Bastrop Public Library Board Agenda
Bastrop Public Library Pressley Meeting Room
1100 Church Street
Bastrop, TX 78602
(512) 332-8880

August 07, 2023
Agenda - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

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1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

   At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

   It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **ANNOUNCEMENTS**

3A. The Bastrop Public Library's annual Volunteer Luncheon will take place Tuesday, August 15th from 11:00 am - 12:30 pm.

3B. The library will be closed Monday, September 4th for Labor Day.

3C. Announcements from the library director.

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3D.   Announcements from individual board members.

4.   REPORTS

4A.   Director's report.

4B.   Statistics report.

4C.   Financial report.

5.   PRESENTATIONS

6.   WORKSHOP

7.   ITEMS FOR INDIVIDUAL CONSIDERATION

7A.   Consider action to approve Bastrop Public Library Board minutes from June 5, 2023 regular meeting.

7B.   Individual requests from Library Board members to be listed on future agendas.

8.   ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: 08/02/2023 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/BonnieUeckertPierson_____
Bonnie Ueckert Pierson, Library Director

STAFF REPORT

MEETING DATE: Aug 7, 2023   **AGENDA ITEM**: 4A

TITLE:
Library Director's Report

AGENDA ITEM SUBMITTED BY:
Bonnie Pierson, Library Director

PROGRAMMING:
City Friends Storytime took place on Wednesday, July 17th with Public Works Technician Sandy Holder. There were forty-five people in attendance, After the stories, plastic yellow hard hats were passed out to the children as they walked out to view the dump truck Sandy had brought. The kids were also allowed to take pictures in front of the truck.

Throughout the summer, local artist Jana Lynch demonstrated her artistic talents in three shows entitled "Eye to Eye." Jana specializes in the near-lost art of painting with earth pigments mixed in egg. Her demonstration allowed participants to create their own art using this unique painting method.

A complete report on the 2023 Summer Reading Program will be provided at the meeting.

NOTEWORTHY:
During June, the City of Bastrop worked to collect food for the Bastrop Count Emergency Food Pantry. There were three collection bins throughout the city, with departments grouped off for counting. At the end of the month, the Library and Water and Wastewater had collected a total of 337 pounds of donations.

Two former library employees, Jacqueline "Jackie" Baez and Catherine "Cat" Morales rejoined the library team to help the 2023 Summer Reading Program and normal library operations continue smoothly. Specifically, Jackie Baez was began working Monday, June 26th as a Children's Services Assistant, and Cat Morales began working Wednesday, June 21st as a Circulation Assistant.

The Youth Librarian position was posted in mid-July. There has been significant interest in the position, with three to five applicants under further consideration. At this point, the goal is to have a new staff member hired before the end of September.

After spending eight years with the Bastrop Public Library, Children's Services Associate Carmen Serna has announced her resignation. Her last day was Friday, August 4, 2023.

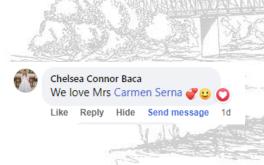**UPDATES ON THE FOLLOWING:**
Photo ID library cards update.

RFID feasibility update.

COMMUNITY FEEDBACK:

"Bonnie,

LOVED♥ the escape room.
Also loved the color prints
arranged on the walls &
just the entirety of it all. We
had so much fun – thanks
to [Aime] & to you!

Angela Plunkett"

Chelsea Connor Baca
We love Mrs Carmen Serna 💘😊❤️
Like   Reply   Hide   Send message   1d

"Thank you so much. I really
appreciate you and all you
have done to make the wonderful
[sewing] class happen."
-   Mary Smith, Patron

THANK YOU

Dear Bastrop Library & board,

Thank you very much
for the lovely Peace Lily Plant
you sent me when my
mother passed away. I
so appreciate your thoughtfulness
during this time. Mom lived
a good, long life and we
were very close so I have
many good memories to
cherish. Thank you so
much!

With love,
Jennifer
Leisure

Hallmark

You Are Invited!

Volunteer
Appreciation Luncheon

Tuesday, August 15
11am - 12:30 pm

The catered meal will be provided by the Friends of the Library. Feel free to bring your favorite dessert.

Please RSVP to Catherine at 512-332-8880 by Thursday, August 10th.

BASTROP
PUBLIC LIBRARY

Statistics - May 2023

Community Engagement	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Circs By Patron Type									
Juv	935	1,096	311	383		694	2,725	2,905	5,028
Teen	129	308	230	118		348	785	492	769
Adult	3,789	4,604	1,363	1,727		3,090	11,483	11,304	18,098
Staff	272	272	138	114		252	796	989	1,429
NR Juv	929	1,015	298	270		568	2,512	3,576	5,513
NR Teen	206	236	59	86		145	587	795	1,184
NR Adult	10,783	12,215	3,666	3,947		7,613	30,611	29,051	47,108
TexShare	50	80	23	13		36	166	273	561
Total NR Usage	**11,968**	**13,546**	**4,046**	**4,316**		**8,362**	**33,876**	**33,695**	**54,366**
% NR Usage	**70%**	**68%**	**66%**	**65%**		**66%**	**68%**	**68%**	**68%**
Programming									
Youth - # of Programs	23	27	8	12		20	70	59	101
Youth - Program Attendance	495	826	295	233		528	1,849	2,382	4,478
Young Adults - # of Programs	10	11	3	3		6	27	52	75
Young Adults - Program Attendance	92	93	20	29		49	234	377	625
Adults - # of Programs	10	13	2	3		5	28	26	41
Adults - Program Attendance	80	100	30	33		63	243	242	467
General - # of Programs	1	8	0	1		1	10	0	7
General - Program Attendance	637	423	0	38		38	1,098	0	1,089
Outreach - # of Programs	2	1	3	1		4	7	12	13
Outreach - Program Attendance	458	29	480	70		550	1,037	1,397	1,710
Passive - Coloring Sheets	180	390	60	240		300	870	1,112	1,880
Total # of Programs	**46**	**60**	**16**	**20**		**36**	**142**	**152**	**240**
Total Program Attendance	**1,762**	**1,471**	**825**	**403**		**1,228**	**4,461**	**4,842**	**8,813**
Membership - New Cards									
City	104	135	29	46		75	314	248	435
City Renewals	129	155	48	53		101	385	357	597
Faculty	0	1	0	0		0	1	6	7
Faculty Renewals	5	5	1	1		2	12	19	31
Friends	0	0	0	0		0	0	0	0
Friends Renewals	12	6	1	1		2	20	21	36
Staff	1	2	0	1		1	4	4	5
Staff Renewals	2	2	2	0		2	6	4	11
Nonresident	140	154	74	39		113	407	342	586
Nonresident Renewals	174	242	76	65		141	557	551	924
TexShare Visitor	1	2	1	1		2	5	7	11
TexShare Visitor Renewals	1	2	0	0		0	3	2	4
Total New Registrations	**246**	**294**	**104**	**87**		**191**	**731**	**605**	**1,042**
Total Renewals	**323**	**412**	**126**	**120**		**246**	**981**	**959**	**1,608**
TexShare Home New	0	0	1	0		1	1	1	**1**
TexShare Home Renewals	6	3	2	1		3	12	20	**31**
Facility									
Door Count	14,526	16,621	6,116	5,759		11,875	43,022	40,113	64,364
Study Room Use	517	493	176	190		366	1,376	897	1,404
Pressley Use - Library	124	57	158	21		179	360	108	172
Pressley Use - Nonprofit	32	24	13	15		28	84	59	80
Pressley Use - Other	4	0	12	0		12	16	0	0

Maynard Use - Library	1	1	0	3	3	5	42	57
Maynard Use - Nonprofit	24	22	1	7	8	54	18	52
Maynard Use - Other	8	1	8	0	8	17	0	0
Total Meeting Room Use	**534**	**598**	**663**	**236**	**899**	**2,031**	**1,124**	**1,765**

Lifelong Learning	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Database Use									
Portal to Texas History - Bastrop Advertiser	16,444	16,620	4,599	5,260		9,859	42,923	55,028	78,754
Heritage Quest	270	584	210	0		210	1,064	809	1,344
Learning Express Library	5	32	17	22		39	76	1,559	2,324
Gale LegalForms	9	4	1	0		1	14	0	0
Gale Presents: Udemy	2	0	0	0		0	2	0	0
Small Business Reference Center	2	0	0	0		0	2	0	1
Explora Elementary	0	1	0	0		0	1	0	6
Explora High School	0	0	0	0		0	0	3	2
Recursos Para Hispanohablantes	0	0	0	0		0	0	0	0
Mango Languages	61	144	88	98		186	391	0	0
Total General Use Databases Sessions	**79**	**181**	**106**	**120**		**226**	**486**	**No Data**	**No Data**
Technology									
Kids Computer Use	52	52	11	21		32	136	3	**68**
Teen Computer Use	52	56	24	8		32	140	17	**46**
Adult Computer Use	1,397	1,891	628	670		1,298	4,586	2,866	**4,620**
Wifi Use	4,601	4,799	1,777	1,910		3,687	13,087	10,905	**16,681**
Website Visits	9,744	11,725	4,303	5,424		9,727	31,196	28,712	**48,914**
3D Prints	3	5	1	3		4	12	0	**2**
Total Public Computer Use	**1,501**	**1,999**	**663**	**699**		**1,362**	**4,862**	**2,886**	**4,734**

Books & Reading	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Material Use									
Check-Outs - Kids	4,969	5,615	1,752	1,984		3,736	14,320	13,481	21,968
Check-Outs - Tween	4,273	4,774	1,508	1,669		3,177	12,224	12,291	20,939
Check-Outs - Teen	780	1,246	442	426		868	2,894	2,600	4,160
Check-Outs - Adult	7,015	8,121	2,361	2,555		4,916	20,052	20,998	32,580
Honor Paperbacks	122	69	13	64		77	268	306	484
Renewals	3,759	4,061	1,038	1,345		2,383	10,203	13,305	19,147
In-House Use	2,211	1,977	979	991		1,970	6,158	13,272	19,382
Self-Check	4,152	4,634	1,603	1,655		3,258	12,044	9,200	16,743
Mobile Circ	24	13	0	3		3	40	431	526
Hotspots	75	80	25	24		49	204	151	257
OverDrive eBooks - Kids	286	174	77	97		174	634	602	896
OverDrive eBooks - Teen	133	191	102	70		172	496	378	538
OverDrive eBooks - Adults	1,625	1,661	591	610		1,201	4,487	5,192	7,670
OverDrive eAudio - Kids	131	208	60	66		126	465	448	758
OverDrive eAudio - Teen	98	115	50	55		105	318	294	472
OverDrive eAudio - Adults	1,319	1,387	419	445		864	3,570	2,823	4,630
SimplyE	0	0	0	0		0	0	6	16
Total Checkouts	**23,037**	**25,618**	**8,379**	**9,056**		**17,435**	**66,090**	**73,273**	**115,276**

Interlibrary Loan								
ILL Borrowed	13	25	13	8		21	59	61	83
ILL Lent	27	36	5	10		15	78	68	113
Collection								
Items Added - E, 1st Readers	363	97	99	56		155	615	417	588
Items Added - Board Books	12	3	1	1		2	17	24	24
Items Added - J	379	182	156	17		173	734	844	1,365
Items Added - Teens	42	35	23	0		23	100	151	220
Items Added - Adults	454	338	115	85		200	992	1,080	1,600
Items Added - Magazines	134	120	38	41		79	333	364	552
Items Withdrawn	1,134	1,068	349	1,109		1,458	3,660	2,039	3,402
Missing Items	14	76	17	12		29	119	233	930
Total Items Added	**1,384**	**775**	**432**	**200**		**632**	**2,791**	**2,880**	**4,349**

Culture of Service	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Reference Transactions									
General Reference Questions	1,135	1,705	493	445		938	3,778	2,485	4,173
Directional Questions	503	483	158	128		286	1,272	901	1,516
Tech Support Questions	1,772	1,960	806	745		1,551	5,283	4,045	6,381
Phone Reference	705	750	293	221		514	1,969	2,259	3,239
Tests Proctored	2	1	0	1		1	4	22	31
Tech Tutor	34	32	5	9		14	80	43	80
Total Reference Transactions	**4,151**	**4,931**	**1,755**	**1,549**		**3,304**	**12,386**	**9,755**	**15,420**
Volunteers									
Volunteer Hours	403.50	365.75	190.25	122.75		313.00	1,082.25	716.00	1,181.30
FOL Volunteer Hours	223.50	151.50	86.25	44.00		130.25	505.25	491.75	730.00
Teen Volunteer Hours	168.00	100.50	26.50	31.00		57.50	326.00	238.25	451.25
Total Volunteer Hours	**795.00**	**617.75**	**303.00**	**197.75**		**500.75**	**1,913.50**	**1,446.00**	**2,362.55**
Social Media									
Facebook Page Likes	2,394	2,764	2,874	2,919		2,897	2,658	2,078	2,149
Facebook Engaged	2,144	3,054	1,802	1,678		3,480	8,678	5,583	10,805
Facebook Reach	36,060	11,535	5,933	3,770		9,703	57,298	100,730	181,338
Instagram Page Followers	1,085	1,120	1,145	1,156		1,151	1,114	1,010	1,025
Instagram Impressions	8,428	7,872	3,793	3,200		6,993	23,293	20,591	30,070
Instagram Reach	1,515	1,382	592	538		1,130	4,027	4,149	5,796
Savannah Stats									
# of Emails Composed	90	88	27	35		62	240	125	238
# of Messages Sent	17,538	17,636	5,968	7,148		13,116	48,290	50,908	74,056
Opens	11,470	10,209	3,460	5,362		8,822	30,501	24,712	38,992
Open %	74%	58%	58%	75%		67%	66%	53%	55%
Clicks	503	923	319	763		1,082	2,508	1,176	2,299

Statistics - June 2023

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Juv	935	1,096	311	383	763	1,457	3,488	3,597	5,028
Teen	129	308	230	118	188	536	973	605	769
Adult	3,789	4,604	1,363	1,727	2,361	5,451	13,844	13,145	18,098
Staff	272	272	138	114	205	457	1,001	1,108	1,429
NR Juv	929	1,015	298	270	488	1,056	3,000	4,230	5,513
NR Teen	206	236	59	86	153	298	740	912	1,184
NR Adult	10,783	12,215	3,666	3,947	5,758	13,371	36,369	34,281	47,108
TexShare	50	80	23	13	14	50	180	355	561
Total NR Usage	**11,968**	**13,546**	**4,046**	**4,316**	**6,413**	**14,775**	**40,289**	**39,778**	**54,366**
% NR Usage	**70%**	**68%**	**66%**	**65%**	**65%**	**65%**	**68%**	**68%**	**68%**
Programming									
Youth - # of Programs	23	27	8	12	16	36	86	76	101
Youth - Program Attendance	495	826	295	233	679	1,207	2,528	3,440	4,478
Young Adults - # of Programs	10	11	3	3	5	11	32	60	75
Young Adults - Program Attendance	92	93	20	29	53	102	287	481	625
Adults - # of Programs	10	13	2	3	14	19	42	31	41
Adults - Program Attendance	80	100	30	33	69	132	312	317	467
General - # of Programs	1	8	0	1	19	20	29	5	7
General - Program Attendance	637	423	0	38	134	172	1,232	432	1,089
Outreach - # of Programs	2	1	3	1	1	5	8	12	13
Outreach - Program Attendance	458	29	480	70	18	568	1,055	1,397	1,710
Passive - Coloring Sheets	180	390	60	240	120	420	990	1,461	1,880
Total # of Programs	**46**	**60**	**16**	**20**	**55**	**91**	**197**	**187**	**240**
Total Program Attendance	**1,762**	**1,471**	**825**	**403**	**953**	**2,181**	**5,414**	**6,511**	**8,813**
Membership - New Cards									
City	104	135	29	46	73	148	387	304	435
City Renewals	129	155	48	53	118	219	503	451	597
Faculty	0	1	0	0	1	1	2	6	7
Faculty Renewals	5	5	1	1	6	8	18	26	31
Friends	0	0	0	0	0	0	0	0	0
Friends Renewals	12	6	1	1	3	5	23	26	36
Staff	1	2	0	1	1	2	5	4	5
Staff Renewals	2	2	2	0	1	3	7	5	11
Nonresident	140	154	74	39	60	173	467	432	586
Nonresident Renewals	174	242	76	65	120	261	677	651	924
TexShare Visitor	1	2	1	1	1	3	6	7	11
TexShare Visitor Renewals	1	2	0	0	1	1	4	2	4
Total New Registrations	**246**	**294**	**104**	**87**	**135**	**326**	**866**	**751**	**1,042**
Total Renewals	**323**	**412**	**126**	**120**	**249**	**495**	**1,230**	**1,166**	**1,608**
TexShare Home New	0	0	1	0	0	1	1	1	**1**
TexShare Home Renewals	6	3	2	1	3	6	15	21	**31**
Facility									
Door Count	14,526	16,621	6,116	5,759	7,445	19,320	50,467	47,705	64,364
Study Room Use	517	493	176	190	156	522	1,532	1,666	1,404
Pressley Use - Library	124	57	158	21	30	209	390	1,030	172
Pressley Use - Nonprofit	32	24	13	15	5	33	89	130	80
Pressley Use - Other	4	0	12	0	0	12	16	62	0

Maynard Use - Library	1	1	0	3	12	15	17	0	57
Maynard Use - Nonprofit	24	22	1	7	5	13	59	49	52
Maynard Use - Other	8	1	8	0	0	8	17	25	0
Total Meeting Room Use	**534**	**598**	**663**	**236**		**899**	**2,031**	**1,296**	**1,765**

Lifelong Learning	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Database Use									
Portal to Texas History - Bastrop Advertiser	16,444	16,620	4,599	5,260	4,406	14,265	47,329	61,911	78,754
Heritage Quest	270	584	210	0	53	263	1,117	943	1,344
Learning Express Library	5	32	17	22	14	53	90	1,650	2,324
Gale LegalForms	9	4	1	0	0	1	14	0	0
Gale Presents: Udemy	2	0	0	0	0	0	2	0	0
Small Business Reference Center	2	0	0	0	0	0	2	0	1
Explora Elementary	0	1	0	0	0	0	1	0	6
Explora High School	0	0	0	0	0	0	0	3	2
Recursos Para Hispanohablantes	0	0	0	0	0	0	0	0	0
Mango Languages	61	144	88	98	54	240	445	0	0
Total General Use Databases Sessions	**79**	**181**	**106**	**120**	**68**	**294**	**554**	**No Data**	**No Data**
Technology									
Kids Computer Use	52	52	11	21	66	98	202	3	**68**
Teen Computer Use	52	56	24	8	15	47	155	17	**46**
Adult Computer Use	1,397	1,891	628	670	732	2,030	5,318	3,192	**4,620**
Wifi Use	4,601	4,799	1,777	1,910	1,835	5,522	14,922	12,325	**16,681**
Website Visits	9,744	11,725	4,303	5,424	6,064	15,791	37,260	35,400	**48,914**
3D Prints	3	5	1	3	0	4	12	0	**2**
Total Public Computer Use	**1,501**	**1,999**	**663**	**699**	**813**	**2,175**	**5,675**	**3,212**	**4,734**

Books & Reading	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Material Use									
Check-Outs - Kids	4,969	5,615	1,752	1,984	3,240	6,976	17,560	15,816	21,968
Check-Outs - Tween	4,273	4,774	1,508	1,669	2,821	5,998	15,045	15,046	20,939
Check-Outs - Teen	780	1,246	442	426	574	1,442	3,468	3,113	4,160
Check-Outs - Adult	7,015	8,121	2,361	2,555	3,269	8,185	23,321	24,201	32,580
Honor Paperbacks	122	69	13	64	51	128	319	371	484
Renewals	3,759	4,061	1,038	1,345	2,877	5,260	13,080	14,803	19,147
In-House Use	2,211	1,977	979	991	2,162	4,132	8,320	15,027	19,382
Self-Check	4,152	4,634	1,603	1,655	2,165	5,423	14,209	11,349	16,743
Mobile Circ	24	13	0	3	5	8	45	465	526
Hotspots	75	80	25	24	26	75	230	183	257
OverDrive eBooks - Kids	286	174	77	97	141	315	775	671	896
OverDrive eBooks - Teen	133	191	102	70	60	232	556	406	538
OverDrive eBooks - Adults	1,625	1,661	591	610	634	1,835	5,121	5,743	7,670
OverDrive eAudio - Kids	131	208	60	66	92	218	557	533	758
OverDrive eAudio - Teen	98	115	50	55	56	161	374	335	472
OverDrive eAudio - Adults	1,319	1,387	419	445	481	1,345	4,051	3,235	4,630
SimplyE	0	0	0	0	4	4	4	7	16
Total Checkouts	**23,037**	**25,618**	**8,379**	**9,056**	**13,611**	**31,046**	**79,701**	**85,152**	**115,276**

Interlibrary Loan	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
ILL Borrowed	13	25	13	8	12	33	71	68	83
ILL Lent	27	36	5	10	3	18	81	76	113
Collection									
Items Added - E, 1st Readers	363	97	99	56	29	184	644	485	588
Items Added - Board Books	12	3	1	1	1	3	18	24	24
Items Added - J	379	182	156	17	49	222	783	955	1,365
Items Added - Teens	42	35	23	0	17	40	117	181	220
Items Added - Adults	454	338	115	85	93	293	1,085	1,224	1,600
Items Added - Magazines	134	120	38	41	39	118	372	424	552
Items Withdrawn	1,134	1,068	349	1,109	139	1,597	3,799	2,150	3,402
Missing Items	14	76	17	12	2	31	121	305	930
Total Items Added	**1,384**	**775**	**432**	**200**	**228**	**860**	**3,019**	**3,293**	**4,349**

Culture of Service	Q1	Q2	APR	MAY	JUN	Q3	YTD 23	YTD 22	TOTAL 22
Reference Transactions									
General Reference Questions	1,135	1,705	493	445	724	1,662	4,502	3,010	4,173
Directional Questions	503	483	158	128	229	515	1,501	1,118	1,516
Tech Support Questions	1,772	1,960	806	745	877	2,428	6,160	4,740	6,381
Phone Reference	705	750	293	221	341	855	2,310	2,517	3,239
Tests Proctored	2	1	0	1	1	2	5	26	31
Tech Tutor	34	32	5	9	12	26	92	46	80
Total Reference Transactions	**4,151**	**4,931**	**1,755**	**1,549**	**2,184**	**5,488**	**14,570**	**11,457**	**15,420**
Volunteers									
Volunteer Hours	403.50	365.75	190.25	122.75	145.25	458.25	1,227.50	802.25	1,181.30
FOL Volunteer Hours	223.50	151.50	86.25	44.00	40.50	170.75	545.75	554.75	730.00
Teen Volunteer Hours	168.00	100.50	26.50	31.00	74.50	132.00	400.50	331.50	451.25
Total Volunteer Hours	**795.00**	**617.75**	**303.00**	**197.75**	**260.25**	**761.00**	**2,173.75**	**1,688.50**	**2,362.55**
Social Media									
Facebook Page Likes	2,394	2,764	2,874	2,919	2,974	2,922	2,693	2,096	2,149
Facebook Engaged	2,144	3,054	1,802	1,678	3,916	7,396	12,594	7,801	10,805
Facebook Reach	36,060	11,535	5,933	3,770	7,209	16,912	64,507	129,293	181,338
Instagram Page Followers	1,085	1,120	1,145	1,156	1,177	1,159	1,121	1,013	1,025
Instagram Impressions	8,428	7,872	3,793	3,200	4,574	11,567	27,867	24,812	30,070
Instagram Reach	1,515	1,382	592	538	567	1,697	4,594	4,623	5,796
Savannah Stats									
# of Emails Composed	90	88	27	35	26	88	266	153	238
# of Messages Sent	17,538	17,636	5,968	7,148	6,389	19,505	54,679	56,705	74,056
Opens	11,470	10,209	3,460	5,362	4,024	12,846	34,525	28,160	38,992
Open %	74%	58%	58%	75%	63%	65%	66%	53%	55%
Clicks	503	923	319	763	361	1,443	2,869	1,497	2,299

Monthly Financial Report

1. The library's total non-donation revenue from October 1, 2022, through June 20, 2023, is $32,369.58
   a. Nonresidential: $24,610.00
   b. Material fines, fees, and replacement cards: $1,832.08
   c. Printing: $4,868.65
   d. Paypal: $1,058.85

2. The library's total non-donation revenue from May 1, 2023, through May 31, 2023, is $3,283.80
   a. Nonresidential: $2,170.00
   b. Material, fines, fees, and replacement cards: $361.82
   c. Printing: $595.70
   d. Paypal: $156.28

Monthly Financial Report

1. The library's total non-donation revenue from October 1, 2022, through July 20, 2023, is $36,958.57
   a. Nonresidential: $28,195.00
   b. Material fines, fees, and replacement cards: $2,229.91
   c. Printing: $5,326.28
   d. Paypal: $1,207.38

2. The library's total non-donation revenue from May 1, 2023, through May 31, 2023, is $5,136.73
   a. Nonresidential: $4,055.00
   b. Material, fines, fees, and replacement cards: $275.84
   c. Printing: $681.00
   d. Paypal: $124.89

City of Bastrop Public Library Board

Meeting Minutes

June 05, 2023

1. Call to Order

   The meeting was called to order by President Rebecca Bennett at 6:00 pm.
   Members present were Lisa Gossett, Sally Keinarth, Laura Goodwin, Bonnie Pierson
   Library Director and Cheryl Lee City Council Liaison. Absent were Barbara Clemons,
   Meagan Webb, and Jennifer Leisure.

2. Citizen Comments – None

3. Announcements

   a. Monday, June 19th the library will be closed in observance of the federal holiday
      Juneteenth.
   b. The library will be closed Tuesday, July the 4th for Independence Day.
   c. Three library positions have been filled. 2 of the positions are for the Summer Reading
      clerks, which are temporary 9-week positions. Olivia Forte and Jenny DelTorro are the
      summer reading clerks. Irene Fonseca is the new   year-round Library Clerk.
   d. The Friends of the Library shared that this year's book sale brought in over $4,000.00.
   e. On Saturday, July 1, 2023, Visit Bastrop will hold the inaugural Big Bang Celebration.
      Many patriotic events are scheduled for this date.

3A. Announcements from individual Library Board Members- none

4. Reports
   a. Director's report
      i. First graders from the Compass Rose Harvest School visited the library and got a
         tour. Carmen Serna, the Children's Services Associate, shared information about
         the Summer Reading Program and other services offered by the library.
      ii. Public Services Librarian Bethany Dietrich visited the Colorado River Collegiate
          Academy on Friday, May 5th. She shared with the students' opportunities for
          being a volunteer at the library as well as the three open Library Clerk positions.
      iii. On Saturday, May the 6th, the continuation of the Rockin'n Reading program
           was hosted by Dr. Allison Bumsted. The program highlighted The Beatles.
           Included was a special musical performance by Meg Lauren. The program was
           well attended with 38 people.
      iv. The May Pajama Time Stories Program had 11 attendees. The theme of this
          program was birds.

> v. During the last week of May, the library's regular program schedule took a break. This was to allow for preparation of the 2023 Summer Reading Program and rearrangement of shelf layout.
>
> vi. As of this date the 2023 Summer Reading Program is off to a great start. Currently there are 41 Read-a-thon participants. The Mario Kart Tourney was very popular.
>
> vii. Tuesday, June 6th Doris Williams, President of the Board of Directors of the Bastrop County African American Cultural Center & Freedom Colonies Museum will speak about the history of the freedom colonies.

b. Noteworthy:

> i. On Tuesday, May 9th, Amie Cuvelier, Supervisor of Access Services, attended the meeting with Historic Education and Resources Taskforce (HEART) which was held at the Bastrop County Courthouse. The County Clerk gave a tour of the office and spoke about the County Clerk office resources. Also discussed were the historical markers in Bastrop County and the development of the new website for the Bastrop Historical Society.
>
> ii. On Thursday, May 18th Library Director Bonnie Pierson, Ashton La Fuente from Visit Bastrop, and Kathy Danielson from the Convention Center, presented at the Youth Advisory Council Meeting. BISD students are selected to sit on the Youth Advisory Council. These students provide insight into community outreach for Bastrop's youth.
>
> iii. Libra-tech completed the shelf and furniture movement during Monday, May 9th through Wednesday, May 24th.
>
> iv. As of June 1st, the library has implemented automatic book renewal. If an item is eligible for renewal on a patron's account, it will automatically renew once the due date has passed.

c. Statistical Comparison Report:

> Increases noted in non-resident usage, library card renewal, door count, reference transactions, and volunteer hours. See agenda packet for statistical report.

d. Monthly Financial Report: See agenda packet.

e. Board Term Report- presented by Bonnie Pierson, Library Director. A review of the Library Board Bylaws regarding library board members are permitted to serve a maximum of two consecutive terms on any board and a wait period of one year must pass before reapplying. The mayor may waive the one year wait period under good cause.

f. Legislative report, presented by Sally Keinarth. Updates are ongoing while the Texas Legislature is in session. Several bills have been introduced this session regarding public

libraries. Bill HB 900 passed 06/13/2023 and becomes effective 09/01/2023- This bill relates to the regulation of library materials sold to or included in public school libraries.

5. Workshop

Discussion to prepare for the Bastrop Public Library's 2023 Open House which is slated for Saturday, December 9th. Further preparations and discussions to occur when the board reconvenes Monday, August 7th.

6. Consent Agenda

Sally Keinarth moved to approve the May 01, 2023, Bastrop Library Board Meeting minutes with corrections made. Lisa Gossett seconded the motion, and it was carried.

7. Individual requests from Library Board members –none

8. Adjournment of meeting at 6:44 pm

Respectfully submitted.

_____

Laura Goodwin, Secretary

_____

Rebecca Bennett, President