,265	1,338
Adult	5,519	5,538	6,283	2,582	2,287		4,869	22,209	18,564	20,804
Staff	492	415	361	98	110		208	1,476	1,308	1,510
NR Juv	925	695	909	374	311		685	3,214	3,776	4,163
NR Teen	462	502	295	115	124		239	1,498	1,049	1,139
NR Adult	13,452	14,407	16,414	5,935	5,620		11,555	55,828	46,943	51,724
TexShare	99	167	127	59	78		137	530	268	331
Total NR Usage	14,938	15,771	17,745	6,483	6,133		12,616	61,070	52,036	57,357
% NR Usage	67%	69%	68%	65%	68%		67%	68%	67%	67%
<u>Programming</u>										
Early Childhood - # of Programs	8	24	29	11	9		20	81	8	95
Early Childhood - Program Attendance	313	934	1,260	479	44		523	3,030	231	2,922
Youth - # of Programs	4	4	16	9	5		14	38	30	31
Youth - Program Attendance	414	171	1,092	333	82		415	2,092	687	714
Young Adults - # of Programs	11	26	32	9	9		18	87	39	43
Young Adults - Program Attendance	92	187	215	70	65		135	629	360	397
Adults - # of Programs	24	58	66	24	31		55	203	59	72
Adults - Program Attendance	187	561	533	188	248		436	1,717	472	554
General - # of Programs	2	3	6	19	1		20	31	32	32
General - Program Attendance	657	497	365	362	19		381	1,900	1,605	1,605
Outreach - # of Programs	3	4	2	3	0		3	12	9	9
Outreach - Program Attendance	1,665	274	135	412	0		412	2,486	1,558	1,558
Passive - Coloring Sheets	420	676	1,229	328	295		623	2,948	1,230	1,350
Total # of Programs	64	119	151	75	55		130	464	255	282
Total Program Attendance	3,833	2,624	3,600	1,844	458		2,302	12,359	7,271	7,750
<u>Membership - New Cards</u>										
City	93	142	189	62	63		125	549	480	519
City Renewals	132	164	233	73	98		171	700	651	724
Faculty	0	0	0	0	0		0	0	2	2
Faculty Renewals	4	4	5	2	0		2	15	22	22
Friends	2	1	0	0	0		0	3	0	1
Friends Renewals	6	7	2	0	2		2	17	26	33

Statistics - August 2024

Item 5B.

Staff	2	2	2	3	5		8	14	7	7
Staff Renewals	4	3	3	1	3		4	14	10	12
Nonresident	131	182	195	67	63		130	638	574	637
Nonresident Renewals	187	274	329	109	101		210	1,000	861	948
TexShare Visitor	2	1	3	1	3		4	10	9	10
TexShare Visitor Renewals	7	1	2	1	1		2	12	5	6
Total New Registrations	230	328	389	133	134		267	1,214	1,071	1,174
Total Renewals	340	453	574	186	205		391	1,758	1,573	1,743
TexShare Home New	0	1	7	0	0		0	8	1	2
TexShare Home Renewals	9	3	7	2	5		7	26	20	23
<u>Facility</u>										
Door Count	16,403	18,726	23,444	8,549	7,743		16,292	74,865	63,492	69,478
Study Room Use	423	463	493	162	158		320	1,699	1,787	1,930
Pressley Use - Library	159	88	252	38	39		77	576	205	224
Pressley Use - Nonprofit	44	48	51	2	18		20	163	93	108
Pressley Use - Other	13	2	16	0	0		0	31	0	0
Maynard Use - Library	13	40	47	29	27		56	156	28	37
Maynard Use - Nonprofit	36	20	28	2	10		12	96	89	99
Maynard Use - Other	7	0	5	0	0		0	12	2	2
Total Meeting Room Use	531	661	887	233	252		485	2,564	2,204	2,400

History & Culture	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 24	YTD 23	TOTAL 23
Partnerships	4	7	12	6	2		8	31	No Data	No Data
Special Displays	2	3	0	0	0		0	5	No Data	No Data
Documents Digitized	No Data	No Data	No Data	No Data	0		0	0	No Data	No Data

Lifelong Learning	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 24	YTD 23	TOTAL 23
<u>Database Use</u>										
Portal to Texas History - Bastrop Advertiser	9,123	15,224	13,196	4,909	3,201		8,110	45,653	56,064	59,346
Heritage Quest	442	161	156	178	173		351	1,110	1,570	1,626
Learning Express Library	31	19	9	4	2		6	65	129	149
Gale Databases	68	399	570	188	260		448	1,485	No Data	No Data
Mango Languages	98	138	123	26	48		74	433	558	976
Total General Use Databases Sessions	197	556	702	218	310		528	1,983	710	1,148

Statistics - August 2024

Item 5B.

<u>Technology</u>										
Kids Computer Use	84	110	130	102	80		182	506	281	321
Teen Computer Use	22	28	33	31	9		40	123	171	178
Adult Computer Use	1,611	2,071	1,982	777	829		1,606	7,270	6,757	7,459
Wifi Use	4,971	4,616	4,601	1,487	1,470		2,957	17,145	18,657	20,482
Website Visits	11,694	15,530	15,674	5,581	5,135		10,716	53,614	45,299	47,938
3D Prints	0	0	0	0	0		0	0	12	12
Total Public Computer Use	1,717	2,209	2,145	910	918		1,828	7,899	7,209	7,958

Books & Reading	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 24	YTD 23	TOTAL 23
<u>Material Use</u>										
Check-Outs - Kids	7,024	6,513	8,367	2,806	2,550		5,356	27,260	23,402	26,243
Check-Outs - Tween	6,073	6,222	7,787	3,012	2,568		5,580	25,662	19,944	22,266
Check-Outs - Teen	1,216	1,439	1,575	726	612		1,338	5,568	4,522	4,897
Check-Outs - Adult	7,917	8,751	9,824	3,406	3,238		6,644	33,136	29,666	32,561
Honor Paperbacks	40	95	84	43	52		95	314	383	406
Renewals	8,566	7,044	8,533	3,523	3,236		6,759	30,902	19,153	21,789
In-House Use	6,299	4,436	5,719	2,654	2,249		4,903	21,357	11,948	15,338
Self-Check	4,145	4,729	4,960	2,055	1,732		3,787	17,621	18,141	19,934
Mobile Circ	16	18	3	0	0		0	37	54	54
Hotspots	72	64	67	27	29		56	259	280	301
OverDrive eBooks - Kids	188	190	174	70	82		152	704	922	970
OverDrive eBooks - Teen	157	184	131	57	51		108	580	676	729
OverDrive eBooks - Adults	1,620	1,821	1,928	647	607		1,254	6,623	6,493	7,052
OverDrive eAudio - Kids	219	221	376	98	70		168	984	674	746
OverDrive eAudio - Teen	132	176	183	56	67		123	614	489	541
OverDrive eAudio - Adults	1,687	1,768	1,830	686	700		1,386	6,671	5,120	5,663
SimplyE	3	0	0	0	0		0	3	4	4
Total Checkouts	32,663	31,898	38,048	14,288	12,875		27,163	129,772	104,523	117,717
<u>Interlibrary Loan</u>										
ILL Borrowed	27	16	41	14	8		22	106	89	94
ILL Lent	18	31	38	14	12		26	113	84	89
<u>Collection</u>										
Items Added - E, 1st Readers	191	251	192	120	131		251	885	836	915

Statistics - August 2024

Item 5B.

Items Added - Board Books	0	3	0	0	0	0	3	21	21
Items Added - J	112	173	179	84	101	185	649	1,059	1,222
Items Added - Teens	33	56	33	45	12	57	179	153	170
Items Added - Adults	414	369	214	127	242	369	1,366	1,361	1,399
Items Added - Magazines	108	91	93	40	30	70	362	447	491
Items Withdrawn	881	1,156	776	22	620	642	3,455	4,454	4,546
Missing Items	21	44	23	1	10	11	99	143	153
Total Items Added	858	1,085	711	439	516	955	3,609	3,877	4,218

Culture of Service	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 24	YTD 23	TOTAL 23
<u>Reference Transactions</u>										
General Reference Questions	1,024	1,188	2,666	1,233	1,048		2,281	7,159	5,496	5,827
Directional Questions	441	521	578	322	146		468	2,008	1,842	2,004
Tech Support Questions	1,804	2,285	2,893	1,058	1,008		2,066	9,048	7,838	8,585
Phone Reference	747	807	453	0	0		0	2,007	2,937	3,187
Tests Proctored	6	1	2	2	1		3	12	6	8
Tech Tutor	44	72	76	17	24		41	233	123	145
Total Reference Transactions	4,066	4,874	6,668	2,632	2,227		4,859	20,467	18,242	19,756
<u>Volunteers</u>										
Volunteer Hours	249.50	298.25	341.70	151.20	153.15		304.35	1,193.80	1,542.00	1,739.05
FOL Volunteer Hours	429.50	392.00	496.35	116.01	113.11		229.12	1,546.97	688.20	757.45
Teen Volunteer Hours	123.25	80.70	197.40	161.40	50.30		211.70	613.05	519.75	544.45
Total Volunteer Hours	802.25	770.95	1,035.45	428.61	316.56		745.17	3,353.82	2,749.95	3,040.95
<u>Social Media</u>										
Facebook Page Likes	3,178	3,382	3,589	3,675	3,737		3,706	3,442	2,757	2,785
Facebook Engaged	6,026	7,121	7,541	1,753	1,057		2,810	23,498	14,794	16,609
Facebook Reach	45,541	59,450	85,657	19,339	13,924		33,263	223,911	92,546	101,624
Instagram Page Followers	1,213	1,236	1,276	1,297	1,301		1,299	1,252	1,133	1,138
Instagram Impressions	7,738	6,470	7,311	2,135	No Data		2,135	23,654	31,517	33,454
Instagram Profile Activity	No Data	No Data	No Data	No Data	73		73	73	No Data	No Data
Instagram Reach	1,507	1,448	1,803	588	406		994	5,752	5,324	5,742
<u>Savannah Stats</u>										
# of Emails Composed	102	96	102	43	36		79	379	344	302
# of Messages Sent	10,424	18,611	16,714	6,841	5,435		12,276	58,025	68,695	61,565

Statistics - August 2024

Item 5B.

Opens	5,494	8,094	6,461	3,404	2,026		5,430	25,479	45,092	61,867
Open %	53%	43%	38%	50%	37%		44%	45%	67%	66%
Clicks	521	578	426	193	142		335	1,860	4,145	4,176



FINANCIAL REPORT

MEETING DATE: October 7, 2024

AGENDA ITEM: 5C

TITLE:

Monthly Financial report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

1. The library's total non-donation revenue from October 1, 2023, through September 20, 2024, is \$50,042.38.
 - a. Nonresidential: \$38,200.00
 - b. Material fines, fees, and replacement cards: \$3,089.22
 - c. Printing: \$7,920.34
 - d. Paypal: \$832.82
2. The library's total non-donation revenue from August 1, 2024, through August 31, 2024, is \$5,138.24
 - a. Nonresidential: \$3,930.00
 - b. Material, fines, fees, and replacement cards: \$373.72
 - c. Printing: \$763.60
 - d. Paypal: \$70.92
3. Notable library donation revenue from August 1, 2024, through August 31, 2024, is \$0.00.



STAFF REPORT

MEETING DATE: October 7, 2024

AGENDA ITEM: 5D

TITLE:

Open House Update report

STAFF REPRESENTATIVE:

Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

The Bastrop Public Library's 2024 Open House will take place Saturday, December 14th.

UPDATES:

- Volunteer Shifts
- Performer Committee

ATTACHMENTS:

- Graham Cracker House Building Volunteers 2024 Sign-up Sheet
- Open House Volunteer Sign-Up Sheet 2024



Graham Cracker house volunteers: 2024

Maynard Conference Room

Tuesday Nov. 19

Staff Member

10:00 Set-up

11:00

12:00

1:00

2:00

3:00 Clean up

Wednesday Nov. 20

Staff Member

10:00 Set-up

11:00

12:00

1:00

2:00

3:00

4:00

5:00

Coffee Time

Thursday Nov. 21

Staff Member

10:00 Set-up

11:00

12:00

1:00

2:00

3:00 Clean up

Monday Nov. 25

Staff Member

10:00 Set-up

11:00

12:00

1:00

2:00

3:00 Clean up

Tuesday	Nov. 26				Staff Member
10:00	Set-up				
11:00					
12:00					
1:00					
2:00					
3:00					
4:00	Teen Building Party with Eva				
5:00					
6:00					
7:00					
8:00	Clean up				Eva

Wednesday	Nov. 27				Staff Member
10:00	Set-up				
11:00					
12:00					
1:00					
2:00	Clean up				

Thaksgiving Holiday

Monday	Nov. 27				Staff Member
10:00	Set-up				
11:00					
12:00					
1:00					
2:00					
3:00	Clean up				

	9:00	10:30	11:30	12:30	1:30	2:30	3:30-4:30
Kits with Karen							
Location: Between Children's Desk and Children's office. Questions? Ask Karen Responsibility: Help Karen hand out take-home kits as they are requested. You will be going between the Kits station and the Meeting Room often.							
Mtg. Rm. Kitchen 1*							
Mtg. Rm. Kitchen 2*							
Location: Meeting Room kitchenette. Questions? Ask Eva or Ariel Responsibility: Make frosting and prepare decorations for graham cracker houses.							
Server 1*							
Server 2*							
Server 3*							
Server 4*							
Server 5*							
Server 6*							
Location: Meeting Room Questions? Ask Eva or Ariel Responsibility: Hand out graham cracker houses and decorations to kids. Reset the room in preparation for a new group at the top of each hour.							
GCDC Voting							
Location: Outside the Conference Room Questions? Ask Bethany Responsibility: Cheerlead the GCDC houses and invite people over to vote.							
Letter-Writing							
Location: Tables by the children's computers Questions? Ask Bethany Responsibility: Invite kids to write letters to Santa and then drop them off at the Santa's mailbox outside the Museum (across from Maxine's). Help them with spelling and brainstorming as necessary.							
*If they sign up for a 10:30 spot, they need to be here at 9:00 to get the full explanation of what is going on.							
All others who sign up for a 10:30 spot need to be here by 9:45 to get explanations.							



STAFF REPORT

MEETING DATE: October 7, 2024

AGENDA ITEM: 8A

TITLE:

Consider action to approve the Nominating Committee's slate of officers for fiscal year 2025.

STAFF REPRESENTATIVE:

Bonnie Pierson, Library Director

PROPOSED SLATE OF OFFICERS:

- Chair: Rebecca Bennett
- Vice Char: Meagan Webb
- Secretary: Sally Keinarth

