

Bastrop Historic Landmark Commission Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



December 18, 2024

Agenda - Historic Landmark Commission at 6:00 PM

Bastrop Historic Landmark Commission meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **ANNOUNCEMENTS**

4. **ITEMS FOR INDIVIDUAL CONSIDERATION**

4A. Consider action to approve meeting minutes from November 20, 2024, Historic Landmark Commission Regular Meeting.

Alondra Macias, Development Services Planner I

4B. Consider action on a Certificate of Appropriateness for a sign on a commercial building within the Bastrop Commercial National Register of Historic District, located at 1018 Main Street, being .14 acres out of Building Block 8, West of Water Street within the City Limits of Bastrop.

Kennedy Higgins, Senior Planner, Development Services Department

5. WORKSHOP

5A. Information about historic marker ceremony

6. ADJOURNMENT

Notice is hereby given of the possibility of a quorum of members from any City of Bastrop Council, Boards, and/or Commissions, at this Historic Landmark Commission Meeting.

NO Council/Board/Commission action will be taken; NO deliberations will be held; and NO Council/Board/Commission business will be conducted.

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: 12/11/2024 at 4:30 p.m. and remained posted for at least two hours after said meeting was convened.

 /s/ Kennedy Higgins
Kennedy Higgins, Senior Planner



Historic Landmark Commission STAFF REPORT

MEETING DATE: December 18, 2024

TITLE:

Consider action to approve meeting minutes from November 20, 2024, Historic Landmark Commission Regular Meeting.

AGENDA ITEM SUBMITTED BY:

Alondra Macias, Development Services Planner I

ATTACHMENTS:

- November 20, 2024, Meeting Minutes

HISTORIC LANDMARK COMMISSION MEETING

MEETING MINUTES

November 20, 2024

The City of Bastrop Historic Landmark Commission met Wednesday, November 20, 2024, at 5:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. CALL TO ORDER

The Chair called the meeting to order at 5:00 PM.

Commissioners:

Samuel Bennett	Present
Lisa Laky, Vice-Chair	Present
Susan Long	Present – Arrived at 5:09 p.m.
Blake Kaiser, Chair	Present
Gary Moss	Present
Janean Whitten	Present
Cheryl Long	Present

City Council Liaison:

Cynthia Meyer Present

Staff:

Kennedy Higgins	Absent
Alondra Macias	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. INTRODUCTION

Introduction of new commissioner Samuel Bennett.

4. ITEMS FOR INDIVIDUAL CONSIDERATION

- 4A. Consider action to approve meeting minutes from the September 18, 2024, Historic Landmark Commission Regular Meeting.

Presented by Alondra Macias, Planner I, Development Services Department

Commissioner Gary Moss made approve meeting minutes from the September 18, 2024, Historic Landmark Commission Regular Meeting. Vice-Chairwoman Lisa Laky seconded the motion. The motion passed unanimously.

HISTORIC LANDMARK COMMISSION MEETING

MEETING MINUTES

November 20, 2024

- 4B. Consider action on a Certificate of Appropriateness for the exterior alterations/repair to a State and Nationally designated residential building, located at 1508 Hill Street, being 0.581 acres out of Farm Lot 17, East of Main Street within the City Limits of Bastrop.

Presented by Kennedy Higgins, Senior Planner, Development Services Department

Commissioner Cheryl Long made a motion to approve the Certificate of Appropriateness for the exterior alterations/repair to a State and Nationally designated residential building, located at 1508 Hill Street, being 0.581 acres out of Farm Lot 17, East of Main Street within the City Limits of Bastrop. Commissioner Gary Moss seconded the motion. The motion passed unanimously.

- 4C. Consider action on changing the Historic Landmark Commission regular meeting date from the Third Wednesday of the month.

Presented by: Kennedy Higgins, Senior Planner, Development Services Department

Commissioner Samuel Bennett made a motion to approve the change of the Historic Landmark Commission regular meeting date from the third Wednesday of the month to the first Wednesday of the month effective at the beginning of the year 2025.

5. UPDATES

- 5A. Updates

Senior Planner Kennedy Higgins reminded the commissioners that the Stakeholders meeting was on November 21, 2024, starting at 10:30 a.m.

Senior Planner Kennedy Higgins reminded the commissioners about the training on December 16, 2024, hosted by Bojorquez Law Firm starting at 6:00 p.m.

- 5B. Items or topics requested by Historic Landmark Commission for future agendas.

Commissioner Cheryl Long requested a copy of the email sent for the stakeholder meetings.

6. ADJOURNMENT

Commissioner Samuel Bennett made a motion to adjourn the meeting at 5:16 pm. Vice-chairwoman Lisa Laky seconded the motion. The motion passed unanimously and the meeting adjourned.

Blake Kaiser
Commission Chair

Lisa Laky
Commission Vice-Chair



STAFF REPORT

MEETING DATE: December 18, 2024

TITLE:

Consider action on a Certificate of Appropriateness for a sign on a commercial building within the Bastrop Commercial National Register of Historic District, located at 1018 Main Street, being .14 acres out of Building Block 8, West of Water Street within the City Limits of Bastrop.

STAFF REPRESENTATIVE:

Kennedy Higgins, Senior Planner, Development Services Department

ITEM DETAILS:

Site Address: 1018 Main Street
Agent: Joseph Feminella
Current Use: Commercial
Existing Zoning: P5 Core
Designations: Structure in the Bastrop Commercial National Register Historic District

BACKGROUND/HISTORY:

The business occupying 1018 Main Street, The Colorful Luna, is wanting to hang a blade sign measuring 3 feet by 18 inches. The sign itself will be black with white lettering and some designs, as seen below.

The sign, as it exists, is shown below:



The proposed sign is shown below:



POLICY EXPLANATION:

When a Certificate of Appropriateness is required, no work can begin before the Historic Preservation Officer, or the Commission has first issued a Certificate of Appropriateness. The Certificate of Appropriateness shall be in addition to and not in lieu of any permits required (i.e., building, sign, alcohol, etc.). The Building Official cannot approve any application for a sign or building permit to a structure and/or site that requires but does not have a Certificate of Appropriateness.

Section 9.3.006 Criteria of Approval of a Certificate of Appropriateness (COA)

- (1) In considering an application for a Certificate of Appropriateness, the commission shall be guided by any locally adopted design standards, and where applicable, the following from the *Secretary of the Interior's Standards for the Rehabilitation of Historic Buildings*. Any adopted design standards and *Secretary of the Interior's Standards* shall be made to the property owners of historic landmarks.
- (A) Every reasonable effort shall be made to adapt the property in a manner which requires minimal alteration of the building, structure, object, or site and its environment.
 - (B) The distinguishing original qualities or character of a building, structure, object, or site and its environment shall not be destroyed. The removal or alteration of any historic material or distinctive architectural features should be avoided when possible.**
 - (C) All buildings, structures, objects, and sites shall be recognized as products of their own time. Alterations that have no historical basis and which seek to create an earlier or later appearance shall be discouraged.
 - (D) Changes that may have taken place in the course of time are evidence of the history and development of a building, structure, object, or site and its environment. These changes may have acquired significance in their own right, and this significance shall be recognized and respected.
 - (E) Distinctive stylistic features or examples of skilled craftsmanship which characterize, a building, structure, object, or site shall be kept to the greatest extent practical.**
 - (F) Deteriorated architectural features shall be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material should reflect the material being replaced in composition, design, color, texture, and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historical, physical, or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other building or structures.**
 - (G) The surface cleaning of structures shall be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.**
 - (H) Every reasonable effort shall be made to protect and preserve archeological resources affected by, or adjacent to, any project.
 - (I) Contemporary design for alterations and additions to existing properties shall not be discouraged when such alterations and additions do not destroy significant

historical, architectural, or cultural material, and such design is compatible with the size, color, material, and character of the property, neighborhood, or environment.

- (J) Wherever possible, new additions or alterations to buildings, structures, objects, or sites shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the building, structure, object, or site would be unimpaired.**

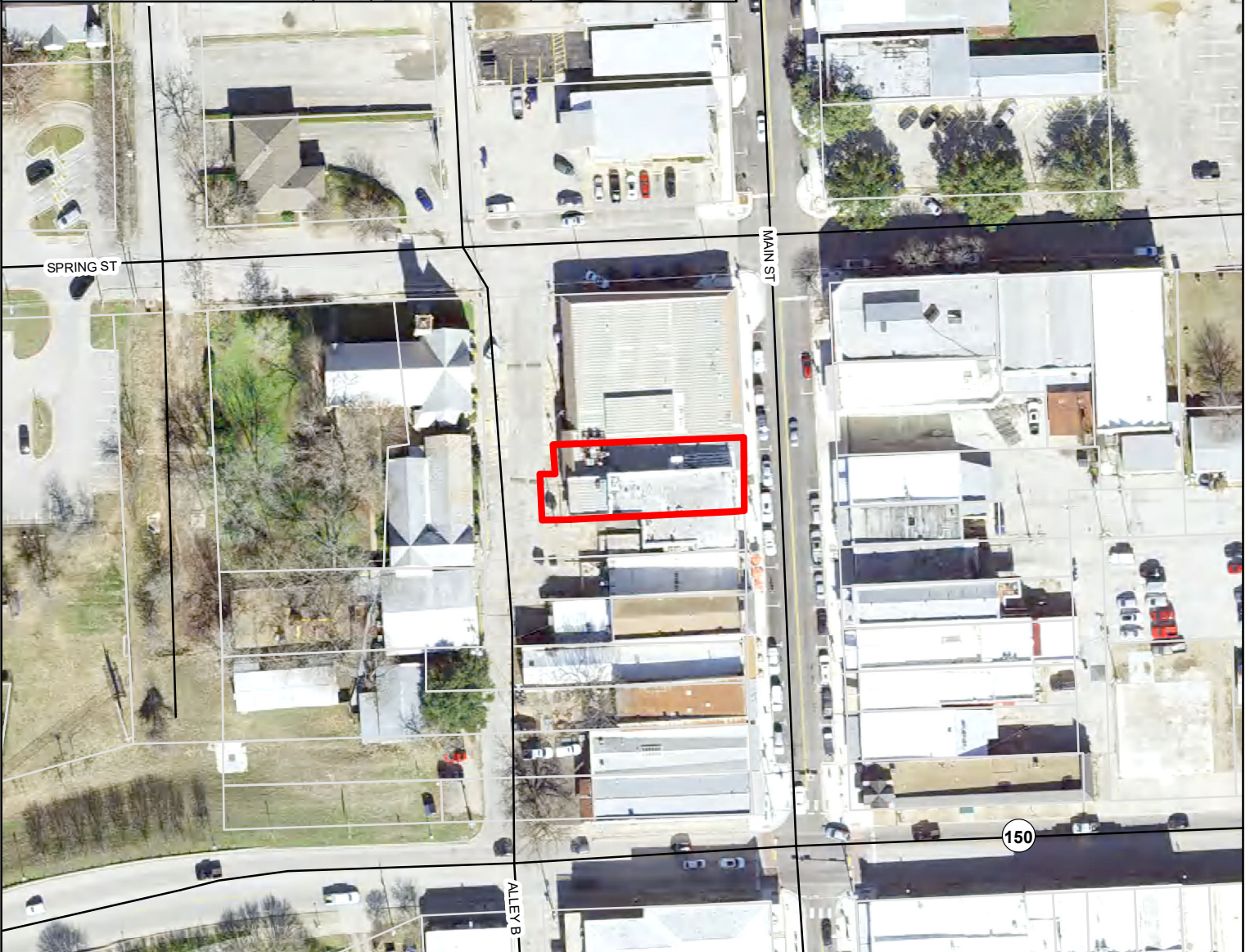
RECOMMENDATION:

Consider action on a Certificate of Appropriateness for a sign on a commercial building within the Bastrop Commercial National Register of Historic District, located at 1018 Main Street, being .14 acres out of Building Block 8, West of Water Street within the City Limits of Bastrop.

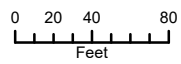
ATTACHMENTS:

- Attachment 1: Location Map
- Attachment 2: Photos





1018 Main Street Property Location Map



1 inch = 100 feet



Date: 10/12/2023

The accuracy and precision of this cartographic data is limited and should be used for information /planning purposes only. This data does not replace surveys conducted by registered Texas land surveyors nor does it constitute an "official" verification of zoning, land use classification, or other classification set forth in local, state, or federal regulatory processes. The City of Bastrop, nor any of its employees, do not make any warranty of merchantability and fitness for particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness or usefulness of this information, nor does it represent that its use will not infringe upon privately owned rights.



-- SAVE THE DATE --

LEAH MONCURE, PE

Undertold Historical Marker
Unveiling Ceremony

Monday, January 13, 2025
1:30 – 2:45 pm

Bastrop Public Library
1100 Church Street
Bastrop, Texas

