

**Bastrop Parks and Recreation / Public Tree
Advisory Board Agenda**

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



April 03, 2025

Agenda - Parks and Recreation / Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. REPORTS

3A. [Receive a report on the operations of the Parks & Recreation Department](#)

[Submitted by: Terry Moore, Parks and Recreation Director](#)

- 3B. [Receive a report on the operations of the Bastrop State Park.](#)
[Submitted by: Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent and Terry Moore, Parks and Recreation Director](#)
- 3C. [Bird City Coalition Report](#)
[Submitted by: Luke Thompson, Bird City Committee and Terry Moore, Parks and Recreation Director](#)
- 3D. [Receive a report on the Parks and Recreation Director's monthly update.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 3E. [Discussion and changes in the operations of Mayfest Park](#)
[Submitted by: Doug Haggerty, Fleet and Facilities Manager and Deborah Jones, Board Chair](#)
- 3F. [Receive updates on the Working Task Force](#)
[Submitted by: Deborah Jones, Board Chair and Terry Moore, Parks and Recreation Director](#)
- 4. ITEMS FOR INDIVIDUAL CONSIDERATION**
- 4A. [Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, February 6, 2025 Regular Meeting.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 4B. [Recruitment and Selection of Youth Board Member](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 4C. [Approve the 2025 Parks & Recreation workplan](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 4D. [Finalize Park Rental Ordinance Updates](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 4E. [Update and discuss Parks and Recreation Master Plan](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 4F. [Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.](#)
[Submitted by: Terry Moore, Parks and Recreation Director](#)
- 5. ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, March 28, 2025 at 1:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Marco Olivares

Marco Olivares, Parks and Recreation Technician



STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Receive a report on the operations of the Parks & Recreation Department

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the City of Bastrop Parks & Recreation monthly operational report

FISCAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Parks & Recreation operational update



City of Bastrop

PARKS &

RECREATION

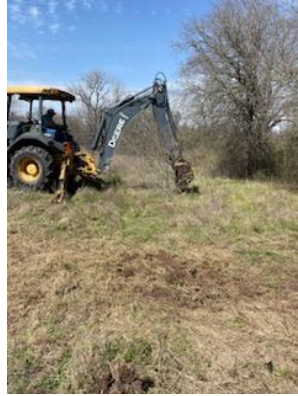
April 3, 2025

Special events:

- i. Bastrop Market Days, April 5, (Downtown)
- ii. Movie in the Park, April 5 (Bob Bryant)
- iii. Springfest, April 12, (Fisherman's)
- iv. Special Olympics Central Region Soccer Tournament, April 17 (Bob Bryant)
- v. MS 150, April 26-27, (Through town)
- vi. Movies in the Park, May 3 (Bob Bryant Park)
- vii. Bailey's Bull Bash, May 31, 2025 (Mayfest)
- viii. Pride Street Faire/June 6, (Downtown)
- ix. Bastrop Juneteenth Celebration, June 21 (Downtown/Fisherman's)
- x. 78th Annual Bastrop Homecoming & Rodeo, July 29-August 2 (Mayfest/Downtown)

Parks Operations Review

- Parks Crews trimmed trees and removed tree limbs from Convention Center grounds, near the Farmer's Market parking lot and in Industrial Park.
- Parks Crews power washed sidewalks and the basketball court at Kerr Park.
- Parks Crews planted a Little Gem Magnolia tree at Delgado Park.
- Parks Crews cleared brush and cleaned trash at the Piney Creek drainage.
- Parks Crews worked with Public Works crews to repair a pipe that was damaged due to a sinkhole at Fisherman's Park along the Riverwalk.
- Parks Crews installed the new Rusty Reynold Complex park sign.
- The Parks and Recreation Depart began a month long campaign to allow the public to vote on a department slogan. Votes can be submitted on [SEE MY LEGACY](#). The winning slogan will be announced on April 7th.
- The Tree City USA application was approved by the Arbor Day Foundation. This year will be 15 years that the City of Bastrop has been a Tree City.
- Parks Crews cleaned the plascape area and removed gravel in preperation for the new playset to be installed. The new playset was assembled during the Clean Sweep on March 22nd.
- Parks Crews completed landscaping maintenance at Bob Bryant and in the Downtown area.
- Parks Crews cleaned the sand at the Bob Bryant volleyball court.
- Parks Crews added mulch to various locations including Delgado Park, Jewell Hodge Park, and to the new playground at Bob Bryant Park.
- Parks Crews completed routine mowing, weedeating and tree timming at various locations.
- The Bastrop Clean Sweep took place on March 22, 2025. 180 volunteers and staff served a total of 645 hours on various projects throughout the city including building a new playground at Bob Bryant Park, painting at the Farmer's Market, servicing hydrants and transformers/power poles, sprucing up around the Utility Office, and cleaning up the Downtown area, along HWY 71 and in City parks.



- Music in the Park – The free event scheduled for March 27th from 6-8PM @ Fisherman's Park was postponed.
- Touch a Truck w/Movies in the Park took place on Saturday, March 8th at Bob Bryant Park. The movie showing was cancelled due to high winds. The Touch-a-Truck portion consisted of around 20 vehicles, games and activities, and concessions
- City Scouts took place March 4 (6-9 yrs) and March 19 (10-13 yrs).
 - City Scouts visited the Parks & Rec department out at Minerva Delgado Park. Kids learned what role staff plays, brainstormed new ideas of park amenities, and planted a tree!
- We had 29 Participants for our FREE Basketball Clinic in partnership w/ N3XT Athletics
 - Friday, March 14th @ Fisherman's Lower basketball Court
 - 5:30-6:30PM (Ages 7-11)
 - 6:30-7:30PM (Ages 12-16)
- We had 13 participants at the FREE Spring Break Pickleball Clinic w/ BAPA
 - March 17, 19, 21st @ 10-11:30AM @ Tahitian Pickleball Courts
- National Walking Day is coming up on April 2nd, and we're preparing folks by hosting free Spring Strolls every week in March!
 - Tuesdays @ 1PM - Downtown Walks from Rec Center
 - Thursdays @ 5:30PM - Bob Bryant Park Walks from pavilion
 - We are also recruiting walking leaders for the big day! Sign up through SeeMyLegacy!
- Rec Center Promo
- The Bastrop Recreation Center is currently hosting a Bingo Promo where both members and non-members have the chance to win a free month of membership by getting a bingo. So far, around 20 members have turned in their bingo cards, and the promo has been well-received by all participants!
 - We also had 57 challenge winners for Heart Month promo of attending at least 12 different days throughout February.
- Easter in the Park - w/Movies in the Park
 - Saturday, April 5th - 6PM @ Bob Bryant Park
 - Vendors, games and activities, concessions, Blue the Police Bear, the Easter Bunny, bounce houses, and Easter egg hunts
- Discovery
 - We had a visit from our Water/WW department in recognition of World Water Day. Kids got to learn about the water treatment process and test chlorine, PH, and alkalinity
- The Recreation Center hosted a Move It Jam on March 21. Participants were dancing to the rhythm of Irish Dance!
- New workshops at the Rec!
 - Yoga Sculpt - April 9th @ 1PM - combine yoga and strengthening
 - Kitchen Sink Circuit Class - April 16th @ 2PM - target posture and injury prevention
- We have partnered with N3XT Athletics to provide youth sports! First basketball session will be every Friday from April 18th through May 16th at Kerr Community Park! We are looking forward to this new partnership to be able to bring more of these programs to the community.

MUSIC IN THE PARK

Thursday, March 27th
6PM-8PM
Fisherman's Park Pavilion

TODD ROTH 6PM
ALEX HENLEY 7PM

WWW.CITYOFBASTROP.ORG/RECREATION

FREE BASKETBALL CLINIC

BY **N3XT ATHLETICS**

FRIDAY, MARCH 14
FISHERMAN'S PARK LOWER BASKETBALL COURT

5:30-6:30pm | Ages 7-11
6:30-7:30pm | Age 12-16

REGISTER NOW

Presents: Spring Strolls

FREE Walking Groups throughout the month of March in preparation for National Walking Day - April 2, 2023!

- Every Tuesday in March
1PM Downtown Walk
starting/ending point: Bastrop Recreation Center (1008 Water St)
- Every Thursday in March
5:30PM Bob Bryant Park Walk
starting/ending point: Bob Bryant Park Pavilion (600 Charles Blvd)

PHOTOGRAPHY: WATER & PHOTO RELEASE REQUIRED UPON ARRIVAL TO PROGRAM

SPRING BREAK PICKLEBALL CLINIC

MARCH 17, 19, 21 10:00-11:30 AM

REGISTRATION OPENS FEB 17TH
LIMITED SPACE AVAILABLE

BAPA PICKLEBALL COURTS
141 TAHITIAN DR

A FREE CLINIC FOR KIDS AGED 10-15

TO REGISTER VISIT
WWW.CITYOFBASTROP.ORG/PAGE/CITY-RECREATION

Easter in the Park

BOBBRYANT PARK
APRIL 5TH @ 6PM

EASTER BUNNY BLUE THE POLICE BEAR
MS. POPPY THE CLOWN
BOUNCE HOUSES GAMES
EASTER EGG HUNTS VENDORS
A FREE MOVIE AND MORE!

YOUR SAY FOR PARKS AND PLAY

Tell us what you think! Vote on your favorite slogan today!

The City of Bastrop Parks and Recreation values your input. So, from March 12th to April 6th, we will be collecting your votes on what YOUR Parks & Recreation slogan should be.

Stay tuned on April 7th to find out the new slogan!

Scan here to vote!

IRISH DANCING CLASS

LED BY JAMIEE MAYES

FREE CLASS
DONATIONS WELCOME FOR TEACHER

March 21st - 6:00p to 7:30p
Bastrop Recreation Center
1008 Water St.

APRIL 2025 Programs & Events

SUN	MON	TUE	WED	THU	FRI	SAT
910-422-8805 FIRE/RED CROSS BASTROP CITY OF BASTROP ORGANIZATION	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

● FREE COMMUNITY EVENTS
● FREE ADULT PROGRAMS
● FREE YOUTH PROGRAMS
● FREE-BASED YOUTH PROGRAMS

Yoga Sculpt Workshop!

with **DIANE WHOLLY**

April 9th
Bastrop Recreation Center
1-5PM

This workshop combines yoga with light apesonal weights to target and strengthen your core, abdominals, and glutes. With a focus on repetition, you'll find it easy to follow and very engaging. Perfect for all levels, this workshop will leave you feeling strong, centered, and ready to take on the rest of your day.

SPACE IS LIMITED
REGISTER TODAY

THE KITCHEN SINK CIRCUIT CLASS

A FREE CLASS w/ Spore Rehab

Join Spore Rehab for an interactive, circuit-style functional fitness class designed to target 8 key areas for frequency and injury prevention. Led by a Spore physical therapist, this dynamic session will focus on mobility, posture, balance, core and lower body strength while getting your blood flowing. Plus, our a Doctor of Physical Therapy will provide related injury prevention strategies you currently have that are helping you back from along the things you love.

April 16th
2:00-3:00 PM

1008 Water St, Bastrop

Sarah King
Physical Therapist

Contact Spore 512-638-8307 | Sporerehab.com

5-Wk Spring Basketball Skills

Friday: April 18-May 16

TOP-LEVEL BASKETBALL SKILLS TRAINING AND FUNDAMENTALS

REGISTER NOW

Kerr Community Park, 1804 Walnut St, Bastrop, TX 78602

4:30-5:30pm | Ages 7-11
5:30-6:30pm | Ages 12-16

CALL: 781-724-8125





STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Receive a report on the operations of the Bastrop State Park.

AGENDA ITEM SUBMITTED BY:

Nathanael Gold, Bastrop and Buescher State Parks Complex Superintendent
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review the Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review the Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 3, 2025

AGENDA ITEM:

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Luke Thompson, Bird City Committee
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive Bird City Coalition Report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Receive a report on the Parks and Recreation Director's monthly update.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

Director's Report



Directors Report
April 3, 2025

These are general updates on items that were discussed at previous meetings or were not included in the operations report.

- Ordinance No 2025-10 Protected & Heritage Trees was before the council again on March 25th. The council directed planning to make changes/clarifications that include cleaning up language as it pertains to the tree list, changing verbiage that states no replacement is required on residential property if a tree is removed due to diseased/hazardous or dead trees, and adding that the city manager has the discretion to waive the requirement to replace a tree. The item was tabled and will be discussed again on April 8, 2025.
- The Bastrop Clean Sweep was awesome! Some great projects were done around town. The total number of volunteers/employees was 180 with a total of 645 hours donated.
- Bastrop Master Naturalist applied for a grant from HEB to promote native plants and pollinators in the community. They are partnering with the Parks & Rec Department to rejuvenate the wildflower field in Bob Bryant Park. It is a two-year project called Pollinator Prairie. The clearing of non-native grasses will happen this year, and the new planting will be for a great spring in 2026. We are looking forward to this project and bringing wildflowers back to Bob Bryant Park.
- The city has joined the Mayors Monarch Challenge Program again for 2025. The proclamation was signed at the March 25th Council meeting. This initiative is about bringing pollinators back to the area to assist with the Monarch migration. This team consists of Master Gardeners and Naturalists. This group is responsible for bringing the native beauty to the raised bed at city hall. We are also working on planting native pollinators around city hall.
- Per direction from the board – staff has an action calendar with dates/publications to share activities. This will ensure that the Parks & Recreation activities are better promoted in the community. Staff have also designed a monthly calendar with activities.
- The Parkland Dedication and Park Enrichment Fund was approved for second reading at the March 11th council meeting.
- The planning committee for Minerva Delgado Park met on 3/27 to begin the plans for additional amenities in the park. The committee chose 3 styles of benches to send to Mrs. Delgado Lopez to select her favorite. There will be a ¼ mile trail installed this FY year around the outside of the park. I will update the advisory as plans develop.
- Staff is currently working on budget for FY26. Please let me know if there are items you feel should be included.



STAFF REPORT

MEETING DATE: April 3, 2025

AGENDA ITEM:

TITLE:

Discussion and changes in the operations of Mayfest Park

AGENDA ITEM SUBMITTED BY:

Doug Haggerty, Fleet and Facilities Manager
Deborah Jones, Board Chair

BACKGROUND/HISTORY:

N/A

FISCAL IMPACT:

N/A

RECOMMENDATION:

Receive report from Doug Haggerty on facility maintenance and task force update.

ATTACHMENTS:

EXHIBIT Mayfest Park Update

Mayfest Park Maintenance Enhancements Report

Date: 3/26/2025

Prepared by: Fleet & Facility Team

Overview: The Fleet & Facility team has recently completed and is currently executing multiple maintenance enhancements at Mayfest Park to ensure the safety, functionality, and aesthetic appeal of the facilities. Below is a summary of the latest accomplishments:

Completed Work:

- **Door Replacement & Repairs:** Installed new double doors and a single door, and painted both sets of doors. During the door replacement process, rotten siding on either side of the doors was discovered and replaced. Upon removal of the siding, it was found that the rim board and studs were also rotted. These were replaced with proper materials to ensure structural longevity.

Ongoing Projects:

- **Painting Siding:** The new siding surrounding the replaced doors is scheduled to be painted to match the rest of the building tomorrow.

Future Projects:

- **Water Runoff & Erosion Control:** Develop a plan to help keep dirt in place where water runs off the roof and erodes the ground, which currently pushes soil up against the building and restarts the damage cycle.

These improvements contribute to the park's overall maintenance and long-term usability, enhancing the experience for visitors and staff alike. Further updates will be provided as projects progress.



STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Working Task Force Updates

AGENDA ITEM SUBMITTED BY:

Deborah Jones, Board Chair
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

The board has taken action to initiate work by developing task force groups. This agenda item gives the board an opportunity to: 1) Hear reports from established groups and 2) And an opportunity to discuss the needs to establish additional work groups.

Current Task Force Groups include:

Fireman's Park Revisioning
Paint the Parks initiative
Community Engagement/Volunteers
Trails Task Force

FISCAL IMPACT:

Unknown

RECOMMENDATION:

Establish effective working groups to assist with how the parks are used by residents.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Consider and act to approve Parks and Recreation / Public Tree Advisory Board meeting minutes from the Thursday, February 6, 2025 Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the February 6, 2025 Regular Meeting Parks and Recreation / Public Tree Advisory Board.

ATTACHMENTS:

DRAFT February 6, 2025 Minutes

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

February 6, 2025

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, February 6, 2025, at 5:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were Rick Rivera, Krissie Fountain, Margaret Robinson, Deborah Jones, and Nathanael Gold. Staff present were Parks and Recreation Director Terry Moore and Building and Facilities Manager Doug Haggerty. Council Member Cynthia Sanders-Meyer was present. Members Steven Fobert and Gail Sheehan were absent.

1. CALL TO ORDER

At 5:33 p.m. Chair Deborah Jones called the meeting to order.

2. CITIZEN COMMENTS

No citizen comments

3. MINUTE APPROVAL

Motion was made to approve the minutes from the Thursday, November 7, 2024 Regular Meeting and the January 13, 2025 Regular Meeting by Member Margaret Robinson. Motion was seconded by Member Rick Rivera. Motion passed unanimously.

4. STAFF, BOARD, AND COMMITTEE MONTHLY OPERATIONAL REPORTS

4A. Parks and Recreation Report

Report was given by Parks and Recreation Director, Terry Moore.

4B. Bastrop State Park Report

Report was given by Lost Pines State Park Complex Superintendent, Nathanael Gold.

4C. Bird City Coalition Report

Report was given by Luke Thompson and Council member Fossler. Thompsom reported that the field trips being held in City Parks are picking up momentum and participation.

4D. Bastrop Recreation Director's monthly update

Report was given by Parks and Recreation Director, Terry Moore.

4E. Discussion and changes in the operations of Mayfest Park

Report was given by Building and Facilities Manager, Doug Haggerty.

5. PRESENTATIONS

5.A Receive a presentation on the various projects taking place during the Bastrop Clean Sweep on February 22, 2025.

Presentation was given by Parks and Recreation Director, Terry Moore. Topics surrounded around the Parks and Recreation Departments efforts to engage the Citizens of the City of Bastrop to increase public participation and to encourage grassroots support of the City’s Parks and Recreation Programmatic efforts.

6. PARKS & RECREATION WORKSHOP

7. ITEMS FOR INDIVIDUAL CONSIDERATION

7A. Consider action to approve Parks and Public Tree Advisory Board minutes from the November 7, 2024, Regular Meeting and the January 13, 2025, Regular Meeting.

Topic was addressed and approved in agenda item 3.

7B. Receive updates on the Working Task Force

Due to the 2024 Holiday Season task force meetings were tabled. Task force members will resume duties now that the Holiday Season has passed.

7C. Discuss and possible action regarding the City of Bastrop Parks and Recreation Master Plan.

No action taken.

7D. Texas A&M Forest Service offers matching grants each year. One of the categories is for a Municipal Forester for \$100,000 over 3 years.

Topic was presented by Parks and Recreation Director, Terry Moore, explaining that this opportunity would if awarded, assist with the hiring of a Certified Arborist for the City of Bastrop. Director Moore will explore this opportunity and will report on their findings.

ADJOURNMENT

Member Margaret Robinson made a motion to adjourn the meeting at 7:06pm. Member Rick Rivera seconded. Motion passed unanimously.

APPROVED:

ATTEST:

Chair, Deborah Jones

Secretary, Nathanael Gold



STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Recruitment and Selection of Youth Board Member

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

In 2014, the board, formerly known as the Parks Board, was amended to include a non-voting 'youth member'. The minor to be identified and named for the position shall be enrolled in grades 9-12, reside within the BISD jurisdiction and serve a term in length identified by the board at the time of the youth member's selection, but not to exceed three (3) consecutive years.

FISCAL IMPACT:

NA

RECOMMENDATION:

Recommend to open the recruitment and selection process in order to fill the 'youth member' board position.

ATTACHMENTS:

1. EXHIBIT 2018 Parks Youth Member Application



Bastrop Parks & Public Tree Advisory Board Youth Application

Applicants must live within the Bastrop ISD jurisdiction but are not required to attend BISD schools. The youth member shall be an ex officio, nonvoting member of the Board. The youth member shall be enrolled in grades 9—12 and serve a term in length identified by the Parks Board at the time of selection, but not to exceed three (3) consecutive years. (ARTICLE 1.10 – PARKS, Sec. 1.10.001 - Parks board.)

Completed application should be submitted to the Parks Board at:

**City of Bastrop
Parks & Public Tree Advisory Board
Attn: David Junek
PO Box 427
Bastrop, TX 78602
djunek@cityofbastrop.org**

Name: _____

Physical Address: _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

School Name: _____ Grade: _____

Public School Private School Home School

Parent/Guardian Name(s) _____

Please respond to the following questions in space provided. Attach additional page(s) if needed.

1. Why do you want to be a youth member of the Bastrop Parks & Public Tree Advisory Board?



STAFF REPORT

MEETING DATE: April 3, 2025

AGENDA ITEM:

TITLE:

Approve the 2025 Parks & Recreation workplan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Each year each advisory board is responsible for developing a workplan.

FISCAL IMPACT:

None

RECOMMENDATION:

Approve an outstanding tagline that can be used in social media, print and more.

ATTACHMENTS:

Proposed 2025 Park & Recreation Workplan



City of Bastrop PARKS & RECREATION

Park & Recreation Board Work Plan FY 2025

The Park & Recreation Board defines it's self as the voice of the community as it pertains to park and recreation development and the continued maintenance. Its mission is to continue to advocate for continued growth of both parks and recreation in the community.

Board Goals:

1. Continue to work on the implementation of the FY24 Ten Year Master Plan.
2. Focus on maintenance in the city parks.
3. Activate members of the Board & Community through task force groups to get specific work completed.

Action Plan:

Continue to work on the implementation of the FY24 Ten Year Master Plan.

- Work the actions steps in the plan.
- Advocate for community to push forward the goals and objectives in the master plan.

Focus on maintenance in the city parks.

- Focus on safety.
- Continue to listen to the public and share what specific areas are priority for replacement or repairs.
- Look for grant and partnership opportunities to support the work.

Activate members of the board & Community through task force groups to get specific work completed.

- Listen to community ideas and suggestions for improvements and/or additions in the parks or the recreation program.
- Bring community to the table to engage in specific work.



STAFF REPORT

MEETING DATE: April 3, 2025

TITLE:

Finalize Park Rental Ordinance Updates

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Article 1.10 – Parks, defines how the city parks are utilized by its residents and visitors. Included in the ordinance are the guidelines for how parks, pavilions and amenities are rented and how payment is made. As the parks system has grown, as well as the department, adjustments are required so the staff can work more efficiently as well as providing more convenience for the residents and visitors of the park.

At the August 8, 2024 meeting, the board made recommendations for changes. Staff have assembled the exhibit attached for review so the board can confirm before it goes to council for review.

RECOMMENDATION:

Review & Confirm changes documented and voted on at the 8/8/24 meeting.

ATTACHMENTS:

1. Exhibits: Sec. A1.10 Parks. Document with recommended changes.

Proposed changes by Park & Recreation Board-Approved 8.10.24

Sec. A1.10 Parks.

SEC Reference	Last updated	Description	Amount of fee/Deposit
1.10.002	Ord. No. 2022-22 9/20/2022	Private/Non-Profit fees and deposits:	
		Pavilions (including BBQ pits when available) and concession stand. Schedule for noncommercial fees and deposits for the pavilions located in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.	
		Less than 100 Patrons	\$50.00/\$50.00 Per 4 hour block
		101-200 Patrons	\$100.00/\$150.00 Per 4 hour block
		201-300 Patrons	\$150.00/\$250.00 Per 4 hour block
		Concession Stands (The concession stand at the splash pad may only be reserved by youth (17 and under). Parent or guardian adult supervision is required. Other fees, including vendor and/or permit fee may apply (see chapter 4 of this code).	\$0.00/\$50.00
		Multipurpose fields:	
		Schedule for noncommercial fees and deposits for multipurpose fields in Fisherman's Park, Bob Bryant Park and Hunter's Crossing Park.	
		0—100 Patrons	\$50.00/\$100.00 Per 4 hour block
		101—300 Patrons	\$75.00/\$150.00 Per 4 hour block
		301—500 Patrons	\$100.00/\$200.00 Per 4 hour block
		Additional park amenities fees for Private/Non-Profit use.	
		Softball fields—daily/practice use	\$20.00 per hour /\$50.00 flat fee Per 4 hour block
		Softball fields—additional lighting (6:00 p.m.—10:00 p.m.)	\$10.00 per hour
		Softball fields—tournament use	\$150.00 per day /\$100.00 flat fee Per 4 hour block
		Softball fields—tournament use-additional lighting (6:00 p.m.—10:00 p.m.)	\$10.00 per hour

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(Supp. No. 15)

Proposed changes by Park & Recreation Board-Approved 8.10.24

		Sand volleyball court (no lighting available)	\$40.00 per 4-hour block
		Pier/scenic outlook	\$40.00 per 4-hour block
		Pier/scenic outlook-seating at additional cost	\$2.00 per chair
		Tennis & Basketball courts	\$4.00 per 4-hour block
		Tennis & Basketball courts-limited lighting available	\$10.00 per hour (6:00 p.m.—10:00 p.m.)
		Disc Golf Tournaments	\$125.00 (100 players); \$2.00 per player after 100
		Additional equipment required	Standard FEMA rates apply
		Barricades - Type I	\$3.00 each
		Barricades - Type II	\$10.00 each
		Barricades - Type III	\$20.00 each
		Cones 24—36 inches	\$1.00 each
		Cones 48 inches	\$2.00 each
		For profit fees and deposits:	
		Pavilions (including BBQ pits when available). Schedule for Profit use fees and deposits for the pavilions located in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.	
		Less than 100 patrons	\$100.00/\$200.00 Per 4 hour block
		101—200 patrons	\$200.00/\$300.00 Per 4 hour block
		201—300 patrons	\$300.00/\$400.00 Per 4 hour block
		Greater than 300	Special event permit required
		Multipurpose fields	
		Schedule for Profit use fees and deposits for the multipurpose fields in Fisherman's Park, Bob Bryant Park, Kerr Park, and Hunter's Crossing Park.	
		0—100 patrons	\$100.00/\$200.00 Per 4 hour block
		101—200 patrons	\$250.00/\$400.00 Per 4 hour block
		201—500 patrons	\$400.00/\$600.00 Per 4 hour block
		Additional park amenities fees for Profit use.	

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		Softball fields—daily practice use	\$30.00 per hour /\$100.00 deposit Per 4 hour block
		Softball fields—additional lighting (6:00 p.m.— 10:00 p.m.)	\$10.00 per hour
		Softball fields—tournament use	\$250.00 per day/\$200.00 deposit
		Sand volleyball court—4-hour block (no lighting)	\$80.00
		Pier/Scenic outlook—additional seating	\$3.00 per chair
		Tennis & Basketball courts—4-hour block	\$80.00
		Tennis & Basketball courts—limited lighting available (6:00 p.m.—10:00 p.m.)	\$10.00 per hour
		City staff - required with 100+	\$25.00 per hour
		Disc Golf Tournaments	\$200.00 (100 players); \$2.00 per player after 100
		Additional equipment required	Standard FEMA rates apply
		Barricades Type I	\$10.00 each
		Barricades Type II	\$25.00 each
		Barricades Type III	\$30.00 each
		Cones 24-36"	\$2.00 each
		Cones 48"	\$4.00 each
		The fees and deposits provided for in this section are for one (10) week period of the commercial use. Each ten (10) week period shall require a new fee and deposit.	
		Rodeo Arena Rental Fees	
		Rodeo Arena Rental includes lighting	\$200.00 per day
		Security Deposit for entire event	\$400.00
		Rodeo Arena Rental-4-hour block before dark	\$50.00
		4-hour block before dark security deposit	\$100.00 per 4-hr block
		Rodeo Arena Rental-4-hour block after dark	100.00
		4-hour block after dark security deposit	\$200.00 per 4-hr block
		Services required during event	See Fee Schedule
		Arena dirt work—City crew-tractor, drag	\$50.00 per hour
		City Staff (litter, assistance, etc.)	\$20.00 per hour, per person
		Electricity for arena lights	\$10.00 per hour

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		Water for arena dirt work	\$5.00 per 1,000 gallons
		RV and/or campsites with hook-ups (includes water/electric)	\$50.00 per day
		Concession stand/kitchen	See concession stand agreement
		Dog training	
		Dog training classes in Bark Park only per class	\$25.00
		Deposit	\$50.00
		Recreation	Membership Fees Monthly
		Individual	Resident \$30.00; Non-Resid. \$35.00
		Family	Resident \$50.00; Non-Resid. \$55.00
		Senior/Military/Disabled Person(s)	Resident \$20.00; Non-Resid. \$25.00
		Military Family	Resident \$40.00; Non-Resid. \$45.00
		City Employee	Indiv. \$0.00; Family \$30.00
		Drop-in Fee	\$5.00—\$20.00

(Ord. No. 2018-21 , § 1(Exh. A), 9-25-18; Ord. No. 2021-12 , § 1(Exh. A), 9-21-21; Ord. No. 2022-22 , § 1(Exh. A), 9-20-22)



STAFF REPORT

MEETING DATE: April 3, 2025

AGENDA ITEM:

TITLE:

Update and discuss Parks and Recreation Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review and discuss actions pertaining to the fulfillment of the plan.

Items could be, but are not limited to:

Land Acquisition

Recreation Center/Sports fields

Grant Opportunities

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: April 3, 2024

TITLE:

Individual Requests from Parks and Recreation Board members for particular items to be listed on future agendas.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

What items should be placed on the next agenda?

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A