

**Bastrop, TX City Council Meeting Agenda**  
Bastrop City Hall City Council Chambers  
1311 Chestnut Street  
Bastrop, TX 78602  
(512) 332-8800



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**December 16, 2025**  
**Special City Council Meeting at 7:30 PM**

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*City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.*

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The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**

**TEXAS PLEDGE OF ALLEGIANCE** - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

- 3. INVOCATION**
- 4. CITIZEN COMMENTS**

*At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot*

*discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.*

## **5. CONSENT AGENDA**

**All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.**

- 5A. Consider action to approve the second reading of Ordinance No. 2025-85 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

Submitted by: Laura Allen, Assistant Finance Director

## **6. ITEMS FOR INDIVIDUAL CONSIDERATION**

- 6A. Consider and act on Resolution 2025-215 of the City Council of the City of Bastrop, Texas, authorizing the dissolution of the Hunters Crossing Public Improvement Board and having the City of Bastrop City Council serve in the best interests of the Hunters Crossing Public Improvement District.

Submitted By: Sylvia Carrillo, City Manager and Judy Sandroussi, Finance Director

## **7. EXECUTIVE SESSION**

- 7A. City Council shall convene into a closed executive session pursuant to Texas Local Government Code Sections 551.071 to seek advice of legal counsel to discuss and deliberate regarding the Bastrop Economic Development Corporation.

## **8. TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

## **9. ADJOURNMENT**

***All items on the agenda are eligible for discussion and action unless specifically stated otherwise.***

***The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).***

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance

to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, [www.cityofbastrop.org](http://www.cityofbastrop.org) and said Notice was posted on the following date and time: December 10, 2025 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/ Michael Muscarello  
Michael Muscarello, City Secretary



# STAFF REPORT

**MEETING DATE:** December 16, 2025

**TITLE:**

Consider action to approve the second reading of Ordinance No. 2025-85 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

**AGENDA ITEM SUBMITTED BY:**

Laura Allen, Assistant Finance Director

**BACKGROUND/HISTORY:**

The City Council adopted the FY2026 budget on September 30, 2025. Exhibit A to Ordinance No. 2025-85 outlines each proposed budget amendment for FY2026 in detail.

According to the Financial Management Policy, budgetary control is maintained at the department level for all Funds exceeding \$25,000. Any interdepartmental transfer over \$25,000 requires City Council approval.

The City Charter also stipulates that all budget amendments must be enacted by Ordinance.

**FISCAL IMPACT:**

Various – See Ordinance Exhibit A

**RECOMMENDATION:**

Laura Allen, Assistant Finance Director recommends approval of the second reading of Ordinance No. 2025-85 of the City Council of the City of Bastrop, Texas, amending the operating and capital budget for the Fiscal Year 2026 in accordance with existing statutory requirements; appropriating the various amounts herein attached as Exhibit A; repealing all prior ordinances and actions in conflict herewith; and establishing an effective date.

**ATTACHMENTS:**

1. Ordinance No. 2025-85
2. Exhibit A – Fiscal Year 2026 Budget Amendments

**ORDINANCE NO. 2025-85**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AMENDING THE BUDGET FOR THE FISCAL YEAR 2026 IN ACCORDANCE WITH EXISTING STATUTORY REQUIREMENTS; APPROPRIATING THE VARIOUS AMOUNTS HEREIN, AS ATTACHED IN EXHIBIT A; REPEALING ALL PRIOR ORDINANCES AND ACTIONS IN CONFLICT HERewith; AND ESTABLISHING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Bastrop, Texas has submitted to the Mayor and City Council proposed amendment(s) to the budget of the revenues and/or expenditures/expenses of conducting the affairs of said city and providing a complete financial plan for Fiscal Year 2026; and

**WHEREAS**, the Mayor and City Council have now provided for and conducted a public hearing on the budget as provided by law.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:**

**Section 1:** That the proposed budget amendment(s) for the Fiscal Year 2026, as submitted to the City Council by the City Manager and which budget amendment(s) are attached hereto as Exhibit A, are hereby adopted and approved as the amended budget of said City for Fiscal Year 2026.

**Section 2:** If any provision of this ordinance or application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions, or application thereof, of this ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

**Section 3:** This ordinance shall take effect upon the date of final passage noted below, or when all applicable publication requirements, if any, are satisfied in accordance with the City's Charter, Code of Ordinances, and the laws of the State of Texas.

**READ and APPROVED** on First Reading on the 09th day of December 2025.

**READ and ADOPTED** on Second Reading on the 16th day of December 2025.

**APPROVED:**

by: \_\_\_\_\_  
Ishmael Harris, Mayor

**ATTEST:**

\_\_\_\_\_  
Michael Muscarello, City Secretary

**APPROVED AS TO FORM:**

\_\_\_\_\_  
City Attorney  
Denton Navarro Rocha Bernal & Zech, P.C.





**City of Bastrop**  
**FY2026 Operating and Capital**  
**Budget Amendments**  
**Ordinance No. 2025-85**

Description/ General Ledger Account	Original Budget	Increase (Decrease)	Amended Budget
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**Amendment #1** – Is requesting an increase of \$25,000 to Community Event Support for the Day of Giving event utilizing existing Fund Balance in the General Fund.

Community Event Support (101-80-82-5622)	\$76,000	\$25,000	\$101,000
Unassigned Fund Balance (101-3000) *unaudited	\$4,450,309	\$(25,000)	\$4,425,309

**Amendment #2** – Is proposing a new addition to Bastrop, Power and Light's Capital Project budget in the amount of \$285,000 for an Alley C project. In addition, the amendment would add the necessary transfer out of BP&L's operating fund into their capital fund for an amount not to exceed \$1,760,000. The not to exceed amount is made up of a total of 4 capital projects and transfers would occur on an as needed basis.

Transfer Out – Capital Fund (404-60-00-8140)	\$0	\$1,760,000	\$1,760,000
Unassigned Fund Balance (404-3000)	\$8,063,836	\$(1,760,000)	\$6,303,836
*As of Sept. 30, 2025 unaudited			
Transfer In – Electric Fund (997-00-00-4703)	\$0	\$1,760,000	\$1,760,000
Construction (997-60-00-6002)	\$1,200,000	\$250,000	\$1,450,000
Engineering (997-60-00-6004)	\$110,000	\$35,000	\$145,000

**Amendment #3** – Pertains to Phase One of certain projects included in the 2025 Quality of Life bond series. While staff is not requesting a formal budget amendment at this time for the below listed projects we do want to be as transparent as possible when reporting on these projects. In addition to the below projects the feasibility study for the Par 3 Golf Course is estimated to cost \$26,000.

<u>Project</u>	<u>Phase One Estimated Cost</u>	<u>Phase One Contract</u>
Fisherman's Park	\$675,000	\$814,454
Delgado Park	\$1,831,820	\$1,700,187
Mayfest Park	\$248,000	\$250,049
Fireman's Park	\$370,000	\$256,615
<b>Phase One Total</b>	<b>\$3,124,820</b>	<b>\$3,021,305</b>

Description/ General Ledger Account	Original Budget	Increase (Decrease)	Amended Budget
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**Amendment #4** – Is requesting an increase of \$21,100 for the Kerr Community Center for additional funding for the Sister Moses Dance project utilizing existing Fund Balance within the HOT Fund. In FY2024 Council did approve an additional \$25,000 for Kerr Center, of which only \$3,900 was utilized for stairs.

Kerr Center (501-80-00-5884)	\$50,000	\$21,100	\$71,100
Unassigned Fund Balance (501-3000) *unaudited	\$2,839,163	\$(21,100)	\$2,818,063





# STAFF REPORT

**MEETING DATE:** December 16, 2025

**TITLE:**

Consider and act on Resolution 2025-215 of the City Council of the City of Bastrop, Texas, authorizing the dissolution of the Hunters Crossing Public Improvement Board and having the City of Bastrop City Council serve in the best interests of the Hunters Crossing Public Improvement District.

**AGENDA ITEM SUBMITTED BY:**

Sylvia Carrillo, City Manager  
Judy Sandroussi, Finance Director

**BACKGROUND/HISTORY:**

In 2019, the developer of the Hunter's Crossing subdivision transferred property to the City and Hunter's Crossing Local Government Corporation (HCLGC). Lot 17 was transferred to the City. Lots 16 and 30 were transferred to the HCLGC.

As part of that transfer, an easement covering the property required maintenance by the Hunter's Crossing Homeowner's Association (HCHOA).

The HCHOA failed to maintain its obligations, and the City and HCLGC have incurred expenses to maintain. Those expenses are then transferred to the residential properties within Hunter's Crossing subdivision as part of their public improvement assessment, which means a never ending cycle of payments. Currently, the initial property assessments for the residents should end in 2026.

The council acted in 2025 to begin the process to end the Hunter's Crossing Public Improvement District (PID).

On December 9, 2025, the City Council of the City of Bastrop, Texas voted to enter into a Master Transfer Agreement with the Hunter's Crossing Local Government Corporation, the City of Bastrop, and Hunter's Crossing Homeowner's Association.

This resolution authorizes the dissolution of the Hunters Crossing Public Improvement Board and having the City of Bastrop City Council serve in the best interests of the Hunters Crossing Public Improvement District.

**FISCAL IMPACT:**

There is no fiscal impact on this item.

**RECOMMENDATION:**

Sylvia Carrillo, City Manager and Judy Sandroussi, Finance Director, recommends approval of Resolution 2025-215 of the City Council of the City of Bastrop, Texas authorizing the dissolution of the Hunters Crossing Public Improvement Board and having the City of Bastrop City Council serve in the best interests of the Hunters Crossing Public Improvement District.

**ATTACHMENTS:**

- Exhibit A – Resolution 2025-215

**RESOLUTION NO. 2025-215**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS  
AUTHORIZING THE DISSOLVEMENT OF THE HUNTERS CROSSING PUBLIC  
IMPROVEMENT BOARD AND HAVING THE CITY OF BASTROP CITY  
COUNCIL SERVE IN THE BEST INTERESTS OF THE HUNTERS CROSSING  
PUBLIC IMPROVEMENT DISTRICT.**

**WHEREAS**, the Hunters Crossing Public Improvement District ("PID") was created in 2003, with the Hunters Crossing Local Government Corporation ("HCLGC") serving as its managing member; and

**WHEREAS**, HCLGC and the City annually approve special assessments that obligate property owners within the PID to pay for ongoing maintenance and operations costs of HCLGC and its property; and

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:**

**Section 1.** Dissolvment.

Dissolvment of the Hunters Crossing Public Improvement Board and having the City of Bastrop City Council serve in the nest interests of the Hunters Crossing Public Improvement District.

**Section 2.** Effective Date.

This resolution shall take effect immediately upon its adoption

DULY RESOLVED & ADOPTED by the City Council of the City of Bastrop, Texas, on this, the 16<sup>th</sup> day of December 2025.

**ADOPTED:**

By: \_\_\_\_\_  
Ishmael Harris, Mayor

**ATTEST:**

By: \_\_\_\_\_  
Michael Muscarello, City Secretary