

Bastrop Public Library Board Agenda
Bastrop Public Library Pressley Meeting Room
1100 Church Street
Bastrop, TX 78602
(512) 332-8880



September 12, 2022

Agenda - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. Alternately, if you are unable to attend the Board/Commission meeting, you may complete a citizen comment form with your comments at www.cityofbastrop.org/citizencommentform at least two hours before the meeting starts on the requested date. Comments submitted by this time will be given to the Board/Commission during the meeting and included in the public record, but not read aloud. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

3. ANNOUNCEMENTS

- 3A. Children's Services Associate Carmen Serna will begin her maternity leave on Monday, September 12th. She is expected back in early December.

- 3B. City Friends Storytime will take place Wednesday, September 21st with Mayor Connie Schroeder as the special guest.
- 3C. The 2022 Boards and Commissions Orientation is Monday, September 26th at 6:00 p.m. in the Bastrop City Hall Chambers. All new members are required to attend, while reappointed and existing members are encouraged.
- 3D. Bastrop Night Out will take place on Tuesday, September 27th.
- 3E. The Friends of the Library will hold their annual meeting on Thursday, September 29th at 6:00 p.m.
- 3F. Bastrop Public Library will participate in Boo Bash and Movies in the Park on October 1st.
- 3G. The 2022 Boards and Commissions Banquet will be held on Monday, October 3rd.
- 3H. Bastrop Public Library will recognize Domestic Violence Awareness Month in October with a lobby display, updated infographics, and by partnering with the Senior Center and Family Crisis Center. From October 1st to the 26th, the library collect community donations to create hygiene/care kits for the Family Crisis Center.
- 3I. Introducing Lisa Gossett.
- 3J. Announcements from the Library Director.
- 3K. Announcements from individual Library Board members.

4. REPORTS

- [4A.](#) Library Director report.
- [4B.](#) Statistical comparison report.
- [4C.](#) Financial report.
- [4D.](#) End of Summer report.
- [4E.](#) Building Reorganization report.

5. PRESENTATIONS

6. WORKSHOP

- [6A.](#) Library Card Changes and Improvements workshop.

7. ITEMS FOR INDIVIDUAL CONSIDERATION

- [7A.](#) Discussion of Library Board executive positions and consider action to fill the positions.
- [7B.](#) Review and approve changes to the Collection Development Policy.
- 7C. Discuss and consider action to form a Material Reconsideration Committee.

- 7D. Discuss presentation of a plaque for Mary Jo Jenkins to recognize her 41 years of service on the Bastrop Public Library Board.
- [7E.](#) Discuss and approve the rescheduling of the October regular meeting and the 2023 regular meeting calendar.
- [7F.](#) Consider action to approve Bastrop Public Library Board minutes from the August 1, 2022 regular meeting.
- 7G. Individual requests from Library Board members for items to be listed on future agendas.

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: 09/07/2022 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Bonnie Ueckert Pierson
Bonnie Ueckert Pierson, Library Director



STAFF REPORT

MEETING DATE: September 12, 2022

AGENDA ITEM: 4A

TITLE:

Library Director's Report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

PROGRAMMING:

Director Bonnie Pierson and Public Services Associate Kat Durham represented the library at Back 2 School Bash on August 2nd. At their booth, attendees could vote for their favorite school subject. They also raffled off a school supplies basket. A total of 313 people stopped by the booth.

To celebrate the completion of their inside remodeling, Bastrop's Pizza Hut held a grand reopening on August 31st where 20% of dine-in proceeds went to the Bastrop Public Library, resulting in a donation of \$125.23.

NOTEWORTHY:

The City of Bastrop held its annual Employee Appreciation Luncheon on August 5th, where Public Services Librarian Bethany Dietrich was recognized for her five years of service.

Bastrop Public Library received a draft of the Regional Flood Plan on August 9th. The physical copy is available for public viewing in the library at the Information Desk, and a link is available on the library's Facebook page.

Bethany Dietrich celebrated her 5th anniversary as Bastrop Public Library's Public Services Librarian on August 14th.

Bastrop Public Library held its annual Volunteer Appreciation Luncheon on August 16th. A total of thirty volunteers and staff members attended the potluck luncheon.

The review of the fee schedule went well and is likely to pass as it was presented.

Veronica Nunez celebrated her 1st anniversary as Bastrop Public Library's Executive Administrative Assistant on August 23rd.

FRIENDS OF THE LIBRARY:

The Friends of the Library will be holding their annual meeting on Thursday, September 29th at 6:00 p.m. They will elect officers for the upcoming fiscal year during this time, as well as hear from guest speaker Will Holcomb.

The Friends of the Library provided meat for the volunteer luncheon.

The Friends of the Library have committed to provide one breakfast and one lunch for library staff during inventory week.

COMMUNITY FEEDBACK:

“Thank you for all you do! Our kids had a fantastic summer with help from you!”
-Marcy Moore, Patron



Tish Lynne
Local Guide · 8 reviews · 27 photos



★★★★★ 15 hours ago **NEW**

This library is just wonderful! It's warm and inviting, clean, measurable managed and has enjoyable reading programs for kids. Love our local library.

Like

Response from the owner just now
Yay! Thanks for the positive review, Tish! We are so glad you and your family feel comfortable at the library! Here's to many more books, programs, and services together!

Edit Delete



Statistics - July 2022

Item 4B.

Community Engagement	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 22	YTD 21	TOTAL 21
<u>Circs By Patron Type</u>										
Juv	846	1,078	1,673	535			535	4,132	3,481	4,226
Teen	171	217	217	84			84	689	1,029	1,183
Adult	4,367	4,124	4,654	1,801			1,801	14,946	13,080	16,198
Staff	305	452	351	64			64	1,172	1,143	1,381
NR Juv	1,320	1,311	1,599	442			442	4,672	3,653	4,271
NR Teen	339	306	267	106			106	1,018	524	856
NR Adult	10,280	10,785	13,216	4,518			4,518	38,799	31,378	39,269
TexShare	11	176	168	51			51	406	43	54
Total NR Usage	11,950	12,578	15,250	5,117			5,117	44,895	35,598	44,450
% NR Usage	68%	68%	69%	67%			67%	68%	65%	66%
<u>Programming</u>										
Youth - # of Programs	26	19	31	10			10	86	47	65
Youth - Program Attendance	910	870	1,660	509			509	3,949	1,438	1,891
Young Adults - # of Programs	19	18	23	6			6	66	60	77
Young Adults - Program Attendance	140	127	214	60			60	541	320	437
Adults - # of Programs	8	11	12	3			3	34	45	54
Adults - Program Attendance	83	85	149	99			99	416	181	247
General - # of Programs	0	0	5	2			2	7	0	0
General - Program Attendance	0	0	432	657			657	1,089	0	0
Outreach - # of Programs	5	4	3	0			0	12	16	17
Outreach - Program Attendance	923	76	398	0			0	1,397	896	916
Passive - Coloring Sheets	270	524	667	299			299	1,760	0	105
Total # of Programs	61	52	74	21			21	208	178	223
Total Program Attendance	2,500	1,158	2,853	1,325			1,325	7,836	4,025	4,681
<u>Membership - New Cards</u>										
City	70	87	147	45			45	349	244	311
City Renewals	132	142	177	53			53	504	490	569
Faculty	1	4	1	0			0	6	4	4
Faculty Renewals	8	6	12	1			1	27	18	20
Friends	0	0	0	0			0	0	1	2
Friends Renewals	8	7	11	5			5	31	15	24
Staff	1	1	2	0			0	4	5	6
Staff Renewals	1	2	2	2			2	7	15	17
Nonresident	116	130	186	49			49	481	357	452
Nonresident Renewals	179	252	220	82			82	733	759	942
TexShare Visitor	1	5	1	2			2	9	7	9
TexShare Visitor Renewals	1	1	0	2			2	4	0	0
Total New Registrations	189	225	337	96			96	847	614	779
Total Renewals	329	415	422	145			145	1,311	1,297	1,572
TexShare Home New	0	1	0	0			0	1	1	1
TexShare Home Renewals	10	7	4	2			2	23	30	36
<u>Facility</u>										
Door Count	14,038	14,706	18,961	6,412			6,412	54,117	41,356	51,643
Study Room Use	235	387	408	125			125	1,155	445	645
Pressley Use - Library	45	39	46	16			16	146	69	101
Pressley Use - Nonprofit	15	22	25	2			2	64	19	32

Statistics - July 2022

Item 4B.

Pressley Use - Other	0	0	0	0			0	0	0	0
Maynard Use - Library	6	21	22	4			4	53	8	16
Maynard Use - Nonprofit	4	6	15	6			6	31	2	5
Maynard Use - Other	0	0	0	0			0	0	0	0
Total Meeting Room Use	305	475	516	153			153	1,449	543	799

Lifelong Learning	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 22	YTD 21	TOTAL 21
<u>Database Use</u>										
Portal to Texas History - Bastrop Advertiser	25,450	19,853	16,608	5,211			5,211	67,122	52,613	68,290
Learning Express Library	994	399	180	33			33	1,606	2,020	1,049
Heritage Quest	180	420	420	107			107	1,127	619	3,340
Small Business Reference Center	0	0	0	0			0	0	0	0
TeachingBooks	0	0	0	0			0	0	0	0
Explora Elementary	0	1	0	0			0	1	11	12
Explora High School	0	0	0	0			0	0	20	20
Total Use Kids Databases	0	1	0	0			0	1	31	32
<u>Technology</u>										
Kids Computer Use	3	0	0	20			20	23	168	215
Teen Computer Use	17	0	0	6			6	23	575	650
Adult Computer Use	1,125	1,187	880	371			371	3,563	2,956	3,603
Wifi Use	3,868	4,039	4,418	1,470			1,470	13,795	6,921	9,172
Website Visits	9,254	10,521	15,625	5,282			5,282	40,682	36,560	43,770
3D Prints	0	0	0	2			2	2	8	8
Total Public Computer Use	11,497	15,747	20,923	7,151			7,151	55,318	47,188	57,418

Books & Reading	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 22	YTD 21	TOTAL 21
<u>Material Use</u>										
Check-Outs - Kids	4,751	5,355	5,710	2,065			2,065	17,881	9,073	11,572
Check-Outs - Tween	4,405	4,259	6,382	2,235			2,235	17,281	9,092	11,274
Check-Outs - Teen	841	934	1,338	399			399	3,512	2,371	3,128
Check-Outs - Adult	7,717	7,972	8,512	2,900			2,900	27,101	20,724	25,137
Honor Paperbacks	121	107	143	53				424	156	262
Renewals	5,230	4,747	4,826	1,438			1,438	16,241	13,522	16,860
In-House Use	2,753	3,537	8,737	1,483			1,483	16,510	9,277	11,366
Self-Check	2,759	3,456	5,134	1,795			1,795	13,144	4,686	7,021
Mobile Circ	138	173	154	25			25	490	90	187
Hotspots	55	55	73	20			20	203	0	36
OverDrive eBooks - Kids	182	278	211	82			82	753	542	736
OverDrive eBooks - Teen	135	140	131	54			54	460	548	652
OverDrive eBooks - Adults	1,813	1,792	2,138	627			627	6,370	6,935	8,376
OverDrive eAudio - Kids	127	152	254	85			85	618	562	655
OverDrive eAudio - Teen	118	112	105	47			47	382	397	465
OverDrive eAudio - Adults	988	979	1,268	439			439	3,674	3,896	4,594
SimplyE	1	5	1	8			8	15	0	1
Total Checkouts	21,674	29,306	40,291	12,317			12,317	108,818	81,871	102,321

Statistics - July 2022

Item 4B.

<u>Interlibrary Loan</u>										
ILL Borrowed	22	20	26	13			13	81	79	89
ILL Lent	30	22	24	9			9	85	86	109
<u>Collection</u>										
Items Added - E, 1st Readers	137	156	192	27			27	512	494	721
Items Added - Board Books	17	0	7	0			0	24	53	54
Items Added - J	237	281	437	136			136	1091	567	738
Items Added - Teens	60	63	58	14			14	195	147	192
Items Added - Adults	511	321	392	164			164	1388	1189	1,382
Items Added - Magazines	137	134	153	35			35	459	543	645
Items Withdrawn	759	791	600	129			129	2279	3590	4,230
Missing Items	147	57	101	55			55	360	153	191
Total Items Added	1,527	1,803	459	560			560	5,219	4,752	6,169

Culture of Service	Q1	Q2	Q3	JUL	AUG	SEP	Q4	YTD 22	YTD 21	TOTAL 21
<u>Reference Transactions</u>										
General Reference Questions	764	1,011	1,235	371			371	3,381	2,247	2,785
Directional Questions	268	270	580	154			154	1,272	1,086	1,339
Tech Support Questions	1,366	1,633	1,741	545			545	5,285	4,197	4,997
Phone Reference	815	873	829	237			237	2,754	3,767	4,307
Tests Proctored	3	11	12	1			1	27	19	24
Tech Tutor	9	13	24	15			15	61	33	37
Total Reference Transactions	3,225	3,811	4,421	1,323			1,323	12,780	11,349	13,489
<u>Volunteers</u>										
Volunteer Hours	288	251.75	262.5	134.5			134.5	936.75	341	540.50
FOL Volunteer Hours	147.5	171.75	235.5	54.75			54.75	609.5	385.25	513.75
Teen Volunteer Hours	108.5	82.75	140.25	88			88	419.5	169	252.75
Total Volunteer Hours	544.0	506.3	638.3	277.3			277.3	1,965.8	895.3	1,307.0
<u>Social Media</u>										
Facebook Likes	6,101	6,216	6,551	2,290			2,290	21,158	19,036	23,043
Facebook Engaged	2,012	1,470	4,319	1,741			1,741	9,542	8,527	9,770
Facebook Reach	33,607	32,617	63,069	31,671			31,671	160,964	139,870	167,019
Instagram Followers	3,000	3,037	3,081	1,049			1,049	10,167	8,426	10,405
Instagram Impressions	7,813	7,542	9,457	2,284			2,284	27,096	16,733	24,008
Instagram Reach	1,937	1,294	1,392	417			417	5,040	6,861	8,611
<u>Savannah Stats</u>										
# of Emails Composed	8	56	89	29			29	182	22	28
# of Messages Sent	13,785	17,124	25,796	5,914			5,914	62,619	68,197	78,128
Opens	6,477	7,032	14,651	3,565			3,565	31,725	30,510	78,156
Open %	47%	51%	60%	60%			60%	76%	49%	47%
Clicks	367	418	712	211			211	1708	4,011	4400

Monthly Financial Report

1. The library's total non-donation revenue from October 1, 2021, through August 20, 2022, is \$41,515.75
 - a. Nonresidential: \$30,130.00
 - b. Material fines, fees, and replacement cards: \$5,515.04
 - c. Printing: \$4,886.25
 - d. Paypal: \$984.46

2. The library's total non-donation revenue from July 1, 2022, through July 31, 2022, is \$4,135.41
 - a. Nonresidential: \$3,040.00
 - b. Material, fines, fees, and replacement cards: \$485.17
 - c. Printing: \$438.20
 - d. Paypal: \$172.04



STAFF REPORT

MEETING DATE: September 12, 2022

AGENDA ITEM: 4D

TITLE:

End of Summer report

AGENDA ITEM SUBMITTED BY:

Bethany Dietrich, Public Services Librarian

OVERVIEW:

This report provides quantitative and qualitative data on the success of Bastrop Public Library's 2022 Summer Reading Program. Reading, Community Adventure, and Program statistics are compared to those of the previous three years. Program highlights and community partnerships are recorded. Data supporting the achievement of staff-created goals is also included.

ATTACHMENTS:

- End of Summer Report



Summer Reading Program 2022: Oceans of Possibilities

READING

KIDS	# of Registrations	# of Completions	%	Minutes Logged
2022	428	226	52.80%	513,002
2021	373	221	59.25%	518,663
2020	225	64	47.41%	110,936
2019	493	196	40%	274,520

TWEENS	# of Registrations	# of Completions	%	Minutes Logged
2022	100	58	58.00%	211,494
2021	131	76	58.02%	261,190
2020	47	24	51.06%	83,509
2019	176	66	38%	209,291

TEENS	# of Registrations	# of Completions	%	Minutes Logged
2022	85	58	68.24%	270,508
2021	89	48	53.93%	354,027
2020	50	31	62%	170,670
2019	116	54	47%	194,539

ADULTS	# of Registrations	# of Completions	%	Minutes Logged
2022	256	147	57.42%	785,994
2021	219	89	40.64%	354,027
2020	141	71	50.35%	324,851
2019	319	117	37%	449,677

TOTAL	# of Registrations	# of Completions	%	Minutes Logged
2022	869	489	56.27%	1,780,998
2021	812	434	53.45%	1,334,723
2020	373	190	50.94%	689,966
2019	1104	433	39%	1,128,027

COMMUNITY ADVENTURE

	# of Registrations	# of Completions	%	Tasks Completed
2022	606	101	16.67%	2,588
2021	360	76	21.11%	1,818
2020	119	20	16.81%	880

COMPLETION PRIZES

	KIDS		TWEENS		TEENS		TOTAL YOUTH		ADULTS	
	Earned	Redeemed	Earned	Redeemed	Earned	Redeemed	Earned	Redeemed	Earned	Redeemed
2022	494	330	143	102	150	94	787	526	385	187
2021	306	227	189	110	129	65	624	402	197	91
2020	114	48	103	45	113	32	330	125	192	27
2019	193	180	134	123	97	94	424	397	250	195

PROGRAMS

	KIDS		TWEENS		TEENS		ADULTS	
	# of Programs	Attendance	# of Programs	Attendance	# of Programs	Attendance	# of Programs	Attendance
2022	26	1517	0	0	14	158	8	174
2021	34	1,214	0	0	18	153	9	62
2020	33	144	0	0	9	44	24	78
2019	60	2,663	2	22	10	79	2	11

Highlights

- **Kids:** City Friends Storytime with Recreation Manager Terry Moore and Storytime with a Cop were a big hit. LEGO Club in June and July, each had over 100 participants! Comedian and magician Oscar Muñoz's June performance at the Bastrop Convention Center had 358 people in attendance, which broke *his* audience record! The Tropical End of Summer Party had over 370 participants, and everyone left with big smiles on their faces—even if they didn't win a grand prize.
- **Teens:** Thirty teens participated in the Bermuda Triangle Escape Room! Multiple teens have shared that their goal in attending Teen Thursdays is to make friends and that they have been successful in that!
- **Adults:** Coffee with Catherine drew in record numbers this summer thanks to the variety and abundance of guest speakers including PanPastels®, local kid-trepreneurs Sisters 'N Goods, and others.
- **Patriotic Shoebox Parade:** The first Patriotic Shoebox Parade included partnering with local nonprofits—and an opportunity for kids and families to create their own shoebox-size float entry, too. Everyone's masterpieces blew visitors out of the water with the Bastrop Area Pickleball Association receiving the most votes. As the winner, they will receive a month of promotion on the library's channels including a newsletter cover story, Facebook posts, and more. This promotion is slated to happen in the fall, when it's a bit cooler and more people are apt to be interested in joining an outdoor group.

Partnerships/Collaborations:

- Lions Club – Noon
- Friends of the Bastrop Public Library
- Ladies of Charity Thrift Store
- Family Crisis Center
- Bastrop Pickleball
- Bastrop County Museum and Visitor Center
- Bastrop County Emergency Food Pantry
- Bastrop Recreation Center

- Bastrop Police Department
- Introduction to Pan Pastels®
- Portrait Sketching
- Sisters 'N Goods
- Dr. Allison Bumstead

GOALS

Library staff created goals when planning summer 2022 mindful that we would be hiring two new staff members in the late spring, including a programming associate. We wanted to provide high quality and high engagement programs that were manageable with the current staff without placing unreasonable expectations on new staff members. As such, we created external goals to meet with our patrons and internal goals to meet as a staff.

FOR PATRONS:

- **Engage** with patrons to build rapport and relationships in order to facilitate **positive patron experiences** from the moment visitors walk through the door
 - Outcomes demonstrating success:
 - The 56% completion rate happened because staff and volunteers engaged with readers and talked with them about what they were reading, encouraged them to keep logging minutes, and enthused with them on their reading accomplishments.
 - Teens, the most finicky of age groups, returned week after week for Teen Thursdays. The eight weeks of Teen Thursdays had an average attendance of 17, which is fantastic for this age group.
 - Catherine Lombardo scheduled a variety of programs to delight the Wednesday Coffee crowd. Her engagement with this group brought new people into the library as they learned from others and enjoyed getting to know one another. This group had an average of 22 people attending each week.
 - Positive comments received this summer:
 - "We just cannot thank you enough! We are continually amazed and impressed with all of you at our beautiful Bastrop library." – Kean H.
 - "Story time [sic] is wonderful 😊" -Sheena P.
 - "Thank you to all the volunteers and to the [Bastrop Public Library] staff. We had a great time [at the Opening Week mural]!" -Sherry H-M.
 - "I sure love having a personal shopper!" A comment received after Bethany Dietrich assisted a patron in finding an audiobook via the catalog and then walking the patron to the shelf to retrieve the item.
- Continue with the high **completion** rate
 - Outcomes demonstrating success:
 - This summer, 56.27% of participants reached their goal of logging 500 minutes! In comparison, in summer 2021, 53.45% of participants reached their goal.
 - Positive comments received this summer:
 - "We're registered! So excited!" – Inge W.

- “Already logging time over here!” -April L.
 - “Just registered! We’ve read Dr. Seuss and Zack’s Alligator.” -Judah R.
- Have a summer that gets programming back on track with the **community’s expectations** of library programs and services
 - Outcomes demonstrating success:
 - Attendance was through the roof, and participants had a great time!

	Total # of programs	Attendance	People per program
2022	64	2,988	59.83
2021	61	1,429	23.43
2020	66	266	4.03
2019	74	2,775	37.5
2018	92	3,317	36.05

- Positive comments received this summer:
 - “My kiddos had a blast [sic] thank you so much!” – Marcy M.
 - “I wanted to say a BIG CONGRATULATIONS on such a successful program [Magician and Comedian Oscar Muñoz] yesterday. The entertainer was top notch, the crowd was engaged and loving every minute and the Bastrop Library was shining!” -Kathy D.
 - “Enjoyed Story time [sic] with Luka at Bastrop Public Library. We also had fun looking at Shoe box [sic] floats.” -Danielle P.

FOR STAFF:

- Build on **teamwork** and **support one another**
 - Anecdotal evidence demonstrating success:
 - From Terry Carwell: “We empower one another, as staff, to ask questions. We don’t roll our eyes or say ‘that’s a dumb question’ or huff; we just respond with patience and grace. As the person who asks lots of questions, this is a great quality to have amongst coworkers!”
 - From Bethany Dietrich: “Cary (Kittrell) and I work closely together on creating the monthly newsletter. In July, I was going to be out for a wedding for a week during newsletter crunch time. When I reached out to Cary to help cover my while I was gone, she quickly agreed to help me out. Then, when Cary was out at the beginning of August, I returned the favor without a bat of the eye. Doing each other’s ‘parts’ of the newsletter, I think, reminded us of what the other has to do each month to get the newsletter out to our thousands of subscribers!”
 - Several staff members commended the set-up and tear-down plan for the Tropical End of Summer Party and Catherine Lombardo’s volunteer check-in procedure at the Party, both of which were instrumental in making the party run so smoothly!
- **Know what’s happening** in regard to programming, events, Beanstack, and summer reading logistics
 - Anecdotal evidence demonstrating success:

- Kat Durham created the Summer Reading binder this year, and she did a phenomenal job! More than one staff member complimented the work she did in creating a cohesive and easily search-able resource.
 - The Beanstack training and refresher that Bethany Dietrich led during the May Quarterly Staff Meeting helped everyone. Even staff who have worked with Beanstack for several years now finally feel comfortable using it!
 - The morning briefings during Opening Week gave everyone an idea of what was going on that day and what to promote for the following day or week. This information is very necessary for a positive patron engagement experience at the Circulation Desk.
- **Empower everyone** to use their best judgment when making decisions
 - Anecdotal evidence demonstrating success:
 - From Amie Cuvelier: “We had a young girl come up and report her minutes. After we got those in, she asked if she had enough to finish her 500 minutes. She was sitting at 470 minutes. I suggested she go read in the children's area for thirty minutes so we could get that last bit in and be done. She excitedly agreed and went off to read. She came back a little while later (I think it was ten to fifteen minutes, but I wasn't watching the clock) and asked if she had read long enough. I am pretty sure she had to head home since her ride had arrived. I told her yes, she had! I figured how hard she was trying should count, and we entered in those last thirty minutes, She was excited to have finished and was able to pick up her prize and enter into the drawing. It was a really nice moment.”
 - From Ronni Nunez: “When Bonnie (Pierson) went on vacation and left me in charge of the Shoebox Parade and the nonprofits aspect of it, I used my experience from the Open House graham cracker house voting to help me make decisions, but I just made them without worrying too much about it!”
 - From Bonnie Pierson: “Catherine Lombardo really gained confidence as she was given the freedom to plan and schedule programs for her Coffee with Catherine group. Prior to the summer, she was uncertain of her boundaries, but with a little guidance, she took charge and really made the program a success this summer.”





STAFF REPORT

MEETING DATE: September 12, 2022

AGENDA ITEM: 4E

TITLE:

Building Reorganization report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

OVERVIEW:

The Bastrop Public Library was expanded and reopened in 2006. The changes made during this time were exciting, utilized, and served patrons well. Libraries are constantly evolving to meet and exceed the needs of their ever-changing communities. In order to continue being an integral part of the lives of Bastrop citizens, the library needs to update how its space is used.

ATTACHMENTS:

- PowerPoint



Item 4E.

D

Bastrop Public Library Building Reorganization

September 12, 2022

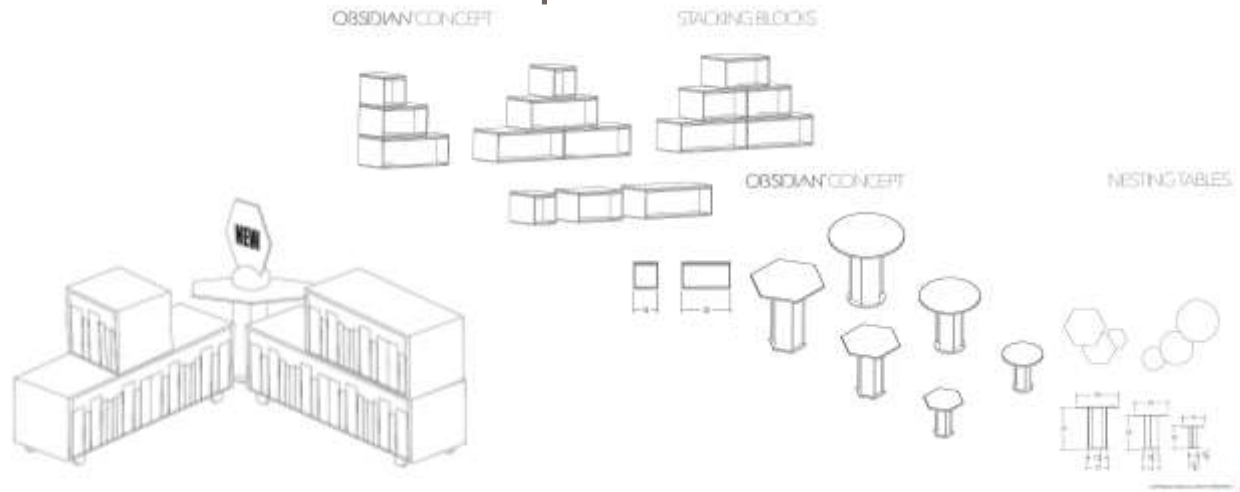
Updates Made This Year

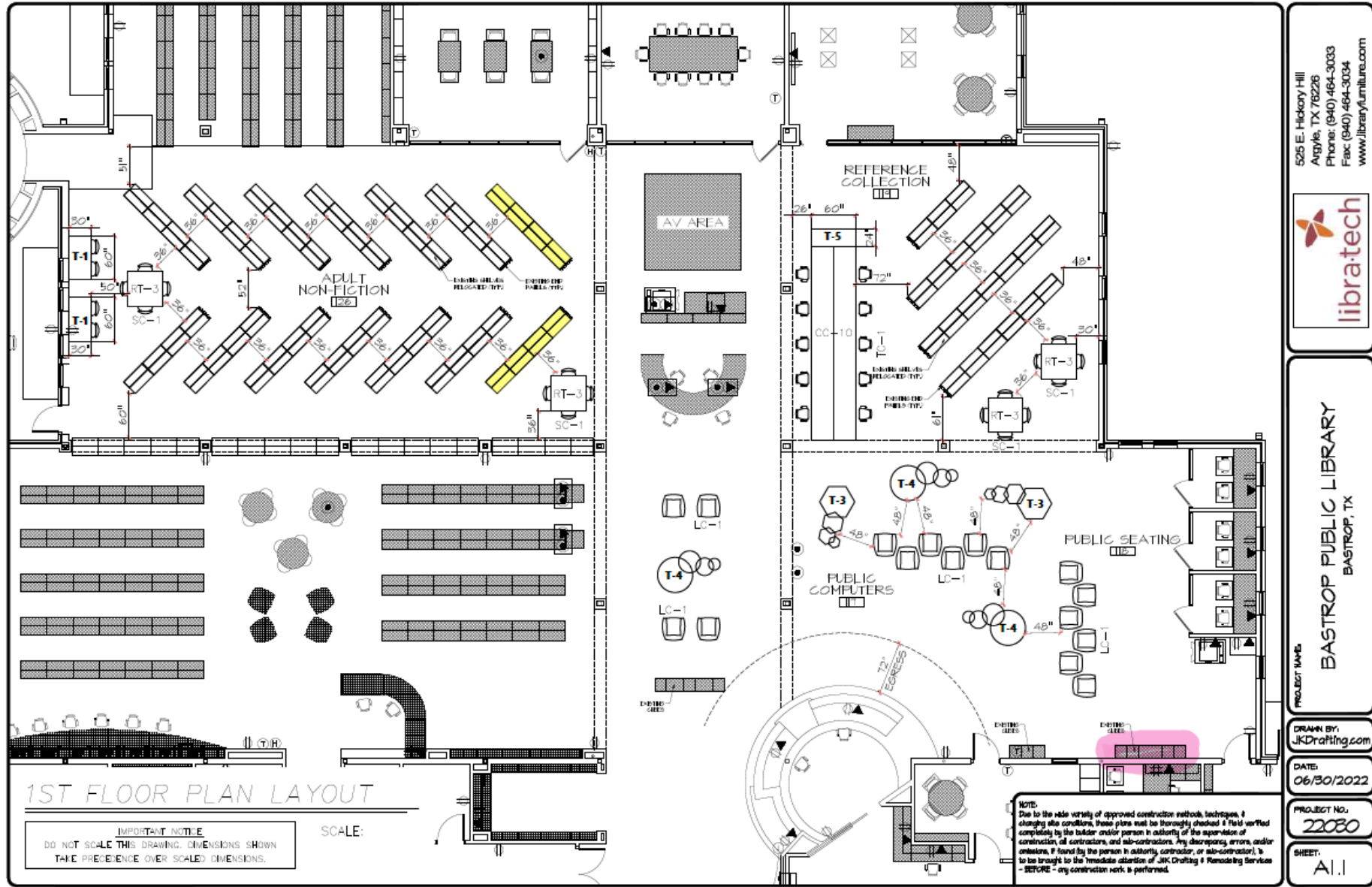
- Outlets
- Window Signs
- Reading Room Blinds
- Computer Station
- Second Office



Proposed Updates For Next Year

- Acoustics
- Public Space Reorganization
- New Public Space Furniture





5215 E. Hickory Hill
Argyle, TX 76226
Phone: (940) 464-3033
Fax: (940) 464-3034
www.libraryfurniture.com



BASTROP PUBLIC LIBRARY
BASTROP, TX

PROJECT NAME

DRAWN BY:
JKDrafting.com

DATE:
06/30/2022

PROJECT No.
22030

SHEET:
A.1.1

Examples



Future Update Ideas

- Meeting Room Sound System
- New Meeting Room Tables
- Quad Computer Stations for Children and Teens
- New Teen Room Carpet
- Division of Friends of the Library Room





WORKSHOP

MEETING DATE: September 12, 2022

AGENDA ITEM: 6A

TITLE:

Library Card Changes and Improvements Workshop Report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

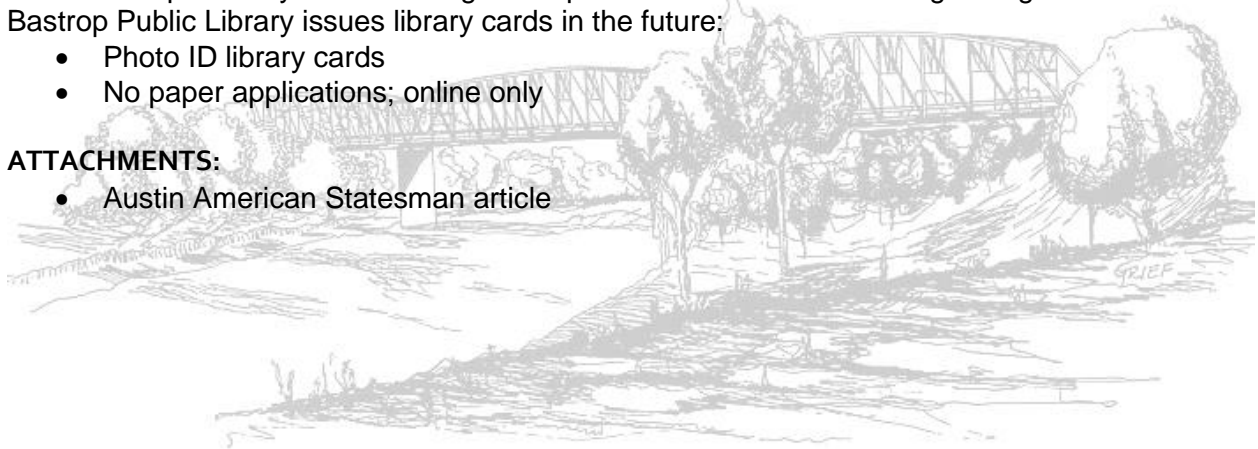
PURPOSE:

Discuss the possibility of advocating to adopt some or all of the following changes to how Bastrop Public Library issues library cards in the future:

- Photo ID library cards
- No paper applications; online only

ATTACHMENTS:

- Austin American Statesman article



Grumet: How do you get ID without ID? San Marcos offers a path with other paperwork



Bridget Grumet

Austin American-Statesman

Published 9:00 a.m. CT Dec. 8, 2021



SAN MARCOS — From a small red meeting room behind the nonfiction stacks, the San Marcos Public Library is tackling one of the thorniest Catch-22's in government:

How do you get a photo ID if you don't already have a photo ID?

This is not a mere brainteaser for people like Suzanne Duggins, whose expired Arkansas driver's license was stolen earlier this year, or for Omar LeRoi King II, who has been unable to get a proper ID for years because of a maddening error on his birth certificate.

I met both of them this week as they brought thick folders of personal papers to the San Marcos library, to the red meeting room where new library cards are minted. Each one left with a new “enhanced” library card, complete with their picture, home address and date of birth.

A photo ID issued by a government agency.

“This helps a lot,” King told me, holding his new ID card, still warm from the printer. “Literally anything an adult can do, I haven’t been able to do” because of a lack of ID.

The San Marcos Public Library is among the first in the state to make photo ID library cards available, and I hope Austin and other communities are paying attention.

(Austin briefly considered its own ID program in 2014, but members of the new 10-1 City Council did not see it as a priority during their first budget season.)



The champions of the San Marcos program believe the enhanced library card can be a lifeline for some in need. I’m rooting for that. But the success of the program will

hinge on whether other organizations accept the library ID as a vetted, verifiable document.

I know what you're thinking. But no, you can't use a library card, even with a photo, to vote in Texas. Nor can you use it to buy beer. Supporters hope the enhanced library card, presented with other documents, can help people establish their identity in other situations, such as applying for jobs or rental assistance.

"We can't guarantee another place will accept it," the library's public services manager, Samantha Gordano, told me Monday afternoon. "But we're giving them another form of ID to help bridge the gap."

This will be 'life-altering'

Mano Amiga, a nonprofit providing resources to the immigrant community in San Marcos, asked the library to offer these cards. The group even says it provided about \$5,300 for the library to get the equipment, including a special printer and software, to make the photo IDs.

Lack of ID "makes it even more difficult for (immigrants) to have access to resources such as housing, utilities or even being able to pick up their kids from school," Nataly Avendano, immigration coordinator with Mano Amiga, said at a press conference last week.

I hadn't even thought about that until she'd said it, but yes, you have to show a photo ID at the front desk just to pick up your kid early from school. Where does that leave parents without IDs?

Advocates say the card could also help those who are homeless. During San Marcos' 2019 Point in Time count, a one-day field survey of those who are homeless, "one of the things that we saw most frequently was the need for IDs," Hannah Durrance, president of the HOME Center of Central Texas, said at the press conference. "The fact that our library is now going to be making that available is going to be life-altering for some of these individuals."

An ID means people can apply for social services. An ID means, if they can scrape together enough money, they can get a hotel room on a frigid night.

How do you get carded?

Typically you have to show a state-issued photo ID, such as a driver's license, to get a library card.

But the San Marcos library offers a generous alternative path: Provide some other document bearing your photo, such as a gym club card, school ID, inmate identification card or Mexican matrícula consular card. Then provide two other documents with your name and address, such as a utility bill, pay stub or medical record.

San Marcos didn't reinvent the wheel here. The San Antonio Public Library launched a similar program this year, providing a model for how a library can verify a person's identity with a broader pool of documents than the driver's license office accepts.

Duggins was able to find a photocopy of her expired (and now stolen) Arkansas license. That, paired with her Social Security paperwork and a letter from AAA, verified her identity.

King brought a copy of his recent high school transcript, which included a tiny but clear picture of him. He also presented his paycheck stubs and a civil court document from his efforts to legally establish his proper name. As a result of a paperwork mishap at the military hospital where King was born, his birth certificate identified him only as an "Infant" bearing his mother's maiden name, creating a bureaucratic knot he's been working for years to untangle.

Duggins hopes she can use the card to make an appointment with a new doctor. King hopes to open a bank account, among other things. Both viewed the library card as a helpful tool for other tasks while they continue the more labor-intensive process of getting state-issued IDs.

Getting a driver's license is easy if you have the right documents, such as your birth certificate and a utility bill, in a drawer at home. But not everyone does. And often the people who write the rules don't have the lived experience of people like Duggins or King. They don't realize what kinds of roadblocks can appear.

That's what makes the San Marcos library's experiment worth watching: It aims to provide an ID that means something, using the kinds of documents people actually have.

"Aw, that's cool," Duggins said as the librarian gave her something she hadn't had for nearly a year, a photo ID. "I just want to hug you."

Grumet is the Statesman's Metro columnist. Her column, ATX in Context, contains her opinions. Share yours via email at bgrumet@statesman.com or via Twitter at [@bgrumet](https://twitter.com/bgrumet).

Get your ID

The San Marcos Public Library offers [free library cards](#), with or without a photo, to any resident of Hays County who provides proper documentation. Appointments are required for an enhanced (photo ID) library card. Call (512) 393-8200.



STAFF REPORT

MEETING DATE: September 12, 2022

AGENDA ITEM: 7A

TITLE:

Nominating Committee Recommendations for Board Officers

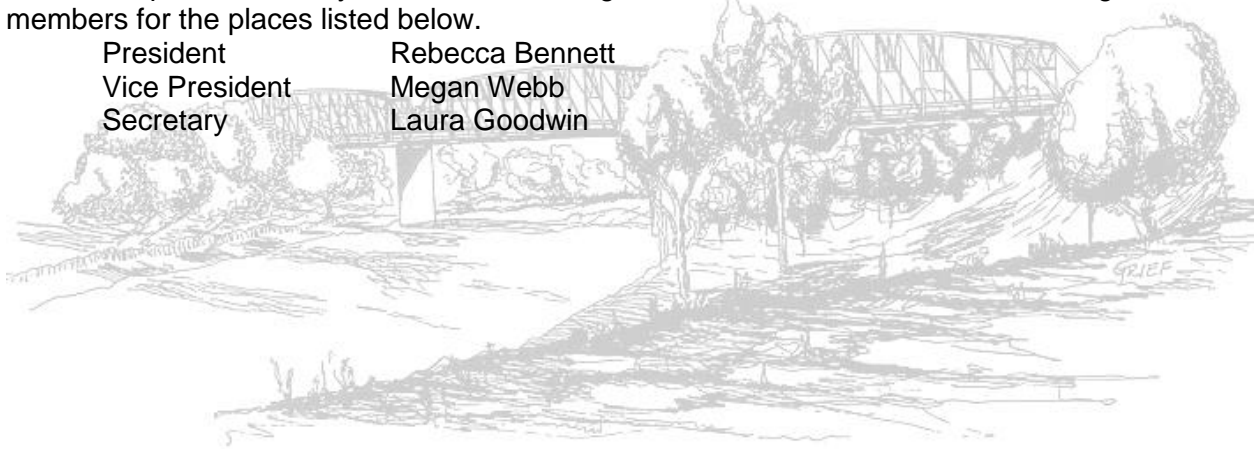
AGENDA ITEM SUBMITTED BY:

Meagan Webb, Board Secretary

RECOMMENDATIONS:

The Bastrop Public Library Board's Nominating Committee recommends the following board members for the places listed below.

President	Rebecca Bennett
Vice President	Megan Webb
Secretary	Laura Goodwin





Collection Development Policy

Emphasize enjoyment, discovery, and exploration; build community through stories; commit to expanding the depth and diversity of material

Purpose of the Collection Development Policy

The library's collection development policy is intended for use by the library staff, library advisory board, governing officials, and community members. It provides information about the library and community, the scope of the collection, the library's goals for providing books and materials, and specific practices for selecting, deselecting, and maintaining books and other library materials.

Library Collection Goals

- Provide a high-quality collection of materials that meets the life-long learning needs of our community.
- Develop a popular materials collection in multiple formats that emphasize enjoyment, discovery, and exploration.
- Develop a collection of historical and genealogical materials that celebrates the rich heritage of Bastrop and Central Texas.
- Provide a broad and diverse collection of materials.

Principles and Objectives

- Bastrop Public Library selects materials for general informational purposes and recreational reading for all ages.
- The purpose of Bastrop Public Library is to provide all library users with carefully selected materials and to assist individuals in the pursuit of educational and recreational information. The library collection, as a whole, will be an unbiased and diverse source of information, representing multiple viewpoints on a wide range of topics. Materials are selected to best meet these objectives.
- The library neither encourages nor discourages any particular viewpoint. No material will be excluded because of the race, nationality, religion, gender, sexual orientation, and political or social views of the author. Selection of materials by the library does not mean endorsement of the contents or views expressed in those materials.
- The freedom to read, along with the freedom to hear and to view, is protected by the First Amendment to the Constitution of the United States. To this end, the Bastrop Public Library upholds the principles of the American Library Association's [Bill of Rights](#), [Freedom to Read](#), [Freedom to View](#), [Statement on Labeling](#), [Free Access to Libraries for Minors](#), and the Texas Library Association's [Intellectual Freedom Statement](#).
- The library realizes that some materials are controversial and that any given item may offend some customers. While the library staff is available to assist individuals and groups to select materials, the ultimate responsibility for the choice of materials lies with the patron.
- The library staff does not serve *in loco parentis*. It is the responsibility of the parent or legal guardian to supervise and monitor the material choices of their child.

Selection Process

Ultimate responsibility for material selection rests with the library director. All staff members may participate in the selection of library materials.

Library staff take its role as a steward of public funds seriously and is mindful of applying those budgeted funds to the greatest benefit of the community.

Primary considerations for materials selection include but are not limited to:

- Individual merit of the item
- Popular demand and/or patron request
- Library need for the material
- Budget limitations
- Authority of author and/or publisher
- Local significance
- Regional/national awards

An item need not meet all of these criteria to be considered.

Selection Tools

Library staff will consult professional review sources, such as but not limited to *Booklist*, *Library Journal*, *School Library Journal*, and *Kirkus*, when selecting new materials for the collection.

Staff will judge materials on the basis of the content and style of the work as a whole, not by selected or random passages or scenes.

Selection Criteria

The library's collection includes informational, educational, and recreational library materials for children, teens, and adults in both English and Spanish. It contains a wide variety of formats, including print, audio-visual, and electronic. Dependent on user demand, budget constraints, space considerations, and suitability, new formats may be periodically added to the collection. Older formats will be phased out as user demand declines.

In general, the library's policy is to purchase materials that best satisfy **the diverse interests and needs of the community within budget limitations.**

General selection criteria include:

- Purpose and scope of the resource
- Intended audience
- Accuracy
- Depth and breadth of coverage
- Currency and timeliness of the material, if applicable
- Format, including style, aesthetic qualities, technical aspects, physical characteristics, and special features
- Comparison to other resources available for purchase or already in the collection

A/V Materials

When selecting audio-visual material, the following factors are taken into consideration in addition to the aforementioned selection criteria:

- Vulnerability to damage and/or theft
- Types of equipment customers are likely to own
- Types of materials available for purchase
- Produced by a respected production or distribution company or be of local interest
- Films and documentaries must have an MPAA rating no greater than R
- Mass-market releases or educational programs without formal rating may be considered on the aforementioned selection criteria

Digital Content

In order to meet the information needs of the community in a variety of formats and environments, library staff will select digital content that may include, but are not limited to:

- eBooks
- eAudiobooks
- Digital magazines
- Database resources
- Other digital materials

Websites and other internet resources will be selected based on the aforementioned criteria.

Consortium Membership

The library may belong to a consortium in order to better provide a variety of sources and content to patrons in line with good stewardship of public funds.

Bastrop Public Library is only responsible for items purchased with City of Bastrop funds. Each library in the consortium follows its own governing body-approved collection development policy to determine what titles to add or delete from the consortium.

Texana and Local History

The library selectively collects Texana and local history and genealogical materials based on availability and relevance to the community. Self-published titles relevant to local history may be considered for the collection.

Many local history and genealogical materials are one-of-a-kind and cannot be replaced; therefore, they are only available for use in the library.

Limits of the Collection

In consideration of user demand, appropriateness for the collection, budget, space constraints, and other information sources available, the following types of materials will not be collected or maintained in the library:

- Textbooks and curriculum materials
- Technical manuals
- Scholarly or professional journals
- Subjects for which there are limited demand and/or are easily obtainable through interlibrary loan
- Self-published materials without professional reviews or local historical significance

Public Requests

A patron may request that a particular item be purchased. Items will be purchased at the Selector's discretion if they meet the guidelines of the Collection Development Policy and funds are available. A Purchase Request Form is available upon request. A patron may request up to three titles per month.

TexShare and Interlibrary Loan

Bastrop Public Library is unable to purchase all materials that are of interest to our community.

The library participates in the TexShare card program to allow members to have direct access to materials available at other TexShare member public and academic libraries.

The library participates in the interlibrary loan program in an effort to obtain requested materials that are not in the collection. In return, other libraries may request materials from the Bastrop Public Library collection.

Gifts and Donations

All gifts or donations become the property of Bastrop Public Library, a department of the City of Bastrop. The library accepts monetary donations and gifts or donations of books and other materials.

Donations with stipulations or restrictions will not be accepted. Donations and gifts are subjected to the same principles and collection criteria as new materials purchased by the library.

The library will determine if materials will be incorporated into the existing collection. Materials not added to the collection may be used for programs or given to the Friends of the Library.

The library will not appraise the value of donated items. A donation receipt is available upon request.

Monetary donations provide an opportunity for citizens to honor and memorialize an individual, family, or group. The library welcomes general suggestions for the purchase of materials. Any items purchased must fall under the general criteria of the collection development policy. Appropriate bookplates will be added to materials in memory of or honoring individuals.

Once added to the collection, donated materials and materials purchased with grant or memorial funds are the property of Bastrop Public Library and are eligible for maintenance and withdrawal according to the same guidelines as all other materials.

Donated items withdrawn from the library will not be returned to the donor.

Collection Maintenance

Duplicates and Replacements

While library staff attempt to have copies of all standard and classic works, they cannot replace each copy that is damaged, lost, or withdrawn.

Basis for replacement includes but is not limited to:

- Demand for a specific item or subject

- Existing coverage of that item or subject in the collection
- Availability and cost of a replacement

Wide demand for timely and significant materials may require duplication. Demand for individual titles is monitored and additional copies are purchased to meet that demand.

Deselection

To maintain an up-to-date, attractive, and useful collection, a continuous schedule of withdrawal and replacement is required.

The CREW Method: Expanded Guidelines for Collection Evaluation and Weeding for Small and Medium-Sized Libraries is used for the weeding process. This method is the established best practice set forth by Texas State Library and Archives Commission.

Donated materials and materials purchased with grant or memorial funds are eligible for maintenance and withdrawal according to the same guidelines as all other materials.

When materials are selected for withdrawal, at least two staff members will determine if CREW was followed and that the integrity of the collection has been maintained.

The Friends of the Library will be allowed to sell discarded or withdrawn materials, and proceeds of such sales will be used to support the library's mission and programs or to enhance the library's collections.

Reconsideration of Library Materials

The Bastrop Public Library is aware that some materials, displays, programs, artwork, or digital resources are controversial and may offend certain patrons. Individuals or groups have the right to make a complaint about library resources. The library welcomes expressions of opinion by patrons but will be governed by the Collection Development Policy in making additions to or deleting items from the collection, program schedule, or display in the library.

Bastrop County residents with objections to materials, displays, programs, artwork, or digital resources should be brought to the attention of the library director and presented in writing using the Request for Reconsideration form, which can be found in the index of the policy. Requests for Reconsideration will be reviewed in the order they are received. Additionally, in order to maintain the level of service all library patrons deserve, staff will review up to three Requests for Reconsideration per month.

Upon receipt of a formal written request, the director will ask for background information and confer with the library staff in an attempt to resolve the reconsideration.

In the event that the person(s) who initiated the request is not satisfied with the decision of the Director, the Director will form a reconsideration committee of library board members and staff to review and present the reconsideration to the Library Board.

The Board will determine whether the request for reconsideration has been handled in accordance with stated policies and procedures of Bastrop Public Library, will review the provided background information, will review the position of the patron, will also review the decision of the Director, and will consider the best interests of the community as a whole. Based

on the information presented, the Board may vote to uphold or override the decision of the Director.

Reconsideration decisions will stand for two years from the final review date.

Reevaluation of Collection Development Policy

The Bastrop Public Library Collection Development Policy is reviewed every two years so that it adequately reflects changes in the library’s goals and community’s needs. The staff may bring forward issues and recommendations for the Director’s consideration as part of the amendment process for the policy.

Appendix

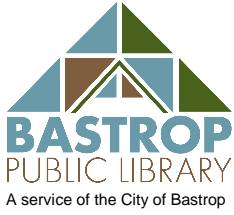
- American Library Association’s [Bill of Rights](#)
- American Library Association’s [Freedom to Read Statement](#)
- American Library Association’s [Freedom to View Statement](#)
- American Library Association’s [Statement on Labeling](#)
- American Library Association’s statement on [Free Access to Libraries for Minors](#)
- Texas Library Association’s [Intellectual Freedom Statement](#)
- Purchase Request Form: page 7
- Memorial & Donations Form: page 8
- Request for Reconsideration Form: pages 9-10



Legal review: July 18, 2022

Library Board approved: _____

City Council approved: _____



Purchase Request Form

In general, only items published within the last two years will be considered for purchase. All library materials are selected in accordance with the library's collection development policy. A copy of the policy is available upon request.

Your name: _____ Library card #: _____

Phone: _____ Email: _____

Date of request: _____

- Children's item
- YA item
- Adult item
- ebook (on Libby/OverDrive)
- eaudiobook (on Libby/OverDrive)

Title: _____

Author: _____ Year published: _____

How did you hear about this title?

Staff use only.

Selector: _____ When patron was contacted: _____

- Will order Will not order
- Not available
- Already ordered; please put on reserve list
- Phone Email In person

Notes:

Notes about conversation:

Order list: _____



Memorials & Donations Form

Bastrop Public Library
P.O. Box 670, Bastrop, TX 78602

Donor's name and address:

- Memorial Honorarium Presentation Monetary

To be given in the name of:

Acknowledgment card sent to:

Special designation or request (such as Texana, children's, gardening, etc.) OPTIONAL

For Staff Use Only

Date acknowledgement sent to donor: _____

Date acknowledgement sent to family: _____

Amount: _____

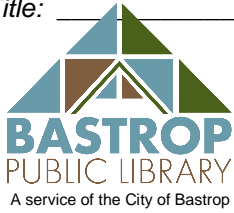
Check

Cash

Special designation: _____

Date ordered: _____ Date received: _____

Title: _____ Barcode: _____



Request for Reconsideration Form

This form may be filled out by Bastrop County residents according to the library's Collection Development Policy.

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Do you have an active Bastrop Public Library card? Yes _____ No _____

Do you represent yourself? _____ Or an organization? _____

Name of organization: _____

Title to be Reconsidered: _____

Author:

—

Call # of item:

Format of item:

- Book ebook Movie Audiobook Magazine
 Newspaper Digital resource Program Display Artwork

Please answer the following questions.

1. What do you find objectionable and/or offensive about this item, program, display, digital resource, or artwork?

2. Please list the specific page number(s), URL, promotional material, or other evidence of what you find objectionable or offensive.

3. Have you read/listened to/viewed/attended the item in its entirety? If not, what have you read/listened to/viewed/attended?

4. Have you read any critical reviews of this item? Please include the source.

5. For collection items, do you recommend that the library reclassify this item or remove it from the collection? For artwork or other displays, do you recommend that the library move it to another location in the library? For programs, do you recommend that the library present the program to another age group?

6. Do you have a recommendation for an alternative to this item, display, digital resource, artwork, or program?

Bastrop Public Library appreciates your interest in the library's collection. You will receive progress notifications as your request is reviewed.

Signature of library patron submitting reconsideration form Date

Signature of staff member receiving reconsideration form Date

DRAFT

Library Board Meeting 2023

1st Monday of the month

6:00pm

January 9, 2023 (2nd Monday because of New Year Holiday)

February 6, 2023

March 6, 2023

April 3, 2023

May 1, 2023

June 5, 2023

No Meeting in July

August 7, 2023

September 11, 2023 (2nd Monday because of Labor Day Holiday)

October 2, 2023

November 6, 2023

December 4, 2023

City of Bastrop Public Library Board

Meeting Minutes

August 1, 2022

1. Call to Order

- a. Meeting was called to order by Vice President Rebecca Bennett at 6:02 pm. Members present were Vice President Rebecca Bennett, Meagan Webb, Barbara Clemons, Laura Goodwin, Jennifer Leisure, Sally Keinarth, Mayor Connie Schroeder, and Library Director Bonnie Pierson.

2. Citizen Comments

- a. No citizen comments

3. Announcements

- a. The library's annual Volunteer Luncheon will be held on August 16th. RSVP's are needed by August 11th.
- b. The library will be closed September 12th to 17th for inventory and moving computers near the info desk area.
- c. Library Director Announcements
 - i. The library's server migration in July was successful and all computers are now working.
 - ii. The library was the beneficiary of funds from Redeemed Treasures in the amount of \$317.
- d. Board Member Announcements
 - i. None

4. Reports

- a. Library Director Report
 - i. The library hosted a magician at the Bastrop Convention Center as part of the summer activities, and 358 people attended, with very positive feedback from children and caregivers alike.
 - ii. July 23rd was the end of the Summer Reading Program event, and 372 people attended
 1. 869 people participated in the program, with a completion rate of 54% (higher than normal, and very high for similar programs)
 2. 1,767,998 minutes logged
 3. 2,980 people attended programs during the summer, which is an increase of over 1,000
- b. Statistical Comparison Report
 - i. The presentation of statistics was aligned with the strategic focus areas:
 1. Community Engagement: Program attendance has already surpassed last year's total; renewals continue to be up
 2. Culture of Service: Reference questions are up; 1,689 hours of volunteers YTD

- c. Monthly Financial Report
 - i. Year to Date Revenue: \$37,078.34
 - ii. May 2022 Revenue: \$3,911.46
 - iii. June 2022 Revenue: \$5,425.16
- 5. Presentations – None**
- 6. Workshop**
 - a. Library Board’s Response to Material Reconsideration workshop: Board members discussed the proposed revisions/updates to the library’s Collection Development Policy. Recommendations about specific language changes and/or additions of information were made. Library Director Bonnie Pierson will make updates.
 - b. Library’s Holiday Open House workshop: Board members Rebecca Bennett and Meagan Webb will form a committee to discuss the Board’s involvement in the Holiday Open House.
- 7. Consent Agenda**
 - a. Sally Keinarth made a motion to accept the resignation of Board President Mary Jo Jenkins, to recognize her with a plaque and gift card, to make Rebecca Bennet President of the Board, and to leave the position of Vice President vacant until new officers are elected. Jennifer Leisure seconded; the motion passed.
 - b. Barbara Clemons made a motion to approve the Library Board minutes from June 6, 2022. Jennifer Leisure seconded; motion passed.
- 8. Items for Individual Consideration and Discussion**
 - a. None
- 9. Adjournment**
 - a. Meeting was adjourned at 7:13 pm.

Respectfully Submitted,

Meagan Webb, Secretary

Rebecca Bennett, President