

Bastrop Diversity, Equity, and Inclusion Board Agenda

Bastrop City Hall City Council Chambers
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



July 01, 2024

Agenda - Diversity, Equity, and Inclusion Board at 5:30 PM

Bastrop Diversity, Equity, and Inclusion Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. **CALL TO ORDER**

2. **CITIZEN COMMENTS**

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. **ANNOUNCEMENTS**

3A. Update and Discussion on past events from previous months:

- Yesterfest held on May 25th in Downtown

- Pride Street Faire & Festival held on June 1st and 2nd in Fisherman's Park & Downtown
- Juneteenth Celebration held on June 15th in Downtown (Parade and Street Dance), Fisherman's Park (Festival), and Kerr Community Park (Harriet Tubman Reveal)

3B. Update and Discussion on upcoming events:

- The Traveling Exhibition Harriet Tubman Program through August 31, 2024 at Kerr Community Park
- Sit with Syl Sessions for July 31st and August 28th
- Economic Equity for Bastrop Entrepreneurs for July 3rd, 17th, and 31st

4. WORKSHOP

- 4A. Discussion regarding collaborating with the Cultural Arts Commission with guest presenter, Maria Montoya Stayton.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Consider action to approve the DEI Board minutes from the May 22, 2024, Regular Meeting.

- 5B. Receive report and update from the City of Bastrop Human Resources Department regarding the May Monthly Employment Reports.

- 5C. Continued the discussion regarding changing the name of the DEI Board.

- 5D. Finalize the topics of the Infomericals:

1. Utilities - setup, pay, reestablishment, moving, and disconnecting services
2. When a permit is needed and how to request
3. What is the DEI Board and how we assist citizens and City of Bastrop staff
4. City of Bastrop Events

6. UPDATES

- 6A. Individual Requests from DEI Board Members that particular items to be listed on future agendas (no group discussion allowed).

7. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Friday, June 28, 2024, at 4:30 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Victoria Psencik
Victoria Psencik, Assistant City Secretary

MINUTES OF DIVERSITY, EQUITY, AND INCLUSION BOARD MEETING MAY 22nd, 2024

The Bastrop Diversity, Equity, and Inclusion Board met in a Regular Meeting on Wednesday, May 22, 2024 at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Sheila Lowe, George Martinez, Nancy Wood, Carly Barte, Anthony Vasquez as well as City Manager Sylvia Carrillo, City Council Member John Kirkland, HR Director Tanya Cantrell, and Assistant City Secretary Victoria Psencik.

1. CALL TO ORDER:

At 5:33pm Chair Sheila Lowe called the meeting to order with a quorum being present.

2. CITIZEN COMMENTS: NONE

3. ANNOUNCEMENTS:

3a. **Calendar of Events:** Reviewed the calendar of upcoming events; Yesterfest, Pride Street Faire & Festival, Juneteenth, Harriet Tubman Program, Sit w/Syl Sessions.

3b. Reminder to update language on next month's agenda so that board can talk about future events.

4. WORKSHOP:

4a. **Discussion regarding collaborating with the Cultural Arts Commission, P&Z Commission, and Historic Landmark Commission:** diversity of grant artists one topic to explore. Maria Montoya coming to June meeting on behalf of Cultural Arts. Diversity of grant artists one topic to explore. P&Z member to attend July meeting, topics and issues to discuss needed. Will collaborate with Historic Landmark Commission after P&Z.

5. ITEMS FOR INDIVIDUAL CONSIDERATION:

5a. **Consider action to approve DEI Board minutes from the April 24th, 2024 meeting:** George made a motion to vote on approving the minutes from the April 24th meeting, Carly seconded. Vote passed.

5b. **Receive report and updates from the city's HR Department on the March and April Employment Reports:** Reviewed current job openings and requirements. Sheila requested organization chart. Tanya & Collin to create "Make a Difference Monday" social media posts highlighting job openings for the city, with photos and quotes from actual city workers, job descriptions and benefits. Discussed talking with BHS communications teacher for potential interns to help with this task.

5c. **Discussion on DEI Board name change:** Potential ideas include; Community Uniter, Weavers, Mosaic. Agreed to take 2 months to think on it.

5d. **Finalize topics for infomercials:** assigned pairs to work together: Carly/George – utilities (Sylvia to send policies), City Staff – permits, Anthony/Sheila – what is the DEI Board, Mary/Nancy – city events (need partners and their events lists)

6. ADJORNMENT:

Chair Sheila Lowe adjourned the meeting at 7:06 p.m. without objection.

APPROVED:

ATTEST:

Insert name and title of signer

Insert name of person attesting