

Bastrop Parks and Public Tree Advisory Board

Agenda

Bastrop City Hall City Council Chambers

1311 Chestnut Street

Bastrop, TX 78602

(512) 332-8800



March 07, 2024

Agenda - Parks and Public Tree Advisory Board at 5:30 PM

Bastrop Parks and Public Tree Advisory Board meetings are available to all persons regardless of disability. If you require special assistance, please contact the Board Liaison Secretary at (512) 332-8920, or write to 1311 Chestnut Street, Bastrop, TX 78602, or call Relay Texas through a T.D.D. (Telecommunication Device for the Deaf) at 1- 800- 735- 2989 at least 48 hours in advance of the meeting.

1. CALL TO ORDER

2. REPORTS

2A. [Parks Report](#)

2B. [Bastrop Recreation Report](#)

2C. [Bastrop State Park Report](#)

2D. [Bird City Coalition Report](#)

2E. [Director's Meeting Update](#)

3. CITIZEN COMMENTS

At this time, three (3) minute comments will be taken from the audience on any topic. Anyone in attendance wishing to address the Board/Commission must complete a citizen comment form and give the completed form to the Board/Commission Secretary prior to the start of the Board/Commission meeting. In accordance with the Texas Open Meetings Act, if a citizen discusses any item not on the agenda, the Board/Commission cannot discuss issues raised or make any decision at this time. Instead, the Board/Commission is limited to making a statement of specific factual information or a recitation of existing policy in response to the inquiry. Issues may be referred to City Manager for research and possible future action.

It is not the intention of the City of Bastrop to provide a public forum for the embarrassment or demeaning of any individual or group. Neither is it the intention of the Board/Commission to allow a member of the public to slur the performance, honesty and/or integrity of the Board/Commission, as a body, or any member or members of the Board/Commission individually or collectively, or members of the City's staff. Accordingly, profane, insulting or threatening language directed toward the Board/Commission and/or any person in the Board/Commission's presence will not be tolerated.

4. WORKSHOP

- 4A. [Discussion of Tree City USA and requirements of the Tree Advisory Board](#)

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. [Consider action to approve Parks and Public Tree Advisory Board minutes from the January 4, 2024, and February 1, 2024 regular meeting minutes.](#)
- 5B. [Update and Discuss a Non-Quorum Park Cleaning Program](#)
- 5C. [Update and discuss Parks Master Plan](#)
- 5D. [Discuss date and planned outcome of the workplan workshop.](#)

6. ADJOURNMENT

I, the undersigned authority, do hereby certify that this Notice of Meeting as posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of Bastrop City Hall, a place of convenient and readily accessible to the general public, as well as to the City's website, www.cityofbastrop.org and said Notice was posted on the following date and time: February 29, 2024 at 4:00 p.m. and remained posted for at least two hours after said meeting was convened.

/s/Sandy Holder
Sandy Holder, Public Works Technician



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 2A

TITLE:
Parks Report

AGENDA ITEM SUBMITTED BY:
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:
Review City of Bastrop Parks monthly operational report

FISCAL IMPACT:
N/A

RECOMMENDATION:
Review City of Bastrop Parks monthly operational report.

ATTACHMENTS:
Parks operational update



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 2B

TITLE:

Bastrop Recreation Report

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review Bastrop Recreation monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop Recreation monthly operational report.

ATTACHMENTS:

Bastrop Recreation Report



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 2C

TITLE:

Bastrop State Park Report

AGENDA ITEM SUBMITTED BY:

Jamie Creacy, Regional Director for the Central Texas Region of Texas State Parks
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review Bastrop State Park monthly operational report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review Bastrop State Park monthly operational report.

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 2D

TITLE:

Bird City Coalition Report

AGENDA ITEM SUBMITTED BY:

Kerry Fossler, Board Member
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review staff Bird City Coalition Report.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Review staff Bird City Coalition Report.

ATTACHMENTS:

Bird City Coalition Report



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 2E

TITLE:

Director's Meeting Update

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Report to include updates on items from previous meetings.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 4A

TITLE:

Discussion of Tree City USA and requirements of the Tree Advisory Board

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

At the February Parks Board monthly meeting, members asked to be brought up to date on the requirements of Tree City USA the Tree Advisory Board responsibilities.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 5A

TITLE:

Consider action to approve Parks and Public Tree Advisory Board minutes from the January 4, 2024, and February 1, 2024 regular meeting minutes.

AGENDA ITEM SUBMITTED BY:

Sandy Holder, Public Works Technician
Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Section 551.021 of the Government Code provides as follows:

- (a) A governmental body shall prepare and keep minutes or make a tape recording of each open meeting of the body.
- (b) The minutes must:
 - 1. State the subject of each deliberation; and
 - 2. Indicate the vote, order, decision, or other action taken.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve, amend, or correct the minutes of the January 4, 2024, and February 1, 2024 regular meeting Parks and Public Tree Advisory Board.

ATTACHMENTS:

N/A

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

January 4, 2024

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, January 4, 2024, at 5:00 p.m. at City Hall. Members present were Kerry Fossler, Rick Rivera, Steven Forbert, Margaret Robinson, Deborah Jones, and Jamie Creacy. Gail Sheehan was absent. City staff and representatives present were Parks and Recreation Director Terry Moore, Park Superintendent Paul Gonzales, Council member Cynthia Meyer, City Manager Sylvia Carillo, and Council Liaison Jimmy Crouch. There were no City Staff absent.

1. CALL TO ORDER

At 5:02 p.m. Chair Deborah Jones called the meeting to order.

2. REPORTS

2A. Parks Report

Report was given by Park Superintendent Paul Gonzales.

2B. Bastrop State Park Report

Report was given by Board Member Jamie Creacy.

2C. Bastrop Recreation Report

Report was given by Parks and Recreation Director Terry Moore.

2D. Bird City Coalition Report

Report was given by Board Member Kerry Fossler with guest Maria Montoya Stayton.

2E. Council Liaison Report

No Report.

3. CITIZEN COMMENTS

See Item 5G for Citizen Comments.

4. WORKSHOP

No workshop.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the November 2, 2023 and December 7, 2023, regular meeting minutes.

Motion to approve by member Kerry Fossler with a Second by member Margaret Robinson. Vote passed unanimously.

5B. Update and discuss Parks Master Plan

- Paul reported on rodeo arena dirt consultant work. Samples will be brought to the arena for an end of February goal to complete dirt.

- Trail Connectivity - Space city owns behind Bucees that would be trail head between Bucees and Mayfest hill park, crossing at 95 for boring company, development will be hotel and multi-use.
- Pearl River drainage with large park with ponds and trail and exercise and children's play. Blakey has sidewalk planned – Blakey connects down old Austin hwy.
- Code rodeo on January 27th – convention center 9a-3pm to talk about connections.
- Seating in the park – 22 tables for table on main – artist call for kids to paint them and put them in parks.
- Skate Park – 5 solar lights – should be done by march.
- Fireman's Park – Used currently for little league, rented by Founders academy, rented Tues-Thursday for soccer with lights. Multi-use sports field and a trail and playscape.
- We need a workshop to look at master plan, consider assets, consider what developers are bringing forward.

5C. Review and discuss work action plan requirement.

- Goal setting discussion: Interest in working toward Rec Center with Pool, other items include rodeo arena, park land acquisition, trail connection to the State Park, connectivity/trails throughout city, sports fields. What did citizens say was the most important item during the Master Planning process? What can we do immediately? Work session with development and park overlay will be scheduled.

5D. Discuss changing the Parks Board meeting time

Interest in moving the meeting time later to accommodate schedules but not too late so staff doesn't have such a long day. Motion to move to 5:30pm made by Margaret Robinson, second by Rick Rivera. Passed unanimously.

5E. Discussion on Master Gardeners

Lee Pacatte presented to the board regarding plans and next steps for the garden and education space at Bob Bryant Park. Margaret moved to support efforts to obtain and place a shed. Jamie seconded. Vote passed unanimously.

5F. Discuss Eagle Scout Project in Bob Bryant Park

Eagle Scout candidate Harley Hudson would like to add bird houses at Bob Bryant Park in coordination and review of the city. Motion to support scout adding bird houses made by Kerry Fossler. Seconded by Margaret Robinson. Vote passed unanimously.

5G. Creation of Permanent Pickleball Courts in a City Park

Gary Moss - – proposing Fisherman's Park tennis court or Bob Bryant tennis court and turn into just tennis or just pickleball – no combo as the lines are confusing. Fisherman's would be best for pickleball due to the noise – 165yards to closest house with a tree line between. Bob Bryant is 44 yards away. Fisherman's has lights, Bob Bryant doesn't have light currently. Bastrop needs a free pickleball facility and a free tennis facility.

Jennifer Leisure – Tennis player who enjoys playing tennis in her hometown in Bastrop. Play every Friday morning at Fisherman's. They are both built as tennis courts. I feel that sharing the two courts would be a good compromise. If the city can provide the rolling nets like at Colovista, re-stripping so lines aren't in middle of courts, online registration (this would be normal

like courts in Austin), sign up 48 hours in advance. This would give us good data. Maybe Fireman's or others are opportunities to explore. Regarding infrastructure, they were built as tennis courts. What about our kids?

Sara Johnson – keep our tennis, add a backboard.

Sylvia – keep tennis.

Ken Kesselus – what has changed that we can't share?

Lyndsy Kana – keep tennis courts – no other tennis courts in town – we can share.

Another comment – keep tennis courts at Fisherman's.

Calvary Episcopal uses Fisherman's for PE class – they use the court as pickleball, they said lines are confusing but don't think it's fair to take away tennis, can continue to share.

Board recommends leave things as is until workshop to discuss future amenities.

6. ADJORNMENT

Member Jamie Creacy made a motion to adjourn the meeting at 6:59 p.m. Member Kerry Fossler seconded. The vote passed unanimously.

MINUTES OF CITY OF BASTROP PARKS AND PUBLIC TREE ADVISORY BOARD

February 1, 2024

The Bastrop Parks and Public Tree Advisory Board met in a Regular Meeting on Thursday, February 1, 2024, at 5:30 p.m. at City Hall. Members present were Kerry Fossler, Rick Rivera, Steven Forbert, Margaret Robinson, Deborah Jones, Jamie Creacy, and Gail Sheehan. No members were absent. City staff and representatives present were Parks and Recreation Director Terry Moore. Council Member Jimmy Crouch was absent.

1. CALL TO ORDER

At 5:32 p.m. Chair Deborah Jones called the meeting to order.

2. REPORTS

2A. Parks Report

Report was given by Parks and Recreation Director Terry Moore.

2B. Bastrop Recreation Report

Report was given by Parks and Recreation Director Terry Moore.

2C. Bastrop State Park Report

Report was given by Board Member Jamie Creacy.

2D. Bird City Coalition Report

Report was given by Board Member Kerry Fossler.

2E. Director's Meeting Update

Painting/resurfacing the basketball courts in City, will happen in spring.

Mural at Delgado Park – council accepted donation to do mural on the bathroom side.

Conversations with Delgado to discuss family and culture being shared in the park.

Park restrooms are on the radar.

Signage – Branding, addresses are being added to wooden signs, new sign at bark park. Also, directional signage.

We have researched rolling nets for pickleball – first one will go to Bob Bryant. A phone call was made about the parking lot but no response yet.

3. CITIZEN COMMENTS

No Citizen Comments.

4. WORKSHOP

No workshop.

5. ITEMS FOR INDIVIDUAL CONSIDERATION

- 5A. Consider action to approve Parks and Public Tree Advisory Board minutes from the January 4, 2024 regular meeting minutes.

Minutes not available. Will be considered at March meeting.

5B. Consider and act to amend the official name of the Parks Advisory Board

We are a Tree City. To be a Tree City you need a Public Tree Advisory Board. We currently have two boards with the same people on them. Member Jamie Creacy made a motion to change name of this board to "Parks & Recreation Board." Member Gail Sheehan seconded. Vote was unanimous. Public Tree Advisory Board name will not change.

5C. Update and discuss agreement with the Bastrop County Master Gardeners (BCMG) and Bastrop Master Naturalists (BMN) as it pertains to the Mayor's Monarch Challenge.

Will be on the agenda at the council meeting on the 13th.

5D. Consider and act on support for a venue tax as a revenue source for possible sports complex.

City Manager was here last meeting and talked about doing a sporting complex. Stantec has drawn up a CONCEPTUAL drawing for the property at the end of the Industrial Park. For money to do a project such as this, proposing a venue tax of 2% on top of current 13.75% hotel motel tax. Motion to support a 2% venue tax to support this effort made by Margaret Robinson. Second by Rick Rivera. Vote passes unanimously.

5E. Consider and discuss a Non-Quorum Park Cleaning Program

To accomplish this, we must keep attendance to a maximum of 3 members. Deborah is going to take this effort on for coordination.

5F. Update and discuss Parks Master Plan

Will be holding a workshop Monday 2/5 to discuss components.
49 loads of dirt are going to be delivered to the rodeo arena.

5G. Discuss date and planned outcome of the workplan workshop.

City Hall meeting at 5:30pm on Monday 2/5.

6. ADJORNMENT

Member Kerry Fosler made a motion to adjourn the meeting at 7:06 p.m. Member Margaret Robinson seconded. The vote passed unanimously.



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 5B

TITLE:

Update and Discuss a Non-Quorum Park Cleaning Program

STAFF REPRESENTATIVE:

Deborah Jones, Chair

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Chair Jones took the lead on creating a plan for parks board members to get involved in some sort of cleaning program at the local parks by Parks Board members.

This is an opportunity for an update on the progress of that plan

FISCAL IMPACT:

None

RECOMMENDATION:

ATTACHMENTS:



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 5C

TITLE:

Update and discuss Parks Master Plan

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

As part of Parks and Recreation Master Plan the Parks Board will review the City's parks and recreation assets.

Mayfest Rodeo Arena:

Dirt work is currently underway. Improvements and enhancements to the announcer booth are also being scheduled. Researching replacing the VIP chairs.

Upcoming events:

4/20 Baileys Dream Bull Riding and Concert

4/26-27 Hispanic Festival

Texas Tradition Rodeo has voted to bring their annual event to Bastrop on April 10-13, 2025

FISCAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

N/A



STAFF REPORT

MEETING DATE: March 7, 2024

AGENDA ITEM: 5D

TITLE:

Discuss date and planned outcome of the workplan workshop.

AGENDA ITEM SUBMITTED BY:

Terry Moore, Parks and Recreation Director

BACKGROUND/HISTORY:

Review and Discuss Work Action Plan Requirement. The board asked to schedule a separate meeting to discuss the future goals and workplan.

FISCAL IMPACT:

N/A

RECOMMENDATION:

ATTACHMENTS: