

Bastrop, TX City Council Meeting Agenda
Bastrop Convention & Exhibit Center/1408
Chestnut Street, Bastrop, Texas 78602
1311 Chestnut Street
Bastrop, TX 78602
(512) 332-8800



August 19, 2025
Special City Council Meeting at 5:30 PM

City of Bastrop City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

The City of Bastrop reserves the right to reconvene, recess, or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

PLEASE NOTE: ANYONE IN ATTENDANCE WISHING TO ADDRESS THE COUNCIL MUST COMPLETE A CITIZEN COMMENT FORM AND GIVE THE COMPLETED FORM TO THE CITY SECRETARY PRIOR TO THE START OF THE CITY COUNCIL MEETING. ALTERNATELY, IF YOU ARE UNABLE TO ATTEND THE COUNCIL MEETING, YOU MAY COMPLETE A CITIZEN COMMENT FORM WITH YOUR COMMENTS AT CITYOFBASTROP.ORG/CITIZENCOMMENT AT LEAST TWO HOURS BEFORE THE MEETING STARTS ON THE REQUESTED DATE. COMMENTS SUBMITTED BY THIS TIME WILL BE GIVEN TO THE CITY COUNCIL DURING THE MEETING AND INCLUDED IN THE PUBLIC RECORD, BUT NOT READ ALOUD. COMMENTS FROM EACH INDIVIDUAL IN ATTENDANCE WILL BE LIMITED TO THREE (3) MINUTES.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE -

TEXAS PLEDGE OF ALLEGIANCE - *Honor the Texas Flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

3. INVOCATION - City of Bastrop Police Chaplain

4. PRESENTATIONS

4A. Budget Workshop - Review Proposed FY 2025-2026 Budget

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

5. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business could result in removal of the speaker.

6. **All matters listed under "Consent Agenda" are considered to be routine by the city council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.**

6A. Consider and act on the second reading of Ordinance No. 2025-65 authorizing the City Manager to sell the City-owned property located at 1808 Jasper Street, Bastrop, Texas, for the amount of \$210,000.00.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

7. EXECUTIVE SESSION

- 7A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding North End Prairie.
- 7B. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding possible legal action regarding waste services.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Consider and act on an appeal regarding vested rights by a development known as North End Prairie per Article 1. 20.015 of the Bastrop Code of Ordinances.

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

9. **TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

10. ADJOURNMENT

All items on the agenda are eligible for discussion and action unless specifically stated otherwise.

The Bastrop City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations),

551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development), and §551.086 (Competitive Matters regarding Electric Utility).

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Thursday, August 14th, 2025 at 8:30 p.m. and remained posted for at least two hours after said meeting was convened.

Victoria Psencik, Assistant City Secretary



BUDGET WORKSHOP

MEETING DATE: August 19, 2025

TITLE:

Budget Workshop - Review Proposed FY 2025-2026 Budget

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

The FY 2025-26 Operating and Capital Budget is presented for discussion and modification as the council directs.

A Budget-at-a-Glance Worksheet is included to summarize the funds.

The highlights of the budget include:

1. A No-New-Revenue (NNR) rate of \$0.5179 which would **decrease** the tax bill to residents in the City of Bastrop by approximately \$69. This is because the average valuation fell from \$335,116 to \$309,839. (Page 8)
2. The addition of 3.5 staff includes a Mechanic in Fleet and Facilities; a Human Resources Generalist to begin the creation of a succession plan; an Accountant in the Finance Department; and a part-time Library Associate.
3. Unfunded were the addition of six (6) police officers, four (4) fire fighters, and (1) recreation assistant. (Page 23)
4. Debt service includes the payoff of \$750,000 of debt owed from 2006 and 2007 from excess revenue collected in the debt service fund in the current fiscal year. This is due to the estimated timing of a borrow for the bridge that did not occur until much later.
5. Approximately \$15 Million dollars for the bridge restoration, and improvements to a majority of the parks in the City.
6. The transfer of debt in the Streets and Drainage Department to the General Fund. (Page 155)
7. A reduction in the total allocated to Community Support organizations with the intent to move into service contracts for the funded organizations. Additionally, Council can determine an amount to use as "seed money" for the Bastrop Gives initiative. (Page 40)
8. A reduction in requests for Hotel Occupancy Funds for the Community Asset Organizations. (Page 117)

FY 2025-2026 ALL FUND SUMMARY*	
Total Revenue	\$72,435,786
Total Expenses	\$68,810,721
Total Excess Revenue/(Expense)	\$3,625,065
Ending Balance All Funds	\$61,674,707

FISCAL IMPACT:

At the end of the fiscal year, there is an approximate \$664,965 above the required fund balance of 25% of expenses or \$4,741,509.

Council may choose to allocate one-time expenses with this amount or allow the fund balance to be used during other mid-year budget adjustments.

Additionally, the absorption of the Hotel Occupancy Funds once allocated to Visit Bastrop, will fall to fund balance in that fund not depicted above as they have not completed their audit.

RECOMMENDATION:

Make amendments as requested and set for hearing on September 9, 2025.

ATTACHMENTS:

1. Budget-at-a-Glance
2. FY 2025-26 Proposed Budget (working documents)

AT THE END OF THE FISCAL YEAR (9/30/25), THE CITY ESTIMATES TO HAVE THE FOLLOWING AMOUNTS PER FUND (To Be Finaled At Audit)																							
	GENERAL FUND	GF DEBT SVC	DEV SVC	ENGINEERING	STREET MAINTENCE	GENERAL FUND ONE TIME	CEMETERY	CEMETERY PERMANENT FUND	DESIGNTED FUND	WATER & WASTEWATER	WATER & WASTEWATER DEBT SERVICE	WATER & WASTEWATER IMPACT FEES	BASTROP POWER AND LIGHT	VEHICLE EQUIPMENT AND REPLACEMENT FUND	TRANSPORTATION IMPACT FEE	BASTROP ECONOMIC DEVELOPMENT CORPORATION	HOTEL OCCUPANCY FUND	PARK/TRAIL LAND DEDICATION	LIBRARY BOARD	GRANT	HUNTERS CROSS PUBLIC IMPROVEMENT DISTRICT	VALVERDE PUBLIC IMPROVEMENT DISTRICT	GRAND TOTALS
FUND BALANCE	\$ 5,479,775	\$ 581,332	\$ 1,377,004	\$ -	\$ 863,643	\$ 245,198	\$ 30,659	\$ 513,689	\$ 643,545	\$ 15,874,402	\$ 3,218,562	\$ 3,959,351	\$ 8,063,836	\$ 5,090,034		\$ 9,621,201	\$ 2,412,147	\$ (81,267)	\$ 38,360		\$ 118,171		\$ 58,049,642
DURING THE YEAR, THE CITY ESTIMATES THE FOLLOWING REVENUES TO BE RECEIVED																							
REVENUE	\$ 18,892,735	\$ 4,984,812	\$ 2,232,335	\$ 749,569	\$ 3,549,000	\$ 8,000	\$ 544,269	\$ 37,000	\$ 103,710	\$ 10,193,000	\$ 7,189,950	\$ 4,049,240	\$ 9,644,000	\$ 1,575,312	\$ 1,538,004	\$ 1,667,100	\$ 4,873,606	\$ 1,865	\$ 21,000	\$ -	\$ 581,279		\$ 72,435,786
DURING THE YEAR, THE CITY ESTIMATES THE FOLLOWING EXPENSES TO BE INCURED																							
EXPENSE	\$ 18,966,036	\$ 4,130,917	\$ 2,215,800	\$ 749,569	\$ 2,396,049		\$ 467,677		\$ 50,800	\$ 10,189,543	\$ 7,189,943	\$ 3,488,992	\$ 9,643,978	\$ 2,905,369		\$ 1,384,874	\$ 4,452,045		\$ 19,890	\$ -	\$ 559,239		\$ 68,810,721
AT THE END OF THE FISCAL YEAR, (9/30/26), THE CITY ESTIMATES THE REMAINING FUND BALANCE TO BE																							
	\$ 5,406,474	\$ 1,435,227	\$ 1,393,539	\$ -	\$ 2,016,594	\$ 253,198	\$ 107,251	\$ 550,689	\$ 696,455	\$ 15,877,859	\$ 3,218,569	\$ 4,519,599	\$ 8,063,858	\$ 3,759,977	\$ 1,538,004	\$ 9,903,427	\$ 2,833,708	\$ (79,402)	\$ 39,470	\$ -	\$ 140,211	\$ -	\$ 61,674,707
25 % REQUIRED FUND BALANCE PER FINANCIAL POLICY																							
REQUIRED RESERVE	\$ 4,741,509	RESTRICTED																					
AVAILABLE FUND BALANCE ABOVE REQUIRED																							
\$ 664,965																							

City of Bastrop FY 2025-2026 PROPOSED BUDGET

(Working Documents)





Budget Award

Government Finance Officers Association



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

**City of Bastrop
Texas**

For the Fiscal Year Beginning

October 01, 2024

Christopher P. Morrell
Executive Director

Distinguished Budget Presentation Award

The Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award is a prestigious award that recognizes state and local governments in the United States and Canada for preparing high-quality budget documents.



Required Tax Compliance Documents

The overall effect on revenues and the impact to the residents.

PROPOSED ANNUAL OPERATING BUDGET FY 2025-2026

TAX RATE

Fiscal Year	Property Tax Rate	No-New Revenue Tax Rate	No-New Revenue M&O Tax Rate	Proposed M&O Tax Rate	Voter Approval Tax Rate	Debt Rate
2024-2025	0.4994	0.5025	0.3061	0.3032	0.5165	0.1962
2025-2026	0.5179	0.5179	0.3327	0.3327	0.5392	0.1852

This budget will raise more taxes than last year's budget by an amount of \$403,073 which is a 4.46% increase over last year's budget.

The property tax revenue to be raised from new property added totaling \$31,798,842 of new value is \$164,686.20.

Municipal Debt and Obligations -Principle & Interest

TAX SUPPORTED	REVENUE SUPPORTED	TOTAL
\$26,946,247	\$105,725,753	\$132,672,000

The City will approximately \$15-20M of tax supported bonds not shown in the amounts above.

The value to be saved from a reduction in the proposed debt rate is \$181,751.

The impact on the homeowner is a **reduction** of approximately \$68.91 per year.

Comparative Tax Collection Rates and their Effect on the Resident					
Assumes \$1,652,283,458 of Value					
De Minimus Rate		No New Revenue Rate		Voter Approved Tax Rate	
0.5307		0.5179		0.5392	
2025 Value is reduced by 8.15%		2025 Value is reduced by 8.15%		2025 Value is reduced by 8.15%	
\$ 309,839		\$ 309,839		\$ 309,839	
M&O 0.3455		M&O 0.33268		M&O 0.35398	
Debt 0.18522		Debt 0.18522		Debt 0.18522	
FY 25-26 Tax Levy based on value of \$309,839	\$ 1,644	FY 25-26 Tax Levy based on value of \$309,839	\$ 1,605	FY 25-26 Tax Levy based on value of \$309,839	\$ 1,671
FY 24-25 (Current Year) Tax Levy based on value of \$335,116 at \$0.4994	\$ 1,674	FY 24-25 (Current Year) Tax Levy based on value of \$335,116 at \$0.4994	\$ 1,674	FY 24-25 (Current Year) Tax Levy based on value of \$335,116 at \$0.4994	\$ 1,674
Net Increase/(Decrease)	\$ (29.25)	Net Increase/(Decrease)	\$ (68.91)	Net Increase/(Decrease)	\$ (2.92)

Proposed FY 2025-2026 Budget Property Tax Overview

The average homestead value is for tax years 2024, & 2025. Residential values declined an average of 8.15% from the prior year

2024 - $\$335,116 \times .004994 = \$1,674$

2025 - $\$309,839 \times .005179^ = \$1,605$*

Proposed no new revenue rate= Dropped \$(69) due to a decrease in valuations.



TAX RATES EXPLAINED

◆ No-New-Revenue Tax Rate (NNR)

- **Definition:** The rate that would generate **the same amount of property tax revenue** as the previous year **from properties taxed in both years** (not including new construction or annexations).
 - **Purpose:** Maintains tax revenue neutrality — no increase due to rising property values.
 - **Key point:** If property values go up, the NNR rate goes **down**, and vice versa.
-

◆ Voter-Approval Tax Rate (VAR)

- **Definition:** The maximum rate a city can adopt **without triggering an automatic election** (rollback election).
- For most cities, it allows **up to 3.5%** more **M&O (maintenance & operations)** revenue than the previous year, plus the **debt service (I&S) rate**.
- **Purpose:** Places a cap on revenue increases without voter consent.

The **De Minimis Rate** is a special property tax rate calculation under Texas Truth-in-Taxation law, designed primarily for **small taxing units**, such as small cities or special districts. It allows them to **raise more revenue** than the standard **voter-approval rate** would permit **without triggering an automatic election**.

◆ What Is the De Minimis Rate?

It is a calculated tax rate that would generate enough revenue to cover:

1. The current year's **debt payments (I&S)**, plus
2. **\$500,000** in **maintenance and operations (M&O)** revenue, plus
3. **Additional revenue** to fund **new property** (net new value added to the tax roll).

So it's the tax rate that would bring in:

- Enough to pay debt,
- \$500,000 in operating revenue,
- Plus money from new property values.

How to Use this Book

A quick primer on decoding the budget book for residents and businesses



Municipal Accounting 101

Municipal accounting is very different than your personal accounting, or even that of a private business.

Municipal governments use Fund Accounting or "cost centers" to allocate revenues and expenses.

This means a dollar received may be cut into various revenue centers

An example of this is your property tax rate. It is broken out into 2 different segments, Maintenance and Operations (M&O) and Interest and Sinking (I&S) or Debt Fund. Each segment has restrictions on how it can be used.

How to decode the Fiscal Year FY 2025 - FY2026 Budget

Budget Overview

Each municipality operates on its own budget cycle. The City of Bastrop's fiscal year begins on October 1 and ends on September 30 of the following year. This 12-month period is referred to as the **Fiscal Year**, and Bastrop's fiscal year aligns with that of the federal government.

Structure of City Finances

City departments are organized within broader financial groups known as **Funds**.

Revenues represent the income the City of Bastrop receives, which is allocated across various fund categories. For more details on these categories, refer to the **Fund Summary** section.

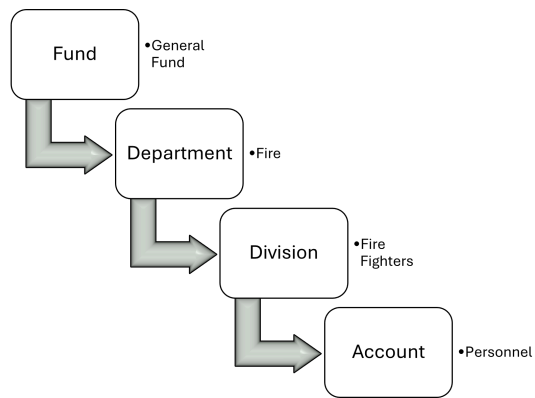
Expenditures are the costs or payments made by the City, drawn from its revenue sources.

How to Read the Budget:

For example: to determine how much was spent on personnel in the Fire Department, follow these steps:

1. Identify which fund includes the Fire Department. For Bastrop, this is the **General Fund**.
2. Navigate to the **General Fund** section and locate the **Fire Department** section.
3. In the **Department Expenditures** section, you'll find data on personnel costs, including figures from the past three years and the proposed amount for the current fiscal year.

Here is [the link](#) to this budget book for the Fire Department.





City Manager's Message

A message from the City Manager regarding the proposed budget and year ahead.

A WONDERFUL place to call HOME.

Mayor, Council, and residents,

I submit the DRAFT FY 2025-2026 budget for your review. It has been an honor to serve as the Bastrop City Manager for the last almost 3 years.

This budget represents the culmination of efficiencies gained by consolidation of departments, the hard work of staff in running lean departments, process improvements in Development Services that get businesses up and running quickly and on the tax roles, and lastly transformational partnerships with the school district, the county, the various chambers of commerce, as well as residents who have a listening ear during Sit with Sylvia events each month.

This budget also represents a shift in transparency. This digital book allows the public to drill down into details of each department, each month. This will allow unprecedented access to the residents and City Council to oversee the budget on a monthly, or even daily level. This is made possible by the OpenGov platform

A special thank you to the Finance staff, especially Laura Allen and Jimmie Campbell, and all staff who contributed to the development of this draft book while embracing the new technology of OpenGov.

However, the technology is not without it's challenges, offering new insights to accounting functions that can be improved. This draft budget is a work in progress as we work out the quirks to the formatting, filters, report styles, etc. I think you for your patience as we deliver the most transparent budget the residents have ever seen.

Overview

Key Budget Assumptions

The budget was based on the following assumptions:

- A No New Revenue rate of \$0.5179 due to decreased valuations.
- 1% increase in Sales Tax
- 10% increase in Hotel Occupancy Taxes
- A personnel addition in Human Resources, Mechanic, and Finance.
- Debt reductions from overcollection in FY 25 of \$773,000. This will close out approximately seven (7) smaller notes offering the ability for the bridge rehabilitation and other recreation improvements with a small reduction in the overall debt rate.

All of the assumptions are based on historical trends we have experienced thus far.

Financial Outlook

The financial outlook for the City is bright. The pent up demand for the development and growth in the area is beginning to pick up speed. Additional reductions in the interest rate by the Federal Reserve are expected in the fall and to continue into next year. Many developers have been sidelined waiting for rates to drop before breaking ground.

ground. Additionally, the second section of the Valverde subdivision will begin during this fiscal year with an expected additional 100 plus homes to come online.

Item 4A.

Past 2026, the expectation that Valverde will be 75% built out and Ironwood will be coming online means more commercial. The adage that rooftops bring retail is certainly true in Bastrop.

Challenges & Opportunities

Challenges are certainly many, but the list is relatively short for Bastrop. It includes:

- Labor shortages.
- In a strong economy, City's often can't compete with private sector pay.
- Funding.
- Keeping the tax rate low is of primary concern. We continue to live within our means and strive once again for no change to the tax rate and living with only the new revenue that has been generated.

Infrastructure

Water

Water pressure will be a concern in the coming year as we move towards the planning and funding of a two-million-gallon elevated water tank which can run up to \$20 million dollars.

Wastewater

The payment of an additional two million wastewater treatment plant with an expansion to a total of eight million, will also cost in excess of \$60 million. We will aim to monetize the plant by selling effluent, selling the biosolids, receiving biosolids from other companies, share this cost with CORIX, a neighboring utility provider, as well as municipal utility districts in the area. This is an attempt to keep rates steady and low.

Priorities & Strategic Consideration

The residents are demanding a recreation center. A simple recreation center could cost as much as \$5 million dollars; however, this does not address the community desires for an indoor pool.

The transition of the Bastrop Economic Development Corporation (BEDC) to a public safety tax will need to be put to the voters. This can help offset the General Fund for Police, the most expensive portion of the budget for almost every city.

As interest rates are set to drop in the later part of the year, we expect development to increase at an even faster rate. Additionally, sales tax is conservative, but will show strong improvement as the new retail comes online in the fiscal year.

Lastly, the Hotel Occupancy Tax finished this fiscal in strong position, with additional fund balance created from the Visit Bastrop consolidation.

I look forward to sharing this information with you and the residents in the coming weeks, and until adoption.

Respectfully submitted,

Sylvia Carrillo-Trevino, ICMA-CM, CPM
City Manager



City Council Priorities in FY 25-26

A view of council priorities in this budget year

The Bastrop City Council



The City of Bastrop operates under a Council-Manager form of government, in which the City Council establishes policy through ordinances and resolutions, while the City Manager implements these policies and oversees the city's operations. The Bastrop City Council is composed of the Mayor and five Council members, all of whom are elected at-large, meaning they represent the entire city and that all registered voters may vote for any of the six positions.

The City's Nine Focus Areas

1. **Communication:** Support and enhance open and transparent communication between the City, residents and businesses.
2. **Community Safety:** Keep citizens, businesses, and visitors safe.
3. **Economic Vitality:** Promote sustainability by leveraging tourism, and fostering an inclusive and diverse environment that encourages entrepreneurial ventures, supports job opportunities, and grows the local economy
4. **Fiscal Responsibility:** Manage resources in a responsible and efficient manner aligned with the city's strategic goals by minimizing financial burdens to residents.
5. **Manage Growth:** Plan and manage growth while meeting the needs of the community through responsible and efficient processes for both infill and new development.
6. **Infrastructure:** Invest in reliable, resilient infrastructure to support current needs and future growth
7. **Multi-Modal Mobility:** Improve mobility for all modes of transit with a focus on city-wide connectivity.
8. **Organizational Excellence:** Continually improve operations to increase efficiency, effectiveness, and customer service for residents and businesses.
9. **Uniquely Bastrop:** Maintain and enhance our historic community by respecting the unique combination of community, natural areas, green spaces, cultural, and recreational assets that make Bastrop a special place to live and work.

Priorities for FY 2025-2026

To be determined at further budget hearings.





Community Profile

A tapestry of old and new woven together, not perfectly, but peacefully



Experience the Outdoor Vibe

Bastrop's tranquil setting amid the natural beauty of Central Texas' Lost Pines region includes extensive Colorado River frontage and abundant outdoor recreational opportunities. The Colorado River runs through Bastrop and is perfect for kayaking, canoeing, and fishing. The El Camino Real Paddling Trail is about six miles long and runs from Fisherman's Park to a take-out point near Tahitian Village. During FY 2020, the city executed a lease agreement to a kayaking outfitter for use of a small portion of Fisherman's Park to enhance the use of this recreational asset. Bastrop was one of four inaugural cities certified by Texas Parks and Wildlife as a Bird City, along with Dallas, Houston, and Port Aransas. Other nearby attractions include three golf courses, two state parks, a nature preserve, Lake Bastrop, and the world-renowned Hyatt Regency Lost Pines Resort, which attracts many tourists from all over the world who were previously unaware of this charming town.

The El Camino Real Paddling Trail is about six miles long and runs from Fisherman's Park to a take-out point near Tahitian Village. During FY 2020, the city executed a lease agreement to a kayaking outfitter for use of a small portion of Fisherman's Park to enhance the use of this recreational asset. Bastrop was one of four inaugural cities certified by Texas Parks and Wildlife as a Bird City, along with Dallas, Houston, and Port Aransas. Other nearby attractions include three golf courses, two state parks, a nature preserve, Lake Bastrop, and the world-renowned Hyatt Regency Lost Pines Resort, which attracts many tourists from all over the world who were previously unaware of this charming town.

Employment

As part of a greater metro area of more than 2 million people, Bastrop has experienced tremendous economic growth and is poised for future growth and development. Major area employers include Bastrop Independent School District, Hyatt Regency Lost Pines Resort, Bastrop County, Bluebonnet Electric Co-op, Walmart, Bastrop Federal Correction Institute, and H.E.B. Food Stores.



Events and Happenings

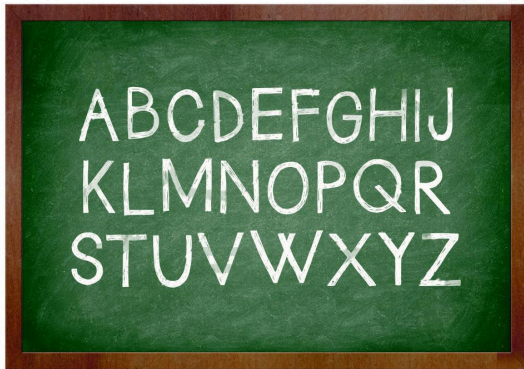
Annually, Bastrop plays host to numerous events, such as the Big Bang, Homecoming & Rodeo, Table on Main, Veteran's Day Car Show, Corvette Invasion, Bastrop Music Festival, Juneteenth Celebration, and Lost Pines Christmas, which includes a Lighted Parade, River of Lights, and Historic Homes Tour. In February 2025 Bastrop hosted the inaugural Mardi Gras celebration, which was a huge success.

Downtown Bastrop is the soul of the community and features culinary delights from homestyle fare to fine dining, a distillery, breweries, a winery, gift shops, multiple live music venues and the Governor's office's new Music Friendly Community designation, and riverfront views, all nestled around a historic, and picturesque Main Street.

The City of Bastrop is proud to support three Cultural Assets that provide arts, cultural, historical, and tourism-related offerings to the community. The Museum and Visitor Center of the Bastrop County Historical Society is an elegant journey into Bastrop's storied past and also serves as a Visitor Center, welcoming travelers and guests.

The Museum received several awards this year, including the John L. Nau III Award of Excellence in Museums for its achievements in historical interpretation, museum education, collection conservation and community involvement. It was chosen out of over 1,000 other museums. The Bastrop Opera House produces live theater just like it was when it began in 1889, performing musicals, plays, Shakespeare, and concerts to sellout crowds of locals and visitors.

The Opera House received numerous awards this year, including favorite local theater in the Austin area, beating our larger venues in Austin and the surrounding area. The Opera House swept 14 of the 19 awards at the Broadway World Awards! The Lost Pines Art Center and the recently opened Found Fine Art on Chestnut bring art to life with glassblowing, sculpture, and other immersive experiences.



Education

Area students are served by Bastrop Independent School District, which has an enrollment of over 13,000, and is projected to have approximately 20,000 in the district by 2033. One of the largest geographically in the state of Texas, ISD's boundary covers an area of nearly 450 square miles and includes the communities of Bastrop, Cedar Creek, Red Rock, Rockne, Paige, and vast rural areas of Bastrop County.

Area private and charter schools include Calvary Episcopal School serving children from Pre-K through 6th grade, Good Shepherd Lutheran School offering a faith-based education up to 4th grade, Founders Classical Academy and Compass Rose Harvest serving K through 12th grade.

Six colleges and universities are within an hour's drive of Bastrop: Austin Community College, University of Texas, St. Edward's University, Concordia University, Texas A&M, and Texas State University.

Public Safety

To say that the City of Bastrop is proud of its Police and Fire Departments would be a vast understatement. The community has experienced the hardship of multiple FEMA declared disasters in the last 10 years, but every time, our first responders have proven their dedication and excellence in their service. This budget year continues the focus of adding additional personnel to the police department to cover the expanding needs of the rapid growth around Bastrop. The Police Chief has restructured the department to create a more responsive and resident-driven mission. The new Police mascot, Blue, has won the hearts of children he interacts with.





Demographics

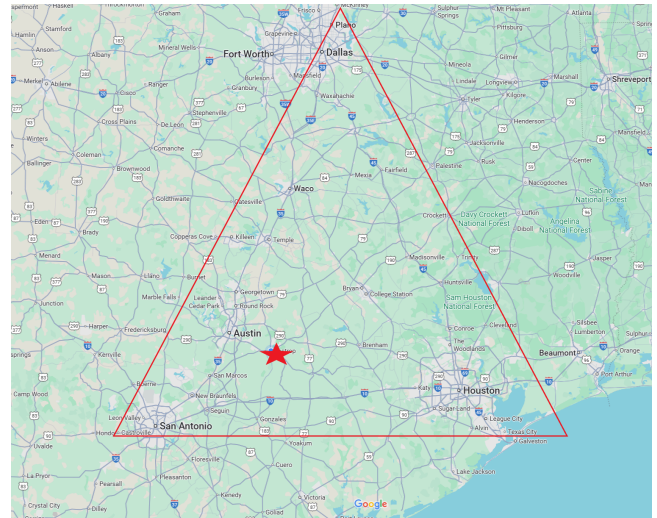
A rapidly changing city holding onto it's old-world charm.

A Rapidly Changing City

The City of Bastrop is a rapidly changing city due to influences of the urban growth areas in Austin to our west, Houston to our East, San Antonio to the South, and Dallas Metro to the north.

Bastrop's projected growth is more than 40% over the next five years.

Known as the “Heart of the Lost Pines,” Bastrop, Texas, is a unique community that couples historic small-town charm with big-city amenities and an exceptional quality of life.

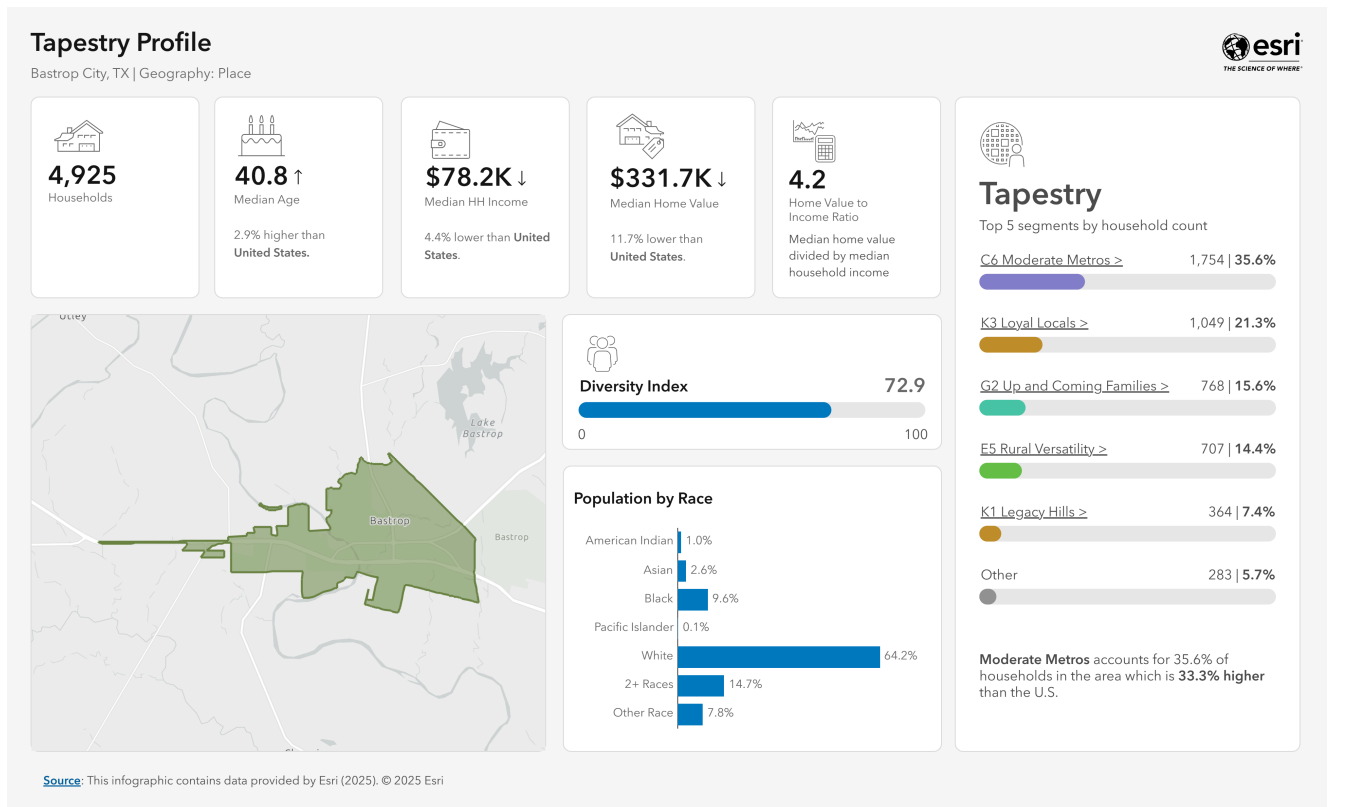
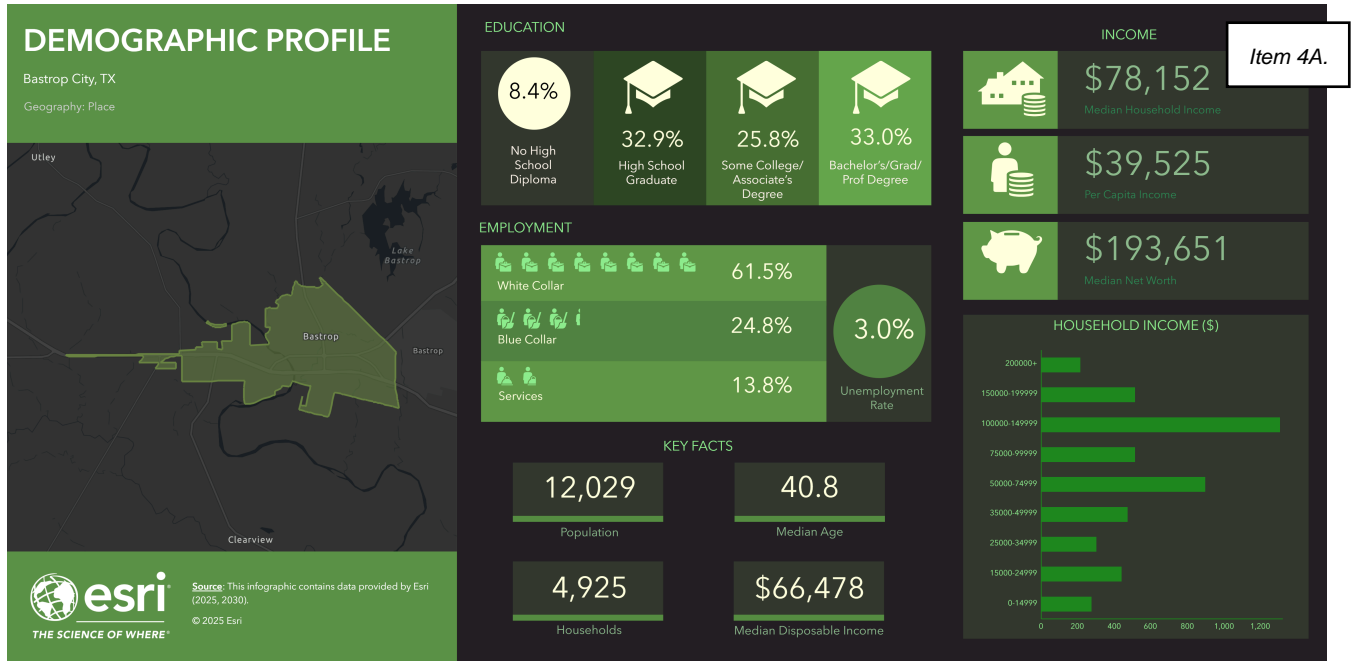


The City covers approximately 9.4 square miles and is the county seat of Bastrop County. Bastrop is strategically and centrally located on State Highway 71, with convenient access to Austin-Bergstrom International Airport, and within an easy distance of three major metropolitan areas. With Austin just 30 miles to the west, Houston two hours southeast, and San Antonio one and a half hour to the southwest, Bastrop is in an advantageous position for cultural and economic development.

This City of Bastrop has a highly educated population with 58% of the population having some college or a college degree.

The unemployment rate is low at 2.3% and median disposable income is more than \$66,000.

The 2020 census showed the City of Bastrop’s population increased 34.2% from the previous census in 2010. It is estimated the City will have grown an additional 25% since 2020. The City has already outpaced the projected 2020 population of 9,383. The City has approximately 18 square miles under annexation agreements and an additional 145 square miles of extraterritorial jurisdiction. Industries are continuing to develop in and around the Bastrop area, creating a bigger demand for housing and retail. The growth of the east Austin corridor continues to spill over into Bastrop; the population estimates show a population increase of almost 40% by the next census.

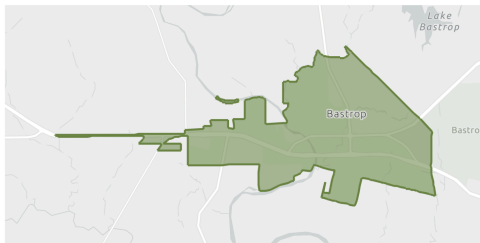
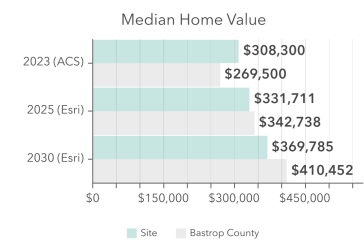
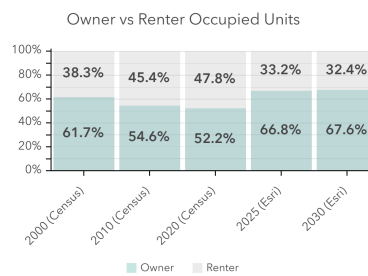
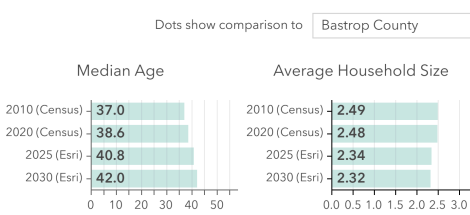
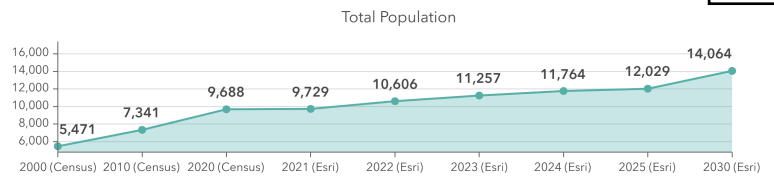
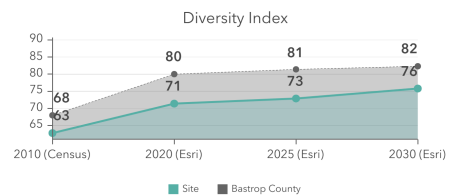


Community Change Snapshot

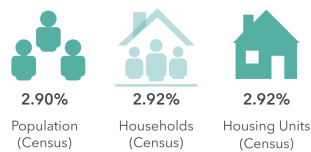
Bastrop City, TX
Geography: Place



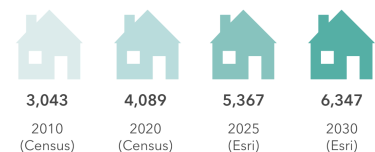
Item 4A.



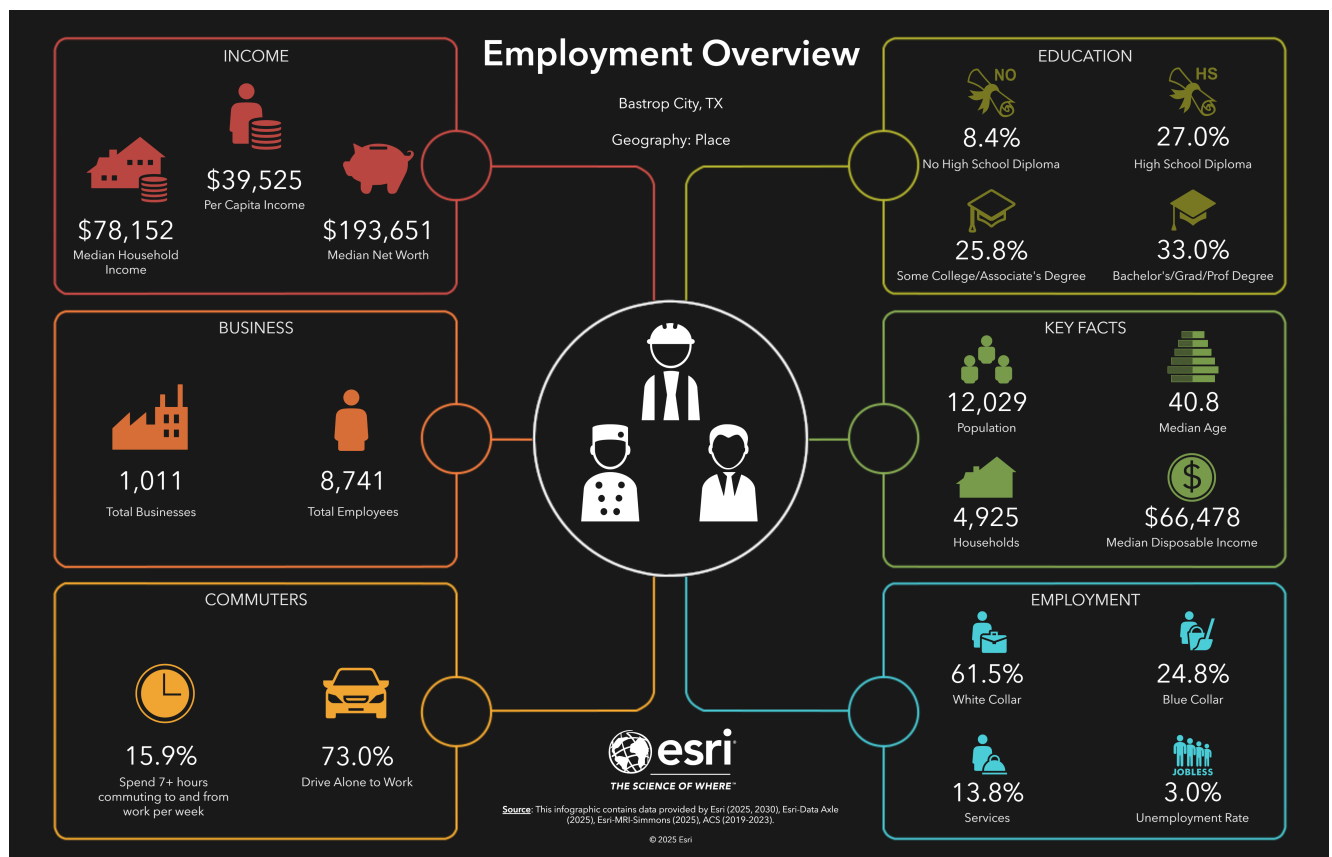
2000-2020 Compound Annual Growth Rate



Total Housing Units: Past, Present, Future



Source: This infographic contains data provided by U.S. Census (2000, 2010, 2020), Esri (2025, 2030), ACS (2019-2023). © 2025 Esri





Unfunded Requests by Departments

Unfunded requests and their impact to the tax rate should council decide to fund.

Above the Proposed Tax Rate

The following are items that are outside of the proposed budget. These items are above the proposed tax rate. To meet these needs, the council may:

- 1) Use one-time available funds above the reserve requirement
- 2) Increase the M&O rate up to 3.5% before requiring voter approval
- 3) Increase the M&O rate by over 3.5% and put to the voters in a special election
- 4) Deny the requests and review the budget quarterly to determine if conditions change and the needs can then be met



Fund	Department	Request	Amount	Other	Notes
General Fund	Police	6 new officers	\$ 750,000.00	Plus additional VERF contribution in the future	This amounts to an approximate \$.0455 cent property tax rate increase
	Fire	4 new firefighters	\$ 400,000.00	Plus additional VERF contributions in the future	This amounts to an approximate \$.0235 increase in the tax rate
	Recreation	1 new recreation assistant	\$ 65,000.00		This amounts to an approximate increase of \$.004 increase in the tax rate
Streets & Drainage	Street Maintenance Worker	2 additional crew	\$ 130,000.00	Plus additional VERF contributions in the future	This amounts to an approximate increase of \$.008 increase in the tax rate. The streets fund should not bear additional staffing expenses with the focus on maintenance materials.

The information below is presented to provide Council an opportunity to make decisions that affect the overall M&O portion of the tax rate.

Tax Rate Effect of Unfunded Requests for Council Consideration					
No New Revenue Rate	Request	Result to Tax Rate	New Rate	Cap at Voter Approval Rate	Approval Required
0.5179	4 Additional Officers	\$ 0.0455	\$ 0.5634	0.5392	Voter Approval
0.5179	4 Additional Firefighters	\$ 0.0243	\$ 0.5422	0.5392	Voter Approval
0.5179	1 Additional Recreation Assistant	\$ 0.0040	\$ 0.5219	0.5392	Council Approval
0.5179	2 Additional Street Maintenance Workers	\$ 0.0080	\$ 0.5259	0.5392	Council Approval



The City's Organizational Chart

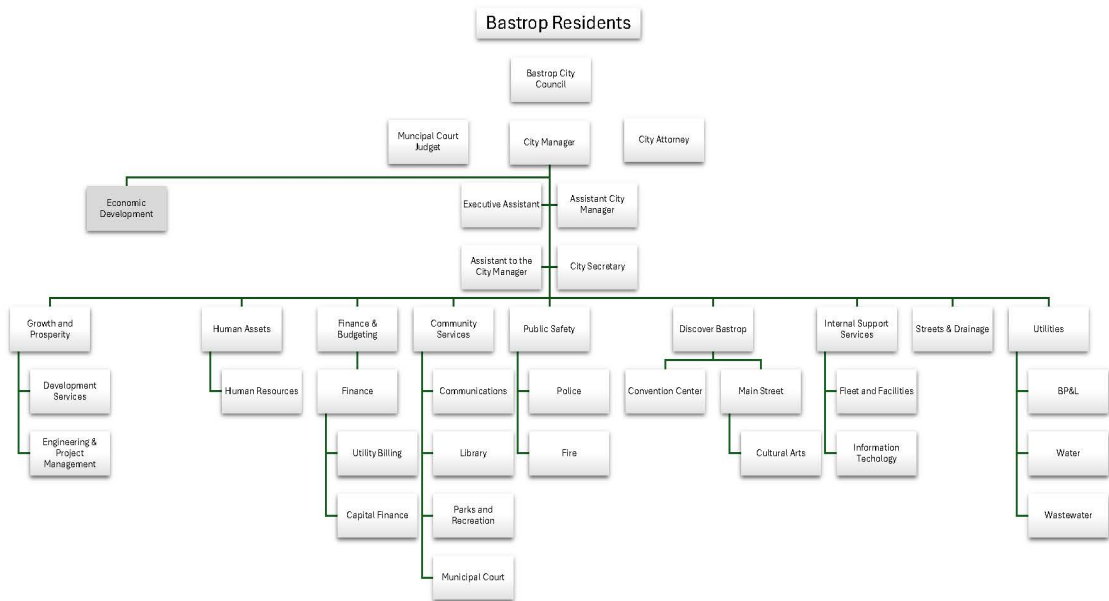
The true magic behind the scenes!

The City of Bastrop is a Home-Rule Municipality which means it has the power granted to it in the Texas Constitution, Local Government Code section. This means the City has the authority to create laws that are not expressly prohibited by law.

The City is also organized as a Council-Manager form of government. This means the Council adopts policy by resolutions and ordinances and then appoints a City Manager to act as the Chief Administrative Officer of the City running the day-to-day operations. Each segment has a lane in which to operate.

The Council has three direct reports: The City Manager, City Attorney, and Municipal Court Judge. All other employees report to the City Manager.

Bastrop Economic Development is currently reporting to the City Manager on an interim basis.





Employee Totals

Full Time Equivalent (FTE) Totals

FTE, or Full-Time Equivalent, is a unit that indicates the workload of a full-time employee. It's often used to measure the number of employees needed to perform a certain amount of work, even if that work is distributed among multiple part-time employees. For example, two part-time employees each working half of the standard full-time hours would equal 1 FTE.

Employees Who Help Get the WORK Done!

FY 24		FY 25		FY 26	
Bastrop Power & Light	10	Bastrop Power & Light	10	Bastrop Power & Light	10
BEDC	6	BEDC	2.5	BEDC	2.3
Cemetery	1	Cemetery	1	Cemetery	1
City Manager	5	City Manager	4	City Manager	4.5
City Secretary	2	City Secretary	2	City Secretary	2
Community Engagement	7.35	Community Engagement	3.5	Community Engagement	3
Development Services	15	Development Services	14	Development Services	15.2
Engineering	2.5	Engineering	3.5	Discover Bastrop	13.5
Finance	9	Finance	10	Engineering	4.25
Fire	12	Fire	11.7	Finance	11.25
Fleet & Facilities	0	Fleet & Facilities	10	Fire	11.7
Hospitality & Downtown	5.65	Hospitality & Downtown	6.75	Fleet & Facilities	10
Human Resources	2.875	Human Resources	2.875	Hospitality & Downtown	0
Information Technology	4	Information Technology	5	Human Resources	3.875
Library	11.125	Library	13.625	Information Technology	1.55
Municipal Court	3.25	Municipal Court	3.25	Library	12.048
Parks	14.185	Parks	13.685	Municipal Court	3.25
Police	35	Police	40.75	Parks	12.485
Public Works	6	Public Works	Separated Out	Police	40.75
Streets/Drainage	17.5	Streets/Drainage	15.5	Streets/Drainage	16.5
Water/Wastewater	23	Water/Wastewater	25.5	Water/Wastewater	28
Total	192.435	Total	199.135	Total	207.158



Fund Descriptions

GENERAL FUND

The workhorse of all funds

The General Fund is often where the bulk of property tax revenue and general operational costs are tracked. It's a key fund in every home-rule or general law city's budget.

The General Fund accounts for:

- Basic services that a municipality provides to its residents
- Revenues that are not earmarked for other specific uses
- Expenditures necessary to run day-to-day government operations

Common expenditures from the General Fund include:

- Public safety (police, fire)
- Public works (street maintenance, sanitation)
- Parks and recreation
- Planning and development
- General government (administration, finance, legal services)

Typical revenue sources for the General Fund include:

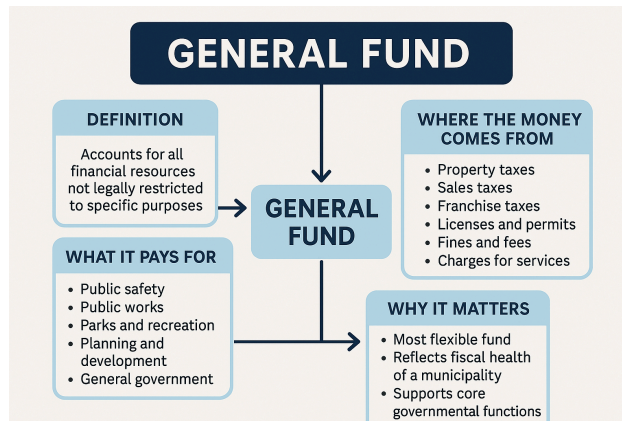
- Property taxes
- Sales taxes
- Franchise taxes
- Licenses and permits
- Fines and fees
- Charges for services

Why it matters:

- It's the most flexible fund and receives the most scrutiny from elected officials and the public.
- It reflects the fiscal health of a municipality.
- It supports core governmental functions that are not self-supporting or tied to special revenue

Unlike Special Revenue Funds, Enterprise Funds, or Capital Projects Funds, the General Fund:

- Has no restrictions on how money is spent (unless otherwise imposed by law or council decision).
- Can not charge users for most of the services it supports (e.g., police services are funded by taxes, not user fees)



ENTERPRISE FUNDS

Small Business units within your City Government

An enterprise fund is a governmental accounting entity established to account for operations that are financed and operated similarly to private businesses, primarily through user charges. The key characteristic is that the fund aims to recover costs, including capital costs, through fees or charges for the services provided. Examples include utilities (water, sewer), airports, and transit systems.

Self-Supporting Operations:

Enterprise funds are designed to be self-supporting, meaning the revenue generated from user fees should cover the costs of providing the service.

Cost Recovery:

The primary goal is to recover the full cost of providing a service, including direct and indirect costs, through user charges.

Similar to Private Businesses:

Enterprise funds operate like private businesses, with a focus on revenue generation and cost management, but they are still part of a governmental entity.

Examples:

Common examples include utilities (water, sewer, stormwater), airports, transit systems, golf courses, and parking facilities.

Criteria for Use:

Enterprise funds are typically used when a government activity is funded by debt secured by user fees, when laws require cost recovery through fees, or when a pricing policy is established to recover costs through user fees.

Distinction from General Fund:

Unlike the general fund, which is funded by taxes, enterprise funds are primarily funded through user fees.

Separate Accounting:

Enterprise funds are accounted for separately from other governmental funds, with their own financial statements.



SPECIAL REVENUE FUNDS

The Hybrid of Funds

A Special Revenue Fund is a type of governmental accounting fund used to track revenues that are legally restricted or committed to specific purposes other than debt service or capital projects.

Definition

Accounts for all financial resources that are restricted, committed, or designated by law or policy for specific activities or programs

Special Revenue Funds are typically used to support:

- Street maintenance and repair
- Tourism and hotel occupancy tax (HOT) projects
- Economic development initiatives
- Transportation programs
- Affordable housing programs
- Stormwater or drainage utility services

• **Common Revenue Sources**

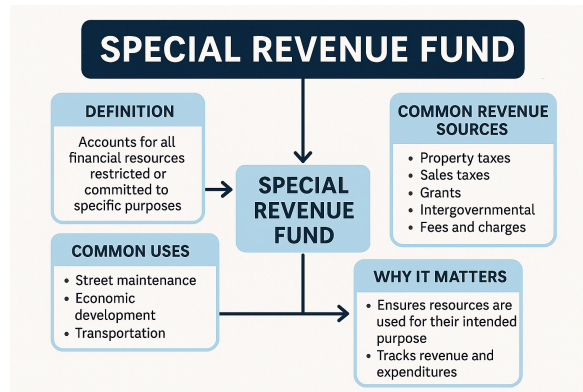
These funds receive money from:

- Dedicated sales or property taxes
- Hotel Occupancy Taxes (HOT)
- Grants (federal, state, or private)
- User fees or service charges
- Intergovernmental transfers

• **Why It Matters**

Ensures accountability: Funds must be used only for their intended purpose.

- Allows cities to track and report specific programs separately from the General Fund.
- Often required by law or grant agreements to maintain transparency.





CAPITAL IMPROVEMENT FUNDS

Borrowed funds for projects

In municipal accounting, Capital Funds (often called Capital Projects Funds) are used to account for financial resources that are dedicated to acquiring, constructing, or improving major capital assets such as buildings, roads, parks, and infrastructure.

Definition

Capital Funds track money used for long-term capital projects—typically large, expensive, and lasting more than one year.

What They Pay For

Examples of capital projects include:

- Construction of new city halls, fire stations, or libraries
- Street reconstruction or expansion
- Installation of utility infrastructure (water, sewer, drainage)
- Park development or expansion
- Renovation or major upgrades to public facilities

Common Revenue Sources

Capital Funds are typically financed through:

- General obligation bonds or revenue bonds
- Certificates of obligation
- Grants (state, federal)
- Transfers from the General Fund or Special Revenue Funds
- Impact fees or developer contributions

Why It Matters

- Separates one-time capital expenditures from recurring operating costs
- Helps ensure that funding is available throughout multi-year projects
- Provides accountability and transparency for debt- or grant-funded projects
- Supports long-term planning in a Capital Improvement Plan (CIP)

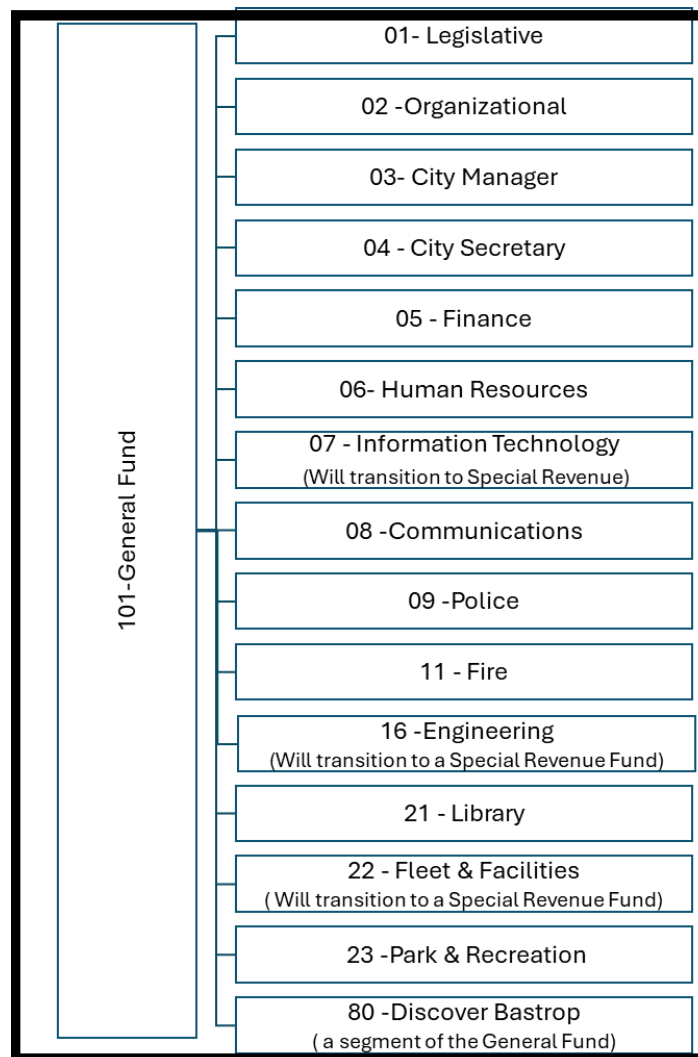




The General Fund

The Workhorse of ALL Funds - Your Property Tax and Sales Tax Dollars at Work

The General Fund Departments



101 - The General Fund in Total

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$1,618,260	\$1,704,478	\$738,000	\$785,834	6%	\$269,000	466%
WAGES							
LONGEVITY	\$34,164	\$30,994	\$39,060	\$36,379	-7%	\$40,705	85%
OPERATIONAL SALARIES	\$6,315,131	\$6,820,335	\$8,568,135	\$6,635,859	-23%	\$8,736,676	74%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
OVERTIME	\$168,350	\$233,089	\$267,600	\$216,947	-19%	\$277,600	75%
PRE-EMPLOYMENT EXPENSE	\$6,122	\$5,559	\$18,060	\$9,102	-50%	\$19,510	39%
SIGN ON BONUS/RETENTION	\$15,000	\$15,000	\$30,000	\$10,000	-67%	\$15,000	167%
WAGES TOTAL	\$6,538,767	\$7,104,977	\$8,922,855	\$6,908,288	-23%	\$9,089,491	74%
BENEFITS							
GROUP INSURANCE	\$1,009,898	\$1,045,252	\$1,235,491	\$1,009,060	-18%	\$1,579,973	42%
RETIREE BENEFITS	\$37,344	\$100	\$101,000	\$0	-100%	\$101,000	0%
RETIREMENT	\$797,417	\$912,675	\$1,145,085	\$975,797	-15%	\$1,091,938	94%
SOCIAL SECURITY	\$497,956	\$524,135	\$659,839	\$510,139	-23%	\$666,316	76%
WORKERS COMPENSATION	\$79,476	\$69,414	\$202,696	\$69,706	-66%	\$270,711	1%
BENEFITS TOTAL	\$2,422,091	\$2,551,576	\$3,344,111	\$2,564,703	-23%	\$3,709,938	59%
SUPPLIES & MATERIALS							
AMMUNITION/TARGETS	\$20,815	\$19,136	\$45,815	\$32,770	-28%	\$45,815	72%
AUDIO VISUALS	\$7,000	\$5,460	\$7,000	\$4,194	-40%	\$5,100	120%
BOOKS	\$48,000	\$51,871	\$50,500	\$43,906	-13%	\$53,000	78%
CHEMICALS	\$0	\$0	\$3,000	\$966	-68%	\$3,000	32%
COMPUTER EQUIPMENT	\$48,000	\$49,127	\$52,000	\$50,987	-2%	\$57,200	80%
ELECTION SUPPLIES	\$1,500	\$5	\$2,000	\$0	-100%	\$0	-
EQUIPMENT	\$38,675	\$45,748	\$184,712	\$113,535	-39%	\$220,250	35%
EVIDENCE	\$6,400	\$7,020	\$28,650	\$15,574	-46%	\$21,500	106%
FIRE PREVENTION MATERIALS	\$4,500	\$3,251	\$4,500	\$0	-100%	\$5,000	-10%
FORMS PRINTING	\$10,436	\$7,713	\$9,010	\$7,563	-16%	\$9,750	70%
FUEL	\$82,700	\$84,016	\$109,215	\$90,658	-17%	\$116,178	72%
INCIDENT SUPPLIES	\$18,370	\$17,932	\$9,920	\$1,893	-81%	\$10,366	14%
IRRIGATION SUPPLIES	\$0	\$0	\$4,500	\$3,661	-19%	\$6,500	26%
JANITORIAL SUPPLIES	\$4,122	\$9,949	\$36,402	\$29,176	-20%	\$42,398	55%
LIBRARY GRANT'S	\$0	\$2,500	\$0	\$0	-	\$0	-
OFFICE EQUIPMENT	\$47,040	\$27,140	\$43,765	\$34,656	-21%	\$37,320	110%
POSTAGE	\$28,105	\$24,273	\$28,565	\$26,465	-7%	\$31,040	77%
PROTECTIVE GEAR	\$24,900	\$17,528	\$30,700	\$7,406	-76%	\$34,500	10%
SAFETY SUPPLIES	\$2,000	\$308	\$8,755	\$2,461	-72%	\$24,179	-54%
SMALL EQUIPMENT	\$9,765	\$9,087	\$9,765	\$2,070	-79%	\$9,765	21%
SMALL TOOLS	\$500	\$472	\$14,000	\$5,917	-58%	\$23,000	-13%
SPECIAL CLOTHING	\$12,400	\$3,766	\$7,700	\$134	-98%	\$7,700	2%
SPECIAL PRINTING	\$8,250	\$8,376	\$13,800	\$7,055	-49%	\$11,550	81%
SUPPLIES	\$124,303	\$117,880	\$149,517	\$90,339	-40%	\$144,822	66%
SUPPLIES & MATERIALS TOTAL	\$547,781	\$512,558	\$853,791	\$571,388	-33%	\$919,933	55%
MAINTENANCE & REPAIRS	\$550,050	\$633,376	\$1,426,933	\$1,367,917	-4%	\$1,758,522	59%
OCCUPANCY							
COMMUNICATIONS	\$228,963	\$223,032	\$237,230	\$191,278	-19%	\$261,148	64%
LITTLE LEAGUE UTILITIES	\$0	\$0	\$20,000	\$10,949	-45%	\$20,000	55%
OFFICE RENTAL	\$0	\$33,000	\$33,000	\$44,000	33%	\$48,000	60%
PARKS & TRAILS UTILITIES	\$0	\$0	\$15,000	\$11,389	-24%	\$15,000	76%
TXDOT UTILITY IRRIGATION METER	\$0	\$0	\$13,000	\$7,692	-41%	\$13,000	59%
UTILITIES	\$66,746	\$69,512	\$108,306	\$87,717	-19%	\$111,806	75%
OCCUPANCY TOTAL	\$295,709	\$325,544	\$426,536	\$353,026	-17%	\$468,954	66%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	-	-\$45,926	-100%
AUDIT	\$54,170	\$77,612	\$55,000	\$10,750	-80%	\$55,000	20%
BUILDING MAINTENANCE FEE	\$0	\$0	\$7,600	\$1,871	-75%	\$7,600	25%
CODIFICATION OF ORDINANCE	\$11,000	\$3,784	\$12,000	\$3,442	-71%	\$11,000	40%
CONTRACTUAL SERVICES	\$945,524	\$950,591	\$1,110,016	\$975,093	-12%	\$1,137,716	83%

Item 4A.

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
CREDIT CARD PROCESSING FEES	\$76,500	\$88,447	\$12,500	\$16,950	36%	\$42,500	-31%
DEBT COLLECTION FEES	\$8,000	\$10,290	\$8,000	\$23,504	194%	\$8,000	294%
DISPATCH SERVICES	\$330,782	\$325,000	\$330,782	\$325,000	-2%	\$330,782	98%
EMPLOYEE BOND	\$100	\$0	\$100	\$0	-100%	\$1,000	-90%
ENGINEERING & CONSULTING	\$15,000	\$0	\$15,000	\$1,440	-90%	\$15,000	10%
EQUIPMENT RENTAL	\$17,690	\$16,426	\$15,625	\$15,929	2%	\$19,605	61%
FIREMEN AD&D	\$3,300	\$2,414	\$3,300	\$2,439	-26%	\$3,300	74%
HAUL OFF - MISC.	\$0	\$0	\$5,683	\$110	-98%	\$5,683	2%
JAG GRANT	\$0	\$0	\$0	\$0	-	\$36,615	-100%
JURY EXPENSE	\$750	\$42	\$750	\$108	-86%	\$750	14%
LEGAL SERVICES	\$230,000	\$614,146	\$230,000	\$198,836	-14%	\$285,000	50%
LEGAL SERVICES - TAXES	\$12,500	\$13,026	\$12,500	\$3,937	-68%	\$12,500	32%
LIBRARY AUTOMATION	\$3,950	\$4,293	\$4,500	\$4,310	-4%	\$4,700	87%
MEDICAL	\$1,700	\$0	\$1,500	\$0	-100%	\$2,500	-40%
PROFESSIONAL SERVICES	\$238,311	\$350,907	\$386,973	\$289,036	-25%	\$423,214	60%
PROPERTY & LIABILITY INSURANCE	\$173,600	\$123,035	\$206,000	\$174,977	-15%	\$206,000	85%
PROPERTY TAX COLLECT/APPRaisal	\$147,824	\$114,824	\$182,031	\$142,916	-21%	\$158,666	105%
RECORDING FEES	\$500	\$301	\$1,000	\$2,878	188%	\$1,000	288%
TEEN COURT ADMINISTRATOR	\$500	\$0	\$500	\$0	-100%	\$500	0%
UNEMPLOYMENT TAX	\$0	\$13,827	\$0	\$777	-	\$0	-
UNIFORMS	\$54,750	\$63,395	\$106,712	\$65,692	-38%	\$102,007	69%
VEHICLE/EQUIP REPLACEMENT FEE	\$380,199	\$380,199	\$893,310	\$877,622	-2%	\$567,114	212%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	-	-\$17,543	-100%
CONTRACTUAL SERVICES TOTAL	\$2,706,649	\$3,152,558	\$3,601,382	\$3,137,616	-13%	\$3,374,283	100%
OTHER CHARGES							
BAD DEBT EXPENSE	\$3,000	\$2,817	\$2,000	\$1,095	-45%	\$2,000	55%
BASTROP CO JUVENILE BOOTCAMP	\$4,620	\$4,620	\$4,620	\$4,620	0%	\$4,620	100%
CITY PINS/APPRECIATION	\$12,830	\$18,000	\$19,200	\$40	-100%	\$21,500	-11%
CLEAN SWEEP	\$5,000	\$5,000	\$5,000	\$0	-100%	\$5,000	0%
CODE ENFORCE CLEAN UP PROJECTS	\$1,000	-\$190	\$0	\$0	-	\$0	-
COMMUNITY EVENT SUPPORT	\$95,000	\$147,836	\$107,000	\$104,672	-2%	\$156,000	36%
COMMUNITY SUPPORT	\$157,000	\$180,286	\$180,000	\$171,141	-5%	\$148,972	136%
DUES, SUBSCRIPTIONS & PUB	\$70,378	\$87,135	\$84,937	\$49,823	-41%	\$79,677	69%
ELECTION SERVICES	\$43,000	\$39,128	\$43,000	\$68,220	59%	\$45,000	147%
EQUIPMENT RENTALS	\$27,869	\$19,252	\$31,234	\$18,872	-40%	\$31,234	60%
HISTORICAL STRUCTURE REFUND	\$25,000	\$24,969	\$0	\$0	-	\$0	-
OVERHEAD ALLOCATION	-\$1,615,710	-\$1,615,710	-\$1,827,815	-\$1,374,611	-25%	-\$1,832,815	75%
OVERS/SHORTS	\$25	-\$34	\$25	-\$8	-131%	\$25	-31%
PD LEOSE EXP	\$0	\$3	\$0	\$0	-	\$0	-
PRISONER HOUSING	\$0	\$0	\$0	\$0	-	\$0	-
RECREATION PROGRAMS	\$32,500	\$27,347	\$32,500	\$13,038	-60%	\$32,500	40%
SPECIAL EVENTS	\$17,800	\$18,405	\$19,300	\$19,701	2%	\$35,050	11%
SPONSOR COMM EVENTS	\$0	\$750	\$0	\$0	-	\$0	-
TRAVEL & TRAINING	\$132,800	\$134,700	\$174,890	\$99,887	-43%	\$202,634	36%
OTHER CHARGES TOTAL	-\$987,888	-\$905,685	-\$1,124,109	-\$823,511	-27%	-\$1,068,603	82%
OTHER SERVICES							
ADVERTISING	\$21,375	\$43,852	\$42,225	\$43,001	2%	\$52,750	62%
OTHER SERVICES TOTAL	\$21,375	\$43,852	\$42,225	\$43,001	2%	\$52,750	62%
CONTINGENCY	\$35,000	\$0	\$35,000	\$5,667	-84%	\$35,000	16%

Item 4A.

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
CAPITAL OUTLAY	\$0	\$518	\$0	\$0	—	\$0	—
TRANSFERS OUT	\$118,500	\$118,500	\$0	\$262,979	—	\$356,766	-26%
EXPENSES TOTAL	\$13,866,295	\$15,242,250	\$18,266,724	\$15,176,907	-17%	\$18,966,034	76%
Revenues	\$16,808,664	\$16,920,457	\$17,773,380	\$15,282,403	-14%	\$18,892,735	75%

Item 4A.



Significant Base Budget Changes in FY 2026

This fund saw significant changes in:

- 1 Part Time Position in Library
- 1 Accountant in Finance
- 1 Mechanic in Fleet and Facilities
- 1 Human Resources Generalist

Insurance costs: Medical, dental, and health insurance increased 13% with medical alone increasing more than 10%. This was down from an expected increase of 26%.
Vehicle Equipment and Replacement fund requires attention. The method in which the City has budgeted for this account is unsustainable.



City Council

Fund 101-Department 01 - Leading the Way



Overview

The City of Bastrop operates as a home-rule municipality, governed by a City Charter, City Ordinance, and state law.

The City Council is composed of five (5) elected members and a mayor. The mayor does not vote and acts as a tie breaking vote if necessary.

The City Council is responsible for appointing the City Manager, City Attorney, and Municipal Court judge, as well as the members of various boards and commissions. As elected officials, council is tasked with enacting local legislation, setting policies, and approving the annual budget. Additionally, the council establishes the tax rate and authorizes the issuance of bonds to pay for large capital projects or short-term tax notes.

Significant Base Budget Changes in FY2026

Increases in salary was an approved ordinance amendment in early 2025. Also included in this budget are special event requests for tables, events, etc, as well as an increase in the travel and training budget.

101-01 Legislative Operating

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES							
LONGEVITY	\$0	\$0	\$0	\$0	–	\$0	–
OPERATIONAL SALARIES	\$6,300	\$6,300	\$6,300	\$5,703	-9%	\$13,500	-11%
OVERTIME	\$0	\$0	\$0	\$0	–	\$0	–
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	–	\$0	–
WAGES TOTAL	\$6,300	\$6,300	\$6,300	\$5,703	-9%	\$13,500	-11%
BENEFITS							
GROUP INSURANCE	\$0	\$0	\$0	\$0	–	\$0	–
RETIREMENT	\$0	\$0	\$0	\$0	–	\$0	–
SOCIAL SECURITY	\$482	\$482	\$482	\$436	-9%	\$1,033	-11%
WORKERS COMPENSATION	\$25	\$946	\$26	\$10	-63%	\$25	43%
BENEFITS TOTAL	\$507	\$1,428	\$508	\$446	-12%	\$1,058	-10%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
SUPPLIES & MATERIALS							
FORMS PRINTING	\$386	\$195	\$350	\$305	-13%	\$350	87%
POSTAGE	\$100	\$11	\$100	\$0	-100%	\$100	0%
SUPPLIES	\$3,500	\$3,746	\$3,500	\$1,855	-47%	\$3,500	53%
SUPPLIES & MATERIALS TOTAL	\$3,986	\$3,953	\$3,950	\$2,160	-45%	\$3,950	55%
OCCUPANCY							
COMMUNICATIONS	\$3,060	\$2,839	\$3,000	\$2,223	-26%	\$3,000	74%
UTILITIES	\$4,590	\$6,200	\$4,600	\$5,816	26%	\$7,000	49%
OCCUPANCY TOTAL	\$7,650	\$9,039	\$7,600	\$8,039	6%	\$10,000	56%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	–	\$2,557	-100%
PROFESSIONAL SERVICES	\$10,000	\$10,177	\$10,000	\$2,700	-73%	\$10,000	27%
RECORDING FEES	\$500	\$301	\$1,000	\$2,153	115%	\$1,000	215%
CONTRACTUAL SERVICES TOTAL	\$10,500	\$10,478	\$11,000	\$4,853	-56%	\$13,557	17%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$1,660	\$970	\$1,600	\$1,200	-25%	\$1,600	75%
SPECIAL EVENTS	\$0	\$0	\$0	\$0	–	\$5,000	-100%
TRAVEL & TRAINING	\$15,500	\$16,527	\$12,920	\$16,746	30%	\$15,000	98%
OTHER CHARGES TOTAL	\$17,160	\$17,497	\$14,520	\$17,946	24%	\$21,600	50%
OTHER SERVICES							
ADVERTISING	\$700	\$0	\$700	\$2,985	326%	\$700	426%
OTHER SERVICES TOTAL	\$700	\$0	\$700	\$2,985	326%	\$700	426%
EXPENSES TOTAL	\$46,803	\$48,695	\$44,578	\$42,132	-5%	\$64,365	35%
Revenues	–	–	–	–	–	–	–

Item 4A.



City Organization

Fund 101. Department 02 - The repository of all general expenses covered by general revenue.

Overview

This department was established to improve efficiency in processing expenditures that benefit all City departments and to consolidate citywide expenses in a single location. It serves as a centralized account for costs that impact the entire organization. Examples of such expenditures include property and general liability insurance, legal services, retiree insurance, 380 agreements, communications, and consulting services. The credit reflects reimbursements to the General Fund from BP&L, Water/Wastewater, and the Hotel Occupancy Tax Fund for administrative support services.

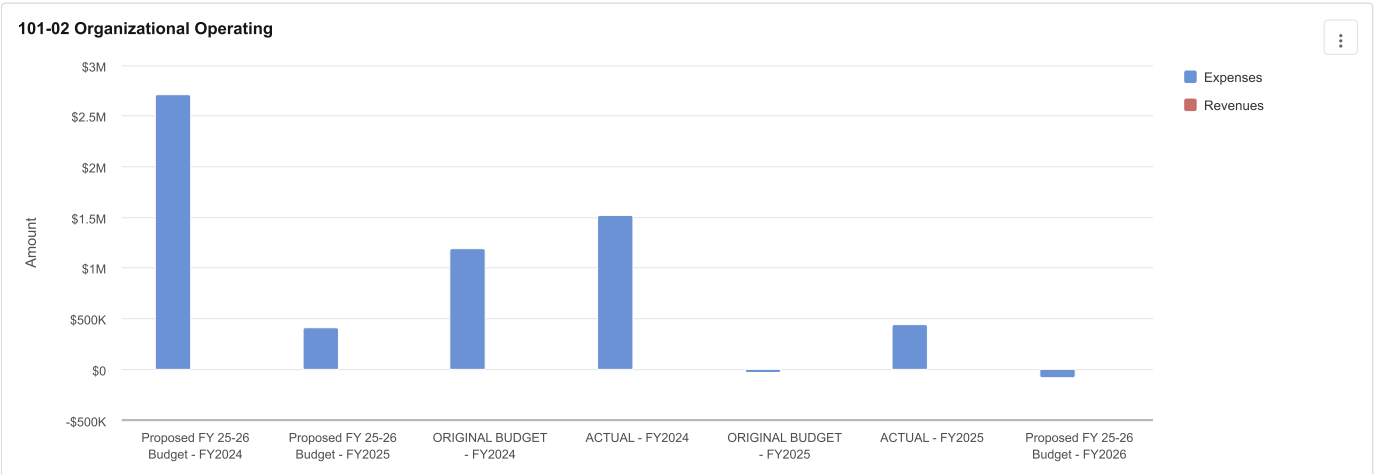
Significant Base Budget Change in FY2026

Personnel costs include group insurance and retirement expenses. Group insurance covers the City’s 50% contribution toward dependent care coverage for General Fund employees, as well as the contracted fees for benefit consultants. The City increased its 50% contribution for FY 2024 in response to growing utilization of this benefit. Group insurance increased by 12% this fiscal year per contractual agreement.

The Contractual Services category covers insurance premiums, property tax collection and appraisal services, general contractual services, and legal services. The contractual services line item includes two specific agreements: a \$40,000 contract with CARTS and a \$9,000 cost-share agreement with the County for the Pine Street parking lot. The Professional Services category includes \$36,000 allocated for independent contractors. Property insurance increased by 17.7% this fiscal year, compared to 42% in the prior year, and legal services saw a 15% increase.

The Other Charges category includes the Overhead Allocation, which represents a credit to the General Fund from the proprietary funds. This amount remained the same in FY 2025.

Transfers out include amounts to Vehicle/Equipment Replacement Fund requires further review and a more solvent plan moving forward.



Data Updated: Aug 01, 2025, 2:52 PM

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$1,617,760	\$1,617,584	\$620,000	\$622,407	0%	\$0	–
BENEFITS							
GROUP INSURANCE	\$162,955	\$214,897	\$150,000	\$161,873	8%	\$168,000	86%
RETIREE BENEFITS	\$37,344	\$100	\$101,000	\$0	-100%	\$101,000	0%
WORKERS COMPENSATION	\$0	\$921	\$0	\$0	–	\$0	–
BENEFITS TOTAL	\$200,299	\$215,919	\$251,000	\$161,873	-36%	\$269,000	53%
SUPPLIES & MATERIALS							
POSTAGE	\$300	\$332	\$0	\$0	–	\$0	–
SUPPLIES	\$12,000	\$14,437	\$12,000	\$10,641	-11%	\$12,360	83%
SUPPLIES & MATERIALS TOTAL	\$12,300	\$14,769	\$12,000	\$10,641	-11%	\$12,360	83%
MAINTENANCE & REPAIRS	\$15,100	\$46,988	\$15,100	\$9,300	-38%	\$15,100	62%
OCCUPANCY							
COMMUNICATIONS	\$89,880	\$87,973	\$89,880	\$69,120	-23%	\$89,880	77%
OCCUPANCY TOTAL	\$89,880	\$87,973	\$89,880	\$69,120	-23%	\$89,880	77%
CONTRACTUAL SERVICES							
CONTRACTUAL SERVICES	\$49,000	\$19,347	\$49,000	\$95,750	95%	\$49,000	195%
ENGINEERING & CONSULTING	\$15,000	\$0	\$15,000	\$1,440	-90%	\$15,000	10%
LEGAL SERVICES	\$200,000	\$584,393	\$200,000	\$170,140	-15%	\$230,000	61%
LEGAL SERVICES - TAXES	\$12,500	\$13,026	\$12,500	\$3,937	-68%	\$12,500	32%
PROFESSIONAL SERVICES	\$40,792	\$76,733	\$36,000	\$17,666	-51%	\$73,100	-27%
PROPERTY & LIABILITY INSURANCE	\$173,600	\$123,035	\$206,000	\$174,977	-15%	\$206,000	85%
PROPERTY TAX COLLECT/APPRaisal	\$147,824	\$114,824	\$182,031	\$142,916	-21%	\$158,666	105%
UNEMPLOYMENT TAX	\$0	\$1,989	\$0	\$0	–	\$0	–
CONTRACTUAL SERVICES TOTAL	\$638,716	\$933,347	\$700,531	\$606,825	-13%	\$744,266	76%
OTHER CHARGES							
BASTROP CO JUVENILE BOOTCAMP	\$4,620	\$4,620	\$4,620	\$4,620	0%	\$4,620	100%
CLEAN SWEEP	\$5,000	\$5,000	\$5,000	\$0	-100%	\$5,000	0%
COMMUNITY SUPPORT	\$0	\$0	\$0	\$0	–	\$148,972	-100%
DUES, SUBSCRIPTIONS & PUB	\$5,959	\$7,229	\$6,000	\$5,427	-10%	\$6,000	90%
EQUIPMENT RENTALS	\$21,945	\$19,252	\$22,000	\$17,930	-18%	\$22,000	82%
HISTORICAL STRUCTURE REFUND	\$25,000	\$24,969	\$0	\$0	–	\$0	–
OVERHEAD ALLOCATION	-\$1,603,710	-\$1,603,710	-\$1,815,815	-\$1,365,611	-25%	-\$1,820,815	75%
PD LEOSE EXP	\$0	\$3	\$0	\$0	–	\$0	–
SPECIAL EVENTS	\$0	-\$1,035	\$0	\$138	–	\$0	–
TRAVEL & TRAINING	\$3,000	\$0	\$0	\$1,114	–	\$5,000	-78%
OTHER CHARGES TOTAL	-\$1,538,186	-\$1,543,672	-\$1,778,195	-\$1,336,382	-25%	-\$1,629,223	91%
OTHER SERVICES							
ADVERTISING	\$1,500	\$29,373	\$26,500	\$28,245	7%	\$26,500	107%
OTHER SERVICES TOTAL	\$1,500	\$29,373	\$26,500	\$28,245	7%	\$26,500	107%
CONTINGENCY	\$35,000	\$0	\$35,000	\$5,667	-84%	\$35,000	16%
CAPITAL OUTLAY	\$0	\$518	\$0	\$0	–	\$0	–
TRANSFERS OUT	\$118,500	\$118,500	\$0	\$262,979	–	\$356,766	-26%
EXPENSES TOTAL	\$1,190,869	\$1,521,299	-\$28,184	\$440,677	-1,664%	-\$80,351	-613%
Revenues	–	–	–	–	–	–	–

Community Support Requests

	Community Support Group	FY2025 Awarded	FY2026 Requested	Notes(% Change)
1	American Legion Post 533	\$0.00	\$20,000.00	FIRST TIME- Bridging Bastrop Goal
2	* Bastrop CATS Anonymous	\$3,500.00		Not Funded
3	* Bastrop County Emergency Food Pantry	\$33,685.00	\$33,685.00	0% Increase
4	** Bastrop County First Responders	\$14,669.00		Other Opportunities for funding
5	* Bastrop County Women's Shelter	\$12,000.00	\$12,000.00	0% Increase
6	Bastrop Hope House	\$0.00		Not Funded
7	***Bastrop County Long Term Recovery	\$12,000.00	\$10,000.00	16.7% Decrease
8	* Bastrop Pregnancy Resource Center	\$10,450.00		Not Funded
9	Bastrop Youth Soccer Organization	\$0.00		Not Funded
10	Camp Haven Sanctuary	\$0.00		Not Funded
11	****CASA	\$9,000.00	\$9,000.00	0% Increase
12	* Children's Advocacy Center	\$20,000.00	\$22,500.00	12.5% Increase
13	Combined Community Action	\$10,000.00	\$11,787.50	17.8% Increase (Includes funding for Convention Center use)
14	*** Connections Individual & Family Services	\$0.00		Not Funded
15	* Feed The Need	\$10,000.00	\$10,000	80% Increase requested – Not Funded
16	Friendship Bible Baptist Church	\$12,500.00		Not Funded
17	*** In The Streets Hands Up High	\$15,000.00	\$20,000	\$25K requested - reduced
18	Kerr Community Center	\$0.00		Not Funded
19	***** Pines & Prairies Land Trust	\$8,337.00		Not Funded
		\$171,141.00	\$148,972.50	-13%

This division of the General Fund, in FY 2026, now includes the Community Support requests. Previously, they were included in Community Engagement. That has morphed into Discover Bastrop, and this is the more logical place to include it in the budget. As detailed, only those organizations which provide distinct support to the City during emergent events, weather events, or are partners to deliver service, are included. At retreat, council discussed a Bastrop Day of Giving to help fund the rest.

Goal #1

Support overall city organizations

Goal #2

Provide great internal customer service

Goal #3

Be efficient and effective in operations. Review contracts on an annual basis.

Goal #4

Continue to support community support organizations in an efficient manner using contracts for service.

Item 4A.



City Manager

Fund 101. Department 03. The City's Chief Administrative Official.



Overview

The City Manager's Office is committed to offering superior leadership, guidance, and support for the City of Bastrop. The City Manager's Office is also tasked with strategically leading the community through the challenges that expansionary growth brings to a community by incorporating innovative solutions, revising business processes where needed, and implementing programs and policies to ensure the City of Bastrop is financially solvent for years to come. Finally, the City Manager's Office focuses on bringing the necessary quality of life assets to the community, such as park enhancements, protection of our historic districts, supports for the arts, organizational excellence, public safety enhancements, infrastructure expansion, increasing the housing supply, and job creation through development projects, to ensure the City of Bastrop remains a vibrant place to live, work, and play.

Significant Base Budget Change in FY2026

The first set of changes in the City Manager's budget is related to an increase in expenses for Travel and Training, and communication costs for the members of the department. The next set of changes is related to the addition of two new expenses in the City Manager's base budget for shared IT Services and Community Event Support for programs such as "Sit with Syl."

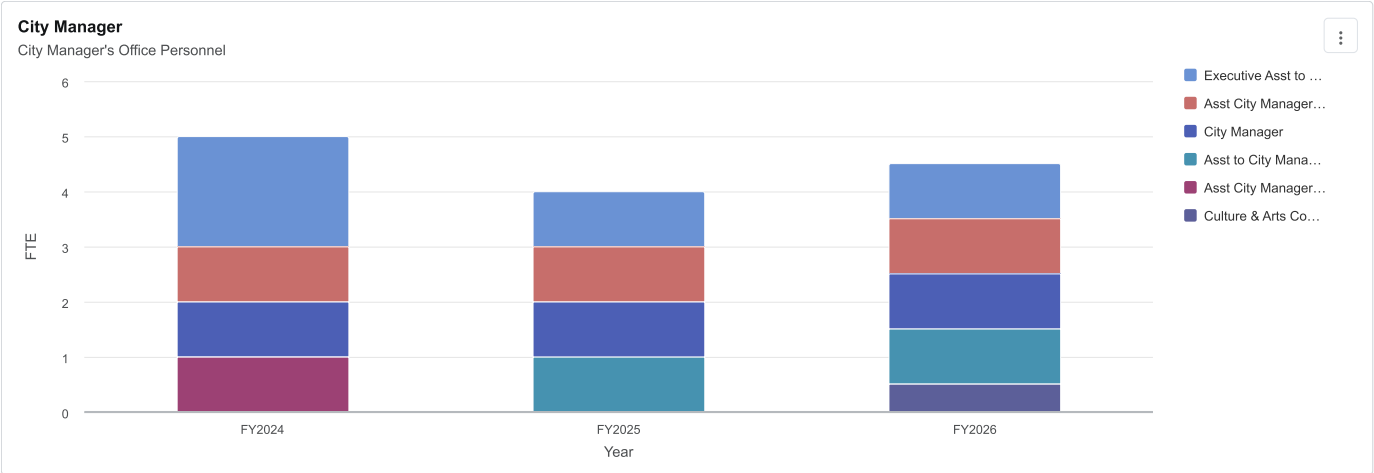
101-03 City Manager

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY25 Budget vs. FY26 Budget (%)
Expenses						
WAGES						
LONGEVITY	\$900	\$1,435	\$2,160	\$2,145	-1%	81%
OPERATIONAL SALARIES	\$490,329	\$543,666	\$573,320	\$452,325	-21%	69%
OVERTIME	\$0	\$3,512	\$2,000	\$2,388	19%	\$0

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	–	\$0	–
WAGES TOTAL	\$491,229	\$548,613	\$577,480	\$456,858	-21%	\$608,273	70%
BENEFITS							
GROUP INSURANCE	\$39,058	\$39,520	\$42,000	\$36,720	-13%	\$62,384	26%
RETIREMENT	\$61,898	\$79,699	\$81,065	\$70,841	-13%	\$78,939	92%
SOCIAL SECURITY	\$37,787	\$38,163	\$43,800	\$31,978	-27%	\$41,831	81%
WORKERS COMPENSATION	\$576	\$1,804	\$2,351	\$441	-81%	\$2,472	13%
BENEFITS TOTAL	\$139,319	\$159,186	\$169,216	\$139,979	-17%	\$185,626	67%
SUPPLIES & MATERIALS							
OFFICE EQUIPMENT	\$2,000	\$118	\$1,000	\$0	-100%	\$1,000	0%
POSTAGE	\$100	\$0	\$100	\$32	-68%	\$100	32%
SUPPLIES	\$5,000	\$2,984	\$5,000	\$2,387	-52%	\$8,000	-8%
SUPPLIES & MATERIALS TOTAL	\$7,100	\$3,102	\$6,100	\$2,419	-60%	\$9,100	-6%
OCCUPANCY							
COMMUNICATIONS	\$2,000	\$2,089	\$2,000	\$1,566	-22%	\$7,000	-49%
UTILITIES	\$1,700	\$1,699	\$1,700	\$1,872	10%	\$1,700	110%
OCCUPANCY TOTAL	\$3,700	\$3,788	\$3,700	\$3,439	-7%	\$8,700	-18%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	–	\$8,477	-100%
UNEMPLOYMENT TAX	\$0	\$3,378	\$0	\$0	–	\$0	–
CONTRACTUAL SERVICES TOTAL	\$0	\$3,378	\$0	\$0	–	\$8,477	-100%
OTHER CHARGES							
COMMUNITY EVENT SUPPORT	\$0	\$0	\$0	\$0	–	\$5,000	-100%
DUES, SUBSCRIPTIONS & PUB	\$6,000	\$1,094	\$6,000	\$1,007	-83%	\$6,000	17%
TRAVEL & TRAINING	\$10,000	\$23,385	\$10,000	\$8,813	-12%	\$22,000	-14%
OTHER CHARGES TOTAL	\$16,000	\$24,479	\$16,000	\$9,820	-39%	\$33,000	-22%
EXPENSES TOTAL	\$657,348	\$742,545	\$772,496	\$612,516	-21%	\$853,176	62%
Revenues	–	–	–	–	–	–	–

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

Strategic Alignment:

- Ensure that the budget supports the City Council's strategic goals and objectives, such as improving public safety, enhancing infrastructure, and promoting economic development.

Item 4A.

Goal #2**Fiscal Responsibility:**

- Responsible management of the City's finances, ensuring that resources are allocated effectively and efficiently. This includes implementing cost-containment initiatives and seeking ways to optimize resource utilization.

Goal #3**Organizational Excellence:**

- Focus on improving organizational efficiency and effectiveness, including streamlining of processes, enhancing communication, and promoting a culture of accountability.

Goal #4**Public Service Delivery:**

- Prioritize the effective delivery of essential city services, such as public safety, transportation, and utilities.

Goal #5**Capital Improvement Program:**

- Overseeing the development and implementation of the City's capital improvement program, which involves investing in major infrastructure projects like road improvements, public works, and parks.



City Secretary

Fund 101. Department 04. The official record keeper for the City.

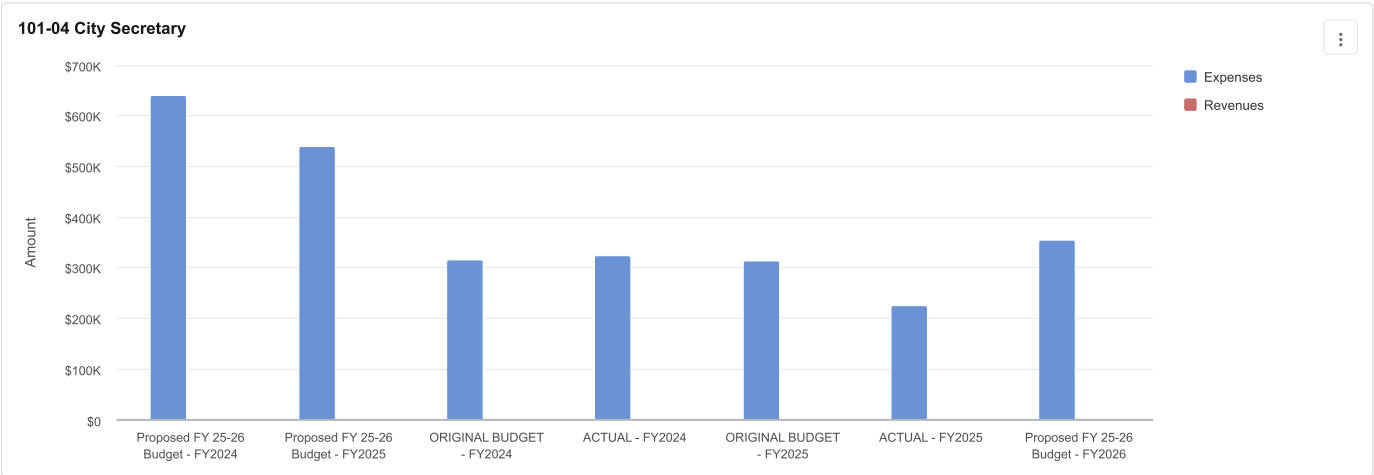


Overview

The City Secretary Department is responsible for maintaining the official records of the City and ensuring transparency and compliance with local and state laws. The department supports the City Council by preparing agendas, recording meeting minutes, managing public information requests, coordinating municipal elections, and maintaining records such as ordinances, resolutions, and contracts. It serves as a key point of contact for both internal departments and the public

Significant Base Budget Change in FY2026

A significant base budget increase was attributed to a 900% rise in employee bond costs. In accordance with City Ordinance, employee bonds are required for the positions of City Manager, City Secretary, City Attorney, Mayor, and Chief of Police.

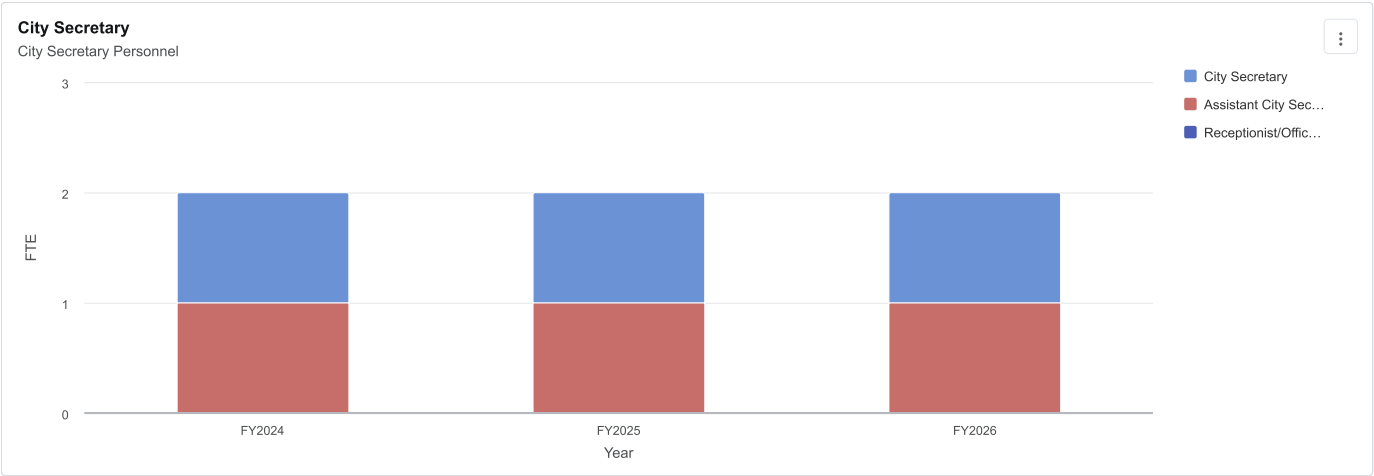


Expenditures by Function

101-04 City Secretary

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$500	\$0	\$0	\$0	–	\$0	–
WAGES	\$167,613	\$210,384	\$172,980	\$100,699	-42%	\$192,481	42%
BENEFITS	\$53,555	\$53,110	\$58,307	\$29,609	-49%	\$75,292	17%
SUPPLIES & MATERIALS	\$4,250	\$1,727	\$4,750	\$1,701	-64%	\$2,750	135%
MAINTENANCE & REPAIRS	\$9,100	\$7,595	\$9,500	\$8,550	-10%	\$9,500	90%
OCCUPANCY	\$1,776	\$1,619	\$1,776	\$1,590	-10%	\$1,776	90%
CONTRACTUAL SERVICES	\$27,600	\$3,784	\$14,600	\$5,772	-60%	\$16,069	27%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$800	\$155	\$800	\$55	-93%	\$1,000	-14%
ELECTION SERVICES	\$43,000	\$39,128	\$43,000	\$68,220	59%	\$45,000	147%
SPECIAL EVENTS	\$5,000	\$4,037	\$5,000	\$4,794	-4%	\$2,500	292%
TRAVEL & TRAINING	\$3,000	\$2,424	\$3,000	\$1,464	-51%	\$5,000	-11%
OTHER CHARGES TOTAL	\$51,800	\$45,744	\$51,800	\$74,533	44%	\$53,500	136%
OTHER SERVICES							
ADVERTISING	\$400	\$247	\$400	\$3,778	845%	\$3,400	23%
OTHER SERVICES TOTAL	\$400	\$247	\$400	\$3,778	845%	\$3,400	23%
EXPENSES TOTAL	\$316,594	\$324,209	\$314,113	\$226,232	-28%	\$354,768	52%
Revenues	–	–	–	–	–	–	–

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

Continue to respond promptly and legally to all Open Records Requests within 10 days of receipt of the request according to the Texas Public Information Act.

Item 4A.

Goal #2

Continue to publish Resolutions, Ordinances, and corresponding Exhibits on the City’s website within five (5) days of final execution.

Goal #3

Continue to strive for Minutes (City Council, Board, and/or Commission) to be approved without errors 95% of the time.



Communications

Fund 101. Department 08. Keeping our residents informed.

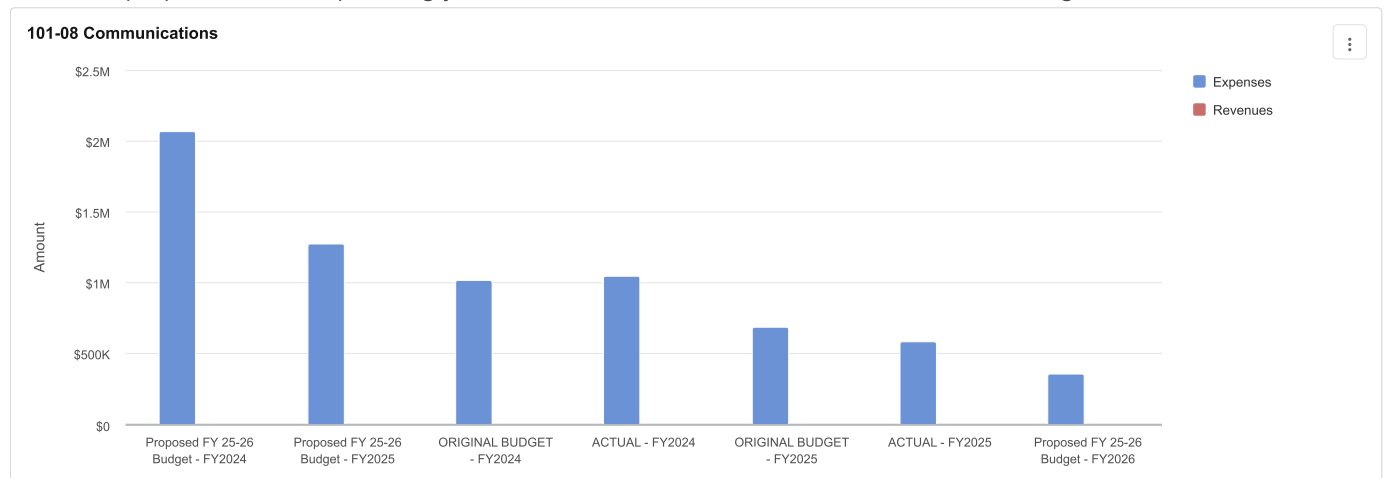


Overview

To provide clear, consistent, and timely messaging to build public trust and enhance understanding in the community we serve.

Significant Base Budget Change in FY2026

The Communications Department's budget saw some significant reductions in the FY2025 budget year and the increases proposed for the upcoming year reflect a return to the levels of the FY2024 funding.

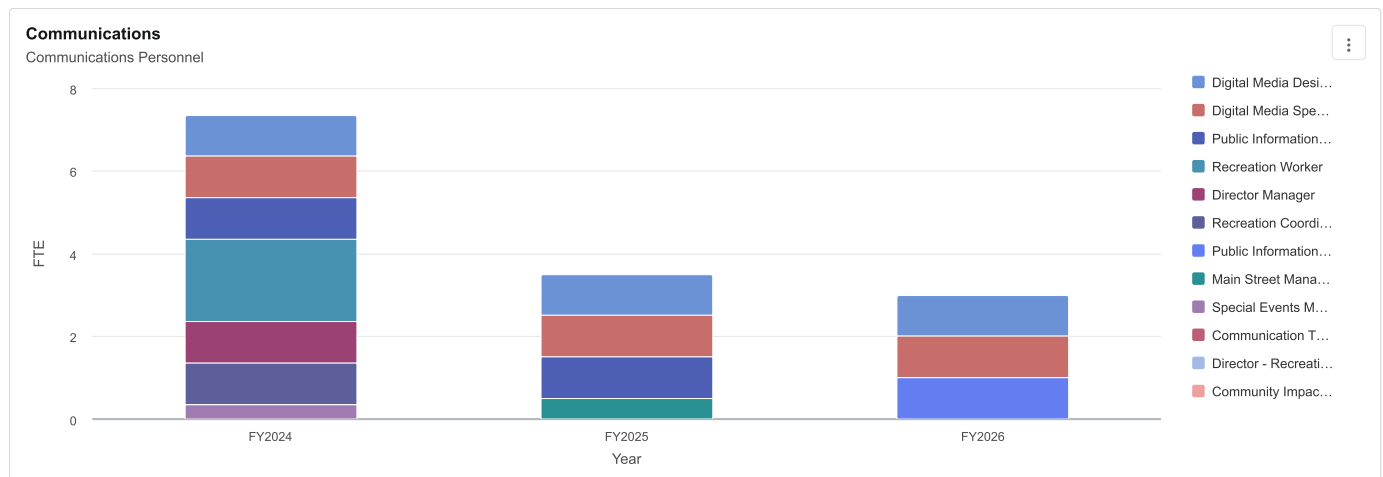


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Expenditures by Function

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$444,286	\$420,801	\$260,760	\$211,048	-19%	\$228,253	107%
BENEFITS	\$133,553	\$140,075	\$91,434	\$75,388	-18%	\$84,132	98%
SUPPLIES & MATERIALS	\$24,450	\$14,598	\$6,000	\$2,369	-61%	\$8,500	-2%
MAINTENANCE & REPAIRS	\$9,000	\$5,080	\$2,000	\$7,122	256%	\$6,000	52%
OCCUPANCY	\$8,700	\$7,677	\$6,200	\$5,138	-17%	\$1,200	845%
CONTRACTUAL SERVICES	\$97,140	\$87,510	\$13,000	\$2,570	-80%	\$23,827	-35%
OTHER CHARGES							
COMMUNITY EVENT SUPPORT	\$95,000	\$147,836	\$107,000	\$104,672	-2%	\$0	—
COMMUNITY SUPPORT	\$157,000	\$180,286	\$180,000	\$171,141	-5%	\$0	—
DUES, SUBSCRIPTIONS & PUB	\$2,018	\$3,645	\$1,000	\$2,612	161%	\$3,234	12%
RECREATION PROGRAMS	\$32,500	\$27,273	\$16,500	\$2,017	-88%	\$0	—
SPONSOR COMM EVENTS	\$0	\$750	\$0	\$0	—	\$0	—
TRAVEL & TRAINING	\$5,000	\$3,826	\$1,000	\$1,637	64%	\$2,000	32%
OTHER CHARGES TOTAL	\$291,518	\$363,616	\$305,500	\$282,079	-8%	\$5,234	11,126%
OTHER SERVICES							
ADVERTISING	\$9,500	\$6,306	\$2,500	\$1,025	-59%	\$3,500	1%
OTHER SERVICES TOTAL	\$9,500	\$6,306	\$2,500	\$1,025	-59%	\$3,500	1%
EXPENSES TOTAL	\$1,018,147	\$1,045,664	\$687,394	\$586,739	-15%	\$360,646	253%
Revenues	—	—	—	—	—	—	—

Personnel Schedule



Goal #1

- Complete an overhaul and redesign the official City of Bastrop website.

Goal #2

- Begin system updates to the City Hall live streaming hardware.

Goal #3



Finance

Fund 101. Department 05. Ensuring the solvency of the City.



Overview

The Finance Department is responsible for managing the City's financial operations to ensure fiscal integrity, transparency, and accountability. Key functions include budget preparation and oversight, financial reporting, accounting, payroll, accounts payable and receivable, debt management, treasury functions, and coordination of the annual audit. The department supports strategic decision-making by providing accurate and timely financial information to City leadership, departments, and the public.

Significant Base Budget Change in FY2026

One significant change to the base budget for FY2026 is to add an additional Accountant position.

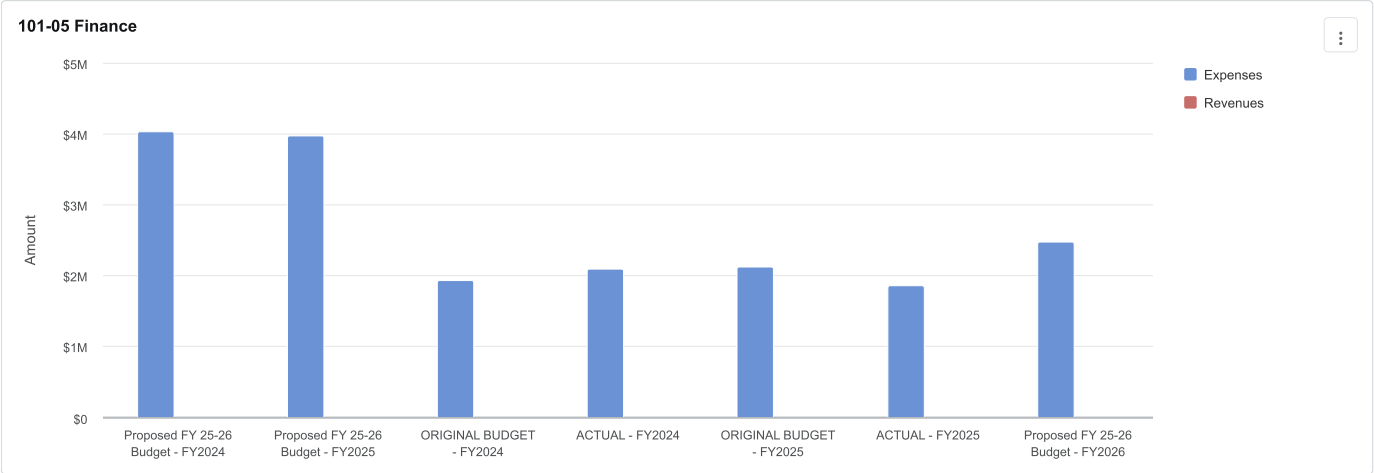
101-05 Finance

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$0	\$86,893	\$0	\$5,554	–	\$0	–
WAGES	\$600,962	\$574,856	\$713,425	\$616,374	-14%	\$843,703	58%
BENEFITS	\$209,587	\$211,530	\$255,314	\$213,718	-16%	\$352,890	33%
SUPPLIES & MATERIALS	\$26,400	\$25,607	\$28,200	\$26,102	-7%	\$31,040	75%
MAINTENANCE & REPAIRS	\$119,175	\$107,308	\$167,865	\$156,241	-7%	\$108,461	100%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
OCCUPANCY	\$14,761	\$52,255	\$44,521	\$58,335	31%	\$60,621	70%
CONTRACTUAL SERVICES	\$956,633	\$1,035,929	\$903,755	\$787,463	-13%	\$1,075,608	57%
OTHER CHARGES							
BAD DEBT EXPENSE	\$3,000	\$2,817	\$2,000	\$1,095	-45%	\$2,000	55%
DUES, SUBSCRIPTIONS & PUB	\$3,545	\$4,716	\$3,575	\$619	-83%	\$3,575	17%
OVERHEAD ALLOCATION	-\$12,000	-\$12,000	-\$12,000	-\$9,000	-25%	-\$12,000	75%
TRAVEL & TRAINING	\$8,750	\$5,220	\$9,200	\$2,121	-77%	\$10,849	4%
OTHER CHARGES TOTAL	\$3,295	\$753	\$2,775	-\$5,165	-286%	\$4,424	-154%
OTHER SERVICES							
ADVERTISING	\$1,800	\$1,206	\$1,000	\$70	-93%	\$1,000	7%
OTHER SERVICES TOTAL	\$1,800	\$1,206	\$1,000	\$70	-93%	\$1,000	7%
EXPENSES TOTAL	\$1,932,613	\$2,096,336	\$2,116,855	\$1,858,692	-12%	\$2,477,747	60%
Revenues	-	-	-	-	-	-	-

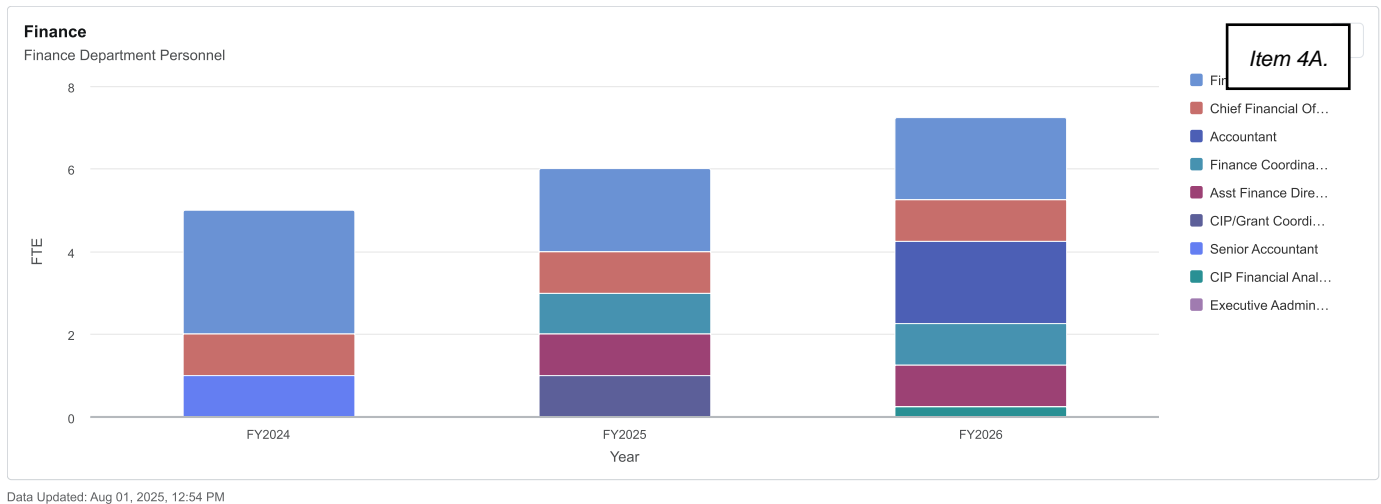
Item 4A.

Expenditures by Function



Data Updated: Aug 01, 2025, 2:52 PM

Personnel Schedule



Goal #1

To provide accurate and timely financial information to City leadership, departments, and the public.

Improve Financial Reporting and Transparency

- Provide timely, accurate, and understandable financial reports to City Council on or before the second meeting of the month.
- Ensure Government Finance Officers Association (GFOA) best practices are followed.
- Expand public access to budget and financial documents through online dashboards such as OpenGov.

Goal #2

To ensure fiscal integrity, transparency, and accountability for all City funds.

Ensure Long-Term Financial Sustainability

- Maintain structurally balanced budgets.
- Build and preserve adequate fund balances and reserves.

Goal #3

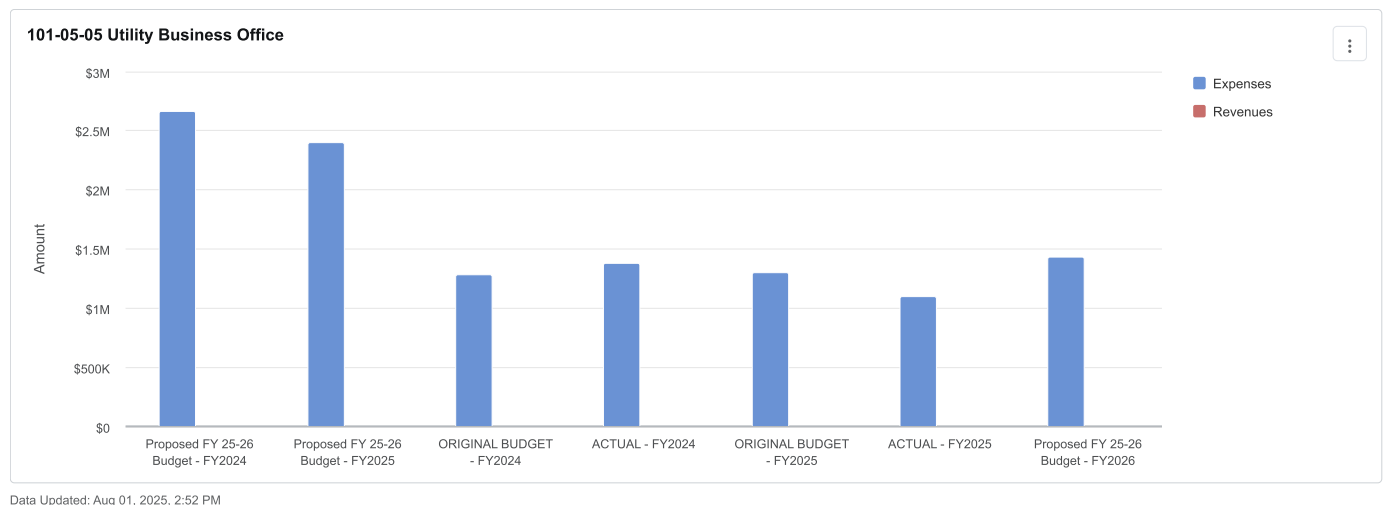
To provide strategic decision-making for all City funds.

Enhance Revenue Forecasting and Monitoring

- Improve revenue forecasting methods using historical trends and economic indicators.
- Implement real-time monitoring systems to track revenue performance against projections via OpenGov software.



Utility billing is a division of the Finance Department, and supported by BP&L, and the Water & Wastewater Departments. It oversees customer service and billing for all residents served by City-provided utilities.



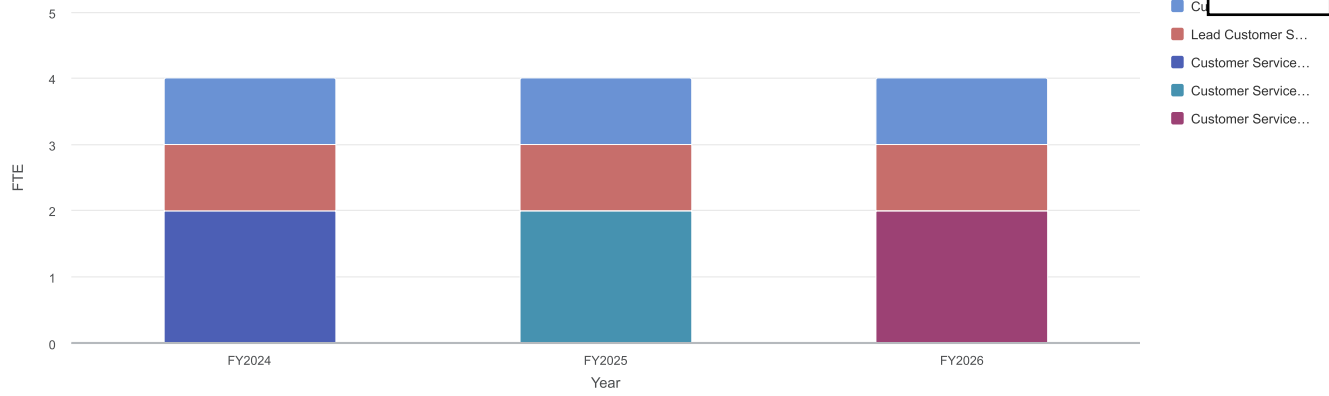
57

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES							
LONGEVITY	\$1,620	\$1,776	\$1,740	\$1,690	-3%	\$1,925	78%
OPERATIONAL SALARIES	\$204,573	\$209,101	\$234,285	\$183,212	-22%	\$237,879	76%
OVERTIME	\$1,800	\$2,122	\$1,500	\$849	-43%	\$1,500	57%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$207,993	\$212,998	\$237,525	\$185,752	-22%	\$241,304	75%
BENEFITS							
GROUP INSURANCE	\$38,804	\$46,650	\$38,500	\$29,687	-23%	\$64,711	5%
RETIREMENT	\$26,312	\$28,647	\$33,130	\$26,974	-19%	\$33,093	82%
SOCIAL SECURITY	\$15,460	\$14,826	\$17,925	\$12,620	-30%	\$18,345	67%
WORKERS COMPENSATION	\$600	\$1,528	\$961	\$360	-63%	\$976	35%
BENEFITS TOTAL	\$81,176	\$91,651	\$90,516	\$69,642	-23%	\$117,125	37%
SUPPLIES & MATERIALS							
OFFICE EQUIPMENT	\$2,100	\$1,002	\$1,500	\$0	-100%	\$1,500	0%
POSTAGE	\$20,500	\$21,549	\$23,000	\$22,187	-4%	\$24,840	82%
SUPPLIES	\$1,200	\$1,371	\$1,500	\$1,766	18%	\$2,000	63%
SUPPLIES & MATERIALS TOTAL	\$23,800	\$23,922	\$26,000	\$23,953	-8%	\$28,340	76%
MAINTENANCE & REPAIRS	\$59,425	\$48,636	\$59,425	\$45,674	-23%	\$47,021	124%
OCCUPANCY							
COMMUNICATIONS	\$7,356	\$12,525	\$4,716	\$7,545	60%	\$5,216	135%
OFFICE RENTAL	\$0	\$33,000	\$33,000	\$44,000	33%	\$48,000	60%
UTILITIES	\$3,600	\$3,678	\$3,000	\$3,464	15%	\$3,000	115%
OCCUPANCY TOTAL	\$10,956	\$49,203	\$40,716	\$55,009	35%	\$56,216	70%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$5,455	-100%
CONTRACTUAL SERVICES	\$811,488	\$848,389	\$822,780	\$693,162	-16%	\$863,980	75%
CREDIT CARD PROCESSING FEES	\$71,000	\$80,391	\$5,000	\$13,429	169%	\$35,000	-47%
DEBT COLLECTION FEES	\$1,000	\$382	\$1,000	\$159	-84%	\$1,000	16%
PROFESSIONAL SERVICES	\$12,975	\$21,293	\$12,975	\$11,459	-12%	\$29,975	-18%
CONTRACTUAL SERVICES TOTAL	\$896,463	\$950,455	\$841,755	\$718,209	-15%	\$935,410	67%
OTHER CHARGES							
BAD DEBT EXPENSE	\$3,000	\$2,817	\$2,000	\$1,095	-45%	\$2,000	55%
TRAVEL & TRAINING	\$2,700	\$230	\$2,600	\$127	-95%	\$2,600	5%
OTHER CHARGES TOTAL	\$5,700	\$3,047	\$4,600	\$1,221	-73%	\$4,600	27%
EXPENSES TOTAL	\$1,285,513	\$1,379,912	\$1,300,537	\$1,099,459	-15%	\$1,430,016	68%
Revenues	—	—	—	—	—	—	—

Personnel Schedule

Utility Billing

Utility Billing Personnel



Data Updated: Aug 01, 2025, 12:54 PM

Item 4A.



Fire Department

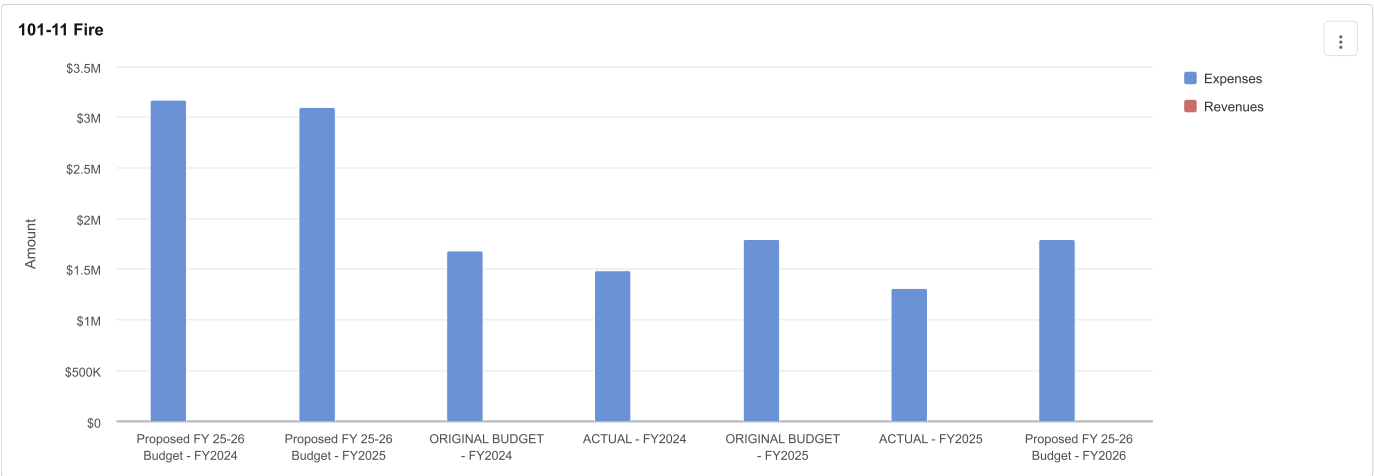
Fund 101. Department 11. Protecting the life and property of all Bastropians.



Overview

The Bastrop Fire Department is committed to protecting the life and property of the citizens and visitors of our community by responding to emergencies and building relationships. We commit to professional service by maintaining our skills, knowledge, and abilities. The department is comprised of 9 full-time firefighters, an Assistant Chief, and a Fire Chief. The rest of our firefighters are volunteers committed to excellence, professionalism, and service to our customers and the communities where we live.

We provide fire/rescue protection to all areas of the city limits from city-owned and supported fire station downtown. The City of Bastrop has automatic-aid agreements and mutual aid agreements with surrounding departments.



Significant Base Budget Change in FY2026

The Bastrop Fire Department's base budget changes for the upcoming budget year are as follows. We are requesting certification pay, equipment for recruitment and physical fitness, an increase in fire prevention, u travel and training, and protective gear. The request for certification pay for all fire department staff falls under the Organizational Excellence, as it will encourage the firefighters to continue to grow their knowledge and skills to provide for the citizens. The training device consists of multiple pieces that will allow us to interact with recruits as hands-on learners, as well as enable firefighters to work out according to exact job requirements, keeping them safe and physically fit to perform their duties. The remainder of the budget increase is for the requested adjustments to increase the cost associated with uniforms, travel, and training, and protective gear. Protective Firefighting gear has increased in cost by 20-30 percent over the last year. New standards require the City to provide protective gear that is within 10 years of age and maintained at a certain standard.

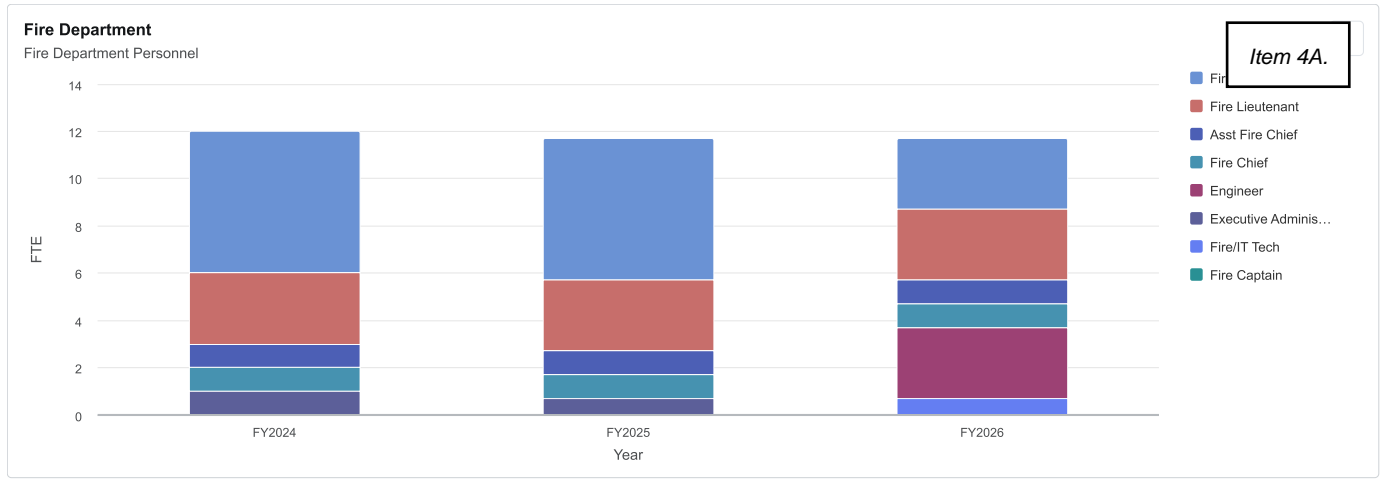
Item 4A.

Expenditures by Function

101-11 Fire

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$913,236	\$788,118	\$979,000	\$739,234	-24%	\$1,016,675	69%
BENEFITS	\$328,180	\$282,806	\$334,354	\$264,499	-21%	\$388,672	54%
SUPPLIES & MATERIALS	\$110,740	\$88,063	\$102,840	\$44,583	-57%	\$137,140	8%
MAINTENANCE & REPAIRS	\$78,460	\$77,748	\$79,946	\$51,022	-36%	\$79,946	64%
OCCUPANCY	\$76,170	\$69,192	\$76,170	\$58,241	-24%	\$76,170	76%
CONTRACTUAL SERVICES	\$127,759	\$127,885	\$169,218	\$124,098	-27%	\$47,595	516%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$23,090	\$36,837	\$20,160	\$12,852	-36%	\$20,160	64%
EQUIPMENT RENTALS	\$5,924	\$0	\$8,449	\$297	-96%	\$8,449	4%
SPECIAL EVENTS	\$4,000	\$6,690	\$4,000	\$1,913	-52%	\$4,000	48%
TRAVEL & TRAINING	\$17,500	\$8,262	\$16,250	\$10,156	-37%	\$19,000	39%
OTHER CHARGES TOTAL	\$50,514	\$51,789	\$48,859	\$25,218	-48%	\$51,609	44%
EXPENSES TOTAL	\$1,685,059	\$1,485,602	\$1,790,387	\$1,306,895	-27%	\$1,797,807	72%
Revenues	-	-	-	-	-	-	-

Personnel Schedule



Goal #1

- The Bastrop Fire Department's goal number 1 is to ensure the average response for daytime calls for service (CFS) is within 8 minutes or less to meet the national standard.

Goal #2

- The Bastrop Fire Department's goal number 2 is to ensure that the average response time for nighttime calls for service (CFS) is within 10 minutes or less, meeting the national standard.

Goal #3

- The Bastrop Fire Department's goal number 3 is to ensure our firefighters receive a minimum of 56 hours of continuing education training within the budgeted year. The standard is a minimum of 24 hours per year for a firefighter to maintain their certifications annually. It is important that we invest in our firefighters so they can provide the best service to the community.



Human Resources

Fund 101. Department 06. Taking care of the best assets to the City, our employees.

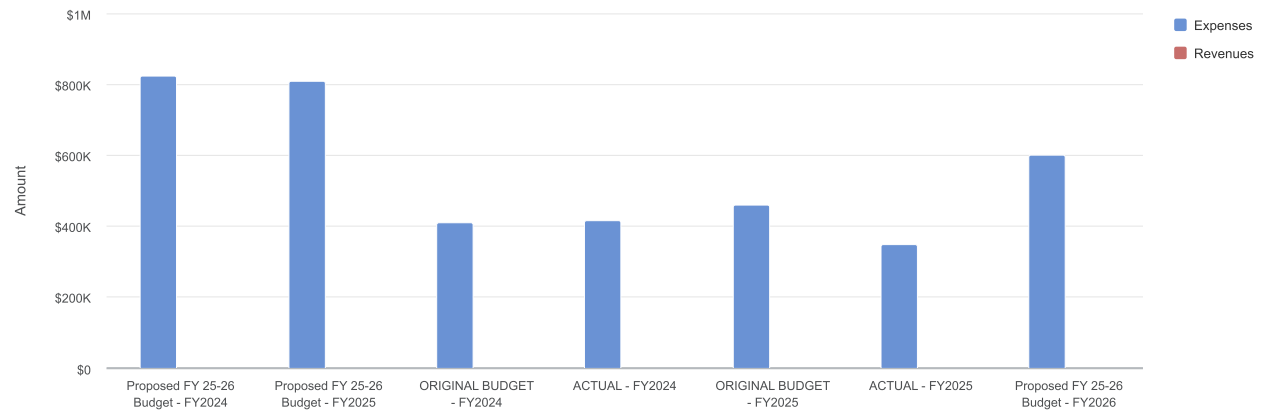


Overview

In alignment with the City of Bastrop's mission to "continuously strive to provide innovative and proactive services that enhance our authentic way of life to achieve our vision," the Human Resources Department is committed to cultivating a high-performing, service-oriented workforce that reflects our community's values and supports all departments in delivering exceptional public service.

Significant Base Budget Change in FY2026

Human Resource's proposed budget for Fiscal Year 2026 reflects an increase that is not just expenditures, but a strategic investment in workforce excellence, operational resilience, and long-term organizational success without making a significant change to the base budget. Most of the increases are associated with the costs to add an additional position, a HR generalist, which is requested in this budget (ie., supplies, furniture, technology, etc.). This position will also provide for the beginning of succession planning in the department. Other increases are the result of higher costs of third-party vendors that provide recruitment and pre-employment services, employee relations and team building events, and industry-wide increases for staff travel and training. We have also seen an increase in the costs for essential items such as printer toner, paper, etc. Lastly, the addition of a shared IT costs line item to the budget contributed to the overall increase. In closing, the Human Resources budget reflects our unwavering commitment to the responsible management of public resources. Every allocation has been carefully considered to ensure fiscal accountability while supporting strategic initiatives that enhance workforce effectiveness, equity, and service delivery. We remain dedicated to maximizing the value of every dollar in support of our mission and the employees, citizens, and community we serve.

101-06 Human Resources

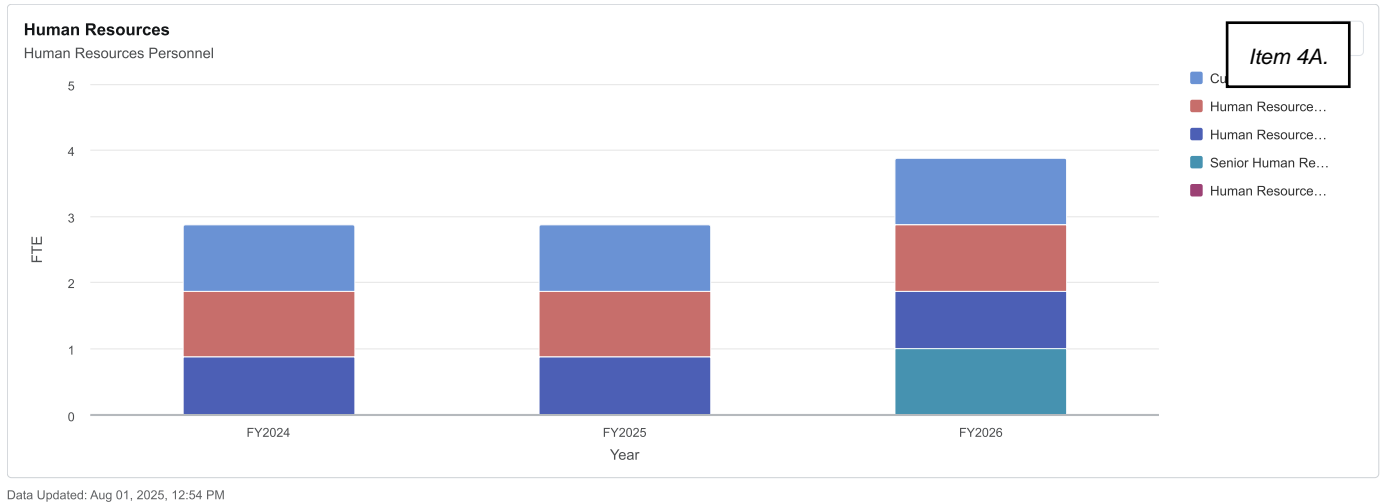
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Expenditures by Function

101-06 Human Resources

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$281,741	\$285,665	\$297,400	\$245,874	-17%	\$403,390	35%
BENEFITS	\$75,720	\$79,944	\$92,208	\$69,896	-24%	\$109,514	48%
SUPPLIES & MATERIALS	\$4,110	\$4,007	\$4,370	\$862	-80%	\$8,235	-36%
MAINTENANCE & REPAIRS	\$12,155	\$11,224	\$13,325	\$11,423	-14%	\$12,567	97%
OCCUPANCY	\$2,200	\$2,635	\$2,200	\$2,593	18%	\$5,080	-6%
CONTRACTUAL SERVICES	\$3,500	\$0	\$10,000	\$0	-100%	\$10,180	-2%
OTHER CHARGES							
CITY PINS/APPRECIATION	\$12,830	\$18,000	\$19,200	\$40	-100%	\$21,500	-11%
DUES, SUBSCRIPTIONS & PUB	\$1,110	\$1,424	\$1,310	\$35	-97%	\$1,310	3%
SPECIAL EVENTS	\$8,800	\$8,713	\$10,300	\$12,855	25%	\$17,550	32%
TRAVEL & TRAINING	\$4,165	\$2,100	\$6,680	\$3,826	-43%	\$7,035	49%
OTHER CHARGES TOTAL	\$26,905	\$30,237	\$37,490	\$16,756	-55%	\$47,395	14%
OTHER SERVICES							
ADVERTISING	\$3,500	\$657	\$3,000	\$680	-77%	\$3,000	23%
OTHER SERVICES TOTAL	\$3,500	\$657	\$3,000	\$680	-77%	\$3,000	23%
EXPENSES TOTAL	\$409,831	\$414,369	\$459,993	\$348,083	-24%	\$599,361	35%
Revenues	—	—	—	—	—	—	—

Personnel Schedule



Goal #1

Workforce Development & Retention:

- Expand training programs and leadership development to empower staff with the tools they need to deliver innovative services.
- Launch targeted retention initiatives to reduce turnover and preserve institutional knowledge.

Goal #2

Recruitment & Diversity:

- Implement inclusive hiring practices to attract top talent who reflect Bastrop's diverse community and values.
- Modernize recruitment tools and branding to position Bastrop as an employer of choice in Central Texas.

Goal #3

Employee Engagement & Culture:

- Strengthen internal communication and recognition programs that support a culture of service, accountability, and authenticity.
- Conduct employee engagement surveys and implement actionable improvements that promote long-term satisfaction and community alignment.

Goal #4

Operational Excellence & Innovation:

- Streamline HR processes through technology upgrades and digital tools to improve responsiveness and data-driven decision-making.
- Introduce proactive wellness and benefits programs to support employee well-being and productivity.

Goal #5

Organizational Excellence:

- Recognize 100% of all employees who reach employment milestones in 5-year increments.
- By aligning these HR initiatives with the City's mission, we ensure that our workforce is not only prepared but inspired to serve Bastrop's residents with excellence and integrity.



Library

Fund 101. Department 21. Enriching the lives of our residents through learning, curiosity, connection, and technology.



Overview

The Bastrop Public Library is dedicated to enriching our community through access to information, technology, and experiences that support lifelong learning, curiosity, and connection in a safe and welcoming environment.

As a vital community resource that exists to enhance people's lives, we offer a broad range of services designed to meet the evolving needs of Bastrop residents:

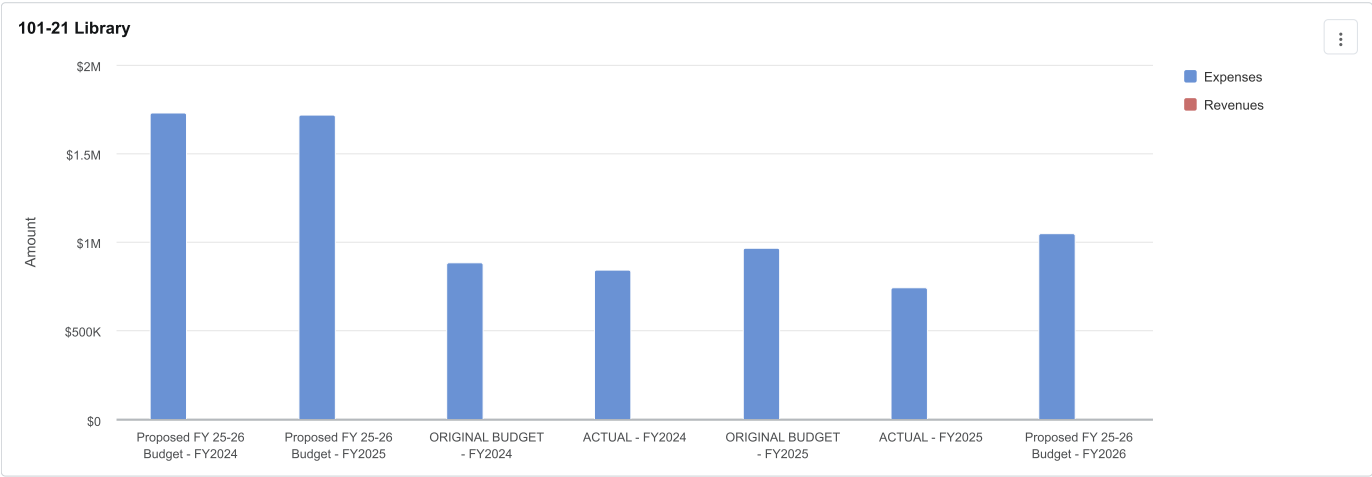
- **Technology Access & Assistance**
 - Daily access to public computers, high-speed Wi-Fi, and printing services, along with personalized support using electronic devices and navigating the digital world.
- **Diverse Collections**
 - Materials in both physical and digital formats—including books, audiobooks, movies, and online resources—support recreational reading, education, and lifelong learning for all ages.
- **Programs & Outreach**
 - Engaging programs such as storytimes, educational workshops, book clubs, and cultural events promote discovery and connection. Outreach efforts and community partnerships help bring these services to more people.
- **Welcoming, Safe Space**
 - The library offers a comfortable and inclusive place to read, study, work, and gather. Quiet areas, collaborative spaces, and meeting rooms are available to individuals and groups alike.
- **Local History Preservation**
 - A curated collection of photographs, documents, and records celebrates Bastrop's unique history and supports research into the community's heritage.

The Bastrop Public Library continues to evolve with its community, serving as a trusted, welcoming space where ideas are shared, knowledge is discovered, and people come together.



Significant Base Budget Change in FY2026

The Library’s proposed budget for the coming year reflects a modest increase, with no significant changes to the base budget. Most increases are due to rising costs from third-party vendors and the growing demand for services. Postage expenses have gone up both because of higher mailing costs and an increase in the number of items being shipped. We have also expanded internet access for our community by adding ten new hot spots. Additionally, color printing was significantly underestimated last year, leading to a necessary adjustment. More outreach programs have increased mileage reimbursement needs, and general cost increases for book processing supplies, books, office supplies, paper, and toner reflect the broader rise in the cost of doing business. We are committed to careful stewardship of public funds while continuing to expand and improve services for everyone.



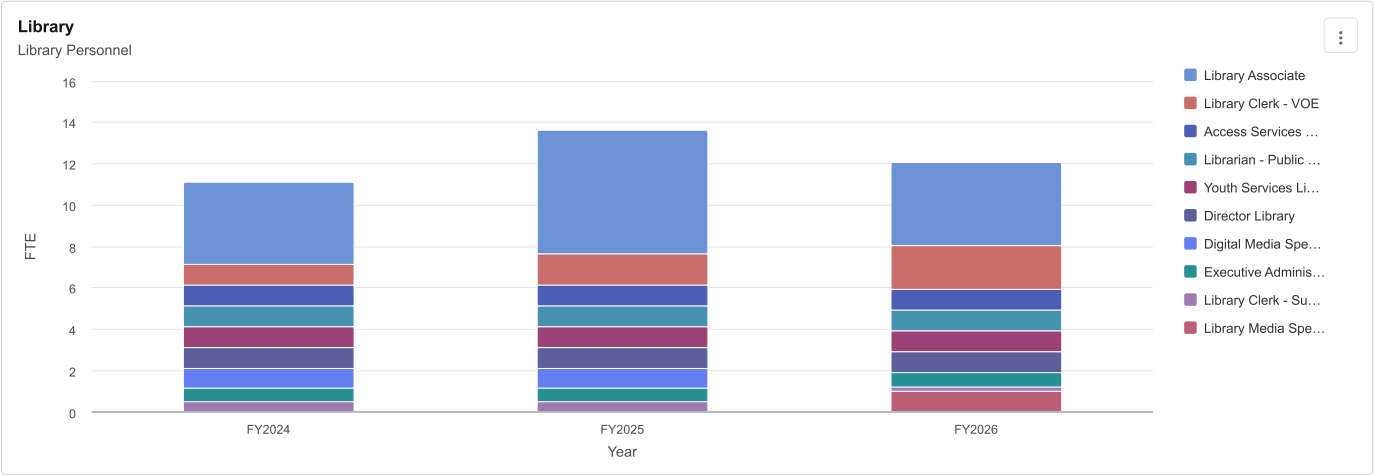
Expenditures by Function

101-21 Library							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$536,230	\$514,606	\$591,640	\$457,978	-23%	\$638,829	64%
BENEFITS	\$203,771	\$178,134	\$220,032	\$169,106	-23%	\$229,911	69%
SUPPLIES & MATERIALS	\$78,055	\$85,424	\$82,790	\$66,465	-20%	\$81,775	83%
MAINTENANCE & REPAIRS	\$5,890	\$9,576	\$6,800	\$4,652	-32%	\$12,205	-6%
OCCUPANCY	\$34,740	\$31,987	\$36,020	\$27,600	-23%	\$36,180	76%
CONTRACTUAL SERVICES	\$14,990	\$14,596	\$15,965	\$10,797	-32%	\$36,256	-26%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$6,010	\$5,805	\$9,495	\$5,840	-38%	\$8,675	77%
OVERS/SHORTS	\$25	\$0	\$25	\$0	-100%	\$25	0%
TRAVEL & TRAINING	\$3,585	\$2,636	\$3,340	\$2,464	-26%	\$3,750	55%
OTHER CHARGES TOTAL	\$9,620	\$8,441	\$12,860	\$8,304	-35%	\$12,450	70%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
OTHER SERVICES							
ADVERTISING	\$1,275	\$556	\$2,425	\$1,414	-42%	\$2,475	55%
OTHER SERVICES TOTAL	\$1,275	\$556	\$2,425	\$1,414	-42%	\$2,475	55%
EXPENSES TOTAL	\$884,571	\$843,320	\$968,532	\$746,316	-23%	\$1,050,081	63%
Revenues	-	-	-	-	-	-	-

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

Increase Public Visits Through Engaging Programs and Responsive Services:

- Grow library visits by offering meaningful programs and services that reflect the evolving interests and needs of the community, making the library a welcoming and relevant destination for all.

Goal #2

Expand Community Engagement Through Partnerships and Outreach:

- Strengthen connections with local organizations and diverse groups by increasing collaborative programs and outreach efforts, ensuring the library remains a visible and inclusive part of the community.

Goal #3

Maintain a Current, High-Quality Collection:

- Ensure at least 20% of library materials are published within the last five years to better meet the informational and recreational needs of patrons and exceed state-recommended standards.

Goal #4

Increase Active Library Membership:

- Expand outreach, form new partnerships, and promote the value of library resources to grow the number of active cardholders and deepen community connection to the library.

Goal #5

Demonstrate Excellence in Library Service:

- Meet the standards for the Texas Municipal Library Directors Association's *Achievement of Excellence in Libraries Award* by excelling in key areas such as outreach to underserved populations, digital inclusion, workforce development, innovative programming, professional development, literacy support, and community collaboration.

Item 4A.



Municipal Court

Fund 101. Department 12. The administrative portion of the judicial system.



Overview

The Bastrop Municipal Court of Record has exclusive subject matter jurisdiction over City Ordinance violations in the city limits and concurrent subject matter jurisdiction over Class C offenses punishable by fines up to \$500. Jurisdiction also exists for fines up to \$2,000 for certain violations related to fire safety, zoning, public health, and sanitation. Our Court decides the lowest level of criminal offenses in the State of Texas including traffic, City Ordinance, juvenile and parking violations.

The Bastrop Municipal Court of Record also has jurisdiction over property hearings, code abatement cases, dangerous dog determinations, civil parking, and various appeals of administrative determinations made by other city departments. On occasion, the Municipal Court judges perform weddings.

Bastrop Municipal Court of Record's Presiding Judge and Associate Judge(s) are also magistrates for Bastrop County which involves: informing Defendants of their charges and legal rights; deciding on whether or not to set bail; considering whether a personal bond is appropriate; issuing orders on setting the bail amount; issuing orders of conditions for bond release; and, facilitating or making the appointment of an attorney to represent the Defendant on Class A misdemeanors and higher offenses. Our overall goal is to ensure that all Defendants are treated fairly and impartially and that they receive proper information on options to resolve their case(s).

Significant Base Budget Change in FY2026

A decrease to the Software Maintenance budget is necessary because the annual costs for Incode 10 / MJ10 is approximately \$5,000 once we go live and will be eliminating the Cardinal Software contract.

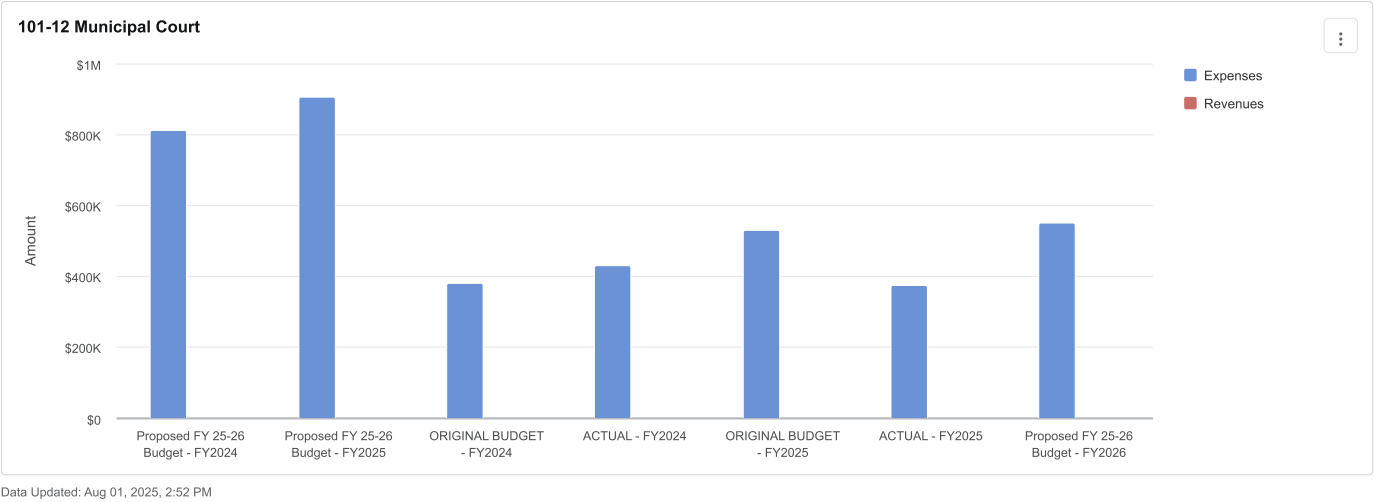
An increase to the Legal Services budget is due to a change of prosecutor contract with higher rates than the prior firms.

An increase to the Equipment Rental budget is due to the monthly costs of RICOH printer contracts being higher than what was budgeted in FY2025. The annual cost for the RICOH printer contract is approximately \$3,060 Item 4A.

Overall operational costs of the Municipal Court have changed over the last several months. We are currently in the process of transitioning our court software from Cardinal to Incode 10.

Another unpredicted change is in Legal Services in which the new law firms' rates are higher than the prior firms. Due to increased case filings and trial settings, this increases our budget needed for legal services.

The Municipal Court is requesting to increase the Professional Services budget by \$3,000. Over the last year we have scheduled over seven different certified court interpreters for various court settings as required by state law. The costs for these services totaled \$2,299.40.



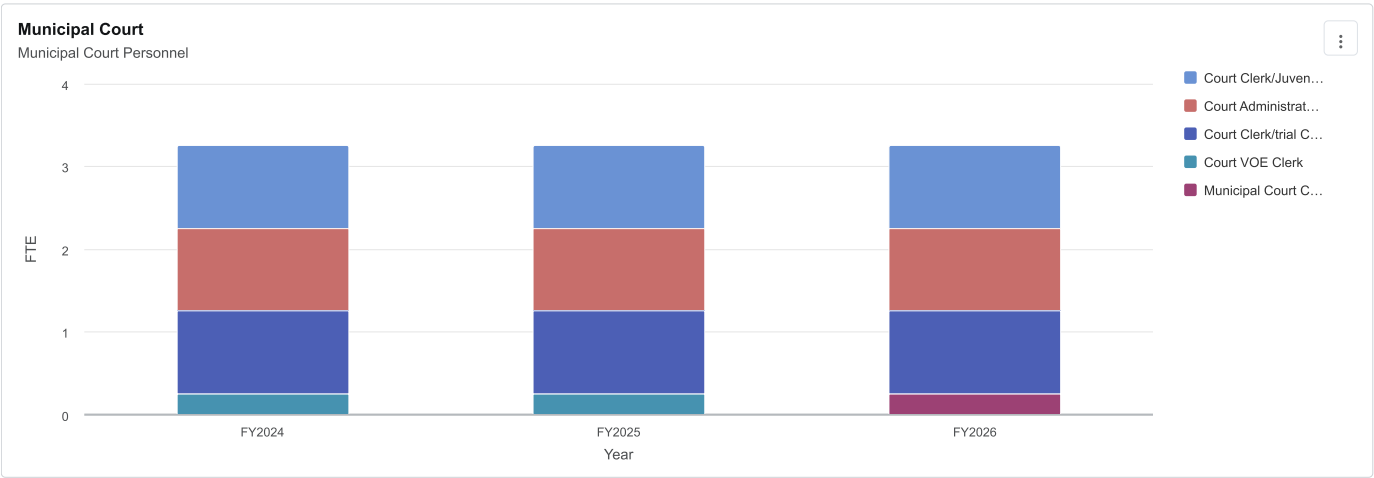
Expenditures by Function

101-12 Municipal Court							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$182,511	\$215,659	\$193,930	\$152,074	-22%	\$206,416	68%
BENEFITS	\$65,232	\$76,337	\$69,629	\$54,114	-22%	\$76,172	62%
SUPPLIES & MATERIALS	\$10,400	\$7,034	\$8,800	\$5,962	-32%	\$8,800	68%
MAINTENANCE & REPAIRS	\$8,550	\$5,952	\$39,150	\$1,458	-96%	\$6,500	525%
OCCUPANCY	\$4,125	\$4,568	\$4,125	\$4,145	0%	\$4,125	100%
CONTRACTUAL SERVICES	\$105,675	\$119,474	\$205,824	\$155,256	-25%	\$242,544	49%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$415	\$221	\$745	\$110	-85%	\$745	15%
EQUIPMENT RENTALS	\$0	\$0	\$785	\$644	-18%	\$785	82%
OVERS/SHORTS	\$0	-\$34	\$0	-\$8	-	\$0	-
TRAVEL & TRAINING	\$2,300	\$2,449	\$6,100	\$1,479	-76%	\$4,500	68%
OTHER CHARGES TOTAL	\$2,715	\$2,636	\$7,630	\$2,225	-71%	\$6,030	63%
OTHER SERVICES							
ADVERTISING	\$200	\$0	\$200	\$0	-100%	\$200	0%
OTHER SERVICES TOTAL	\$200	\$0	\$200	\$0	-100%	\$200	0%
CONTINGENCY	\$0	\$0	\$0	\$0	-	\$0	-
EXPENSES TOTAL	\$379,408	\$431,660	\$529,288	\$375,234	-29%	\$550,787	64%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
Revenues	-	-	-	-	-	-	-

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

- Go live with Incode 10 in the Court.

Goal #2

- Implement a paperless / paper-light court system.

Goal #3

- Increase collections for outstanding cases by using current and new resources. This includes establishing the new notification system with Incode 10 which will send out text, email and phone call texts to defendants about their outstanding cases and hearings.

Goal #4

- Create and implement a virtual court option for defendants to attend their hearings.

Goal #5

- Update the court website to include fillable forms information for upcoming court hearings.



Parks and Recreation

Fund 101. Department 23. A healthy quality of life for our residents.



City of Bastrop **PARKS & RECREATION**

Overview

Since its inception, the Parks & Recreation Department has been committed to enriching the quality of life for both residents and visitors. Through the creation and enhancement of vibrant parks and recreational spaces, we foster community connections, promote healthy lifestyles, and preserve the natural beauty and heritage of our region.

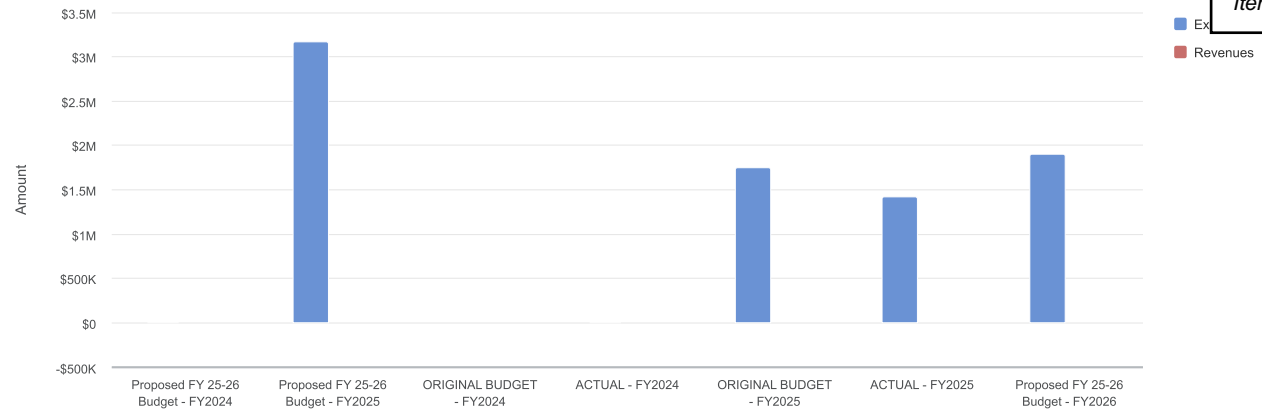
Guided by our Parks, Recreation, and Open Space Master Plan, adopted in March 2024, our strategic priorities include:

1. **Funding** – Securing sustainable financial resources to support ongoing development and maintenance.
2. **Park Improvements** – Upgrading existing parks to meet evolving community needs and standards.
3. **Trails** – Expanding and connecting trail systems to enhance accessibility and encourage active transportation.
4. **Recreational Programming** – Providing inclusive and engaging programs for all ages and interests.
5. **Land Acquisition** – Preserving green space through strategic land purchases to support future growth.
6. **Recreational Community Center** – Planning and developing a centralized facility to serve as a hub for community wellness, recreation, and engagement.

Significant Base Budget Change in FY2026

The FY26 Parks & Recreation Budget includes a reallocation of \$51,500 from the Community Engagement Budget to support community events such as the BIG BANG, Easter Celebration, Concert in the Park, Christmas Tree Lighting, and other related activities. Additionally, the budget includes the addition of one (1) full-time Parks Maintenance position to support the growing needs of the department.

101-23 Parks & Recreation



Data Updated: Aug 01, 2025, 2:52 PM

Expenditures by Function

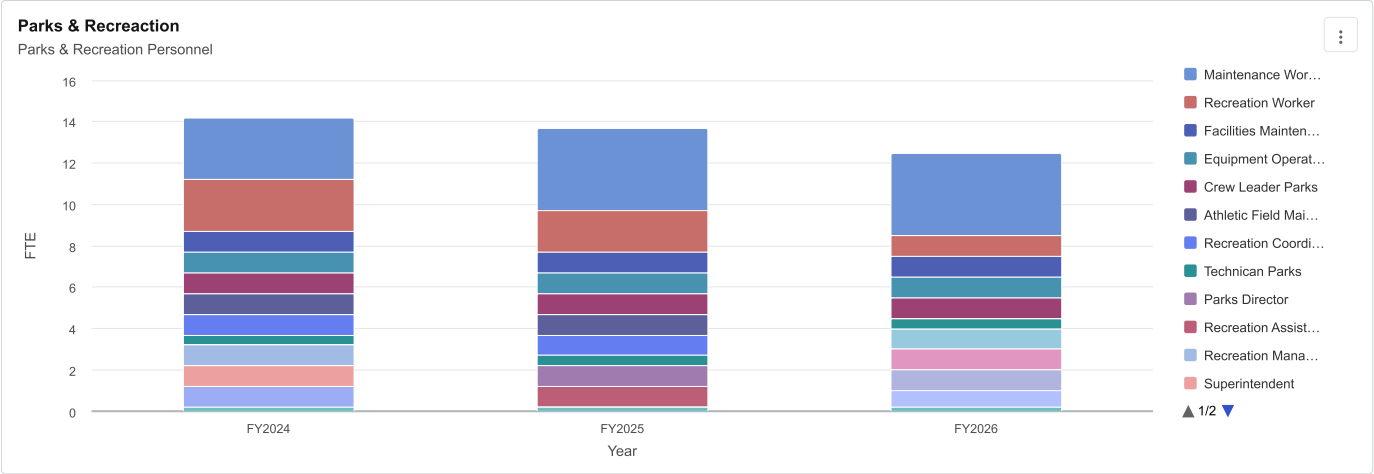
101-23 Parks & Recreation

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$0	\$0	\$100,000	\$132,873	33%	\$33,000	606%
WAGES							
LONGEVITY	\$0	\$0	\$2,760	\$2,615	-5%	\$3,292	63%
OPERATIONAL SALARIES	\$0	\$0	\$655,500	\$532,147	-19%	\$699,474	70%
OVERTIME	\$0	\$0	\$40,000	\$19,871	-50%	\$41,000	46%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	-	\$0	-
WAGES TOTAL	\$0	\$0	\$698,260	\$554,633	-21%	\$743,766	68%
BENEFITS							
GROUP INSURANCE	\$0	-\$772	\$107,850	\$85,254	-21%	\$142,735	35%
RETIREMENT	\$0	\$0	\$87,900	\$76,144	-13%	\$80,377	104%
SOCIAL SECURITY	\$0	\$0	\$50,150	\$41,096	-18%	\$53,762	70%
WORKERS COMPENSATION	\$0	\$0	\$17,037	\$4,462	-74%	\$18,646	15%
BENEFITS TOTAL	\$0	-\$772	\$262,937	\$206,956	-21%	\$295,520	59%
SUPPLIES & MATERIALS							
CHEMICALS	\$0	\$0	\$3,000	\$966	-68%	\$3,000	32%
FORMS PRINTING	\$0	\$0	\$7,000	\$6,800	-3%	\$7,500	84%
FUEL	\$0	\$0	\$18,000	\$11,763	-35%	\$18,000	65%
IRRIGATION SUPPLIES	\$0	\$0	\$4,500	\$3,661	-19%	\$6,500	26%
JANITORIAL SUPPLIES	\$0	\$0	\$8,100	\$9,740	20%	\$10,000	78%
OFFICE EQUIPMENT	\$0	\$0	\$1,000	\$561	-44%	\$2,300	-32%
POSTAGE	\$0	\$0	\$100	\$16	-84%	\$100	16%
SAFETY SUPPLIES	\$0	\$21	\$6,500	\$2,294	-65%	\$6,800	29%
SMALL TOOLS	\$0	\$0	\$6,500	\$2,052	-68%	\$5,500	55%
SUPPLIES	\$0	\$52	\$13,000	\$8,654	-33%	\$13,000	67%
SUPPLIES & MATERIALS TOTAL	\$0	\$74	\$67,700	\$46,507	-31%	\$72,700	57%
MAINTENANCE & REPAIRS	\$0	\$151	\$227,650	\$182,014	-20%	\$251,200	63%
OCCUPANCY							
COMMUNICATIONS	\$0	\$0	\$3,500	\$1,707	-51%	\$4,500	16%
LITTLE LEAGUE UTILITIES	\$0	\$0	\$20,000	\$10,949	-45%	\$20,000	55%
PARKS & TRAILS UTILITIES	\$0	\$0	\$15,000	\$11,389	-24%	\$15,000	76%
TXDOT UTILITY IRRIGATION METER	\$0	\$0	\$13,000	\$7,692	-41%	\$13,000	59%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
UTILITIES	\$0	\$0	\$35,000	\$27,441	-22%	\$35,000	78%
OCCUPANCY TOTAL	\$0	\$0	\$86,500	\$59,178	-32%	\$87,500	66%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$6,548	-100%
CONTRACTUAL SERVICES	\$0	\$0	\$208,000	\$168,675	-19%	\$215,700	75%
CREDIT CARD PROCESSING FEES	\$0	\$0	\$5,000	\$3,157	-37%	\$5,000	63%
EQUIPMENT RENTAL	\$0	\$0	\$1,000	\$1,139	14%	\$1,500	43%
PROFESSIONAL SERVICES	\$0	\$0	\$5,000	\$6,277	26%	\$5,000	126%
UNIFORMS	\$0	\$0	\$8,000	\$3,538	-56%	\$8,000	44%
VEHICLE/EQUIP REPLACEMENT FEE	\$0	\$0	\$50,467	\$37,850	-25%	\$50,467	75%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	\$4,465	-100%
CONTRACTUAL SERVICES TOTAL	\$0	\$0	\$277,467	\$220,636	-20%	\$296,680	68%
OTHER CHARGES							
COMMUNITY EVENT SUPPORT	\$0	\$0	\$0	\$0	—	\$75,000	-100%
DUES, SUBSCRIPTIONS & PUB	\$0	\$0	\$2,500	\$1,923	-23%	\$2,790	59%
RECREATION PROGRAMS	\$0	\$74	\$16,000	\$11,021	-31%	\$32,500	-17%
TRAVEL & TRAINING	\$0	\$273	\$5,600	\$2,301	-59%	\$7,600	4%
OTHER CHARGES TOTAL	\$0	\$346	\$24,100	\$15,245	-37%	\$117,890	-67%
OTHER SERVICES							
ADVERTISING	\$0	\$0	\$2,500	\$1,034	-59%	\$8,000	-56%
OTHER SERVICES TOTAL	\$0	\$0	\$2,500	\$1,034	-59%	\$8,000	-56%
EXPENSES TOTAL	\$0	-\$201	\$1,747,114	\$1,419,076	-19%	\$1,906,256	66%
Revenues	—	—	—	—	—	—	—

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

Funding:

- Proactively identify and apply for relevant grant opportunities to support park development and program
- Strengthen community partnerships that promote resource sharing and collaborative growth.

Item 4A.

Goal #2

Park Improvements:

- Standardize park equipment to ensure consistency, simplify maintenance, and expedite repairs.
- Establish a ten-year parks maintenance plan to proactively address equipment replacement and repair needs.
- Introduce new amenities across the park system to meet evolving community needs and enhance user experience.

Goal #3

Trails:

- Develop a future trails connectivity map to guide long-term planning and expansion.
- Promote walking and biking trails through targeted marketing on the City's website.
- Collaborate with partner organizations to expand and enhance trail connectivity throughout the community.

Goal #4

Recreational Programming:

- Identify and improve equitable access to parks and recreational facilities for all community members.
- Expand recreational programs and amenities tailored to families and youth.
- Monitor emerging trends to create innovative opportunities that enrich the recreational experience for residents and visitors.
- Maintain and enhance the accessibility of up-to-date recreational information on the City's website.

Goal #5

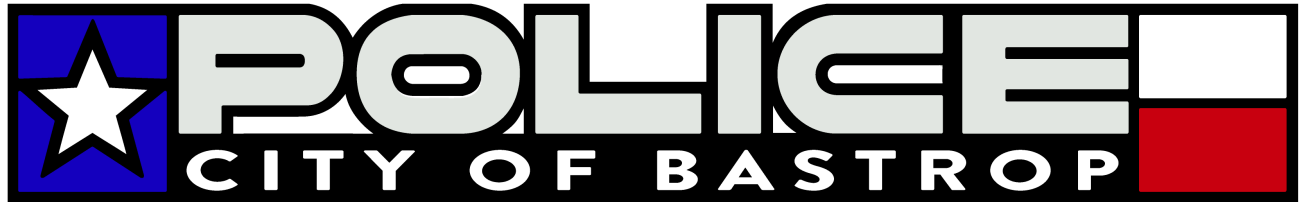
Land Acquisition:

- Collaborate with developers on new projects to preserve green space as parkland, enhancing community well-being and environmental sustainability.
- Establish comprehensive park standards to guide the planning and development of new parks.



Police Department

Fund 101. Department 09. Committed to a safe and secure Bastrop.



Overview

An investment into the Police Department enhances community policing strategies. Preparing for an already increasing population and density by addressing necessary resources, such as staffing, enables the department with the ability to strive to maintain the community's expected level of service and foster a positive internal and external environment.

Department Services

Overall, the primary function of a police department is to provide services in categories such as violent crimes, property crimes, public disturbances, death investigations and traffic offenses, to name a few. In addition, our department is charged with customer service tasks in relation to mental health, victims services, administration, the homeless population and the management of public safety.

The members of the City of Bastrop Police Department are wholeheartedly committed to providing transparency, building relationships, and fostering trust with the residents of our community. We strive to provide professional law enforcement services, comprehensive crime prevention and crime solution services to the residents of the city and to our external partners. The Chief of Police oversees the operations of the department, which is currently organized into four divisions: Field Services, Criminal Investigations, Support Services and Administration.

The Field Services Division (patrol) primarily consists of uniform law enforcement officers and is comprised of four different shifts. The division also includes a K9 Unit and a Traffic Unit. Their functions are to provide quality services while responding to all calls for service, conduct initial investigations, tactical responses when required, and preventative techniques in a variety of aspects through the enforcement of laws and ordinances.

The Criminal Investigations Division covers a vast area of specialized skills. The Detectives' primary function consists of follow-up investigations related to crimes. This incorporates interviewing witnesses, suspects, and victims along with analyzing the information provided for validity, reliability and accuracy, further compiling comprehensive and factual cases for prosecution to be presented in a court of law. Investigations range from death investigations, assaults, sex crimes, child sex crimes, thefts, kidnappings, burglaries, to white collar crimes. This unit also monitors sex offender compliance, pawnshop dealings, auto theft, intelligence reports and drug activity.

Included in our Criminal Investigations Division are the Property and Evidence (P&E) Technician and the Victim's Service Liaison, both of which provide support to every member of the department and assist with issues within the community. Property and Evidence provides a variety of functions such as finger printing, coordinating lab services, identifying bones, tracking weapons, and categorizing the thousands of items contained in our property room. Victim's Services assists with not only communication, but also coordination between victims and their

families. They are responsible for assisting with our volunteer (VIPS) program, community activities and community trainings.

Our Support Services Division is responsible for a large number of services. Their primary functions include Internal Affairs, Professional Standards, community resources, special events, procurement, recruiting, inventory, departmental training, vehicle maintenance, human resources and hiring, record keeping, statistical data, case management, open records, weapons maintenance and much, much more.

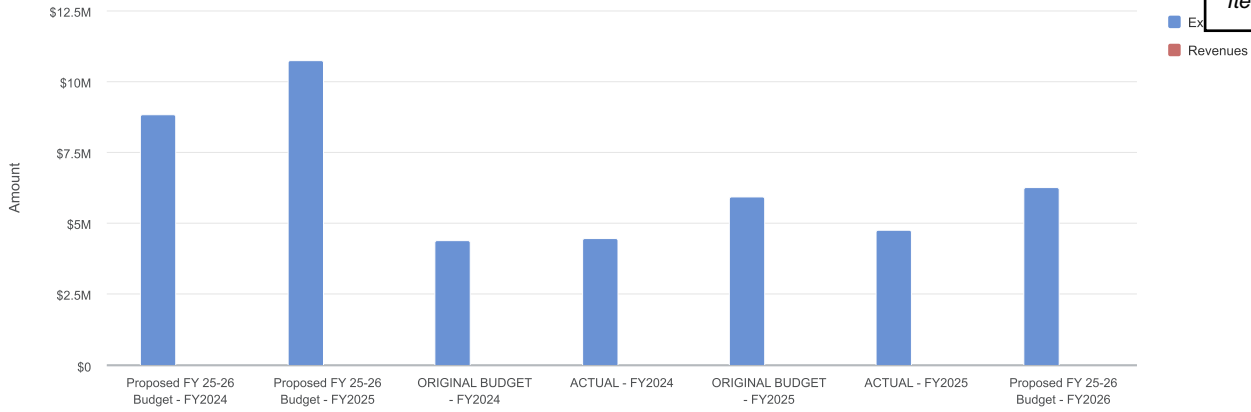
The fourth division is primarily administrative in purpose. It oversees the operations of the Police Department, ensuring compliance, public information functions including media relations, fiscal management and budgetary services. Furthermore, it ensures that the overall mission of the Police Department is adhered to in a professional manner.

Significant Base Budget Change in FY2026

To better serve our community, the Police Department has requested additional personnel, both sworn and civilian, to address low allotted staffing levels. In addition, resources such as new or additional equipment have been requested to assist with accomplishing the Department and the City’s mission.



101-09 Police



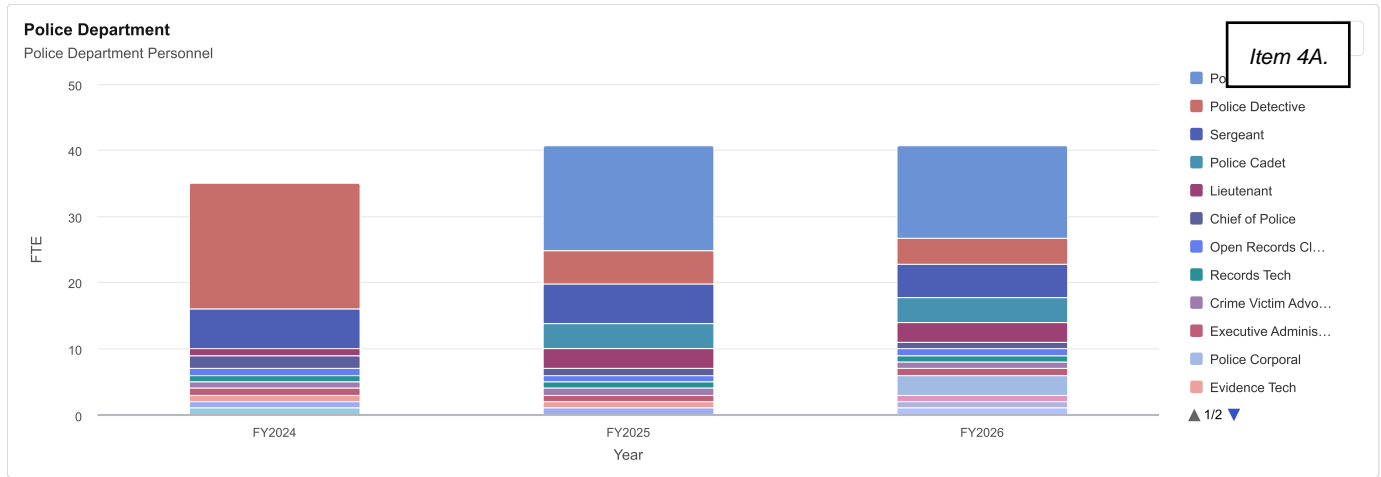
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Expenditures by Function

101-09 Police

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$2,477,514	\$2,581,777	\$3,104,020	\$2,346,173	-24%	\$3,253,909	68%
BENEFITS	\$858,324	\$820,515	\$1,051,344	\$809,628	-23%	\$1,257,112	48%
SUPPLIES & MATERIALS	\$179,980	\$176,109	\$388,002	\$254,658	-34%	\$383,665	68%
MAINTENANCE & REPAIRS	\$119,100	\$121,997	\$271,845	\$231,102	-15%	\$257,887	95%
OCCUPANCY	\$40,457	\$41,606	\$44,294	\$40,979	-7%	\$65,532	30%
CONTRACTUAL SERVICES	\$630,250	\$646,651	\$981,337	\$1,029,520	5%	\$944,916	113%
OTHER CHARGES							
CODE ENFORCE CLEAN UP PROJECTS	\$1,000	-\$190	\$0	\$0	–	\$0	–
DUES, SUBSCRIPTIONS & PUB	\$17,071	\$17,362	\$26,339	\$15,777	-40%	\$22,675	86%
EQUIPMENT RENTALS	\$0	\$0	\$0	\$0	–	\$0	–
PRISONER HOUSING	\$0	\$0	\$0	\$0	–	\$0	–
SPECIAL EVENTS	\$0	\$0	\$0	\$0	–	\$6,000	-100%
TRAVEL & TRAINING	\$48,000	\$53,223	\$75,000	\$39,306	-48%	\$81,100	41%
OTHER CHARGES TOTAL	\$66,071	\$70,395	\$101,339	\$55,083	-46%	\$109,775	42%
OTHER SERVICES							
ADVERTISING	\$2,500	\$3,939	\$2,500	\$1,229	-51%	\$2,500	49%
OTHER SERVICES TOTAL	\$2,500	\$3,939	\$2,500	\$1,229	-51%	\$2,500	49%
EXPENSES TOTAL	\$4,374,196	\$4,462,988	\$5,944,681	\$4,768,372	-20%	\$6,275,296	71%
Revenues	–	–	–	–	–	–	–

Personnel Schedule



Goal #1

To invest in the Department's workforce:

- Deliver valuable human capital management services that are aligned with the City of Bastrop's mission and strategic goals.
- Nurture a culture of transparency and collaboration that leverages employees' unique talents, skills and perspectives.
- Recruit, train and retain the workforce needed to meet and accomplish the mission of the Department and the City now and in the future.
- Enhance practices to support and sustain a high performing workforce.

Goal #2

Enhance information gathering, analysis, utilization and dissemination:

- Evaluate the Department's current capabilities and needed capabilities to enable us to maximize the use of information gathering.
- Establish and reevaluate processes that convert information and data into actionable communications for our department and the community.
- Optimize and influence the use of technology to enhance our data analysis, crime solving abilities and information dissemination.
- Continue to foster and expand our working relationships with multiple partners.

Goal #3

Uphold department-wide accountability:

- Optimize the efficiency and deployment of our people and assets.
- Enhance internal controls, transparency and adherence to Best Practices to support the efficient use of department resources, including fiscal.
- Continue to review and implement standards that meet and exceed Best Practices for our environment.

Goal #4

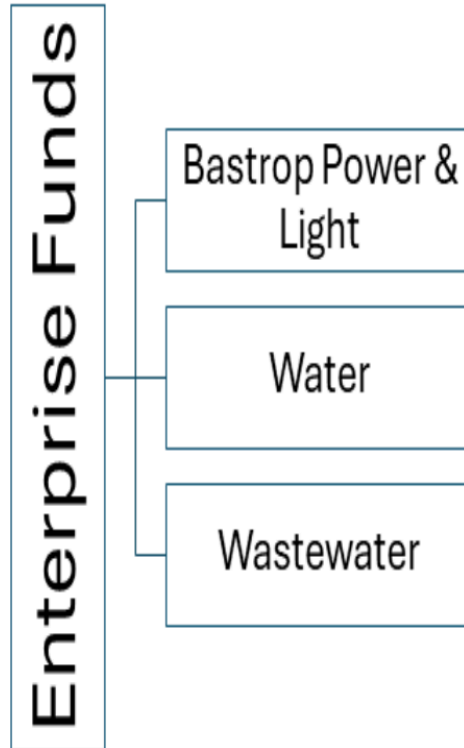
Optimize our operational capacity, readiness levels, resiliency and mission requirements:

- Continue to assess and adapt our operational capabilities to maximize our readiness to meet the needs of the community.
- Consistently evaluate our service capabilities and communications with members of our community and other organizations.
- Evaluate and make requests that invest in our department's employees, promoting a positive environment of professionalism.
- Identify industry-leading systems and equipment while seeking appropriate resources to help in the success of our department.



The Enterprise Fund

Small business units within the City government.



The Enterprise Funds

The City of Bastrop has 3 separate and distinct business units within the city's financial structure. These funds are BP&L, Water, & Wastewater. Each fund derives its own income from the sale of electricity, water, or wastewater service.

Each of the funds makes a contribution to the General Fund for administrative support, and also to the Utility Billing Office for billing support. Each of the funds are solvent and have the capacity for debt for large scale capital projects.



Bastrop Power and Light

Fund 404. Helping Bastrop shine by keeping the lights on!



Overview

Bastrop Power & Light's purpose is to provide safe, reliable electric service to the citizens of Bastrop in a cost-effective, efficient manner through careful maintenance and thoughtful capital improvements to the system.

The Bastrop Power & Light (BP&L) Fund is utilized to account for the financial activities related to the provision of electricity services to residents in the BP&L service territory. This includes technology expenses, project expenses, and general operational expenses. Revenues are primarily generated through sale of electricity to customers, both residential and commercial, but also include penalties, service fees and line extension fees. A line extension fee is the cost to extend new electrical lines and equipment to a location that does not currently have service or when an existing service location requests an upgrade in capacity.

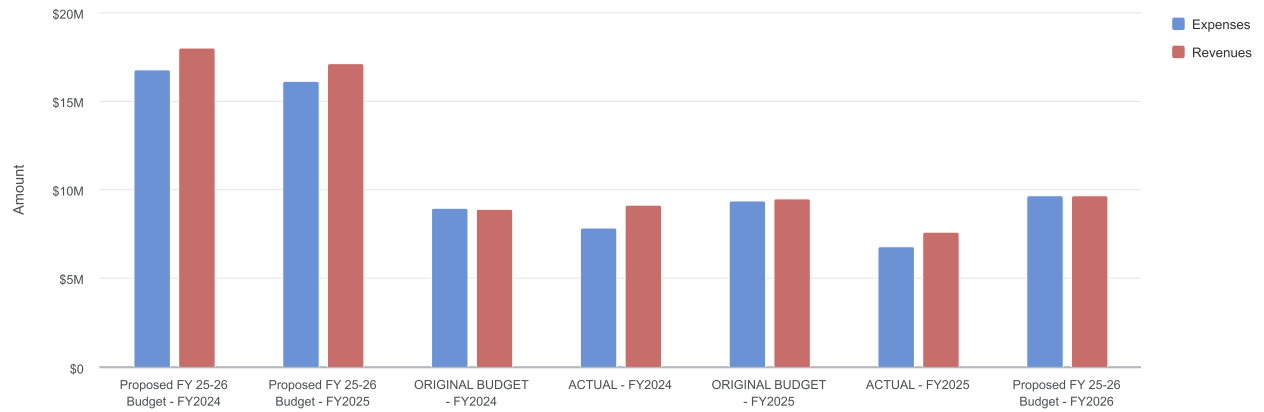
BP&L is responsible for the City's 7,200-volt electric distribution system. There are 40.5 miles of overhead electrical lines and 7.1 miles of underground electrical lines, which provide services to approximately 2,943 customers. The Lower Colorado River Authority (LCRA) generates the electricity purchased by BP&L and acts as the liaison to the Electric Reliability Council of Texas (ERCOT) on behalf of BP&L. McCord Engineering is contracted by the City of Bastrop to provide engineering services for BP&L. McCord Engineering is providing BP&L's 5-Year System Study and the engineering and project management assistance of the 4th Feeder. LCRA also provides mutual assistance during disasters, providing personnel and equipment when needed.

Significant Base Budget Change in FY2026

System Study Improvements:

- Bastrop Power & Light's 4th Feeder is being engineered in FY2025 by McCord Engineering for a complete build-out of the feeder in FY2026. The new feeder will run a total of 2.5 miles from the LCRA Substation at Main Street and Mesquite Street down to Hwy 95; from HWY 95 it will run to Industrial Park. This new feeder will add more capacity and relieve some load off the East Feeder and Town Feeder.
- The Electrical System Study (2026-2031) is schedule to be completed in FY2025 and will identify future capital improvements in the electric system. The System Study provides information that helps pinpoint required system maintenance and recommendations for balancing and maintaining the electric system, including estimated costs for labor, material and engineering for each project. The Study is completed every 5 years.

Bastrop Power & Light



Data Updated: Aug 01, 2025, 2:52 PM

Expenditures by Function

Bastrop Power & Light

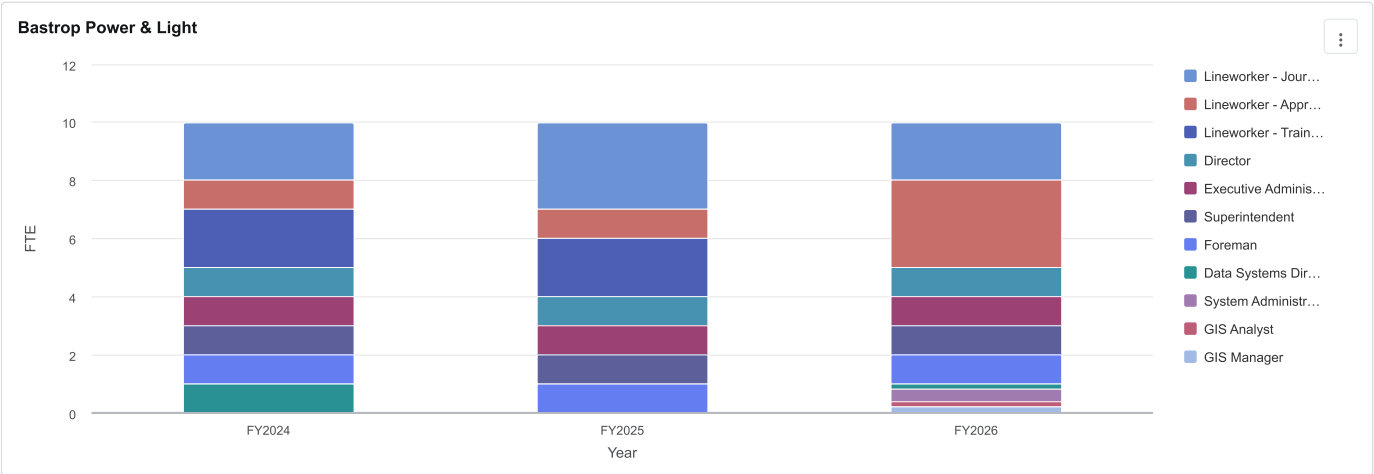
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$980,257	\$870,367	\$1,031,707	\$926,768	-10%	\$1,226,285	60%
WAGES							
COMPENSATED ABSENCES	\$0	\$11,592	\$0	\$0	—	\$0	—
LONGEVITY	\$4,303	\$4,108	\$5,820	\$4,588	-21%	\$5,031	107%
OPERATIONAL SALARIES	\$735,601	\$749,125	\$782,500	\$625,243	-20%	\$976,696	44%
OVERTIME	\$15,000	\$18,898	\$15,750	\$11,390	-28%	\$15,750	72%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$754,904	\$783,722	\$804,070	\$641,221	-20%	\$997,477	45%
BENEFITS							
GROUP INSURANCE	\$86,956	\$77,078	\$87,000	\$52,209	-40%	\$116,046	20%
RETIREMENT	\$94,531	\$103,487	\$110,600	\$92,989	-16%	\$123,506	65%
SOCIAL SECURITY	\$56,277	\$57,471	\$59,900	\$47,871	-20%	\$75,104	44%
WORKERS COMPENSATION	\$9,000	\$13,514	\$9,000	\$10,051	12%	\$29,117	-35%
BENEFITS TOTAL	\$246,764	\$251,550	\$266,500	\$203,119	-24%	\$343,773	37%
SUPPLIES & MATERIALS							
BOOKS	\$5,000	\$966	\$5,000	\$0	-100%	\$5,000	0%
COMPUTER EQUIPMENT	\$1,300	\$1,303	\$1,800	\$0	-100%	\$1,800	0%
EQUIPMENT	\$1,000	\$12,373	\$1,000	\$93	-91%	\$1,000	9%
FUEL	\$25,000	\$16,704	\$35,000	\$10,354	-70%	\$35,000	30%
SAFETY SUPPLIES	\$2,500	\$2,678	\$2,500	\$1,848	-26%	\$2,500	74%
SMALL TOOLS	\$7,500	\$7,995	\$7,875	\$3,751	-52%	\$7,875	48%
SUPPLIES	\$7,500	\$9,532	\$12,500	\$7,710	-38%	\$12,500	62%
SUPPLIES & MATERIALS TOTAL	\$49,800	\$51,550	\$65,675	\$23,756	-64%	\$65,675	36%
MAINTENANCE & REPAIRS	\$267,000	\$154,061	\$267,000	\$180,602	-32%	\$270,000	66%
OCCUPANCY							
MAYFEST UTILITIES	\$0	\$0	\$0	\$0	—	\$6,600	-100%
COMMUNICATIONS	\$5,800	\$4,637	\$5,800	\$6,857	18%	\$5,800	118%
UTILITIES	\$6,000	\$6,274	\$6,000	\$5,894	-2%	\$6,000	98%
OCCUPANCY TOTAL	\$11,800	\$10,911	\$11,800	\$12,751	8%	\$18,400	

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	–	\$6,463	-100%
ADMINISTRATIVE SUPPORT	\$524,294	\$524,294	\$541,707	\$406,280	-25%	\$319,400	197%
ENGINEERING & CONSULTING	\$50,000	\$17,394	\$50,000	\$287	-99%	\$50,000	1%
EQUIPMENT RENTAL	\$13,000	\$9,066	\$13,000	\$6,693	-49%	\$13,000	51%
INSURANCE EXPENSE	\$14,600	\$14,074	\$14,600	\$10,965	-25%	\$14,600	75%
LCRA POWER	\$5,689,621	\$4,660,960	\$5,689,621	\$3,996,626	-30%	\$5,689,621	70%
LCRA TESTING	\$2,500	\$574	\$2,500	\$1,787	-29%	\$2,500	71%
LEGAL SERVICES	\$5,500	\$5,215	\$5,500	\$366	-93%	\$5,500	7%
PROFESSIONAL SERVICES	\$17,500	\$4,073	\$157,500	\$64,952	-59%	\$132,500	68%
UNIFORMS	\$13,000	\$11,521	\$13,000	\$6,363	-51%	\$13,000	49%
VEHICLE/EQUIP REPLACEMENT FEE	\$103,397	\$103,397	\$112,004	\$84,003	-25%	\$112,004	75%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	–	\$2,383	-100%
CONTRACTUAL SERVICES TOTAL	\$6,433,412	\$5,350,567	\$6,599,432	\$4,578,324	-31%	\$6,360,971	76%
OTHER CHARGES							
BAD DEBT EXPENSE	\$0	\$19,241	\$0	\$6,584	–	\$0	–
COMMUNITY EVENT SUPPORT	\$0	\$0	\$100,000	\$100,000	0%	\$100,000	100%
DEPRECIATION EXPENSE	\$0	\$195,498	\$0	\$0	–	\$0	–
DUES, SUBSCRIPTIONS & PUB	\$2,000	\$556	\$2,000	\$474	-76%	\$2,000	24%
OVERS/SHORTS	\$0	-\$100	\$0	-\$30	–	\$0	–
PROMOTIONAL ADVERTISING	\$6,000	\$0	\$6,000	\$0	-100%	\$6,000	0%
STREET LIGHTING	\$0	\$14,944	\$0	\$52	–	\$0	–
TRAVEL & TRAINING	\$28,700	\$19,345	\$28,700	\$1,946	-93%	\$28,700	7%
OTHER CHARGES TOTAL	\$36,700	\$249,483	\$136,700	\$109,026	-20%	\$136,700	80%
OTHER SERVICES							
ADVERTISING	\$2,500	\$0	\$2,500	\$0	-100%	\$2,500	0%
OTHER SERVICES TOTAL	\$2,500	\$0	\$2,500	\$0	-100%	\$2,500	0%
CAPITAL OUTLAY	\$50,000	\$79,886	\$50,000	\$0	-100%	\$50,000	0%
DEBT SERVICES	\$112,337	\$32,337	\$112,966	\$112,966	0%	\$108,900	107%
TRANSFERS OUT	\$0	\$0	\$0	\$0	–	\$63,297	-100%
EXPENSES TOTAL	\$8,945,474	\$7,834,433	\$9,348,350	\$6,788,533	-27%	\$9,643,978	67%
Revenues	\$8,872,870	\$9,119,950	\$9,484,000	\$7,602,398	-20%	\$9,644,000	77%

Item 4A.



Personnel Schedule



Goal #1

- Achieve organizational excellence through providing high-quality customer service by responding to customer requests for service within 24 hours and minimizing the number of power outages through aggressive system maintenance.

Goal #2

- Continue to provide safe and reliable electric power to the citizens of Bastrop, Texas. Maintain system reliability of 98% or better.

Goal #3

- Maintain and service 40.5 miles of overhead electrical lines and 7.1 miles of underground electrical lines.



Water and Wastewater Fund

Fund 202. Ensuring access to safe drinking water for all, while protecting the health of the Colorado River.



Overview

The Water/Wastewater Department operates to protect the public's health and safety through proper treatment, operation, and maintenance of the water and wastewater systems. The Department is separated into four (4) divisions:

1. Administration
2. Water Distribution/Wastewater Collection
3. Water Treatment
4. Wastewater Treatment

The Water/Wastewater fund is utilized to account for the financial activities related to the provision of water and wastewater services to residents in the City's service territory.

- Water distribution is provided through 98.78 miles of water main lines. It provides clean water to approximately 4,620 meter connections. The system pressure helps lower the cost of insurance by providing adequate fire flow at each of 853 fire hydrants.
- Wastewater collection conveys the wastewater leaving our homes and businesses to a wastewater treatment plant through approximately 81 miles of sewer main lines.
- Water treatment ensures proper treatment to provide clean and safe drinking water for our customers.
- Wastewater treatment is vital to maintaining a safe and clean drinking water source and protection of our river's ecosystem.
- Treatment Plant Maintenance maintains equipment at both water and wastewater treatment plants and 20 lift stations, ensuring the equipment life expectancy.

Significant Base Budget Change in FY2026

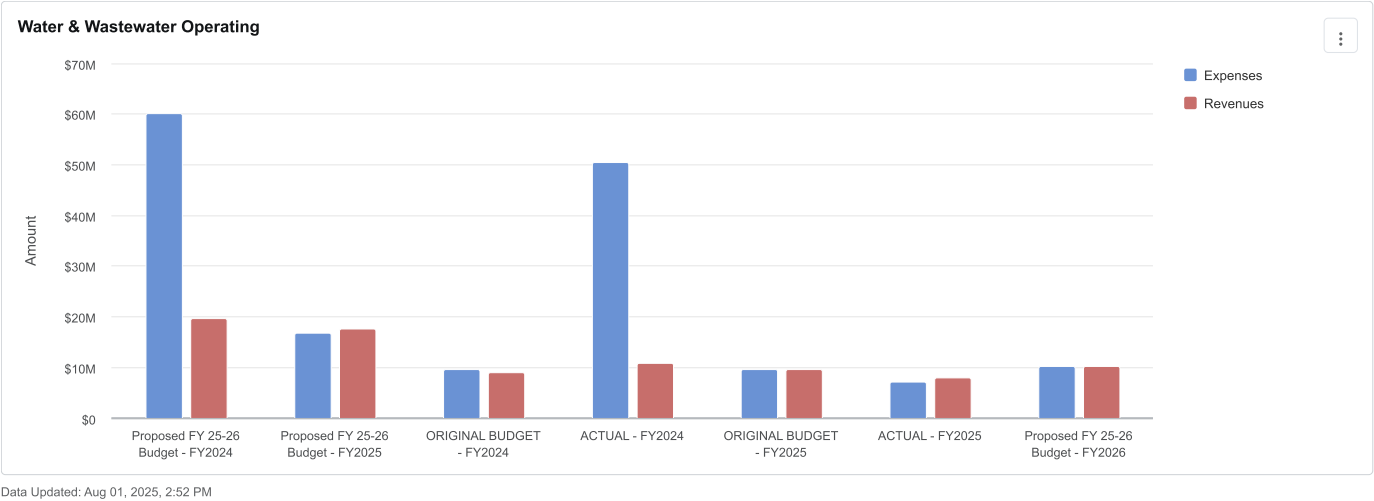
The Water/Wastewater Department is requesting two (2) new positions: a Water Treatment Plant Operator and a Water & Wastewater Plants Maintenance Technician. The Water Treatment Plant Operator is needed with the Simsboro Water Treatment plant coming online in 2025. The Water & Wastewater Plants Maintenance Technician

will work with our W/WW Plant Maintenance Chief to maintain equipment at the water & wastewater treatment plant ensuring the equipment life expectancy.

Item 4A.

With the new Simsboro Water Treatment plant coming online, there will be a significant increase in Water Production/Treatment for the following budgets:

- **Utilities** - increase of \$80,000.
- **Chemicals** - increase of \$46,000.



Expenses and Revenues by Function
(Reflects all expenses and revenues at the Water/Wastewater Fund level)

Water & Wastewater Operating							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$4,375,000	\$43,383,223	\$3,760,000	\$2,832,500	-25%	\$3,650,000	81%
WAGES							
COMPENSATED ABSENCES	\$0	\$29,680	\$0	\$0	—	\$0	—
LONGEVITY	\$8,490	\$8,000	\$17,310	\$9,445	-45%	\$10,981	144%
OPERATIONAL SALARIES	\$1,375,691	\$1,157,989	\$1,654,950	\$1,206,269	-27%	\$1,800,719	59%
OVERTIME	\$66,000	\$118,571	\$80,120	\$87,565	9%	\$145,000	16%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$1,450,181	\$1,314,240	\$1,752,380	\$1,303,279	-26%	\$1,956,700	56%
BENEFITS							
GROUP INSURANCE	\$251,477	\$212,854	\$247,000	\$190,137	-23%	\$355,603	23%
RETIREE BENEFITS	\$19,707	\$18,877	\$20,400	\$9,629	-53%	\$20,400	47%
RETIREMENT	\$180,463	\$172,043	\$207,600	\$188,569	-9%	\$238,044	66%
SOCIAL SECURITY	\$109,711	\$95,176	\$112,400	\$96,518	-14%	\$138,598	51%
WORKERS COMPENSATION	\$16,525	\$15,349	\$47,855	\$20,495	-57%	\$67,726	1%
BENEFITS TOTAL	\$577,883	\$514,299	\$635,255	\$505,347	-20%	\$820,371	39%
SUPPLIES & MATERIALS							
CHEMICALS	\$160,300	\$230,789	\$185,300	\$204,482	10%	\$241,300	62%

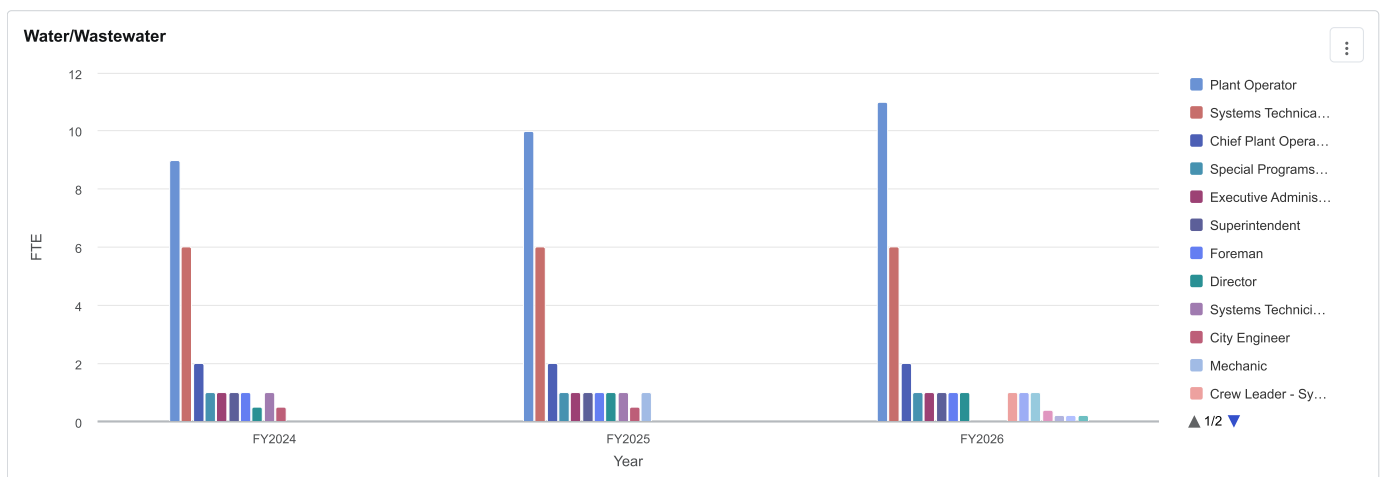
ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
FIRE PREVENTION MATERIALS	\$1,000	\$0	\$1,000	\$169	-83%	\$1,000	17%
FUEL	\$44,800	\$46,828	\$50,500	\$32,368	-36%	\$55,000	51%
IRRIGATION SUPPLIES	\$75,000	\$58,649	\$125,000	\$117,888	-6%	\$125,000	94%
OFFICE EQUIPMENT	\$9,400	\$976	\$4,900	\$954	-81%	\$4,000	46%
POSTAGE	\$2,000	\$251	\$1,500	\$516	-66%	\$1,000	102%
SAFETY SUPPLIES	\$10,000	\$4,034	\$5,500	\$3,178	-42%	\$5,500	58%
SMALL EQUIPMENT	\$4,100	\$0	\$4,100	\$2,175	-47%	\$3,500	79%
SMALL TOOLS	\$7,900	\$3,212	\$7,900	\$1,378	-83%	\$15,970	-42%
SPECIAL PRINTING	\$1,700	\$3,722	\$1,500	\$1,016	-32%	\$1,700	48%
SUPPLIES	\$6,400	\$7,669	\$6,400	\$4,484	-30%	\$6,900	58%
SUPPLIES & MATERIALS TOTAL	\$322,600	\$356,130	\$393,600	\$368,608	-6%	\$460,870	65%
MAINTENANCE & REPAIRS	\$740,780	\$728,433	\$878,750	\$584,331	-33%	\$883,400	66%
OCCUPANCY							
COMMUNICATIONS	\$13,600	\$12,192	\$16,200	\$13,947	-14%	\$18,950	59%
UTILITIES	\$524,300	\$498,031	\$538,500	\$476,159	-12%	\$618,500	64%
OCCUPANCY TOTAL	\$537,900	\$510,224	\$554,700	\$490,106	-12%	\$637,450	64%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$11,559	-100%
ADMINISTRATIVE SUPPORT	\$787,990	\$787,989	\$791,949	\$593,962	-25%	\$791,949	75%
ENGINEERING & CONSULTING	\$75,000	\$35,016	\$75,000	\$1,170	-98%	\$70,000	9%
EQUIPMENT RENTAL	\$8,000	\$4,652	\$8,000	\$1,452	-82%	\$5,000	89%
INSURANCE EXPENSE	\$57,900	\$76,318	\$57,900	\$43,486	-25%	\$57,900	75%
LAB FEES	\$90,500	\$115,981	\$95,500	\$58,302	-39%	\$95,500	61%
LEGAL SERVICES	\$10,000	\$85,484	\$10,000	\$22,461	125%	\$25,000	30%
MAPPING	\$5,000	\$0	\$5,000	\$0	-100%	\$5,000	0%
PROFESSIONAL SERVICES	\$132,500	\$159,554	\$162,500	\$58,258	-64%	\$205,500	7%
PUMPING FEES	\$163,860	\$163,860	\$163,860	\$122,895	-25%	\$163,860	75%
UNIFORMS	\$21,700	\$16,098	\$21,700	\$10,579	-51%	\$23,350	38%
VEHICLE/EQUIP REPLACEMENT FEE	\$111,770	\$111,770	\$148,135	\$111,101	-25%	\$148,135	75%
WHOLESALE WATER CONTRACT	\$56,400	\$127,885	\$56,400	\$55,727	-1%	\$56,400	99%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	\$7,372	-100%
CONTRACTUAL SERVICES TOTAL	\$1,520,620	\$1,684,607	\$1,595,944	\$1,079,393	-32%	\$1,666,525	61%
OTHER CHARGES							
BAD DEBT EXPENSE	\$8,000	\$17,953	\$8,000	\$6,169	-23%	\$8,000	77%
CONSUMER CONFIDENCE REPORT	\$4,100	\$4,659	\$4,100	\$3,819	-7%	\$4,300	84%
DEPRECIATION EXPENSE	\$0	\$1,388,695	\$0	\$0	—	\$0	—
DUES, SUBSCRIPTIONS & PUB	\$4,300	\$2,483	\$4,300	\$2,290	-47%	\$4,800	37%
EQUIPMENT RENTALS	\$3,500	\$0	\$3,500	\$0	-100%	\$3,500	0%
ISSUANCE COST	\$0	\$450,990	\$0	\$0	—	\$0	—
TRAVEL & TRAINING	\$15,370	\$10,757	\$15,370	\$10,022	-35%	\$16,130	57%
OTHER CHARGES TOTAL	\$35,270	\$1,875,536	\$35,270	\$22,300	-37%	\$36,730	57%
OTHER SERVICES							
ADVERTISING	\$3,000	\$490	\$2,000	\$4,243	112%	\$4,200	49%
OTHER SERVICES TOTAL	\$3,000	\$490	\$2,000	\$4,243	112%	\$4,200	49%
CONTINGENCY	\$10,000	\$0	\$10,000	\$0	-100%	\$10,000	0%
TRANSFERS OUT	\$0	\$60,000	\$0	\$0	—	\$63,297	-100%
EXPENSES TOTAL	\$9,573,234	\$50,427,181	\$9,617,899	\$7,190,107	-25%	\$10,189,543	65%
Revenues	\$8,922,540	\$10,746,257	\$9,628,000	\$7,878,719	-18%	\$10,193,000	72%

Item 4A.

220 - Debt Service - Water & Wastewater Fund

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$6,613,552	\$2,766,560	\$6,376,174	\$5,132,117	-20%	\$5,344,664	115%
DEBT SERVICES	\$245,538	\$150,538	\$241,784	\$1,642,836	579%	\$1,845,279	2%
EXPENSES TOTAL	\$6,859,090	\$2,917,098	\$6,617,959	\$6,774,953	2%	\$7,189,943	86%
Revenues	\$5,826,460	\$5,833,357	\$6,617,960	\$5,093,670	-23%	\$7,189,950	63%

Personnel Schedule



Goal #1

- Provide maintenance on 98.78 miles of water main line, 2,144 valves, 80.78 miles of wastewater main lines, 1,273 manholes, 6 alluvial wells, 5 deep wells, 20 lift stations, 4,620-metered connections from 3/4" to 10", and 853 fire

Goal #2

- Continue to provide safe and reliable drinking water to our customers.

Goal #3

- Conserve the City's water source by continuing to monitor water loss and implement water saving measures.

Goal #4

- Distribute approximately 1.8 million gallons of treated water per day to homes and businesses.

In this section, you can go into further detail. Make your content more accessible by writing short sentences, choosing words and phrases you'd use when talking to a neighbor, and avoiding jargon.

Goal #5

- Collect and treat approximately 1.4 million gallons of wastewater per day.



Wastewater Treatment

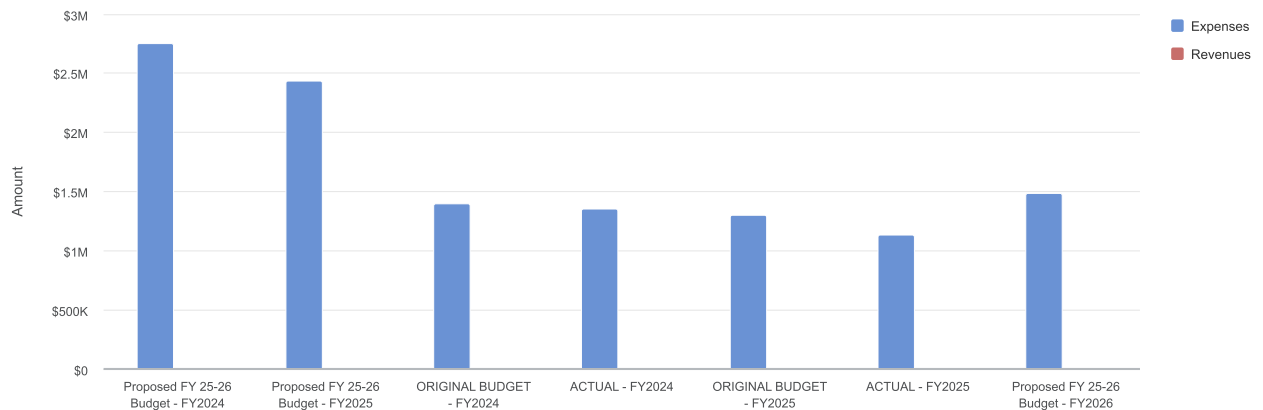
Fund 202. Department 35. Division 46
(A division of the Water/Wastewater Department)



Overview

The Wastewater Treatment Division is comprised of the Chief Wastewater Treatment Plant Operator and six (6) Wastewater Treatment Plant Operators. Responsible for the safe and efficient operation of two (2) separate wastewater treatment facilities, this division plays a crucial role in safeguarding drinking water sources and the ecological system of the Colorado River through routine treatment, sampling, laboratory analyses, and subsequent discharge of treated effluents.

202-35-46 Wastewater Treatment



Data Updated: Aug 01, 2025, 2:52 PM

Expenditures by Function

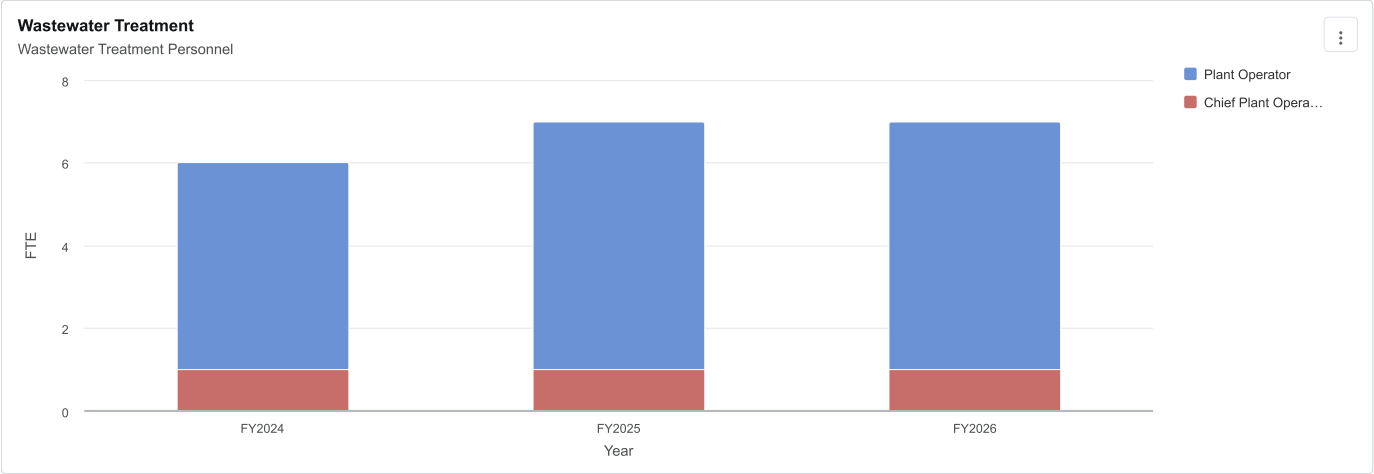
202-35-46 Wastewater Treatment

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES							
LONGEVITY	\$1,800	\$1,730	\$3,840	\$2,090	-46%	\$2,355	152%
OPERATIONAL SALARIES	\$372,139	\$321,388	\$300,000	\$284,254	-5%	\$377,570	55%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
OVERTIME	\$22,000	\$40,879	\$120	\$29,859	24,783%	\$50,000	-40%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$395,939	\$363,998	\$303,960	\$316,204	4%	\$429,925	44%
BENEFITS							
GROUP INSURANCE	\$68,006	\$63,578	\$52,000	\$48,017	-8%	\$83,090	20%
RETIREMENT	\$49,532	\$48,842	\$42,000	\$44,964	7%	\$52,430	66%
SOCIAL SECURITY	\$30,153	\$26,609	\$22,700	\$22,362	-1%	\$29,065	55%
WORKERS COMPENSATION	\$3,935	\$3,680	\$13,342	\$5,284	-60%	\$16,991	10%
BENEFITS TOTAL	\$151,626	\$142,708	\$130,042	\$120,626	-7%	\$181,576	38%
SUPPLIES & MATERIALS							
CHEMICALS	\$60,000	\$108,454	\$70,000	\$79,374	13%	\$80,000	87%
FUEL	\$6,500	\$5,927	\$7,000	\$5,116	-27%	\$7,000	73%
SMALL TOOLS	\$1,500	\$385	\$1,500	\$1,009	-33%	\$1,500	67%
SUPPLIES & MATERIALS TOTAL	\$68,000	\$114,766	\$78,500	\$85,498	9%	\$88,500	85%
MAINTENANCE & REPAIRS	\$324,700	\$272,251	\$317,400	\$243,067	-23%	\$307,400	82%
OCCUPANCY							
UTILITIES	\$375,000	\$325,314	\$375,000	\$296,261	-21%	\$375,000	79%
OCCUPANCY TOTAL	\$375,000	\$325,314	\$375,000	\$296,261	-21%	\$375,000	79%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$2,890	-100%
LAB FEES	\$55,000	\$85,254	\$60,000	\$47,743	-20%	\$60,000	80%
PROFESSIONAL SERVICES	\$18,000	\$40,516	\$24,000	\$21,786	-9%	\$24,000	91%
UNIFORMS	\$6,500	\$4,193	\$6,500	\$2,794	-57%	\$6,500	43%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	\$1,843	-100%
CONTRACTUAL SERVICES TOTAL	\$79,500	\$129,964	\$90,500	\$72,323	-20%	\$95,233	71%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$2,000	\$0	\$2,000	\$0	-100%	\$2,000	0%
TRAVEL & TRAINING	\$3,680	\$1,546	\$3,680	\$2,576	-30%	\$3,680	70%
OTHER CHARGES TOTAL	\$5,680	\$1,546	\$5,680	\$2,576	-55%	\$5,680	45%
EXPENSES TOTAL	\$1,400,445	\$1,350,547	\$1,301,082	\$1,136,555	-13%	\$1,483,314	64%
Revenues	—	—	—	—	—	—	—

Item 4A.

Personnel Schedule



Item 4A.



Water Distribution/Wastewater Collection

Fund 202.Department 35. Division 41
(A division of the Water/Wastewater Department)



Overview

The Water & Wastewater Distribution and Collection Division is comprised of the Systems Foreman, Crew Leader, and six (6) Systems Technicians. Tasked with water and wastewater conveyance throughout the City of Bastrop's water distribution and wastewater collection systems, this division is responsible for the continued improvement, maintenance, and emergency response to disruptions of service for 98.8 miles of water main, approximately 4,620 metered water connections, 853 fire hydrants, 81 miles of sewer main, and approximately 800 wastewater manholes.

Expenditures by Function

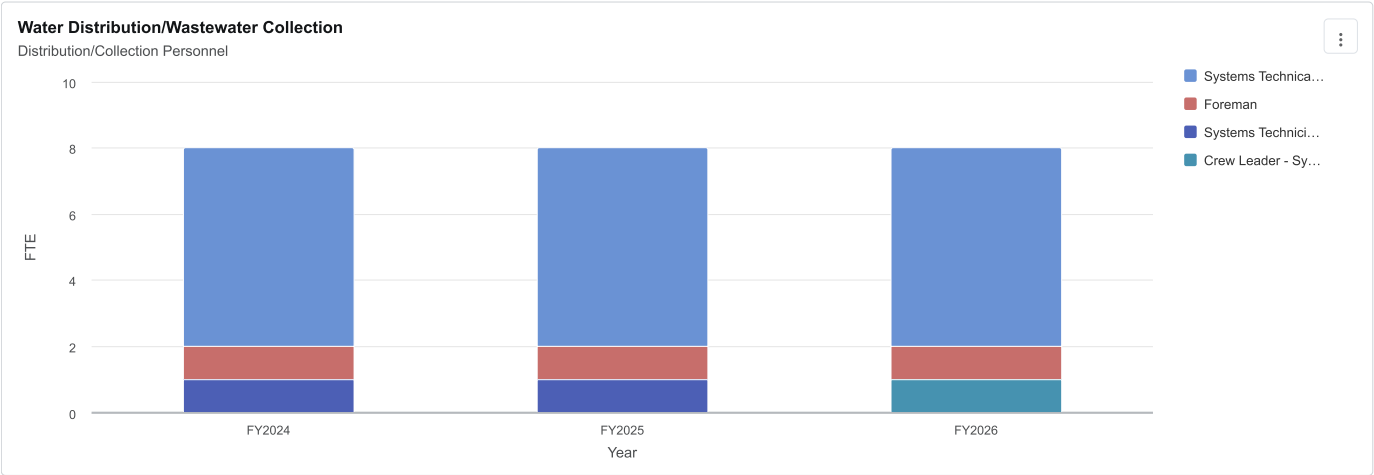
202-35-41 Water Distribution & Wastewater Collections

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES							
LONGEVITY	\$2,400	\$2,255	\$5,100	\$2,435	-52%	\$2,625	187%
OPERATIONAL SALARIES	\$383,314	\$293,610	\$576,150	\$301,085	-48%	\$423,748	107%
OVERTIME	\$22,000	\$23,660	\$22,000	\$14,730	-33%	\$22,000	67%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$407,714	\$319,525	\$603,250	\$318,250	-47%	\$448,373	106%
BENEFITS							
GROUP INSURANCE	\$86,820	\$61,372	\$88,000	\$46,083	-48%	\$89,092	51%
RETIREMENT	\$48,256	\$44,045	\$57,600	\$45,829	-20%	\$58,840	76%
SOCIAL SECURITY	\$29,326	\$25,028	\$31,200	\$24,548	-21%	\$32,618	71%
WORKERS COMPENSATION	\$8,300	\$6,114	\$17,455	\$5,284	-70%	\$19,069	19%
BENEFITS TOTAL	\$172,702	\$136,559	\$194,255	\$121,744	-37%	\$199,619	58%
SUPPLIES & MATERIALS							

ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET		ACTUAL	PROPOSED FY 25-26 BUDGET	
FY2024		FY2024	FY2025		FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026
							FY25 FY26 Budget (%)
CHEMICALS	\$300	\$0	\$300	\$0	-100%	\$300	0%
FUEL	\$28,000	\$25,002	\$28,000	\$17,697	-37%	\$28,000	63%
IRRIGATION SUPPLIES	\$75,000	\$58,649	\$125,000	\$117,888	-6%	\$125,000	94%
SMALL EQUIPMENT	\$4,100	\$0	\$4,100	\$2,175	-47%	\$3,500	79%
SMALL TOOLS	\$4,500	\$2,386	\$4,500	\$285	-94%	\$3,500	37%
SUPPLIES & MATERIALS TOTAL	\$111,900	\$86,037	\$161,900	\$138,045	-15%	\$160,300	87%
MAINTENANCE & REPAIRS	\$112,000	\$121,189	\$264,000	\$126,172	-52%	\$258,500	51%
OCCUPANCY							
UTILITIES	\$0	\$40,342	\$0	\$21,273	-	\$0	-
OCCUPANCY TOTAL	\$0	\$40,342	\$0	\$21,273	-	\$0	-
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	-	\$2,890	-100%
MAPPING	\$5,000	\$0	\$5,000	\$0	-100%	\$5,000	0%
PROFESSIONAL SERVICES	\$4,500	\$2,555	\$4,500	\$1,156	-74%	\$4,500	26%
UNIFORMS	\$7,500	\$5,730	\$7,500	\$4,389	-41%	\$7,500	59%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	-	\$1,843	-100%
CONTRACTUAL SERVICES TOTAL	\$17,000	\$8,285	\$17,000	\$5,545	-67%	\$21,733	4%
OTHER CHARGES							
EQUIPMENT RENTALS	\$1,500	\$0	\$1,500	\$0	-100%	\$1,500	0%
TRAVEL & TRAINING	\$3,000	\$3,574	\$3,000	\$970	-68%	\$3,000	32%
OTHER CHARGES TOTAL	\$4,500	\$3,574	\$4,500	\$970	-78%	\$4,500	22%
EXPENSES TOTAL	\$825,816	\$715,511	\$1,244,905	\$731,999	-41%	\$1,093,025	81%
Revenues	-	-	-	-	-	-	-

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Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM



Water Treatment

Fund 202. Department
(A division of the Water/Wastewater Department)



Overview

The Water Treatment Division includes a Chief Water Treatment Plant Operator and four (4) Water Treatment Plant Operators who perform tasks related to the production of safe and palatable water for the City's customers through proper water treatment, storage, sampling, and laboratory analyses.

Expenditures by Function

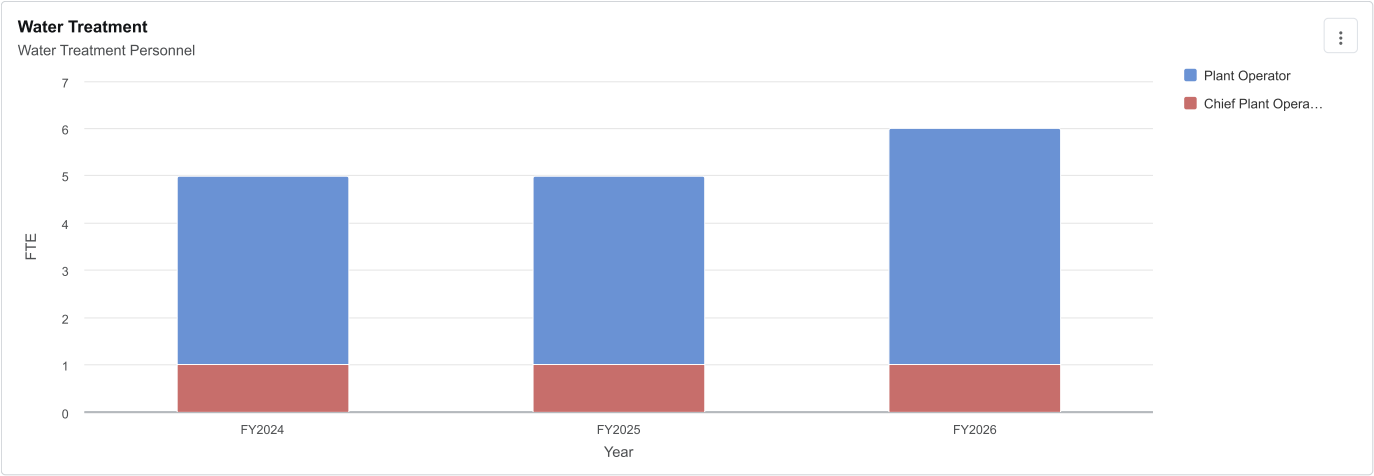
202-35-43 Water Treatment

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES							
LONGEVITY	\$2,280	\$2,195	\$4,860	\$2,340	-52%	\$2,670	170%
OPERATIONAL SALARIES	\$282,469	\$245,146	\$351,700	\$284,119	-19%	\$420,470	51%
OVERTIME	\$22,000	\$53,840	\$58,000	\$42,062	-27%	\$63,000	59%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$306,749	\$301,181	\$414,560	\$328,522	-21%	\$486,140	53%
BENEFITS							
GROUP INSURANCE	\$57,780	\$51,800	\$60,000	\$53,577	-11%	\$92,511	23%
RETIREMENT	\$40,812	\$40,310	\$48,400	\$48,248	0%	\$58,394	66%
SOCIAL SECURITY	\$24,781	\$21,471	\$26,200	\$24,167	-8%	\$32,371	56%
WORKERS COMPENSATION	\$3,935	\$3,685	\$15,385	\$5,284	-66%	\$18,922	9%
BENEFITS TOTAL	\$127,308	\$117,266	\$149,985	\$131,276	-12%	\$202,198	39%
SUPPLIES & MATERIALS							
CHEMICALS	\$100,000	\$122,335	\$115,000	\$125,108	9%	\$161,000	49%
FUEL	\$6,800	\$13,280	\$12,000	\$7,554	-37%	\$15,000	30%
SMALL TOOLS	\$1,500	\$440	\$1,500	\$84	-94%	\$1,500	6%
SUPPLIES & MATERIALS TOTAL	\$108,300	\$136,055	\$128,500	\$132,746	3%	\$177,500	47%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
MAINTENANCE & REPAIRS	\$282,300	\$334,270	\$290,000	\$213,851	-26%	\$313,000	61%
OCCUPANCY							
UTILITIES	\$145,800	\$132,376	\$160,000	\$157,832	-1%	\$240,000	32%
OCCUPANCY TOTAL	\$145,800	\$132,376	\$160,000	\$157,832	-1%	\$240,000	32%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$2,889	-100%
LAB FEES	\$35,500	\$30,727	\$35,500	\$10,559	-70%	\$35,500	30%
PROFESSIONAL SERVICES	\$35,000	\$13,673	\$35,000	\$17,733	-49%	\$35,000	51%
PUMPING FEES	\$163,860	\$163,860	\$163,860	\$122,895	-25%	\$163,860	75%
UNIFORMS	\$5,500	\$4,108	\$5,500	\$2,309	-58%	\$6,150	27%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	\$1,843	-100%
CONTRACTUAL SERVICES TOTAL	\$239,860	\$212,368	\$239,860	\$153,496	-36%	\$245,242	60%
OTHER CHARGES							
EQUIPMENT RENTALS	\$2,000	\$0	\$2,000	\$0	-100%	\$2,000	0%
TRAVEL & TRAINING	\$3,690	\$4,781	\$3,690	\$3,839	4%	\$4,450	69%
OTHER CHARGES TOTAL	\$5,690	\$4,781	\$5,690	\$3,839	-33%	\$6,450	48%
EXPENSES TOTAL	\$1,216,007	\$1,238,297	\$1,388,595	\$1,121,563	-19%	\$1,670,530	50%
Revenues	—	—	—	—	—	—	—

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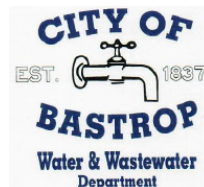
Personnel Schedule





Water/Wastewater Administration

Fund 202. Department 35. Division 10
(A division of the Water/Wastewater Department)



Overview

The Water & Wastewater Administrative Division currently consists of the Water & Wastewater Director, Superintendent, Special Programs Coordinator, Executive Administrative Assistant, and the Operations Maintenance team. This division is primarily responsible for providing direction to and oversight of the Water & Wastewater Department to include budget preparation and adherence, planning, water conservation, backflow protection programs, work order management, and ensuring water & wastewater meets or exceeds compliance with all federal, state, and local rules and regulations.

The Operations Maintenance team consists of the Operations Maintenance Chief, with the intentions to add an Operations Maintenance Technician in FY26. The Operations Maintenance team is currently categorized as Administrative but plans to develop into its own division as new personnel are added and departmental needs arise. Operations Maintenance plays a critical role in providing preventative maintenance services and expedited response to emergency situations involving critical water & wastewater infrastructure and capital assets. The Water & Wastewater Administrative Division currently consists of the Water & Wastewater Director, Superintendent, Special Programs Coordinator, Executive Administrative Assistant, and the Operations Maintenance team. This division is primarily responsible for providing direction to and oversight of the Water & Wastewater Department to include budget preparation and adherence, planning, water conservation, backflow protection programs, work order management, and ensuring water & wastewater meets or exceeds compliance with all federal, state, and local rules and regulations.

The Operations Maintenance team consists of the Operations Maintenance Chief, with the intentions to add an Operations Maintenance Technician in FY26. The Operations Maintenance team is currently categorized as Administrative but plans to develop into its own division as new personnel are added and departmental needs arise. Operations Maintenance plays a critical role in providing preventative maintenance services and expedited response to emergency situations involving critical water & wastewater infrastructure and capital assets.

Expenditures by Function

202-35-10 Water & Wastewater Administration

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$4,375,000	\$43,383,223	\$3,760,000	\$2,832,500	-25%	\$3,650,000	

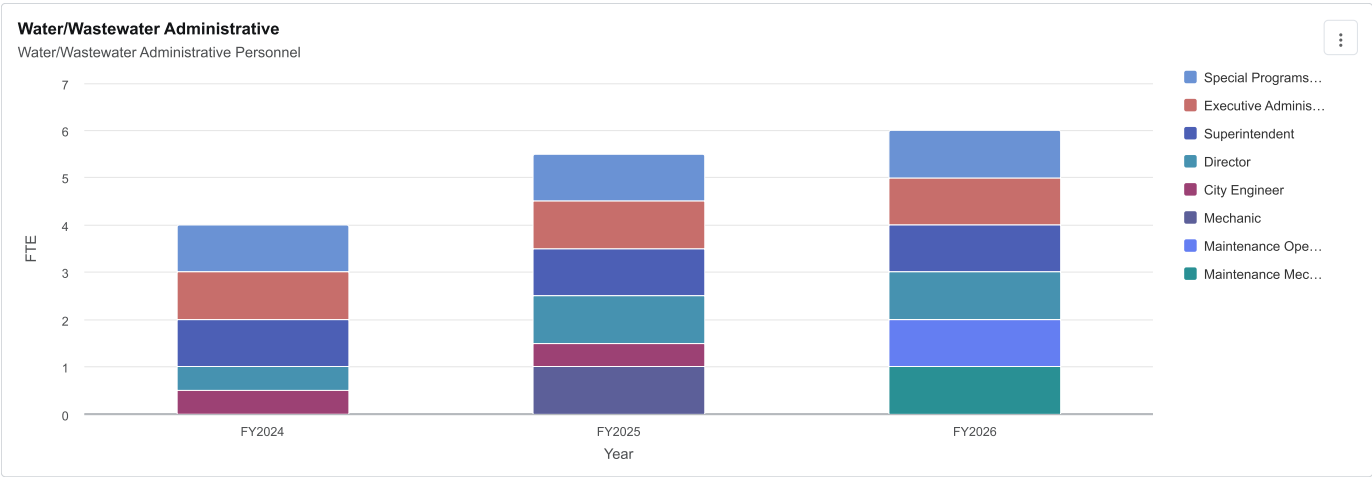
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
WAGES							
COMPENSATED ABSENCES	\$0	\$29,680	\$0	\$0	—	\$0	—
LONGEVITY	\$2,010	\$1,820	\$3,510	\$2,580	-26%	\$3,190	91%
OPERATIONAL SALARIES	\$337,769	\$297,845	\$427,100	\$336,811	-21%	\$492,313	55%
OVERTIME	\$0	\$192	\$0	\$914	—	\$10,000	-91%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$339,779	\$329,536	\$430,610	\$340,304	-21%	\$505,503	53%
BENEFITS							
GROUP INSURANCE	\$38,871	\$36,103	\$47,000	\$42,460	-10%	\$78,580	14%
RETIREE BENEFITS	\$19,707	\$18,877	\$20,400	\$9,629	-53%	\$20,400	47%
RETIREMENT	\$41,863	\$38,846	\$59,600	\$49,528	-17%	\$68,380	60%
SOCIAL SECURITY	\$25,451	\$22,068	\$32,300	\$25,441	-21%	\$37,906	52%
WORKERS COMPENSATION	\$355	\$1,871	\$1,673	\$4,643	178%	\$11,791	-46%
BENEFITS TOTAL	\$126,247	\$117,765	\$160,973	\$131,701	-18%	\$217,057	35%
SUPPLIES & MATERIALS							
FIRE PREVENTION MATERIALS	\$1,000	\$0	\$1,000	\$169	-83%	\$1,000	17%
FUEL	\$3,500	\$2,621	\$3,500	\$2,001	-43%	\$5,000	10%
OFFICE EQUIPMENT	\$9,400	\$976	\$4,900	\$954	-81%	\$4,000	46%
POSTAGE	\$2,000	\$251	\$1,500	\$516	-66%	\$1,000	102%
SAFETY SUPPLIES	\$10,000	\$4,034	\$5,500	\$3,178	-42%	\$5,500	58%
SMALL TOOLS	\$400	\$0	\$400	\$0	-100%	\$9,470	-96%
SPECIAL PRINTING	\$1,700	\$3,722	\$1,500	\$1,016	-32%	\$1,700	48%
SUPPLIES	\$6,400	\$7,669	\$6,400	\$4,484	-30%	\$6,900	58%
SUPPLIES & MATERIALS TOTAL	\$34,400	\$19,272	\$24,700	\$12,318	-50%	\$34,570	7%
MAINTENANCE & REPAIRS	\$21,780	\$722	\$7,350	\$1,241	-83%	\$4,500	91%
OCCUPANCY							
COMMUNICATIONS	\$13,600	\$12,192	\$16,200	\$13,947	-14%	\$18,950	59%
UTILITIES	\$3,500	\$0	\$3,500	\$793	-77%	\$3,500	23%
OCCUPANCY TOTAL	\$17,100	\$12,192	\$19,700	\$14,739	-25%	\$22,450	53%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$2,890	-100%
ADMINISTRATIVE SUPPORT	\$787,990	\$787,989	\$791,949	\$593,962	-25%	\$791,949	75%
ENGINEERING & CONSULTING	\$75,000	\$35,016	\$75,000	\$1,170	-98%	\$70,000	9%
EQUIPMENT RENTAL	\$8,000	\$4,652	\$8,000	\$1,452	-82%	\$5,000	89%
INSURANCE EXPENSE	\$57,900	\$76,318	\$57,900	\$43,486	-25%	\$57,900	75%
LEGAL SERVICES	\$10,000	\$85,484	\$10,000	\$22,461	125%	\$25,000	30%
PROFESSIONAL SERVICES	\$75,000	\$102,809	\$99,000	\$17,583	-82%	\$142,000	-18%
UNIFORMS	\$2,200	\$2,067	\$2,200	\$1,088	-51%	\$3,200	3%
VEHICLE/EQUIP REPLACEMENT FEE	\$111,770	\$111,770	\$148,135	\$111,101	-25%	\$148,135	75%
WHOLESALE WATER CONTRACT	\$56,400	\$127,885	\$56,400	\$55,727	-1%	\$56,400	99%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	\$1,843	-100%
CONTRACTUAL SERVICES TOTAL	\$1,184,260	\$1,333,990	\$1,248,584	\$848,029	-32%	\$1,304,317	61%
OTHER CHARGES							
BAD DEBT EXPENSE	\$8,000	\$17,953	\$8,000	\$6,169	-23%	\$8,000	77%
CONSUMER CONFIDENCE REPORT	\$4,100	\$4,659	\$4,100	\$3,819	-7%	\$4,300	84%
DEPRECIATION EXPENSE	\$0	\$1,388,695	\$0	\$0	—	\$0	—
DUES, SUBSCRIPTIONS & PUB	\$2,300	\$2,483	\$2,300	\$2,290	0%	\$2,800	64%
ISSUANCE COST	\$0	\$450,990	\$0	\$0	—	\$0	—
TRAVEL & TRAINING	\$5,000	\$856	\$5,000	\$2,637	-47%	\$5,000	

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ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
OTHER CHARGES TOTAL	\$19,400	\$1,865,635	\$19,400	\$14,915	-23%	\$20,100	71%
OTHER SERVICES							
ADVERTISING	\$3,000	\$490	\$2,000	\$4,243	112%	\$4,200	49%
OTHER SERVICES TOTAL	\$3,000	\$490	\$2,000	\$4,243	112%	\$4,200	49%
CONTINGENCY	\$10,000	\$0	\$10,000	\$0	-100%	\$10,000	0%
TRANSFERS OUT	\$0	\$60,000	\$0	\$0	-	\$63,297	-100%
EXPENSES TOTAL	\$6,130,966	\$47,122,826	\$5,683,317	\$4,199,990	-26%	\$5,835,994	69%
Revenues	-	-	-	-	-	-	-

Item 4A.

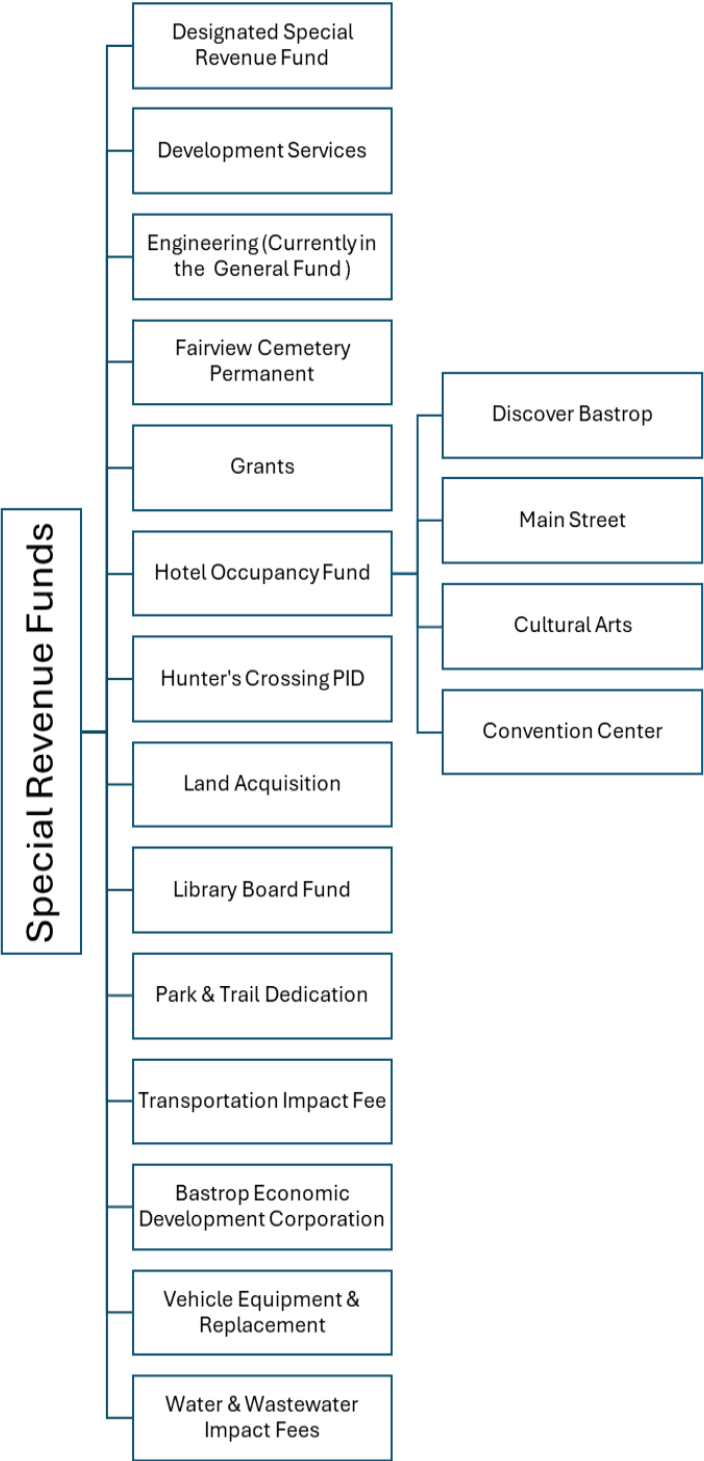
Personnel Schedule





Special Revenue Funds

Separate and distinct funds who may only be used for their intended purpose, either by ordinance, state law, or federal requirements.





Designated Special Revenue Funds

Fund 102. This segment of funds is tied to public safety and court security. Park Funds are included, but will be moved out prior to the final budget.



Overview

Designated Special Revenue Fund holds accounts are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects. These funds relate to public safety and court security. These funds are crucial for managing resources dedicated to particular functions or activities within our local government.

Expenses and Revenues by Function

102- Designated Special Revenue Fund

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$260,000	\$0	\$150,000	\$0	-100%	\$0	—
OTHER CHARGES							
BLDG SECURITY EXP	\$10,000	\$28,430	\$5,000	\$13,340	167%	\$5,000	267%
DESIGNATED PARK FUNDS	\$34,000	\$0	\$34,000	\$32,660	-4%	\$0	—
LAW ENFORCEMENT	\$1,000	\$0	\$1,000	\$0	-100%	\$1,000	0%
PD LEOSE EXP	\$1,800	\$396	\$1,800	\$0	-100%	\$1,800	0%
SPECIAL EVENT EXPENSE	\$1,000	\$1,000	\$1,000	\$200	-80%	\$1,000	20%
SPL RETAIL RECRUITING	\$25,000	\$515	\$25,000	\$0	-100%	\$25,000	0%
TECHNOLOGY EXPENSE	\$17,000	\$18,835	\$17,000	\$3,600	-79%	\$17,000	21%
OTHER CHARGES TOTAL	\$89,800	\$49,178	\$84,800	\$49,800	-41%	\$50,800	165%
EXPENSES TOTAL	\$349,800	\$49,178	\$234,800	\$49,800	-79%	\$50,800	460%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
Revenues	\$85,110	\$136,610	\$92,210	\$108,498	18%	\$103,710	94%

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Development Services

Fund 108. The economic engine for the city, helping create new development and guiding growth.

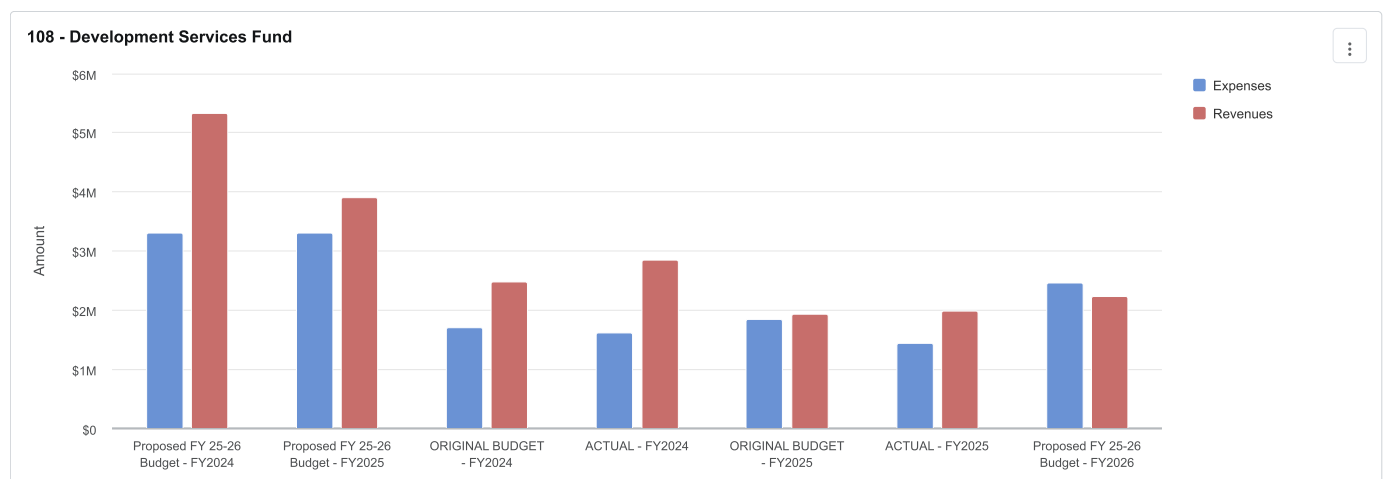


Overview

The Development Services Department facilitates growth to ensure the community's development and future are sustainable through consistent, transparent, effective and high-quality customer service.

Significant Base Budget Change in FY2026

This department and its revenue is a Special Revenue Fund. The available fund balance will be used for the purposes of future development and/or additional expenditure needs within this fund. The budget is projecting \$2,184,335 of revenue in FY2026 which represents a 14% increase from FY2025. Budgeted expenditures are projected to increase to \$2,454,555 or 34% FY2026, from **\$1,822,024** in FY2025.



Data Updated: Aug 01, 2025, 2:52 PM

Expenditures by Function

108 - Development Services Fund

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
Expenses							
Expenses	\$0	\$19,066	\$0	\$0	–	\$0	–
WAGES							
LONGEVITY	\$2,160	\$1,085	\$3,420	\$985	-71%	\$1,461	201%
OPERATIONAL SALARIES	\$1,131,018	\$893,604	\$958,000	\$639,268	-33%	\$1,130,199	41%
OVERTIME	\$3,000	\$780	\$1,500	\$222	-85%	\$1,500	15%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	–	\$0	–
WAGES TOTAL	\$1,136,178	\$895,469	\$962,920	\$640,474	-33%	\$1,133,160	42%
BENEFITS							
GROUP INSURANCE	\$153,493	\$117,972	\$131,050	\$85,205	-35%	\$179,785	20%
RETIREMENT	\$141,760	\$119,394	\$135,600	\$92,806	-32%	\$142,611	60%
SOCIAL SECURITY	\$86,530	\$67,014	\$73,500	\$47,884	-35%	\$86,574	40%
WORKERS COMPENSATION	\$1,000	\$9,518	\$1,000	\$6,989	599%	\$6,952	15%
BENEFITS TOTAL	\$382,783	\$313,898	\$341,150	\$232,883	-32%	\$415,922	38%
SUPPLIES & MATERIALS							
FUEL	\$4,800	\$6,601	\$8,500	\$7,374	-13%	\$10,000	59%
OFFICE EQUIPMENT	\$5,250	\$12,555	\$9,000	\$3,852	-57%	\$12,000	7%
POSTAGE	\$2,500	\$0	\$10,000	\$7,578	-24%	\$12,500	41%
SPECIAL PRINTING	\$2,000	\$662	\$4,000	\$5,641	41%	\$6,000	61%
SUPPLIES	\$4,500	\$8,276	\$10,000	\$10,362	4%	\$14,000	45%
SUPPLIES & MATERIALS TOTAL	\$19,050	\$28,094	\$41,500	\$34,806	-16%	\$54,500	40%
MAINTENANCE & REPAIRS	\$21,270	\$27,322	\$23,270	\$16,390	-30%	\$35,000	13%
OCCUPANCY							
COMMUNICATIONS	\$7,100	\$7,199	\$7,100	\$6,461	-9%	\$10,000	36%
UTILITIES	\$4,700	\$4,783	\$4,700	\$6,128	30%	\$4,700	130%
OCCUPANCY TOTAL	\$11,800	\$11,983	\$11,800	\$12,590	7%	\$14,700	66%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	–	\$14,785	-100%
ADMINISTRATIVE SUPPORT	\$0	\$0	\$212,755	\$159,566	-25%	\$387,755	-4%
CONTRACTUAL SERVICES	\$0	\$12,000	\$10,000	\$160	-98%	\$20,000	-49%
CREDIT CARD PROCESSING FEES	\$0	\$4,267	\$0	\$0	–	\$0	–
PROFESSIONAL SERVICES	\$59,000	\$174,407	\$91,600	\$243,978	166%	\$120,000	180%
PROPERTY & LIABILITY INSURANCE	\$0	\$36,612	\$0	\$0	–	\$0	–
RECORDING FEES	\$800	\$451	\$4,000	\$93	-98%	\$5,000	-18%
UNEMPLOYMENT TAX	\$0	\$2,211	\$0	\$17,294	–	\$0	–
UNIFORMS	\$1,400	\$1,905	\$6,500	\$830	-87%	\$9,500	-23%
VEHICLE/EQUIP REPLACEMENT FEE	\$35,207	\$43,433	\$33,510	\$47,561	42%	\$50,000	62%
VETERINARY EXPENSE	\$0	\$96	\$1,000	\$0	-100%	\$2,000	-50%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	–	\$936	-100%
CONTRACTUAL SERVICES TOTAL	\$96,407	\$275,381	\$359,365	\$469,482	31%	\$609,976	36%
OTHER CHARGES							
ANIMAL SHELTER EXP	\$0	\$13,275	\$27,000	\$26,730	-1%	\$30,000	79%
CODE ENFORCE CLEAN UP PROJECTS	\$0	\$1,630	\$5,000	\$336	-93%	\$0	–
DUES, SUBSCRIPTIONS & PUB	\$4,500	\$1,344	\$6,150	\$2,106	-66%	\$8,500	-3%
HISTORICAL STRUCTURE REFUND	\$0	\$0	\$25,000	\$0	-100%	\$40,000	-37%
TRAVEL & TRAINING	\$23,000	\$18,254	\$34,000	\$6,161	-82%	\$38,000	6%
OTHER CHARGES TOTAL	\$27,500	\$34,503	\$97,150	\$35,333	-64%	\$116,500	14%
OTHER SERVICES							
ADVERTISING	\$5,000	\$3,433	\$11,500	\$4,130	-64%	\$11,500	36%
OTHER SERVICES TOTAL	\$5,000	\$3,433	\$11,500	\$4,130	-64%	\$11,500	36%
TRANSFERS OUT	\$0	\$0	\$0	\$0	–	\$63,297	

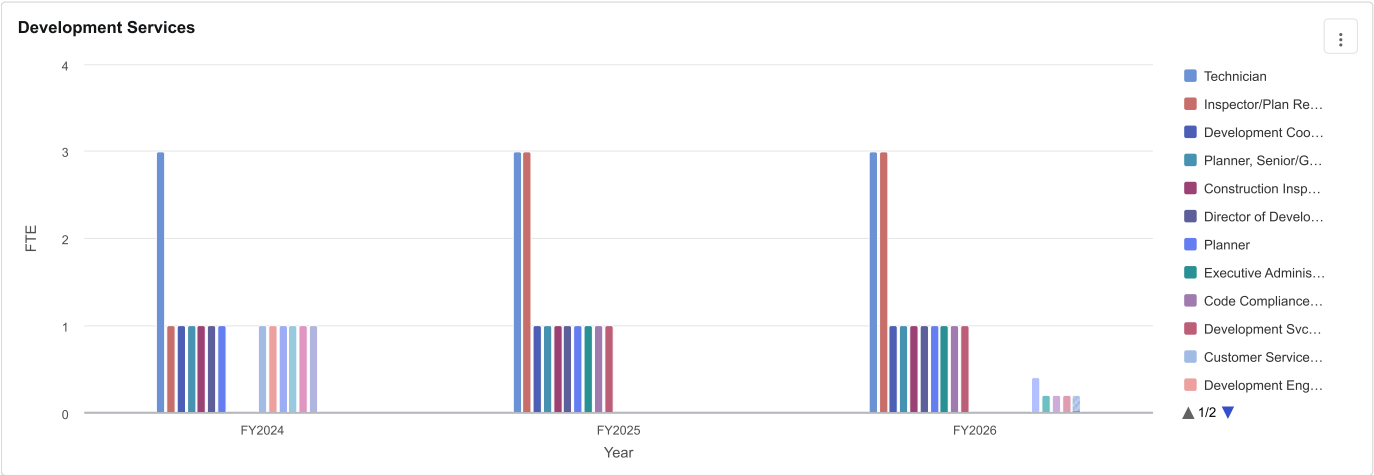
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	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
EXPENSES TOTAL	\$1,699,988	\$1,609,148	\$1,848,655	\$1,446,087	-22%	\$2,454,555	34%
Revenues	\$2,476,000	\$2,847,754	\$1,930,000	\$1,977,889	2%	\$2,232,335	75%

Item 4A.



Personnel Schedule



Goal #1

Continue to grow professionally, efficiently and operationally as a department in assisting citizens, property owners, builders, developers, and others as it relates to platting, development requirements and general permitting. This will be achieved by across-the-department team-building, individual training, self-development and obtaining certifications.

Goal #2

Identify areas of process improvement consisting of, but not limited to, software, checklists, and providing public information as it relates to ordinance requirements. This will be achieved by updating checklists, the MyGov portal, department websites, and clarifying and compiling code amendments.

Goal #3

Continue to identify and address ordinance and code amendment needs and update as needed. This will be achieved through City staff and workshops with the different boards and City Council.



Engineering Fund

Fund 101. Department 16. Ensuring the city is built safe and for the long term. This fund will transition into a Special Revenue Fund by the next fiscal year.



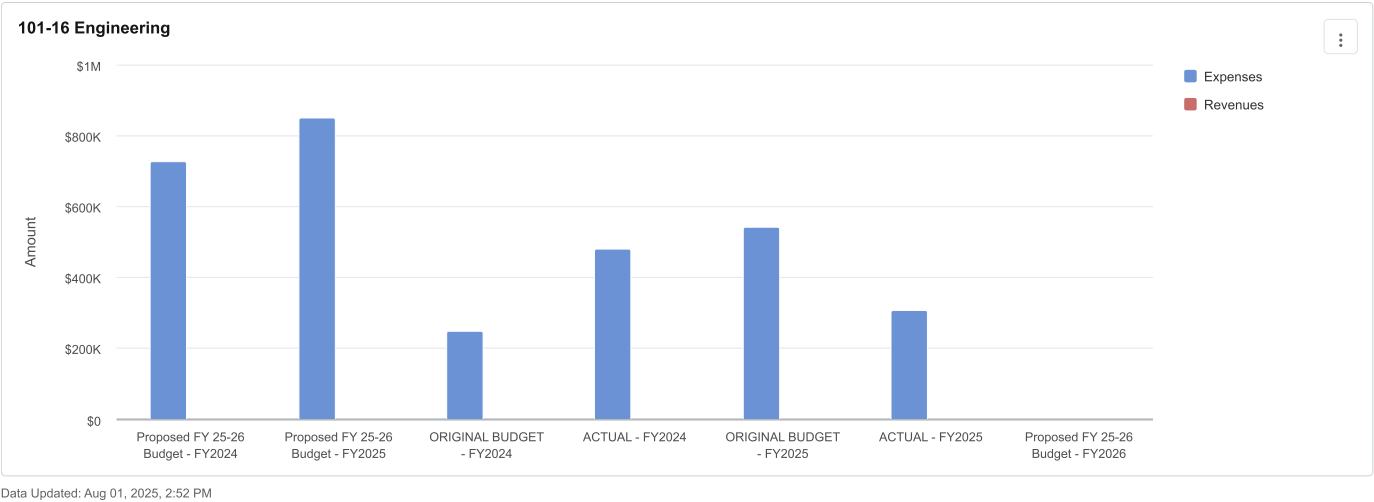
Overview

The Engineering Department assists in analyzing, designing, constructing, and maintaining the City's assets to maintain the community's expected level of service, therefore allowing the community to grow uniquely, healthily, sustainably, and resiliently.

Significant Base Budget Change in FY2026

- There is a request to **increase** the following line items:
- Supplies
 - Advertising for bid packages and Request for Proposals
 - Travel and Training for Flood Management, Professional Engineer exam, among others.

- There is also a request to **add** the following line items:
- Postage for notices and publications.
 - Recording Fees for deed documents, etc.

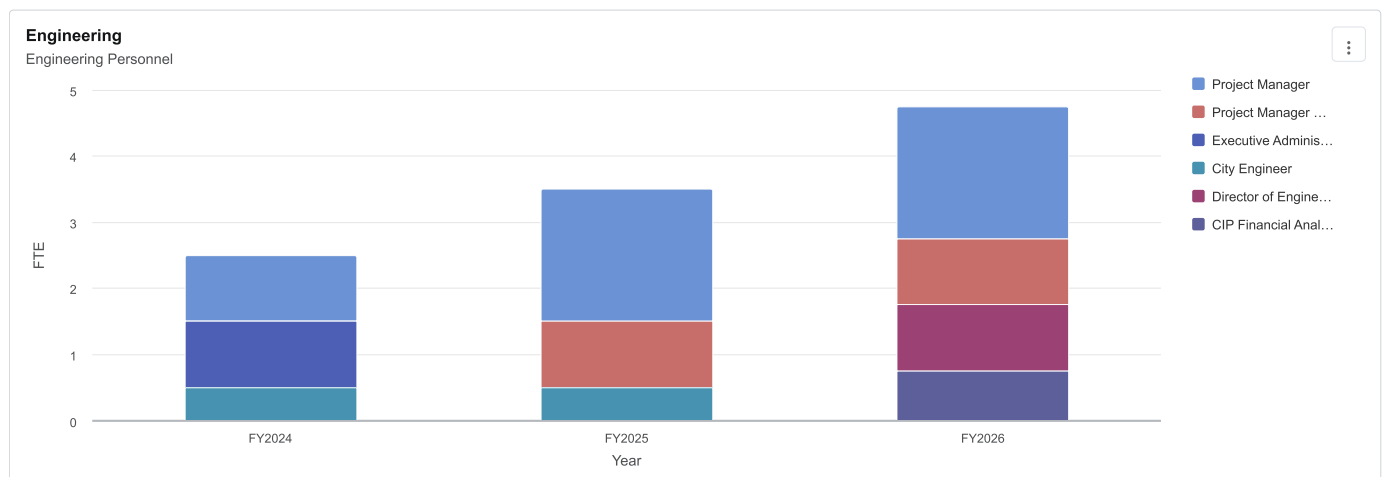


Expenses and Revenues by Function

101-16 Engineering

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$132,000	\$257,110	\$345,900	\$217,011	-37%	\$0	—
BENEFITS	\$51,664	\$83,968	\$110,817	\$69,784	-37%	\$0	—
SUPPLIES & MATERIALS	\$14,250	\$2,196	\$9,000	\$1,572	-83%	\$0	—
MAINTENANCE & REPAIRS	\$500	\$101	\$0	\$532	—	\$0	—
OCCUPANCY	\$1,250	\$2,378	\$2,400	\$2,071	-14%	\$0	—
CONTRACTUAL SERVICES	\$42,150	\$120,595	\$65,000	\$9,817	-85%	\$0	—
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$2,000	\$7,053	\$3,500	\$916	-74%	\$0	—
TRAVEL & TRAINING	\$5,000	\$3,778	\$5,000	\$3,230	-35%	\$0	—
OTHER CHARGES TOTAL	\$7,000	\$10,831	\$8,500	\$4,146	-51%	\$0	—
OTHER SERVICES							
ADVERTISING	\$0	\$1,570	\$0	\$2,481	—	\$0	—
OTHER SERVICES TOTAL	\$0	\$1,570	\$0	\$2,481	—	\$0	—
EXPENSES TOTAL	\$248,814	\$478,748	\$541,617	\$307,414	-43%	\$0	—
Revenues	—	—	—	—	—	—	—

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

Efficient Project Delivery

- Use project management best practices to ensure on-time and on-budget project completion.
- Implement or improve GIS and asset management systems for infrastructure tracking.
- Pursue external funding (e.g., grants, state/federal aid) for eligible projects.

Goal #2

Regulatory Compliance and Safety

- Stay current with local, state, and federal regulations (ADA, EPA, DOT, etc.).
- Conduct inspections of public infrastructure to identify safety hazards.
- Implement stormwater management and floodplain regulations effectively.

Goal #3

Professional Development Growth

- Support ongoing training and certification for the department.
- Cross-train team members to be a well-rounded department.

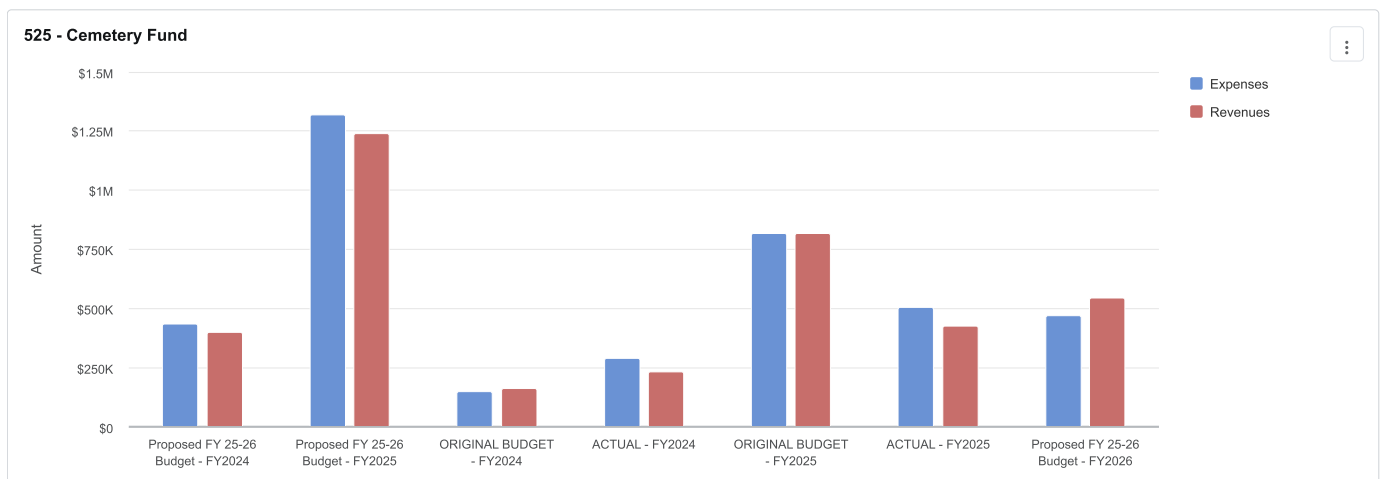


Fairview Cemetery Operating Fund



Overview

Fairview Cemetery is the largest, oldest and most historic burial ground in Bastrop, Texas. It is significant as an early Republic of Texas cemetery located in one of the state's earliest communities and as the resting place of numerous notable public figures, including state and local elected officials and military veterans dating back to the War of 1812.



Expenses and Revenues by Function

101-16 Engineering

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES	\$132,000	\$257,110	\$345,900	\$217,011	-37%	\$0	-
BENEFITS	\$51,664	\$83,968	\$110,817	\$69,784	-37%	\$0	-
SUPPLIES & MATERIALS	\$14,250	\$2,196	\$9,000	\$1,572	-83%	\$0	-
MAINTENANCE & REPAIRS	\$500	\$101	\$0	\$532	-	\$0	-
OCCUPANCY	\$1,250	\$2,378	\$2,400	\$2,071	-14%	\$0	-
CONTRACTUAL SERVICES	\$42,150	\$120,595	\$65,000	\$9,817	-85%	\$0	-
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$2,000	\$7,053	\$3,500	\$916	-74%	\$0	-

ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
TRAVEL & TRAINING	\$5,000	\$3,778	\$5,000	\$3,230	-35%	\$0	—
OTHER CHARGES TOTAL	\$7,000	\$10,831	\$8,500	\$4,146	-51%	\$0	—
OTHER SERVICES							
ADVERTISING	\$0	\$1,570	\$0	\$2,481	—	\$0	—
OTHER SERVICES TOTAL	\$0	\$1,570	\$0	\$2,481	—	\$0	—
EXPENSES TOTAL	\$248,814	\$478,748	\$541,617	\$307,414	-43%	\$0	—
Revenues	—	—	—	—	—	—	—

Item 4A.

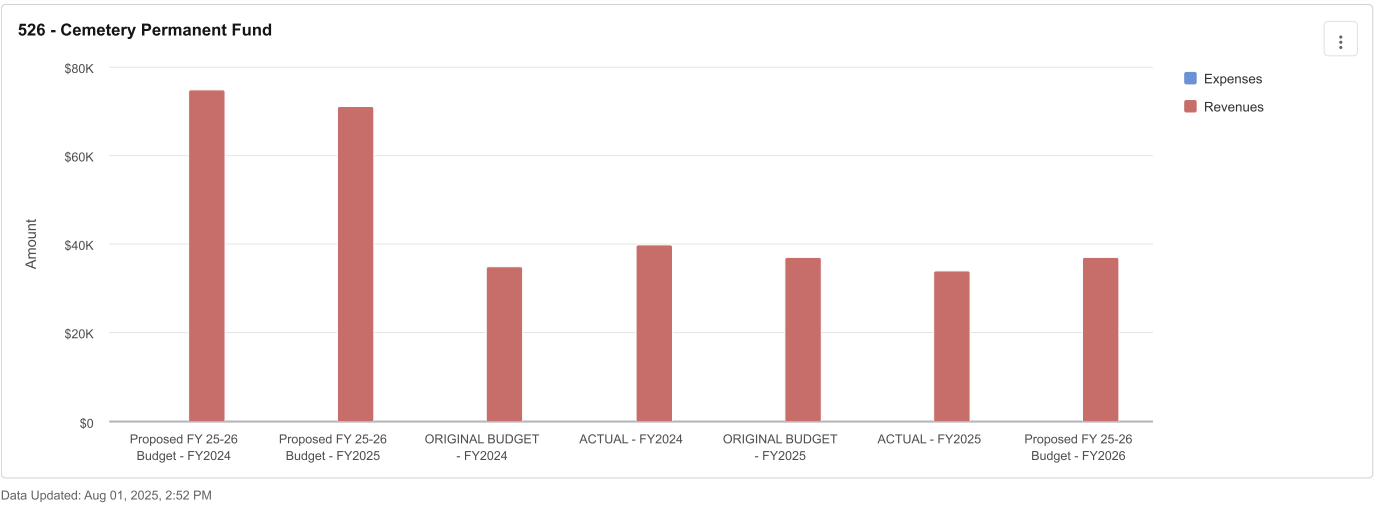


Fairview Cemetery Permanent Fund



Overview

The Fairview Cemetery Permanent Fund is a fund established to ensure the long-term upkeep of Fairview Cemetery ensuring a well-maintained resting place.



Expenses and Revenues by Function

526 - Cemetery Permanent Fund							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
-	-	-	-	-	-	-	-
EXPENSES TOTAL	-	-	-	-	-	-	-
Revenues	\$35,000	\$39,830	\$37,000	\$34,037	-8%	\$37,000	92%



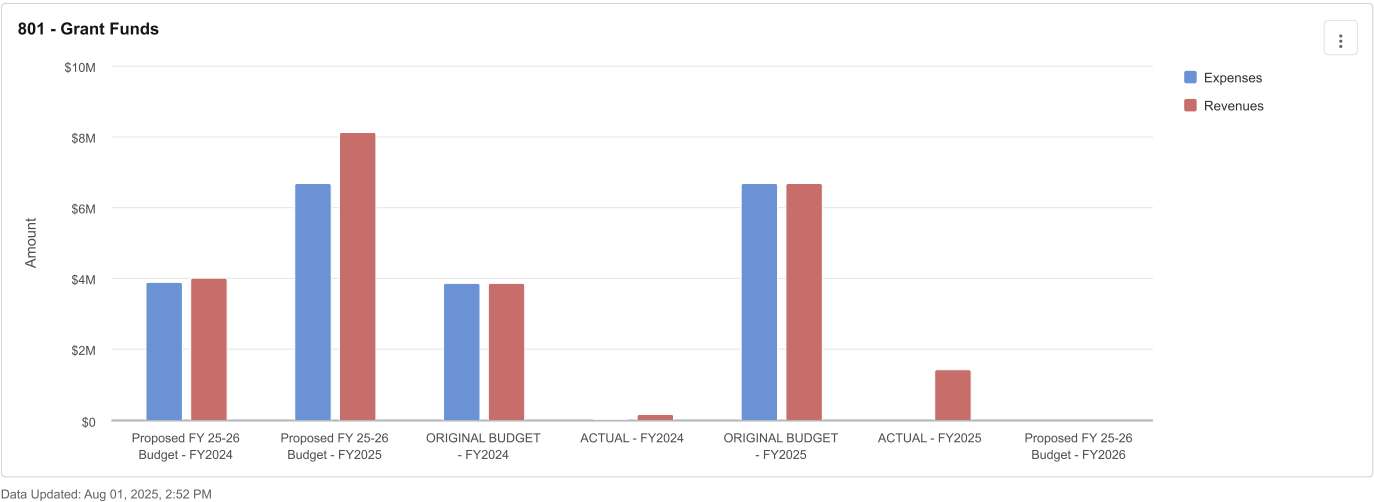
Grant Funds

Project specific revenue sources from 3rd parties.



Overview

The Grants Fund keeps track of all state and federal financial awards given to the City for specific projects or initiatives. Grants are typically used to support public services, stimulate the economy, or fund beneficial projects.



Expenses and Revenues by Function

	ORIGINAL BUDGET		ACTUAL		FY25 Budget vs. FY25 Actual (%)	PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025		FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$3,865,330	\$16,599	\$6,598,329	\$0	-100%	\$0	—
CONTRACTUAL SERVICES							
JAG GRANT	\$0	\$0	\$36,615	\$0	-100%	\$0	—
PROFESSIONAL SERVICES	\$0	\$324	\$33,000	\$0	-100%	\$0	—

ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		FY25 FY26 Budget (%)
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	
CONTRACTUAL SERVICES TOTAL	\$0	\$324	\$69,615	\$0	-100%	\$0	-
EXPENSES TOTAL	\$3,865,330	\$16,922	\$6,667,944	\$0	-100%	\$0	-
Revenues	\$3,865,330	\$159,559	\$6,667,945	\$1,438,415	-78%	\$0	-

Item 4A.



Hotel Occupancy Fund



Hotel Occupancy Tax (HOT) Fund Overview – FY 2026

The Hotel Occupancy Tax (HOT) Fund is generated from taxes collected on hotel and short-term rental stays in Bastrop. These funds are restricted by state law and must be used to promote tourism and attract overnight visitors.

In FY 2026, HOT funds will support the following:

- Marketing and promotion of Bastrop as a tourist destination
- Signature events like Mardi Gras, Lost Pines Christmas, and the Music Festival
- Cultural arts initiatives, including public art and the Percent for the Arts program
- Convention Center operations and a major capital improvement project
- The HOT Grant Program, which supports tourism-related events and projects led by partner organizations
- Strategic planning efforts focused on tourism, downtown development, and destination enhancement
- Community Assets such as Bastrop Museum & Visitor's Center, Opera House, African American Cultural Museum and the Lost Pines Art Center

All HOT fund expenditures are managed by Discover Bastrop to ensure alignment with tourism goals and state guidelines.

Expenses and Revenues by Function
(Reflects all expenses and revenues at the Hotel Occupancy Fund level)

Item 4A.

501 - Discover Bastrop HOT

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$518,000	\$518,000	\$517,600	\$517,600	0%	\$676,600	53%
WAGES							
LONGEVITY	\$1,806	\$1,623	\$2,600	\$2,458	-5%	\$1,665	204%
OPERATIONAL SALARIES	\$326,014	\$319,705	\$407,799	\$339,765	-17%	\$766,956	-3%
OVERTIME	\$0	\$23,893	\$15,000	\$15,843	6%	\$8,000	286%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	-	\$0	-
WAGES TOTAL	\$327,820	\$345,220	\$425,399	\$358,065	-16%	\$776,621	1%
BENEFITS							
GROUP INSURANCE	\$54,811	\$46,256	\$61,376	\$51,277	-16%	\$135,147	-17%
RETIREMENT	\$41,012	\$46,145	\$57,100	\$51,736	-9%	\$96,416	13%
SOCIAL SECURITY	\$24,943	\$26,200	\$31,210	\$27,289	-13%	\$58,804	-1%
WORKERS COMPENSATION	\$0	\$3,470	\$11,570	\$1,276	-89%	\$16,672	-23%
BENEFITS TOTAL	\$120,766	\$122,070	\$161,256	\$131,578	-18%	\$307,039	-5%
SUPPLIES & MATERIALS							
COMPUTER EQUIPMENT	\$500	\$434	\$500	\$0	-100%	\$500	0%
EQUIPMENT	\$12,000	\$19,021	\$12,000	\$6,804	-43%	\$12,000	57%
FORMS PRINTING	\$7,500	\$1,218	\$7,500	\$929	-88%	\$105,000	-92%
FUEL	\$200	\$235	\$200	\$98	-51%	\$200	49%
JANITORIAL SUPPLIES	\$14,000	\$6,305	\$14,000	\$3,266	-77%	\$14,000	23%
OFFICE EQUIPMENT	\$0	\$0	\$500	\$0	-100%	\$500	0%
POSTAGE	\$2,200	\$745	\$2,200	\$333	-85%	\$3,000	-16%
SMALL TOOLS	\$500	\$497	\$500	\$127	-75%	\$500	25%
SUPPLIES	\$19,300	\$21,003	\$19,300	\$16,784	-13%	\$25,000	44%
SUPPLIES & MATERIALS TOTAL	\$56,200	\$49,460	\$56,700	\$28,342	-50%	\$160,700	-47%
MAINTENANCE & REPAIRS	\$51,450	\$157,836	\$54,500	\$107,145	97%	\$104,500	55%
OCCUPANCY							
COMMUNICATIONS	\$24,900	\$11,385	\$24,900	\$2,347	-91%	\$26,700	2%
UTILITIES	\$26,396	\$32,303	\$26,396	\$31,318	19%	\$23,100	150%
OCCUPANCY TOTAL	\$51,296	\$43,688	\$51,296	\$33,664	-34%	\$49,800	71%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	-	\$8,049	-100%
ADMINISTRATIVE SUPPORT	\$291,427	\$291,427	\$294,404	\$220,803	-25%	\$461,246	12%
AFRICAN AMERICAN MUSUEM	\$0	\$0	\$50,000	\$50,000	0%	\$50,000	100%
BASTROP HISTORICAL SOCIETY	\$187,434	\$101,673	\$127,298	\$127,298	0%	\$433,826	-41%
BASTROP OPERA HOUSE	\$169,991	\$169,991	\$324,000	\$194,000	-40%	\$194,000	167%
CITY SHARED SERVICES	\$101,673	\$187,434	\$235,454	\$235,454	0%	\$235,454	100%
CONTRACTUAL SERVICES	\$40,000	\$80,398	\$40,000	\$69,296	73%	\$40,000	173%
CREDIT CARD PROCESSING FEES	\$3,500	\$1,640	\$0	\$2,446	-	\$0	-
DESTINATION MARKETING CORP	\$1,293,700	\$1,031,200	\$1,116,950	\$806,213	-28%	\$0	-
EQUIPMENT RENTAL	\$7,500	\$836	\$7,500	\$1,163	-84%	\$10,000	-13%
LEGAL SERVICES	\$2,000	\$11,470	\$5,000	\$104	-98%	\$5,000	2%
LOST PINES ART LEAGUE	\$149,109	\$149,109	\$167,950	\$167,950	0%	\$167,950	100%
PROFESSIONAL SERVICES	\$705,910	\$210,756	\$155,000	\$362,501	134%	\$205,000	152%

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
PROPERTY & LIABILITY INSURANCE	\$9,000	\$8,206	\$9,000	\$6,760	-25%	\$9,000	75%
UNIFORMS	\$500	\$1,228	\$800	\$260	-68%	\$2,000	-47%
CONTRACTUAL SERVICES TOTAL	\$2,961,744	\$2,245,367	\$2,533,356	\$2,244,248	-11%	\$1,821,525	162%
OTHER CHARGES							
BUSINESS DEVELOPMENT	\$3,000	\$311	\$3,000	\$1,488	-50%	\$3,000	50%
DUES, SUBSCRIPTIONS & PUB	\$4,010	\$3,969	\$4,010	\$7,257	81%	\$37,010	-70%
KERR CENTER	\$0	\$0	\$40,000	\$40,000	0%	\$0	—
PROMOTIONAL ADVERTISING	\$14,500	\$7,467	\$5,500	\$3,005	-45%	\$15,500	-45%
SPECIAL ADV & MARKETING	\$0	\$0	\$0	\$0	—	\$100,000	-100%
SPECIAL EVENT EXPENSE	\$1,000	\$45,800	\$1,000	\$35,208	3,421%	\$1,000	3,521%
SPONSOR COMM EVENTS	\$35,500	\$42,038	\$76,000	\$87,209	15%	\$138,000	18%
TRAVEL & TRAINING	\$10,250	\$11,086	\$12,250	\$5,762	-53%	\$18,250	-1%
OTHER CHARGES TOTAL	\$68,260	\$110,672	\$141,760	\$179,929	27%	\$312,760	3%
OTHER SERVICES							
ADVERTISING	\$69,750	\$27,942	\$69,750	\$27,210	-61%	\$214,000	-55%
OTHER SERVICES TOTAL	\$69,750	\$27,942	\$69,750	\$27,210	-61%	\$214,000	-55%
CONTINGENCY	\$33,500	\$26,824	\$28,500	\$10,471	-63%	\$28,500	37%
EXPENSES TOTAL	\$4,258,786	\$3,647,080	\$4,040,117	\$3,638,253	-10%	\$4,452,045	72%
Revenues	\$148,040	\$269,381	\$157,000	\$3,292,466	1,997%	\$4,873,606	-29%

Item 4A.



Discover Bastrop



Overview

Discover Bastrop is the City's newly formed internal department responsible for tourism, marketing, cultural arts, special events, downtown revitalization and an extended line of support/collaboration with the Bastrop EDC. The department was established to unify and streamline efforts across these interconnected areas, following the transition of operations previously managed by Visit Bastrop. Discover Bastrop works to promote Bastrop as a dynamic destination for visitors, a welcoming community for residents, and a thriving location for businesses.

Discover Bastrop integrates the strategic priorities of several programs under one roof, including the Main Street Program, Cultural Arts Commission, Special Events, and Marketing. Through cross-functional collaboration and community partnerships, Discover Bastrop leads initiatives that attract visitors, increase hotel occupancy, strengthen local businesses, elevate public art, and enhance quality of life for all.

Significant Base Budget Change in FY2026

First Full Year of Operations:

FY 2026 marks the first full operational year of Discover Bastrop, the City's new department focused on tourism, marketing, downtown development, special events, and cultural arts.

• Staffing & Organizational Realignment:

- Absorbs two staff from former Visit Bastrop organization.
- Adds new positions: Cultural Arts Coordinator, Special Events Coordinator, and a Special Events Worker supporting the Convention Center.
- Offset by eliminating two high-level positions (Visit Bastrop Executive Director and Convention Center Director).
- Salary adjustments made to align absorbed positions with City pay scale.
- Net increase in capacity without an increase in overall personnel costs.

• Operational Efficiencies & Cost Savings:

- ~\$500,000 reduction in operating expenses compared to the previous outsourced model.
- Savings from eliminated third-party costs: rent, copier leases, janitorial services, HR and finance contracts.

• Departmental Integration:

- Unifies Marketing, Main Street, Convention Center, Special Events, and Cultural Arts into one cohesive department.
- Streamlines operations and improves internal coordination.
- Eliminates duplication across marketing and program functions.
- **Centralized Marketing & Branding:**
 - Marketing responsibilities consolidated under the new Marketing Division (formerly Visit Bastrop).
 - Responsibilities include destination branding, advertising, visitor guide production, and media relations.
 - Reduced marketing budgets in other divisions (Main Street, CAC, Convention Center) due to centralization.
 - Development of a comprehensive tourism marketing strategy to drive hotel bookings and local promotion.
- **Events & Programming:**
 - Discover Bastrop will directly manage signature City events: Mardi Gras, Lost Pines Christmas (Wassail Fest, Merry on Main, Lighted Parade), Music Festival, etc.
 - Supports partner-led events and pursues new tourism-aligned programming.
 - Oversees and restructures the HOT grant application and review process.
- **Public Art & Cultural Engagement:**
 - Oversees implementation of the Percent for the Arts program.
 - Coordinates funding and project management for the Cultural Arts Commission.
 - Cultural Arts Coordinator position allows for expanded arts and cultural initiatives.
- **Strategic Planning & Grants:**
 - Budget includes funding for development of long-term strategies in tourism, downtown revitalization, and cultural development.
 - Supports destination enhancement initiatives and external grant opportunities.

Item 4A.

Expenditures by Function

Discover Bastrop

	FY2024	FY2025	FY2026	
	FY2024	FY2025	FY2026	FY2025 Budget vs. FY2026 Budget
Expenses				
Expenses				
TRANS OUT-SPECIAL PROJECT FUND	\$0	\$0	\$150,000	—
TRANS OUT-DEBT SERV (CC BONDS)	\$518,000	\$517,600	\$526,600	2%
EXPENSES TOTAL	\$518,000	\$517,600	\$676,600	31%
WAGES	\$0	\$0	\$776,621	—
BENEFITS	\$0	\$0	\$307,039	—
SUPPLIES & MATERIALS	\$0	\$0	\$160,700	—
MAINTENANCE & REPAIRS	\$0	\$0	\$104,500	—
OCCUPANCY	\$0	\$0	\$49,800	—
CONTRACTUAL SERVICES	\$2,442,574	\$2,186,340	\$1,821,525	-17%
OTHER CHARGES	\$0	\$40,000	\$312,760	682%
OTHER SERVICES	\$0	\$0	\$214,000	—
CONTINGENCY	\$0	\$0	\$28,500	—
EXPENSES TOTAL	\$2,960,574	\$2,743,940	\$4,452,045	62%
Revenues				
—	—	—	—	—
REVENUES TOTAL	—	—	—	—

Total FTE Count for Discover Bastrop Fund

Department	Division	Year	Position Name	FTE
Discover Bastrop	Non Divisional	2026	Discover Bastrop Director	1
Discover Bastrop	Non Divisional	2026	Social Media/Admin Coord	1
Discover Bastrop	Special Events	2026	Special Events Coord	1
Discover Bastrop	Marketing	2026	Marketing Coord	1
Discover Bastrop	Main Street	2026	Main Street Manager	1
Discover Bastrop	Main Street	2026	Main Street Coord	1
Discover Bastrop	Culture & Arts Commission	2026	Culture & Arts Coord	0.5
Discover Bastrop	Convention Center	2026	Convention Center Manager	1
Discover Bastrop	Convention Center	2026	Sales Manager	1
Discover Bastrop	Convention Center	2026	Executive Admin Asst	1
Discover Bastrop	Convention Center	2026	Maintenance Supervisor	1
Discover Bastrop	Convention Center	2026	Special Events Worker	3
TOTAL				13.5

Item 4A.

Goal #1

Establish Departmental Infrastructure:

- As a newly created department, Discover Bastrop's priority will be building a strong internal foundation. This includes hiring and onboarding new staff, clarifying roles and responsibilities, and creating systems that support cross-functional communication and collaboration. The focus will be on breaking down silos between divisions

Goal #2

Develop a Unified Marketing Strategy:

- Discover Bastrop will lead the development of an integrated marketing strategy that serves multiple audiences (visitors, residents, and businesses). This strategy will align all messaging under a unified brand, promote Bastrop's key assets and events, support local economic development efforts, and ensure consistent communication across platforms and departments.

Goal #3

Advance Strategic Planning Initiatives:

- The department will lead or support several high-level planning efforts that contribute to long-term downtown and tourism development. These include completing a Downtown Master Plan, launching the Percent for the Arts program, and moving forward with a parking feasibility study. These initiatives will provide the strategic direction and infrastructure needed to support a vibrant and visitor-friendly community.

Goal #4

Develop and Track Division-Specific Performance Metrics:

- To ensure transparency and accountability, Discover Bastrop will establish performance benchmarks for each division within the department. This includes tracking hotel occupancy and marketing ROI for tourism, engagement and event participation for Main Street and Events, and measurable impact of cultural arts programming. These metrics will guide future decision-making and help evaluate program success over time.



Convention Center

(A division of the Discover Bastrop Department)



Overview

The City of Bastrop’s Convention & Exhibit Center is Central Texas’ premier destination for corporate events. Nestled in the heart of the charming Historic District, we’re just 25 minutes from Austin-Bergstrom International Airport and easily accessible via Highways 71, 21, and 95.

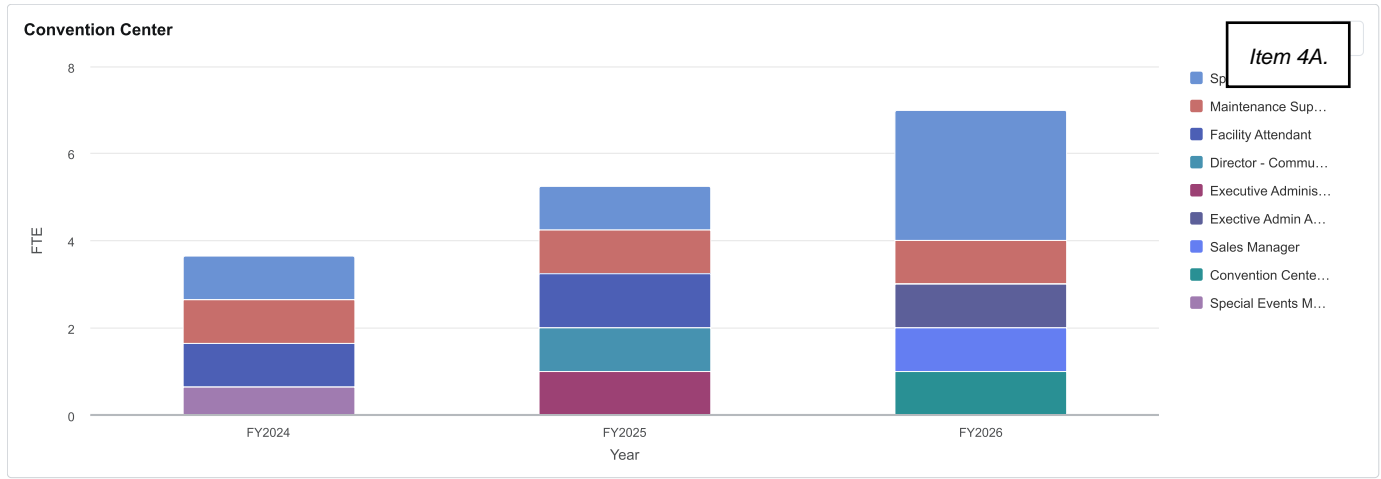
Our versatile 26,000-square-foot facility features flexible ballrooms, four fully equipped meeting rooms, two spacious patios, outdoor event space, and 316 complimentary on-site parking spots. Whether you're planning an intimate gathering for 10 or a large-scale event for up to 800 guests, our venue is designed to meet your needs with ease and style.

Expenditures by Function

Convention Center

	FY2024	FY2025	FY2026	
	FY2024	FY2025	FY2026	FY2025 Budget vs. FY2026 Budget
Expenses				
WAGES	\$0	\$0	\$403,266	–
BENEFITS	\$0	\$0	\$178,603	–
SUPPLIES & MATERIALS	\$0	\$0	\$43,700	–
MAINTENANCE & REPAIRS	\$0	\$0	\$49,500	–
OCCUPANCY	\$0	\$0	\$47,100	–
CONTRACTUAL SERVICES	\$0	\$0	\$269,785	–
OTHER CHARGES	\$0	\$0	\$7,000	–
OTHER SERVICES	\$0	\$0	\$4,000	–
EXPENSES TOTAL	\$0	\$0	\$1,002,954	–
Revenues				
–	–	–	–	–
REVENUES TOTAL	–	–	–	–

Personnel Schedule





Cultural Arts Commission

(A division of the Discover Bastrop Department)



Overview

The City of Bastrop's Cultural Arts Program is founded on the principle of fostering a diverse and inclusive community. We are committed to engaging people of all ages, backgrounds, and abilities by incorporating local histories and neighborhood narratives into programming, promoting all forms of artistic expression, and ensuring cultural relevance and accessibility. Strategic partnerships and collaboration are central to our approach, with a focus on building strong relationships across sectors—connecting with schools, artists, businesses, and arts organizations to create a robust cultural network and encourage community-wide investment. To ensure the political, social, and economic stability of the arts in Bastrop, we are aligning local resources, developing income-generating opportunities, and building a structure resilient to changes in leadership. The Cultural Arts Commission is supported by City staff and guided through three defined phases: initial creation, growth, and long-term sustainability through grants and secure funding sources. Transparency and accountability remain key priorities, with quarterly reports to City Council and clear metrics to track growth and impact. Effective implementation of the Cultural Arts Master Plan (CAMP) is overseen by the Commission, which defines goals, roles, and a Bastrop-specific process, while actively recruiting community volunteers. Finally, promoting Bastrop as an arts and culture destination is vital to our vision. Through strategic marketing, partnerships with Visit Bastrop and local organizations, the revival of Main Street festivals, and sponsorship of annual arts initiatives, we aim to position Bastrop as a vibrant hub for cultural tourism.

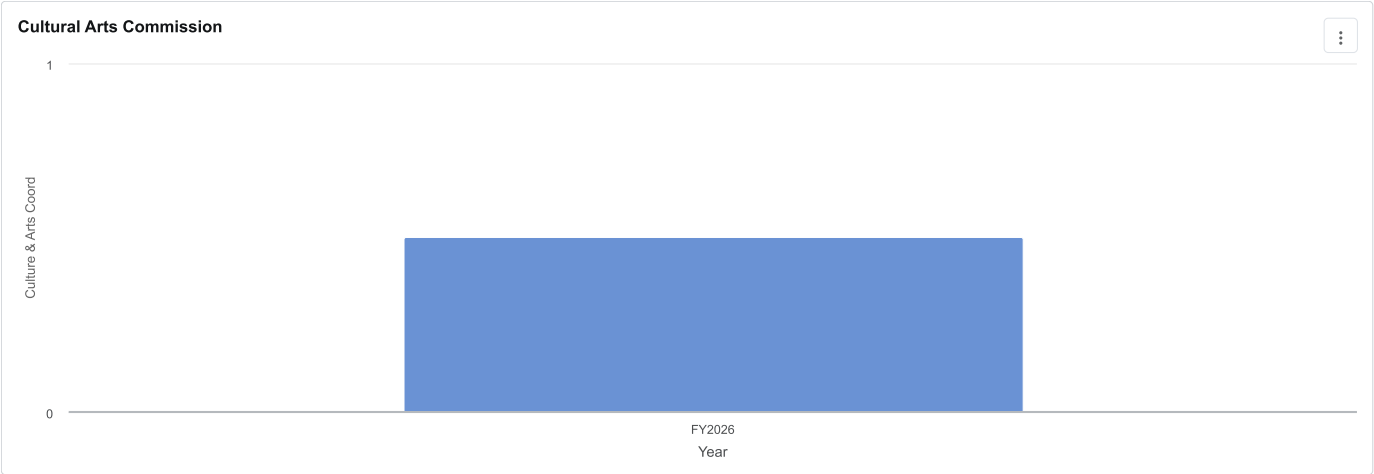
Expenditures by Function

Cultural Arts Commission

	FY2024	FY2025	FY2026	
	FY2024	FY2025	FY2026	FY2025 Budget vs. FY2024
Expenses				
WAGES	\$0	\$0	\$33,257	—
BENEFITS	\$0	\$0	\$8,322	—
SUPPLIES & MATERIALS	\$0	\$0	\$2,000	—
MAINTENANCE & REPAIRS	\$0	\$0	\$5,000	—
CONTRACTUAL SERVICES	\$0	\$0	\$47,500	—
OTHER CHARGES	\$0	\$0	\$1,000	—
EXPENSES TOTAL	\$0	\$0	\$97,079	—
Revenues				
—	—	—	—	—
REVENUES TOTAL	—	—	—	—

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM



Main Street

(A division of the Discover Bastrop Department)



Overview

Bastrop Main Street Program was created to support the growth and vitality of businesses in Bastrop’s historic downtown. Today, the Main Street District encompasses a 62-block area and is home to more than 200 businesses and organizations. The program is charged with preserving the district’s historic character while fostering community engagement and driving purposeful economic development. As Bastrop continues to evolve, the Main Street Program remains committed to reflecting the City’s values and culture, ensuring the district remains a vibrant, authentic representation of the community

Expenditures by Function

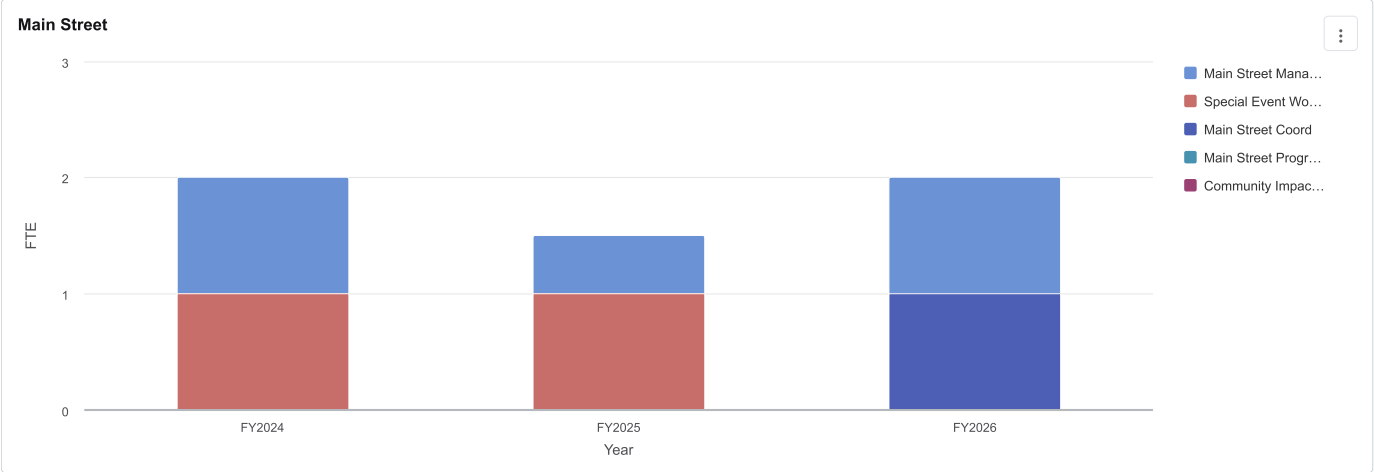
Main Street

	FY2024	FY2025	FY2026	
	FY2024	FY2025	FY2026	FY2025 Budget vs. FY2026 Budget
Expenses				
WAGES	\$0	\$0	\$63,308	—
BENEFITS	\$0	\$0	\$25,088	—
SUPPLIES & MATERIALS	\$0	\$0	\$8,000	—
OCCUPANCY	\$0	\$0	\$1,800	—
CONTRACTUAL SERVICES	\$0	\$0	\$81,480	—
OTHER CHARGES	\$0	\$0	\$92,760	—

	FY2024	FY2025	FY2026	
	FY2024	FY2025	FY2026	FY2025 Budget vs. FY2024
OTHER SERVICES	\$0	\$0	\$10,000	—
CONTINGENCY	\$0	\$0	\$28,500	—
EXPENSES TOTAL	\$0	\$0	\$310,936	—
Revenues				
—	—	—	—	—
REVENUES TOTAL	—	—	—	—

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM



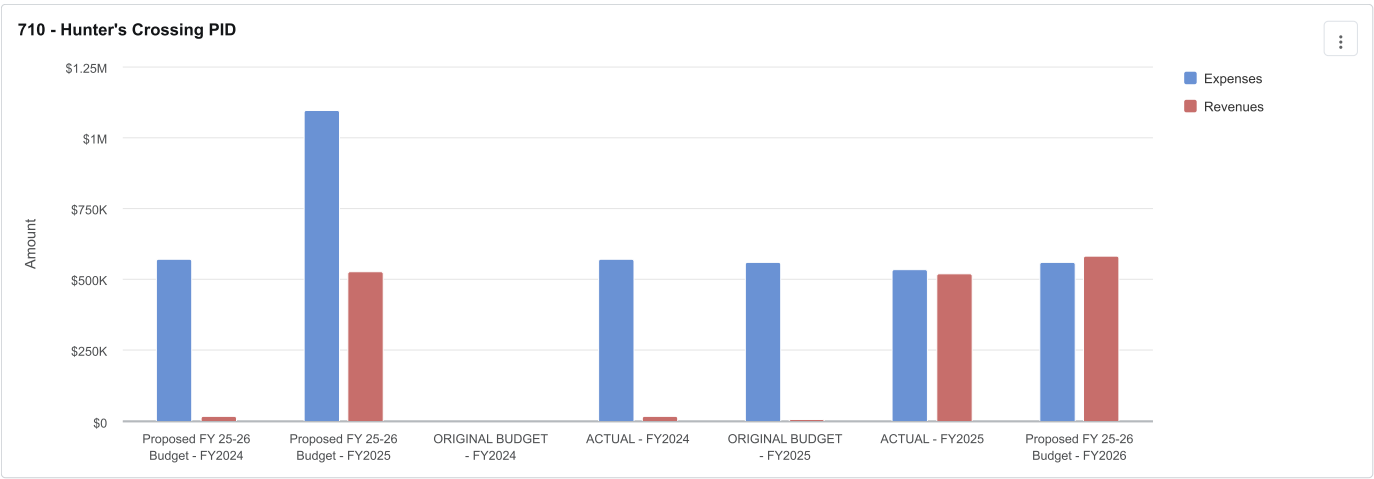
Hunters Crossing Public Improvement District (PID)

Fund 710. The repository of levies collected for developer payments and PID obligations.



Overview

The Hunters Crossing Public Improvement District was established to finance public improvement projects benefiting a defined area. The district includes the construction of public streets, water distribution lines, storm sewer lines, public area landscaping, parks, and trails. Assessments are levied against properties within the district to fund these improvements.



Expenses and Revenues by Function

710 - Hunter's Crossing PID							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	FY25 Budget vs. FY25 Actual (%)	PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025		FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							

ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
Expenses	\$0	\$74,900	\$74,900	\$74,900	0%	\$74,900	100%
MAINTENANCE & REPAIRS	\$0	\$106,263	\$111,144	\$70,963	-36%	\$111,144	64%
CONTRACTUAL SERVICES							
ADMINISTRATIVE SUPPORT	\$0	\$12,378	\$5,000	\$14,585	192%	\$11,220	75%
LEGAL SERVICES	\$0	\$21,267	\$5,000	\$18,714	274%	\$5,000	374%
LEGAL SERVICES - TAXES	\$0	\$167	\$250	\$124	-51%	\$250	49%
PROFESSIONAL SERVICES	\$0	\$123	\$6,000	\$0	-100%	\$0	—
PROPERTY TAX COLLECT/APPRAISAL	\$0	\$1,515	\$1,725	\$1,494	-13%	\$1,725	87%
CONTRACTUAL SERVICES TOTAL	\$0	\$35,451	\$17,975	\$34,916	94%	\$18,195	191%
OTHER CHARGES							
REIMBURSEMENT TO DEVELOPMENT	\$0	\$355,000	\$355,000	\$355,000	0%	\$355,000	100%
OTHER CHARGES TOTAL	\$0	\$355,000	\$355,000	\$355,000	0%	\$355,000	100%
EXPENSES TOTAL	\$0	\$571,614	\$559,019	\$535,779	-4%	\$559,239	96%
Revenues	\$0	\$18,081	\$7,000	\$518,961	7,314%	\$581,279	-10%

Item 4A.



Land Acquisition Designated Fund

Fund 520. A portion of the development process.



Overview

The Land Acquisition Designated Fund is reserved for anticipated property purchases necessary to support City projects, such as securing rights-of-way and other strategic land needs. This fund ensures the City is financially prepared to act when opportunities or requirements for land acquisition arise.

Expenses and Revenues by Function

520 - Land Acquisition Fund

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses	–	–	–	–	–	–	–
Revenues							
Revenues	\$1,865	\$2,036	\$1,865	\$1,571	-16%	\$1,865	84%
REVENUES TOTAL	\$1,865	\$2,036	\$1,865	\$1,571	-16%	\$1,865	84%



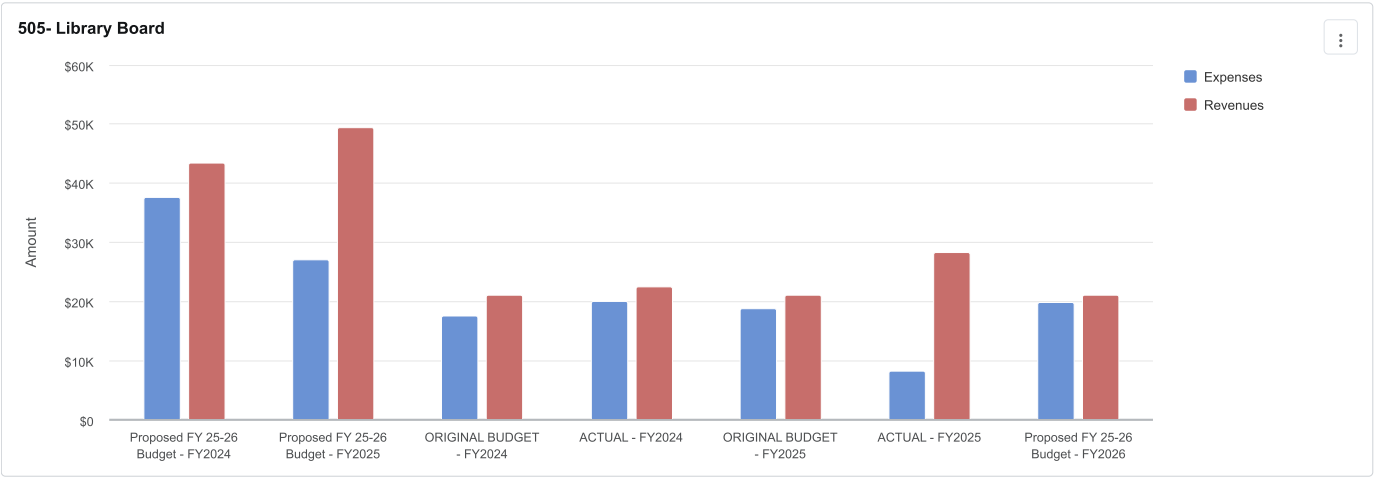
Library Board Fund

Fund 505. Helping support minds of all ages.



Overview

The Library Board Fund exists to enhance the library’s ability to offer exceptional programs, respond to emerging needs, and invest in the future of our community. By managing these funds with care and purpose, we ensure that every donation directly supports meaningful, patron-focused experiences that promote literacy, learning, and lifelong connection to the library.



Expenses and Revenues by Function

ORIGINAL BUDGET		ACTUAL		ORIGINAL BUDGET		ACTUAL		PROPOSED FY 25-26 BUDGET	
FY2024		FY2024		FY2025		FY2025		FY2026	
						FY25 Budget vs. FY25 Actual (%)		FY25 Budget vs. FY26 Budget (%)	
Expenses	\$17,500	\$20,056	\$18,800	\$8,291	-56%		\$19,890	36%	
Revenues									
Revenues	\$21,000	\$22,419	\$21,000	\$28,326	35%		\$21,000	135%	
REVENUES TOTAL	\$21,000	\$22,419	\$21,000	\$28,326	35%		\$21,000	135%	



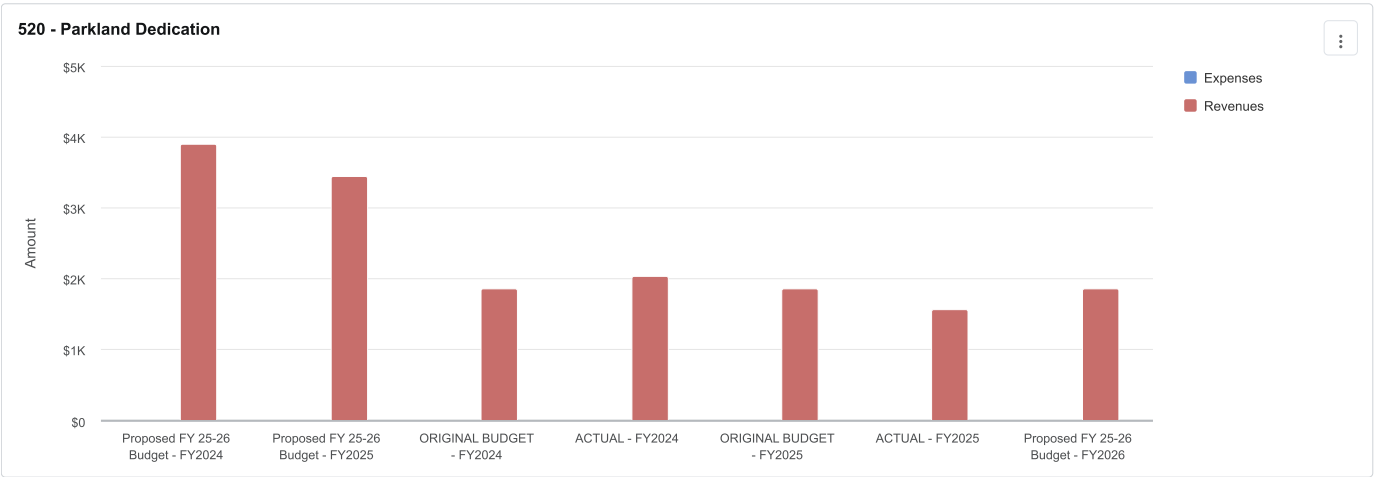
Parkland and Trail Dedication Fund

Fund 520. Helping fund greenspace and quality of life improvements.



Overview

This fund is designated to account for the receipt and disbursement of funds allocated for special improvement projects related to City parks, trails, and associated public amenities.



Data Updated: Aug 01, 2025, 2:52 PM

Expenses and Revenues by Function

520 - Parkland Dedication							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	FY25 Budget vs. FY25 Actual (%)	PROPOSED FY 25-26 BUDGET	FY25 Budget vs. FY26 Budget (%)
	FY2024	FY2024	FY2025	FY2025		FY2026	
Expenses	—	—	—	—	—	—	—
Revenues							
Revenues	\$1,865	\$2,036	\$1,865	\$1,571	-16%	\$1,865	84%
REVENUES TOTAL	\$1,865	\$2,036	\$1,865	\$1,571	-16%	\$1,865	84%



Street Maintenance Fund

Fund 110. Repairing EXISTING streets using sales tax dollars.



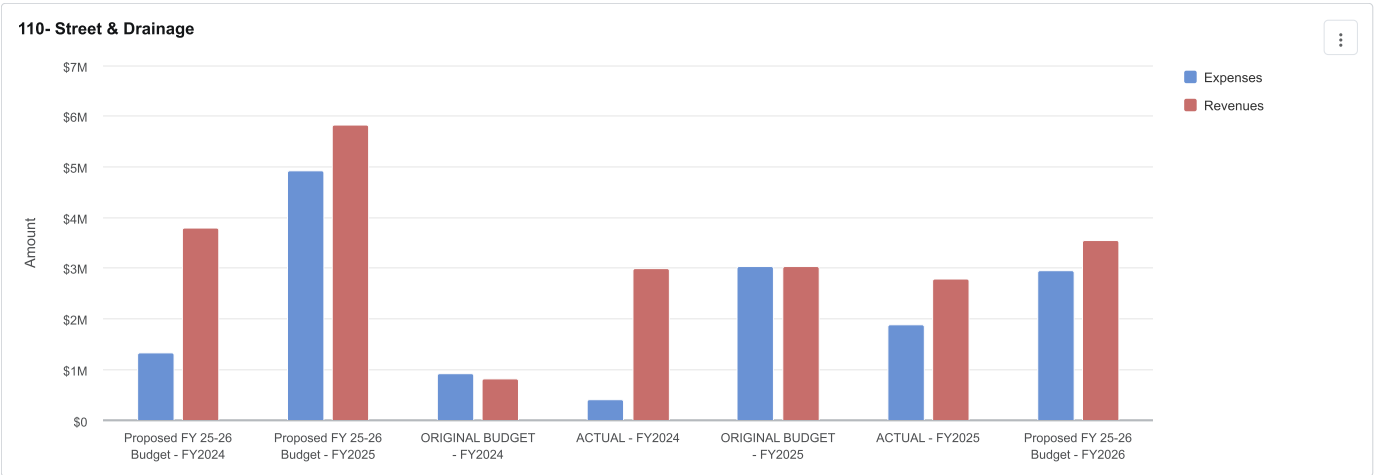
Overview

The Street Maintenance Fund funds a robust street maintenance program. This new program focuses on repairing, rehabilitating, and reconstructing streets. This fund is where things like pothole patching and crack sealing come from.

This fund is for existing streets and is funded by a 3/8th cent sales tax that was previously allocated to the Bastrop Economic Development Corporation (BEDC)

In 2023, the Bastrop voters voted to move a portion of the then 1/2 cent to BEDC to streets, citing a need for a long term sustainable revenue source.

Expenses and Revenues by Function



110- Street & Drainage

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$921,483	\$399,949	\$500,000	\$339,975	-32%	\$0	

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
WAGES							
LONGEVITY	\$0	\$0	\$6,200	\$4,352	-30%	\$4,134	155%
OPERATIONAL SALARIES	\$0	\$0	\$863,800	\$698,885	-19%	\$983,615	59%
OVERTIME	\$0	\$0	\$10,000	\$11,510	15%	\$10,000	115%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$0	\$0	\$880,000	\$714,748	-19%	\$997,749	60%
BENEFITS							
GROUP INSURANCE	\$0	\$0	\$150,000	\$111,316	-26%	\$185,866	41%
RETIREMENT	\$0	\$0	\$122,200	\$103,509	-15%	\$119,847	88%
SOCIAL SECURITY	\$0	\$0	\$66,100	\$54,392	-18%	\$75,564	59%
WORKERS COMPENSATION	\$0	\$0	\$50,576	\$13,392	-74%	\$58,779	9%
BENEFITS TOTAL	\$0	\$0	\$388,876	\$282,609	-27%	\$440,056	53%
SUPPLIES & MATERIALS							
CHEMICALS	\$0	\$0	\$12,500	\$3,904	-69%	\$1,500	994%
FUEL	\$0	\$0	\$40,000	\$24,047	-40%	\$42,000	52%
HOT MIX, ASPHALT, GRAVEL	\$0	\$0	\$75,000	\$48,784	-35%	\$100,000	24%
JANITORIAL SUPPLIES	\$0	\$0	\$500	\$28	-94%	\$500	6%
OFFICE EQUIPMENT	\$0	\$0	\$2,000	\$2,026	1%	\$2,000	101%
SAFETY SUPPLIES	\$0	\$0	\$2,000	\$4,480	124%	\$4,500	44%
SMALL TOOLS	\$0	\$0	\$4,000	\$2,234	-44%	\$5,000	25%
STREET SIGNS & 911 ADDRESSING	\$0	\$0	\$12,500	\$14,283	14%	\$15,000	79%
SUPPLIES	\$0	\$0	\$3,500	\$3,636	4%	\$4,500	59%
SUPPLIES & MATERIALS TOTAL	\$0	\$0	\$152,000	\$103,423	-32%	\$175,000	46%
MAINTENANCE & REPAIRS	\$0	\$0	\$675,000	\$92,062	-86%	\$747,000	3%
OCCUPANCY							
COMMUNICATIONS	\$0	\$0	\$3,500	\$5,586	60%	\$4,000	127%
UTILITIES	\$0	\$0	\$7,250	\$57,872	698%	\$7,250	798%
OCCUPANCY TOTAL	\$0	\$0	\$10,750	\$63,458	490%	\$11,250	560%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$6,683	-100%
ADMINISTRATIVE SUPPORT	\$0	\$0	\$50,000	\$37,500	-25%	\$50,000	75%
CONTRACTUAL SERVICES	\$0	\$0	\$130,000	\$73,644	-43%	\$127,600	60%
ENGINEERING & CONSULTING	\$0	\$0	\$10,000	\$0	-100%	\$25,000	-60%
EQUIPMENT RENTAL	\$0	\$0	\$5,000	\$1,011	-80%	\$5,000	20%
PROFESSIONAL SERVICES	\$0	\$0	\$3,500	\$3,084	-12%	\$50,000	-87%
UNIFORMS	\$0	\$0	\$15,300	\$7,968	-48%	\$17,500	33%
VEHICLE/EQUIP REPLACEMENT FEE	\$0	\$0	\$216,774	\$162,581	-25%	\$216,774	75%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	\$8,490	-100%
CONTRACTUAL SERVICES TOTAL	\$0	\$0	\$430,574	\$285,787	-34%	\$507,047	41%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$0	\$0	\$150	\$0	-100%	\$150	0%
TRAVEL & TRAINING	\$0	\$0	\$1,500	\$308	-79%	\$1,500	21%
OTHER CHARGES TOTAL	\$0	\$0	\$1,650	\$308	-81%	\$1,650	19%
OTHER SERVICES							
ADVERTISING	\$0	\$0	\$150	\$711	374%	\$500	72%
OTHER SERVICES TOTAL	\$0	\$0	\$150	\$711	374%	\$500	72%
TRANSFERS OUT	\$0	\$0	\$0	\$0	—	\$63,297	-100%
EXPENSES TOTAL	\$921,483	\$399,949	\$3,039,000	\$1,883,081	-38%	\$2,943,549	67%
Revenues	\$810,000	\$2,985,321	\$3,039,000	\$2,778,227	-9%	\$3,549,000	64%

Item 4A.

Streets/Drainage OBB-FTE

Position Name	FY2024	FY2025	FY2026
FTE			
Public Works Director	0.5	1	0
Crew Leader, Drainage	1	1	1
Superintendent	1	1	0
Mechanic	1	0	0
Special Event Worker	0	0	0
Maintenance Worker	6	6	6
Superintendent Streets & Drainage	0	0	1
GIS Analyst	0	0	0.2
Crew Leader, Streets	1	1	1
Equipment Operator	3	3	3
Public Works Technician	1	0.5	0.5
Equipment Operator, Senior	2	2	2
Streets & Drainage Director	0	0	1
System Administrator	0	0	0.4
Data Systems Director	0	0	0.2
GIS Manager	0	0	0.2
Foreman	1	0	0
FTE	17.5	15.5	16.5



Transportation Impact Fees

Fund 310. Fees paid by developers for the construction of new roads near or serving their development.



Overview

A Roadway Impact Fee is a charge assessed on new development to help fund the cost of expanding roadway infrastructure necessary to accommodate growth. Collected at the time of development, these fees ensure that new construction contributes its fair share toward improvements such as new roads, road widening, and intersection upgrades. The revenues are restricted to eligible transportation projects identified in the City's Capital Improvement Plan and must comply with regulations outlined in Chapter 395 of the Texas Local Government Code. This funding mechanism helps maintain roadway service levels as the community grows, reducing the burden on existing taxpayers. The first year of collection will be in the FY 26 fiscal year.

Expenses and Revenues by Function

310 Transportation Impact Fees

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses	—	—	—	—	—	—	—
Revenues							
Revenues	\$0	\$0	\$0	\$0	—	\$1,538,004	-100%
REVENUES TOTAL	\$0	\$0	\$0	\$0	—	\$1,538,004	-100%



Type B - Bastrop Economic Development Corporation

Fund 601. A part of the economic engine that is drawing development to Bastrop.

bastrop

E D C



Overview

The mission of the Bastrop Economic Development Corporation (BEDC) is to be a driving force to attract, support, and sustain the economic growth of the Bastrop Community.

As we embark on Fiscal Year 2026, the BEDC remains committed to fostering a vibrant and sustainable economic environment in our community. Building upon the foundational goals established in Fiscal Year 2025, our budget reflects a strategic approach to enhance our initiatives across key pillars: Industrial Park Development, Workforce Development, Business Attraction, Retention, and Expansion, and Partnerships.

The BEDC has set ambitious goals for Fiscal Year 2026, building on its strategic pillars to drive economic growth, enhance community well-being and support local businesses. The FY26 budget is designed to align with our long-term vision of sustainable economic development. Our primary goals include increasing job opportunities, attracting new businesses, and supporting existing enterprises. We aim to allocate resources effectively to maximize our impact on the local economy.

This budget reflects our commitment to creating a vibrant economic environment that benefits all residents and stakeholders in Bastrop.

Significant Base Budget Change in FY2026

Reductions:

With the BEDC's relocation of their offices to City Hall, the Office Rental line item has been removed, and Utilities reduced to cover only the water needed for irrigation in the Business and Industrial Park. That has amounted to a cost savings of over \$45,000 per year.

The BEDC has completed its contract with FiberLight to place fiber into the Business Park. Therefore, that line item has been eliminated, creating a cost reduction of \$84,560 per year.

Item 4A.

With the exception of the Blakey Lane Extension project, the BEDC’s commitments to fund City Projects have all been satisfied. BEDC's portion of the Blakey Lane Extension project is considered a capital expense and has been re-coded as such.

Increases:

BEDC’s salaries have increased by \$143,217 as a result of hiring a second full-time employee, a Business Attraction, Retention, and Expansion (BARE) Manager. This is the first full fiscal year that the BARE Manager will be employed by the BEDC, thus requiring an increase in the budgeted amount.

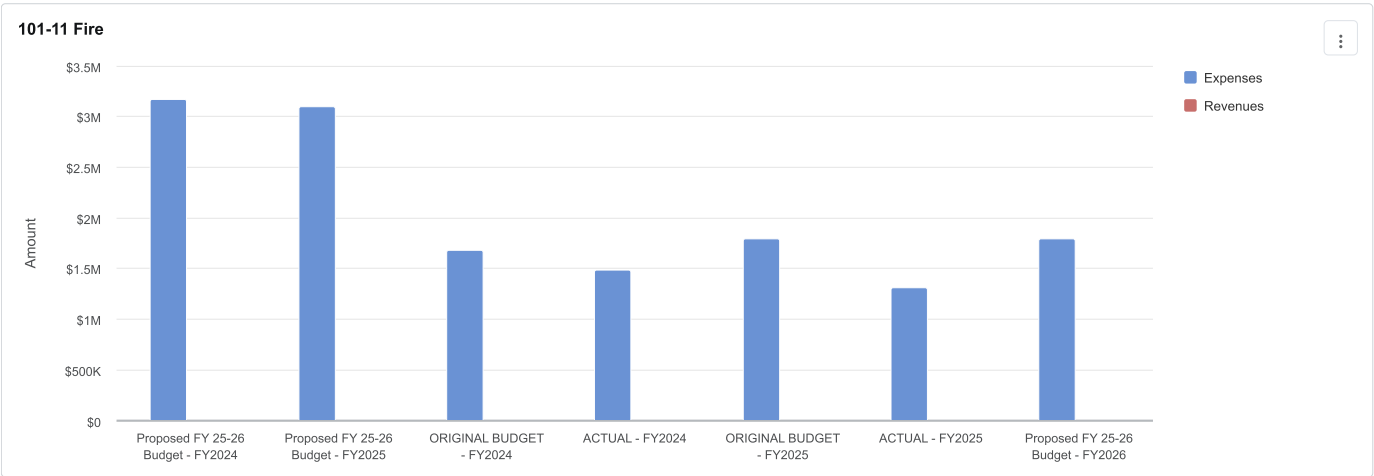
With the addition of the BARE Manager on the BEDC team, the marketing budget has been increased by \$78,500. This includes the addition of a Promotional Expenses line item, which allows the BEDC to allocate 10% of corporate revenues for promotional purposes per LGC 505.103.

One of the BARE Manager’s goals is to increase interaction with existing businesses in Bastrop, so the BRE program amount has been increased by \$7,000. The education and workforce program has increased by \$5,000. As \$25,000 was committed to Community Action for their training and educational programs last fiscal year, this will give the BARE Manager \$5,000 for any incidental expenses.

Budgeted amounts for Office Supplies, Communications, and Dues have increased by a total of \$5,825 to accommodate the additional team member.

With a renewed focus on marketing the Business and Industrial Park, it is critical to maintain the portions of the Park still owned by the BEDC. Therefore, the Park Maintenance expense has been increased by \$3,000.

FY 2026 Summary



Data Updated: Aug 01, 2025, 2:52 PM

Expenditures by Function

601 - Bastrop Economic Development Corporation

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$1,612,027	\$2,303,942	\$392,627	\$1,410,002	259%	\$260,218	593%
WAGES							
COMPENSATED ABSENSES	\$0	-\$3,445	\$0	\$0	–	\$0	–
LONGEVITY	\$1,380	\$1,200	\$1,380	\$970	-30%	\$1,295	81%
OPERATIONAL SALARIES	\$589,404	\$176,972	\$235,896	\$184,989	-22%	\$263,085	

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25- 26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
OVERTIME	\$0	\$0	\$0	\$0	–	\$0	–
PRE-EMPLOYMENT EXPENSE	\$25,000	\$0	\$0	\$0	–	\$0	–
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	–	\$0	–
WAGES TOTAL	\$615,784	\$174,726	\$237,276	\$185,959	-22%	\$264,380	60%
BENEFITS							
GROUP INSURANCE	\$61,328	\$17,233	\$20,444	\$13,933	-32%	\$28,024	23%
RETIREMENT	\$79,570	\$16,843	\$30,170	\$22,285	-26%	\$30,447	72%
SOCIAL SECURITY	\$41,836	\$7,805	\$17,699	\$11,342	-36%	\$20,226	44%
WORKERS COMPENSATION	\$865	\$921	\$865	\$181	-79%	\$1,079	-3%
BENEFITS TOTAL	\$183,599	\$42,803	\$69,178	\$47,741	-31%	\$79,776	47%
SUPPLIES & MATERIALS							
OFFICE EQUIPMENT	\$8,000	\$0	\$3,000	\$3,056	2%	\$3,000	102%
POSTAGE	\$200	\$35	\$200	\$0	-100%	\$200	0%
SUPPLIES	\$6,000	\$1,237	\$1,800	\$582	-68%	\$2,500	-5%
SUPPLIES & MATERIALS TOTAL	\$14,200	\$1,272	\$5,000	\$3,637	-27%	\$5,700	52%
MAINTENANCE & REPAIRS	\$16,000	\$12,105	\$12,000	\$90,689	656%	\$104,500	-2%
OCCUPANCY							
COMMUNICATIONS	\$9,000	\$7,171	\$1,875	\$3,368	80%	\$5,000	5%
OFFICE RENTAL	\$43,200	\$39,600	\$10,800	\$7,500	-31%	\$0	–
UTILITIES	\$4,000	\$3,099	\$1,000	\$3,374	237%	\$5,800	-25%
OCCUPANCY TOTAL	\$56,200	\$49,871	\$13,675	\$14,241	4%	\$10,800	158%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	–	\$0	–
AUDIT	\$4,500	\$0	\$4,500	\$0	-100%	\$4,500	0%
CITY ADMINISTRATIVE SUPPORT	\$25,000	\$25,000	\$25,000	\$18,750	-25%	\$50,000	-12%
CITY PROJECTS & PROGRAMS	\$4,772,000	\$452,165	\$1,025,000	\$221,897	-78%	\$0	–
CITY SHARED SERVICES	\$10,000	\$10,000	\$20,000	\$22,500	13%	\$40,000	6%
CONTRACTUAL SERVICES	\$0	\$0	\$0	\$965	–	\$4,800	-80%
EMPLOYEE BOND	\$82,560	\$84,431	\$84,560	\$67,396	-20%	\$250	60,682%
ENGINEERING & CONSULTING	\$15,000	\$1,265	\$0	\$0	–	\$0	–
LEGAL SERVICES	\$75,000	\$47,438	\$75,000	\$22,634	-70%	\$75,000	30%
MAIN STREET PROG SUPPORT	\$50,000	\$25,000	\$25,000	\$18,750	-25%	\$50,000	-12%
PROFESSIONAL SERVICES	\$65,000	\$5,419	\$25,000	\$20,596	-18%	\$30,000	52%
PROPERTY & LIABILITY INSURANCE	\$2,500	\$2,313	\$0	\$0	–	\$0	–
UNEMPLOYMENT TAX	\$0	\$2,571	\$0	\$0	–	\$0	–
CONTRACTUAL SERVICES TOTAL	\$5,101,560	\$655,602	\$1,284,060	\$393,487	-69%	\$254,550	559%
OTHER CHARGES							
MARKETING TRAVEL	\$0	\$0	\$0	\$105	–	\$5,000	-98%
SPL PRJT BUS RETEN & EXPAN	\$0	\$0	\$0	\$555	–	\$20,000	-97%
AUTO ALLOWANCE	\$12,000	\$0	\$0	\$1,845	–	\$0	–
BONDS FOR BEDC OFFICERS	\$1,000	\$289	\$1,000	\$50	-95%	\$750	40%
BUSINESS DEVELOPMENT	\$8,000	\$1,035	\$2,500	\$4,834	93%	\$5,000	47%
CLOSING COSTS	\$25,000	\$0	\$25,000	\$0	-100%	\$25,000	0%
DIGITAL ADV & MARKETING	\$30,000	\$22,489	\$30,000	\$23,205	-23%	\$30,000	77%
DUES, SUBSCRIPTIONS & PUB	\$20,000	\$12,119	\$20,000	\$10,300	-48%	\$25,000	21%
FIRE DEPT DESIGNATED EXP	\$0	\$0	\$0	\$0	–	\$75,000	-100%
LOCAL/MISC ADV & SPONSORSHIP	\$10,000	\$10,552	\$10,000	\$29,090	191%	\$30,000	30%

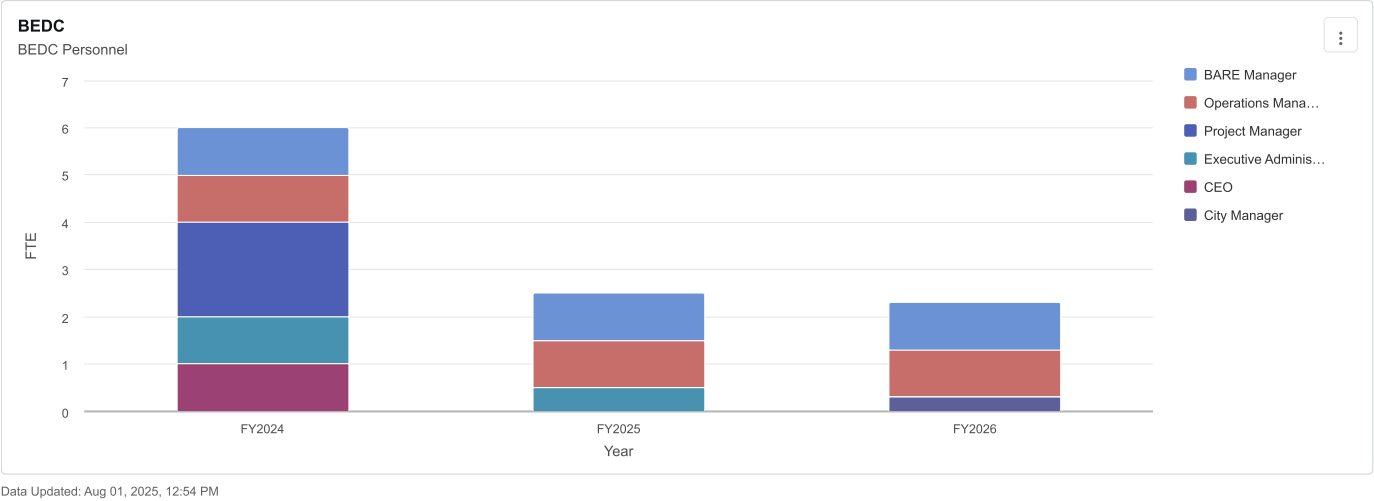
Item 4A.

ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
NATIONAL/REG ADV & MARKETING	\$10,000	\$0	\$5,000	\$24,290	386%	\$25,000	17%
PD LEOSE EXP	\$60,000	\$0	\$0	\$0	–	\$0	–
PROMOTIONAL ADVERTISING	\$0	\$0	\$0	\$0	–	\$65,000	-100%
SPECIAL ADV & MARKETING	\$10,000	\$4,200	\$2,000	\$2,982	49%	\$10,000	-50%
SPL EDUC & WORKFORCE DEVELOP	\$150,000	\$25,000	\$25,000	\$25,500	2%	\$30,000	68%
SPL RETAIL RECRUITING	\$15,000	\$5,500	\$15,000	\$15,500	3%	\$22,000	39%
STREET LIGHTING	\$0	\$0	\$0	\$0	–	\$1,500	-100%
TRAVEL & TRAINING	\$10,000	\$279	\$3,500	\$2,402	-31%	\$5,000	18%
OTHER CHARGES TOTAL	\$361,000	\$81,463	\$139,000	\$140,658	1%	\$374,250	-25%
CONTINGENCY	\$50,000	\$0	\$25,000	\$0	-100%	\$25,000	0%
CAPITAL OUTLAY	\$2,000,000	\$0	\$0	\$0	–	\$0	–
DEBT SERVICES	\$82,600	\$20,533	\$82,600	\$85,000	3%	\$82,200	104%
EXPENSES TOTAL	\$10,092,970	\$3,342,317	\$2,260,416	\$2,371,417	5%	\$1,461,374	217%
Revenues	\$4,746,140	\$2,912,471	\$1,402,572	\$1,366,196	-3%	\$1,667,100	66%

Item 4A.

The table above shows a significant reduction in revenue and expenses due to the Street Maintenance Tax that was approved by voters in 2023. Additionally, capital expenses are removed from operating expenses and kept as designated funds in the fund balance.

Personnel Schedule



Goal #1

Industrial Park

In FY 2025, the BEDC focused on marketing the Business and Industrial Park through national and global publications, updating maps, and improving infrastructure. In FY 2026, the BEDC plans to:

- Expand Marketing Efforts: Increase visibility by targeting additional global publications and hosting industry-specific events to showcase the park's potential.

- Infrastructure Development: Build on the groundwork laid in FY 2025 by initiating construction of shovel-ready sites to attract high-growth industries like aerospace and advanced manufacturing.

Item 4A.

Goal #2

Workforce Development

Recognizing the critical need for a skilled workforce, the BEDC's FY 2025 goals emphasized collaboration with workforce partners and hosting business roundtables. In FY 2026, the BEDC will:

- Launch Specialized Training Programs: Partner with local educational institutions to create industry-specific training tailored to the needs of businesses in Bastrop.
- Expand Workforce Events: Host larger-scale career fairs and workshops to connect residents with job opportunities in emerging industries.

Goal #3

Business Attraction, Retention, and Expansion

The BEDC's commitment to business attraction, retention, and expansion remains a top priority. FY 2025 saw the BEDC focus on land banking and enhanced advertising. For FY 2026, the BEDC aims to:

- Strengthen Business Retention Programs: Develop a comprehensive support system for existing businesses, including access to financing and mentorship opportunities.
- Diversify Business Recruitment: Target industries that align with Bastrop's strengths, such as life sciences and clean energy, to ensure sustainable growth.



Vehicle Equipment and Replacement Fund (VERF)

Fund 380. Planning for the future.

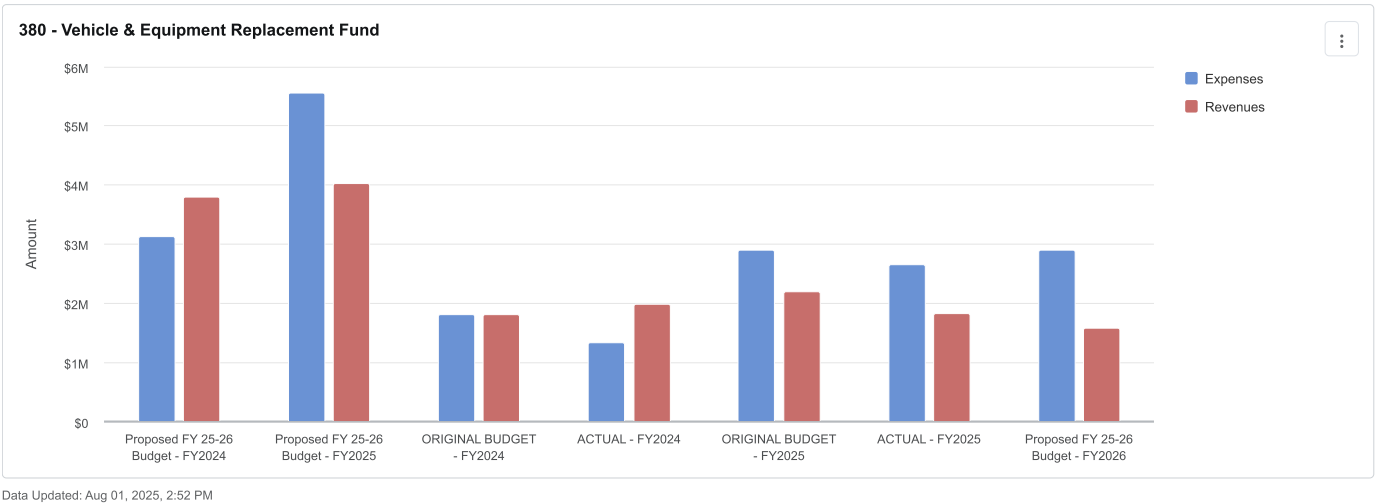
Overview

The Vehicle and Equipment Replacement Fund (VERF) was established to provide a structured process for the purchase, replacement, and disposal of City vehicles and equipment. This fund ensures long-term planning and budgeting for fleet and technology assets, promoting fiscal stability and operational efficiency. The policy governing the VERF sets criteria for asset management and establishes procedures to maintain adequate funding for the timely replacement of equipment. It also helps stabilize annual budgeting and ensures sufficient cash flow for scheduled replacements and acquisitions.

The current VERF funding is unsustainable for the growth we are experiencing, and causes the Police Department to forgo funding for 3 officer, Fire 2 firefighters, and a variety of other staff in the General Fund.

The fund is healthy enough to invest the fund balance and use the interest earned to pay off a short term tax note of 5-7 years assuming at least a 4% rate of return.

This is an item council will discuss at it's next budget workshop.



Expenses and Revenues by Function

380 - Vehicle & Equipment Replacement Fund							
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
Expenses	\$1,369,000	\$1,390,090	\$2,453,427	\$2,295,267	-6%	\$2,453,427	94%
CONTRACTUAL SERVICES							
LEASE PAYMENTS	\$435,068	-\$62,191	\$451,941	\$349,762	-23%	\$451,942	77%
CONTRACTUAL SERVICES TOTAL	\$435,068	-\$62,191	\$451,941	\$349,762	-23%	\$451,942	77%
EXPENSES TOTAL	\$1,804,068	\$1,327,899	\$2,905,368	\$2,645,029	-9%	\$2,905,369	91%
Revenues	\$1,811,584	\$1,977,569	\$2,195,311	\$1,833,278	-16%	\$1,575,312	156%

Item 4A.



Water & Wastewater Impact Fees

Fund 306. Fees to new development to help pay for their impact to the system.

Overview

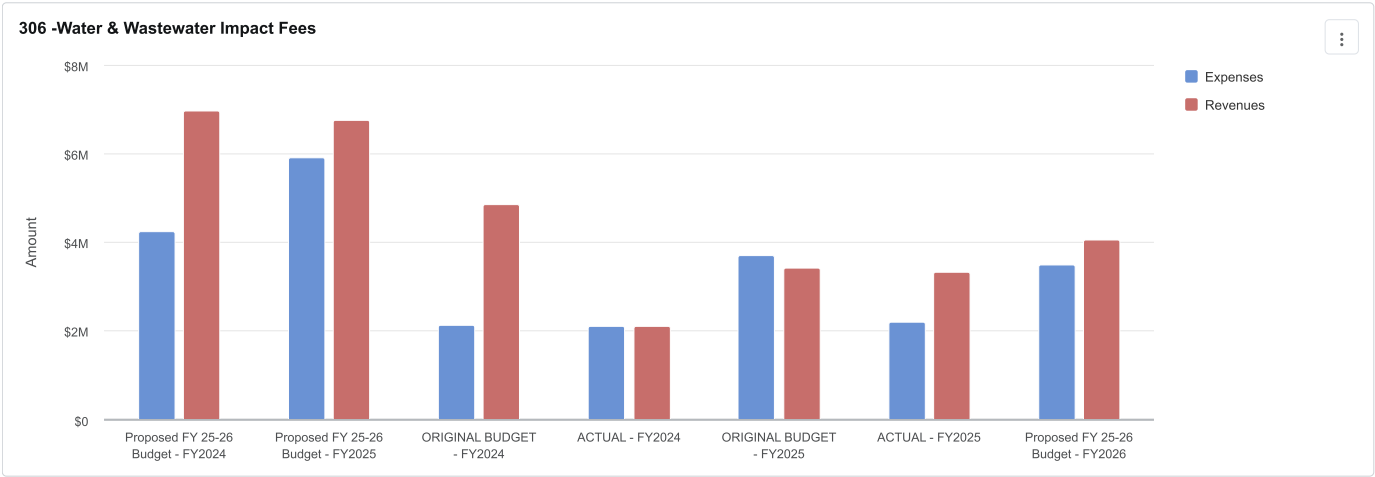
Governed by Chapter 395.001 of the Texas Local Government Code, the City of Bastrop imposes water and wastewater impact fees on new development to help fund or recoup the costs of capital improvements and facility expansions necessitated by and attributable to that new development.

They help fund new construction or facility expansion to serve future development during the next ten (10) years.

“Impact Fee means a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development”

Recoverable costs include:

- Construction
- Surveying and Engineering
- Land Acquisition and Associated Costs
- Financing Costs
- Engineering Costs Associated with Land Use/Capital Improvements Planning and/or Financial Consulting Associated with Developing Impact Fees (Not Employed by the City)



Data Updated: Aug 01, 2025, 2:52 PM

Expenses and Revenues by Function

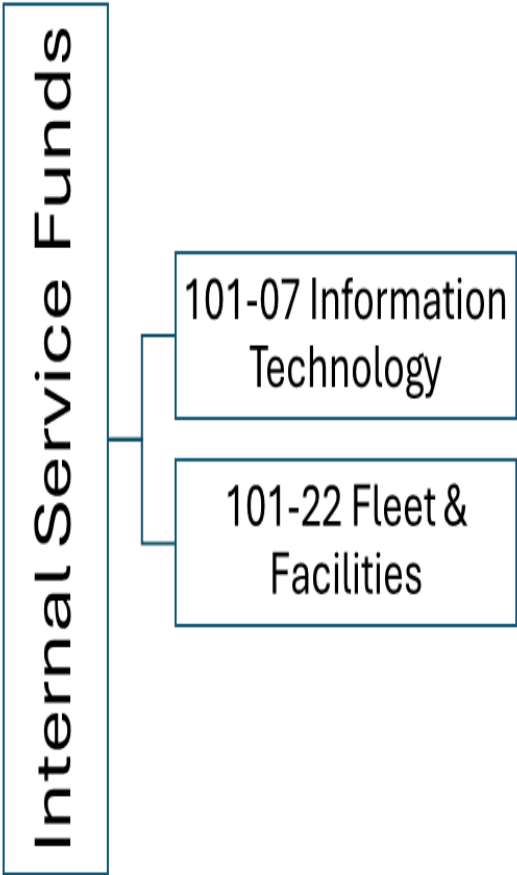
	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25- 26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
Expenses							
Expenses	\$2,115,501	\$2,115,500	\$3,697,000	\$2,180,250	-41%	\$3,478,992	69%
CONTRACTUAL SERVICES							
PROFESSIONAL SERVICES	\$10,000	\$53	\$10,000	\$11,679	17%	\$10,000	117%
CONTRACTUAL SERVICES TOTAL	\$10,000	\$53	\$10,000	\$11,679	17%	\$10,000	117%
EXPENSES TOTAL	\$2,125,501	\$2,115,553	\$3,707,000	\$2,191,929	-41%	\$3,488,992	69%
Revenues	\$4,848,640	\$2,109,906	\$3,415,997	\$3,334,894	-2%	\$4,049,240	67%

Item 4A.



Internal Service Funds

Funds dedicated to providing internal service such as IT and Fleet Maintenance. Currently, those funds are held in the General Fund. A transfer into a new fund category will occur before next fiscal year.





Fleet and Facilities

Fund 101. Department 22. Ensuring we are good stewards of public funds in the care of buildings and equipment we use.

Overview

Why We Do What We Do

At the heart of the Fleet & Facilities Department is a commitment to service, safety, and stewardship. As a newly established and rapidly growing department, we bring energy, innovation, and a strong sense of purpose to every task. We exist to ensure that every City vehicle and facility operates at its best—because when we do our job well, every other department can do theirs even better. We believe in being proactive, dependable partners who take pride in delivering cost-effective solutions and exceptional customer service to support the City of Bastrop’s mission and future.

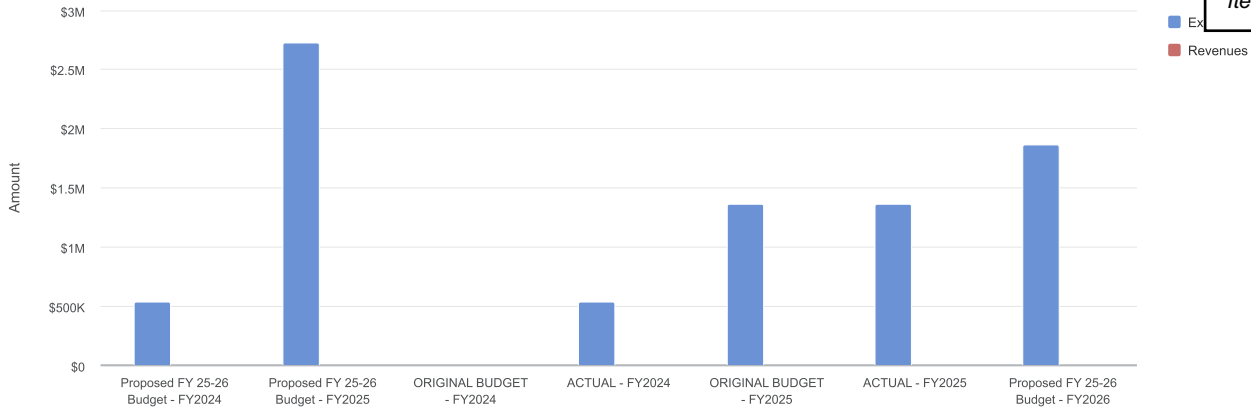
. A relatively young fund, established in 2023, it has streamlined vehicle tracking, maintenance, and routine care of both buildings and vehicles. Maintenance of our assets ensures the public that the city can be good stewards of the funds entrusted to us.



Significant Base Budget Change in FY2026

Several line items within the Fleet & Facilities budget reflect strategic adjustments to better align with current operational needs and City priorities. The increase in **Safety Supplies** supports enhanced workplace safety by ensuring first aid kits are stocked in all City buildings, upgrading and expanding AED coverage, and maintaining fire extinguishers to code. The rise in **Software Maintenance** costs is attributed to the implementation of OpenGov for facility asset management and Samsara for vehicle telematics, both of which will significantly improve tracking, reporting, and operational efficiency. Conversely, a reduction in **Office Equipment** expenses reflects the recent completion of office remodels, eliminating the need for additional furniture or major equipment purchases in the near term.

101-22 Fleet & Facilities



Data Updated: Aug 01, 2025, 2:52 PM

Expenditures by Function

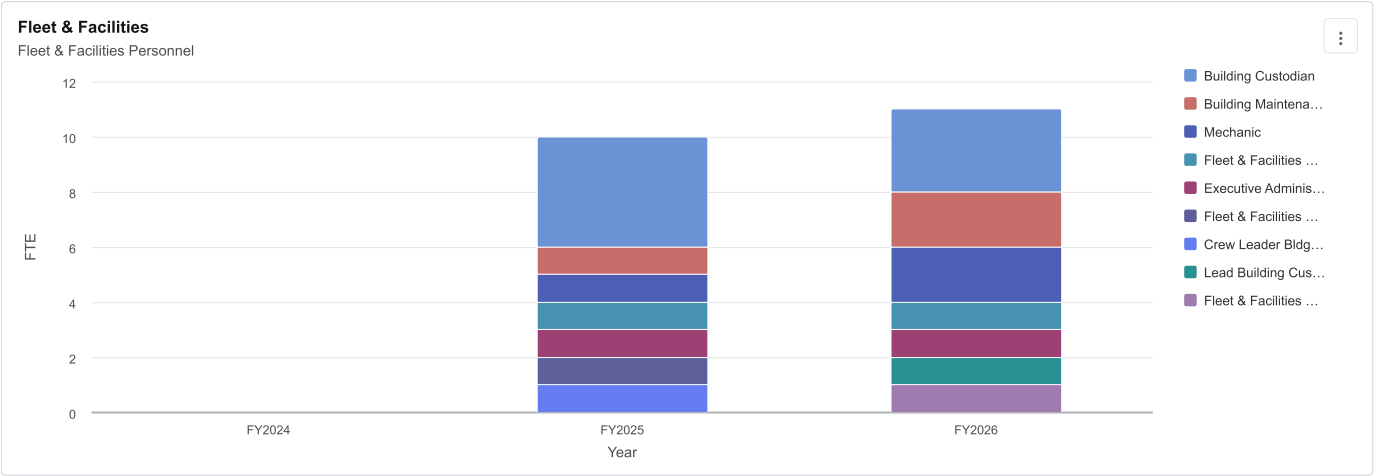
101-22 Fleet & Facilities

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL		PROPOSED FY 25-26 BUDGET	
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
WAGES							
LONGEVITY	\$0	\$0	\$5,820	\$5,430	-7%	\$6,085	85%
OPERATIONAL SALARIES	\$0	\$342,498	\$546,000	\$456,713	-16%	\$672,194	49%
OVERTIME	\$0	\$4,764	\$0	\$703	—	\$2,000	-65%
SIGN ON BONUS/RETENTION	\$0	\$0	\$0	\$0	—	\$0	—
WAGES TOTAL	\$0	\$347,262	\$551,820	\$462,846	-16%	\$680,279	49%
BENEFITS							
GROUP INSURANCE	\$0	\$55,588	\$95,000	\$77,122	-19%	\$139,120	24%
RETIREMENT	\$0	\$47,356	\$77,200	\$67,095	-13%	\$93,603	54%
SOCIAL SECURITY	\$0	\$25,627	\$41,800	\$33,877	-19%	\$51,889	46%
WORKERS COMPENSATION	\$0	\$1,840	\$22,077	\$5,970	-73%	\$34,163	-18%
BENEFITS TOTAL	\$0	\$130,411	\$236,077	\$184,064	-22%	\$318,775	32%
SUPPLIES & MATERIALS							
FUEL	\$0	\$2,815	\$5,315	\$6,414	21%	\$9,878	19%
JANITORIAL SUPPLIES	\$0	\$7,745	\$27,302	\$17,965	-34%	\$31,398	44%
OFFICE EQUIPMENT	\$0	\$1,911	\$12,315	\$16,219	32%	\$5,375	431%
SAFETY SUPPLIES	\$0	\$259	\$255	\$167	-34%	\$15,379	-97%
SMALL TOOLS	\$0	\$0	\$7,000	\$3,361	-52%	\$17,000	-39%
SUPPLIES	\$0	\$1,880	\$4,342	\$985	-77%	\$2,000	166%
SUPPLIES & MATERIALS TOTAL	\$0	\$14,610	\$56,529	\$45,112	-20%	\$81,030	25%
MAINTENANCE & REPAIRS	\$0	\$33,347	\$382,582	\$568,940	49%	\$683,641	39%
OCCUPANCY							
COMMUNICATIONS	\$0	\$1,421	\$3,600	\$4,043	12%	\$4,140	85%
UTILITIES	\$0	\$612	\$4,500	\$673	-85%	\$5,000	3%
OCCUPANCY TOTAL	\$0	\$2,034	\$8,100	\$4,716	-42%	\$9,140	40%
CONTRACTUAL SERVICES							
SHARED SERVICES - IT	\$0	\$0	\$0	\$0	—	\$4,910	-100%
BUILDING MAINTENANCE FEE	\$0	\$0	\$7,600	\$1,871	-75%	\$7,600	25%

ORIGINAL BUDGET		ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
FY2024		FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 FY26 Budget (%)
CONTRACTUAL SERVICES	\$0	\$510	\$21,200	\$9,286	-56%	\$0	—
EQUIPMENT RENTAL	\$0	\$0	\$2,100	\$1,633	-22%	\$2,100	78%
HAUL OFF - MISC.	\$0	\$0	\$5,683	\$110	-98%	\$5,683	2%
PROFESSIONAL SERVICES	\$0	\$0	\$24,000	\$35,690	49%	\$24,000	149%
UNIFORMS	\$0	\$1,713	\$3,832	\$2,593	-32%	\$4,407	46%
VEHICLE/EQUIP REPLACEMENT FEE	\$0	\$0	\$54,646	\$41,026	-25%	\$54,646	75%
SHARED SERVICES - FLEET	\$0	\$0	\$0	\$0	—	-\$22,476	-100%
CONTRACTUAL SERVICES TOTAL	\$0	\$2,223	\$119,061	\$92,209	-23%	\$80,870	161%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$0	\$0	\$1,213	\$1,163	-4%	\$1,213	96%
TRAVEL & TRAINING	\$0	\$2,947	\$7,800	\$548	-93%	\$6,800	23%
OTHER CHARGES TOTAL	\$0	\$2,947	\$9,013	\$1,711	-81%	\$8,013	34%
OTHER SERVICES							
ADVERTISING	\$0	\$0	\$500	\$60	-88%	\$1,475	-62%
OTHER SERVICES TOTAL	\$0	\$0	\$500	\$60	-88%	\$1,475	-62%
EXPENSES TOTAL	\$0	\$532,834	\$1,363,682	\$1,359,657	0%	\$1,863,223	46%
Revenues	—	—	—	—	—	—	—

Item 4A.

Personnel Schedule



Data Updated: Aug 01, 2025, 12:54 PM

Goal #1

City Facility Beautification:

- Complete a full exterior facelift of City Hall, the Senior Center, and BP&L by applying fresh paint and making any necessary cosmetic improvements to enhance curb appeal and civic pride.

Goal #2

Infrastructure Repair & Maintenance:

- Identify and address critical infrastructure repairs across all City-owned facilities, focusing on long-term functionality, safety, and preservation of City assets.

Item 4A.

Goal #3

Fleet Capacity Expansion:

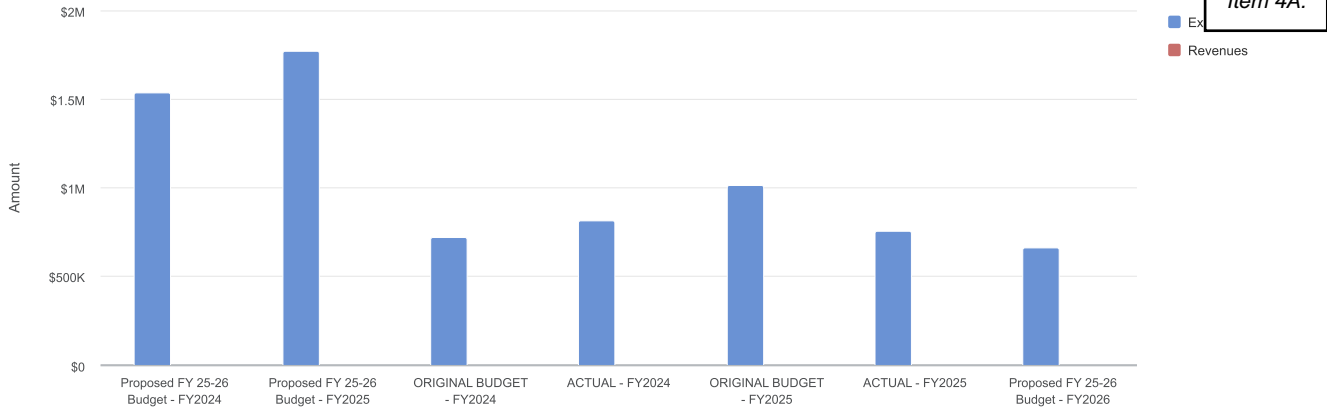
- Establish a new Mechanic position within the department to support the onboarding and maintenance of over 40 additional Police Department vehicles, ensuring continued reliability and readiness of the public safety fleet.



The Information Technology Department's mission is to deliver secure, innovative technology solutions that protect data, support public service, and enable transparent, collaborative government operations.

- The Information Technology Department is requesting an additional part-time Executive Administrative Assistant position for FY26. This position will assist the IT Director with a variety of administrative and operational duties, including creating purchase orders, processing software and hardware invoices, scheduling IT maintenance, supporting project planning, managing city-wide IT service accounts, researching emerging technologies, assisting with budget planning, scheduling meetings, drafting IT policies and standard operating procedures, and performing other relevant tasks. As the City of Bastrop grows, so does the complexity of its IT needs—this role is essential in supporting that growth by improving inventory management. The added support will allow the Director to focus more on strategic planning and long-term initiatives aligned with the City’s vision for technology. The position plays a key role in fostering an organized, future-ready IT environment by contributing to the management of critical systems, accounts, and documentation.
- The increase in full-time City employees, along with the introduction of new software tools to improve workflows, has led to increased costs for computer replacements and software subscriptions.
- Creation of a dedicated hardware support subscription GL account separate from the software subscription GL account. New storage hardware requires annual support that will be added to this new account.
- The increase in capital outlay is due to several projects, including: the replacement of wireless network hardware for the Convention Center, Public Library, and City facilities; core firewall; public safety Mobile Data Terminals (MDTs); and, citywide VoIP hardware replacement. These projects align with the City's technology replacement plan to ensure the best possible technology is available to both City staff and the citizens we serve.

101-07 Information Technology

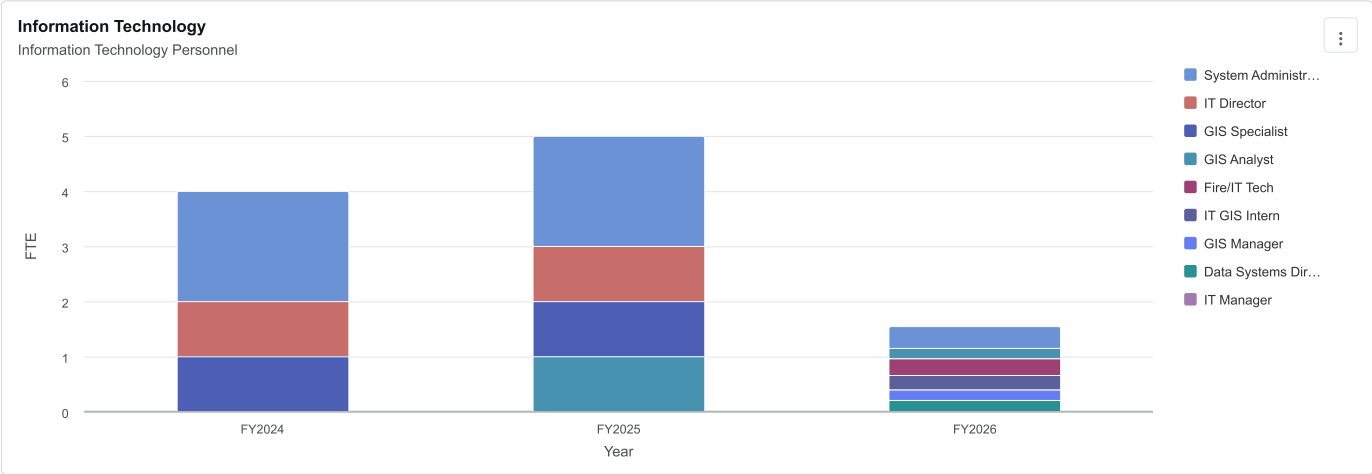


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Expenditures by Function

101-07 Information Technology

	ORIGINAL BUDGET	ACTUAL	ORIGINAL BUDGET	ACTUAL	PROPOSED FY 25-26 BUDGET		
	FY2024	FY2024	FY2025	FY2025	FY25 Budget vs. FY25 Actual (%)	FY2026	FY25 Budget vs. FY26 Budget (%)
Expenses							
Expenses	\$0	\$0	\$18,000	\$25,000	39%	\$236,000	-82%
WAGES	\$305,145	\$353,827	\$429,940	\$324,975	-24%	\$142,576	429%
BENEFITS	\$102,380	\$119,292	\$140,934	\$110,047	-22%	\$28,430	783%
SUPPLIES & MATERIALS	\$71,760	\$71,285	\$72,760	\$60,274	-17%	\$78,888	69%
MAINTENANCE & REPAIRS	\$173,020	\$206,309	\$211,170	\$135,563	-36%	\$315,515	10%
OCCUPANCY	\$10,300	\$8,794	\$13,050	\$7,843	-40%	\$13,050	60%
CONTRACTUAL SERVICES	\$51,737	\$46,708	\$114,624	\$87,801	-23%	-\$166,562	-222%
OTHER CHARGES							
DUES, SUBSCRIPTIONS & PUB	\$700	\$624	\$700	\$287	-59%	\$700	41%
TRAVEL & TRAINING	\$7,000	\$7,652	\$13,000	\$4,684	-64%	\$13,000	36%
OTHER CHARGES TOTAL	\$7,700	\$8,276	\$13,700	\$4,971	-64%	\$13,700	36%
EXPENSES TOTAL	\$722,042	\$814,491	\$1,014,178	\$756,473	-25%	\$661,597	168%
Revenues	-	-	-	-	-	-	-



Goal #1

Security:

- Protect and secure the City’s data to ensure that services remain accessible, reliable, and safe for both City staff and residents.
- This includes evaluating and discussing security initiatives, as well as deploying the necessary tools to safeguard the City’s networks and mitigate potential risks.

Goal #2

Innovation and Automation:

- Implement innovative IT projects to drive the City’s digital transformation by automating workflows and improving operational efficiency through technology.

Goal #3

Emerging Technology Analysis:

- Evaluate emerging technologies to evaluate their relevance and cost-effectiveness for City operations, and determine the optimal timing for their integration into City business processes.



Debt

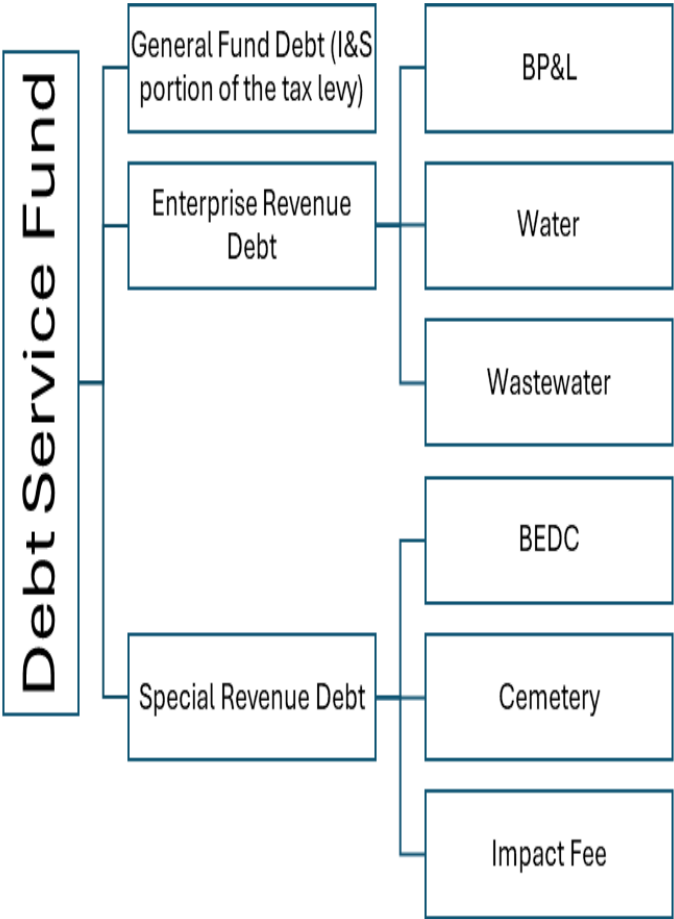
All Outstanding Debt as of July 27, 2025 - Excluding BEDC Sales Tax Supported Debt

Series Title	Outstanding Principal	Callable Principal	Tax Supported	Revenue Supported
Series 2006 - Combo C/O	35,000	35,000		
Series 2006 - Combo C/O (Tax) (S	33,500.00		10,990	
Series 2006 - Combo C/O (Util) (S	1,500.00			24,010
Series 2006 - GO	25,000	25,000		
Series 2006 - GO	25,000.00		25,000	
Series 2007 - GO	175,000	175,000		
Series 2007 - GO	175,000.00		175,000	
Series 2007 - Combo C/O	335,000	335,000		
Series 2007 - Combo C/O (Tax) (S	335,000.00		38,257	
Series 2007 - Combo C/O (Util) (S	0.00			296,743
Series 2014 - Combo C/O	2,255,000	2,255,000		
Series 2014 - Combo C/O (Util) (S	2,255,000.00			1,928,025
Series 2014 - Combo C/O (Elec) (S	0.00			326,975
Series 2014 - GO Ref	1,510,000	1,510,000		
Series 2014 - GO Ref	1,510,000.00		1,510,000	
Series 2016 - GO Ref	1,050,000	545,000		
Series 2016 - GO Ref (Tax) (Series	1,050,000.00		305,000	
Series 2016 - GO Ref (Util) (Series	0.00			240,000
Series 2017 - GO Ref	2,685,000	1,125,000		
Series 2017 - GO Ref (Tax) (Series	2,685,000.00		175,000	
Series 2017 - GO Ref (HOT) (Series	0.00		595,000	
Series 2017 - GO Ref (EDC) (Series	0.00			160,000
Series 2017 - GO Ref (Elec) (Series	0.00			195,000
Series 2018 - Combo C/O	3,155,000	2,595,000		
Series 2018 - Combo C/O	3,155,000.00		2,595,000	
Series 2019 - W&W US Rev	1,555,000	1,225,000		
Series 2019 - W&W US Rev	1,555,000.00			1,225,000
Series 2020 - Combo C/O	1,840,000	655,000		
Series 2020 - Combo C/O	1,840,000.00		655,000	
Series 2020 - W&W Util Rev	19,275,000	17,275,000		
Series 2020 - W&W Util Rev	19,275,000.00			17,275,000
Series 2021 - GO Ref (Util) (Series 20	1,905,000	270,000		
Series 2021 - GO Ref (Util) (Series	1,905,000.00			270,000
Series 2021A - GO Ref Txbl (Tax) (Sei	9,430,000	3,245,000		
Series 2021A - GO Ref Txbl (Tax) (S	9,430,000.00		815,000	
Series 2021A - GO Ref Txbl (Util) (S	0.00			1,770,000
Series 2021A - GO Ref Txbl (EDC) (S	0.00		460,000	
Series 2021A - GO Ref Txbl (Elec) (S	0.00			200,000
Series 2021 - Combo C/O	33,485,000	29,445,000		
Series 2021 - Combo C/O (Util) (S	33,485,000.00			29,305,000
Series 2021 - Combo C/O (PID) (S	0.00		140,000	
Series 2022 - Combo C/O	2,710,000	385,000		
Series 2022 - Combo C/O	2,710,000.00		385,000	
Series 2023 - Combo C/O (Tax) (Seri	39,045,000	33,360,000		
Series 2023 - Combo C/O (Tax) (S	39,045,000.00		8,460,000	
Series 2023 - Combo C/O (Util) (S	0.00			24,900,000
Series 2024 CO	36,320,000	27,610,000		
Series 2024 CO	36,320,000.00			27,610,000
Spec Assmt PID Rev Bonds, Series 20	12,303,000	10,602,000		
Spec Assmt PID Rev Bonds, Series	12,303,000.00		10,602,000	
Total Debt		132,672,000		
Tax Supported			26,946,247	
Revenue Supported				105,725,753



Debt Service Fund

Special funds that hold revenues that have been pledged against debt.





2018 Certificate of Obligation Bond Fund



Overview

The City of Bastrop issued Certificates of Obligation, Series 2018. These were Combination Tax & Revenue Certificates of Obligation. The purpose of these Certificates of Obligation was to fund projects that include constructing and improving infrastructure within the city. Specifically, projects such as Jasper/Newton Street Drainage Match, Old Iron Bridge improvements, Main Street Sidewalk and Street Improvements.

Expenses and Revenues by Function

2018 CO Series

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
2018 CO Series			
Expenses	\$470,801	\$494,000	\$0
2018 CO SERIES TOTAL	\$470,801	\$494,000	\$0
EXPENSES TOTAL	\$470,801	\$494,000	\$0
Revenues			
2018 CO Series			
No Project			
INTEREST INCOME	\$2,000	\$2,000	—
NO PROJECT TOTAL	\$2,000	\$2,000	—
2018 CO SERIES TOTAL	\$2,000	\$2,000	—
REVENUES TOTAL	\$2,000	\$2,000	—



2020 Limited Tax Note



Overview

In 2020, the City of Bastrop issued a Limited Tax Note. The funding supported multiple City initiatives, including:

- Construction, renovation, and improvements to the Public Works building
- Purchase of City equipment and vehicles
- Capital maintenance of City-owned buildings
- Payment of professional services related to the issuance, including fiscal, engineering, architectural, and legal fees

This note provided necessary resources for maintaining and improving City infrastructure and operations.

Expenses and Revenues by Function

2020 Limited Tax Note

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
2020 Limited Tax Note			
Expenses			
CAPITAL OUTLAY	\$50,314	\$32,500	—
EXPENSES TOTAL	\$50,314	\$32,500	—
2020 LIMITED TAX NOTE TOTAL	\$50,314	\$32,500	—
EXPENSES TOTAL	\$50,314	\$32,500	—
Revenues			
2020 Limited Tax Note			
No Project			
INTEREST INCOME	\$500	\$500	—
NO PROJECT TOTAL	\$500	\$500	—
2020 LIMITED TAX NOTE TOTAL	\$500	\$500	—
REVENUES TOTAL	\$500	\$500	—



2021 Certificate of Obligation Bond Fund



Overview

The 2021 Certificate of Obligation was issued to construct, improve, and upgrade the City's water and wastewater system (including Wastewater Treatment Plant #3 and all associated transmission lines and pumping facilities and Water Treatment Plant at XS Ranch; and fence replacement and related improvements and repairs within Hunter's Crossing Public Improvement District.

Expenses and Revenues by Function

2021 CO Series

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
2021 CO Series			
Expenses	\$0	\$1,264,772	\$0
CAPITAL OUTLAY	–	–	\$0
2021 CO SERIES TOTAL	\$0	\$1,264,772	\$0
EXPENSES TOTAL	\$0	\$1,264,772	\$0
Revenues			
2021 CO Series			
WWT PLANT#3	–	–	\$0
VAL VERDE WTR LINE	–	–	\$0
WATER PLANT XS RANCH	–	–	\$0
Westside Collection System	–	–	\$0
WWTP #3 Lift Station & Force Main	–	–	\$0
No Project	\$10,000	\$100,000	–
New CIP Request	–	–	\$0
2021 CO SERIES TOTAL	\$10,000	\$100,000	\$0
REVENUES TOTAL	\$10,000	\$100,000	\$0



2022 Certificate of Obligation Bond Fund



Overview

The proceeds from the sale of this certificate were to be used for constructing, improving, extending, expanding, upgrading and/or developing streets, roads, bridges, sidewalks, intersections, traffic signalization and other transportation projects including the related waterworks, sewer and drainage improvements, and flood control facilities.

Expenses and Revenues by Function

2022 CO Series

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
2022 CO Series			
Expenses	\$2,079,371	\$2,241,950	—
2022 CO SERIES TOTAL	\$2,079,371	\$2,241,950	—
EXPENSES TOTAL	\$2,079,371	\$2,241,950	—
Revenues			
2022 CO Series			
No Project			
INTEREST INCOME	\$20,000	\$20,000	—
NO PROJECT TOTAL	\$20,000	\$20,000	—
2022 CO SERIES TOTAL	\$20,000	\$20,000	—
REVENUES TOTAL	\$20,000	\$20,000	—



2023 Certificate of Obligation Bond Fund



Overview

The 2023 Certificate of Obligation was issued to construct, improve, and upgrade the City's streets, including drainage, sidewalks, right-of-way, and bridge repair.

Expenses and Revenues by Function

2023 CO Series

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
2023 CO Series			
Expenses	—	—	\$0
CAPITAL OUTLAY	—	—	\$0
2023 CO SERIES TOTAL	—	—	\$0
EXPENSES TOTAL	—	—	\$0
Revenues			
—	—	—	—
REVENUES TOTAL	—	—	—



American Rescue Plan Act (ARPA) Fund



Overview

The American Rescue Plan Act (ARPA) of 2021 provided significant federal funding to states like Texas to help them recover from the COVID-19 pandemic and its economic fallout. Local governments receiving ARPA funds have specific reporting requirements set by the U.S. Treasury to ensure transparency and accountability.

Expenses and Revenues by Function

American Rescue Plan Act

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
American Rescue Plan			
Expenses	\$2,388,071	\$2,433,071	—
AMERICAN RESCUE PLAN TOTAL	\$2,388,071	\$2,433,071	—
EXPENSES TOTAL	\$2,388,071	\$2,433,071	—
Revenues			
American Rescue Plan			
No Project			
INTEREST INCOME	\$35,000	\$65,000	—
NO PROJECT TOTAL	\$35,000	\$65,000	—
AMERICAN RESCUE PLAN TOTAL	\$35,000	\$65,000	—
REVENUES TOTAL	\$35,000	\$65,000	—



General Government Capital Project Fund



Overview

General Government Capital Projects Fund is a governmental fund used to account for financial resources used for major capital projects. These funds are distinct from the General Fund and are used to track the acquisition or construction of significant capital assets like buildings, infrastructure, and other long-term assets.

Expenses and Revenues by Function

General Fund CIP

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
General Fund CIP			
Expenses			
AGNES ST IMPROV PROJ	–	–	\$0
CAPITAL OUTLAY	\$4,694,500	\$839,557	\$0
LAND ACQUISITION	–	–	\$0
EXPENSES TOTAL	\$4,694,500	\$839,557	\$0
GENERAL FUND CIP TOTAL	\$4,694,500	\$839,557	\$0
EXPENSES TOTAL	\$4,694,500	\$839,557	\$0
Revenues			
General Fund CIP			
Blakey Lane / Reed Way Road	–	–	\$0
No Project			
Revenues	\$4,772,000	\$839,557	–
INTEREST INCOME	\$20,000	\$1,500	–
NO PROJECT TOTAL	\$4,792,000	\$841,057	–
GENERAL FUND CIP TOTAL	\$4,792,000	\$841,057	\$0
REVENUES TOTAL	\$4,792,000	\$841,057	\$0



Water & Wastewater Capital Improvement Fund



Overview

Water & Wastewater Capital Improvement Fund is a governmental fund used to account for financial resources used for major water & wastewater capital improvements. These funds are distinct from the General Fund and are used to track the acquisition or construction of significant water & waste water capital assets like buildings, infrastructure, and other long-term assets.

Expenses and Revenues by Function

Water/Wastewater CIP

	FY2024 BOND FUNDS	FY2025 BOND FUNDS	FY2026 BOND FUNDS
	FY2024	FY2025	FY2026
Expenses			
W/WW CIP			
Expenses	–	–	\$0
MAINTENANCE & REPAIRS	\$177,000	\$140,000	–
W/WW CIP TOTAL	\$177,000	\$140,000	\$0
EXPENSES TOTAL	\$177,000	\$140,000	\$0
Revenues			
W/WW CIP			
No Project			
INTEREST INCOME	\$17,000	\$30,000	–
TRANSFERS IN	\$725,000	\$110,000	–
NO PROJECT TOTAL	\$742,000	\$140,000	–
W/WW CIP TOTAL	\$742,000	\$140,000	–
REVENUES TOTAL	\$742,000	\$140,000	–



Capital Improvement Plans and Budget

Existing Projects Prior to the FY 2025-26 Fiscal Year

Project List

- Wastewater Treatment Plant #1 & #2 Rehabilitation
- Agnes Street Extension
- Blakey Lane Extension
- Fairview Cemetery, Section 9 Improvements
- Colorado River Bridge (aka Old Iron Bridge)
- SH 71 Pipe bursting
- Simsboro Aquifer Water Treatment Plant, Well Field, and Transmission Facilities
- Wastewater Treatment Plant #4 Planning
- BP&L Hwy 95 Line Extension Planning



Wastewater Treatment Plant No. 1 & No. 2 Rehabilitation

Project Description

Wastewater Treatment Plant 1 & 2 Rehabilitation project involves the rehabilitation of Wastewater Treatment Plants No. 1 and No. 2 including construction of flow diversion, interior cleaning, repairs, and painting. The project will restore the structural and functional integrity of the facilities, enhance operational reliability, and ensure long-term performance of the wastewater treatment system.

A contract was awarded in July 2025 with construction estimated to start in August 2025.



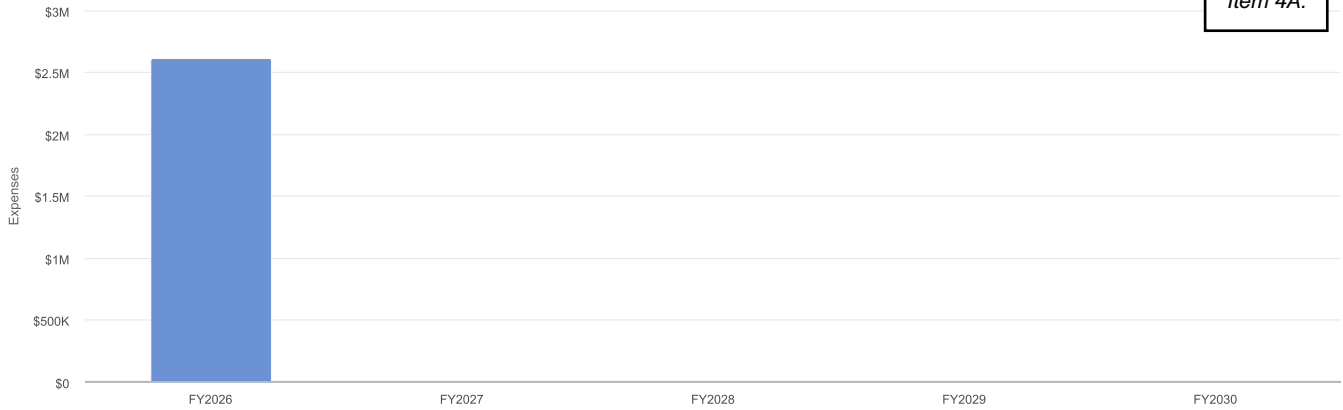
Funding Information

The City has received American Rescue Plan Act (ARPA) funding in the amount of \$2.3 million for the project. Additional project costs in excess of ARPA funding will be funded from the Capital Fund.

Capital Cost

WWTP #1 and #2 Rehab

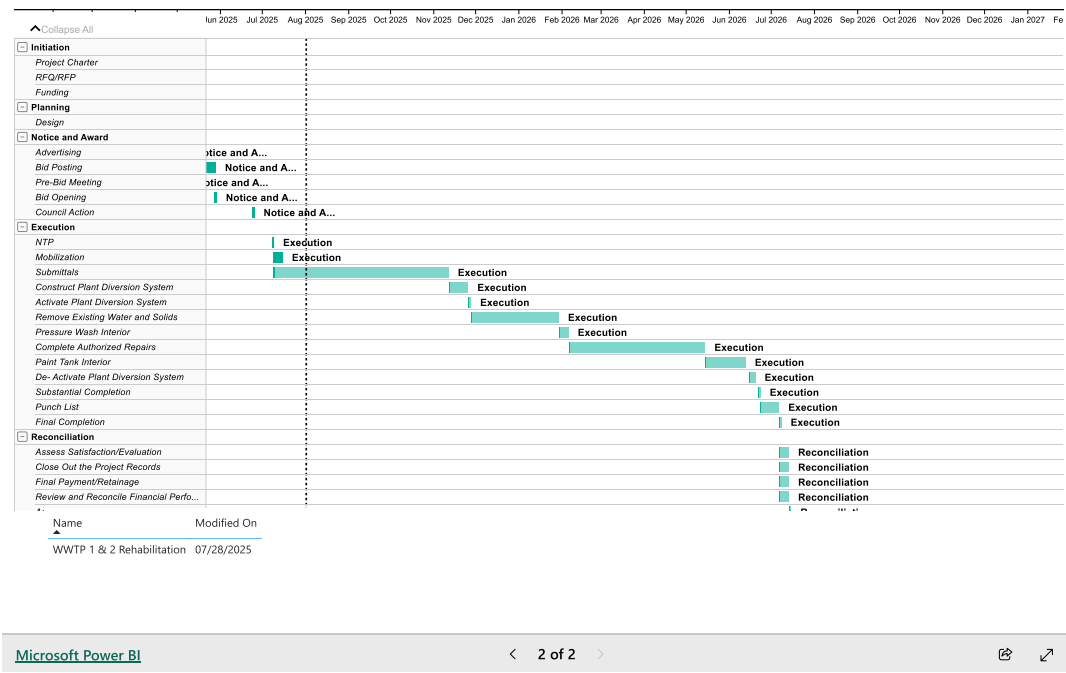
Item 4A.



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Project Schedule

Wastewater Treatment Plant 1 & 2 Rehabilitation Project





Agnes Street Extension

FY 24 and FY 25 Funding



This project is vital and will offer mobility access, public safety, and by connecting developments south of SH 71. The extension of Agnes Street will reduce the response time of first responders to these rapidly developing areas on the southwest side of the City by providing an alternate route.

Capital Cost



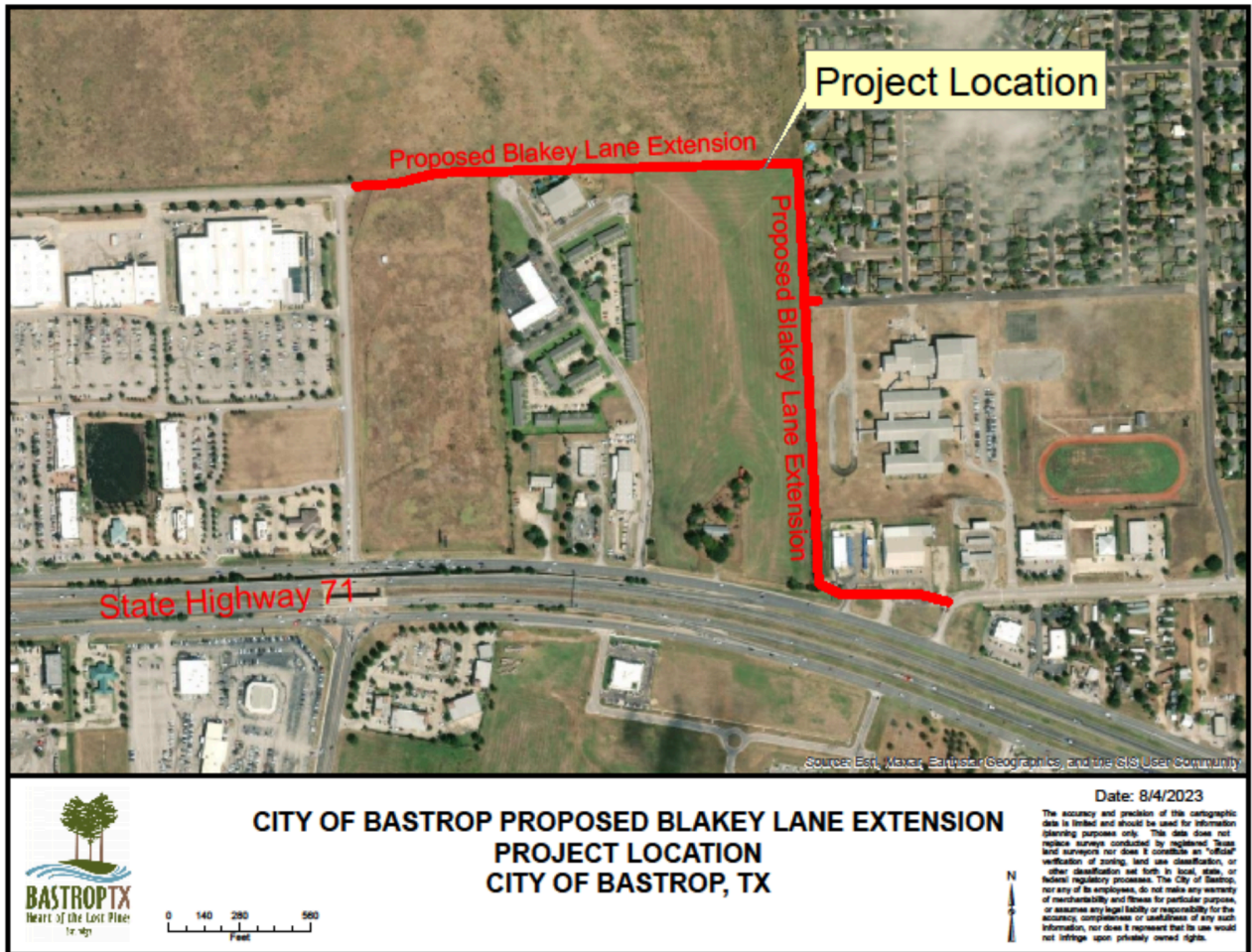
The project was funded by a Texas General Land Office (GLO) Community Development Block Grant Mitigation funds (CDBG-MIT) grant that was awarded to the City in May 2021.





Blakey Lane Extension

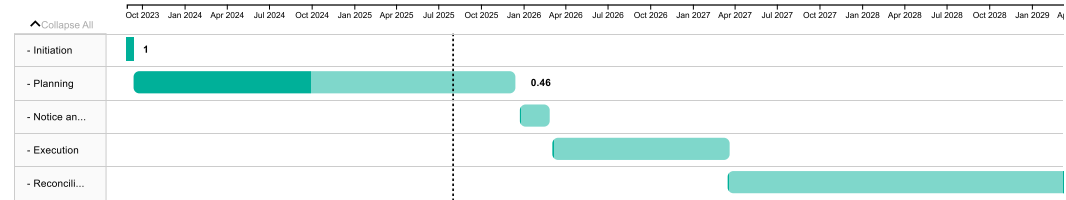
FY 23, FY 24, and FY 25 Funding



The Blakey Lane Extension project will extend Blakey Lane from Ed Burleson Lane East to Proposed Reed Way and Reed Way south to Old Austin Highway including associated water, wastewater, and storm improvements. Installation of a 24" waterline along Blakey Lane from FM969 to Reed Way and a 35" wastewater interceptor from FM969 to Reed Way and south to connect to the existing manhole near Old Austin Highway. Opinion of cost is \$7-8 million dollars.

This project will be funded by Transportation Impact Fees, Roadway Maintenance Fees, and Water and Wastewater funds.

Blakey Lane Extension Project





Fairview Cemetery Improvements, Section 9 Development

Project Description

The Fairview Cemetery Columbaria project includes a new shelter, a columbarium, and concrete and paving improvements in Block 9. This project will deliver a viable alternative to in-ground burials.

The Fairview Cemetery Advisory Board has been developing a plan to expand plot availability in Section 9 for sale. Plot inventory is getting low in the open sections. In addition, an increase in cremations has helped to identify a need for a columbarium option for the interment of ashes. This section is undeveloped land, which is already owned by Fairview Cemetery, and is estimated to add approximately 1,148 plots/niches for sale. The City has previously worked with Luck Design Team LLC, on the planning of the unimproved area of Section 9.

Construction completion has been anticipated for Q4 of FY2025.

This project is funded via a loan from the General Fund in anticipation of revenues to the Cemetery Fund. Approximate costs are \$675,000.



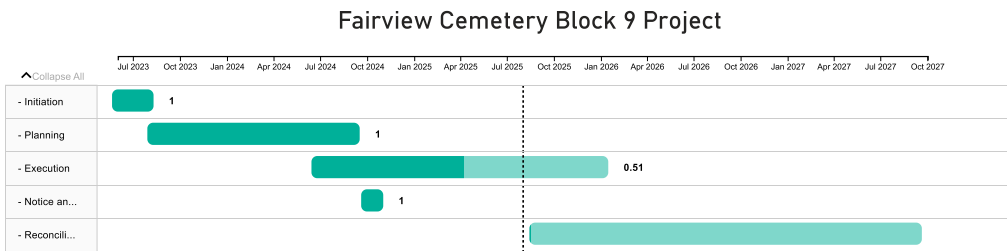
The newly constructed columns that support the columbaria shelter are covered in hand-picked masonry. The construction team recently installed the ADA-compliant benches, enhancing both accessibility and aesthetic site.

Item 4A.

Funding Information

Project:	525-Cemetery Improvement - Block 9 Development										
	FY2025	\$ 115,000		\$ 405,345	\$ 20,000						\$ 540,345
	FY2026										\$ -
	FY2027										\$ -
	FY2028										\$ -
	FY2029										\$ -
	FY2030										\$ -
	FY2031										\$ -
	Total	\$ 115,000	\$ -	\$ 405,345	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,345

Project Schedule





Old Iron Bridge Rehabilitation

Rehabilitation of a historic piece of Bastrop

Project Description

The Old Iron Bridge Rehabilitation project is located adjacent to and parallel to the SH 150 bridge over the Colorado River. The existing bridge is comprised of 18 concrete approach spans and 3 structurally independent truss main spans. The bridge will require a full rehabilitation, including a concrete deck, steel truss components, installation of railing, and decorative lights. This project is scheduled to begin in early to mid-August of FY 25.

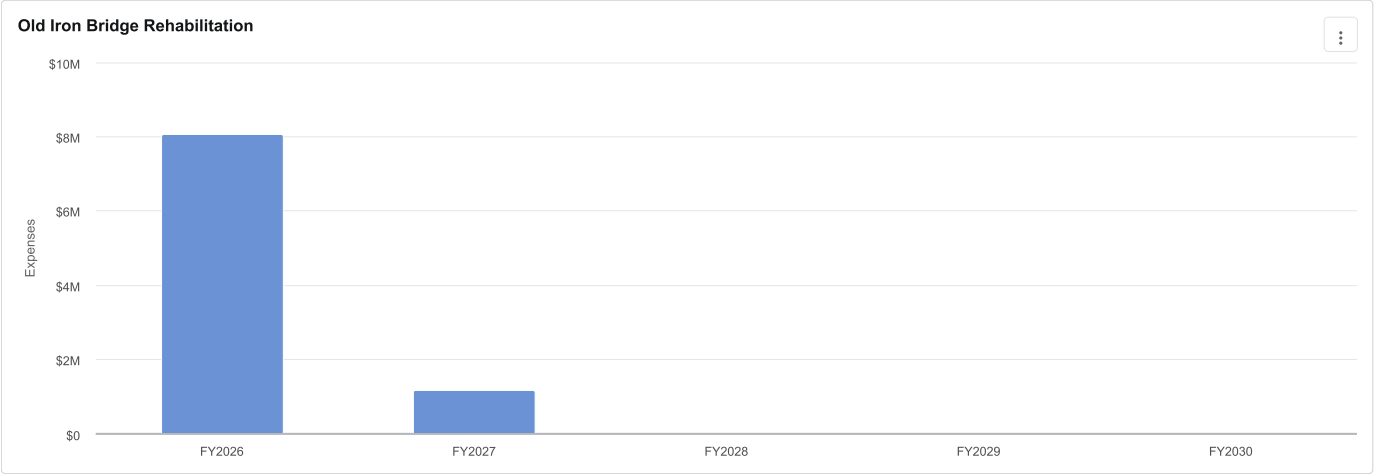


The "Old Iron Bridge" was constructed in 1923 from steel and concrete. In 1990, the bridge was added to the National Register of Historic Places. The once very busy thoroughfare was closed for vehicular traffic in 1992 and for pedestrian traffic in 2018. After numerous inspections of the bridges' condition, the City entered into the rehabilitation process by contracting with Huitt-Zollars for design and Jay-Reese for construction services.

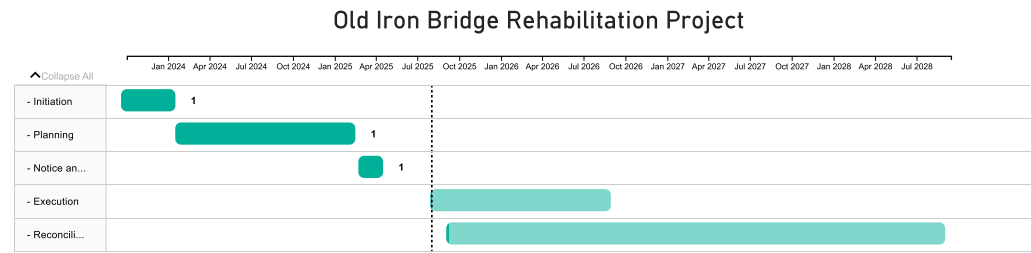
Funding Information

This project is partially funded from the CO Series 2018 and 2023 bond funds. The majority of the project will be funded by a 2025 debt issuance.

Capital Cost



Data Updated: Jul 25, 2025, 7:02 PM





SH 71 Pipe Bursting



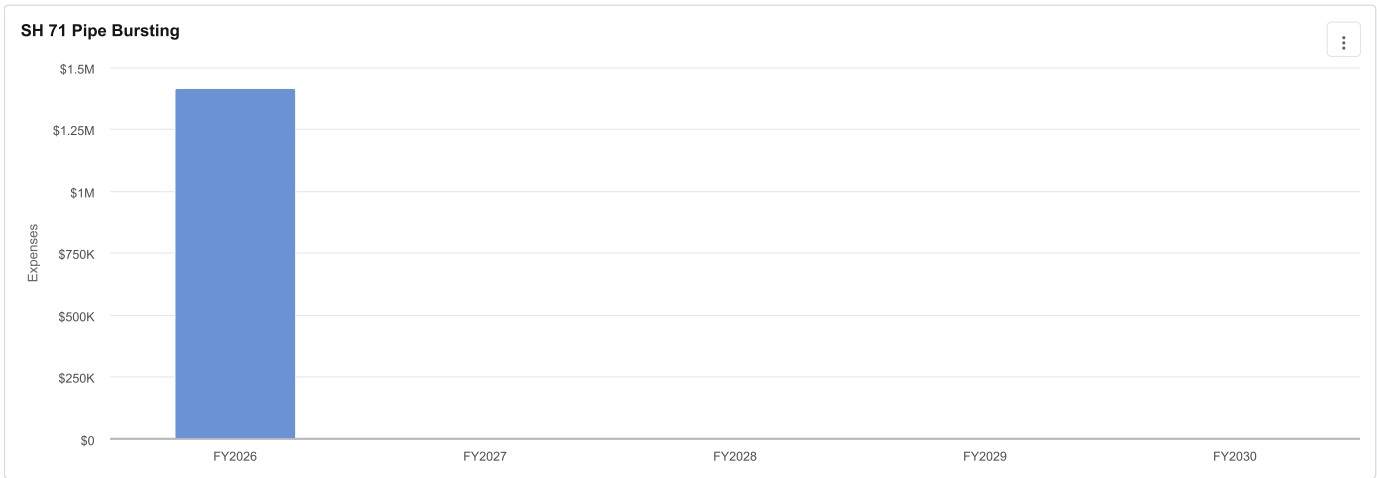
Project Description

The SH 71 Pipe Bursting project involves pipe bursting 3720 LF of an existing 10” wastewater line, and increase it to a 12” wastewater line and installing an additional 700 LF of 15” wastewater line.

Funding Information

Project:	853-SH 71 West Pipe Bursting Project									
FY2025	\$ 70,000									\$ 70,000
FY2026		\$ 200,000	\$ 1,000,000	\$ 75,000		\$ 25,000	\$ 25,000	\$ 50,000	\$ 90,000	\$ 1,465,000
FY2027										\$ -
FY2028										\$ -
FY2029										\$ -
FY2030										\$ -
FY2031										\$ -
Total	\$ 70,000	\$ 200,000	\$ 1,000,000	\$ 75,000	\$ -	\$ 25,000	\$ 25,000	\$ 50,000	\$ 90,000	\$ 1,535,000

Capital Cost



Data Updated: Jul 25, 2025, 7:02 PM

Project Schedule

Item 4A.





Simsboro Aquifer Water Treatment Plant, Well Field and Transmission Facilities

Project Description

The Simsboro Aquifer Water Treatment Plant project is a new water treatment plant and a wellfield to replace the City's water supply from shallow alluvial wells, primarily fed by the Colorado River, to deep wells that draw from the Simsboro Aquifer. Conversion of the City's water supply source to deep groundwater wells will provide the City with reliable, resilient drinking water supply. The project consists of a new well field and production facilities inclusive of 4 wells permitted at 1,500 GPM, water collection piping and access roads, groundwater treatment facilities inclusive of a chemical and filter building, 0.5 MG GST, and transmission facilities.

Construction began in September 2022 and is scheduled for completion in Q4 of FY2025.



Funding Information

Project Schedule





Wastewater Treatment Plant #4



Project Description

Wastewater Treatment No.4 Improvements is a Design-Build project that involves a two-phase detailed study and project development effort for a 4 MGD MBR Wastewater Treatment Facility.

Wastewater Treatment No.4 will encompass new technology created specifically for the wastewater industry that is currently being implemented around the State of Texas. Early in the year, staff, our Mayor, and Council visited one of the plants in North Texas to view the new technology in action!

This project is currently in the design phase.

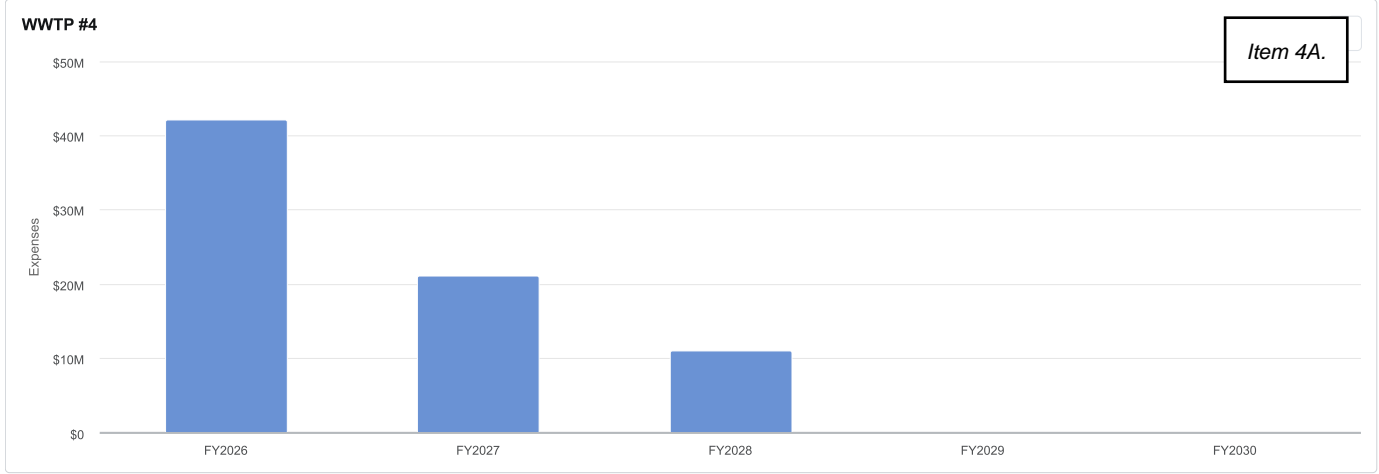
Funding Information

Project:	854-Wastewater Treatment Plant #4 - 6MGD									
FY2025	\$ 1,000,000					\$ 5,000	\$ 10,000		\$ 100,000	\$ 1,115,000
FY2026			\$ 40,000,000	\$ 80,000			\$ 50,000		\$ 2,000,000	\$ 42,130,000
FY2027			\$ 20,000,000	\$ 65,000			\$ 35,000		\$ 1,000,000	\$ 21,100,000
FY2028			\$ 10,000,000	\$ 40,000			\$ 20,000		\$ 1,000,000	\$ 11,060,000
FY2029										\$ -
FY2030										\$ -
FY2031										\$ -
Total	\$ 1,000,000	\$ -	\$ 70,000,000	\$ 185,000	\$ -	\$ 5,000	\$ 115,000	\$ -	\$ 4,100,000	\$ 75,405,000

Funding Information

This project will be funded from the Capital Fund. Anticipated total project cost is \$74,200,000.

Capital Cost



Data Updated: Jul 25, 2025, 7:02 PM

Project Schedule

UNDER CONSTRUCTION





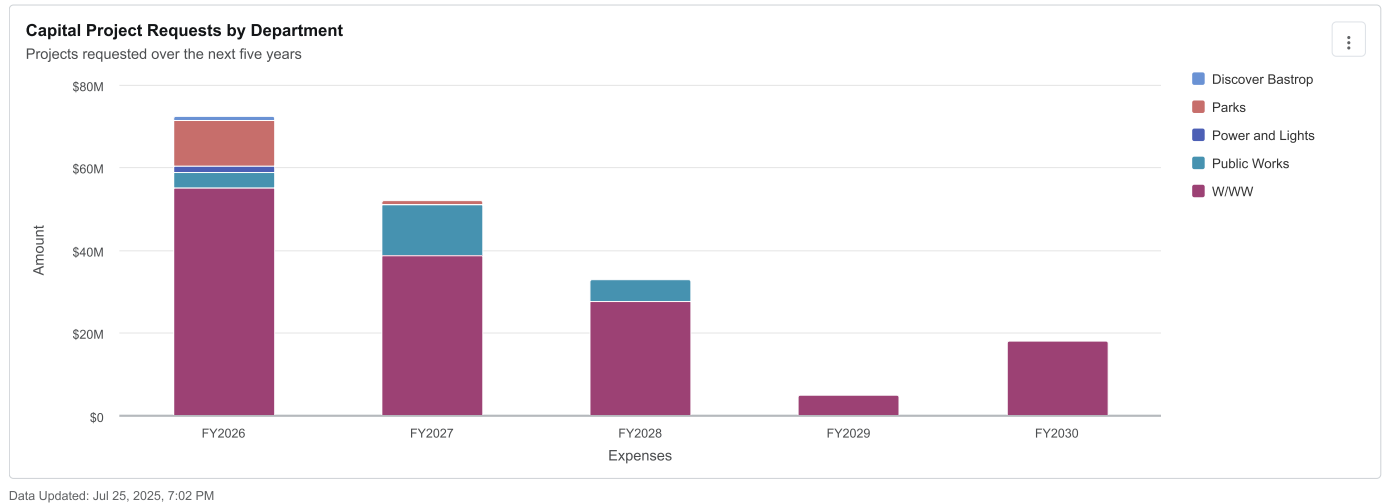
Five-Year Capital Improvement Plan (CIP)

Capital Improvement Project Requests for FY2026-2030

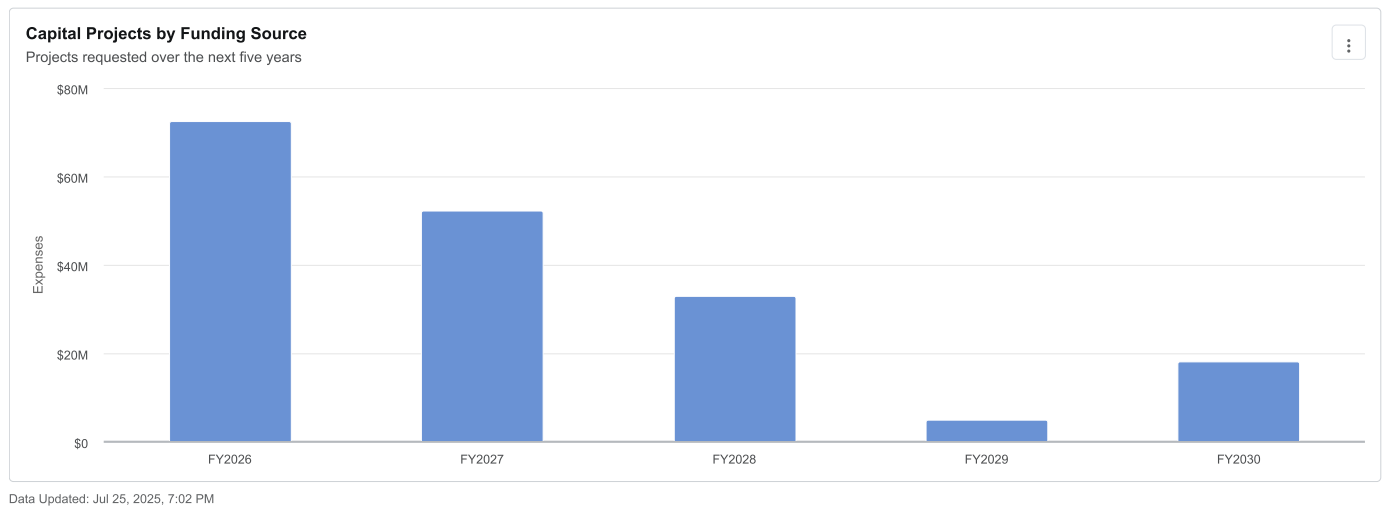
Projected Expenditures for Capital Project Requests

	FY2026	FY2027	FY2028	FY2029	FY2030
Expenses					
Blakey Lane / Reed Way Road	\$3,475,000	\$9,305,000	\$2,040,000	\$0	\$0
Convention Center	\$985,000	\$0	\$0	\$0	\$0
Rec Center (New)	\$150,000	\$0	\$0	\$0	\$0
BP&L Fourth Feeder	\$1,221,000	\$0	\$0	\$0	\$0
BP&L Mesquite Street Lines Rebuild	\$180,000	\$0	\$0	\$0	\$0
Delgado Park	\$1,400,000	\$0	\$0	\$0	\$0
Mayfest Park	\$250,000	\$0	\$0	\$0	\$0
Fireman's Park	\$270,000	\$0	\$0	\$0	\$0
Kerr Park	\$50,000	\$0	\$0	\$0	\$0
Bark Park	\$50,000	\$0	\$0	\$0	\$0
Elevated Storage Tank Valverde	\$1,345,000	\$6,175,000	\$2,525,000	\$0	\$0
Ground Storage Tank Bob Bryant w/ Pump Station	\$560,000	\$2,525,000	\$875,000	\$0	\$0
16" Transmission Line Bob Bryant to Valverde EST	\$355,000	\$1,390,000	\$575,500	\$0	\$0
Distribution Lines from Valverde EST to System	\$255,000	\$818,250	\$818,250	\$0	\$0
Blakey Lane 36" WW Line	\$4,005,000	\$0	\$0	\$0	\$0
SH 71 Pipe Bursting	\$1,415,000	\$0	\$0	\$0	\$0
OLD IRON BRIDGE	\$8,055,000	\$1,175,000	\$0	\$0	\$0
Par 3 Golf Course	\$800,000	\$0	\$0	\$0	\$0
BP&L 5 YR CAP PLAN	\$74,000	\$0	\$0	\$0	\$0
Puerto Plata Rd	\$0	\$850,000	\$3,300,000	\$0	\$0
Sidewalks - Settlement Dr	\$50,000	\$0	\$0	\$0	\$0
Willow GST Replacement	\$0	\$1,115,000	\$4,967,750	\$1,437,750	\$0
Mayfest Transfer Pump Rehab	\$0	\$63,000	\$1,199,300	\$1,199,300	\$454,300
Water / Linden St Pipe Bursting	\$1,220,000	\$0	\$0	\$0	\$0
WWTP #1 & #2 Rehab	\$2,608,000	\$0	\$0	\$0	\$0
WWTP #5	\$0	\$157,000	\$0	\$0	\$16,540,000
WWTP #4	\$42,130,000	\$21,100,000	\$11,060,000	\$0	\$0
Lift Station Upgrades - Central	\$0	\$105,000	\$1,165,000	\$2,290,000	\$1,165,000
Water Well - Simsboro WTP	\$0	\$60,000	\$2,700,000	\$0	\$0
24" Transmission Line to Bob Bryant	\$910,000	\$4,908,250	\$1,403,250	\$0	\$0
FM 20 EST connect to Valverde EST	\$203,000	\$340,000	\$340,000	\$0	\$0
Bob Bryant Park Drainage Improvement	\$300,000	\$2,000,000	\$0	\$0	\$0
EXPENSES TOTAL	\$72,316,000	\$52,086,500	\$32,969,050	\$4,927,050	\$18,159,300

Total Funding Requested by Department



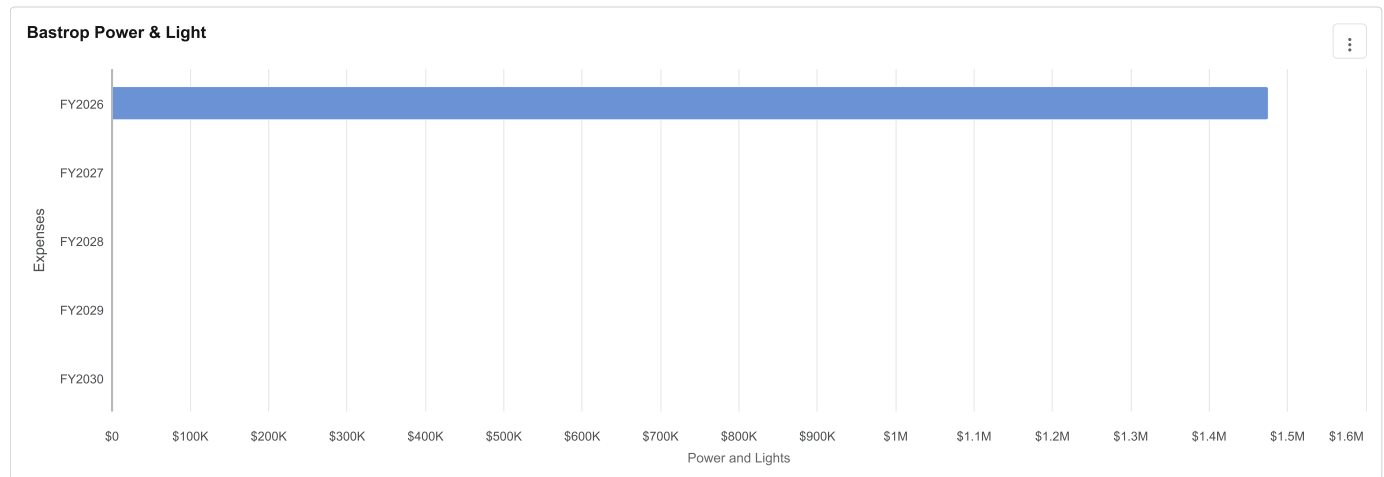
Total Funding Requested by Funding Source





Bastrop Power & Light Projects

FY2026 - FY2030 Requests



Data Updated: Jul 25, 2025, 7:02 PM

BP&L Five-Year System Study: \$74,000

This is a 5-Year CIP program to include a study of the system, which will originate in project recommendations. The project will be designed in one year, and constructed the following fiscal years.

BP&L Fourth Feeder: \$1,221,000

This project includes the addition of a new overhead power line from the Bastrop Substation. The new feeder will begin at the existing Bastrop Substation and end approximately 1.75 miles away at the Highway 95 and Farm Street intersection. Additionally, the new feeder will extend from SH21 to SH71 along Highway 95 for approximately .75 miles. The total length of the new feeder line is approximately 2.5 miles. This feeder will help balance the electric system and provide improved service capacity to citizens in this area.

BP&L Mesquite Street Lines Rebuild: \$180,000

This project was initiated by the Lower Colorado River Authority (LCRA) and is fully reimbursable by LCRA once the project is completed. A study by LCRA found that the service lines on Mesquite Street are currently underbuilt and in need of improvement. LCRA has designed the project and it will be ready for construction in FY2026. McCord

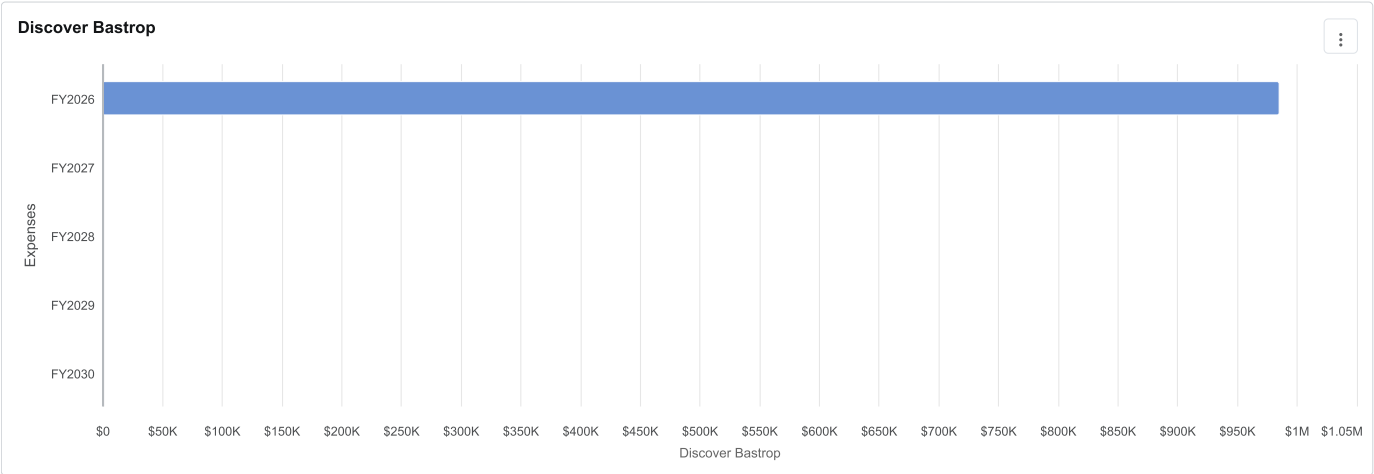
Engineering will oversee the bid process to secure contract labor for the project and BP&L will purchase the required materials. The single BP&L customer affected by this project will have their electric service transferred to Bluebonnet Electric for the construction duration. BP&L has a MOU at \$9,000 with Bluebonnet in place for the transfer and return of the service as well as the cost of the customer's usage.

Item 4A.



Discover Bastrop Projects

FY2026 - FY2030 Requests



Convention Center Repairs: \$985,000

The Bastrop Convention Center is slated for approximately \$985,000 in critical capital improvements in FY 2026. These upgrades are necessary to maintain the facility’s functionality, comfort, and appeal as a key driver of tourism and economic activity. Funding for these improvements will be supported through Hotel Occupancy Tax (HOT) revenues, in alignment with allowable tourism-related expenditures.

Planned improvements include:

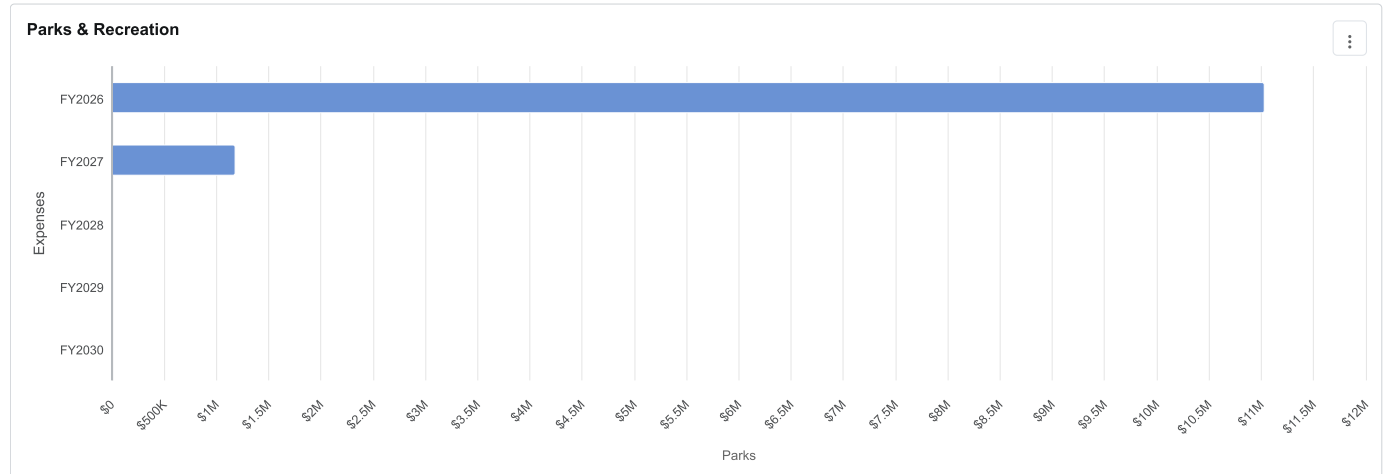
- Roof replacement
- HVAC system upgrades
- Irrigation system repairs
- New carpet installation
- Replacement of chairs and other essential event furnishings

These updates will ensure the Convention Center remains a competitive, high-quality venue capable of attracting meetings, conferences, and community events, all of which contribute directly to local tourism and overnight stays.



Parks & Recreation Projects

FY2026 - FY2030 Requests



Bark Park Improvements: \$50,000

This project consists of improvements to the Bark Park.

Delgado Park Improvements: \$1,400,000

This project includes improvements to Delgado Park.

Fireman's Park Improvements: \$270,000

The Parks Master Plan called for various improvements to the Fireman's Park. This includes a new fire department-themed playscape and seating.

Kerr Park Improvements: \$50,000

Mayfest Park Improvements: \$250,000

The Parks Master Plan called for various improvements to Mayfest Park and the trail system. This includes a new pavilion and playscape.

Old Iron Bridge Rehabilitation: \$9,230,000

This project is to rehabilitate the Old Iron Bridge and create a park space for pedestrians to enjoy. The rehabilitation of the Old Iron Bridge will improve pedestrian connectivity across the Colorado River. An engineering design is already completed, with construction starting in FY2025 Q4. The project is expected to be completed by the end of 2026.

Par 3 Golf Course: \$800,000

This project is for the construction of a Par 3 Golf Course.

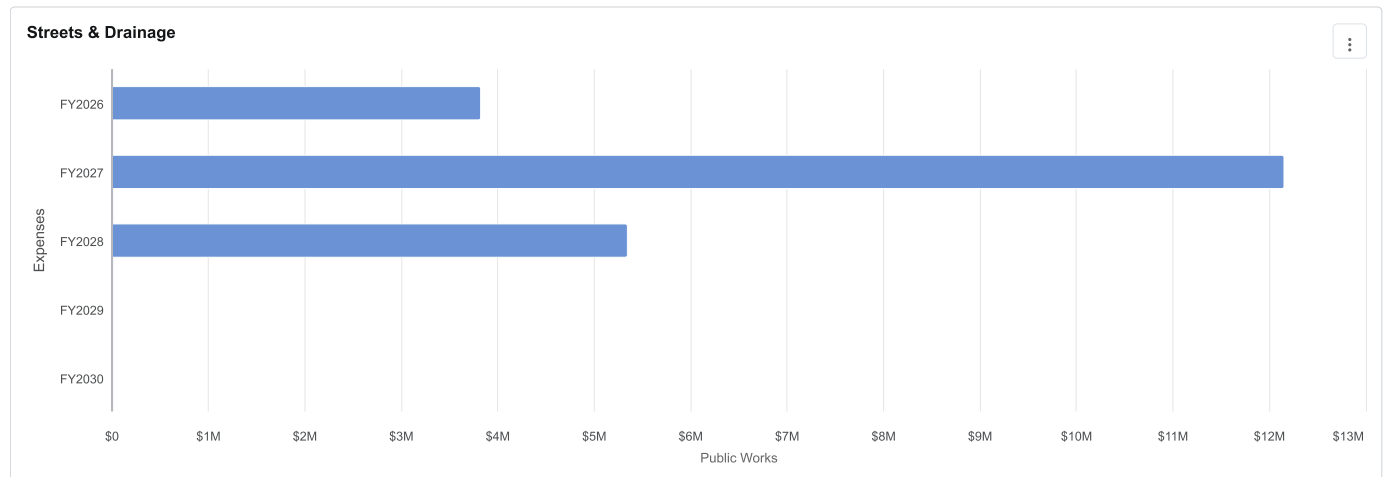
Recreation Center: \$150,000

This project consists of planning and land acquisition for a future recreation center. Planning and land acquisition costs are contingent upon grant award.



Streets & Drainage Projects

FY2026 - FY2030 Requests



Data Updated: Jul 25, 2025, 7:02 PM

Blakey Lane Extension/Reed Way Road: \$14,820,000

This project is to extend Blakey Lane to Old Austin Hwy. This will create additional egress paths and add additional capacity for roadways adjacent to SH 71. The extension of water and wastewater will occur with this project. The project is at 100% design, but the City is making changes to the roundabout design. The right-of-way and easements are still being acquired.

Bob Bryant Park Drainage Improvements: \$2,300,000

This project is to make drainage improvements in Bob Bryant Park. Past flooding has caused significant washout and erosion to the drainage from the neighborhood to the river. Repairs are needed to prevent continued damage during future large rain events.

Puerto Plata Road: \$4,150,000

This project is to extend the roadway from FM 20 to FM 969 through the Valverde subdivision. The easements have been fully acquired but the section still needs to be designed. The extension of FM 20 to FM 969 will create additional egress points from FM 969.

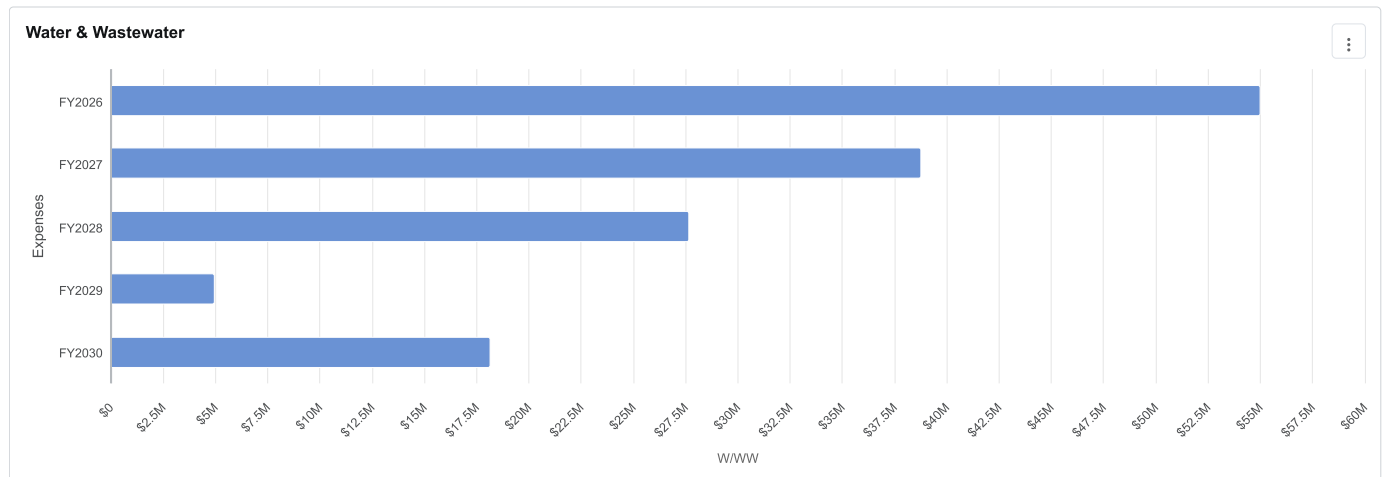
Sidewalks - Settlement Drive: \$50,000

This project is to install sidewalks along Settlement Drive for pedestrian safety. There are limited sidewalks in the area, and as the roadway expands, it will be important to provide sidewalk connectivity for pedestrians.



Water & Wastewater Projects

FY2026 - FY2030 Requests



Water Projects

Water project requests for FY2026-2030.

16" Water Transmission Line from Bob Bryant to Valverde EST: \$2,320,500

This project involves the construction of a new 16-inch transmission water line from the Bob Bryant Pump Station to the Valverde elevated storage tank (EST) .

24" Water Transmission Line from Simsboro WTP to Bob Bryant Pump Station: \$7,221,500

This project will extend a 24-inch water transmission line from the Simsboro Aquifer Water Treatment Plant to the Bob Bryant Pump Station. This project will provide additional water service to the west side of the city.

Distribution Line from Valverde EST to System: \$1,891,500

This project involves construction of a new water line, connecting to the existing water lines along SH 71 and continuing north and west through the proposed Valverde development.

Elevated Storage Tank in Valverde: \$10,045,000

This project includes the construction of a new 2.0 million gallons per day (MGD) elevated storage tank. The new tank will be constructed at the northwest corner of the Valverde development with an overflow elevation of 655 feet. The tank will serve customers in Pressure Zone 3.

Ground Storage Tank in Bob Bryant w/ Pump Station: \$3,960,000

This project involves an expansion of the Bob Bryant Pump Station capacity to 4.2 million gallons per day (MGD) by adding a third pump. The expansion is to provide additional pumping capacity to serve growth in Pressure Zone 1.

Mayfest Transfer Pump Rehabilitation: \$2,915,900

This project involves an expansion and rehabilitation of the Mayfest Transfer Pump Station in which aged pumps would be replaced. The expansion would provide additional pumping capacity to meet demand.

Simsboro Water Treatment Plant Additional Water Well: \$2,760,000

This project is to drill an additional water well for the Simsboro Aquifer Water Treatment Plant.

Water Line from FM 20 EST to Valverde EST: \$883,000

This project involves constructing a 16- or 24-inch water line from Valverde elevated storage tank (EST) to the FM 20 EST to provide an additional water supply. This project will improve system connectivity and reliability.

Willow Ground Storage Tank Replacement and High Service Pump Rehabilitation: \$7,520,500

This project includes the construction of a new 1.25 million gallons per day (MGD) ground storage tank (GST) at the Willow site. This will replace an existing GST that is in declining condition.

Wastewater Projects

Wastewater project requests for FY2026-2030.

Blakey Lane 36" Wastewater Line: \$4,005,000

This project is at 100% design. The easements are currently being obtained, and the construction of this line will be conducted jointly with the extension of Blakey Lane.

Citywide Wastewater Lift Station Upgrades & Rehabilitation: \$4,725,000

This project will upgrade the existing wastewater lift station to meet demand and growth.

Water St. & Linden St. Pipe Bursting: \$1,220,000

This project will replace aged wastewater pipe under streets before the streets are repaired or replaced.

SH 71 West Pipe Bursting: \$1,465,000

This project is currently at 100% design. The final project manual and bid documents are being put together. This will increase capacity in the wastewater lines along SH 71 from FM 969 to the Reed Ranch project. The line will be increased from a 10-inch to a 15-inch through pipe bursting.

Wastewater Treatment Plant #1 and #2 Rehabilitation: \$2,608,000

This project will involve rehabilitating Wastewater Treatment Plants (WWTP) #1 and #2 to extend their useful life until a replacement solution is designed. The project is already designed and a construction contract has been awarded.

Wastewater Treatment Plant #4 (6MGD): \$74,290,000

This project is to expand the capacity of the Wastewater Treatment Plant (WWTP) #3. The current plant is designed for 2.0 million gallons per day (MGD). The City is in the process of designing the expansion to an additional 6.0 MGD at the site of the WWTP #3.

Wastewater Treatment Plant #5: \$16,697,000

This project will be to study and design a replacement Wastewater Treatment Plant (WWTP) for #1 and #2. This will add a 2.0 million gallons per day (MGD) plant to replace the existing plants.



Appendix

A roadmap to the Budget Book

Glossary of Terms

Financial Policy.

Purchasing Policy.



STAFF REPORT

MEETING DATE: August 12, 2025

TITLE:

Consider and act on the second reading of Ordinance No. 2025-65 authorizing the City Manager to sell the City-owned property located at 1808 Jasper Street, Bastrop, Texas, for the amount of \$210,000.00.

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

The City of Bastrop owns the parcel located at 1808 Jasper Street. This property is no longer needed for municipal purposes. The sale of this property aligns with the City's strategic goals to efficiently manage City-owned real estate and redirect resources toward current priorities. The sale of this property will be conducted per applicable legal requirements to ensure transparency and fairness.

The property is being conveyed to the newly established Emergency Services District No. 4 (ESD#4) to support the provision of ambulance services, thereby enhancing emergency medical response capabilities and improving service delivery for Bastrop residents.

FISCAL IMPACT:

The sale of the property will result in one-time revenue for the City of \$210,000.00 and reduce ongoing maintenance and liability costs associated with property ownership.

RECOMMENDATION:

Authorize the City Manager to proceed with the sale of the property located at 1808 Jasper Street and execute all necessary documents related to the transaction.

ATTACHMENTS:

- Ordinance No. 2025-65
- Map and legal description of 1808 Jasper Street
- Contract

ORDINANCE NO. 2025-65

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, AUTHORIZING THE SALE OF CITY-OWNED PROPERTY LOCATED AT 1808 JASPER STREET, BASTROP, TEXAS IN THE AMOUNT OF \$210,000.00; DECLARING THE PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY; AUTHORIZING THE CITY MANAGER TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE SALE; PROVIDING FOR A REPEALING CLAUSE AND SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City of Bastrop, Texas is the legal owner of the real property located at 1808 Jasper Street, Bastrop, Texas; and

WHEREAS, the City Council has reviewed the status and current use of the property and finds that it is no longer needed for municipal purposes; and

WHEREAS, declaring the property as surplus and authorizing its sale is consistent with the City's goals to manage public assets efficiently and to focus resources on current priorities; and

WHEREAS, the City Council desires to authorize the City Manager to proceed with the sale of the property and to execute all necessary documents related to the transaction;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS, THAT:

SECTION 1. FINDINGS OF FACT

The foregoing recitals are adopted as findings of fact and are incorporated herein for all purposes.

SECTION 2. DECLARATION OF SURPLUS PROPERTY

The real property located at 1808 Jasper Street, Bastrop, Texas is hereby declared to be surplus property and no longer required for municipal purposes.

SECTION 3. AUTHORIZATION TO SELL PROPERTY

The City Manager is hereby authorized to sell the property located at 1808 Jasper Street, Bastrop, Texas, and is further authorized to execute all instruments and perform all acts necessary to complete the sale on behalf of the City of Bastrop.

SECTION 4. REPEALER

All ordinances, resolutions, or parts thereof, in conflict with this Ordinance are hereby repealed to the extent of such conflict.

SECTION 5. SEVERABILITY

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. EFFECTIVE DATE

This Ordinance shall become effective after its passage on second reading and publication, as required by law.

READ AND APPROVED on First Reading on the 12th of August, 2025.

READ AND ADOPTED on Second Reading on the 28th of August, 2025.

APPROVED:

by: _____

Ishmael Harris, Mayor

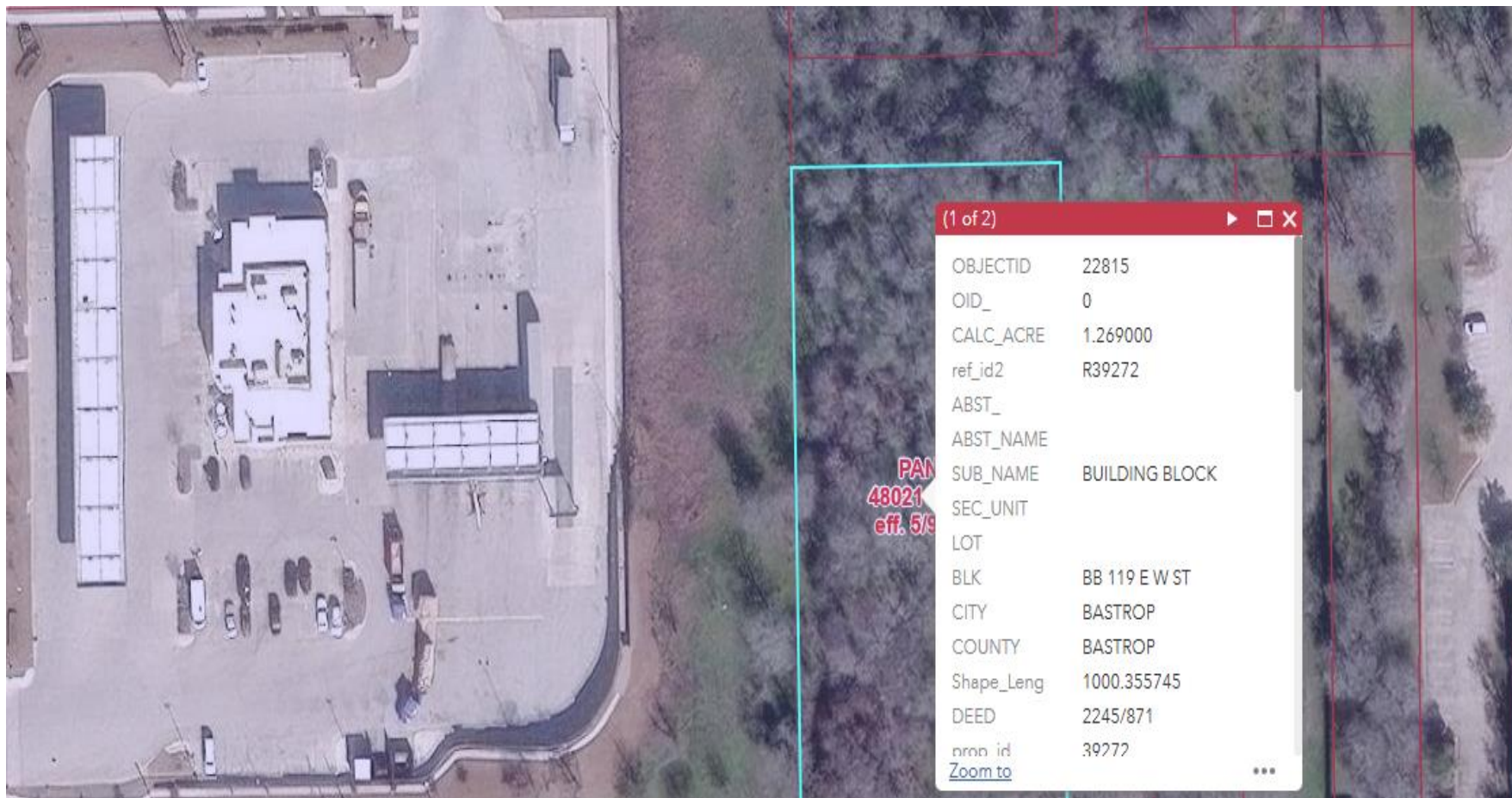
ATTEST:

Michael Muscarello, City Secretary

APPROVED AS TO FORM:

City Attorney
Denton Navarro Rocha Bernal & Zech, P.C.







COMMERCIAL CONTRACT - UNIMPROVED PROPERTY

USE OF THIS FORM BY PERSONS WHO ARE NOT MEMBERS OF THE TEXAS ASSOCIATION OF REALTORS®, INC. IS NOT AUTHORIZED.
©Texas Association of REALTORS®, Inc. 2022

1. **PARTIES:** Seller agrees to sell and convey to Buyer the Property described in Paragraph 2. Buyer agrees to buy the Property from Seller for the sales price stated in Paragraph 3. The parties to this contract are:

Seller: City of Bastrop

Address: _____

Phone: _____ E-mail: scarrillo@cityofbastrop.org

Mobile: _____ Fax or Other: _____

Buyer: Bastrop County ESD #3

Address: _____

Phone: _____ E-mail: james.green@bastropesd3.org

Mobile: _____ Fax or Other: _____

2. PROPERTY:

- A. "Property" means that real property situated in Bastrop County, Texas
at 1808 Jasper St, Bastrop, TX 78602 (address)
and that is legally described on the attached Exhibit _____ or as follows:
Building Block 119 E W St, acres 1.269

- B. Seller will sell and convey the Property together with:
- (1) all rights, privileges, and appurtenances pertaining to the Property, including Seller's right, title, and interest in any minerals, utilities, adjacent streets, alleys, strips, gores, and rights-of-way;
 - (2) Seller's interest in all leases, rents, and security deposits for all or part of the Property; and
 - (3) Seller's interest in all licenses and permits related to the Property.

(Describe any exceptions, reservations, or restrictions in Paragraph 12 or an addendum.)

(If mineral rights are to be reserved an appropriate addendum should be attached.)

3. SALES PRICE:

- A. At or before closing, Buyer will pay the following sales price for the Property:

(1) Cash portion payable by Buyer at closing\$ 210,000.00

(2) Sum of all financing described in Paragraph 4\$ _____

(3) Sales price (sum of 3A(1) and 3A(2))\$ 210,000.00

B. Adjustment to Sales Price: (Check (1) or (2) only.)

- ☒ (1) The sales price will not be adjusted based on a survey.
- ☐ (2) The sales price will be adjusted based on the latest survey obtained under Paragraph 6B.
- (a) The sales price is calculated on the basis of \$_____per:
- ☐ (i) square foot of ☐ total area ☐ net area.
- ☐ (ii) acre of ☐ total area ☐ net area.
- (b) "Total area" means all land area within the perimeter boundaries of the Property. "Net area" means total area less any area of the Property within:
- ☐ (i) public roadways;
- ☐ (ii) rights-of-way and easements other than those that directly provide utility services to the Property; and
- ☐ (iii) _____
- (c) If the sales price is adjusted by more than_% of the stated sales price, either party may terminate this contract by providing written notice to the other party within_____days after the terminating party receives the survey. If neither party terminates this contract or if the variance is less than the stated percentage, the adjustment to the sales price will be made to the cash portion of the sales price payable by Buyer.

4. FINANCING: Buyer will finance the portion of the sales price under Paragraph 3A(2) as follows:

- ☐ A. Third Party Financing: One or more third party loans in the total amount of \$_____. This contract:
- ☐ (1) is not contingent upon Buyer obtaining third party financing.
- ☐ (2) is contingent upon Buyer obtaining third party financing in accordance with the attached Commercial Contract Financing Addendum (TXR-1931).
- ☐ B. Assumption: In accordance with the attached Commercial Contract Financing Addendum (TXR-1931), Buyer will assume the existing promissory note secured by the Property, which balance at closing will be \$_____.
- ☐ C. Seller Financing: Buyer will deliver a promissory note and deed of trust to Seller under the terms of the attached Commercial Contract Financing Addendum (TXR-1931) in the amount of \$_____.

5. EARNEST MONEY:

- A. Not later than 3 days after the effective date, Buyer must deposit \$ 2,000.00 as earnest money with Austin Title (title company) at 815 Hwy 71 W, Bldg 1, Ste 1100 (address) Karen Cannon (closer). If Buyer fails to timely deposit the earnest money, Seller may terminate this contract or exercise any of Seller's other remedies under Paragraph 15 by providing written notice to Buyer before Buyer deposits the earnest money.
- B. Buyer will deposit an additional amount of \$ 2,000.00 with the title company to be made part of the earnest money on or before:
- ☐ (i) _____ days after Buyer's right to terminate under Paragraph 7B expires; or
- ☐ (ii) _____.
- Buyer will be in default if Buyer fails to deposit the additional amount required by this Paragraph 5B within 3 days after Seller notifies Buyer that Buyer has not timely deposited the additional amount.

- C. Buyer may instruct the title company to deposit the earnest money in an interest-bearing account at a federally insured financial institution and to credit any interest to Buyer.

6. TITLE POLICY AND SURVEY:

A. Title Policy:

- (1) Seller, at Seller's expense, will furnish Buyer an Owner's Policy of Title Insurance (the title policy) issued by any underwriter of the title company in the amount of the sales price, dated at or after closing, insuring Buyer against loss under the title policy, subject only to:
- (a) those title exceptions permitted by this contract or as may be approved by Buyer in writing; and
 - (b) the standard printed exceptions contained in the promulgated form of title policy unless this contract provides otherwise.
- (2) The standard printed exception as to discrepancies, conflicts, or shortages in area and boundary lines, or any encroachments or protrusions, or any overlapping improvements:
- ☒ (a) will not be amended or deleted from the title policy.
 - ☐ (b) will be amended to read "shortages in areas" at the expense of ☐ Buyer ☐ Seller.
- (3) Within _____ days after the effective date, Seller will furnish Buyer a commitment for title insurance (the commitment) including legible copies of recorded documents evidencing title exceptions. Seller authorizes the title company to deliver the commitment and related documents to Buyer at Buyer's address.

B. Survey: Within 90 days after the effective date:

- ☒ (1) Buyer will obtain a survey of the Property at Buyer's expense and deliver a copy of the survey to Seller. The survey must be made in accordance with the: (i) ALTA/NSPS Land Title Survey standards, or (ii) Texas Society of Professional Surveyors' standards for a Category 1A survey under the appropriate condition. Seller will reimburse Buyer 0.00 (insert amount) of the cost of the survey at closing, if closing occurs.
- ☐ (2) Seller, at Seller's expense, will furnish Buyer a survey of the Property dated after the effective date. The survey must be made in accordance with the: (i) ALTA/NSPS Land Title Survey standards, or (ii) Texas Society of Professional Surveyors' standards for a Category 1A survey under the appropriate condition.
- ☐ (3) Seller will deliver to Buyer and the title company a true and correct copy of Seller's most recent survey of the Property along with an affidavit required by the title company for approval of the existing survey. If the existing survey is not acceptable to the title company, ☐ Seller ☐ Buyer (updating party), will, at the updating party's expense, obtain a new or updated survey acceptable to the title company and deliver the acceptable survey to the other party and the title company within 30 days after the title company notifies the parties that the existing survey is not acceptable to the title company. The closing date will be extended daily up to 30 days if necessary for the updating party to deliver an acceptable survey within the time required. The other party will reimburse the updating party _____ (insert amount or percentage) of the cost of the new or updated survey at closing, if closing occurs.

C. Buyer's Objections to the Commitment and Survey:

- (1) Within 14 days after Buyer receives the last of the commitment, copies of the documents evidencing the title exceptions, and any required survey, Buyer may object in writing to matters disclosed in the items if: (a) the matters disclosed are a restriction upon the Property or constitute a defect or encumbrance to title other than those permitted by this contract or liens that Seller will satisfy

at closing or Buyer will assume at closing; or (b) the items show that any part of the Property lies in a special flood hazard area (an "A" or "V" zone as defined by FEMA). If the commitment or survey is revised or any new document evidencing a title exception is delivered, Buyer may object in writing to any new matter revealed in such revision or new document. Buyer's objection must be made within the same number of days stated in this paragraph, beginning when the revision or new document is delivered to Buyer. If Paragraph 6B(1) applies, Buyer is deemed to receive the survey on the earlier of: (i) the date Buyer actually receives the survey; or (ii) of the deadline specified in Paragraph 6B.

(2) Seller may, but is not obligated to, cure Buyer's timely objections within 15 days after Seller receives the objections. The closing date will be extended as necessary to provide such time to cure the objections. If Seller fails to cure the objections by the time required, Buyer may terminate this contract by providing written notice to Seller within 5 days after the time by which Seller must cure the objections. If Buyer terminates, the earnest money, less any independent consideration under Paragraph 7B(1), will be refunded to Buyer.

(3) Buyer's failure to timely object or terminate under this Paragraph 6C is a waiver of Buyer's right to object except that Buyer will not waive the requirements in Schedule C of the commitment.

7. PROPERTY CONDITION:

A. Present Condition: Buyer accepts the Property in its present condition except that Seller, at Seller's expense, will complete the following before closing: _____

B. Feasibility Period: Buyer may terminate this contract for any reason within 90 days after the effective date (feasibility period) by providing Seller written notice of termination.

(1) Independent Consideration. (Check only one box and insert amounts.)

☒ (a) If Buyer terminates under this Paragraph 7B, the earnest money will be refunded to Buyer less \$ 500.00 that Seller will retain as independent consideration for Buyer's unrestricted right to terminate. Buyer has tendered the independent consideration to Seller upon payment of the amount specified in Paragraph 5A to the title company. The independent consideration is to be credited to the sales price only upon closing of the sale. If no dollar amount is stated in this Paragraph 7B(1) or if Buyer fails to deposit the earnest money, Buyer will not have the right to terminate under this Paragraph 7B.

☐ (b) Not later than 3 days after the effective date, Buyer must pay \$ _____ as independent consideration for Buyer's right to terminate by tendering such amount to the title company. Buyer authorizes escrow agent to release and deliver the independent consideration to Seller at any time upon Seller's request without further notice to or consent from Buyer. If Buyer terminates under this Paragraph 7B, the earnest money will be refunded to Buyer and Seller will retain the independent consideration. The independent consideration will be credited to the sales price only upon closing of the sale. If no dollar amount is stated in this Paragraph 7B(2) or if Buyer fails to pay the independent consideration, Buyer will not have the right to terminate under this Paragraph 7B.

☐ (2) Feasibility Period Extension: Prior to the expiration of the initial feasibility period, Buyer may extend the feasibility period for a single additional period of _____ days by delivering \$ _____ to the title company as additional earnest money.

(a) \$ _____ of the additional earnest money will be retained by Seller as additional independent consideration for Buyer's unrestricted right to terminate, but will be credited to the

sales price only upon closing of the sale. If Buyer terminates under this Paragraph 7B, the additional earnest money will be refunded to Buyer and Seller will retain the additional independent consideration.

(b) Buyer authorizes escrow agent to release and deliver to Seller the following at any time upon Seller's request without further notice to or consent from Buyer:

(i) The additional independent consideration.

(ii) *(Check no boxes or only one box.)*

☐ all or ☐ \$_____ of the remaining portion of the additional earnest money, which will be refunded to Buyer if Buyer terminates under this Paragraph 7B or if Seller defaults under this contract.

If no dollar amount is stated in this Paragraph 7B(2) as additional earnest money or as additional independent consideration, or if Buyer fails to timely deliver the additional earnest money, the extension of the feasibility period will not be effective.

C. Inspections, Studies, or Assessments:

(1) During the feasibility period, Buyer, at Buyer's expense, may complete or cause to be completed any and all inspections, studies, or assessments of the Property (including all improvements and fixtures) desired by Buyer.

(2) Buyer must:

(a) employ only trained and qualified inspectors and assessors;

(b) notify Seller, in advance, of when the inspectors or assessors will be on the Property;

(c) abide by any reasonable entry rules or requirements of Seller;

(d) not interfere with existing operations or occupants of the Property; and

(e) restore the Property to its original condition if altered due to inspections, studies, or assessments that Buyer completes or causes to be completed.

(3) Except for those matters that arise from the negligence of Seller or Seller's agents, Buyer is responsible for any claim, liability, encumbrance, cause of action, and expense resulting from Buyer's inspections, studies, or assessments, including any property damage or personal injury. Buyer will indemnify, hold harmless, and defend Seller and Seller's agents against any claim involving a matter for which Buyer is responsible under this paragraph. This paragraph survives termination of this contract.

D. Property Information:

(1) Delivery of Property Information: Within 14 days after the effective date, Seller will deliver to Buyer the following to the extent in Seller's possession or control: *(Check all that apply.)*

☐ (a) copies of all current leases, including any mineral leases, pertaining to the Property, including any modifications, supplements, or amendments to the leases;

☒ (b) copies of all notes and deeds of trust against the Property that Buyer will assume or that Seller will not pay in full on or before closing;

☒ (c) copies of all previous environmental assessments, geotechnical reports, studies, or analyses made on or relating to the Property;

☐ (d) copies property tax statements for the Property for the previous 2 calendar years;

☒ (e) plats of the Property;

☒ (f) copies of current utility capacity letters from the Property's water and sewer service provider; and

☐ (g) _____

_____.

(2) Return of Property Information: If this contract terminates for any reason, Buyer will, not later than 10 days after the termination date: *(Check all that apply.)*

- ☐ (a) return to Seller all those items described in Paragraph 7D(1) that Seller delivered to Buyer in other than an electronic format and all copies that Buyer made of those items;
- ☒ (b) delete or destroy all electronic versions of those items described in Paragraph 7D(1) that Seller delivered to Buyer or Buyer copied in any format; and
- ☐ (c) deliver to Seller copies of all inspection and assessment reports related to the Property that Buyer completed or caused to be completed.

This Paragraph 7D(2) survives termination of this contract.

E. Contracts Affecting Operations: Until closing, Seller: (1) will operate the Property in the same manner as on the effective date under reasonably prudent business standards; and (2) will not transfer or dispose of any part of the Property, any interest or right in the Property, or any of the personal property or other items described in Paragraph 2B or sold under this contract. After the feasibility period ends, Seller may not enter into, amend, or terminate any other contract that affects the operations of the Property without Buyer's written approval.

8. LEASES:

A. Each written lease Seller is to assign to Buyer under this contract must be in full force and effect according to its terms. Seller may not enter into any new lease, fail to comply with any existing lease, or make any amendment or modification to any existing lease without Buyer's written consent. Seller must disclose, in writing, if any of the following exist at the time Seller provides the leases to the Buyer or subsequently occur before closing:

- (1) any failure by Seller to comply with Seller's obligations under the leases;
- (2) any circumstances under any lease that entitle the tenant to terminate the lease or seek any offsets or damages;
- (3) any advance sums paid by a tenant under any lease;
- (4) any concessions, bonuses, free rents, rebates, brokerage commissions, or other matters that affect any lease; and
- (5) any amounts payable under the leases that have been assigned or encumbered, except as security for loan(s) assumed or taken subject to under this contract.

B. Estoppel Certificates: Within _____ days after the effective date, Seller will deliver to Buyer estoppel certificates signed not earlier than _____ by each tenant that leases space in the Property. The estoppel certificates must include the certifications contained in the current version of TXR Form 1938 – Commercial Tenant Estoppel Certificate and any additional information requested by a third party lender providing financing under Paragraph 4 if the third party lender requests such additional information at least 10 days prior to the earliest date that Seller may deliver the signed estoppel certificates.

9. BROKERS:**A. The brokers to this sale are:**

Principal Broker: _____

Cooperating Broker: Realty One Group Prosper

Agent: _____

Agent: Karlyn Ellis

Address: _____

Address: 305 Railroad StreetBuda TX 78610

Phone & Fax: _____

Phone & Fax: (512) 658-6476,

E-mail: _____

E-mail: karlyn@ROGprosper.com

License No.: _____

License No.: 511975Principal Broker: *(Check only one box)*☐ represents Seller only.☐ represents Buyer only.☐ is an intermediary between Seller and Buyer.

Cooperating Broker represents Buyer.

B. Fees: (Check only (1) or (2) below.)*(Complete the Agreement Between Brokers on page 14 only if (1) is selected.)*

- ☐ (1) Seller will pay Principal Broker the fee specified by separate written commission agreement between Principal Broker and Seller. Principal Broker will pay Cooperating Broker the fee specified in the Agreement Between Brokers found below the parties' signatures to this contract.

- ☐ (2) At the closing of this sale, Seller will pay:

Principal Broker a total cash fee of:

☐ _____ % of the sales price.☐ _____.

Cooperating Broker a total cash fee of:

☐ _____ % of the sales price.☐ _____.

The cash fees will be paid in Bastrop County, Texas. Seller authorizes the title company to pay the brokers from the Seller's proceeds at closing.

NOTICE: Chapter 62, Texas Property Code, authorizes a broker to secure an earned commission with a lien against the Property.

- C. The parties may not amend this Paragraph 9 without the written consent of the brokers affected by the amendment.

10. CLOSING:**A. The date of the closing of the sale (closing date) will be on or before the later of:**

- (1) ☒ 15 days after the expiration of the feasibility period.

☐ _____ (specific date).☐ _____.

- (2) 7 days after objections made under Paragraph 6C have been cured or waived.

- B. If either party fails to close by the closing date, the non-defaulting party may exercise the remedies in Paragraph 15.

- C. At closing, Seller will execute and deliver, at Seller's expense, a ☒ general ☐ special warranty deed. The deed must include a vendor's lien if any part of the sales price is financed. The deed must convey good and indefeasible title to the Property and show no exceptions other than those permitted under Paragraph 6 or other provisions of this contract. Seller must convey the Property:
- (1) with no liens, assessments, or other security interests against the Property which will not be satisfied out of the sales price, unless securing loans Buyer assumes;
 - (2) without any assumed loans in default; and
 - (3) with no persons in possession of any part of the Property as lessees, tenants at sufferance, or trespassers except tenants under the written leases assigned to Buyer under this contract.
- D. At closing, Seller, at Seller's expense, will also deliver to Buyer:
- (1) tax statements showing no delinquent taxes on the Property;
 - (2) an assignment of all leases to or on the Property;
 - (3) to the extent assignable, an assignment to Buyer of any licenses and permits related to the Property;
 - (4) evidence that the person executing this contract is legally capable and authorized to bind Seller;
 - (5) an affidavit acceptable to the title company stating that Seller is not a foreign person or, if Seller is a foreign person, a written authorization for the title company to: (i) withhold from Seller's proceeds an amount sufficient to comply with applicable tax law; and (ii) deliver the amount to the Internal Revenue Service (IRS) together with appropriate tax forms; and
 - (6) any notices, statements, certificates, affidavits, releases, and other documents required by this contract, the commitment, or law necessary for the closing of the sale and issuance of the title policy, all of which must be completed by Seller as necessary.
- E. At closing, Buyer will:
- (1) pay the sales price in good funds acceptable to the title company;
 - (2) deliver evidence that the person executing this contract is legally capable and authorized to bind Buyer;
 - (3) sign and send to each tenant in a lease for any part of the Property a written statement that:
 - (a) acknowledges Buyer has received and is responsible for the tenant's security deposit; and
 - (b) specifies the exact dollar amount of the security deposit;
 - (4) sign an assumption of all leases then in effect; and
 - (5) execute and deliver any notices, statements, certificates, or other documents required by this contract or law necessary to close the sale.
- F. Unless the parties agree otherwise, the closing documents will be as found in the basic forms in the current edition of the State Bar of Texas Real Estate Forms Manual without any additional clauses.
- 11. POSSESSION:** Seller will deliver possession of the Property to Buyer upon closing and funding of this sale in its present condition with any repairs Seller is obligated to complete under this contract, ordinary wear and tear excepted. Any possession by Buyer before closing or by Seller after closing that is not authorized by a separate written lease agreement is a landlord-tenant at sufferance relationship between the parties.
- 12. SPECIAL PROVISIONS:** The following special provisions apply and will control in the event of a conflict with other provisions of this contract. *(If special provisions are contained in an Addendum, identify the Addendum here and reference the Addendum in Paragraph 22D.)*
- Buyer to pay buyer's broker compensation of 3% of sales price at closing.

13. SALES EXPENSES:

- A. Seller's Expenses: Seller will pay for the following at or before closing:
- (1) releases of existing liens, other than those liens assumed by Buyer, including prepayment penalties and recording fees;
 - (2) release of Seller's loan liability, if applicable;
 - (3) tax statements or certificates;
 - (4) preparation of the deed;
 - (5) one-half of any escrow fee;
 - (6) costs to record any documents to cure title objections that Seller must cure; and
 - (7) other expenses that Seller will pay under other provisions of this contract.
- B. Buyer's Expenses: Buyer will pay for the following at or before closing:
- (1) all loan expenses and fees;
 - (2) preparation of any deed of trust;
 - (3) recording fees for the deed and any deed of trust;
 - (4) premiums for flood insurance as may be required by Buyer's lender;
 - (5) one-half of any escrow fee;
 - (6) other expenses that Buyer will pay under other provisions of this contract.

14. PRORATIONS:

- A. Prorations:
- (1) Interest on any assumed loan, taxes, rents, and any expense reimbursements from tenants will be prorated through the closing date.
 - (2) If the amount of ad valorem taxes for the year in which the sale closes is not available on the closing date, taxes will be prorated on the basis of taxes assessed in the previous year. If the taxes for the year in which the sale closes vary from the amount prorated at closing, the parties will adjust the prorations when the tax statements for the year in which the sale closes become available. This Paragraph 14A(2) survives closing.
 - (3) If Buyer assumes a loan or is taking the Property subject to an existing lien, Seller will transfer all reserve deposits held by the lender for the payment of taxes, insurance premiums, and other charges to Buyer at closing and Buyer will reimburse such amounts to Seller by an appropriate adjustment at closing.
- B. Rollback Taxes: If Seller's use or change in use of the Property before closing results in the assessment of additional taxes, penalties, or interest (assessments) for periods before closing, the assessments will be the obligation of the Seller. If this sale or Buyer's use of the Property after closing results in additional assessments for periods before closing, the assessments will be the obligation of Buyer. This Paragraph 14B survives closing.
- C. Rent and Security Deposits: At closing, Seller will tender to Buyer all security deposits and the following advance payments received by Seller for periods after closing: prepaid expenses, advance rental payments, and other advance payments paid by tenants. Rents prorated to one party but received by the other party will be remitted by the recipient to the party to whom it was prorated within 5 days after the rent is received. This Paragraph 14C survives closing.

15. DEFAULT:

- A. If Buyer fails to comply with this contract, Buyer is in default and Seller, as Seller's sole remedy(ies), may terminate this contract and receive the earnest money, as liquidated damages for Buyer's failure except

for any damages resulting from Buyer's inspections, studies or assessments in accordance with Paragraph 7C(3) which Seller may pursue, or
(Check if applicable)

☐ enforce specific performance, or seek such other relief as may be provided by law.

B. If, without fault, Seller is unable within the time allowed to deliver the estoppel certificates, survey or the commitment, Buyer may:

(1) terminate this contract and receive the earnest money, less any independent consideration under Paragraph 7B(1), as liquidated damages and as Buyer's sole remedy; or

(2) extend the time for performance up to 15 days and the closing will be extended as necessary.

C. Except as provided in Paragraph 15B, if Seller fails to comply with this contract, Seller is in default and Buyer may:

(1) terminate this contract and receive the earnest money, less any independent consideration under Paragraph 7B(1), as liquidated damages and as Buyer's sole remedy; or

(2) enforce specific performance, or seek such other relief as may be provided by law, or both.

16. CONDEMNATION: If before closing, condemnation proceedings are commenced against any part of the Property, Buyer may:

A. terminate this contract by providing written notice to Seller within 15 days after Buyer is advised of the condemnation proceedings and the earnest money, less any independent consideration paid under Paragraph 7B(1), will be refunded to Buyer; or

B. appear and defend in the condemnation proceedings and any award will, at Buyer's election, belong to:

(1) Seller and the sales price will be reduced by the same amount; or

(2) Buyer and the sales price will not be reduced.

17. ATTORNEY'S FEES: If Buyer, Seller, any broker, or the title company is a prevailing party in any legal proceeding brought under or with relation to this contract or this transaction, such party is entitled to recover from the non-prevailing parties all costs of such proceeding and reasonable attorney's fees. This Paragraph 17 survives termination of this contract.

18. ESCROW:

A. At closing, the earnest money will be applied first to any cash down payment, then to Buyer's closing costs, and any excess will be refunded to Buyer. If no closing occurs, the title company may require payment of unpaid expenses incurred on behalf of the parties and a written release of liability of the title company from all parties.

B. If one party makes written demand for the earnest money, the title company will give notice of the demand by providing to the other party a copy of the demand. If the title company does not receive written objection to the demand from the other party within 15 days after the date the title company sent the demand to the other party, the title company may disburse the earnest money to the party making demand, reduced by the amount of unpaid expenses incurred on behalf of the party receiving the earnest money and the title company may pay the same to the creditors.

C. The title company will deduct any independent consideration under Paragraph 7B(1) before disbursing any earnest money to Buyer and will pay the independent consideration to Seller.

D. If the title company complies with this Paragraph 18, each party hereby releases the title company from all claims related to the disbursement of the earnest money.

E. Notices under this Paragraph 18 must be sent by certified mail, return receipt requested. Notices to the title company are effective upon receipt by the title company.

- F. Any party who wrongfully fails or refuses to sign a release acceptable to the title company within 7 days after receipt of the request will be liable to the other party for: (i) damages; (ii) the earnest money; (iii) reasonable attorney's fees; and (iv) all costs of suit.
- G. ☐ Seller ☐ Buyer intend(s) to complete this transaction as a part of an exchange of like-kind properties in accordance with Section 1031 of the Internal Revenue Code, as amended. All expenses in connection with the contemplated exchange will be paid by the exchanging party. The other party will not incur any expense or liability with respect to the exchange. The parties agree to cooperate fully and in good faith to arrange and consummate the exchange so as to comply to the maximum extent feasible with the provisions of Section 1031 of the Internal Revenue Code. The other provisions of this contract will not be affected in the event the contemplated exchange fails to occur.

19. MATERIAL FACTS: To the best of Seller's knowledge and belief: *(Check only one box)*

- ☐ A. Seller is not aware of any material defects to the Property except as stated in the attached Commercial Property Condition Statement (TXR-1408).
- ☐ B. Except as otherwise provided in this contract, Seller is not aware of:
- (1) any subsurface: structures, pits, waste, springs, or improvements;
 - (2) any pending or threatened litigation, condemnation, or assessment affecting the Property;
 - (3) any environmental hazards or conditions that materially affect the Property;
 - (4) whether the Property is or has been used for the storage or disposal of hazardous materials or toxic waste, a dump site or landfill, or any underground tanks or containers;
 - (5) whether radon, asbestos containing materials, urea-formaldehyde foam insulation, lead-based paint, toxic mold (to the extent that it adversely affects the health of ordinary occupants), or other pollutants or contaminants of any nature now exist or ever existed on the Property;
 - (6) any wetlands, as defined by federal or state law or regulation, on the Property;
 - (7) any threatened or endangered species or their habitat on the Property;
 - (8) any present or past infestation of wood-destroying insects in the Property's improvements;
 - (9) any contemplated material changes to the Property or surrounding area that would materially and detrimentally affect the ordinary use of the Property;
 - (10) any condition on the Property that violates any law or ordinance.

(Describe any exceptions to (1)-(10) in Paragraph 12 or an addendum.)

20. NOTICES: All notices between the parties under this contract must be in writing and are effective when hand-delivered, mailed by certified mail return receipt requested, sent by a national or regional overnight delivery service that provides a delivery receipt, or sent by confirmed facsimile transmission to the parties addresses or facsimile numbers stated in Paragraph 1. The parties will send copies of any notices to the broker representing the party to whom the notices are sent.

- ☐ A. Seller also consents to receive any notices by e-mail at Seller's e-mail address stated in Paragraph 1.
- ☒ B. Buyer also consents to receive any notices by e-mail at Buyer's e-mail address stated in Paragraph 1.

21. DISPUTE RESOLUTION: The parties agree to negotiate in good faith in an effort to resolve any dispute related to this contract that may arise. If the dispute cannot be resolved by negotiation, the parties will submit the dispute to mediation before resorting to arbitration or litigation and will equally share the costs of a mutually acceptable mediator. This paragraph survives termination of this contract. This paragraph does not preclude a party from seeking equitable relief from a court of competent jurisdiction.

22. AGREEMENT OF THE PARTIES:

- A. This contract is binding on the parties, their heirs, executors, representatives, successors, and permitted assigns. This contract is to be construed in accordance with the laws of the State of Texas. If any term or condition of this contract shall be held to be invalid or unenforceable, the remainder of this contract shall

not be affected thereby. All individuals signing represent that they have the authority to sign on behalf of and bind the party for whom they are signing.

- B. This contract contains the entire agreement of the parties and may not be changed except in writing.
- C. If this contract is executed in a number of identical counterparts, each counterpart is an original and all counterparts, collectively, constitute one agreement.
- D. Addenda which are part of this contract are: *(Check all that apply.)*
- ☐ (1) Property Description Exhibit identified in Paragraph 2;
 - ☐ (2) Commercial Contract Financing Addendum (TXR-1931);
 - ☐ (3) Commercial Property Condition Statement (TXR-1408);
 - ☐ (4) Commercial Contract Addendum for Special Provisions (TXR-1940);
 - ☐ (5) Notice to Purchaser of Real Property in a Water District (MUD);
 - ☐ (6) Addendum for Coastal Area Property (TXR-1915);
 - ☐ (7) Addendum for Property Located Seaward of the Gulf Intracoastal Waterway (TXR-1916);
 - ☐ (8) Information About Brokerage Services (TXR-2501);
 - ☐ (9) Information About Mineral Clauses in Contract Forms (TXR-2509);
 - ☐ (10) Notice of Obligation to Pay Improvement District Assessment (TXR-1955, PID); and
 - ☐ (11) _____

(Note: Counsel for Texas REALTORS® has determined that any of the foregoing addenda which are promulgated by the Texas Real Estate Commission (TREC) or published by Texas REALTORS® are appropriate for use with this form.)

- E. Buyer ☒ may ☐ may not assign this contract. If Buyer assigns this contract, Buyer will be relieved of any future liability under this contract only if the assignee assumes, in writing, all obligations and liability of Buyer under this contract.

23. TIME: Time is of the essence in this contract. The parties require strict compliance with the times for performance. If the last day to perform under a provision of this contract falls on a Saturday, Sunday, or federal reserve bank holiday, the time for performance is extended until the end of the next day which is not a Saturday, Sunday, or federal reserve bank holiday.

24. EFFECTIVE DATE: The effective date of this contract for the purpose of performance of all obligations is the date the title company receives this contract after all parties execute this contract.

25. ADDITIONAL NOTICES:

- A. Buyer should have an abstract covering the Property examined by an attorney of Buyer's selection, or Buyer should be furnished with or obtain a title policy.
- B. If the Property is situated in a utility or other statutorily created district providing water, sewer, drainage, or flood control facilities and services, Chapter 49, Texas Water Code, requires Seller to deliver and Buyer to sign the statutory notice relating to the tax rate, bonded indebtedness, or standby fees of the district before final execution of this contract.
- C. Notice Required by §13.257, Water Code: "The real property, described below, that you are about to purchase may be located in a certificated water or sewer service area, which is authorized by law to provide water or sewer service to the properties in the certificated area. If your property is located in a certificated area there may be special costs or charges that you will be required to pay before you can receive water or sewer service. There may be a period required to construct lines or other facilities necessary to provide water or sewer service to your property. You are advised to determine if the property is in a certificated area and contact the utility service provider to determine the cost that you will be required to pay and the period, if any, that is required to provide water or sewer service to your property. The undersigned purchaser hereby acknowledges receipt of the foregoing notice at or before the

execution of a binding contract for the purchase of the real property described in the notice or at closing of purchase of the real property." The real property is described in Paragraph 2 of this contract.

- D. If the Property adjoins or shares a common boundary with the tidally influenced submerged lands of the state, §33.135 of the Texas Natural Resources Code requires a notice regarding coastal area property to be included as part of this contract (*the Addendum for Coastal Area Property (TXR-1915) may be used*).
- E. If the Property is located seaward of the Gulf Intracoastal Waterway, §61.025, Texas Natural Resources Code, requires a notice regarding the seaward location of the Property to be included as part of this contract (*the Addendum for Property Located Seaward of the Gulf Intracoastal Waterway (TXR-1916) may be used*).
- F. If the Property is located outside the limits of a municipality, the Property may now or later be included in the extra-territorial jurisdiction (ETJ) of a municipality and may now or later be subject to annexation by the municipality. Each municipality maintains a map that depicts its boundaries and ETJ. To determine if the Property is located within a municipality's ETJ, Buyer should contact all municipalities located in the general proximity of the Property for further information.
- G. Brokers are not qualified to perform property inspections, surveys, engineering studies, environmental assessments, or inspections to determine compliance with zoning, governmental regulations, or laws. Buyer should seek experts to perform such services. Buyer should review local building codes, ordinances and other applicable laws to determine their effect on the Property. Selection of experts, inspectors, and repairmen is the responsibility of Buyer and not the brokers. Brokers are not qualified to determine the credit worthiness of the parties.
- H. NOTICE OF WATER LEVEL FLUCTUATIONS: If the Property adjoins an impoundment of water, including a reservoir or lake, constructed and maintained under Chapter 11, Water Code, that has a storage capacity of at least 5,000 acre-feet at the impoundment's normal operating level, Seller hereby notifies Buyer: "The water level of the impoundment of water adjoining the Property fluctuates for various reasons, including as a result of: (1) an entity lawfully exercising its right to use the water stored in the impoundment; or (2) drought or flood conditions."
- I. PUBLIC IMPROVEMENT DISTRICTS: If the Property is in a public improvement district, Seller is required by §5.014, Property Code to give Buyer a written notice concerning the obligation to pay assessments. The form of the required notice is available as a part of the Notice of Obligation to Pay Improvement District Assessment (TXR-1955).
- J. LICENSE HOLDER DISCLOSURE: Texas law requires a real estate license holder who is a party to a transaction or acting on behalf of a spouse, parent, child, business entity in which the license holder owns more than 10%, or a trust for which the license holder acts as a trustee or of which the license holder or the license holder's spouse, parent or child is a beneficiary, to notify the other party in writing before entering into a contract of sale. Disclose if applicable:
_____.

26. CONTRACT AS OFFER: The execution of this contract by the first party constitutes an offer to buy or sell the Property. Unless the other party accepts the offer by 5:00 p.m., in the time zone in which the Property is located, on _____, the offer will lapse and become null and void.

READ THIS CONTRACT CAREFULLY. The brokers and agents make no representation or recommendation as to the legal sufficiency, legal effect, or tax consequences of this document or transaction. CONSULT your attorney BEFORE signing.

Seller: City of BastropBuyer: Bastrop County ESD #3

By: _____

By:  _____ 08/04/2025

By (signature): _____

By (signature): _____

Printed Name: _____

Printed Name: James Green

Title: _____

Title: Commissioner

By: _____

By: _____

By (signature): _____

By (signature): _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

AGREEMENT BETWEEN BROKERS*(use only if Paragraph 9B(1) is effective)*

Principal Broker agrees to pay _____
 (Cooperating Broker) a fee when the Principal Broker's fee is received. The fee to be paid to
 Cooperating Broker will be:

- ☐ \$ _____, or
☐ _____ % of the sales price, or
☐ _____ % of the Principal Broker's fee.

The title company is authorized and directed to pay Cooperating Broker from Principal Broker's
 fee at closing. This Agreement Between Brokers supersedes any prior offers and agreements for
 compensation between brokers.

Principal Broker: _____ Cooperating Broker: _____

By: _____ By: _____

ATTORNEYS

Seller's attorney: _____ Buyer's attorney: _____

Address: _____ Address: _____

Phone & Fax: _____ Phone & Fax: _____

Email: _____ Email: _____

Seller's attorney requests copies of
 documents, notices, and other information:

- ☐ the title company sends to Seller.
☐ Buyer sends to Seller

Buyer's attorney requests copies of
 documents, notices, and other information:

- ☐ the title company sends to Buyer.
☐ Seller sends to Buyer

ESCROW RECEIPT

The title company acknowledges receipt of:

- ☐ A. the contract on this day _____ (effective date);
☐ B. earnest money in the amount of \$ _____ in the form of _____ on _____.

Title company: _____ Address: _____

By: _____ Phone & Fax: _____

Assigned file number (GF#): _____ E-mail: _____



STAFF REPORT

MEETING DATE: August 19, 2025

TITLE:

Consider and act on an appeal regarding vested rights by a development known as North End Prairie per Article 1. 20.015 of the Bastrop Code of Ordinances.

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

As per the Code of Ordinances Article 1.20.015, the procedural requirement for a denial of vesting rights by the City Manager is appealed to the City Council.

On March 5, 2025, the ownership group for the North End Prairie proposed development located south of Linden Street, East of Hill Street, and West of Pecan Street, and North of Buchanan Street, submitted a vesting determination, also known as a “Grandfathering Request” per the City of Bastrop Code of Ordinances Article 1.20.015, as amended. Five (5) items were requested to be vested including:

- 1) Parking – 1 parking spot per bedroom
- 2) Flood Protection – Reduction of impervious cover from 60% to 50%
- 3) Additional Dwelling Units – Must meet parking and flood protection ratios
- 4) Tree Protections – Caliper inches were increased to align with the City of Bastrop Tree City Designation and reduce environmental heat
- 5) Tree Survey – Required and cannot be older than 2 years old

Of the 5 items, after a thorough review including but not limited to applicable regulations and guidance from legal counsel, items 3, 4, and 5, were determined to be vested. Items 1 and 2 were not. The applicant received notice on March 28, 2025.

The applicant appealed on July 23, 2025. Per the City’s Code of Ordinances, the appeal is now to the City Council.

ATTACHMENTS:

1. Grandfathering Committee Denial
2. City Manager’s Denial
3. Applicants’ Appeal to the City Council



March 28, 2025

To: North End Prairie Ownership Group

From: Grandfathering Committee, James Cowey Chair

In response to your submittal dated March 5, 2025, seeking “Grandfathered Development Status for the North End Prairie Project” as required by Section 1.20.010 of the Bastrop Code of Ordinances, and subject to Chapter 245 of the Local Government Code, please see the table below for the Committees response.

Ordinance	B3 Code Section	Effective Date	Particular requirement(s) that do not apply to Current Application	City of Bastrop Response	City of Bastrop Comment
Ordinance No. 2024-50	Sec. 6.3.006(b)	Adopted 1/14/25; effective immediately	New parking minimum of 1 parking spot per bedroom, minimum parking space size of 10x20, limitation on shared parking	Applicant is NOT VESTED and must comply with the requirement. The regulation is exempted from vesting pursuant to Tex. Loc. Gov. Code Section 245.005 (3) as a municipal zoning regulation that does not affect landscaping or tree preservation, open space or park dedication, property classification, lot size, lot dimensions, lot coverage, or building size or that do not	Parking requirements are intended to create harmonious and safe neighborhoods. Inadequate parking places the burden on surrounding property owners. Pecan, Hill, and Linden are narrow streets with bar ditch cross sections.



				change development permitted by a restrictive covenant required by a municipality.	Parking on the street equates to parking in the ditch, which causes safety concerns as well as concerns about damage to culverts and bar ditches that affect the overall drainage plan of the area.
Ordinance No. 2025-02	Section 6.5.003	Adopted 1/28/25; effective immediately	Decreased impervious cover ratio in P3 from 60% to 50%	Applicant is NOT vested and must comply with the requirement. The regulation is exempted from vesting pursuant to Tex. Loc. Gov. Code Section 245.005 (9) as a regulation to prevent imminent destruction of property or injury to persons from flooding that are effective within a flood plain established by a federal flood control program and enacted to prevent the flooding of buildings intended for public occupancy.	The city of Bastrop has faced several catastrophic floods in the previous decade. Impervious cover ratios are part of a larger flood prevention ordinance intended to protect the life, health, and safety of the community.



Ordinance No. 2025-04	Section 6.5.003 (table) and 6.3.008	Adopted 1/28/25; effective immediately	Elimination of the right to build 1 ADU as of right, addition of discretionary denial of 1st ADU	Vested.	Must meet parking and impervious cover ratios.
Ordinance 2025-10	6.3.004(e)	Adopted 2/25/25; effective immediately	Reducing protected tree definition from 13 to 10 caliper inches*	Vested.	
Ordinance 2025-11	6.3.004(d) (e)(6) &(f)(6) (h)(1)	Adopted 2/25/25; effective immediately	Requirement that tree survey be no more than 2 years old; Allowing tree replacement/mitigation only after rejection of all other design alternatives; Replacement of removed trees 10+ caliper inches with similar size tree*	Vested.	

Accordingly, pursuant to Section 1.20.013 and Section 1.20.014, you may seek reconsideration and appeal to the Grandfathering Committee, and if upheld by the Committee, then seek appeal to the City Manager.

Further, Section 1.20.015 Appeal is now heard by the City Council and not the Board of Adjustment.

Please contact the City Manager's office at (512) 332-8800 if you have any additional questions.

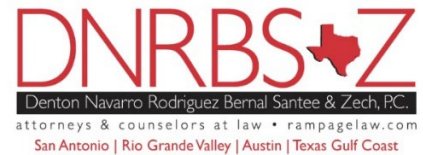


Respectfully,

James Cowey
Director of Planning & Development

CC:

Charles Zech, City Attorney
Sylvia Carrillo-Trevino, City Manager
Andres Rosales, Assistant City Manager



July 23, 2025

Terrence L. Irion
 Sprouse Shrader Smith PLLC
 13215 Bee Cave Parkway, Suite A-230
 Austin, Texas 78738

Via Email: terry.irion@sprouselaw.com

Re: Denial of Vested Rights Appeal – North End Prairie Project, Bastrop, Texas

Dear Mr. Irion:

The City of Bastrop has reviewed your vested rights letter dated June 23, 2025, on behalf of your client regarding the North End Prairie Project and the City Manager has considered your appeal. After careful consideration of the issues raised, including those pertaining to Ordinances 2024-50 (parking requirements) and 2025-02 (lot coverage/impervious cover limits), the City Manager affirms the prior determination of the Grandfathering Committee denying the vested rights claim as to those regulations. The City Manager affirms your appeal as to the setback regulations.

The parking and impervious cover ordinances constitute lawful and applicable development regulations under the City's authority. Further, the exemptions referenced in Section 245.004 of the Code, including those based on public safety and flood risk, have been appropriately evaluated and applied.

You are hereby notified that **you may appeal the City Manager's final determination to the City Council within fifteen (15) business days the email dated July 11, 2025, from my office providing you notice of said determination.** Any appeal must be submitted in writing and delivered to the City, in accordance with the procedural requirements set forth in the City's adopted Code of Ordinances Article 1.20. Please note that, as previously discussed, the appeal shall go to the City Council.

Sincerely,

Charles E. Zech
 City Attorney
 City of Bastrop

cc: City Manager
 City Secretary
 Development Services Director

Via Email: scarrillo@cityofbastrop.org
mmuscarello@cityofbastrop.org
jcowey@cityofbastrop.org



SPROUSE SHRADER SMITH PLLC

ATTORNEYS AT LAW

TERRENCE L. IRION
terry.irion@sprouselaw.com
(512) 615-6653

Item 8A.

July 31, 2025

Bastrop City Council
1311 Chestnut Street
Bastrop, Texas 78602

Re: Vested Rights Appeal for North End Prairie Project

Dear Mayor Harris and members of Bastrop City Council;

This Appeal is submitted to you as the final arbiter of the Vested Rights Petition regarding the above referenced North End Prairie Project (“the Project”), first filed with the Grandfathering Review Committee on March 5, 2025. The Committee denied the Appeal on March 28, 2025, claiming new parking regulations of Ordinance 2024-50, adopted after the Project Initiation Date (defined below) are exempt from vested rights protections because the new regulation does not affect the Project’s landscaping or tree preservation, open space or park dedication, property classification, lot size, lot dimensions, lot coverage, or building size. Likewise, the new impervious cover regulations of Ordinance 2025-02 were determined exempt from vested rights protections because the ordinance was intended to prevent imminent destruction of property or injury to persons from flooding. Please see the attached Appeal Memo describing the denials in full.

The Committee did not dispute that the Project had a Project Initiation Date of August 8, 2022, as further explained in the Appeal Memo below.

An Appeal was taken to the City Manager per code of ordinance Article 1.20. On July 23, 2025, Applicant received the City Manager Determination that denied the Appeal in part and determined the Project was not vested from the new parking and impervious cover regulations on the grounds that “the parking and impervious cover ordinances constitute lawful and applicable development regulations under the City’s authority,” and referenced the exemptions in Section 245.004 of the Vested Rights Act, “including those based on public safety and flood risk.”

THE UNDISPUTED FACTS FORMING THE BASIS FOR THE PROJECT VESTING ARE AS FOLLOWS:


- a. The North End Prairie Project was initiated with the filing of the Neighborhood Regulatory Plan on August 8, 2022 (the Project Initiation Date).
- b. Project was continued with the City approved Preliminary Drainage Plan on August 19, 2024.
- c. Project was further continued with the Preliminary Subdivision Plan submitted December 2, 2024, and updated to satisfy the Staff review comments on February 18, 2025.

BASIS OF APPEAL:

- a. The new adopted parking regulations adopted after the Project Initiation Date are in conflict with the parking plan per the approved Neighborhood Regulatory Plan and Preliminary Subdivision Plat application. The 2025 parking ordinance affects lot coverage, building size, lot size, lot dimensions, and landscaping/tree preservation.
- b. The new impervious cover amendments are in conflict with density, lot coverage, and layout plan of the approved Neighborhood Regulatory Plan and Preliminary Subdivision Plat as submitted. The 2025 lot coverage ordinance was not enacted to prevent imminent flooding damage only in a flood zone in buildings of public occupancy.
- c. Other new ordinance amendments adopted after Project Initiation Date, though not directly called out by the City as the basis for Vested Rights denial, potentially “affect” the Project and are discussed in the Appeal Memo below.
- d. City Council, as the regulatory agency, shall consider the approval or disapproval of an application for a permit solely on the basis of the orders, regulations, ordinances and rules properly adopted at the time the original application for a permit is filed (the Project Initiation Date).

We request that the City Council schedule the public hearing on this appeal September 8—10; September 16-19. Because of a long-standing family commitment, applicants are not available before Sept 7th.

Very truly yours,
SPROUSE SHRADER SMITH PLLC



Terrence L. Irion

**Vested Rights Appeal Memo
North End Prairie, Bastrop, TX
July 2025**

I. The City of Bastrop must follow the laws of the State of Texas. The only question for City Council is whether the City of Bastrop will follow state law. This appeal is **not** about whether City staff or the City Council likes the North End Prairie development. This appeal is **not** a decision on any permit for the North End Prairie. If the City Council chooses to follow state law, it must grant this appeal. If the City Council does not grant this appeal, it will continue violating state law and put the City at substantial risk for paying the project's attorney fees when a court orders the City to follow state law.¹ The City Council should follow the law rather than waste tens of thousands of taxpayer dollars on legal fees trying to evade the law.

II. State law allows a development to continue under the laws in place at its beginning. The City of Bastrop, like every other city in Texas, is subject to Chapter 245 of the Texas Local Government Code, which says development rights “accrue on the filing of an original application or plan for development...that gives the regulatory agency fair notice of the project and the nature of the permit sought.”² A development project is governed by the regulations in place at the time of project's first permit application, not by regulations adopted by a city after that time.³

The purpose of this state law is to prohibit cities from changing the rules on a development project “in the middle of the game.”⁴ The Texas Legislature’s goal was to protect developments from the “uncertainties of regulatory decision making and all that may influence it.”⁵ That intent is confirmed by the Legislature's findings of Chapter 245's purpose: to combat “administrative and legislative practices that often result in unnecessary governmental regulatory uncertainty that inhibits the economic development of the state, increases the costs of housing and other forms of land development, and often resulted in the repeal of previously issued permits causing decreased property and related values, bankruptcies, and failed projects.”⁶

III. A city may adopt a Vested Rights ordinance to implement state law, but it may not conflict with state law. A city's grandfathering ordinance that interferes with a development's vested rights can be struck down by the courts, just like the City of San Antonio's grandfathering ordinance was. When a developer challenged San Antonio’s grandfathering ordinance, the court held the ordinance to be unlawful because it “creates an additional procedure for obtaining recognition of vested rights under chapter 245.”⁷ The court said that such an ordinance was

¹ Texas Local Government Code, sec. 245.006(c).

² Texas Local Gov’t. Code, sec. 245.002(a–1); *Village of Tiki Island v. Premier Tierra Holdings Inc.*, 555 S.W.3d 738 (Tex. App. 2018), 745.

³ *City of San Antonio v. Greater San Antonio Builders Ass’n*, 419 S.W.3d 597 (Tex. App. 2013), 599.

⁴ *Harper Park Two, LP v. City of Austin*, 359 S.W.3d 247 (Tex. App. 2011), 250.

⁵ *Harper Park Two, LP v. City of Austin*, 359 S.W.3d 247 (Tex. App. 2011), 250.

⁶ *Harper Park Two, LP v. City of Austin*, 359 S.W.3d 247 (Tex. App. 2011), 250.

⁷ *City of San Antonio v. Greater San Antonio Builders Ass’n*, 419 S.W.3d 597 (Tex. App. 2013), 603.

invalid when it “wholly preclude[d] the recognition of vested rights accruing under chapter 245.”⁸ San Antonio’s ordinance “directly conflicts with chapter 245.”⁹

The City of Bastrop adopted Ordinance 2019-10 as a Grandfathered Development Status Ordinance. Like San Antonio, Bastrop cannot implement the ordinance in a way that conflicts with state law.¹⁰ Indeed, Bastrop’s ordinance recognizes that, “Texas Local Government Code (“LGC 245” or “Chapter 245”) (requires) that each permit in a series of permits required for a development project be subject only to the regulations in effect at the time of the application for the project’s first permit, and not any intervening regulations,” and that “owners and developers of projects who have diligently pursued completion of the same should not be subjected to new regulations that substantively and substantially alter how the project can be built.”¹¹ City Council must follow these guidelines it has adopted.

IV. The North End Prairie is subject to the development rules in place on August 8, 2022. There is no disagreement between the project and City staff that August 8, 2022, is the vesting rights date for the North End Prairie and that the project remains active.¹² In support of these facts, City staff have already approved the project’s vested rights related to setbacks, tree regulations, and, in part, Accessory Dwelling Units (ADUs).¹³ However, staff decisions violate state law in denying this project’s vesting rights for:

- 1) parking
- 2) lot coverage
- 3) constructing accessory dwelling units (ADUs) without later-adopted restrictions.

On these issues, staff has misapplied state law, despite the project having followed the City’s vested rights process, including an appeal to the City Manager.¹⁴ It is now up to the City Council to bring the City into compliance with state law on these three issues:

1. Parking. In January 2025, the City added new parking requirements in P3 zoning: at least 1 parking place on the property per bedroom, minimum parking space size of 10’ x 20’,

⁸ *City of San Antonio v. Greater San Antonio Builders Ass’n*, 419 S.W.3d 597 (Tex. App. 2013), 603.

⁹ *City of San Antonio v. Greater San Antonio Builders Ass’n*, 419 S.W.3d 597 (Tex. App. 2013), 603.

¹⁰ The City’s vested rights ordinance is likely unlawful because it sets up months-long procedural hurdles that block a property owner’s ability to enjoy their state-protected vested rights and declares “a bias in the City of Bastrop against dormant or new land development projects being constructed pursuant to outdated regulations” in conflict with the state law. Bastrop Municipal Code, sec. 1.20.005. City Council should repeal and, if necessary, replace it with an ordinance that does not conflict with state law.

¹¹ <https://www.cityofbastrop.org/page/open/6743/0/ORDINANCE%20NO.%202019-10%20Grandfathered%20Development%20Status.pdf>, p. 1

¹² North End Prairie submitted its Neighborhood Regulating Plan on August 8, 2022.

¹³ See letter from Grandfathering Committee on March 30, 2025, and letter from City Attorney on July 23, 2025, communicating the decision of the appeal to the City Manager.

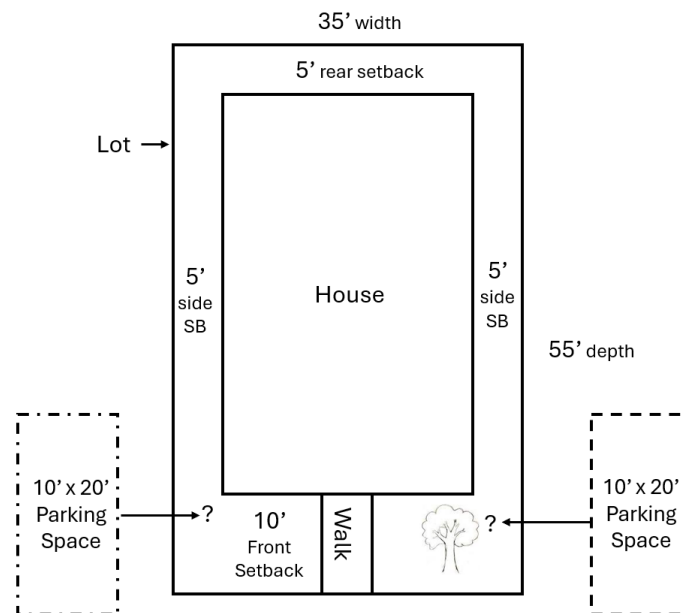
¹⁴ The City Manager denied the appeal by affirming the decision of the Grandfathering Committee for parking and lot coverage. The City Manager granted the appeal for setbacks. Neither the Grandfathering Committee on Reconsideration nor the City Manager on appeal responded to the vested rights request for by-right ADU construction or any of the 7 ordinances listed starting on p. 5 of this letter. Under the City’s Vested Rights Ordinance, a lack of response means the appeal is deemed denied. Bastrop Municipal Code, sec. 1.20.013-1.20.014. The City Manager’s partial denial was an erroneous determination of the Project’s eligibility for Grandfathered Development Status.

and a prohibition on shared parking.¹⁵ Before January 2025, the City had no specific parking requirement for P3 zoning other than that it would be “market driven.”¹⁶ The North End Prairie has sufficient parking. Some of the parking spaces are on individual lots next to a home and some are in small shared parking lots near a group of homes with parking spaces assigned to each home. North End Prairie parking spaces are standard in size.¹⁷

The City’s Grandfathering Committee wrongfully denied the North End Prairie’s vesting rights for parking, citing LGC 245.005(3).¹⁸ The cited statute is an exception to the state law, stating that Vested Rights do not apply to municipal zoning regulations that do not affect certain topics. The statute is written as a double negative, which makes it confusing, but it means that a project may continue under the law in place at the project’s beginning when a city changes regulations that affect:

- a. landscaping or tree preservation
- b. open space or park dedication
- c. property classification
- d. lot size
- e. lot dimensions
- f. lot coverage, or
- g. building size

Bastrop’s new 2025 parking ordinance would require the project to add 200 s.f. in improved surface to each lot per bedroom, which would be 600 s.f. for the 3-bedroom homes. A typical lot in the North End Prairie may be: 1925 square foot (35’ x 55’) lot, 1000 s.f. (25’ x 40’) 2-bedroom home, and a 50 s.f. (5’ x 10’) walkway to the house, as illustrated in this drawing:



¹⁵ Bastrop Ordinances 2024-47 & 2024-50.

¹⁶ Bastrop Building Block Code, sec. 6.3.006(b)(2).

¹⁷ Generally, 9 x 18 ft.

¹⁸ Texas Local Gov't. Code, sec. 245.005(3) does not exist. We assume the citation was an error intended to refer to 245.004(2), which contains the language used in the Grandfathering Committee’s letter.

The drawing shows that adding 2 on-site 10' x 20' parking spaces necessarily affects:

- Lot coverage—Originally, the lot would have 1050 s.f. of impervious cover ($1050/1925 = 54.5\%$), which is below the 60% maximum lot coverage in the B3 code on 8/8/2022. Adding 400 s.f. of improved surface would increase impervious cover on the lot to 75.3%.
- Building size—Adding 400 s.f. of improved surface for parking spaces would require the building size of the home to decrease.
- Lot size—If forced to increase lot size to accommodate parking while meeting lot coverage requirements, the number of lots in the project would have to be reduced, affecting project density.
- Lot dimensions— If forced to increase lot size to accommodate parking while meeting lot coverage requirements, the lot size would have to be increased, which would necessarily affect lot dimensions.
- Landscaping or tree preservation—Adding 400 s.f. of improved parking surface would mean 400 s.f. less for trees and permeable landscaping like grasses.

These effects are more significant for smaller lots like those in the North End Prairie, but the new parking requirements would impact lot coverage on a lot of any size, including a large lot. Because the Texas Legislature has specifically protected developments from mid-stream changes that affect lot coverage, building size, lot size, lot dimensions, or landscaping, Bastrop's 2025 parking ordinance does not apply to the North End Prairie.

2. **Lot coverage.** On January 28, 2025, Bastrop Ordinance 2025-02 reduced lot coverage (a.k.a. maximum impervious cover) from 60% to 50% in P3 zoning.¹⁹ The City's Grandfathering Committee denied the project's vesting rights for lot coverage, citing LGC 245.005(9).²⁰ The cited statute is an exception in the state law, stating the Vested Rights law does not apply to:

- a. regulations to prevent imminent destruction of property or injury to persons from flooding,
- b. that are effective only within a flood plain established by a federal flood control program, and
- c. enacted to prevent the flooding of buildings intended for public occupancy.²¹

For an ordinance to qualify as an exception, it must meet all 3 requirements in the state law. However, Bastrop Ordinance 2025-02 does not meet any of the 3 requirements. It fails the first requirement because there is no "imminent" destruction of property or injury. "Imminent" means the threat is "ready to take place, near at hand, impending, hanging threateningly over one's head, menacingly near."²² In adopting the ordinance, City Council made no finding that, absent adoption of this new ordinance, imminent destruction of the North End Prairie property is likely

¹⁹ <https://www.cityofbastrop.org/page/open/17252/0/ORDINANCE%20NO.%202025-02%20B3%20Code%20Amendment%20-%20Section%206.5.003%20Build%20Stand%20per%20Place%20Type.pdf>

²⁰ Texas Local Gov't. Code, sec. 245.005(9) does not exist. We assume that the citation was an error that was intended to refer to 245.004(9)

²¹ Texas Local Gov't. Code, sec. 245.004(9)

²² Texas Admin. Code, Title 37 sec. 9.102.

to occur. No flood modeling data would support that conclusion, as shown by project's approved Preliminary Drainage Plan. The Preliminary Drainage Plan shows the project is able to withstand a 25-year storm, so a storm strong enough to cause flooding on the property is not imminent. The City did not even cite flooding at all as a reason for the ordinance's adoption—the only reason cited was to counter “the desire for denser development”.²³

Bastrop Ordinance 2025-02 fails the second requirement because Bastrop Ordinance 2025-02 is effective within all of P3, P4, and P5 zoning within the City limits and the City's extraterritorial jurisdiction (ETJ)—not only within a FEMA flood control program. To the contrary, the North End Prairie is not in a FEMA flood plain and it has a City-approved Preliminary Drainage Plan. On this basis alone, Ordinance 2025-02 fails the exemption test in 245.004(9).

Bastrop Ordinance 2025-02 fails the third requirement because it was not enacted to prevent flooding of buildings intended for public occupancy. In the International Building Code, which the City has adopted,²⁴ public occupancy is for places of public assembly.²⁵ Public occupancy includes structures intended to be used by the public or groups of people, not just private individuals or families. However, the only buildings permitted in P3 zoning are homes for private occupancy—public occupancy does not exist in P3 zoning and the North End Prairie includes only homes for private use.²⁶

Because Bastrop Ordinance 2025-02 does not meet all three requirements in the state law exception, the City must recognize the project's vested rights in the City's lot coverage ordinance as it existed on August 8, 2022, not as amended in 2025.

3. Building Accessory Dwelling Units as of Right. In 2025, Bastrop eliminated the right of property owners to build two Accessory Dwelling Units (ADUs). It adopted regulations that allow property owners to build up to two ADUs only if staff finds that the property can meet the newly-adopted parking and lot coverage requirements.²⁷ The Grandfathering Committee's decision letter approved our ADU grandfathering request, but states that the project “must meet parking and impervious cover ratios.” Because those requirements were adopted after the project's 2022 vesting date and are mistakenly applied to the North End Prairie for the same reasons as the general parking and lot coverage regulations explained above, the project is not subject to the ADU restrictions adopted in 2025.

V. The City has also wrongfully passively denied other vested rights for the project.

After the project submitted its grandfathering application, the City Council made additional changes to the development code. The project added these to its Request for Reconsideration on April 15, 2025.²⁸ City staff granted the project's vested rights for one of these ordinances regarding setbacks, but never responded to the others. Under the City's grandfathering ordinance,

²³ Bastrop Ordinance 2025-02, p. 1.

²⁴ Bastrop Code of Ordinances, sec. 3.01.001

²⁵ International Building Code, Ch. 3.

²⁶ Bastrop Building Block Code, SEC 6.5.001.

²⁷ Bastrop Ordinance 2025-04.

²⁸ Additional vested rights can be added once an initial vested rights determination has been made. Bastrop Municipal Code, sec. 1.20.010(d).

no response is the same as a denial.²⁹ Because staff denied the following vested rights request by not responding to them, the project requests that City Council bring the City into compliance with state law by acknowledging the project's vested rights for the following ordinances the City changed in 2025, well after the project's vesting date of August 8, 2022:

<i>Ordinance</i>	<i>B3 Code Section</i>	<i>Effective Date</i>	<i>Particular requirement(s) that do not apply to Current Application</i>
<i>1. Ordinance 2025-19</i>	<i>Sec. 10.1.004-10.1.012</i>	<i>Adopted 3/11/25; effective immediately</i>	<i>Enacting parkland dedication and fee-in-lieu of dedication requirements; establishing a park enrichment fee; establishing dedication requirements</i>
<i>2. Ordinance 2025-21</i>	<i>Sec. 2.4.001 6.3.008, 6.5.003</i>	<i>Adopted 3/11/25; effective immediately</i>	<i>Establishing a minimum lot size in P3 zoning; restricting non-conforming lot sizes</i>
<i>3. Ordinance 2025-23</i>	<i>Transportation Master Plan</i>	<i>Adopted 3/11/25; effective immediately</i>	<i>Replacing the 2019 Amendment to Ch. 5 of the Transportation Master Plan with the 2017 Ch. 5 of the Transportation Master Plan, esp. regarding Laurel Street, street sections, and street requirements</i>
<i>4. Ordinance 2025-24</i>	<i>Sec. 3.2.001 3.2.002 5.2.001 5.2.002 Ch. 4</i>	<i>Adopted 3/11/25; effective immediately</i>	<i>Removing the mandatory gridded street network in the B3 Code, esp. regarding Laurel Street, street sections, and street requirements</i>
<i>5. Ordinance 2025-25</i>	<i>B3 Technical Manual p. 7, 42, 43</i>	<i>Adopted 3/11/25; effective immediately</i>	<i>Removing the mandatory gridded street network in the B3 Technical Manual, esp. regarding Laurel Street, street sections, and street requirements</i>
<i>6. Ordinance 2025-26</i>	<i>Art. 5, Sec. 6.5.001</i>	<i>Adopted 3/11/25; effective immediately</i>	<i>Prohibiting duplexes in P3 zoning</i>
<i>7. Ordinance 2025-28</i>	<i>Art. 1.13.05</i>	<i>Adopted 4/8/25; effective immediately</i>	<i>Regulating tree removal on private property</i>

None of the exceptions in Local Government Code 245.004 apply to any of the 7 ordinances in this table.³⁰ Each ordinance impacts at least one of the issues expressly identified in the statute as being vested:

²⁹ Bastrop Municipal Code, sec. 1.20.013-14.

³⁰ Texas Local Gov't. Code, sec. 245.004(2)

1. Parkland dedication (Ordinance 2025-19) affects landscaping or tree preservation, open space or park dedication
2. Minimum lot size (Ordinance 2025-21) affects lot size
3. Changes to the master plan (Ordinance 2025-23) affects open space/park dedication, landscaping/tree preservation, and lot coverage
4. and 5. Removing the mandated gridded street network (Ordinances 2025-24 & 2025-25) affects open space/park dedication, landscaping/tree preservation, and lot coverage
6. Prohibiting duplexes (Ordinance 2025-26) affects building size, property classification, lot size, lot dimensions and lot coverage
7. Tree removal (Ordinance 2025-28) affects landscaping or tree preservation

VI. The City must reverse its unlawful denial of the preliminary plat based on ordinances passed in 2025. The City's unlawful vested rights decision also impacts the project's preliminary plat. The North End Prairie submitted its preliminary plat on December 2, 2024. City staff responded in December 2024 with questions and comments based solely on the laws in effect on the project's 2022 vesting date. The project then cooperated with City staff to satisfactorily address each and every comment and submitted the revised preliminary plat on February 18, 2025. Staff began approving the preliminary plat in MyGov, the City's permit tracking system.

However, in a sudden and arbitrary reversal, staff issued a March 27, 2025, denial of the preliminary plat based predominantly on the unlawful inclusion of new 2025 ordinances from which the project should have lawfully been grandfathered.³¹ Staff denied the preliminary plat without giving the project an opportunity to respond to comments and without sending the plat to the Planning and Zoning Commission for a decision.³² Therefore, if City Council follows state law and grants this vested rights appeal, it should also follow state law and direct staff to send the project's preliminary plat to the City's Planning and Zoning Commission for review based solely on the concerns City staff expressed prior to the revised preliminary plat submitted February 18, 2025, before the City's arbitrary reversal.³³

³¹ Texas Local Gov't. Code, sec. 212.0091, a city's plat denial may not be arbitrary.

³² The Planning & Zoning Commission is the authority responsible for approving plats, Texas Local Gov't. Code, sec. 212.006 and City ordinance.

³³ Texas Local Government Code Chapter 212, Subchapter A, regulates the City's approval of plats.