

Bastrop Public Library Board Agenda
Bastrop Public Library Pressley Meeting Room
1100 Church Street
Bastrop, TX 78602
(512) 332-8880



January 05, 2026
Agenda - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to the City Manager for research and possible future action. Profanity, physical or other threats are not allowed and may subject the speaker to loss of the time for comment, and if disruptive to the conduct of business, could result in removal of the speaker.

3. MINUTE APPROVAL

3A. Consider action to approve Bastrop Public Library minutes from December 1, 2025, regular meeting.

4. ANNOUNCEMENTS

4A. The library will be closed Monday, January 19th for Martin Luther King Jr. Day.

4B. The City Attorney for the City of Bastrop will be conducting Board and Commission Training for current members on Monday, January 26th from 6:00 p.m. - 8:00 p.m. at the Convention Center. All members are required to attend.

- 4C. The City of Bastrop will be participating in the 3rd annual Bastrop Mardi Gras Celebration by hosting events on Friday, January 30th and Saturday, January 31st.
- 4D. AARP Foundation Tax-Aide will be at the library in the Pressley Meeting room select Saturdays in February and March from 9:00 a.m. - 1:30 p.m. to assist community members with tax preparation and electronic filing.
- 4E. Announcements from the Library Director.
- 4F. Announcements from individual board members.
- 4G. Announcements from Planning & Zoning liaison.

5. **REPORTS**

- 5A. Director's report.
- 5B. Statistics report.
- 5C. Financial report.

6. **WORKSHOP**

7. **PRESENTATIONS**

- 7A. Presentation and workshop regarding a proposed CARTS pickup location at the Bastrop Public Library.

Submitted by: Vivianna Nicole Andres, Assistant to the City Manager

8. **ITEMS FOR INDIVIDUAL CONSIDERATION**

- 8A. Individual requests from Library Board members for items to be listed on future agendas.

9. **ADJOURNMENT**

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: Monday, December 29, 2025, at 11:45 a.m. and remained posted for at least two hours after said meeting was convened.

/s/Bonnie Ueckert Pierson
Bonnie Ueckert Pierson, Library Director

Bastrop Public Library Board Minutes
Bastrop Public Library Pressley Meeting Room
 1100 Church Street
 Bastrop, TX 78602
 (512) 332-8880



December 01, 2025
Minutes - Public Library Board at 6:00 PM

Bastrop Public Library Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at (512) 332-8800 or write 1311 Chestnut Street, 78602, or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas at 1-800-735-2989 at least 48 hours in advance of the meeting.

Library Board Members Present

Chair Meagan Webb
 Vice Chair Rebecca Bennett
 Secretary Nancy Wood
 Board Member Rachelle Caviness
 Board Member Ashley Johnson

Guests, Liaisons, and Staff Present

Library Director Bonnie Pierson
 City Council Liaison Perry Lowe

1. CALL TO ORDER

2. CITIZEN COMMENTS

3. MINUTE APPROVAL

3A. Consider action to approve Bastrop Public Library minutes from October 6, 2025, regular meeting. Only three Library Board members were in attendance on Monday, November 3, 2025. A quorum was not present, no meeting was convened, and no actions were taken.

Rebecca Bennett moved to accept minutes as written; Nancy Wood seconded; motion was approved by members present.

4. ANNOUNCEMENTS

4A. Introduction of Adult Services Librarian Gabriella Trinchetta

4B. The library's next History Talk will take place on Saturday, December 6th from 1:00 p.m. - 2:00 p.m. in the Pressley Room. Local Master Mason Christopher Conrad and Texas Revolution historian, author, and living-history reenactor George Rollow will present Building Texas: How Freemasons Shaped Early Education.

- 4C. The library's annual Open House will take place Saturday, December 13th.
- 4D. The library will close at 6:00 p.m. on Tuesday, December 23rd and be closed all day Wednesday, December 24th and Thursday, December 25th in observance of Christmas.

4E. The library will be closed Thursday, January 1st for New Year's Day.

4F. Announcements from the Library Director.

4G. Announcements from individual board members.

4H. Announcements from Planning & Zoning liaison.

5. REPORTS

5A. Director's report.

Boundless will shut down, relaunch of an eBook resource may happen in March per the Texas State Library and Archives Commission.

5B. Statistics report.

Two personnel positions, one full-time and one part-time, have been posted.

5C. Financial report.

5D. 2025 Open House report.

All houses are done for the Holiday Open House event.

6. PRESENTATIONS

7. WORKSHOP

7A. November Packet Reports workshop.

Reports attached and cover the end of FY 2024-2025.

8. ITEMS FOR INDIVIDUAL CONSIDERATION

8A. Discuss and approve the formation of a FY26 Workplan Committee.

Motion made by Rebecca Bennett to set a committee; seconded by Rachelle Caviness; approved by members present.

8B. Individual requests from Library Board members for items to be listed on future agendas.

9. ADJOURNMENT

Respectfully submitted,

Nancy Wood, Secretary

Meagan Webb, Chair



STAFF REPORT

MEETING DATE: January 5, 2026

TITLE:

Library Director's Report

AGENDA ITEM SUBMITTED BY:

Bonnie Pierson, Library Director

PROGRAMMING:

On Saturday, December 6th, Master Masons Christopher Conrad and George Rollow gave a presentation on the impact of Freemasons on Texas education from the state's founding to present day. Christopher created the presentation with assistance from George and Temporary Public Services Associate Victoria Conrad. Christopher and George shared some not-so-secret secrets of Freemasonry and how the local Masonic lodge still works to help the City of Bastrop and plans to continue doing so into the future. Ten people of all ages attended the presentation and engaged in a question-and-answer session.

December brought plenty of holiday fun to Teen Thursday. On December 4th, twelve teens helped decorate the library's Christmas tree before visiting the Trail of Lights at Fisherman's Park. The following week on December 11th, the annual Elves Workshop drew seventeen teens who made Christmas presents for their loved ones, including picture magnets, ornaments, and aromatherapy neck socks.

Bastrop Public Library's annual Open House was a big success with 656 people in attendance. 228 people chose to decorate a graham cracker house in the library, resulting in over 200 houses being given away that day, 105 of which were Take Home Kits. Twenty-one City departments entered the sixth annual Great City Decorating Contest (GCDC), with the Bastrop Convention Center being named the winner by garnering the most votes of the 227 cast. Five live musical acts performed holiday music throughout the day. The Friends of the Library provided refreshments. The Library is beyond grateful for the Friends, Library Board, and community members who volunteered their time to help prepare and execute the event.

Bluebonnet Trails held their Parents as Teachers Holiday Party and Resource Fair on Tuesday, December 16th. Youth Services Librarian Eva Bunker and Adult Services Librarian Gabriella Trinchetta attended the event and shared information about the library with participating families. A total of ninety-seven people stopped by the library's booth.

In partnership with the Boys and Girls Club of South Texas, the second technology workshop, Staying Connected, was held on Saturday, December 20th and was attended by seventeen senior participants, with five Peer Assistance and Leadership Students (PALS) present to offer support. The PALS introduced how to use mobile devices and computers; explained wi-fi, mobile data, and Bluetooth; and introduced apps and app stores. After the presentation, seniors had the opportunity to ask individual questions and get help with any specific issues they were facing. The PALS did an outstanding job, and the library is excited to see this program continue to grow.

Following the success of a Baby Sensory Time hosted by Bastrop County Cares in early December, a new partnership with Bastrop County Cares, led by Edelin Falcon, will bring monthly Mommy and Baby Yoga classes on the second Thursday and Baby Sensory Time sessions on the fourth Thursday and of each month. These programs will replace Platica con Cafecito, while Bilingual Storytime will continue on the first, third, and fifth Thursdays of each month.

NOTEWORTHY:

On Monday, December 29th, work began on a portion of the library's plumbing system to resolve ongoing issues and restore usability. The outside book drop was closed due to the maintenance and will remain closed until work is completed. No completion date is known at this time.

UPDATES ON THE FOLLOWING:

Library personnel changes

RFID

Enhanced library cards – No update

COMMUNITY FEEDBACK:

"Thank you so much for doing this. You all do an excellent job, and we look forward to this every year. We have been doing this for nine years in a row, and it is always a great time."

- Patron on graham cracker house decorating

Dear Awesome Bastrop Library
staff,

I honestly had absolutely
no idea how much librarian
did until I started working
here in the afternoons!

You all are research
assistants, negotiators,
mediators, hosts and
hostesses, social workers,
advocates and patient
listeners and advisors.
And the list could go on and
on!

I am blown away by all
the needs you fill in the
community and the cheer with
which you do it. Thank you
so much for (quietly) making

HEAVEN & NATURE SING!

A joyous Christmas to you and yours.

Bastrop - and our world! -
a better place to live. :)

I hope you all have
a merry Christmas!

Gratefully
Caroline

Statistics - November 2025

Item 5B.

Community Engagement	OCT	NOV	DEC	YTD 26	YTD25	TOTAL 25
<u>Circs By Patron Type</u>						
Juv	346	283		629	503	5,075
Teen	80	82		162	25	552
Adult	2,278	1,836		4,114	2,205	24,546
Staff	86	63		149	128	1,226
NR Juv	278	249		527	265	3,281
NR Teen	60	78		138	101	840
NR Adult	6,367	4,989		11,356	5,339	63,272
TexShare	54	53		107	54	564
Spanish Circs	6	9		15	No Data	52
Total NR Usage	6,759	5,369		12,128	5,759	67,957
% NR Usage	71%	70%		71%	67%	68%
% Spanish Usage	0%	0%		0%	No Data	0%
<u>Programming</u>						
Early Childhood - # of Programs	12	7		19	13	123
Early Childhood - Program Attendance	589	285		874	464	5,454
Youth - # of Programs	5	3		8	9	74
Youth - Program Attendance	82	58		140	89	2,616
Young Adults - # of Programs	14	9		23	7	118
Young Adults - Program Attendance	156	82		238	56	1,077
Adults - # of Programs	27	17		44	26	277
Adults - Program Attendance	289	138		427	172	2,151
General - # of Programs	0	0		0	0	57
General - Program Attendance	0	0		0	0	1,710
Outreach - # of Programs	2	0		2	1	13
Outreach - Program Attendance	1,261	0		1,261	1,092	2,654
Passive - Coloring Sheets	515	60		575	380	6,046
Total # of Programs	60	36		96	56	662
Total Program Attendance	2,377	563		2,940	1,873	15,662
<u>Membership - Cards</u>						
City	39	29		68	35	522
City Renewals	62	59		121	67	860
Faculty	0	0		0	0	0
Faculty Renewals	0	0		0	0	6
Friends	0	0		0	0	3
Friends Renewals	2	1		3	2	9
Staff	0	0		0	3	10
Staff Renewals	1	2		3	1	15
Nonresident	67	35		102	77	677
Nonresident Discount	18	12		30	No Data	132
Nonresident Family	1	1		2	No Data	18
Nonresident Renewals	113	67		180	96	1,141
TexShare Visitor	4	1		5	1	28
TexShare Visitor Renewals	3	0		3	3	19
Total New Registrations	110	65		175	116	1,390
Total Renewals	181	129		310	169	2,050

Statistics - November 2025

Item 5B.

Spanish	1	1		2	No Data	14
Spanish Renewals	0	0		0	No Data	2
TexShare Home New	1	0		1	0	2
TexShare Home Renewals	1	6		7	1	33
<u>Facility</u>						
Door Count	7,724	5,521		13,245	7,338	85,968
Hours Open	209	156		365	213	2,397
Study Room Use	178	126		304	165	1,960
Pressley Use - Library	31	19		50	28	323
Pressley Use - Nonprofit	13	7		20	14	112
Pressley Use - Other	6	3		9	6	52
Maynard Use - Library	24	21		45	25	349
Maynard Use - Nonprofit	9	1		10	11	83
Maynard Use - Other	2	2		4	1	19
Total Meeting Room Use	263	179		442	250	2,898

History & Culture	OCT	NOV	DEC	YTD 26	YTD 25	TOTAL 25
Partnerships	5	0		5	3	36
Special Displays	0	0		0	0	1
Documents Digitized	0	0		0	9	422

Lifelong Learning	OCT	NOV	DEC	YTD 26	YTD 25	TOTAL 25
<u>Database Use</u>						
Portal to Texas History - Bastrop Advertiser	2,733	2,922		5,655	2,533	31,526
Heritage Quest	92	55		147	114	840
Learning Express Library	3	7		10	0	67
Gale Databases	190	186		376	189	2,339
Mango Languages	66	33		99	52	654
Total General Use Databases Sessions	259	226		485	241	3,060
<u>Technology</u>						
Kids Computer Use	54	28		82	33	508
Teen Computer Use	1	4		5	12	114
Adult Computer Use	677	484		1,161	676	6,993
Wifi Use	1,801	1,493		3,294	1,739	19,697
Website Visits	4,812	3,961		8,773	4,451	56,320
Total Public Computer Use	732	516		1,248	721	7,615

Books & Reading	OCT	NOV	DEC	YTD 26	YTD 25	TOTAL 25
<u>Material Use</u>						
Check-Outs - Kids	3,261	2,560		5,821	2,834	33,049
Check-Outs - Tween	2,794	2,087		4,881	2,358	30,541
Check-Outs - Teen	527	428		955	432	5,775
Check-Outs - Adult	2,972	2,465		5,437	2,968	35,988
Honor Paperbacks	7	13		20	22	175

Statistics - November 2025

Item 5B.

Renewals	3,564	3,030		6,594	3,080	38,880
In-House Use	1,990	1,898		3,888	1,929	21,542
Self-Check	1,808	1,475		3,283	1,623	19,843
Electronic Devices	27	24		51	26	330
OverDrive eBooks - Kids	131	140		271	52	1,089
OverDrive eBooks - Teen	93	70		163	54	782
OverDrive eBooks - Adults	617	558		1,175	624	7,854
OverDrive eAudio - Kids	57	91		148	90	934
OverDrive eAudio - Teen	75	56		131	74	730
OverDrive eAudio - Adults	709	710		1,419	673	8,217
Boundless	98	81		179	8	665
Total Checkouts	13,358	11,181		24,539	12,157	147,684

Interlibrary Loan

ILL Borrowed	10	8		18	18	111
ILL Lent	16	12		28	13	153

Collection

Items Added - E, 1st Readers	45	0		45	52	787
Items Added - Board Books	0	0		0	7	103
Items Added - J	53	14		67	65	874
Items Added - Teens	17	2		19	49	224
Items Added - Adults	118	24		142	190	1,575
Items Added - Magazines	36	23		59	35	332
Items Withdrawn	20	349		369	377	2,934
Missing Items	34	1		35	9	132
Total Items Added	269	63		332	398	3,895

Culture of Service	OCT	NOV	DEC	YTD 26	YTD 25	TOTAL 25
<u>Reference Transactions</u>						
General Reference Questions (ENG)	1,067	869		1,936	1,147	13,228
Directional Questions (ENG)	265	165		430	181	3,001
Tech Support Questions (ENG)	883	656		1,539	866	9,986
Tests Proctored (ENG)	1	2		3	1	7
Tech Tutor (ENG)	11	26		37	22	201
General Reference Questions (ESP)	29	28		57	No Data	201
Directional Questions (ESP)	2	2		4	No Data	45
Tech Support Questions (ESP)	11	18		29	No Data	123
Tests Proctored (ESP)	0	0		0	No Data	0
Tech Tutor (ESP)	0	0		0	No Data	8
Total Reference Transactions	2,227	1,718		3,945	2,217	26,800
Total Spanish Reference Transactions	42	48		90	No Data	377
% Spanish Reference Transactions	2%	3%		0	No Data	0
<u>Volunteers</u>						
Volunteer Hours	192.10	121.00		313.10	183.10	2,051.43
FOL Volunteer Hours	51.85	62.75		114.60	78.15	913.37
Teen Volunteer Hours	46.40	49.00		95.40	50.30	942.38
Total Volunteer Hours	290.35	232.75		523.10	311.55	3,907.18

Statistics - November 2025

Item 5B.

Social Media						
Facebook Page Likes	5,577	4,095		4,836	3,785	3,902
Facebook Engaged	126	167		293	1,930	6,253
Facebook Reach	5,247	5,025		10,272	16,585	123,405
Instagram Followers	1,488	1,500		1,494	1,316	1,378
Instagram Profile Activity	50	45		95	85	849
Instagram Reach	481	476		957	992	7,432
Savannah Stats						
# of Emails Composed	37	20		57	37	377
# of Messages Sent	6,197	6,127		12,324	6,143	80,450
Opens	2,909	3,405		6,314	3,357	44,822
Open %	47%	56%		52%	55%	54%
Clicks	167	150		317	154	2,334



FINANCIAL REPORT

MEETING DATE: January 5, 2026

TITLE:
Financial report

AGENDA ITEM SUBMITTED BY:
Bonnie Pierson, Library Director

1. The library's total non-donation revenue from October 1, 2025, through December 20, 2025, is \$11,480.33
 - a. Nonresidential: \$8,495.00
 - b. Material fines, fees, and replacement cards: \$643.61
 - c. Printing: \$1,847.70
 - d. Paypal: \$494.02
2. The library's total non-donation revenue from November 1, 2025, through November 30, 2025, is \$3,390.60
 - a. Nonresidential: \$2,480.00
 - b. Material, fines, fees, and replacement cards: \$190.86
 - c. Printing: \$577.90
 - d. Paypal: \$141.84
3. Notable library donation revenue from November 1, 2025, through November 30, 2025, is \$0.00



STAFF REPORT

MEETING DATE: January 5, 2026

TITLE:

Presentation and workshop regarding a proposed CARTS pickup location at the Bastrop Public Library

AGENDA ITEM SUBMITTED BY:

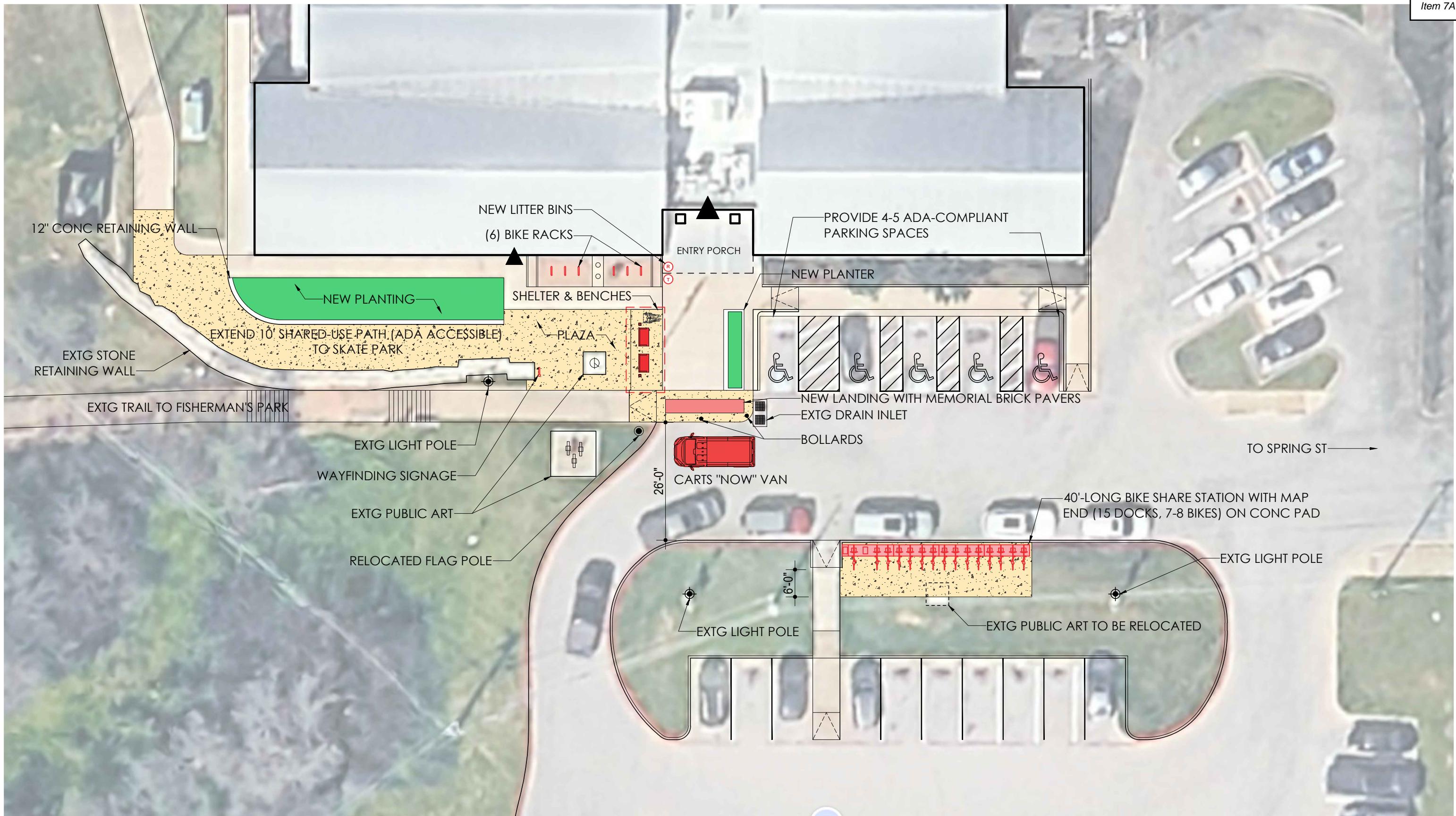
Vivianna Nicole Andres, Assistant to the City Manager

PURPOSE:

To educate library board members on a proposed CARTS mobility hub at the Bastrop Public Library, share the draft blueprint, and discuss possible adjustments.

ATTACHMENTS:

1. Bastrop Mobility Hubs – Library MBH Improvements slide



BASTROP PUBLIC LIBRARY CPRG MOBILITY HUB CONCEPT PLAN

Prepared for CARTS by McCann Adams Studio
Draft 12.22.2025

0' 20' 40'
SCALE: 1" = 20'
(WHEN PRINTED ON 11"x17" SHEET)

